

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **SEPTEMBER 12, 2011**
PLACE: **COUNCIL CHAMBERS**
 MUNICIPAL BUILDING COMPLEX
 1900 HASSELL ROAD
 HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:41 p.m. The Village Clerk called the roll. Trustees present: Ray Kincaid, Jackie Green, Anna Newell, Gary Pilafas, Gary Stanton, Karen Mills. A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

J. Norris, Village Manager
D. O'Malley, Deputy Village Manager
A. Janura, Corporation Counsel
M. Koplin, Asst. Village Manager
R. Gorvett, Fire Chief
M. Hish, Police Chief
M. DuCharme, Finance Director
J. Nebel, PW Director
A. Garner, H&HS Director
P. Seger, HRM Director
D. Schultz, Community Relations Coordinator
B. Anderson, CATV Coordinator
P. Gugliotta, Planning Director
M. Hankey, Transportation & Engineering Director
N. Collins, Emergency Management Coordinator

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Kincaid.

3. RECOGNITION OF AUDIENCE:

Ed Frank, 694 Illinois Blvd., stated that he is glad to see new businesses coming into the Village. He then told a story of how a group of teenagers were willing to drop what they were doing to help look for a missing three year old in his neighborhood. The child was safe. Mr. Frank wanted to point out that with all the bad we hear about kids today there are still many good ones out there.

4. APPROVAL OF MINUTES:

Motion by Trustee Pilafas, seconded by Trustee Stanton, to approve Item 4. Voice vote taken. All ayes.
Motion carried.

Approval of Minutes
Minutes from August 1, 2011.

Motion by Trustee Pilafas, seconded by Trustee Newell, to approve Item 4. Voice vote taken. All ayes.
Motion carried.

Approval of Minutes
Minutes from August 22, 2011.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Stanton, seconded by Trustee Mills, to approve Item 5.A.

5.A. Approval of Agenda

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Mills, to approve Item 5.B.

5.B. Approval of the schedule of bills for September 12, 2011: \$ 3,628,164.04.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Mills, to approve Item 5.C.

5.C. Request Board approval of Ordinance No. 4262-2011 approving a Master Sign Plan in accordance with Section 9-3-8-M-12 of the Zoning code for the property located at 3001-3101 N. Barrington Road, Hoffman Estates (Fountain Crossing).

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Mills, to approve Item 5.D.

5.D. Request Board approval of Ordinance No. 4263-2011 authorizing the sale of personal property owned by the Village of Hoffman Estates (hockey glass boards and miscellaneous furniture at the Sears Centre Arena).

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Mills, to approve Item 5.E.

5.E. Request Board approval of Ordinance No. 4264-2011 Amending Article 3, Vehicle Immobilization, of Chapter 6, Traffic Code, of the Hoffman Estates Municipal Code.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Mills, to approve Item 5.F.

5.F. Request Board approval of Resolution No. 1493-2011 appointing an Executive Director to the Northwest Suburban Regional Training Authority (Jeff Jorian).

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Mills, to approve Item 5.G.

5.G. Request Board authorization to award a two-year contract to IT in Motion, Schaumburg, IL, for in-car camera maintenance agreement in an amount not to exceed \$3,300 per month.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Mills, to approve Item 5.H.

5.H. Request Board approval of the Jones/Highland storm sewer improvements.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Mills, to approve Item 5.I.

5.I. Request Board authorization to award contract for State of Illinois Joint Purchase of 2011-2012 winter road salt to North American Salt Company, Overland Park, KS, at a unit price of \$60.33 per ton in an amount at 120% not to exceed \$434,376.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Mills, to approve Item 5.J.

5.J. Request Board approval of a time extension to the temporary moratorium on the enforcement of the regulations in Section 9-3-8-K-5 of the Zoning Code to allow certain temporary business signs to be displayed during depressed economic conditions.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Mills, to approve Item 5.K.

5.K. Request Board approval of request by Pratibha Hairath d/b/a/ Great Clips to withdraw request to consider text amendments to the Zoning Code regarding temporary special event signs.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Mills, to approve Item 5.L.

5.L. Request Board approval of North West Housing Partnership as Subrecipient to administer the Community Development Block Grant (CDBG) Single-Family Rehabilitation Project and to approve execution of the proposed Subrecipient Agreement.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Mayor McLeod stated that due to the large number of people in attendance for an item contained in 7. Planning and Zoning Commission, those items would be discussed first and then items in 6. Reports would follow.

7. PLANNING AND ZONING COMMISSION (Chairman Combs)

Motion by Trustee Pilafas, seconded by Trustee Mills, to concur with the Planning and Zoning Commission and approve Item 7.A.

7.A. Request by Mike and Ann Gregory for a fifteen (15) foot corner side yard setback variation from Section 9-3-3-C to allow a six (6) foot high solid fence to be zero (0) feet from the east side property line instead of the minimum required fifteen (15) feet at 618 Wainsford Drive.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Green, to concur with the Planning and Zoning Commission and deny Item 7.B.

7.B. Request by Alliance Fellowship Church at 665 Grand Canyon Street for:

- A. A site plan amendment to permit a second floor building addition and a parking lot expansion;
- B. A special use amendment to permit the expansion of a Church in an R-3, One Family Residential District; and
- C. A variation from Section 9-5-3-D-7 to allow the Church building to have a 0.42 floor area ratio, instead of the maximum permitted floor area ratio of 0.35.

The Planning and Zoning Commission recommends the following conditions:

1. This approval is granted subject to lease agreements being approved and signed by the Village and the Church and by the Hoffman Estates Park District and the Church for the use of the Village and Park District properties.
2. A waiver is hereby granted to Section 10-4-4-B-2-a of the Subdivision Code to allow a zero foot landscape site perimeter instead of the required ten foot site perimeter between the petitioner's property and the Village property, between the petitioner's property and the Park District property, and between the Park District property and the Village property.
3. The exterior lights shall not shine onto adjacent properties or streets. If the exterior lighting is determined to be a problem by the Village in the future, the petitioner shall take efforts to shield the lights to minimize glare onto adjacent properties and/or streets, as reviewed and approved by the Village.

Discussion

Residents Jane Orsan, 290 Kingman Lane, Denise Mayer, 295 Glendale Lane, Mark Nokes, 640 Mohave, Maureen Donehey, 595 Illinois Blvd., Judy Applebaun, 345 Glendale Lane, Earl London, 570 Illinois Blvd., and Dennis Nykiel, 595 Illinois Blvd., all spoke out against the proposed expansion of the church and parking lot. Some commented on the small area that was notified, in which many of the attending residents did not live in.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the Planning and Zoning Commission and approve Item 7.C.

7.C. Request by Kazimierz and Ewa Zuba for a 4 foot 4 inch side yard setback variation from Section 9-5-3-D-5 to allow an attached garage addition to be set back 5 feet 8 inches from the side lot line instead of the minimum required 10 feet at 1715 Ida Road. The following condition shall apply:

1. The portion of the driveway that does not lead to an approved parking structure shall be removed.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to concur with the Planning and Zoning Commission and approve Item 7.D.

7.D. Request by Kin Properties (Property Owner) and Dino Alex of Alexion Properties, LLC (Property Manager and Petitioner) for approval of a Master Sign Plan in accordance with Section 9-3-8-M-12 of the Zoning Code for the properties located at the southeast corner of Golf & Roselle Roads with addresses ranging from 5-35 East Golf Road and 1183-1187 N. Roselle Road based on the Master Sign Plan dated September 7, 2011.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to concur with the Planning and Zoning Commission and approve Item 7.E.

7.E. Request by OM&I Hoffman Three LLC for approval of a Site Plan Amendment and Plats of Vacation, Easement and Resubdivision of the Devonshire Woods Subdivision located at the southwest corner of Shoe Factory Road and Essex Drive. The following conditions shall apply:

1. Approval is subject to Village Board approval of a Settlement and Release Agreement between the Village and OM&I Hoffman Three LLC.
2. The property is subject to the original conditions of approval for the Devonshire Woods Subdivision approved on June 4, 2007 and September 4, 2007 as well as the University Place Annexation Agreement and all subsequent amendments.
3. A Plat of Subdivision is required to be submitted to and approved by the Village as part of the conveyance of the land currently shown as Lot 19 to the Park District.
4. The owner and their contractors shall contact the Village and have a pre-construction meeting before the start of any construction activity.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to concur with the Planning and Zoning Commission and approve Item 7.F.

7.F. Request to accept text amendments to Section 9-3-2 (Off-Street Parking and Off-Street Loading Facilities) of the Zoning Code regarding pre-existing circular driveways.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS:

6.A. President's Report

- 1) Proclamations

Trustee Stanton read the following proclamation:

Motion by Trustee Pilafas, seconded by Trustee Mills, to concur with the proclamation proclaiming Friday, September 16, 2011 as Scot Neil Day. Voice vote taken. All ayes. Motion carried.

Chief Gorvett accepted the proclamation for Mr. Neil.

Trustee Mills read the following proclamation:

Motion by Trustee Kincaid, seconded by Trustee Green, to concur with the proclamation proclaiming Friday, September 16, 2011 as Target Hoffman Estates Store Day. Voice vote taken. All ayes. Motion carried.

Molly, a Target HRM representative, accepted the proclamation.

Trustee Pilafas read the following proclamation:

Motion by Trustee Mills, seconded by Trustee Stanton, to concur with the proclamation proclaiming September 12 through September 18, 2011 as Payroll Week. Voice vote taken. All ayes. Motion carried.

Mr. DuCharme accepted the proclamation.

Trustee Green read the following proclamation:

Motion by Trustee Kincaid, seconded by Trustee Mills, to concur with the proclamation proclaiming Saturday, October 8, 2011 as St. Hubert's Day. Voice vote taken. All ayes. Motion carried.

Father Rizzo was congratulated by the Board and accepted the proclamation.

2) Great Citizen Award(s)

Gary Granzin

Mr. Granzin was nominated by his neighbors to receive the Great Citizen Award because of his involvement with organizing block parties and for being an all around great neighbor. Mr. Granzin accepted his award and was congratulated by the Board.

Mayor McLeod informed everyone that the fireworks display over the weekend came from Barrington Lakes and that they followed the rules and regulations and had the proper permits that allowed them to have them.

Motion by Trustee Green, seconded by Trustee Pilafas, to accept the nomination of Mike Gaeta to the position of Vice-Chair of the Planning and Zoning Commission. Voice vote taken. All ayes. Motion carried.

Mayor McLeod stated that he attended a JAWA Board meeting, the retirement party for Mary Garvey, many block parties, a Clearbrook Open House, our Commonwealth Edison resident meeting, the Village bike ride, Schaumburg's September Fest parade, a District 15 Foundation meeting, a Tartan Day Commission meeting, a NWMC Executive meeting, the reception for former Planning and Zoning Commission Chairman Gordon Thoren and he reminded everyone of the Golf Rose Business Celebration this weekend.

6.B. Trustee Comments

Trustee Stanton thanked Mr. Thoren for his service, the Arts Commission for the summer concerts and plays, he stated that he attended the September 11th program, a Beth Tikvah reception, the MacArthur playground dedication, the Community Pride reception, the Clearbrook Open House, the Village bike ride, the September Fest parade and block parties.

Trustee Kincaid stated that he attended a Government Relations Chamber meeting, the September Fest parade, a Friends of the Parks Foundation event and he thanked Mr. Thoren for his service.

Trustee Mills thanked the Celebrations Commission, John Schneidwind, Carl Adrianopoli, Lauren Sernett, Chief Hish and Tony Butler for their involvement with the September 11th program and she also thanked Mr. Thoren for his many years of service.

Trustee Pilafas thanked Mr. Thoren for his service, stated that he attended a Green Commission meeting, the September Fest parade and commented on the bike route signs that have popped up around the Village.

Trustee Newell thanked Mr. Thoren for his years of service, welcomed everyone back to regular meetings, stated that she attended many Village events and thanked the Celebrations Commission for the September 11th program.

Trustee Green stated that she attended block parties, the Clearbrook Open House, the September 11th ceremony and thanked Mr. Thoren for his years of service.

6.C. Village Manager's Report

Mr. Norris had no report.

6.D. Village Clerk's Report

The Village stated that 41 passports were processed during the month of August, she also thanked the Celebration Commission for the September 11th program and stated that \$332 was collected for the Illinois Military Family Relief Fund.

6.E. Treasurer's Report

Motion by Trustee Pilafas, seconded by Trustee Green, to approve Item 6.E.

Mr. DuCharme stated that for the month of July cash disbursements and transfers-out exceeded cash receipts and transfers-in for the operating funds by \$1,277,026. After including these receipts and disbursements, the balance of cash and investments for the operating funds is \$24.15 million. For all of the Village funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$1,383,198, primarily due to an additional bi-weekly payroll in July. Overall, the total for cash receipts and investments for all funds decreased to \$153.27 million.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

8. ADDITIONAL BUSINESS:

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Items 8.A. through 8.G. by omnibus vote. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 8.A.

8.A. Request Board approval of Ordinance No. 4265-2011 amending Article 4, Traffic Administrative Adjudication, of Chapter 6, Traffic Code, of the Hoffman Estates Municipal Code.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 8.B.

8.B Request Board authorization to award contract to Prime Construction, Inc. (low bid), Hampshire, IL, for the 2011 Drainage Improvement Project in an amount not to exceed \$28,375.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 8.C.

8.C. Request Board authorization to:

1) waive formal bidding; and

2) award contract for one (1) 2011 Ford Crown Victoria police package vehicle for the Police Department to Landmark Ford, Springfield, IL (state bid) in an amount not to exceed \$22,606.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 8.D.

8.D. Request Board approval of an amendment to the Authorized Village Towing Service Agreement.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 8.E.

8.E. Request Board approval of the Memorandum of Agreement to the Collective Bargaining Labor Agreement between the Village of Hoffman Estates and the International Brotherhood of Teamsters,

Chauffeurs, Warehousemen and Helpers of America, Local 700, for the period January 2012 through December 2013.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 8.F.

8.F. Request Board authorization to:

- 1) rescind award contract to North Suburban Asphalt for inability to perform the 2011 Crack Sealing and Seal Coating project; and
- 2) award contract to the next lowest available bidder, Behm Pavement Maintenance, Inc., Crystal Lake, in an amount not to exceed \$238,465.73.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 8.G.

8.G. Request Board approval of request by Oxford Bank & Trust and OM&I Hoffman Three LLC of a Settlement and Release Agreement for the Devonshire Woods Estates subdivision.

Roll Call:

Aye: Kincaid, Green, Newell, Pilafas, Stanton, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

9. ADJOURNMENT:

Motion by Trustee Pilafas, seconded by Trustee Green, to adjourn the meeting. Time 8:39 p.m. Voice vote taken. All ayes. Motion carried.

Bev Romanoff
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

