

**AGENDA**  
**GENERAL ADMINISTRATION & PERSONNEL COMMITTEE**  
**VILLAGE OF HOFFMAN ESTATES**  
**November 14, 2011**

*Immediately following Planning, Building & Zoning Committee*

**Members: Ray Kincaid, Chairman**  
**Gary Stanton, Vice Chairman**  
**Karen Mills, Trustee**  
**Jacquelyn Green, Trustee**  
**Anna Newell, Trustee**  
**Gary Pilafas, Trustee**  
**Mayor William McLeod**

**I. Roll Call**

**II. Approval of Minutes – October 10, 2011**

**NEW BUSINESS**

1. Discussion regarding Legislative Update.
2. Discussion regarding Municipal Aggregation of Electricity.
3. Request approval of an ordinance declaring Village property surplus and permitting the sale of personal property owned by the Village.
4. Request acceptance of Cable TV Monthly Report.
5. Request acceptance of Human Resources Management Monthly Report.

**III. President's Report**

**IV. Other**

**V. Adjournment**

**Village of Hoffman Estates**

**GENERAL ADMINISTRATION & PERSONNEL  
COMMITTEE MEETING MINUTES**

**October 10, 2011**

**I. Roll Call**

**Members in Attendance:**

**Ray Kincaid, Chairperson  
Gary Stanton, Vice Chairperson  
Karen Mills, Trustee**

**Other Corporate Authorities  
in Attendance:**

**Trustee Jacquelyn Green  
Trustee Anna Newell  
Trustee Gary Pilafas  
Village President William McLeod**

**Management Team Members  
in Attendance:**

**Jim Norris, Village Manager  
Art Janura, Corporation Counsel  
Dan O'Malley, Deputy Village Manager  
Gary Salavitch, Director of Engineering  
Patrick Seger, Human Resource Mgmt. Dir.  
Bob Gorvett, Fire Chief  
Algean Garner, Director of H&HS  
Joe Nebel, Director of Public Works  
Gordon Eaken, Director of IS  
Nichole Collins, Emergency Mgmt Coord.  
Bev Romanoff, Village Clerk  
Patti Cross, Assistant Corporation Counsel**

The General Administration & Personnel Committee meeting was called to order at 7:00 p.m.

**II. Approval of Minutes**

Motion by Trustee Mills, seconded by Trustee Stanton, to approve the General Administration & Personnel Committee meeting minutes of September 12, 2011. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

**1. Discussion regarding Hoffman Estates TV on AT&T U-Verse.**

An item summary from Bruce Anderson was presented to the Committee.

Jim Norris explained the background.

Motion by Mayor McLeod, seconded by Trustee Mills, to allow HETV on AT&T U-Verse. Voice vote taken. All ayes. Motion carried.

**2. Request approval of a resolution supporting the retention of Sears Holding Company.**

An item summary from Art Janura, Jim Norris, Mark Koplín and Mike DuCharme was presented to Committee.

Various members of the audience shared thoughts about the resolution, including representatives from Community Unit School District 300. Art Janura, Village Corporation Counsel, made a statement regarding the Economic Development Area on behalf of the Village.

Motion by Trustee Pilafas, seconded by Mayor McLeod, to approve Resolution supporting the retention of Sears Holdings Corporation. Voice vote taken. All ayes. Motion carried.

**3. Request approval of a resolution to discontinue the Combined Appeals program for Village employees.**

An item summary from Sarah Kuechler was presented to Committee.

Motion by Trustee Green, seconded by Trustee Pilafas, to approve a resolution to discontinue the Combined Appeals program for Village employees. Voice vote taken. All ayes. Motion carried.

**4. Request acceptance of Cable TV Monthly Report.**

The Cable TV Monthly Report was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept the Cable TV Monthly Report. Voice vote taken. All ayes. Motion carried.

**5. Request acceptance of Human Resources Management Monthly Report.**

The Human Resources Management Monthly Report was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept the Human Resources Management Monthly Report. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

Mayor McLeod discussed various events that took place in the past weeks, including the grand opening of a Sprint Store. Mayor McLeod also thanked Trustee Pilafas and his family for helping to recognize staff and volunteers.

**IV. Other**

**V. Adjournment**

Motion by Trustee Green, seconded by Trustee Newell, to adjourn the meeting at 7:40 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Emily Kerous, Director of Operations & Outreach -  
Office of the Mayor & Board

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Date

# COMMITTEE AGENDA ITEM

## VILLAGE OF HOFFMAN ESTATES

**SUBJECT:** Discussion regarding legislative update

**MEETING DATE:** November 14, 2011

**COMMITTEE:** General Administration & Personnel Committee

**FROM:** Sarah Kuechler, Administrative Intern

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**PURPOSE:** To provide a summary of the recent 97<sup>th</sup> Illinois General Assembly Veto Session.

**BACKGROUND:** The Veto Session is a six-day period during which the General Assembly can act on the bills that were either vetoed or amendatorally vetoed by the Governor during the spring legislative session. Rather than give the Governor the final word on a bill, the Illinois Constitution allows the General Assembly to either override or accept the Governor's actions. This opportunity presents itself during the Veto Session. New legislation may also be introduced during this session.

**DISCUSSION:** The following significant actions occurred during the veto session:

- **Economic Development Area (EDA):** Legislation regarding the EDA has not been voted on yet. House committee meetings regarding the legislation have been scheduled for the following week and the entire House is scheduled to return for an additional session on Monday, November 21. The Village has and will continue efforts to support the EDA extension. Passage of this legislation before the end of the year is critical in the effort to retain Sears Holdings Corporation and the benefits it brings to the region and state.
- **CPPRT Diversion Approved:** SB 2147 diverts a portion of Corporate Personal Property Replacement Taxes away from local governments for one year in order to fund the salaries and benefits of regional superintendents of education. This has been sent to the Governor for his signature. This is concerning as the state continues to look to divert state-collected local government revenues to balance its financial situation on the backs of local governments.

- **PTELL Bill Defeated:** HB 3793 would have prevented local governments from collecting inflationary increases through their property tax levies if the overall assessed valuation of properties declines within a taxing district.

The attached spreadsheet is a summary of legislation tracked by staff during the 97th Illinois General Assembly Session.

**ATTACHMENTS:**

List of Staff Tracked Legislation during 2011

Tracked Legislation during 2011

<b>SIGNED LEGISLATION</b>			
<b>Bill Number</b>	<b>Bill Summary Name</b>	<b>Bill Summary</b>	<b>Previous Action</b>
<b>HB 1576</b>	<b>Exam of Firefighter Applicants</b>	Amends the Illinois Municipal Code and the Fire Protection District Act. Sets forth alternative procedures for appointments to full-time fire departments. Provides for the creation of a register of eligibles for original appointments to fire departments. Sets forth the requirements for placement on the register of eligibles. Provides that a local commission may also hire from a statewide master register of eligibles for original appointments. Sets forth the requirements for placement on the master register. Provides that no person under 21 years of age shall be eligible for employment as a firefighter. Provides for the award of preference points for eligible persons. Sets forth the procedure for awarding preference points for fire cadet, veteran, paramedic, educational, experience, and residency preferences.	IML originally opposed, but amendments were made to the bill to address municipal concerns.
<b>HB 1698</b>	<b>Workers' Compensation</b>	Replaces everything after the enacting clause. Amends the Department of Central Management Services Law of the Civil Administrative Code of Illinois, the Code of Civil Procedure, and the Workers' Compensation Act. Makes numerous changes concerning the following in relation to workers' compensation: plans by the Department of Central Management Services for State employees, creation of the State Workers' Compensation Program Advisory Board, subpoenas, burden of proof, Commissioner and arbitrator standards of conduct, employee leasing companies, citations, construction employer collective bargaining, negotiated rate, wage differential, preferred provider programs, permanent partial disability, out-of-state fees, fee schedules, electronic claims, utilization review programs, employee intoxication, Commissioner qualifications, the Workers' Compensation Advisory Board, arbitrator appointments, prohibitions on gifts, claims brought by commission employees, carpal tunnel syndrome, fraud, sentencing, advisory premium rates, and insurance oversight. Makes other changes. Contains a severability provision.	Monitor
<b>HB 1716</b>	<b>FOIA</b>	Further amends the Freedom of Information Act. Defines "recurrent requester" as a person that, in the 12 months immediately preceding the request, has submitted to the same public body (i) a minimum of 50 requests for records, (ii) a minimum of 15 requests for records within a 30-day period, or (iii) a minimum of 7 requests for records within a 7-day period. Establishes procedures that public bodies are to use in responding to requests from recurrent requesters. Authorizes a public body to charge a fee for each hour spent by personnel in searching for and retrieving a requested records. Specifies that a person whose records request is made for a commercial purpose may not file a request for review with the Public Access Counselor, except for the limited purpose of determining whether the public body accurately characterized the request as a commercial request. Makes other changes. Effective immediately.	IML supported. Staff recommended support.

**Tracked Legislation during 2011**

<b>SB 1386</b>	<b>Property Tax - Overpayments</b>	Provides that, in Cook County, a claim for a refund for an erroneous assessment or overpayment is allowed if the petition is filed between September 1, 2011 and September 1, 2012 and the right to a refund arose more than 5 years prior to the date the petition is filed but not earlier than January 1, 2000. Provides that the Cook County Treasurer shall not accept such a claim for refund before September 1, 2011, and shall accept a claim for refund by mail or in person. Provides that no such refund shall be paid if the issuance of the refund would cause the aggregate total of taxes and interest refunded under those provisions to exceed \$350,000. Provides that the Cook County Treasurer shall notify the public of the provisions of this paragraph on the Treasurer's website. Preempts the concurrent exercise of home rule powers.	IML and NWMC opposed. Staff recommended opposition.
<b>SB 1686</b>	<b>Muni CD-Population Limit-Wards</b>	Amends the Public Funds Statement Publication Act. Makes changes concerning publication of summary statements of operations. Amends the Property Tax Code. Requires published assessment notices to include certain statements. Provides that the publication fee paid to newspapers for publishing assessment lists shall be \$0.80 per parcel (now, the publication fee is set forth according to a schedule). Provides that, for the preamble, headings, and any other explanatory matter either required by law or requested by the supervisor of assessments to be published, the rate shall be set according to the Legal Advertising Rate Act (now, the newspaper's published rate for the advertising). Eliminates a requirement for publication of certificates of error. Repeals a Section concerning publication fees for publication for Board of Review changes. Amends the Illinois Municipal Code. Provides that certain notices must be published only once. Amends the Legal Advertising Rate Act. Defines "required public notice" and sets forth the maximum rate charged for each insertion of a required public notice. Effective January 1, 2012, except that provisions amending the Property Tax Code take effect immediately.	IML supported. Staff recommended support.
<b>SB 1831</b>	<b>Pen CD - Chicago Teachers - Salary</b>	Amends the Chicago Teachers Article of the Illinois Pension Code. Changes the method for calculating validated service. Limits the amount of pension credit that may be granted each year. Authorizes deductions for omissions made in prior pay periods. Requires deductions to be made whenever salary represents pay for a day or part of a day (rather than pay for 5 days). Makes other changes concerning the administration of payroll deductions. Requires employers to cause the Fund to receive all payroll records and pension contributions (rather than just pension contributions) within 30 calendar (rather than 15 business) days after each predesignated payday. Makes other changes concerning the payment and certification of salary deductions. Amends the State Mandates Act to require implementation without reimbursement. Effective July 1, 2011.	Monitor



Tracked Legislation during 2011

<b>LEGISLATION THAT FAILED TO ADVANCE</b>		
<b>Bill Number</b>	<b>Bill Summary Name</b>	<b>Previous Action</b>
HB 1310	Liquor - Smoking License	NWMC opposes. Staff recommended opposition
HB 1459	Public Labor - Manning Levels	IML and NWMC oppose. Staff recommended opposition
HB 1575	TIF - Reform	IML and NWMC oppose. Staff recommended opposition
HB 1673	Labor - Arbitration - Exclude Tax	IML and NWMC support. Staff recommended support.
HB 1869	Notice - Publication - Website	NWMC supports. Staff recommended support.
HB 1900	Public Safety - Catastrophic Injury	IML and NWMC support. Staff recommended support.
HB 3076	Pension Changes	Monitor
SB 1251	Ins CD - Fireman Insurance Re-enrollment	IML and NWMC oppose. Staff recommended opposition
SB 1349	Wokers' Comp - Initiative	IML and NWMC support. Staff recommended support.
SB 1645	FOIA Response Period	IML and NWMC support. Staff recommended support.
SB 1865	Changes to Public Entity Insurance Pooling	Staff recommended opposition.
SB 1921	Local Gov Dist Fund Deposit	IML and NWMC support. Staff recommended support.
SB 2014	Public Safety - Catastrophic Injury	IML and NWMC support. Staff recommended support.

# COMMITTEE AGENDA ITEM

## VILLAGE OF HOFFMAN ESTATES

**SUBJECT:** Discussion of Municipal Aggregation of Electricity

**MEETING DATE:** November 14, 2011

**COMMITTEE:** General Administration & Personnel Committee

**FROM:** Dan O'Malley, Deputy Village Manager  
Sarah Kuechler, Administrative Intern

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**PURPOSE:** Discussion of Municipal Aggregation of Electricity

**BACKGROUND:** In 2009, the State of Illinois amended the Illinois Power Agency Act (20 ILCS 3855/1-92) to deregulate the electric market and provide for the aggregation of municipal electrical load. This allows municipalities to aggregate all residential and small business electric consumers for the joint purchase of electric supply. By creating these economies of scale, a community can leverage the buying power of thousands of residents and small businesses in an effort to obtain a lower price for the supply of electricity.

In order to establish an aggregate program, a referendum must be approved by the public to authorize the municipality to arrange for a program to purchase the supply of electricity. In order for the referendum question to be placed on the ballot, a municipality must approve a resolution providing for the referendum. The next ballot to include the referendum on is March 2012. If the referendum is approved, then the municipality must adopt an ordinance establishing a municipal electric aggregation program in the Municipal Code, develop a plan of operation and governance, and hold two public meetings regarding this plan in accordance with the Illinois Power Agency Act.

After these steps, the municipality can solicit proposals and bids from suppliers who are licensed as alternative retail electric suppliers (ARES) in the State of Illinois. Bids are reviewed and the municipality determines if and who it will enter into an agreement with for energy supply. If an agreement is executed for an aggregation program, all residents and small businesses are automatically enrolled in the program unless they opt-out. They can opt-out of the program and continue to receive their electric

supply from ComEd or another ARES of their choice.

Based on the timing of the above process, a Village aggregation program would not become effective until August 2012 at the earliest. Please see the attached timeline which outlines the aggregation process in more detail. At any point in the process, a consultant may be hired to provide assistance in the development and implementation of the program.

Approving a resolution before the end of the year will enable the Village to at least continue and explore the option. At any time during the process, the municipality can decide to forego aggregation and remain with ComEd for the supply of electricity.

Municipal aggregation programs have been active in Ohio for several years and are now spreading across Illinois. Over 20 Illinois municipalities passed referenda on the April 2011 ballot to begin the aggregation process (see attached list of communities). Other communities, drawn by lower supplier pricing, are considering putting referenda on the March 2012 ballot to continue in the process of establishing a municipal aggregate program with the hope of providing savings for residential and small business consumers.

## **DISCUSSION:**

### **Savings**

A typical electric bill consists of electric supply and distribution costs. It is estimated that electric supply makes up about 50 – 60% of the total electric bill. The Illinois communities who passed referenda in April 2011 are expected to save between 20 – 25% in the first year on electrical supply costs. This savings is based on the current ComEd rate for supply. However, this percentage of savings cannot be guaranteed as ComEd's June 1, 2012 rates could decrease in response to a more competitive market.

### **Same Utility Service and Billing**

Under any aggregation program, ComEd still provides the distribution of electricity and would continue to be contacted for an outage or if service is needed. Residents and businesses would continue to receive a ComEd bill—with the only difference being a different rate for the cost of electric supply.

### **Possible Community Partnership**

Municipalities can enter into an intergovernmental agreement for a joint bid to leverage greater benefits with an increased number of accounts. The Village can look further into this option with other neighboring communities that are considering municipal aggregation programs. Neighboring communities have contacted the Village to discuss our interest in partnering. However, the

Village has enough accounts to pursue individually and provide a savings to our residents and businesses.

**Public Information**

Should the Board approve the resolution for a March 20, 2012 referendum, the Village should provide information to educate residents on this matter. This could be done through Citizen newsletter articles, website, e-mail news blast, social media, and a resident mailing.

**Alternative Option for Energy Savings**

The Metropolitan Mayors Caucus has offered the Energy Savings Program (ESP) that is effective now as an alternative to enable residents and small businesses to begin saving immediately on their electricity supply costs. It is an opt-in program as participants must enroll themselves in the program. Participants are guaranteed a lower rate than ComEd until June 2013 and are given 4 CFL bulbs to help realize savings and improve local air quality. Although this is another viable option, staff does not recommend to pursue concurrently with municipal aggregation as the time frames mismatch and may force ESP participants to pay an early termination fee of \$50.00 if they wish to join the municipality's alternative energy supplier in late 2012. Please see the attached *Energy Savings Program - FAQ*.

**RECOMMENDATION:** In order to maintain the Village's ability to create a municipal aggregation program next year, staff recommends approval of the attached Resolution.

**ATTACHMENTS:** Illinois Municipal Review (October 2011) – *Municipal Electric Aggregation: What it Means for You*

ICC – List of Communities Pursuing Municipal Aggregation  
<http://www.icc.illinois.gov/ormd/municipalaggregation.aspx>

News Article – Chicago Tribune (August 31, 2011)

Energy Savings Program - FAQ

## Municipal Aggregation Timeline for 2012

<p><b>1. Resolution</b> – A Resolution approving a Referendum must be adopted at least 79 days prior to an election. The deadline to adopt a referendum for the March 20, 2012 ballot is December 31, 2011.</p>	<p><b>November – December 2011</b></p>
<p><b>2. Consultant</b> – Decision to hire a consultant or have staff run the process. Staff may lack expertise and time to handle the intensive process. No direct cost to municipality—consultant fee paid by supplier. Hiring of a consultant may also occur after the referendum.</p>	<p><b>January 2012</b></p>
<p><b>3. Marketing of Program</b> – Information out to the public regarding municipal aggregation and upcoming referendum.</p>	<p><b>January – March 2012</b></p>
<p><b>4. Referendum</b> – Needs simple majority to pass. If it fails, then it can only be an opt-in program.          “Shall the Village of Hoffman Estates have the authority to arrange for the supply of electricity for its residential and small commercial retail customers who have not opted out of such program?”</p>	<p><b>March 20, 2012</b></p>
<p><b>Assume Referendum is approved...</b></p>	
<p><b>5. Ordinance</b> – Establish a municipal electric aggregation program in Municipal Code.</p>	<p><b>April 2012</b></p>
<p><b>6. Develop a Plan of Operation &amp; Governance</b> – Explains how the program will operate. To be approved by the Illinois Commerce Commission (ICC).</p>	<p><b>April 2012</b></p>
<p><b>7. Hold Two (2) Public Hearings</b> – The municipality must hold two public hearings to review and comment on the Plan of Operation &amp; Governance. A notice must be published once a week for two (2) consecutive weeks.</p>	<p><b>April 2012</b></p>
<p><b>8. Bid Process</b> - Determine bid parameters (term, rates, early termination fee, eligibility, exclusions, moves, new participants, enrollment processes).</p>	<p><b>May 2012</b></p>
<p><b>9. Agreement</b> – If the rate is approved by the municipality, an Electricity Sale &amp; Purchase Agreement is executed with the selected supplier.</p>	<p><b>May – June 2012</b></p>
<p><b>10. Opt-Out Process</b> – Selected supplier sends opt-out letters to all residents. Given a date by which they must return the opt-out notice or call a number to request to be out of the program.</p>	<p><b>June – July 2012</b></p>
<p><b>11. Start Date</b> – Municipal electric aggregation program begins.</p>	<p><b>approx. August 2012</b></p>
<p><b>12. Expiration of Agreement</b> – New competitive bids could be sought. At that time, determination can be made to execute an agreement with the current supplier, another alternative supplier, or return to ComEd.</p>	<p><b>End of Agreement</b></p>

VILLAGE OF HOFFMAN ESTATES

**A RESOLUTION INITIATING THE SUBMISSION OF A  
PUBLIC QUESTION TO AUTHORIZE THE VILLAGE TO ADOPT  
AN "OPT-OUT" PROGRAM FOR THE SUPPLY OF ELECTRICITY TO  
RESIDENTIAL AND SMALL COMMERCIAL RETAIL CUSTOMERS**

WHEREAS, Section 1-92 of the Illinois Power Agency Act, 20 ILCS 3855/1-92 ("Act"), permits the corporate authorities of the Village, if authorized by referendum, to adopt an ordinance creating a program to allow the Village to solicit bids and enter into service agreements for the sale and purchase of electricity and related services and equipment to residential and small commercial retail customers in the Village who do not choose to opt-out ("Program"); and

WHEREAS, pursuant to the requirements of Illinois law, the corporate authorities of the Village of Hoffman Estates hereby desire to place on the March 20, 2012 ballot a public question to be considered by the voters in the Village regarding the authorization of the Village to pursue the implementation of the Program.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the foregoing recitals are incorporated as if fully set forth in this Resolution.

Section 2: That the Village Board finds and determines that it is in the best interests of the Village of Hoffman Estates to operate the aggregation program under the Act as an opt-out program.

Section 3: That a public question shall be submitted to the voters of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, at the March 20, 2012 general election (or at the next available election permitted by the general election law) as follows:

"Shall the Village of Hoffman Estates have the authority to arrange for the supply of electricity for its residential and small commercial retail customers who have not opted out of such a program?"	YES —	NO —
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Section 4: That the Village Clerk is hereby authorized and directed to file this authorizing Resolution and other related matters with the appropriate election officials in accordance with applicable law.

Section 5: That this Resolution shall be in full force and effect immediately from and after its passage and approval in the manner provided by law.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2011

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2011

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk



# Municipal Electric Aggregation What it Means for You

BY AARON RASTY, CO-FOUNDER AND PRESIDENT, BLUESTAR ENERGY SOLUTIONS

## MUNICIPAL ELECTRIC AGGREGATION

Electricity supply is one area to consider as municipalities look for ways to reduce costs and provide additional value to their communities and enhance their environmental impact. As you may know, Illinois is one of several deregulated states, offering businesses and the public the opportunity to purchase energy from a retail electric supplier. In fact, Illinois is a prime location where municipalities can make the most out of the deregulated energy market.

Through Municipal Electric Aggregation, Illinois municipalities can help residents and small businesses maximize their savings by reducing energy costs and furthering energy efficient practices for the community. It is the method by which municipal or county governments can enter into electricity purchasing agreements on behalf of consumers within their jurisdiction. By aggregating the buying power of a large number of small customers, a non-profit municipal entity can get a better deal for those customers than they would if they shop for electricity on an individual basis. In addition, it offers residents an opportunity to understand and take advantage of the benefits of a deregulated electric market.

## AGGREGATION PROGRAMS

There are two ways for local governments to aggregate their communities for the purchase of energy – “opt-in” and “opt-out.” Opt-in aggregation requires the individual to enroll in the program before being included in the aggregation pool of customers. Opt-out aggregation automatically includes each household in the aggregated pool unless the individual affirmatively “opts out,” or decides not to participate.

We believe the more viable option is to provide aggregation service on an opt-out basis — customers are much more likely to utilize this service if it is provided to them on a default basis. Additionally, in opt-out aggregation the aggregator has a more

predictable energy load to use in negotiating with suppliers. Having a relatively predictable pool size of customers may increase an electric supplier’s willingness to offer lower prices and enhanced services.

## BENEFITS OF AGGREGATION

Properly implemented, municipal aggregation programs offer several benefits to the end-user, including:

- ◆ **COMPETITIVE OPPORTUNITIES:** Suppliers generally compete harder for a large group of customers available through a single solicitation (such as municipal aggregation) than when approaching customers one-by-one. Suppliers are willing to provide extremely aggressive pricing in aggregation settings because of the opportunity to acquire a large number of customers quickly and at a relatively low cost per acquisition.
- ◆ **GREATER BUYING POWER:** Aggregation of demand is a way to obtain services or products at favorable prices and terms. The same is true for the purchase of electricity. Because of economies of scale, load aggregation increases the buying power of participating consumers, particularly if they seek customized services. The competitive pressure created by this increased buying power drives prices lower. This process means greater savings for municipalities and their residents.
- ◆ **ENVIRONMENTAL BENEFITS:** Municipal Electric Aggregation in Illinois is also a direct way to achieve meaningful environmental benefits. This provides an opportunity to identify environmentally-responsible energy sources, such as wind or solar, that will be part of the supply mix for the community. It is important to consider designing and implementing a meaningful energy efficiency and sustainability program that can be funded exclusive of municipal expenditures.

MUNICIPAL ELECTRIC AGGREGATION CONTINUES ON PAGE 16



- ♦ **OTHER TANGIBLE ECONOMIC BENEFITS:** Depending on how effective the program is managed, municipalities may be able to creatively apply the revenue streams for grants, free energy audits for local businesses, new energy efficiency projects, a new park or other uses.

Municipal Electric Aggregation has been successfully implemented in several other states, with Ohio being a leader. Ohio introduced aggregation in 2001 and by 2003 it was responsible for 93 percent of the electricity switching over in the state. Some 200 municipalities in Ohio, via the Northeast Ohio Public Energy Council (NOPEC), demonstrated that it is possible to put a proposal for “opt-out aggregation” to their electorate. They received support, put municipal supply out to bid, and received a better price for electricity and/or gas supply than the standard price set by the incumbent utility. The procedure is now standardized, professional advice and expertise are widely available, and the whole process can be completed in a little over 12 months. Grants were made available from this program in Ohio. Those involved credit both the Public Utilities Commission of Ohio (PUCO) and the

Ohio Consumer Counsel (OCC) for helping to make Municipal Electric Aggregation a success.<sup>1</sup>

**MUNICIPAL ELECTRIC AGGREGATION IN ILLINOIS**

Municipal Electric Aggregation became available in Illinois due to the 2007 passage of the Illinois Power Agency Act, which authorized municipal and county authorities to negotiate electric power supply arrangements for their residential and small business consumers.

The Act allows local municipal or county governments to aggregate the electric loads of the residential and small business consumers within their boundaries, in order to negotiate terms with a power supplier. If accounts are transferred to a different energy supplier, the local utility (either ComEd or Ameren) remains the distributor of all electricity, while the new supplier would actually sell the electric power.

In 2011, 24 towns in the ComEd territory placed referendums on their ballots, 21 of which were approved. Below is a snapshot of communities pursuing Municipal Electric Aggregation at this time.

<b>Community</b>	<b>Status</b>
<b>Campton Hills</b>	Referendum Passed
<b>Crest Hill</b>	Supplier - Direct Energy, Rate - 5.89 cents per kWh through September 2013
<b>Elburn</b>	Supplier - Direct Energy, Rate - 5.99 cents per kWh through October 2012
<b>Erie</b>	Supplier - Nordic Energy Services, Term - 3 years
<b>Fox River Grove</b>	Supplier - Direct Energy, Rate - 5.99 cents per kWh through September 2013
<b>Fulton</b>	Supplier - FirstEnergy Solutions, Rate - 6.23 cents per kWh (residential) through July 2014
<b>Glenwood</b>	Supplier - Direct Energy, Rate - 5.99 cents per kWh through September 2013
<b>Grayslake</b>	Referendum Passed
<b>Harvard</b>	Supplier - Direct Energy
<b>Lincolnwood</b>	Referendum Passed
<b>Milledgeville</b>	Supplier - FirstEnergy Solutions, Rate - 5.90 cents per kWh, Term - 3 years
<b>Morris</b>	Referendum Passed
<b>Mount Morris</b>	Referendum Passed
<b>New Lenox</b>	Supplier - Direct Energy, Rate - 5.89 cents per kWh through September 2013
<b>North Aurora</b>	Supplier - Integrys, Rate 5.75 cents per kWh (residential), Term - 2 years
<b>Oak Brook</b>	Referendum Passed
<b>Oak Park</b>	Referendum Passed
<b>Polo</b>	Referendum Passed
<b>Sugar Grove</b>	Supplier - Direct Energy, Rate - 5.99 cents per kWh through September 2013
<b>Wood Dale</b>	Referendum Passed

Source: Illinois Commerce Commission (ICC)

**IMPLEMENTATION PROCESS**

While there is much more information to share on the process of Municipal Electric Aggregation, the top steps for implementation include the following:

1. Identify and retain a consultant or identify internal resources to manage program.
2. Submit referendum to be put to the electors at the next regular election in that location.
3. Receive affirmative vote of electorate.
4. Develop a plan of operation and governance for the aggregation program, and hold at least two public hearings on it.
5. Prepare an RFP and put it out to bid.
6. Notify electric utility customers in the city of the rates, conditions of enrollment and provide option to “opt-out” of the aggregation.

**TIMELINE**

Below is a general timeline of the key activities for a community plan for 2012.

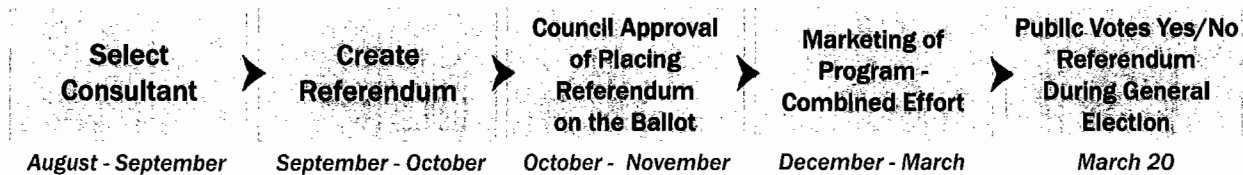
**CHALLENGES & CHOICES**

Most communities may lack the necessary expertise and staff to handle the aggregation process on their own. There may be challenges with managing the technical and legal aspects of analyzing load data, administering the RFP process, leading negotiations with suppliers and providing ongoing management and monitoring on behalf of constituents.

To help with the overall aggregation process, it may be prudent to consider working with a consultant with experience and capabilities to help get the job done. Municipalities typically work with a consultant to manage contracts and develop and implement energy efficiency programs, as well as to lead voter education efforts before and after the referendum. The consultant’s role is to design an aggregation plan that both complies with applicable law as well as serves the agreed upon needs of the community. The consultant assists in administrative issues, solicits bids, and coordinates the selection of a supplier. After supplier selection and execution of a contract, the consultant’s role is monitoring and administering the contract. The local electric utility is subject to the same laws, regulations and tariffs as the services used by other retail

MUNICIPAL ELECTRIC AGGREGATION CONTINUES ON PAGE 18

**Stage 1**



**Stage 2 - Assume referendum is approved**



**Stage 3**



customers; there is no degradation in utility service or bias against customers or communities utilizing municipal aggregation. In addition, the supplier serving the community is subject to strict oversight by the Illinois Commerce Commission, including licensing, consumer information, and renewable portfolio standards.

There are several attributes to look for when considering a consultant, such as:

- ♦ **INDEPENDENCE** – It is important that the consultant is completely neutral in the selection of a supplier. This independence may lend greater credibility to the public perception of the program.
- ♦ **EXPERTISE/SOLUTIONS** – The consultant should have a wide range of expertise with retail electric supply, wholesale energy markets, regulatory experience and demand-side management experience, especially if the municipality is considering energy efficiency and conservation programs in the future.

One such example with an efficiency program is right here in Illinois. The city of Aurora developed the Go Green Aurora campaign to increase renewable energy purchases by households and businesses and qualify

as the first U.S. Environmental Protection Agency (EPA) Green Power Community in Illinois. Aurora has helped conserve natural resources by reducing the city's carbon footprint, supporting the creation of clean energy jobs in the U.S. and assisting in the generation of new renewable energy.

- ♦ **LOCAL PERSPECTIVE** – It helps having a consultant who knows the essentials of electric supply and efficiency within Illinois. Each electric utility has its own nuances and restrictions with electric supply, rebate programs and other activities, which is why it helps to have a consultant who knows the area well.

### **MOVING YOUR COMMUNITY FORWARD**

Municipal Electric Aggregation provides an opportunity to unlock savings for municipalities and their communities. It also can help support broader energy efficiency and sustainability efforts in the community, including solar generation of power. At BlueStar Energy, we believe that the cheapest and cleanest kilowatt hour is the one not used. Overall, this aggregation process can lead to lasting, meaningful change and real economic benefits to municipalities and their residents.

<sup>1</sup> Footnote: Stephen Littlechild, "Municipal Aggregation and Retail Competition in the Ohio Energy Sector," August 2007



Illinois Commerce Commission  
527 East Capitol Avenue, Springfield, Illinois, 62701

## Municipal Aggregation

### List of Communities Pursuing Municipal Aggregation

The following communities appear to be pursuing municipal electric aggregation at this time. This list makes no claim to be complete or accurate. Please inform us of any addition or deletions that should be made. Each community name contains a link to the source of information that caused the community to be on this list. Last updated on August 11, 2011.

Community	Status
<a href="#">Campton Hillls</a>	Referendum Passed
<a href="#">Crest Hill</a>	Supplier - Direct Energy, Rate - 5.89 cents per kWh through September 2013
<a href="#">Elburn</a>	Supplier - Direct Energy, Rate - 5.99 cents per kWh through October 2012
<a href="#">Eric</a>	Supplier - Nordic Energy Services, Rate - 5.471 cents per kWh, Term - 3 years
<a href="#">Fox River Grove</a>	Supplier - Direct Energy, Rate - 5.99 cents per kWh through September 2013
<a href="#">Fulton</a>	Supplier - FirstEnergy Solutions, Rate - 6.23 cents per kWh (residential) through July 2014
<a href="#">Glenwood</a>	Supplier - Direct Energy, Rate - 5.99 cents per kWh through September 2013
<a href="#">Grayslake</a>	Supplier - Integrys, Rate - 5.52 cents per kWh, Term - 2 years
<a href="#">Harvard</a>	Supplier - Direct Energy, Rate - 5.99 cents per kWh through September 2013
<a href="#">Lincolnwood</a>	Supplier - Integrys, Rate - 5.52 cents per kWh, Term - 2 years
<a href="#">Milledgeville</a>	Supplier -FirstEnergy Solutions, Rate - 5.90 cents per kWh, Term - 3 years
<a href="#">Morris</a>	Referendum Passed
<a href="#">Mount Morris</a>	Supplier - FirstEnergy Solutions, Rate - 5.88 cents per kWh, Term - 32 months
<a href="#">New Lenox</a>	Supplier -Direct Energy, Rate - 5.89 cents per kWh through September 2013
<a href="#">North Aurora</a>	Supplier -Integrys, Rate 5.75 cents per kWh (residential), Term - 2 years
<a href="#">Oak Brook</a>	Supplier - Integrys, Rate - 5.52 cents per kWh, Term - 2 years

Oak Park

Referendum Passed

Polo

Supplier - FirstEnergy Solutions, Rate - 5.83 cents per kWh, Term - 32 months

Sugar Grove

Supplier - Direct Energy, Rate - 5.99 cents per kWh through September 2013

Wood Dale

Supplier - FirstEnergy Solutions, Rate - 5.92 cents per kWh, Term - 30 months

[www.chicagotribune.com/business/ct-biz-0831-electric-brokers--20110831,0,6233915.story](http://www.chicagotribune.com/business/ct-biz-0831-electric-brokers--20110831,0,6233915.story)

**chicagotribune.com**

## **More utility ratepayers sidestepping ComEd, buying in bulk**

**Growing number of Illinois communities are negotiating for cheaper, and sometimes greener, electricity**

By Julie Wernau, Tribune reporter

August 31, 2011

Christmas is coming early for the small Illinois town of Fulton. Only they aren't opening presents; they're opening lower electric bills. advertisement

Thanks to a new Illinois law that allows communities to act as brokers on behalf of residents, the first electricity bills are 20 percent cheaper than when ComEd was supplying the power.

Larry Russell, Fulton's mayor, estimates the town's 3,481 residents will save about \$560,000 over three years that he believes will stimulate the local economy. "That's money that's going back into the community. That's buying from a local store, eating at the local shop," he said of the town, located about 2 1/2 hours west of Chicago.

Fulton is the first of what by year's end are expected to be about two dozen communities benefiting from local governments negotiating bulk purchases of electricity from ComEd's competitors.

Oak Brook, Lincolnwood, Grayslake and, recently, Oak Park passed referendums endorsing the concept, called "community choice aggregation." Up to 50 cities are expected to be on board within a year.

Moreover, some green-minded residents are urging local governments to use their new clout to negotiate deals that favor electricity produced from wind or sun while lessening dependence on fossil fuels. "We're getting a sense that people are interested in obtaining not only a cheaper power rate, but also a cleaner source of power," said K.C. Poulos, Oak Park's sustainability manager.

Roughly 80 percent of Illinois commercial and industrial businesses have negotiated more favorable terms for electricity because they use large amounts of power. Individual residential customers haven't previously been able to strike such deals but can now as part of a large group.

"There's strength in numbers," said David Hoover, executive director of Northern Illinois Municipal Electric Collaborative, a firm that consults with local governments that want to negotiate bulk purchases. "We leverage it to make it look like we're not just 100 smaller deals, but one big deal."

Alternative electric suppliers that have popped up recently began offering rates to individuals that are below ComEd's, but they're not negotiable. The law, passed in 2009, allows local governments to negotiate below those rates.

In Fulton's case, the city contracted with FirstEnergy Solutions to supply electricity for its residents and small businesses through July 2014. Residents automatically were signed on, although Russell said a

handful of residents declined "out of loyalty to ComEd."

As part of the deal, Fulton also snagged a one-time grant of \$13,000 from FirstEnergy, based in Akron, Ohio. FirstEnergy is among a number of alternative suppliers competing for municipal aggregation contracts.

With the deal, ComEd is still in charge of the electric lines, is the company to call if the lights go out and continues to read residents' meters and send monthly bills. But the electricity comes from deals that alternative suppliers find on the open electricity market. The Illinois Power Agency does the same dealing for ComEd — a unit of Chicago-based Exelon Corp., which serves about 3.8 million customers across northern Illinois — but must follow stricter rules because ComEd is a regulated utility.

In addition to Illinois, California, Ohio, Massachusetts, New Jersey and Rhode Island allow community aggregation.

Both major Illinois utilities support the concept. "Competitively bid municipal aggregation service, if properly structured, can be a way for residential customers to join together to take advantages of competitive electricity markets and save money," said Judith Rader, an Exelon spokeswoman.

ComEd doesn't make its money off the electricity it supplies. It passes along to customers the rate it pays to obtain the electricity from suppliers. ComEd makes its money delivering the electricity, charging consumers even if they switch to another supplier.

Shawn Marshall, vice chair of the Marin Energy Authority, which operates California's first aggregation program, said large utilities in that state weren't pleased when the program began. "They're not thrilled," Marshall said. "It opens the market, stimulates competition and over time lets consumers' rates go down."

In Ohio, where aggregation began in the 1990s, more than 350 programs negotiate bulk electric rates on behalf of 2 million customers, roughly one-sixth the state's population, according to a study prepared by Marshall.

The Northeast Ohio Public Energy Council, consisting of 118 member cities serving more than 600,000 customers in northeast Ohio, will save about \$28 million next year as a result of the programs.

Anthony Rodriguez, spokesman for the Ohio Consumers' Counsel, a residential-utility consumer advocacy group, said consumers have saved money because of aggregation. But he noted that bulk purchases of natural gas, which is aggregated in Ohio but not Illinois, have had some hiccups.

"They were good deals when these municipalities signed them because the prices of natural gas were astronomical, especially after (Hurricane) Katrina. But as prices went down, they were wrapped into these rates that customers were upset over because they were actually paying more money than they would be paying under the utility."

Mark Pruitt, director of the Illinois Power Agency, which procures electricity for Illinois, said towns should be careful not to sign long-term contracts that could lock in rates that look cheap now but that might not be as attractive in 2013. That's when several expensive long-term contracts wrapped into ComEd's rates are set to expire.

"Hopefully, they're getting good advice," Pruitt said.

The Village of Oak Park is one of 20 local governments that have passed referendums allowing them to negotiate on behalf of their residents, according to the Illinois Commerce Commission. Upward of 50 cities are expected to buy into the concept in Illinois within a year, said John Kelly, deputy director of Oak Brook-based Galvin Electricity Initiative Inc., a consumer advocacy group founded by former Motorola chief Bob Galvin.

Oak Park resident Mary Chris Jaklevic hopes the suburb can broker a deal that will give her a greener mix of electricity.

Jaklevic would like more of her power coming from wind and solar and less from fossil fuel sources. "I think a lot of people feel that way — that they want more control over where their power comes from," she said.

*[jwernau@tribune.com](mailto:jwernau@tribune.com)*

*Twitter @littlewern*

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# ENERGY SAVINGS PROGRAM Frequently Asked Questions

### Executive Summary:

To enable residents and small businesses to save significantly on their electricity bills in the immediate future, the Metropolitan Mayors Caucus has created the Energy Savings Program (ESP) through its Clean Air Counts Campaign. Not only will participating residents and small businesses realize enhanced savings, they will also receive four energy-reducing compact fluorescent light bulbs (CFLs). Using CFLs will contribute toward a significant improvement in local air quality. This FAQ has been developed to provide additional background on the Energy Savings Program and answer any questions you may have. For more information, please contact Eve Pytel at [epytel@mayorscaucus.org](mailto:epytel@mayorscaucus.org) or 312-201-4506.

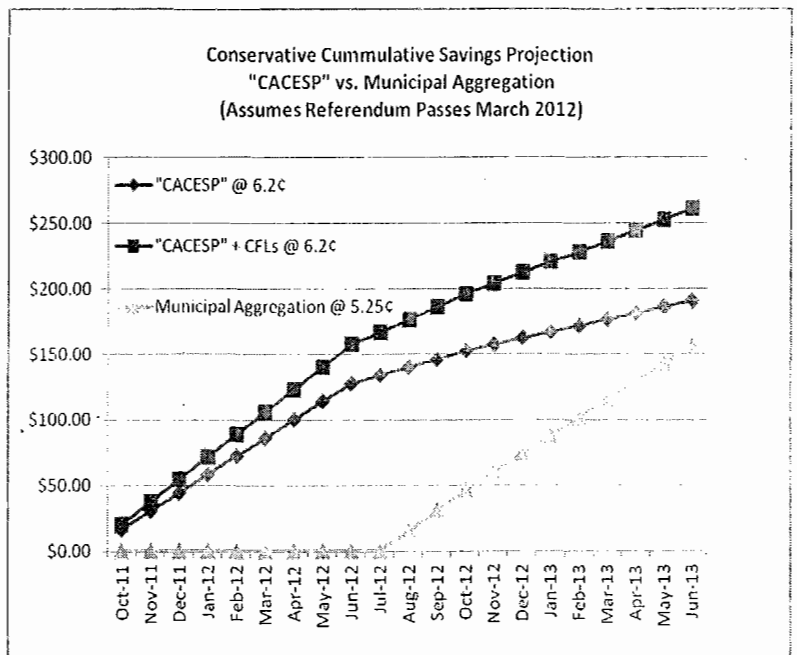
### Program Description:

On August 10, 2009, Public Act 96-0176 amended the Illinois Power Agency Act to provide for aggregation of municipal electrical load. In doing so the legislation enabled residential and small business customers to secure less costly electricity from designated Retail Electricity Suppliers. To ensure their residents gain access to lower-priced electricity, some municipalities put referenda on the April 2011 ballot for municipal aggregation. Municipal aggregation allows communities to bring together all residential and small business customers of ComEd into a group for the purpose of securing lower electricity rates.

Those towns where referenda passed will be able to provide cheaper power supply starting in October 2011. The savings are expected to be in the 20-25% range for the first year. Many other communities, attracted by lower supplier pricing, are now contemplating putting referenda on the March 2012 ballot. If passed, contracts to provide cheaper electricity in those municipalities would not be in place until August 2012.

Because ComEd is required to hedge against volatility of electricity prices in the marketplace, it purchases energy over a period of years; as a result, the greatest savings for residential customers is now, meaning that those municipalities contemplating moving forward with referenda for the March 2012 primary ballot would not be able to take advantage of the greatest savings potential. The value of the lost opportunity is more than \$1 million per day for residents and businesses in the Chicago Metropolitan Region.

In response, the Metropolitan Mayors Caucus has created an energy savings program through its Clean Air Counts Campaign to enable residents and small businesses to avail themselves of savings in the immediate future. The program allows savings as soon as the next billing cycle and provides four energy-saving CFLs, resulting in not only a significant reduction in local air pollution, but also enhanced cumulative savings of \$70 per customer through June 2013. The graph to the right illustrates the economic benefits of our program:



## FREQUENTLY ASKED QUESTIONS

1. Will this program hurt municipal aggregation initiatives already underway?  
*No. Municipalities intending to aggregate residential and small business electricity accounts must develop an aggregation plan. In that aggregation plan the community spells out when those currently on third party supply can join the aggregation. By virtue of creating an aggregation plan the municipality will provide a provision for residents that may have joined the Clean Air Counts Energy Saving Program (ESP) to join its municipality's program at some point in time.*
2. What is municipal aggregation?  
*Municipal aggregation allows communities to bring together all residential and small business customers of ComEd into a group for the purpose of securing lower electricity rates. To date, the results have resulted in near-term savings. In order to achieve savings through aggregation the municipality goes to the market to purchase electricity on behalf of its residents.*
3. Do we as a municipality have to adopt municipal aggregation to get lower rates for our residents and businesses?  
*No. You can get rates lower than ComEd's current rates by securing electricity supply from a third party through promotion of an opt-in program for your municipality. The Energy Savings Program (ESP) will guarantee a lower rate through the life of the contract unlike many other programs.*
4. What is the fastest way for residents and businesses to start to save the most money on electricity?  
*By joining the Energy Savings Program, residents and businesses can start saving money as early as their next billing cycle with guaranteed savings compared to ComEd's rates.*
5. What are the guaranteed savings?  
*Residents and businesses are guaranteed to save 18% through June 2012. After that they are guaranteed to pay less than they would to ComEd. The savings will accrue from reduced electrical rates and from using the 4 CFLs provided to program participants. For the average homeowner, the savings with ESP will be \$100 greater than the next cheapest option available.*
6. How are the savings guaranteed?  
*The third party energy supplier is guaranteeing the savings and that the price will be less than ComEd's applicable rates for each month of the contract (through June 2013).*
7. Who is the third party supplier?  
*Integrys Energy Group is contracted to supply energy. Integrys is a regional leader with nearly 5,000 employees across the Midwest. Integrys Energy Group is an energy holding company based in Chicago, Illinois. Their operating subsidiaries provide natural gas and electricity in regulated and non-regulated markets. Integrys is also the parent company of Peoples Gas North Shore Gas. The company is committed to provide customers with the best value in energy and related services.*
8. How long is the contract for the Energy Savings Program?  
*All ESP contracts terminate with the customers' June 2013 meter reading. After that time customers can elect one of many supply choices, including; returning to ComEd, joining a municipal aggregation (if available in their area), or continuing with a third party supplier such as Integrys.*
9. I've been told, that if many people switch to third party supply, those left on ComEd could see even higher rates. Is this true?  
*The high-priced electricity that ComEd has already purchased will be sold to those residents receiving supply from ComEd. If many people switch, that more expensive electricity is spread over fewer customers, increasing the likelihood that they will see even higher electric rates than if no one switched.*
10. What happens with ESP next year or the year after?  
*All ESP contracts terminate with the customers' June 2013 meter reading. After that time customers can elect one of many supply choices, including; returning to ComEd, joining a municipal aggregation (if available in their area), or continuing with a third party supplier such as Integrys.*

11. What if someone wants to leave the program?  
*Like most electricity supply programs, there is an early termination fee. Integrys early termination fee of \$50 is the lowest fee of any supplier charging termination fees.*
12. If a resident or business fails to sign up with some other program for to start July 2013 will they lose electricity or be subject to exorbitant rates for failing to proactively join another program?  
*Their electricity will stay on. Prior to the end of their contract, they will be offered continuation of service with Integrys, which they can decline. ComEd would then become the default supplier.*
13. Is there any scenario under which ESP program participants are worse off financially for participating in ESP?  
*No. With savings guaranteed against ComEd's rates for each month of the contract (through June 2013) there is no risk in you paying more by joining ESP.*
14. Can you guarantee savings?  
*Yes. Through June 2012, we can guarantee that residents will save 18 %. Between June 2012 and June 2013, we can guarantee that pricing will be less than ComEd's tariff rate each month of the contract. The average household will save \$150 the first year (Oct. '11 through Oct. '12) from the lower electricity rate and an additional \$40 from using the four CFLs.*
15. What are pricing periods and how do pricing periods influence the program?  
*ComEd's rates change each year in June and are posted the month before. In May 2012, we will know ComEd's prices for the year June 2012 through June 2013 and will be able to project the level of savings. Despite not knowing the ComEd's prices for the post June 2012 period, our supplier Integrys guarantees that pricing will be less than ComEd's tariff rate each month of the contract.*
16. What happens if people from my community join the Energy Savings Program and then my community passes a referendum to aggregate? Will ESP customers lose power? Will they be automatically converted to the aggregate program?  
*All ESP customers will have power delivered over the term of their contracts (until contract expiration in June 2013). Aggregate programs allow customers to switch over from third party supply at specific times during the aggregation contract. The contract end date for the Integrys contract was designed to make the switch easy for customers who want to switch to their municipal aggregation supply contract.*
17. How will people sign up for ESP?  
*The Clean Air Counts website ([www.cleanaircounts.org](http://www.cleanaircounts.org)) will have a link/portal to the Integrys registration page for on-line sign up. We may develop paper sign up forms, but the easiest way to sign up is on-line through this link.*
18. Will you perform credit checks?  
*There are no credit checks and no one is rejected. If you are a customer of ComEd, you won't be rejected from the program.*
19. Why would I promote this?  
*There are two main reasons for promoting this program: 1) the ESP program results in the greatest savings for residential customers with rates that are risk-free (i.e. guaranteed to be lower than ComEd's rates); and 2) the Compact Fluorescent Light bulbs reduce energy consumption that takes the load off coal-burning power plants in and around Chicago, thereby improving local air quality where we live and work. Additionally organizations such as communities, employers and civic organizations that either sign themselves up to participate or encourage their residents/employees and members to join will received credit for pollution reduction for the energy efficient lighting Clean Air Counts strategy thereby satisfying annual reporting requirements.*
20. How can I promote this and what assistance is available for promotion?  
*Clean Air Counts will support passive and active promotion. Prewritten articles, web links and a media release will be made available to partners to promote the program. Additionally support is available for those that would like to have a kickoff celebration. Clean Air Counts staff will bring a booth, literature and be available to sign residents up for the program.*
21. If my residents join this program, who is responsible for energy supply in the case of a black out?  
*In our program, as in municipal aggregation and for those currently purchasing electricity supply through ComEd, ComEd remains the company that delivers the electricity and is responsible in the case of a blackout.*

22. Will ESP participants be billed by ComEd for energy?  
*Yes, participants will continue to receive one electricity bill that comes from ComEd (as it does today) and should continue to make payments to ComEd after joining the program. The only differences are that the bill will state that the energy is supplied by Integrys and the amount you pay will be significantly lower.*
23. How much money can residents save as individuals and what could that mean for my community?  
*From ESP individual home owners can save over \$250 from now through June 2013. For all the residents in Northern Illinois, that equates to more than \$1 million per day in lost opportunity. That's \$1 million per day that can be put into the pockets of Illinois residents to spend in their communities.*
24. Do you have an REC program?  
*RECs (Renewable Energy Certificates) are not part of the ESP program. RECs do nothing to improve the air quality in the Chicago area, which is the mission of Clean Air Counts. On the other hand, the four CFLs distributed by ESP decrease energy consumption, save users money and reduce the generation requirement for coal-burning power plants in and around Chicago.*
25. Do you purchase renewable energy?  
*The ESP program does not offer renewable energy – and neither does any other currently available program offered to Illinois residents. Suppliers are selling renewable energy certificates which are the “environmental attributes” associated with the generation of renewable energy and not the renewable energy itself. There is no local environmental benefit or any cost savings associated with the purchase of renewable energy certificates.*
26. Who is your vendor and how did you select them?  
*The Metropolitan Mayors Caucus has partnered with Energy Choices for this program. Energy Choices is currently a vendor to the Caucus and has participated in Clean Air Counts for over five years. Over that period of time Energy Choices has graciously volunteered its expertise. Energy Choices is a highly regarded firm and trusted by Clean Air Counts members for its candor and objectivity.*
27. Why is this being offered through the Metropolitan Mayors Caucus Clean Air Counts Campaign?  
*Clean Air Counts supports communities, businesses, civic organizations and residents seeking to improve air quality through voluntary programming. This program reduces smog forming emissions through its CFL giveaway. Lower energy usage reduces the levels of fossil fuels burned at power plants, which, in turn, reduces the levels of air pollutants that negatively impact ozone. In addition to being a wonderful opportunity to save money for residents that learn of the program through the municipality, it is a great opportunity that HR departments can make available to help employees save money.*
28. Does this program have environmental benefits?  
*Yes. By providing CFLs to participants to use they can switch out less efficient lights and use less energy. Lower energy usage reduces the levels of fossil fuels burned at power plants in the Chicago area, which, in turn, reduces the levels of air pollutants that negatively impact ozone. According to the Energy Efficiency and Renewable Energy Network, commercial establishments consume 20% to 30% of their total energy just for lighting.*
29. There is still a great concern that the mercury in CFLs poses a major threat to public health. If a resident drops a CFL light bulb what steps should they take?  
*The Environmental Protection Agency advises people not to become alarmed and to take precautions while cleaning up. They suggest airing out the room and thoroughly cleaning up – as you would for any broken glass. Instructions are available at <http://www.epa.gov/cfl/cflcleanup.html>*
30. Can a program participant opt out of receiving the CFL light bulbs and still participate in the program?  
*Yes. Participants may opt not to receive their light bulbs and instead the light bulbs will be distributed to the needy through Energy Choices Food Pantry Program. If participants don't install CFLs then they may miss out on savings from energy efficiency in their home.*
31. Can program participants financially contribute to the CFL light bulb food pantry program?  
*Yes – when participants join the program they will be given an option to contribute. Should they decide at some other point to contribute to the Food Pantry Program, they may directly contact Energy Choices to make a contribution by contacting Craig Schuttenberg [schuttenberg@energychoices.com](mailto:schuttenberg@energychoices.com).*
32. Why does Energy Choices provide CFLs to food pantries?  
*Energy Choices believe in helping those struggling to feed their families to reduce their costs by reducing their electric bill.*

# COMMITTEE AGENDA ITEM

## VILLAGE OF HOFFMAN ESTATES

**SUBJECT:** Request for approval of an ordinance declaring Village property surplus and permitting the sale of personal property owned by the Village.

**MEETING DATE:** November 14, 2011

**COMMITTEE:** General Administration and Personnel Committee

**FROM:** Sarah Kuechler, Administrative Intern

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**PURPOSE:** Approval of an ordinance declaring Village property surplus and permitting the sale of personal property owned by the Village, utilizing online auction.

**DISCUSSION:** The Village is required to declare surplus all property deemed no longer necessary, useful to, or in the best interests of the Village to retain prior to properly disposing of such property.

**BACKGROUND:** In the past, the Village has been able to dispose of surplus property by way of online public auction and live auction so as to reduce waste and derive any further value in the form of revenues to the extent possible. Surplus items not sold at auction can then be properly disposed of or recycled.

**FINANCIAL IMPACT:** The sale of Village surplus items is expected to generate marginal revenues from the online auction.

**RECOMMENDATION:** Approval of an Ordinance authorizing the sale of personal property owned by the Village, per the attachment.

**ATTACHMENTS:** 1

ORDINANCE NO. \_\_\_\_\_ - 2011

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AUTHORIZING THE SALE  
OF PERSONAL PROPERTY OWNED BY  
THE VILLAGE OF HOFFMAN ESTATES

WHEREAS, in the opinion of at least three-fourths of the corporate authorities of the Village of Hoffman Estates, it is no longer necessary or useful to or for the best interests of the Village of Hoffman Estates to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Hoffman Estates to sell said personal property at a public auction to be held on the internet auction website [www.govdeals.com](http://www.govdeals.com) or [www.obenauctionsonline.com](http://www.obenauctionsonline.com).

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That pursuant to 65 ILCS 5/11-76-4 of the Illinois Revised Statutes, the President and Board of Trustees of the Village of Hoffman Estates find that the described personal property attached as Exhibit "A" now owned by the Village of Hoffman Estates, is no longer necessary or useful to the Village of Hoffman Estates and that the best interests of the Village of Hoffman Estates will be served by its sale.

Section 2: That pursuant to 65 ILCS 5/11-76-4, the Village Manager is hereby authorized and directed to sell the aforementioned property now owned by the Village of Hoffman Estates at public auction at the internet auction website [www.govdeals.com](http://www.govdeals.com) or [www.obenauctionsonline.com](http://www.obenauctionsonline.com), to the highest bidder of said personal property.

Section 3: That the Village Manager is hereby authorized and directed to advertise the sale of the aforementioned personal property in a newspaper published within the community not less than ten (10) days before the date of said public auction.

Section 4: That no bid which is less than the minimum price set forth in the list of property to be sold shall be accepted.

Section 5: That the Village Manager is hereby authorized and directed to enter into an agreement for the sale of said personal property.

Section 6: That upon payment of the full auction price, the Village Manager is hereby authorized and directed to convey and transfer title to the aforesaid personal property to the successful bidder.

Section 7: That if said personal property is not sold at such auction, then the Village Manager is authorized to sell without bid or properly dispose of or recycle any such property.

Section 8: That the Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 9: That this ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2011

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2011

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

**Exhibit A**

<b>Item</b>	<b>Quantity</b>	<b>Price</b>
Motorola Mobile Radios (deprogrammed)	3	\$5.00 each
K9 Car Transport	1	\$10.00
Microcassette Dictation Machine & Foot Pedal	1	\$5.00
Canon Copy Machine, ImageClass (not working)	1	\$5.00
2001 Dodge Ram 1500 (21A)	1	\$500
2001 Ford Expedition (FC10A)	1	\$1,500
1999 Chevy Tahoe (FC15A)	1	\$750
2002 Ford Crown Vic (FC14A)	1	\$1,000
2002 Ford Crown Vic (FC11A)	1	\$1,000
2004 Ford Expedition (75A)	1	\$2,000
2008 Ford Crown Vic (P23a) flooded rod knock	1	\$500
2005 Ford Crown Vic (P28a) rod knock- no trans	1	\$500
1979 Onan 100 DYC – Genset runs no AC output	1	\$500



# VILLAGE OF HOFFMAN ESTATES

## Memo

To: Jim Norris  
From: Bruce Anderson  
Regarding: Cable TV Report  
Date: November 10, 2011

### **Citizen Segments**

This month the Citizen covers the Hispanic Heritage celebration, the NSK and Sprint grand openings, receptions for the Explorers and Jeff Burke, and the activities of the Department of Health and Human Services.

#### Citizen Segments and Programs in development:

HEHS Madrigal Dinner  
Basketball  
Holiday Tree Lighting

### **Concerts**

We are running the HEHS Orchestra Concert with the Choral Concert up next.

### **Sports**

Basketball starts Dec. 2 with Conant v HE.

The Chicago Express games have started airing, but there have been some problems with file downloading of new games.

### **Museum Indian Program**

This program will air mid-November through mid-December.

### **Complaints/Inquiries**

This month there were four inquiries: Lost U-verse service, low hanging and unburied drops, and a construction problem. One inquiry is unresolved.



# HOFFMAN ESTATES

DEPARTMENT OF HUMAN RESOURCES MANAGEMENT

## HUMAN RESOURCES MANAGEMENT DEPARTMENT

### Monthly Report

October 2011

#### Staffing Activity

New Starts: 0

Separations: 2 – Clinic Nurse

Transfers: 0

Retirees: 0

Promotions: 1 – CS Rep to Admin Staff Assistant

Reclassifications: 0

Change in Status: 0

Staffing:	Full Time Employees	335 budgeted	325 current
	Part Time Employees	52 budgeted	46 current
	Temporary Employees	0 budgeted	1 current
	Seasonal Employees	10 budgeted	1 current
	Paid Interns	3 budgeted	3 current

#### Month & Year-to-Date Activity:

0 Seasonals with	11 for year
1 Promotions with	9 for year
2 Separations with	17 for year
0 Retirements with	13 for year
0 Transfer with	1 for year

## Recruitment Activity

### Recruitment:

#### **Administrative Staff Assistant (PT) – Transportation/Eng.**

90 applications received. Eight applicants were skills tested and interviewed between 09/07/2011 and 09/27/2011. An offer was made to one internal candidate. She accepted and started on 10/17/2011.

#### **Alternate Crossing Guard – POL**

Position posted on 10/20/2011. Two applicants were interviewed on 10/27/2011. Offer is pending approval of the Personnel Action Notice.

#### **Maintenance I W/S – PW**

Internal posting only. Five (5) applications received by 08/24/2011 deadline. Interviews took place 10/3/2011. An offer was made to one internal candidate. He accepted and start date is pending.

#### **Maintenance I Streets – PW**

Internal posting only. Three (3) applications received to date. Interviews were scheduled and an offer was made to one internal candidate. He accepted and is scheduled to start on 11/01/2011.

#### **Maintenance I W/S pm shift – PW**

Internal and external posting. This position was posted on 10/06/2011. Eighty-one (81) applications were received. Three applicants were identified for interview. Interviews are scheduled for 11/03/2011.

#### **Maintenance I Streets – PW**

Internal and external posting. This position was posted on 10/20/2011. Eighty (80) applications received to date. Applications are being reviewed by the Department Director and Assistant Director.

#### **Senior Transportation Engineer – TRA/ENG**

Five (5) applications received to date. Two candidates were interviewed on 10/20/2011. An offer was made and accepted. Start date is scheduled for 11/15/2011.

#### **Customer Service Rep (PT) – FIN/Code**

Position was posted on 10/05/2011. One hundred twenty four (124) applications received. Eight candidates were chosen for skills testing and interview. Skills testing is being scheduled through 11/02/2011 with interviews to be scheduled through 11/04/2011.

**Auxiliary Snow Plow Driver (approx 40 openings) – PW**

This position was posted on 09/22/2011 for both internal and external candidates. 35 Village employees signed up for Auxiliary Snow Removal. 8 returning external Snowplow Drivers have also applied. All Auxiliary positions are filled.

**Labor/Management Relations**

**Contract Status:** **Police** (Metropolitan Alliance of Police - MAP Chapter 96) – Contract (Jan. 1, 2008 - December 31, 2012).

**Fire** (International Association of Firefighters - Local 2061) – Contract (January 1, 2009 – December 31, 2011).  
Village and Local 2061 continue to meet and negotiate.

**Public Works** (International Brotherhood of Teamsters, Local 714) – Contract (Jan. 1, 2010 – Dec. 31, 2012).  
*Tentative wage agreement reached on wage re-opener.*

**Police Sergeants** (Metropolitan Alliance of Police – MAP-97) Contract (Jan. 1, 2009 – December 31, 2013).

**Grievances:** One (1) IAFF Local 2061 Grievance

**Personnel/Benefits/Employee Services**

- As President of IPELRA, Director of HRM attended the annual IPELRA conference.
- Director of HRM participated in negotiation and proposal review meetings associated with the current collective bargaining negotiations with the Fire union.
- Director of HRM participated in the Management Team meetings.
- HR Coordinator and the Director of HRM met with the General Government intern for a review of 2011 performance measures.
- Director of HRM attended meetings for the Tartan Day Commission and for the Cultural Awareness Commission.
- Director of HRM met with PW Management and the Deputy Village Manager to discuss personnel issues.

- Director of HRM attended the IPBC Growth & Governance meeting.
- Director of HRM, HR Coordinator and Deputy Village Manager met with representatives from Gallagher Benefit Services to discuss benefit plans.
- Director of HRM met with the Health & Human Services Director to discuss employee training.
- Director of HRM attended Hispanic Heritage Day.
- As Chair of the IPBC Membership Committee, Director of HRM led the IPBC membership meeting.

### **Risk Management/Safety/Loss Control**

- Continued to facilitate the proper handling of all open workers' compensation claims. Two (2) third party claims administrators are currently being used to administer the Village's workers' compensation claims.
- Conducted a mandatory random Federal Department of Transportation drug and alcohol test. There was no positive result.
- Coordinated the administration of several litigated liability claims being handled by the Village's third party claims administrator.
- In conjunction with the Village's insurance broker, continued to manage the excess property & casualty and workers' compensation insurance coverage renewal process.
- Facilitated the return to work of an employee coming off administrative leave.
- Continue to provide consultation related to risk management issues related to the Sears Centre.
- Provided continual written updates to appropriate management staff related to the status of several open workers' compensation claims.



**Patrick J. Seger**  
Director of Human Resources Management

**HUMAN RESOURCES MANAGEMENT  
MONTHLY STAFFING REPORT  
October 2011**

**RECRUITMENTS**

**POSITION TITLE:** Alternate Crossing Guard  
**DEPARTMENT:** Police  
**DATE POSTED:** 10/20/2011  
**AD DEADLINE:** Until Filled  
**APPLICATIONS REC'D:** 3 applications received.

**STATUS:** Two applicants interviewed on 10/27/2011. Offer pending approval of Personnel Action Notice.

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**POSITION TITLE:** Auxiliary Snowplow Driver – (Internal & External Recruitment)  
**DEPARTMENT:** Public Works Department  
**DATE POSTED:** 9/22/2011  
**AD DEADLINE:** Until Filled  
**APPLICATIONS REC'D:** 30 external applications received

**STATUS:** 35 Village employees have signed up for Auxiliary Snow Removal. 8 returning external Snowplow Drivers have expressed interest in assisting this snow and ice season. All auxiliary positions are filled, no need to interview new applicants.

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**POSITION TITLE:** Senior Transportation Engineer  
**DEPARTMENT:** Transportation/Engineering  
**DATE POSTED:** 8/19/2011  
**AD DEADLINE:** 9/09/2011  
**APPLICATIONS REC'D:** 10 applications received.

**STATUS:** Two applicants chosen for interview on 10/20/2011. An offer was extended to one candidate and he accepted on 10/31/2011.

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**POSITION TITLE:** Maintenance I Worker Streets – (Internal Posting Only)  
**DEPARTMENT:** Public Works  
**DATE POSTED:** 9/26/2011  
**AD DEADLINE:** 10/03/2011  
**APPLICATIONS REC'D:** 3 applications received

**STATUS:** Two internal applicants interviewed. An offer was extended to one candidate and he is scheduled to transfer to the new position on 11/01/2011.

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**POSITION TITLE:** Customer Service Rep – Part-time  
**DEPARTMENT:** Finance/Code  
**DATE POSTED:** 10/05/2011  
**AD DEADLINE:** 10/11/2011 – Internal Candidates  
Until Filled – External Candidates  
**APPLICATIONS REC'D:** 124 applications received

**STATUS:** Applications reviewed by the interview team. Eight candidates chosen for skills testing and interview. Skills testing being scheduled through 11/02/2011 with interviews to be scheduled through 11/04/2011.

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**POSITION TITLE:** Maintenance I Worker W/S – pm shift  
**DEPARTMENT:** Public Works  
**DATE POSTED:** 10/06/2011  
**AD DEADLINE:** 10/13/2011 – Internal Candidates  
Until Filled – External Candidates  
**APPLICATIONS REC'D:** 81 applications received.

**STATUS:** No internal candidates applied for the position. Applications reviewed by Department Director and Assistant Director. Three candidates were identified for interview. Interviews are scheduled for 11/03/2011.

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**POSITION TITLE:** Maintenance I Worker Streets – (Internal & External Recruitment)  
**DEPARTMENT:** Public Works  
**DATE POSTED:** 10/20/2011  
**AD DEADLINE:** 10/27/2011 – Internal Candidates  
Until Filled – External Candidates  
**APPLICATIONS REC'D:** 80 applications received

**STATUS:** Applications are being reviewed by Department Director and Assistant Director.

## NEW STARTS

**POSITION TITLE:** Administrative Staff Assistant  
**DEPARTMENT:** Transportation/Engineering  
**DATE POSTED:** 8/08/2011  
**AD DEADLINE:** 8/19/2011  
**APPLICATIONS REC'D:** 214 applications received.

**STATUS:** One hired 10/17/2011.

## **SUMMARY OF EMPLOYMENT ACTIVITY October 2011**

	<u>Total Number</u>	<u>Position</u>
<b>New Starts</b>	<b>0</b>	
<b>Separations</b>	<b>2</b>	Clinic Nurse (2)
<b>Promotions</b>	<b>1</b>	CS Rep to Admin Staff Asst.
<b>Upgrades</b>	<b>0</b>	
<b>Downgrades</b>	<b>0</b>	
<b>Transfers</b>	<b>0</b>	
<b>Retirements</b>	<b>0</b>	
<b>Reclassifications</b>	<b>0</b>	

## ANTICIPATED ACTIVITY NEXT MONTH

	<u>Total Number</u>	<u>Position</u>
<b>New Starts</b>	<b>4</b>	Customer Service Rep (PT) Alternate Crossing Guard Senior Transportation Engineer MI W/S - p.m. shift
<b>Separations</b>	<b>1</b>	PW Admin Staff Asst (PT)
<b>Promotions</b>	<b>0</b>	
<b>Transfers</b>	<b>2</b>	MI W/S pm to MI W/S MI Streets Forestry to Traffic Control
<b>Reclassifications</b>	<b>0</b>	
<b>Change in Status</b>	<b>0</b>	
<b>Retirements</b>	<b>0</b>	
<b>New Positions</b>	<b>0</b>	
<b>Eliminated Positions</b>	<b>0</b>	



## 2011 EMPLOYEE COUNT

	<u>Budgeted</u>	<u>Actual</u>
<b>FULL TIME EMPLOYEES</b>	<b>335</b>	<b>325</b>
<b>PART TIME EMPLOYEES</b>	<b>52</b>	<b>46</b>
<b>TEMPORARY EMPLOYEES</b>	<b>0</b>	<b>1</b>
<b>SEASONAL EMPLOYEES</b>	<b>10</b>	<b>1</b>
<b>INTERNS (PAID)</b>	<b>3</b>	<b>3</b>
<b>TOTAL</b>	<b>400</b>	<b>376</b>

### Total Vacancies:

#### Full Time

<b>Budgeted – Posted</b>	<b>4</b>	<b>Sr. Transportation Engineer Maint. I – Streets (2) Maint. I – Water/Sewer pm</b>
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<b>Budgeted - Not Posted</b>	<b>6</b>	<b>Police Lieutenant Police Sergeant Police Officer Fire Captain (2) Fire Lieutenant</b>
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**TOTAL FULL TIME 10**

#### Part Time

<b>Budgeted – Posted</b>	<b>2</b>	<b>Alternate Crossing Guard (PD) Customer Service Rep (FIN/DS)</b>
<b>Budgeted-Not Posted</b>	<b>4</b>	<b>PT Admin Assistant (GG) PT Staff Assistant (PD) Clinic Nurse (HHS) - 2</b>

**TOTAL PART TIME 6**

## RECRUITMENT ACTIVITY

	<u>Month</u>	<u>Year To Date</u>
Full Time – Response to Recruitments	81	267
Part Time – Response to Recruitments	127	391
Seasonal Applicants	14	91
Unsolicited Applications/Walk-Ins	3	90
<b>TOTAL</b>	<b>225</b>	<b>839</b>

## HUMAN RESOURCES MANAGEMENT EMPLOYMENT ACTIVITY October 2011

### NEW HIRES

<u>Name</u>	<u>Date of Hire</u>	<u>Position</u>	<u>Replacement for</u>
N/A			

### SEPARATIONS

<u>Name</u>	<u>Termination Date</u>	<u>Position</u>	<u>Reason</u>
Albert Mogul	10/03/2011	Clinic Nurse	Resigned
Swati Bavisi	10/03/2011	Clinic Nurse	Resigned

### PROMOTIONS

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
Marquelle Cnota	10/17/2011	Customer Service Rep	Admin Staff Asst.

### TRANSFERS

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

### RECLASSIFICATIONS

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

### CANCELLATIONS

<u>Name</u>	<u>Effective Date</u>	<u>Current Position</u>	<u>New Position</u>
N/A			

### SEASONAL/UNPAID INTERNSHIPS/ADDITIONAL ACTIVITY

<u>Name</u>	<u>Position</u>
N/A	

**ADDITIONAL MONTHLY REPORT INFORMATION**  
**October 2011**

<b># Anniversaries</b>	<u>5</u>
<b># Interviews conducted during month</b>	<u>4</u>

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1999 Through: 10/31/2011

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/Claim	Paid	Outstanding	Total Incurred	% Of Total
00	102	Planning	(Dept)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
00	1	Community Development	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
00	206	Customer Service	(Dept)	1	1.8%	0	0	1	100%	0	1	3,974.20	3,974.20		3,974.20	1.3%
00	2	Finance	(Sub-Loc)	1	1.8%	0	0	1	100%	0	1	3,974.20	3,974.20		3,974.20	1.3%
00	250	PPO Payments	(Dept)	1	1.8%	1	0	0	0%	0	1	152,127.86	152,127.86		152,127.86	49.1%
00	25	PPO Payments	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	152,127.86	152,127.86		152,127.86	49.1%
00	300	Administration	(Dept)	1	1.8%	0	1	0	0%	0	1	193.50	193.50		193.50	0.1%
00	301	Fire Suppression	(Dept)	12	21.4%	6	3	3	25%	0	12	7,922.89	95,074.64		95,074.64	30.7%
00	303	Emergency Medical Service	(Dept)	7	12.5%	5	1	1	14%	0	7	2,302.35	16,116.43		16,116.43	5.2%
00	3	Fire	(Sub-Loc)	20	35.7%	11	5	4	20%	0	20	5,569.23	111,384.57		111,384.57	36.0%
00	400	Manager's Office	(Dept)	1	1.8%	0	1	0	0%	0	1	4,452.45	4,452.45		4,452.45	1.4%
00	401	Cable TV	(Dept)	1	1.8%	1	0	0	0%	0	1	260.40	260.40		260.40	0.1%
00	402	Boards & Commissions	(Dept)	1	1.8%	1	0	0	0%	0	1	413.43	413.43		413.43	0.1%
00	4	General Government	(Sub-Loc)	3	5.4%	2	1	0	0%	0	3	1,708.76	5,126.28		5,126.28	1.7%
00	600	Administration	(Dept)	1	1.8%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
00	6	Human Resources Manage	(Sub-Loc)	1	1.8%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
00	700	Patrol	(Dept)	16	28.6%	13	1	2	13%	0	16	1,761.71	28,187.36		28,187.36	9.1%
00	704	Traffic	(Dept)	1	1.8%	1	0	0	0%	0	1	1,159.40	1,159.40		1,159.40	0.4%
00	7	Police	(Sub-Loc)	17	30.4%	14	1	2	12%	0	17	1,726.28	29,346.76		29,346.76	9.5%
00	801	Water & Sewer	(Dept)	4	7.1%	2	2	0	0%	0	4	733.76	2,935.02		2,935.02	0.9%
00	802	Building & Grounds	(Dept)	1	1.8%	0	1	0	0%	0	1	1,411.10	1,411.10		1,411.10	0.5%
00	804	Forestry	(Dept)	5	8.9%	5	0	0	0%	0	5	565.72	2,828.60		2,828.60	0.9%
00	805	Clerical	(Dept)	1	1.8%	1	0	0	0%	0	1	452.50	452.50		452.50	0.1%
00	8	Public Works	(Sub-Loc)	11	19.6%	8	3	0	0%	0	11	693.38	7,627.22		7,627.22	2.5%
00	9	Information Systems	(Sub-Loc)	1	1.8%	1	0	0	0%	0	1	168.50	168.50		168.50	0.1%
00	01	Village of Hoffman Estates	(Loc)	56	100.0%	38	11	7	13%	0	56	5,531.35	309,755.39		309,755.39	100.0%
		<b>Totals for 2000 Claims:</b>		<b>56</b>	<b>100.0%</b>	<b>38</b>	<b>11</b>	<b>7</b>	<b>13%</b>	<b>0</b>	<b>56</b>	<b>5,531.35</b>	<b>309,755.39</b>		<b>309,755.39</b>	<b>100.0%</b>
01	300	Administration	(Dept)	2	3.1%	1	1	0	0%	0	2	538.72	1,077.44		1,077.44	0.1%
01	301	Fire Suppression	(Dept)	8	12.3%	3	3	2	25%	0	8	35,004.93	280,039.41		280,039.41	23.6%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1999 Through: 10/31/2011

Year	Code	Description	Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/Claim	Paid	Outstanding	Total Incurred	% Of Total
01	303	Emergency Medical Service (Dept)	7	10.8%	2	1	4	57%	0	7	38,418.72	268,931.02		268,931.02	22.7%
01	304	ESDA (Dept)	1	1.5%	1	0	0	0%	0	1	425.39	425.39		425.39	0.0%
01	3	Fire (Sub-Loc)	18	27.7%	7	5	6	33%	0	18	30,581.85	550,473.26		550,473.26	46.5%
01	400	Manager's Office (Dept)	1	1.5%	1	0	0	0%	0	1	4,374.81	4,374.81		4,374.81	0.4%
01	4	General Government (Sub-Loc)	1	1.5%	1	0	0	0%	0	1	4,374.81	4,374.81		4,374.81	0.4%
01	505	Immunization (Dept)	1	1.5%	1	0	0	0%	0	1	391.50	391.50		391.50	0.0%
01	5	Health & Human Services (Sub-Loc)	1	1.5%	1	0	0	0%	0	1	391.50	391.50		391.50	0.0%
01	700	Patrol (Dept)	20	30.8%	11	2	7	35%	0	20	10,615.24	212,304.82		212,304.82	17.9%
01	702	Crime Prevention (Dept)	1	1.5%	1	0	0	0%	0	1	5,663.17	5,663.17		5,663.17	0.5%
01	704	Traffic (Dept)	3	4.6%	1	0	2	67%	0	3	2,887.00	8,660.99		8,660.99	0.7%
01	707	Records (Dept)	4	6.2%	1	0	3	75%	0	4	14,372.31	57,489.25		57,489.25	4.9%
01	7	Police (Sub-Loc)	28	43.1%	14	2	12	43%	0	28	10,147.08	284,118.23		284,118.23	24.0%
01	800	Streets (Dept)	5	7.7%	3	1	1	20%	0	5	48,719.89	243,599.47		243,599.47	20.6%
01	801	Water & Sewer (Dept)	4	6.2%	2	1	1	25%	0	4	24,096.40	96,385.58		96,385.58	8.1%
01	802	Building & Grounds (Dept)	3	4.6%	3	0	0	0%	0	3	422.63	1,267.88		1,267.88	0.1%
01	803	Equipment & Supply (Dept)	1	1.5%	1	0	0	0%	0	1	210.60	210.60		210.60	0.0%
01	804	Forestry (Dept)	3	4.6%	2	1	0	0%	0	3	1,150.17	3,450.50		3,450.50	0.3%
01	8	Public Works (Sub-Loc)	16	24.6%	11	3	2	13%	0	16	21,557.13	344,914.03		344,914.03	29.1%
01	9	Information Systems (Sub-Loc)	1	1.5%	1	0	0	0%	0	1	301.50	301.50		301.50	0.0%
01	01	Village of Hoffman Estates (Loc)	65	100.0%	35	10	20	31%	0	65	18,224.21	1,184,573.33		1,184,573.33	100.0%
Totals for 2001 Claims:			65	100.0%	35	10	20	31%	0	65	18,224.21	1,184,573.33		1,184,573.33	100.0%
02	102	Planning (Dept)	1	2.6%	0	1	0	0%	0	1	28,933.52	28,933.52		28,933.52	3.9%
02	1	Community Development (Sub-Loc)	1	2.6%	0	1	0	0%	0	1	28,933.52	28,933.52		28,933.52	3.9%
02	301	Fire Suppression (Dept)	5	13.2%	1	2	2	40%	0	5	11,335.45	56,677.26		56,677.26	7.6%
02	303	Emergency Medical Service (Dept)	8	21.1%	4	3	1	13%	0	8	7,441.19	59,529.50		59,529.50	8.0%
02	306	Technical Rescue (Dept)	1	2.6%	0	1	0	0%	0	1	5,830.00	5,830.00		5,830.00	0.8%
02	3	Fire (Sub-Loc)	14	36.8%	5	6	3	21%	0	14	8,716.91	122,036.76		122,036.76	16.3%
02	700	Patrol (Dept)	11	28.9%	5	0	6	55%	0	11	24,662.45	271,286.95		271,286.95	36.3%
02	704	Traffic (Dept)	1	2.6%	0	0	1	100%	0	1	310,828.16	310,828.16		310,828.16	41.6%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
**From: 12/31/1999 Through: 10/31/2011**

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
02	706	Communication	(Dept)	1	2.6%	1	0	0	0%	0	1	1,777.50	1,777.50		1,777.50	0.2%
02	7	Police	(Sub-Loc)	13	34.2%	6	0	7	54%	0	13	44,914.82	583,892.61		583,892.61	78.2%
02	800	Streets	(Dept)	5	13.2%	4	1	0	0%	0	5	1,511.20	7,556.00		7,556.00	1.0%
02	801	Water & Sewer	(Dept)	2	5.3%	0	2	0	0%	0	2	1,227.90	2,455.80		2,455.80	0.3%
02	803	Equipment & Supply	(Dept)	1	2.6%	1	0	0	0%	0	1	281.70	281.70		281.70	0.0%
02	804	Forestry	(Dept)	2	5.3%	2	0	0	0%	0	2	642.60	1,285.20		1,285.20	0.2%
02	8	Public Works	(Sub-Loc)	10	26.3%	7	3	0	0%	0	10	1,157.87	11,578.70		11,578.70	1.6%
02	01	Village of Hoffman Estates	(Loc)	38	100.0%	18	10	10	26%	0	38	19,643.20	746,441.59		746,441.59	100.0%
Totals for 2002 Claims:				38	100.0%	18	10	10	26%	0	38	19,643.20	746,441.59		746,441.59	100.0%
03	301	Fire Suppression	(Dept)	5	14.3%	2	1	2	40%	0	5	25,542.01	127,710.07		127,710.07	31.2%
03	303	Emergency Medical Service	(Dept)	12	34.3%	9	1	2	17%	0	12	15,553.15	186,637.80		186,637.80	45.7%
03	305	Underwater Rescue	(Dept)	1	2.9%	1	0	0	0%	0	1	785.49	785.49		785.49	0.2%
03	3	Fire	(Sub-Loc)	18	51.4%	12	2	4	22%	0	18	17,507.41	315,133.36		315,133.36	77.1%
03	700	Patrol	(Dept)	7	20.0%	5	1	1	14%	0	7	1,467.76	10,274.35		10,274.35	2.5%
03	701	Investigations	(Dept)	1	2.9%	0	0	1	100%	0	1	79,722.54	79,722.54		79,722.54	19.5%
03	704	Traffic	(Dept)	3	8.6%	1	2	0	0%	0	3	88.33	265.00		265.00	0.1%
03	7	Police	(Sub-Loc)	11	31.4%	6	3	2	18%	0	11	8,205.63	90,261.89		90,261.89	22.1%
03	801	Water & Sewer	(Dept)	3	8.6%	3	0	0	0%	0	3	699.33	2,098.00		2,098.00	0.5%
03	802	Building & Grounds	(Dept)	2	5.7%	2	0	0	0%	0	2	477.00	954.00		954.00	0.2%
03	803	Equipment & Supply	(Dept)	1	2.9%	1	0	0	0%	0	1	310.50	310.50		310.50	0.1%
03	8	Public Works	(Sub-Loc)	6	17.1%	6	0	0	0%	0	6	560.42	3,362.50		3,362.50	0.8%
03	01	Village of Hoffman Estates	(Loc)	35	100.0%	24	5	6	17%	0	35	11,678.79	408,757.75		408,757.75	100.0%
Totals for 2003 Claims:				35	100.0%	24	5	6	17%	0	35	11,678.79	408,757.75		408,757.75	100.0%
04	201	Water Billing	(Dept)	1	2.1%	1	0	0	0%	0	1	1,295.10	1,295.10		1,295.10	0.1%
04	2	Finance	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	1,295.10	1,295.10		1,295.10	0.1%
04	301	Fire Suppression	(Dept)	10	20.8%	6	2	2	20%	0	10	4,666.25	46,662.48		46,662.48	4.4%
04	303	Emergency Medical Service	(Dept)	11	22.9%	7	4	0	0%	0	11	12,225.62	134,481.79		134,481.79	12.7%
04	3	Fire	(Sub-Loc)	21	43.8%	13	6	2	10%	0	21	8,625.92	181,144.27		181,144.27	17.1%
04	504	Health Screening	(Dept)	1	2.1%	1	0	0	0%	0	1	405.00	405.00		405.00	0.0%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1999 Through: 10/31/2011

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/Claim	Paid	Outstanding	Total Incurred	% Of Total
04	5	Health & Human Services	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	405.00	405.00		405.00	0.0%
04	600	Administration	(Dept)	1	2.1%	1	0	0	0%	0	1	248.68	248.68		248.68	0.0%
04	6	Human Resources Manage	(Sub-Loc)	1	2.1%	1	0	0	0%	0	1	248.68	248.68		248.68	0.0%
04	700	Patrol	(Dept)	16	33.3%	12	0	4	25%	0	16	41,219.86	659,517.75		659,517.75	62.4%
04	703	Tactical	(Dept)	2	4.2%	2	0	0	0%	0	2	137.84	275.68		275.68	0.0%
04	7	Police	(Sub-Loc)	18	37.5%	14	0	4	22%	0	18	36,655.19	659,793.43		659,793.43	62.5%
04	800	Streets	(Dept)	3	6.3%	1	0	2	67%	0	3	43,878.25	131,634.74		131,634.74	12.5%
04	801	Water & Sewer	(Dept)	1	2.1%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
04	803	Equipment & Supply	(Dept)	1	2.1%	0	0	1	100%	0	1	81,422.11	81,422.11		81,422.11	7.7%
04	804	Forestry	(Dept)	1	2.1%	1	0	0	0%	0	1	481.50	481.50		481.50	0.0%
04	8	Public Works	(Sub-Loc)	6	12.5%	3	0	3	50%	0	6	35,589.73	213,538.35		213,538.35	20.2%
04	01	Village of Hoffman Estates	(Loc)	48	100.0%	33	6	9	19%	0	48	22,008.85	1,056,424.83		1,056,424.83	100.0%
Totals for 2004 Claims:				48	100.0%	33	6	9	19%	0	48	22,008.85	1,056,424.83		1,056,424.83	100.0%
05	301	Fire Suppression	(Dept)	6	11.3%	4	2	0	0%	0	6	1,012.80	6,076.77		6,076.77	1.9%
05	303	Emergency Medical Service	(Dept)	20	37.7%	12	5	3	15%	1	19	13,202.08	247,084.29	16,957.41	264,041.70	84.1%
05	3	Fire	(Sub-Loc)	26	49.1%	16	7	3	12%	1	25	10,389.17	253,161.06	16,957.41	270,118.47	86.1%
05	504	Health Screening	(Dept)	1	1.9%	1	0	0	0%	0	1	184.50	184.50		184.50	0.1%
05	5	Health & Human Services	(Sub-Loc)	1	1.9%	1	0	0	0%	0	1	184.50	184.50		184.50	0.1%
05	700	Patrol	(Dept)	7	13.2%	5	1	1	14%	0	7	3,015.10	21,105.71		21,105.71	6.7%
05	701	Investigations	(Dept)	1	1.9%	1	0	0	0%	0	1	297.00	297.00		297.00	0.1%
05	704	Traffic	(Dept)	1	1.9%	1	0	0	0%	0	1	1,186.85	1,186.85		1,186.85	0.4%
05	707	Records	(Dept)	1	1.9%	0	0	1	100%	0	1	10,253.45	10,253.45		10,253.45	3.3%
05	7	Police	(Sub-Loc)	10	18.9%	7	1	2	20%	0	10	3,284.30	32,843.01		32,843.01	10.5%
05	800	Streets	(Dept)	4	7.5%	4	0	0	0%	0	4	627.99	2,511.94		2,511.94	0.8%
05	801	Water & Sewer	(Dept)	5	9.4%	5	0	0	0%	0	5	1,066.50	5,332.50		5,332.50	1.7%
05	802	Building & Grounds	(Dept)	1	1.9%	1	0	0	0%	0	1	437.00	437.00		437.00	0.1%
05	803	Equipment & Supply	(Dept)	2	3.8%	2	0	0	0%	0	2	697.05	1,394.10		1,394.10	0.4%
05	804	Forestry	(Dept)	4	7.5%	3	1	0	0%	0	4	259.88	1,039.50		1,039.50	0.3%
05	8	Public Works	(Sub-Loc)	16	30.2%	15	1	0	0%	0	16	669.69	10,715.04		10,715.04	3.4%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
**From: 12/31/1999 Through: 10/31/2011**

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
05	01	Village of Hoffman Estates (Loc)		53	100.0%	39	9	5	9%	1	52	5,921.91	296,903.61	16,957.41	313,861.02	100.0%
Totals for 2005 Claims:				53	100.0%	39	9	5	9%	1	52	5,921.91	296,903.61	16,957.41	313,861.02	100.0%
06	201	Water Billing (Dept)		1	1.8%	0	1	0	0%	0	1	1,527.37	1,527.37		1,527.37	0.1%
06	2	Finance (Sub-Loc)		1	1.8%	0	1	0	0%	0	1	1,527.37	1,527.37		1,527.37	0.1%
06	301	Fire Suppression (Dept)		9	16.1%	5	2	2	22%	0	9	38,029.36	342,264.26		342,264.26	31.6%
06	303	Emergency Medical Service (Dept)		14	25.0%	7	3	4	29%	0	14	39,335.55	550,697.76		550,697.76	50.8%
06	3	Fire (Sub-Loc)		23	41.1%	12	5	6	26%	0	23	38,824.44	892,962.02		892,962.02	82.3%
06	700	Patrol (Dept)		17	30.4%	11	3	3	18%	0	17	3,949.26	67,137.34		67,137.34	6.2%
06	701	Investigations (Dept)		1	1.8%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
06	703	Tactical (Dept)		4	7.1%	3	1	0	0%	0	4	2,311.32	9,245.26		9,245.26	0.9%
06	704	Traffic (Dept)		2	3.6%	2	0	0	0%	0	2	3,850.97	7,701.94		7,701.94	0.7%
06	707	Records (Dept)		1	1.8%	0	0	1	100%	0	1	24,934.39	24,934.39		24,934.39	2.3%
06	7	Police (Sub-Loc)		25	44.6%	17	4	4	16%	0	25	4,360.76	109,018.93		109,018.93	10.1%
06	800	Streets (Dept)		1	1.8%	1	0	0	0%	0	1	4,201.51	4,201.51		4,201.51	0.4%
06	801	Water & Sewer (Dept)		2	3.6%	1	1	0	0%	0	2	112.50	225.00		225.00	0.0%
06	802	Building & Grounds (Dept)		1	1.8%	0	1	0	0%	0	1	70,689.99	70,689.99		70,689.99	6.5%
06	804	Forestry (Dept)		3	5.4%	3	0	0	0%	0	3	2,038.90	6,116.71		6,116.71	0.6%
06	8	Public Works (Sub-Loc)		7	12.5%	5	2	0	0%	0	7	11,604.74	81,233.21		81,233.21	7.5%
06	01	Village of Hoffman Estates (Loc)		56	100.0%	34	12	10	18%	0	56	19,370.38	1,084,741.53		1,084,741.53	100.0%
Totals for 2006 Claims:				56	100.0%	34	12	10	18%	0	56	19,370.38	1,084,741.53		1,084,741.53	100.0%
07	301	Fire Suppression (Dept)		9	18.8%	7	0	2	22%	1	8	40,679.13	293,081.47	73,030.72	366,112.19	59.4%
07	303	Emergency Medical Service (Dept)		7	14.6%	6	0	1	14%	0	7	2,644.72	18,513.01		18,513.01	3.0%
07	3	Fire (Sub-Loc)		16	33.3%	13	0	3	19%	1	15	24,039.07	311,594.48	73,030.72	384,625.20	62.4%
07	600	Administration (Dept)		1	2.1%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
07	6	Human Resources Manage (Sub-Loc)		1	2.1%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
07	700	Patrol (Dept)		10	20.8%	6	2	2	20%	0	10	5,390.95	53,909.49		53,909.49	8.7%
07	703	Tactical (Dept)		2	4.2%	2	0	0	0%	0	2	356.16	712.31		712.31	0.1%
07	704	Traffic (Dept)		4	8.3%	2	1	1	25%	0	4	4,376.80	17,507.19		17,507.19	2.8%
07	7	Police (Sub-Loc)		16	33.3%	10	3	3	19%	0	16	4,508.06	72,128.99		72,128.99	11.7%



**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1999 Through: 10/31/2011

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/Claim	Paid	Outstanding	Total Incurred	% Of Total
07	800	Streets	(Dept)	3	6.3%	2	0	1	33%	0	3	8,294.56	24,883.69		24,883.69	4.0%
07	801	Water & Sewer	(Dept)	4	8.3%	4	0	0	0%	0	4	1,093.37	4,373.47		4,373.47	0.7%
07	802	Building & Grounds	(Dept)	1	2.1%	1	0	0	0%	0	1	743.84	743.84		743.84	0.1%
07	803	Equipment & Supply	(Dept)	3	6.3%	3	0	0	0%	0	3	1,148.10	3,444.30		3,444.30	0.6%
07	804	Forestry	(Dept)	4	8.3%	3	0	1	25%	0	4	31,502.61	126,010.43		126,010.43	20.4%
07	8	Public Works	(Sub-Loc)	15	31.3%	13	0	2	13%	0	15	10,630.38	159,455.73		159,455.73	25.9%
07	01	Village of Hoffman Estates	(Loc)	48	100.0%	36	4	8	17%	1	47	12,837.71	543,179.20	73,030.72	616,209.92	100.0%
Totals for 2007 Claims:				48	100.0%	36	4	8	17%	1	47	12,837.71	543,179.20	73,030.72	616,209.92	100.0%
08	200	Accounting	(Dept)	1	1.6%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
08	206	Customer Service	(Dept)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	2	Finance	(Sub-Loc)	2	3.1%	1	1	0	0%	0	2	0.00	0.00		0.00	0.0%
08	300	Administration	(Dept)	1	1.6%	1	0	0	0%	0	1	3,466.28	3,466.28		3,466.28	0.7%
08	301	Fire Suppression	(Dept)	14	21.9%	11	2	1	7%	0	14	1,747.67	24,467.38		24,467.38	4.6%
08	303	Emergency Medical Service	(Dept)	22	34.4%	17	2	3	14%	1	21	11,112.19	224,768.34	19,699.75	244,468.09	46.3%
08	3	Fire	(Sub-Loc)	37	57.8%	29	4	4	11%	1	36	7,362.21	252,702.00	19,699.75	272,401.75	51.6%
08	400	Manager's Office	(Dept)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	4	General Government	(Sub-Loc)	1	1.6%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
08	700	Patrol	(Dept)	7	10.9%	4	0	3	43%	0	7	8,533.91	59,737.37		59,737.37	11.3%
08	701	Investigations	(Dept)	1	1.6%	0	0	1	100%	0	1	80,561.35	80,561.35		80,561.35	15.3%
08	703	Tactical	(Dept)	2	3.1%	2	0	0	0%	0	2	953.81	1,907.61		1,907.61	0.4%
08	704	Traffic	(Dept)	1	1.6%	0	1	0	0%	0	1	8,049.19	8,049.19		8,049.19	1.5%
08	705	Canine	(Dept)	1	1.6%	1	0	0	0%	0	1	5,940.13	5,940.13		5,940.13	1.1%
08	7	Police	(Sub-Loc)	12	18.8%	7	1	4	33%	0	12	13,016.30	156,195.65		156,195.65	29.6%
08	800	Streets	(Dept)	5	7.8%	4	1	0	0%	0	5	661.38	3,306.90		3,306.90	0.6%
08	801	Water & Sewer	(Dept)	5	7.8%	4	1	0	0%	0	5	410.40	2,052.00		2,052.00	0.4%
08	804	Forestry	(Dept)	2	3.1%	1	0	1	50%	0	2	46,969.21	93,938.41		93,938.41	17.8%
08	8	Public Works	(Sub-Loc)	12	18.8%	9	2	1	8%	0	12	8,274.78	99,297.31		99,297.31	18.8%
08	01	Village of Hoffman Estates	(Loc)	64	100.0%	46	9	9	14%	1	63	8,248.35	508,194.96	19,699.75	527,894.71	100.0%
Totals for 2008 Claims:				64	100.0%	46	9	9	14%	1	63	8,248.35	508,194.96	19,699.75	527,894.71	100.0%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
**From: 12/31/1999 Through: 10/31/2011**

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/ Claim	Paid	Outstanding	Total Incurred	% Of Total
09	300	Administration	(Dept)	2	3.8%	1	1	0	0%	0	2	6,422.74	12,845.47		12,845.47	1.8%
09	301	Fire Suppression	(Dept)	14	26.4%	11	3	0	0%	0	14	4,642.64	64,996.99		64,996.99	9.1%
09	303	Emergency Medical Service	(Dept)	20	37.7%	13	4	3	15%	2	18	18,304.15	351,039.98	15,042.96	366,082.94	51.2%
09	3	Fire	(Sub-Loc)	36	67.9%	25	8	3	8%	2	34	12,331.26	428,882.44	15,042.96	443,925.40	62.1%
09	600	Administration	(Dept)	1	1.9%	0	0	1	100%	1	0	21,147.20	6,645.50	14,501.70	21,147.20	3.0%
09	6	Human Resources Manage	(Sub-Loc)	1	1.9%	0	0	1	100%	1	0	21,147.20	6,645.50	14,501.70	21,147.20	3.0%
09	700	Patrol	(Dept)	8	15.1%	2	2	4	50%	1	7	18,558.68	143,878.23	4,591.22	148,469.45	20.8%
09	704	Traffic	(Dept)	1	1.9%	1	0	0	0%	0	1	2,457.38	2,457.38		2,457.38	0.3%
09	707	Records	(Dept)	1	1.9%	1	0	0	0%	0	1	0.00	0.00		0.00	0.0%
09	7	Police	(Sub-Loc)	10	18.9%	4	2	4	40%	1	9	15,092.68	146,335.61	4,591.22	150,926.83	21.1%
09	800	Streets	(Dept)	1	1.9%	0	0	1	100%	1	0	91,447.31	56,568.22	34,879.09	91,447.31	12.8%
09	801	Water & Sewer	(Dept)	2	3.8%	2	0	0	0%	0	2	592.65	1,185.30		1,185.30	0.2%
09	803	Equipment & Supply	(Dept)	1	1.9%	0	1	0	0%	0	1	4,634.90	4,634.90		4,634.90	0.6%
09	804	Forestry	(Dept)	2	3.8%	2	0	0	0%	0	2	551.70	1,103.40		1,103.40	0.2%
09	8	Public Works	(Sub-Loc)	6	11.3%	4	1	1	17%	1	5	16,395.15	63,491.82	34,879.09	98,370.91	13.8%
09	01	Village of Hoffman Estates	(Loc)	53	100.0%	33	11	9	17%	5	48	13,478.69	645,355.37	69,014.97	714,370.34	100.0%
<b>Totals for 2009 Claims:</b>				<b>53</b>	<b>100.0%</b>	<b>33</b>	<b>11</b>	<b>9</b>	<b>17%</b>	<b>5</b>	<b>48</b>	<b>13,478.69</b>	<b>645,355.37</b>	<b>69,014.97</b>	<b>714,370.34</b>	<b>100.0%</b>
10	200	Accounting	(Dept)	2	5.1%	0	1	1	50%	1	1	19,927.16	30,878.16	8,976.15	39,854.31	7.1%
10	2	Finance	(Sub-Loc)	2	5.1%	0	1	1	50%	1	1	19,927.16	30,878.16	8,976.15	39,854.31	7.1%
10	250	PPO Payments	(Dept)	1	2.6%	1	0	0	0%	1	0	25,802.19	25,802.19		25,802.19	4.6%
10	25	PPO Payments	(Sub-Loc)	1	2.6%	1	0	0	0%	1	0	25,802.19	25,802.19		25,802.19	4.6%
10	301	Fire Suppression	(Dept)	8	20.5%	3	5	0	0%	0	8	3,252.66	26,021.31		26,021.31	4.6%
10	303	Emergency Medical Service	(Dept)	7	17.9%	4	0	3	43%	2	5	27,411.34	133,902.04	57,977.31	191,879.35	34.0%
10	3	Fire	(Sub-Loc)	15	38.5%	7	5	3	20%	2	13	14,526.71	159,923.35	57,977.31	217,900.66	38.6%
10	700	Patrol	(Dept)	13	33.3%	6	4	3	23%	3	10	19,581.75	214,047.61	40,515.14	254,562.75	45.1%
10	7	Police	(Sub-Loc)	13	33.3%	6	4	3	23%	3	10	19,581.75	214,047.61	40,515.14	254,562.75	45.1%
10	800	Streets	(Dept)	3	7.7%	2	1	0	0%	0	3	251.71	755.12		755.12	0.1%
10	801	Water & Sewer	(Dept)	3	7.7%	3	0	0	0%	0	3	2,277.32	6,831.97		6,831.97	1.2%
10	802	Building & Grounds	(Dept)	1	2.6%	1	0	0	0%	0	1	541.00	541.00		541.00	0.1%

**EMPLOYER'S CLAIM SERVICE, INC.**  
**POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY**  
 From: 12/31/1999 Through: 10/31/2011

Year	Code	Description		Claim Cnt	% of Total	Med Only	Comp	Legl	% of Lgl	Open	Clsd	Avg Cost/Claim	Paid	Outstanding	Total Incurred	% Of Total
10	804	Forestry	(Dept)	1	2.6%	0	1	0	0%	0	1	17,684.94	17,684.94		17,684.94	3.1%
10	8	Public Works	(Sub-Loc)	8	20.5%	6	2	0	0%	0	8	3,226.63	25,813.03		25,813.03	4.6%
10	01	Village of Hoffman Estates	(Loc)	39	100.0%	20	12	7	18%	7	32	14,459.82	456,464.34	107,468.60	563,932.94	100.0%
Totals for 2010 Claims:				39	100.0%	20	12	7	18%	7	32	14,459.82	456,464.34	107,468.60	563,932.94	100.0%
11	200	Accounting	(Dept)	1	4.0%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	2	Finance	(Sub-Loc)	1	4.0%	0	1	0	0%	0	1	0.00	0.00		0.00	0.0%
11	250	PPO Payments	(Dept)	1	4.0%	1	0	0	0%	1	0	15,674.10	15,674.10		15,674.10	8.0%
11	25	PPO Payments	(Sub-Loc)	1	4.0%	1	0	0	0%	1	0	15,674.10	15,674.10		15,674.10	8.0%
11	301	Fire Suppression	(Dept)	2	8.0%	1	1	0	0%	1	1	9,992.70	12,054.44	7,930.96	19,985.40	10.2%
11	303	Emergency Medical Service	(Dept)	10	40.0%	8	0	2	20%	7	3	9,972.73	18,817.28	80,909.98	99,727.26	50.9%
11	3	Fire	(Sub-Loc)	12	48.0%	9	1	2	17%	8	4	9,976.06	30,871.72	88,840.94	119,712.66	61.1%
11	700	Patrol	(Dept)	8	32.0%	5	1	2	25%	6	2	6,688.47	13,375.20	40,132.52	53,507.72	27.3%
11	703	Tactical	(Dept)	1	4.0%	0	1	0	0%	0	1	6,421.06	6,421.06		6,421.06	3.3%
11	7	Police	(Sub-Loc)	9	36.0%	5	2	2	22%	6	3	6,658.75	19,796.26	40,132.52	59,928.78	30.6%
11	801	Water & Sewer	(Dept)	1	4.0%	1	0	0	0%	0	1	489.57	489.57		489.57	0.3%
11	805	Clerical	(Dept)	1	4.0%	0	1	0	0%	1	0	0.00	0.00		0.00	0.0%
11	8	Public Works	(Sub-Loc)	2	8.0%	1	1	0	0%	1	1	244.79	489.57		489.57	0.3%
11	01	Village of Hoffman Estates	(Loc)	25	100.0%	16	5	4	16%	16	9	7,832.20	66,831.65	128,973.46	195,805.11	100.0%
Totals for 2011 Claims:				25	100.0%	16	5	4	16%	16	9	7,832.20	66,831.65	128,973.46	195,805.11	100.0%
250	Village of Hoffman Estates				580	372	104	104		31	549	13,315.12	7,307,623.55	415,144.90	7,722,768.45	

Open Medical: 10  
 Open Comp: 6  
 Open Legal: 15