

**AGENDA**  
**PUBLIC WORKS & UTILITIES COMMITTEE**  
**Village of Hoffman Estates**  
**August 22, 2011**

**Immediately Following GAP**

Members:      Anna Newell, Chairperson                      Ray Kincaid, Trustee                      Karen V. Mills, Trustee  
                    Jacquelyn Green, Vice Chairperson      Gary G. Stanton, Trustee              Gary Pilafas, Trustee  
                    William McLeod, Mayor

- I. Roll Call**
- II. Approval of Minutes – July 25, 2011**

**NEW BUSINESS**

- 1. Request approval for:
  - A. Stormwater Management Committee's recommendation to proceed with the Jones/Highland Storm Sewer Improvements, and
  - B. Authorization to bid Storm Sewer Improvements.
- 2. Request approval of a Resolution requesting Gulf Insurance Company to draw upon the bond No. B21851387 in the sum of \$1,512,500 to fund the Shoe Factory Road Project Improvements pursuant to annexation and development agreements dated March 19, 1999, as amended and May 2, 2005.
- 3. Request approval of a Resolution requesting Union National Bank to draw upon Union National Bank Letter of Credit No. 27865-098 (Parcel 16), in the sum of \$25,000 payable to the Village of Hoffman Estates to fund the Public And Private Improvements and Maintenance Pursuant to the Development Agreement dated July 7, 2000.
- 4. Request authorization to waive formal bidding and award contract for installation of fire sprinkler system for water tower (T-7) at 5795 Beacon Pointe Dr. to Central States Automatic Sprinklers, Blue Island, IL, in an amount not to exceed \$24,165.
- 5. Request authorization to award contract for State of Illinois joint purchase of 2011-2012 winter road salt to North American Salt Company, Overland Park, Kansas, at a unit price of \$60.33 per ton in an amount at 120% not to exceed \$434,376.
- 6. Request authorization to award contract for the Phase II improvements for the Barrington Square street light project as part of the CDBG program to H&H Electric Company, Franklin Park, IL, in an amount not to exceed \$106,362.90.
- 7. Request acceptance of the Department of Public Works Monthly Report.
- 8. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.

- III. President's Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

**PUBLIC WORKS & UTILITIES  
COMMITTEE MEETING MINUTES**

July 25, 2011

**I. Roll Call**

**Members in Attendance:**

**Anna Newell, Chairperson  
Jacquelyn Green, Vice Chairperson  
Trustee Gary Pilafas**

**Other Corporate Authorities  
in Attendance:**

**Trustee Karen Mills  
Trustee Ray Kincaid  
Trustee Gary Stanton  
Village President William McLeod**

**Management Team Members  
in Attendance:**

**Dan O'Malley, Deputy Village Manager  
Art Janura, Corporation Counsel  
Mark Koplun, Asst. Vlg. Mgr.-Dev. Services  
Patrick Seger, Human Resource Mgmt. Dir.  
Robert Gorvett, Fire Chief  
Mike Hish, Police Chief  
Algean Garner, Director of HHS  
Joseph Nebel, Director of Public Works  
Michael DuCharme, Director of Finance  
Rachel Musiala, Asst. Director of Finance  
Gordon Eaken, Director of IS  
Bruce Anderson, CATV Coordinator  
Peter Gugliotta, Director of Planning  
Sarah Kuechler, Administrative Intern**

**Others in Attendance:**

**Chicago Tribune, Daily Herald**

The Public Works and Utilities Committee meeting was called to order at 7:39 p.m.

**II. Approval of Minutes**

Motion by Trustee Pilafas, seconded by Trustee Newell, to approve the Public Works & Utilities Committee meeting minutes of June 27, 2011. Voice vote taken. Motion carried.

**NEW BUSINESS**

**1. Request acceptance of the Department of Public Works Monthly Report.**

The Department of Public Works Monthly Report was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Mills, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

**2. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.**

The Department of Development Services Monthly Report for the Transportation and Engineering Division was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Mills, to accept the Department of Development Services Monthly Report for the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

Mayor McLeod reported that he attended the Night for Renee to benefit Wings at the Sears Centre on July 23 and stated that he received many nice compliments about the Sears Centre.

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Pilafas, seconded by Trustee Green, to adjourn the meeting at 7:42 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant

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Date

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request approval of: A) The Stormwater Management Committee's recommendation to proceed with the Jones/Highland Storm Sewer Improvements, and B) Authorization to Bid the Storm Sewer Improvements.

**MEETING DATE:** August 22, 2011

**COMMITTEE:** Public Works & Utilities

**FROM:** Gary Salavitch

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**PURPOSE:** Request approval of:

A) The Stormwater Management Committee's recommendation to proceed with the Jones/Highland Storm Sewer Improvements, and

B) For Authorization to Bid the Storm Sewer Improvements.

**BACKGROUND:** Based on continued flooding at the Jones/Highland intersection due to a lack of an overland flow path, the Village completed a study in 1994 to determine solutions to this reoccurring problem. More flooding prompted the Village to proceed with final engineering design plans in 2000 for a large-scale storm sewer to replace the overland flow path. The previously considered \$1.2 million large-scale storm sewer project was never funded in the Village's CIP.

Since then, observations and continued flooding have generated alternatives to the previously proposed large-scale storm sewer project. Schaumburg engineering staff, HE Public Works, Schaumburg Park District's (SPD) consultant and HE Village staff worked together to generate smaller solutions to the flooding problem. As a result, the Village hired Henderson and Bodwell (H&B) in 2010 to evaluate the proposed projects and generate additional solutions with a goal to further reduce flooding and costs at this intersection. The contract with H&B provides a hydraulic analysis of the proposed projects to determine feasibility and effectiveness. From this analysis, the list of recommended improvements was generated. H&B's previous knowledge and experience with the south Kessel Park pond design benefits the Village in our study.

**BACKGROUND: (Continued)**

SPD is currently improving the south Kessel Park pond to increase detention volume and improve operational efficiencies at this location. The Village Board authorized \$10,000 in 2009 to assist the SPD with the proposed improvements since the Village would benefit from reduced intersection flooding by the increased storage volume. This is also the highest priority project to come out of the Village's H&B study.

In anticipation of the recommendations in the H&B report, the 2011 budget included \$150,000 for potential improvements such as two smaller storm sewer improvements and raising a small portion of Jones Road. The storm sewer improvements would allow the intersection to drain faster, utilize more of the available storage at Highland Pond, and raising the road may make it flood less often. However, preliminary design indicates that all three Hoffman Estates' projects will cost more than originally anticipated or budgeted by an estimated \$85,000. This amount includes the \$10,000 promised to the SPD but never budgeted.

**DISCUSSION:**

H&B recently completed this analysis of the projects to alleviate intersection flooding and several recommendations are summarized in the table below. The improvements are sorted according to priority. Responsibilities for the six improvements proposed in the report are shared among three agencies. Staff assigned estimated costs to these improvements in the report and most will be constructed this summer/winter. The Village of Schaumburg is planning on constructing two additional improvements (#7 and #8) which are not listed in the H&B report but could still play a part in reducing intersection flooding with the other projects. Hopefully, this would reduce flooding such that the \$1.2 million project will no longer be necessary.

The Stormwater Management Committee reviewed and approved these recommendations on August 1, 2011. A copy of the report is in the Trustee's reading room.

	<b>Proposed Improvement</b>	<b>Responsible Party</b>	<b>Tentative Schedule</b>	<b>Probable Cost</b>
1.	South Kessel Detention Basin improvements	Schaumburg Park District	75% Complete	\$150,000 SPD \$10,000 HE
2.	North Kessel restrictive discharge pipe reconstruction	Schaumburg	Complete	\$5,000
3.	Raise Jones Road just south of the intersection	Hoffman Estates	Future	\$50,000
4.	Highland Storm Sewer upsizing & restrictor	Hoffman Estates	Winter, 2011/12	\$85,000
5.	New South Twin Pond Storm Sewer	Hoffman Estates	Winter, 2011/12	\$90,000
6.	Kessel Park Storm Sewer	Schaumburg	Future	\$20,000
	<b>Additional Proposed Improvements</b>			
7.	Jones/Highland Overland flow path	Schaumburg	With Kessel improvements	\$10,000
8.	Replace restrictive manhole	Schaumburg	Complete	\$10,000

## Notes:

1. SPD project would increase detention volume by 3 acre-feet. \$10,000 promised by Hoffman Estates to be paid upon request.
2. Existing discharge pipe clogs easily and reconstruction provides more efficient flow.
3. Raising the small section of Jones could reduce the depth of water on the road.

**DISCUSSION:** (Continued)

4. Upsizing storm sewer on Highland Blvd. and new restrictor in the existing storm sewer to utilize more of the Highland Pond capacity in heavy rain conditions.
5. Replace existing restrictive storm sewer to allow more water from the Jones/Highland intersection and Highpoint Lake to drain to South Twin Pond.
6. Replacement project being considered by Schaumburg due to functioning but failing storm pipe draining North Kessel Pond.
7. Regrade parkway and sidewalk to reduce intersection standing water by improving the overland flow to North Kessel Pond.
8. Replace restrictive manhole in Schaumburg draining North Kessel Pond for better flow.

Any or all of the proposed improvements outlined above would improve but not completely alleviate the intersection flooding during heavy rain events and standing water would still occur. However, the proposed improvements should reduce the volume and duration of flooding and therefore reducing the time Public Works needs to be on site for maintenance. It is noted that during the 5.5 inches over 12 hours a few weeks ago (a very heavy rain event), there appeared to be less of a problem at this intersection than previous rain events.

**FINANCIAL IMPACT:**

The 2011 budget includes \$150,000 for improving flooding at the Jones/Highland intersection. The current cost estimates for all three Hoffman Estates locations (~\$235,000 including the \$10,000 promised to the SPD in 2009) exceed the budget amount. As a result, staff is recommending delaying the raising of Jones Road (\$50,000) until additional funds become available or the street is ready for the next resurfacing in about ten years. Waiting for the next resurfacing would be more cost effective for the Village. The other improvements above may make this depth of water issue far less of a concern. Due to the timing of the construction of this work, additional funds (\$35,000) are requested in the 2012 Capital Improvements Program and 2012 budget for the storm sewer work and for the SPD.

**RECOMMENDATION:**

Request approval of:

- A) The Stormwater Management Committee's recommendation to proceed with the Jones/Highland Storm Sewer Improvements and delaying the Jones road project, and
- B) Authorization to Bid the Storm Sewer Improvements at an estimated cost of \$175,000.

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request approval of a Resolution requesting Gulf Insurance Company to draw upon Subdivision Bond No. B21851387 in the sum of \$1,512,500 payable to the Village of Hoffman Estates to fund the Shoe Factory Road Project Improvements pursuant to certain annexation and development agreements dated March 19, 1999, as amended, and May 2, 2005

**MEETING DATE:** August 22, 2011

**COMMITTEE:** Public Works & Utilities

**FROM:** Peter Gugliotta *PG*

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**REQUEST:** Request approval of a Resolution requesting Gulf Insurance Company to draw upon Subdivision Bond No. B21851387 in the sum of \$1,512,500 payable to the Village of Hoffman Estates to fund the Shoe Factory Road Project Improvements pursuant to certain annexation and development agreements dated March 19, 1999, as amended, and May 2, 2005

**BACKGROUND:** As part of the 1999 and 2005 approvals for the University Place and Laufenberger Annexation and Development Agreement, the developer (Shoe Factory Road, LLC) is required to make significant improvements to Shoe Factory Road (and extending onto Beverly and Rohrssen Roads) to accommodate the developments approved under these agreements. Because Shoe Factory Road is under the jurisdiction of Cook County and the project scope includes some safety and capacity elements that are beyond the impacts created by the developer, the County has agreed to pay a portion of the costs for the project. Due to this arrangement, the Village was required to be the lead agency for coordinating the improvements, although the Village is not responsible directly for any of the costs.

The developer guaranteed their portion of the engineering design and construction costs through the combination of a Letter of Credit and a Subdivision Bond. Some initial design costs were paid directly by the developer and initial draws have been made against the Letter of Credit to fund some engineering design fees.

The current total project cost estimate is roughly \$14 million and the Village's estimated share is roughly \$5.5 million. The Village will require the full amount of this bond plus the full amount of the Letter of Credit to cover the non-County share of the project costs, plus additional funds will be needed from the remaining vacant landowners unless other funding sources can be found.

**DISCUSSION:**

In order to proceed with the project, the remaining funds must be made available to the Village for immediate use. It is critical that the Village have the funds on hand to acquire necessary right of way for the project and to pay ongoing invoices that will be generated for consultant design services and construction. There are steps toward completing this project that could be taken at this time, but are being delayed because the Village does not have the funds on hand.

The developer is no longer in control of the commercial zoned property because it is in the foreclosure process and the developer can no longer provide funds to the Village for the roadway project. Past requests to the developer to increase the security amounts per the Annexation agreement have been unfulfilled. At this time, the Village has to seek payment directly from the security holders. The attached resolution is specific to the Subdivision Bond No. B21851387 in the amount of \$1,512,500. Draws on the Letter of Credit are being processed separately and the bank holding those funds has been cooperative thus far.

**FINANCIAL IMPACT:**

These bond funds will be used to fund a portion of the non-County portion of the improvements as part of the Shoe Factory Road project. Without the acquisition of these funds, the Village would be faced with a greater shortfall in funding for these necessary improvements.

**RECOMMENDATION**

Approval of a Resolution requesting Gulf Insurance Company to draw upon Subdivision Bond No. B21851387 in the sum of \$1,512,500 payable to the Village of Hoffman Estates to fund the Shoe Factory Road Project Improvements pursuant to certain annexation and development agreements dated March 19, 1999, as amended, and May 2, 2005.



VILLAGE OF HOFFMAN ESTATES

**A RESOLUTION REQUESTING GULF INSURANCE COMPANY  
TO FUND CERTAIN ROAD IMPROVEMENTS KNOWN AS THE  
SHOE FACTORY ROAD PROJECT IMPROVEMENTS PURSUANT TO  
CERTAIN ANNEXATION AND DEVELOPMENT AGREEMENTS  
DATED MARCH 19, 1999, AS AMENDED AND MAY 2, 2005**

WHEREAS, Shoe Factory Road, L.L.C., an Illinois limited liability company (“SFR LLC”) and Village of Hoffman Estates, an Illinois municipal corporation (the “Village”) entered into an Annexation and Development Agreement for the area commonly known as University Place, which Agreement is dated January 5, 1999, recorded on March 19, 1999 as Document Number 99269970, and subsequently amended by First, Second and Third amendments (collectively the “University Place Agreement”); and

WHEREAS, the Village, SFR LLC, Suburban Bank & Trust Co., as successor trustee to St. Paul Trust Company, as successor trustee to Beverly Trust Company, as Trustee u/t/a No. 74-2322 dated September 1, 1994 (“Trust”) and Northern Illinois University Foundation, a tax exemption foundation (“NIU”) entered into an Annexation and Development Agreement and Fourth Amendment to the University Place Annexation on May 2, 2005 (“May 2, 2005 Agreement”); and

WHEREAS, pursuant to said University Place Agreement and May 2, 2005 Agreement, certain road improvements (“Shoe Factory Road Project Improvements”) were required as part of the overall development of the properties; and

WHEREAS, said Shoe Factory Road Project Improvements were specifically outlined on Exhibit A of the University Place Annexation and are attached hereto and made a part hereof as Exhibit A; and

WHEREAS, pursuant to Article VII, section G, paragraph 5 of the May 2, 2005 Agreement, SFR LLC “shall guarantee its portion of the Shoe Factory Road Project Improvement costs by a surety bond, in accordance with State law and Village Code, in the amount of \$2,615,500, along with a current bond deposit of \$1,512,000 which includes \$200,000 which may be utilized for McDonough Road intersection improvements) for a total performance security for the Shoe Factory Road Project Improvements of \$4,127,500.”.

WHEREAS, said Shoe Factory Road Project Improvements referred to in Exhibit A and said Article VII, section G, paragraph 5 of the May 2, 2005 Agreement, have not been installed or completed to date.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1. The Corporate Authorities find that the statements in the foregoing preamble are correct and the same are incorporated herein as if fully set forth.

Section 2. The Corporate Authorities hereby request that the Principal, Gulf Insurance Company, fund the Shoe Factory Road Project Improvements listed on Exhibit A attached hereto and required pursuant to the University Place Annexation and the May 2, 2005 Agreement.

Section 3. This Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2011

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2011

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

**SUBDIVISION BOND**

Bond No.: B21861387

Principal Amount: \$1,512,500.00

KNOW ALL MEN BY THESE PRESENTS, that we  
Shoe Factory Road LLC  
1308 W. 22nd St., #210 Oak Brook IL 60523  
as Principal, and  
Gulf Insurance Company  
3055 Lebanon Rd., Ste. 3-1100 Nashville TN 37214 a CT  
Corporation, as Surety, are held and firmly bound unto  
Village of Hoffman Estates,  
1900 Hassell Road Hoffman Estates IL 60195  
as Obligee, in the penal sum of  
One Million Five Hundred Twelve Thousand Five Hundred Dollars and 00/100

(Dollars) (\$ 1,512,500.00), lawful money of the  
United States of America, for the payment of which well and truly to be made, we bind ourselves,  
our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these  
presents.

WHEREAS, Shoe Factory Road LLC has agreed to construct in  
University Place Subdivision, in Hoffman Estates, IL the following  
improvements:

Intersection And Signal Improvements Along Shoe Factory Road Per University Place  
Development Approved By The President And Board Of Trustees On June 4, 1999 And  
Attached Exhibit A.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said  
Principal shall construct, or have constructed, the improvements herein described, and shall save the  
Obligee harmless from any loss, cost or damage by reason of its failure to complete said work, then  
this obligation shall be null and void, otherwise to remain in full force and effect, and the Surety,  
upon receipt of a resolution of the Obligee indicating that the improvements have not been installed  
or completed, will complete the improvements or pay to the Obligee such amount up to the  
Principal amount of this bond which will allow the Obligee to complete the improvements.

Upon approval by the Obligee, this instrument may be proportionately reduced as the public  
improvements are completed.

Signed, sealed and dated, this 11 day of January, 2002

Shoe Factory Road LLC

Principal

By: [Signature]

Gulf Insurance Company

Surety

By: [Signature]

Dawn L. Morgan Attorney-in-Fact

**GULF INSURANCE COMPANY  
HARTFORD, CONNECTICUT  
POWER OF ATTORNEY**

**ORIGINALS OF THIS POWER OF ATTORNEY ARE PRINTED ON BLUE SAFETY PAPER WITH TEAL INK.**

KNOW ALL MEN BY THESE PRESENTS: That the Gulf Insurance Company, a corporation duly organized under the laws of the State of Connecticut, having its principal office in the city of Irving, Texas, pursuant to the following resolution, adopted by the Finance & Executive Committee of the Board of Directors of the said Company on the 10th day of August, 1993, to wit:

"RESOLVED, that the President, Executive Vice President or any Senior Vice President of the Company shall have authority to make, execute and deliver a Power of Attorney constituting as Attorney-in-Fact, such persons, firms, or corporations as may be selected from time to time; and any such Attorney-in-Fact may be removed and the authority granted him revoked by the President, or any Executive Vice President, or any Senior Vice President, or by the Board of Directors or by the Finance and Executive Committee of the Board of Directors.

RESOLVED, that nothing in this Power of Attorney shall be construed as a grant of authority to the attorney(s)-in-fact to sign, execute, acknowledge, deliver or otherwise issue a policy or policies of insurance on behalf of Gulf Insurance Company.

RESOLVED, that the signature of the President, Executive Vice President or any Senior Vice President, and the Seal of the Company may be affixed to any such Power of Attorney or any certificate relating thereto by facsimile, and any such powers so executed and certified by facsimile signature and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond and documents relating to such bonds to which they are attached."

Gulf Insurance Company does hereby make, constitute and appoint

**Lewis James Scheer Michael J. Scheer James I. Moore Alice Rhoads Bonnie Kruse  
Stephen T. Kazmer Dawn L. Morgan Peggy Faust Kelly A. Jacobs Elaine Marcus**

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred in its name, place and stead, to sign, execute, acknowledge and deliver in its behalf, as surety, any and all bonds and undertakings of suretyship, and to bind Gulf Insurance Company thereby as fully and to the same extent as if any bonds, undertakings and documents relating to such bonds and/or undertakings were signed by the duly authorized officer of the Gulf Insurance Company and all the acts of said attorney(s)-in-fact, pursuant to the authority herein given, are hereby ratified and confirmed.

The obligation of the Company shall not exceed five million (5,000,000) dollars.

**IN WITNESS WHEREOF**, the Gulf Insurance Company has caused these presents to be signed by any officer of the Company and its Corporate Seal to be hereto affixed.

STATE OF NEW YORK }  
COUNTY OF NEW YORK } SS



GULF INSURANCE COMPANY

*Lawrence P. Minter*

Lawrence P. Minter  
Executive Vice President

On this 1st day of October, AD 2001, before me came Lawrence P. Minter, known to me personally who being by me duly sworn, did depose and say: that he resides in the County of Bergen, State of New Jersey; that he is the Executive Vice President of the Gulf Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instruments is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name, thereto by like order.

STATE OF NEW YORK }  
COUNTY OF NEW YORK } SS



*Angie Mahabir-Begazo*

ANGIE MAHABIR-BEGAZO  
Notary Public, State of New York  
No. 01MA6019988  
Qualified in Kings County  
Commission Expires February 16, 2003

I, the undersigned, Senior Vice President of the Gulf Insurance Company, a Connecticut Corporation, DO HEREBY CERTIFY that the foregoing and attached POWER OF ATTORNEY remains in full force.

Signed and Sealed at the City of New York.



Dated the 11th day of January, 20 02

*George Biancardi*

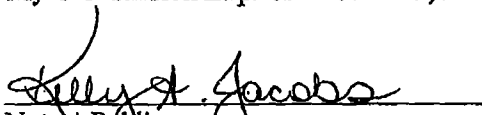
George Biancardi  
Senior Vice President

**STATE OF ILLINOIS }  
} S.S.  
COUNTY OF COOK }**

On January 11, 2002, before me, a Notary Public in and for said County and State, residing therein, duly commissioned and sworn, personally appeared Dawn L. Morgan, known to me to be Attorney-in-Fact of Gulf Insurance Company, the corporation described in and that executed the within and foregoing instrument, and known to me to be the person who executed the said instrument, and known to me to be the person who executed the said instrument on behalf of the said corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year stated in this certificate above.

My Commission Expires on June 15, 2002

  
\_\_\_\_\_  
Notary Public

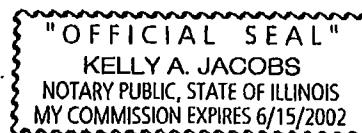


EXHIBIT A

<u>Security Due Units of Local Government</u>	<u>Shoe Factory Road LLC</u>
North/South Collector	150,000
Intersection at SFR & Rohrssen ROW at this Intersection	250,000 90,000
Intererction at SFR & Beverly ROW at this Intersection	150,000 135,000
SFR & McDonough	50,000
Signals at SFR and Rohrssen	150,000
Signals at SFR and Beverly	150,000
Signals at SFR and McDonough	150,000
Municipal Site Improvements	100,000
Sub-Total	<u>1,375,000</u>
Additional Guarantee at 10% per Municipal Code	<u>137,500</u>
Total Bond	<u><u>1,512,500</u></u>

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request approval of a Resolution requesting Union National Bank to draw upon Union National Bank Letter of Credit No. 27865-098 in the sum of \$25,000 to fund the Public and Private Improvements and Maintenance Pursuant to the Development Agreement dated July 7, 2008

**MEETING DATE:** August 22, 2011

**COMMITTEE:** Public Works and Utilities

**FROM:** Gary Salavitch/Art Janura

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**PURPOSE:** Request approval of a Resolution requesting Union National Bank to draw upon Union National Bank Letter of Credit No. 27865-098 in the sum of \$25,000 to fund the Public and Private Improvements and Maintenance Pursuant to the Development Agreement dated July 7, 2008

**BACKGROUND:** Parcel 16 was mass graded when site development slowed in 2008 and 2009. Weeds took over and site cleanup was still required in various areas of the site. After several attempts working with the owner, the site was further restored and cleaned up in 2010 and it was agreed that the present vegetation cover would suffice to control any erosion.

**DISCUSSION:** A reinspection revealed that the current vegetation cover was not able to control the erosion from this site. Several rivulets and a small ravine formed from rain events conveying significant clay material downstream into the Prairie Stone Central Wetlands. A more permanent solution is needed to control the soil erosion and sedimentation from this project.

The Village would utilize guarantee funds to construct a settling basin, install silt fence and establish proper vegetation cover on this site.

**FINANCIAL IMPACT:** There will be no financial impact to the Village since guarantee funds would be used to perform the work. Any remaining funds would be used to pay for a portion of staff time.

**RECOMMENDATION:** Request approval of a Resolution requesting Union National Bank to draw upon Union National Bank Letter of Credit No. 27865-098 in the sum of \$25,000 to fund the Public and Private Improvements and Maintenance Pursuant to the Development Agreement dated July 7, 2008.

VILLAGE OF HOFFMAN ESTATES

A RESOLUTION REQUESTING UNION NATIONAL BANK TO DRAW UPON  
UNION NATIONAL BANK LETTER OF CREDIT NO. 27865-098

WHEREAS, Hoffman Estates Holdings, L.L.C., an Illinois limited liability company (“HEH LLC”) and Village of Hoffman Estates, an Illinois municipal corporation (the “Village”) entered into a Development Agreement for the area commonly known as Parcel 16, which Agreement was approved by the President and Board of Trustees on July 7, 2008; and

WHEREAS, pursuant to said Agreement, certain public and private improvements and maintenance were required as part of the overall development of the property; and

WHEREAS, severe soil erosion from this site is a serious concern because Parcel 16 is just upstream from the Prairie Stone central wetlands; and

WHEREAS, said public and private improvements and maintenance has not been performed.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, that:

Section 1. The Corporate Authorities find that the statements in the foregoing preamble are correct and the same are incorporated herein as if fully set forth.

Section 2. The Corporate Authorities hereby demand that the Union National Bank draw upon Union National Bank Letter of Credit No. 27865-098 the sum of Twenty-Five Thousand and no/100 Dollars (\$25,000) payable to the Village of Hoffman Estates to fund the public and private improvements and maintenance pursuant to the Development Agreement.

Section 3. This Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2011

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2011

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk





# HOFFMAN ESTATES

GROWING TO GREATNESS

August 23, 2011

Mr. Fred L. Shaw  
Union National Bank  
101 East Chicago Street  
Elgin, IL 60120-6466

**RE: HOFFMAN ESTATES HOLDINGS, L.L.C.  
HOFFMAN ESTATES, ILLINOIS**  
Irrevocable Letter of Credit  
Amount: \$25,000.00 No. 27865-098 Dated: 07/07/08, as amended

**APPLICANTS: HOFFMAN ESTATES HOLDINGS, L.L.C.**  
**BENEFICIARY: VILLAGE OF HOFFMAN ESTATES**  
1900 Hassell Road, Hoffman Estates, IL 60169

Gentlemen:

As Village Manager of the Village of Hoffman Estates, be advised that the Corporate Authorities of the Village of Hoffman Estates have determined to call the above-captioned Letter of Credit as amended.

1. The sum of Twenty Five Thousand and no/100 Dollars (\$25,000.00) is due in accordance with the approved plans for construction of the public improvements and private improvements for the benefit of the public for the Hoffman Estates Holdings development as approved by the President and Board of Trustees on the 7<sup>th</sup> day of July, 2008; and
2. The letter of credit funds may also be used for site restoration, clean up, erosion control, any other on-site or off-site development improvements and any fees required under Section 11-7-1 of the Hoffman Estates Municipal Code; and
3. The Letter of Credit funds shall be available to the Village to remedy any deficiencies related to the development that are not addressed by the Developer; and
4. Distribution of the Letter of Credit funds to remedy any deficiencies related to the development shall not be limited based upon any prior estimates or reductions in the Letter of Credit.

VILLAGE OF HOFFMAN ESTATES ("BENEFICIARY")

BY: \_\_\_\_\_

NAME: JAMES H. NORRIS  
TITLE: VILLAGE MANAGER  
ADDRESS: 1900 Hassell Road  
Hoffman Estates, Illinois 60169

1900 Hassell Road  
Hoffman Estates, Illinois 60169  
[www.hoffmanestates.org](http://www.hoffmanestates.org)

Phone: 847-882-9100  
Fax: 847-843-4822

William D. McLeod  
MAYOR

Jacquelyn Green  
TRUSTEE

Gary Stanton  
TRUSTEE

Karen V. Mills  
TRUSTEE

Anna Newell  
TRUSTEE

Bev Romanoff  
VILLAGE CLERK

Raymond M. Kincaid  
TRUSTEE

Gary J. Pilafas  
TRUSTEE

James H. Norris  
VILLAGE MANAGER



# HOFFMAN ESTATES

GROWING TO GREATNESS

August 23, 2011

Mr. Fred L. Shaw  
Union National Bank  
101 East Chicago Street  
Elgin, IL 60120-6466

**RE: HOFFMAN ESTATES HOLDINGS, L.L.C.  
HOFFMAN ESTATES, ILLINOIS**

SIGHT DRAFT

**Drawn Under the Union National Bank Letter of Credit  
Amount: \$25,000.00 No. 27865-098  
Dated: 07/07/08, as amended**

Pay to the order of the Village of Hoffman Estates ("Beneficiary"), the sum of Twenty-Five Thousand and no/100 Dollars (\$25,000.00) for value received and charge to account of Letter of Credit No. 27865-098, issued July 8, 2008.

Please Wire to the Illinois Funds  
ABA #081000210  
US Bank – Carlinville, Illinois  
For further credit to the Illinois Funds  
Account Number 7139106541  
Village of Hoffman Estates – General Account

VILLAGE OF HOFFMAN ESTATES ("BENEFICIARY")

BY: \_\_\_\_\_  
NAME: WILLIAM D. McLEOD  
TITLE: MAYOR  
ADDRESS: 1900 Hassell Road  
Hoffman Estates, Illinois 60169

BY: \_\_\_\_\_  
NAME: JAMES H. NORRIS  
TITLE: VILLAGE MANAGER

1900 Hassell Road  
Hoffman Estates, Illinois 60169  
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TRUSTEE

James H. Norris  
VILLAGE MANAGER

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request authorization to waive formal bidding and award contract for installation of fire sprinkler system for water tower (T-7) at 5795 Beacon Pointe Dr. to Central States Automatic Sprinklers, Blue Island, IL, in an amount not to exceed \$24,165.

**MEETING DATE:** August 22, 2011

**COMMITTEE:** Public Works & Utilities

**FROM:** Joseph Nebel, Director of Public Works  
Haileng Xiao, Superintendent of Water and Sewer

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**PURPOSE:** To seek authorization to waive formal bidding and award contract for installation of fire sprinkler system.

**BACKGROUND:** In May 2009, the Village Board authorized the award of construction contract for T-7 fluted column style water tower to Chicago Bridge and Iron Inc. (CB & I). This decision was made after a thorough review of bid results of three tank style options: spheroid as the base bid, fluted column, and composite tank styles as alternatives. The total construction cost was not to exceed \$3,829,000. The pre-construction meeting was held on May 21, 2009. Actual foundation work was started in August 2009. In May 2010, the Village Board approved Change Order #1 (\$132,504) and in November 2010 Change Order #2 (\$103,275) was also approved. Both change orders were the result of modifications required for compliance with Village Code. In December 2010, construction was substantially completed and the new water tower was placed in service. As of July 2011, the project is approximately 98% complete. The tower has been in operation for a total of 227 days. In June, the framework for the 2nd floor ceiling, including all I-beams and joists was completed and ready for fire sprinkler & ceiling tile installation as part of Change Orders 1 & 2. During June work progress stopped due to the strike by Sprinkler Fitters Local 281.

**BACKGROUND Continued:**

Once the strike was over, staff expected work on sprinklers and fire alarms to continue in July with completion before August. When CB & I finally provided the actual contract documents to Central States Automatic Sprinklers it was discovered that CB & I had many insurance and liability requirements that Central States did not possess.

**DISCUSSION:**

During the approval process for CB & I's sub-contractor, the proposed contractor, Central States Automatic Sprinklers, discovered that CB & I's insurance requirements for insurance would increase their project cost by \$9,388 and then added that cost to their 2010 proposal of \$24,165 to CB & I. This additional cost would then be passed onto the Village in a third change order. Staff contacted Central States Automatic Sprinklers and discussed the increase. Central States stated that if the contract was directly with the Village they would honor the quote given in 2010 as they have already completed the design work and submitted permits. Staff contacted the Fire Department for an assessment of Central States Automatic Sprinklers and their work. Scot Neil has reported that their quality of work is very good and they are generally very competitive with pricing. Staff considers that it is in the best interest of the Village and will save the Village \$9,388 to contract directly with Central States Automatic Sprinklers for the installation of the fire sprinkler system at T-7. Approval as requested will also expedite the final completion of the tower and allow public works to utilize the gained space once occupancy is received.

**FINANCIAL IMPACT:**

None. Central States Automatic Sprinklers' proposed cost is \$24,165 and the same amount will be withheld from CB & I as was indicated in change orders 1 & 2.

**RECOMMENDATION:**

Request authorization to waive formal bidding and award contract for installation of fire sprinkler system for water tower (T-7) at 5795 Beacon Pointe Dr. to Central States Automatic Sprinklers, Blue Island, IL, in an amount not to exceed \$24,165.



**CENTRAL STATES AUTOMATIC SPRINKLERS, INC.**  
East Dundee, IL      Established 1974      Blue Island, IL

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847-428-5300  
Fax 847-428-5322

Main Office 708-489-9400  
Fax 708-489-9494

8-10-11

Village of Hoffman Estates Public Works

RE: New Water Tower Fire Sprinkler System

Attention: Joe Nebel  
Director of Public Works

Central States bid the fire sprinkler work believing we were working for the Village of Hoffman Estates. Our price was based on this assumption, which was at a low margin. We have worked in Hoffman Estates for many years and are proud of our work.

A contract for the work was received from Chicago Bridge & Iron. The contract & insurance requirements were going to create hours of paperwork along with very strict insurance requirements. We raised our price substantially to cover the additional paper work & insurance requirements.

We will honor our 2010 quote of \$ 24,165.00, if we work for Hoffman Estates.

Permit drawings were submitted by us in 2010 to the Fire Prevention Bureau.

I have attached our certificate of insurance from 2010, our insurance coverage for 2011 is the same.

Sincerely,  
CENTRAL STATES AUTOMATIC SPRINKLERS, INC.

  
Thomas J. Lippner  
Vice President

[www.csasinc.com](http://www.csasinc.com)

**CONTRACTORS AND ENGINEERS OF AUTOMATIC SPRINKLER SYSTEMS**



# CERTIFICATE OF LIABILITY INSURANCE

OP 10 88  
CENTR-5

DATE (MM/DD/YYYY)  
08/06/10

<b>PRODUCER</b> Corkill Insurance Agency, Inc. 25 Northwest Pt Blvd Ste 625 Elk Grove Village IL 60007 Phone: 847-758-1000 Fax: 847-758-1200	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.												
<b>INSURED</b> Central States Automatic Sprinklers, Inc. Blue Island Partners LLC 13740 S. California Blue Island IL 60406	<table border="1"> <tr> <th>INSURERS AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Pekin Insurance Company</td> <td>24228</td> </tr> <tr> <td>INSURER B: West Bend Mutual</td> <td>15350</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> </table>	INSURERS AFFORDING COVERAGE	NAIC #	INSURER A: Pekin Insurance Company	24228	INSURER B: West Bend Mutual	15350	INSURER C:		INSURER D:		INSURER E:	
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INSURER C:													
INSURER D:													
INSURER E:													

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

FORM CODE / LTR MARK	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
B	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR	NSD0639267	08/08/10	08/08/11	EACH OCCURRENCE	\$ 1,000,000
					DAMAGE TO RENTED PREMISES (EA occurrence)	\$ 200,000
					MED EXP (Any one person)	\$ 10,000
					PERSONAL & ADV INJURY	\$ 1,000,000
					GENERAL AGGREGATE	\$ 2,000,000
					PRODUCTS - COMP/OP AGG	\$ 2,000,000
					GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO <input type="checkbox"/> LOC	
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	002646604	08/08/10	08/08/11	COMBINED SINGLE LIMIT (EA accident)	\$
					BODILY INJURY (Per person)	\$ 1,000,000
					BODILY INJURY (Per accident)	\$ 1,000,000
					PROPERTY DAMAGE (Per accident)	\$ 1,000,000
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$	
B	EXCESS / UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE	HUD0685263	08/08/10	08/08/11	EACH OCCURRENCE	\$ 5,000,000
					AGGREGATE	\$ 5,000,000
					DEDUCTIBLE	\$
	<input checked="" type="checkbox"/> RETENTION \$0				\$	
	WORKERS COMPENSATION AND EMPLOYERS LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under SPECIAL PROVISIONS below				NO STATUTORY LIMITS OFFER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$	
A	Led/Rtd Equip.	CL0109229	08/08/10	08/08/11	Limit \$30,000	
A	Instlltn Pltr	CL0109229	08/08/10	08/08/11	Limit \$100,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

<b>CERTIFICATE HOLDER</b>  VILLAGE  Village of Hoffman Estates 1900 Hassell Road Hoffman Estates IL 60195	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE 
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ACORD 25 (2008/01)

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## Haileng Xiao

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**From:** Joseph Nebel  
**Sent:** Wednesday, August 10, 2011 9:54 AM  
**To:** Haileng Xiao  
**Subject:** FW: Central States Fire Protection

JOSEPH NEBEL  
DIRECTOR OF PUBLIC WORKS  
VILLAGE OF HOFFMAN ESTATES  
(847) 490-6800

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**From:** Scot Neil  
**Sent:** Wednesday, August 03, 2011 10:07 AM  
**To:** Joseph Nebel  
**Subject:** Central States Fire Protection

Joe,

My experience with Central States has been going now for almost 20 years. The quality of work is outstanding, the customer service is excellent for me, and I've even heard many compliments from the customers as well. Central States has done work in the Village Hall Trustee's garage and central plant/electrical room. That project was bid out and Central States won the bid easily. Central States knows the requirements for the Village of Hoffman Estates, submit plans on time and perform quality work with no hassle. Tom Lippner and his installers are friendly to everyone, and very professional. I have inspected many of the projects Central States has done in Hoffman Estates with little or no violations.

I highly recommend this company to do work for the Village of Hoffman Estates.

If you have any questions, feel free to call me.

Scot

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request authorization to award contract for State of Illinois joint purchase of 2011-2012 winter road salt to North American Salt Company, Overland Park, Kansas, at a unit price of \$60.33 per ton in an amount not to exceed \$434,376.

**MEETING DATE:** August 22, 2011

**COMMITTEE:** Public Works & Utilities

**FROM:** Joseph Nebel, Director of Public Works  
Ken Gomoll, Assistant Director

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-----  
**PURPOSE:** To provide a supply of road de-icing salt for the 2011-2012 winter season.

**BACKGROUND:** On March 7, 2011, the Village Board authorized participation in joint purchase with IDOT for 2011-2012 procurement of 6,000 tons of road salt. Fiscal Year 2011 provides \$465,000 for road salt needs of which a balance of \$139,442 remains. In previous years the Village has participated in joint purchases with IDOT in an effort to guarantee a supply and reduce cost.

**DISCUSSION:** On August 9, 2011, the Village received notification from IDOT on road salt bid results. The Village has pre-committed to 6,000 tons and is responsible for ensuring that the 100% guaranteed purchase requirement is met by contract end (June 30, 2012) although up to 120% may be obtained at the same contract price. The contract was awarded to North American Salt Company, at a cost F.O.B., Hoffman Estates of \$60.33 per ton. This is the same vendor awarded the contract last winter season. The Village is currently in possession of approximately 2,500 tons of salt stored in the dome. Average seasonal salt usage for the past 5 snow & ice seasons is approximately 6,100 tons per season.



**FINANCIAL IMPACT:**

Due to the unpredictability of weather events it is uncertain how much salt will be required for the 2011-12 winter season. We can state with reasonable certainty that our usage this season should fall within the 100% to 120% contract range. The range of estimated costs can be based on the minimum purchase of 100%, or 6,000 tons at \$361,980, and the maximum purchase of 120% or 7,200 tons at \$434,376.

Current and past State pricing for salt F.O.B. Hoffman Estates is as follows:

Year	Amount (tons)	Cost per ton
2010-2011	7,500	\$68.82
2009-2010	7,500	\$68.82
*2008-2009	2,500	\$127.03
*2008-2009	2,585	\$104.25
*2008-2009	1,815	\$137.09
2007-2008	6,050	\$38.97
2006-2007	6,050	\$37.72
2005-2006	6,050	\$34.97
2004-2005	5,500	\$31.94
2003-2004	5,500	\$31.94
2002-2003	5,500	\$31.14
2001-2002	5,500	\$31.57
2000-2001	5,500	\$27.60

\*multiple vendors

**RECOMMENDATION:**

Request authorization to award contract for State of Illinois joint purchase of 2011-2012 winter road salt to North American Salt Company, Overland Park, Kansas, at a unit price of \$60.33 per ton in an amount not to exceed \$434,376.



August 3, 2011

Dear Joint Purchasing Participant:

Subject: 2011-2012 Rock Salt, Bulk Contract Information

In completing the 2011 – 2012 Rock Salt season contract re-procurement, the State of Illinois did not encounter the types of supply-related issues experienced in previous seasons. We made every effort to secure Road Salt at the best available price for participants in our contract re-procurement, and gladly report that all locations across the State were able to have their supply needs met through the State's procurement efforts.

We again recommend that participating agencies and governmental entities examine their application rates and roadway priorities in order to minimize next season's maintenance program cost while also ensuring the safety of the public.

Enclosed is a copy of the requisition you submitted to us for the purchase of rock salt. The information from the requisition, including purchase commitment, can be used to submit your requirements to this year's contract vendor:

**Contract: PSD 4017035**

North American Salt Company

9900 West 109-th Street

Overland Park, KS 66210

Phone (800) 323-1641 or (913) 344-9330

**Term: August 2011 - July 2012**

FEIN Number: 48-1047632

Contact Name: Sean Lierz

Your unit is **Contract Line No: 93 / Price per ton F.O.B. destination, is \$ 60.33**  
Emergency pickup of salt at vendor's warehouse is available at base price of \$ 75.00 per ton. Warehouses are open Monday through Friday, 7:00 a.m. to 3:00 p.m. Please contact the vendor during regular business hours for the specific warehouse location in your area.

The additional price per ton to have rock salt delivered in trucks equipped with coal/grain chute openings in the tailgate to permit controlled off-loading of rock salt onto conveyors is \$ 5.50 per ton. Contact vendor for availability in your area and scheduling deliveries.

You are responsible for issuing your own purchase order document to the vendor. Orders may be placed with the vendor via telephone, with a written or fax confirmation to follow immediately. ***You are strongly encouraged to order early and to store as much salt as possible in order to help prevent potential salt shortages this winter.*** Also, you need to make every effort to place orders in full truckload lots (22-25 tons) or multiples of such.



Your governmental unit is responsible for ensuring that the 80 or 100 percent minimum guaranteed purchase commitment ( as noted on your Requisition ) is met before the end of the winter season, June 30, 2012. The vendor is required to furnish not less than 120 percent ( if needed ) of the contract quantity by March 1, 2012. Your governmental unit is responsible for processing vendor invoices in a timely manner.

Delivery shall be made as soon as possible after vendor receipt of order by phone or mail. The maximum time from receipt of order to the actual delivery for orders placed between December 1, 2011 through April 1, 2012 shall not exceed seven working days, unless as modified in the Order Guidelines herein..

For orders placed between December 1, 2011 and April 1, 2012, if a vendor is unable to make delivery within the order timeline, local governmental units shall have the right to retain \$.20 per ton per working-day as liquidated damages on the undelivered portion of the order. For orders placed prior to 9:00 a.m. on a given day, that day to be considered as the first calendar day of the seven-day delivery period. For an order placed after 9:00 a.m. on a given day, the following day shall be considered as the first calendar day of the seven day delivery period.

CMS reserves the right to mitigate application of liquidated damages imposed against a vendor, in the event of orders exceeding the maximum percentages outlined below:

An agency may order up to 20.% of their awarded contract tonnage in any given week and vendor shall deliver within 7 working-days after receipt of order. Quantity ordered above the 20.% threshold shall have an extended deliver time of one-working-day for each one-percentage-point above the 20.% guideline. For example, if an agency orders 25.% of their awarded total 100 ton, delivery of the first 20 ton ( 20.% ) shall be within 7 working-days after receipt of order, the remaining 5 ton should be delivered within 12 working-days after receipt of order.

If after seven working-days of liquidated damages assessment, the vendor has still failed to deliver, local governmental unit shall have the right to terminate an order and purchase road salt or abrasives from another source, or take action consistent with public safety as needed to continue daily business. Any and all additional costs incurred may be collected from the original vendor, in addition to liquidated damages, by participant's legal action.

All deliveries shall be covered with approved weatherproof materials. The vendor shall ensure that delivery person inspects the inside of the trailer and that all salt is removed from the trailer before leaving a delivery point. The vendor will ensure all weights and measures shown on delivery tickets are correct. Local governmental units reserve the right to require that delivery trucks occasionally be directed to a scale in the vicinity of the delivery point as a check on delivered truckloads.



Deliveries of rock salt containing any foreign material such as mud, rocks, grader teeth, wood, tarpaulins, etc., may be rejected at the delivery site. In the event that any foreign material is discovered in dumped deliveries, the salt and foreign matter may be reloaded onto the cartage hauler's truck by the local governmental unit and returned for credit, or the vendor shall immediately ship a specification compliant load of replacement salt, or issue a refund to the governmental unit consistent with the contract price.

In December 2011, the contract vendor shall have in place stockpile(s) located in or near Illinois covering the tonnage awarded for the northern regions of the State, and in January of 2012 the contract vendor shall have in place stockpile(s) in or near to Illinois covering the total tonnage awarded for all regions of the State. At our discretion, we will inspect the stockpiles to ensure that these stockpiles are in sufficient quantities, and that vendor commitments to the stockpiles are with the users of this contract.

Enhanced rock salt 2011 - 2012 season availability from North American Salt Company:

The Department of Central Management Services requested pricing for an enhanced rock salt option in the invitation for bid, and received an offering from North American Salt. Their prices are made available to any joint purchasing participant awarded in the North American Salt Rock Salt Contract as an up-charge per ton option and are to be added to your order as a separate line item. Locations interested in ordering this enhanced salt option must call the vendor to facilitate ordering arrangements.

North American Salt is providing the following Price structure for 2011 – 2012 Season:

- IDOT District No. 1 \$ 14.50 Price up-charge per ton.
- IDOT District No. 2 \$ 14.50 Price up-charge per ton.
- IDOT District No. 3 \$ 14.50 Price up-charge per ton.
- IDOT District No. 4 \$ 14.50 Price up-charge per ton.
- IDOT District No. 5 \$ 14.50 Price up-charge per ton.
- IDOT District No. 6 \$ 14.50 Price up-charge per ton.
- IDOT District No. 7 \$ 14.50 Price up-charge per ton.
- IDOT District No. 8 \$ 14.50 Price up-charge per ton.
- IDOT District No. 9 \$ 14.50 Price up-charge per ton.

The enhanced salt product features additional pre-treatment of approved road salt with a product providing enhanced melting performance, with reduced corrosion and clumping.

It is hoped that this information will be beneficial to you in the utilization of this contract. If you have any further questions concerning the rock salt contract, please feel free to contact me at (217) 782-8091.

Sincerely,

Wayne Ilsley, CPPB, Buyer  
Bureau of Strategic Sourcing

GovSalt.doc



# ILLINOIS

## JOINT PURCHASING REQUISITION

**PLEASE RETURN TO:**

Illinois Department of  
 Central Management Services  
 801 Wm. G. Stratton Building  
 401 S. Spring Street  
 Springfield, IL 62706  
 Fax: (217) 782-5187

Joint Purchasing #: L2680 - 2680 Date: 3 / 8 / 2011

Government Unit: Village of Hoffman Estates

Mailing Address: 2305 Pembroke Ave.

City / State / Zip: Hoffman Estates, IL 60169

County: 1 Cook

Contact Person: Ken Gomoll

Telephone Number: (847) 490-6800

Fax Number: (847) 490-6868

Contact Email: Ken.Gomoll@hoffmanestates.org

Complete Only One 01585 Either "Table-A" or "Table-B" Below #044

Delivery Point
<- Please provide Email Address
NASC 68.82

**Table A: Complete this table to have the State Solicit Bids for your governmental entity**

ITEM DESCRIPTION	QUANTITY	UNIT MEASURE	AMOUNT BUDGETED
<u>NASC 93</u> AASHTO M143 Road Salt or Equivalent	<u>(Total Tonnage)</u>	<u>(22-25 Ton / Truck)</u>	<u>60.93</u> <u>(Local Governmental Use Only)</u>
Road Salt, Bulk	<u>6,000</u>	<u>Tons</u>	_____

Please note your Purchase Commitment Percentage for total tonnage quantity stated above (choose one):

- OPTION 1        80% minimum purchase requirement/120% maximum purchase requirement  
 OPTION 2 xxx 100% minimum purchase requirement/120% maximum purchase requirement

Complete Only One Either "Table-A" Above or "Table-B" Below

**Table B: Complete this table to have the State RENEW for your governmental entity (ONLY)**

ITEM DESCRIPTION	QUANTITY	UNIT MEASURE	AMOUNT BUDGETED
AASHTO M143 Road Salt or Equivalent	<u>(Total Tonnage)</u>	<u>(22-25 Ton / Truck)</u>	<u>(Local Governmental Use Only)</u>
Road Salt, Bulk	_____	<u>Tons</u>	_____

Note: Renewal is available ONLY under contracts 4016216, 4016217, 4016218, 4016219, or 4016220 for the 2011-2012 season. Your quantity may not exceed more than a 20% increase of last season's quantity, and price cannot increase more than .5% of last season's price. Other Terms & Conditions of Contract will remain the same as last year. Check renewing contract:  
 Contract 4016216 ( ) Contract 4016217 (X) Contract 4016218 ( ) Contract 4016219 ( ) Contract 4016220 ( )

I certify that funds are available for the purchase of the items on this Requisition and that such items are for the sole use of this governmental unit, and not for personal use of any official or individual or re-sale.

In addition, I agree to abide by the Joint Purchasing Procedure established by the Department of Central Management Services.

X William B. McLeod  
 SIGNATURE OF AUTHORIZED OFFICIAL OR AGENT

Village President  
 TITLE

5. **CONSENT AGENDA/OMNIBUS VOTE – Continued**

- I. Request Board authorization to award contract for 2011 water and sewer concrete site restoration to Strada Construction Co., Addison, IL (low bid) at a unit price of \$7.25 per square foot for sidewalk, \$28 per lineal foot for curb and \$64 per square yard for driveway apron replacements, in an amount not to exceed \$40,000.
- J. Request authorization to award contract for 2011 water and sewer parkway landscape restoration to TNT Landscaping, Elgin, IL at a unit price of \$7.50 per square yard for sodding and \$4 per square yard for seeding, in an amount not to exceed \$45,000.
- K. Request Board authorization to:
- 1) waive formal bidding; and
  - 2) award contract to purchase replacement water/sewer trucks through Suburban Purchasing Cooperative Contract from Currie Motors, Frankfort, IL, in an amount not to exceed \$55,507.
- L. Request Board authorization to:
- 1) waive formal bidding; and
  - 2) award contract to purchase replacement water/sewer truck through Suburban Purchasing Cooperative Contract from Freeway Ford, Lyons, IL, in an amount not to exceed \$7,570.
- M. Request Board authorization to award contract for 2011 roadway pavement markings to Preform Traffic Control Systems, Ltd., Elk Grove Village, IL (low bid), in an amount not to exceed \$42,500.
- N. Request Board authorization to award contract for 2011 street sweeping, inclusive of all associated costs including removal and hauling of debris, to K. Hoving Clean Sweep, West Chicago, IL, in an amount not to exceed \$75,000.74.
- O. Request Board authorization to award contract for 2011 contracted parkway tree trimming program to Steve Piper & Sons, Inc., Naperville, IL (low bid) in an amount not to exceed \$50,000.
- P. Request Board authorization to award contract for 2011 parkway tree planting program to St. Aubin Nursery, Kirkland, IL, in an amount not to exceed \$84,000.
- Q. Request Board authorization to award contract for professional engineering services for exterior and interior painting and maintenance work on Water Tower (T-6) to Dixon Engineering Inc., Yorkville, IL, in an amount not to exceed \$26,057.
- R. Request Board authorization for Village to participate in joint purchase with the State of Illinois, State Bid Table A Option #2, for 2011-2012 procurement of road salt in the amount of 6,000 tons.
- S. Request Board authorization to:
- 1) waive formal bidding; and
  - 2) award contract for an Application Services Provider Agreement to SunGard Public Sector, Inc.

**VILLAGE OF HOFFMAN ESTATES  
OFFICE OF CORPORATION COUNSEL**

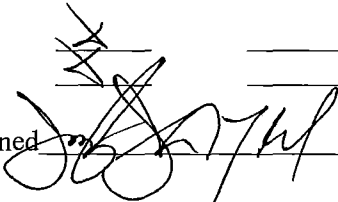
**REVIEW AND APPROVAL PROCEDURES  
FOR A CONTRACT**

Budget # 01404123-4409

Project Title:	<u>2011 – 2012 Bulk Road Salt Procurement via Joint Purchase with State</u>
Contact Person:	<u>Ken Gomoll</u>
Department:	<u>Public Works</u>
Amount of Contract:	<u>6000 tons @ 100% via Bid by State Joint Purchase</u>
Mgr./Bd. Approval Req. By:	<u>Village Board approved March 7, 2011</u>
Village Signature Required:	over \$20,000 – Village President <u>XX</u> Under \$20,000 – Village Manager _____

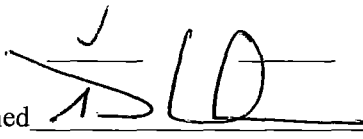
1. **DEPARTMENT DIRECTOR OR COMMISSION LIAISON**      **APPROVE**      **DISAPPROVE**      **COMMENT**

A. As to Amount Budgeted \_\_\_\_\_  
 B. As to Purpose & Content \_\_\_\_\_

Signed       3 18 2011  
 Date

2. **DIRECTOR OF FINANCE**      **APPROVE**      **DISAPPROVE**      **COMMENT**

A. As to Budget \_\_\_\_\_

Signed       3 18 2011  
 Director of Finance      Date


3. **RISK MANAGER**      **APPROVE**      **DISAPPROVE**      **COMMENT**

A. As to Liability \_\_\_\_\_  
 B. As to Insurance Coverage Req. \_\_\_\_\_

Signed       3 18 11  
 Risk Manager      Date

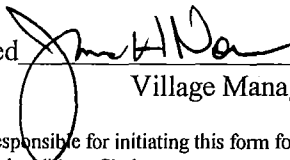
4. **CORPORATION COUNSEL**      **APPROVE**      **DISAPPROVE**      **COMMENT**

A. As to Legality \_\_\_\_\_  
 B. As to Form \_\_\_\_\_

Signed       3/10/11      3 10 11  
 Corporation Counsel      Date

5. **VILLAGE MANAGER**      **FOR SIGNATURE**      **FOR BOARD TRANSMITTAL**      **COMMENT**

A. Accepted \_\_\_\_\_  
 B. Not Accepted \_\_\_\_\_

Signed       3 11 2011  
 Village Manager      Date

Procedures:  
 1. The Department Director or Commission Liaison is responsible for initiating this form for each contract.  
 2. The original contract and this form shall be filed with the Village Clerk.

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

NB-6

**SUBJECT:** Request authorization to award contract for Phase II improvements for the Barrington Square neighborhood street light project as part of the Community Development Block Grant (CDBG) program to H&H Electric Company, Franklin Park, IL, in an amount not to exceed \$106,362.90.

**MEETING DATE:** August 22, 2011

**COMMITTEE:** Public Works & Utilities

**FROM:** Joseph Nebel, Director of Public Works  
Elizabeth Skowronski, Management Assistant

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**PURPOSE:** Request authorization to award contract for Phase II improvements for the Barrington Square neighborhood street light project as part of the Community Development Block Grant (CDBG) program to H&H Electric Company, Franklin Park, IL, in an amount not to exceed \$106,362.90.

**BACKGROUND:** In November, 2007, the Village Board approved a Request for Qualifications (RFQ) to select a qualified engineering firm to develop a street lighting design for the Barrington Square neighborhood and to oversee other aspects of the CDBG infrastructure improvement project. The concept adopted was to divide the project into phases to allow for a multi-phase, multi-year funding approach. In 2008, Phase I consisted of the removal or upgrades of 56 poles, installation of the new poles and wiring, and provided a unified system on controllers positioned throughout the neighborhood located on Governors Lane, Kensington Lane, and Abbeywood Lane. On August 2, 2010, the Village Board approved the CDBG Annual Action Plan which included Phase II of the lighting project.

**DISCUSSION:** On May 16, 2011, the Village Board awarded the contract for engineering services with Frank Novotny & Associates, Inc., Willowbrook, IL, for the Phase II Barrington Square Street Light improvements as part of the Community Development Block Grant program in an amount not to exceed \$26,000.



**DISCUSSION: (Continued)**

Phase II consists of the installation of 22 new poles and wiring that will be connected to the Phase I controller boxes for a unified system positioned on Raleigh Place, Raleigh lane, Bayberry Lane, Garden Terrace, Sudbury Drive, and Islandview Court.

The Village received bids from two companies to perform the work outlined in the Phase II plans. Along with the Village consultant, Novotny & Associates, Village staff evaluated the bids. The two qualified bids are:

- H&H Electric Company (\$101,298.00)
- Utility Dynamics (\$113,310.00)

Based on these bids, H&H Electric Company, Franklin Park, IL, submitted the lowest bid and is recommended for the Phase II improvements. As with other contracts, a 5% contingency will be added to cover any unforeseen problems that may arise during construction. The 5% contingency will amount to \$5064.90. The engineer's estimate provided by Novotny & Associates came in at \$111,745.00. The low bid submitted by H&H Electric is 9.35% below the Engineer's estimate. H&H Electric Company has been prequalified by IDOT for this type of work, and having performed the work on Phase I of this project, they are familiar with the Village specifications and project location. Attached is a letter from Novotny & Associates with their recommendation for a contract with H&H Electric Company.

**FINANCIAL IMPACT:**

The CDBG is a federally funded program which has allocated \$150,000 for this project. With \$26,000 in design and construction management services, approximately \$124,000 is available for project construction.

**RECOMMENDATION:**

Request authorization to award contract for Phase II improvements for the Barrington Square neighborhood street light project as part of the Community Development Block Grant (CDBG) program to H&H Electric Company, Franklin Park, IL, in an amount not to exceed \$106,362.90.



# Frank Novotny & Associates, Inc.

825 Midway Drive ♦ Willowbrook, IL ♦ 60527 ♦ Telephone: (630) 887-8640 ♦ Fax: (630) 887-0132

Civil Engineers/  
Municipal Consultants

August 16, 2011

Hon. Mayor & Board of Trustees  
Village of Hoffman Estates  
1900 Hassell Road  
Hoffman Estates, IL. 60169

Re: **Barrington Square  
C.D.B.G. Lighting Improvements – Phase 2**

Mesdames & Gentlemen:

Listed below and on the attached "Tabulation of Bids", please find the results of the bid opening for the above-referenced project, as bid on August 15, 2011, at 10:00 am. Two (2) bids were received, checked for accuracy, and found to be correct. The bid proposals are tabulated as follows:

<b>H &amp; H Electric</b> .....	<b>\$101,298.00</b>
Utility Dynamics.....	113,310.00
Engineer's Estimate .....	\$111,745.00

The low bid submitted by H & H Electric Company, in the amount of \$101,298.00, is \$10,447.00 (9.35%) below the Engineer's Estimate of \$111,745.00. H & H Electric Company has been prequalified by IDOT for this type of work, and having performed the work on the Phase 1 project, they are familiar with the Village specifications and project location. We, therefore, recommend that the Contract be awarded to **H & H Electric Company, 2830 Commerce Street, Franklin Park, IL. 60131**, in the amount of **\$101,298.00**.

Please do not hesitate to contact me if you have any questions concerning this matter.

Sincerely,

**FRANK NOVOTNY & ASSOCIATES, INC.**

Bruce A. Hill, P.E.

BAH/ce  
Enclosure  
cc: File No. 09093

TABULATION OF BIDS

OWNER: VILLAGE OF HOFFMAN ESTATES  
 PROJECT DESCRIPTION: BARRINGTON SQUARE  
 CDBG LIGHTING IMPROVEMENTS - PHASE II  
 BID OPENING: August 15, 2011 @ 10:00 a.m.

PROJECT NO : 09093

Item No	Description	Unit	Quantity	Engineers Estimate		H&H Electric Company 2830 Commerce Street Franklin Park, IL. 60131 5% Bid Bond		Utility Dynamics Corp. 23 Commerce Street Oswego, IL. 60543 5% Bid Bond	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Roadway Lighting Standard, Complete in Place	EACH	22	2,350.00	51,700.00	2,270.60	49,953.20	2,275.00	50,050.00
2	Conduit Pushed, Galvanized Steel, 2" Dia.	FOOT	515	17.00	8,755.00	7.50	3,862.50	22.00	11,330.00
3	Conduit In Trench, Galvanized Steel, 2" Dia.	FOOT	20	12.00	240.00	7.50	150.00	22.00	440.00
4	Directional Boring and Pulling Unit Duct, 1-1/4"	FOOT	2125	6.00	12,750.00	3.10	6,587.50	6.00	12,750.00
5	Trench and Backfill for Electrical Work, Special	FOOT	20	10.00	200.00	0.01	0.20	6.00	120.00
6	Unit Duct, 600V (XLP-Type USE), 2 #4, 1 #4 Ground, 1-1/4"	FOOT	2720	5.00	13,600.00	4.80	13,056.00	6.00	16,320.00
7	Unit Duct, 600V (XLP-Type USE), 2 #6, 1 #6 Ground, 1-1/4"	FOOT	200	5.50	1,100.00	3.80	760.00	6.00	1,200.00
8	Modify Existing Controller	EACH	4	800.00	3,200.00	1,338.20	5,352.80	1,000.00	4,000.00
9	Removal of Existing Lighting Controller, Salvage	EACH	1	400.00	400.00	252.30	252.30	500.00	500.00
10	Removal of Existing Lighting Unit, Salvage	EACH	2	300.00	600.00	168.20	336.40	500.00	1,000.00
11	Removal of Existing Lighting Unit, No Salvage	EACH	11	300.00	3,300.00	226.70	2,493.70	300.00	3,300.00
12	Removal of Existing Junction Box, Salvage	EACH	1	300.00	300.00	84.10	84.10	200.00	200.00
13	Electrical Connection at Existing Light Pole	EACH	4	400.00	1,600.00	266.40	1,065.60	200.00	800.00
14	Bollards	EACH	2	900.00	1,800.00	780.00	1,560.00	400.00	800.00
15	Restoration	L.SUM	1	8,000.00	8,000.00	3,126.20	3,126.20	6,000.00	6,000.00
16	Maintenance of Existing Lighting Systems	L.SUM	1	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
17	Traffic Control and Protection	L.SUM	1	1,500.00	1,500.00	6,813.00	6,813.00	2,000.00	2,000.00
18	Insurance Provisions-Complete	L.SUM	1	1,200.00	1,200.00	4,344.50	4,344.50	1,000.00	1,000.00
<b>Totals :</b>					<b>111,745.00</b>		<b>101,298.00</b>		<b>113,310.00</b>
<b>Bid Error Corrections:</b>									
<b>Corrected Totals ---</b>							<b>101,298.00</b>		<b>113,310.00</b>
<b>Over / Under ----</b>							<b>-10,447.00</b>		<b>1,565.00</b>
<b>Percent ----</b>							<b>-9.35%</b>		<b>1.40%</b>


# DEPARTMENT OF PUBLIC WORKS


## JULY MONTHLY REPORT

### SUBMITTED TO PUBLIC WORKS COMMITTEE

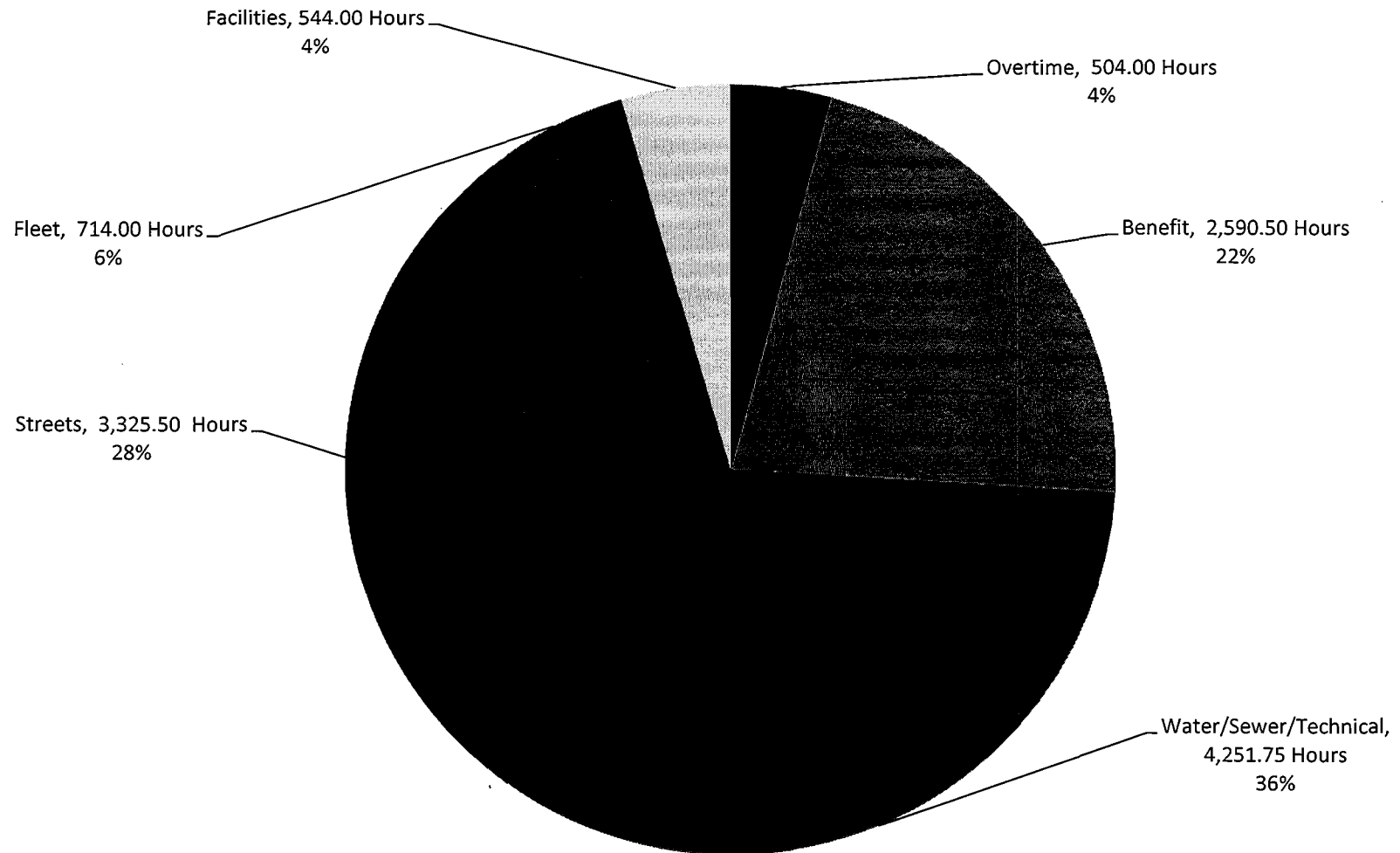
**AUGUST 2011**

- **ADMINISTRATIVE AND TECHNICAL SERVICES**
- **FACILITIES**
- **FLEET SERVICES**
- **STREETS**
- **WATER AND SEWER**

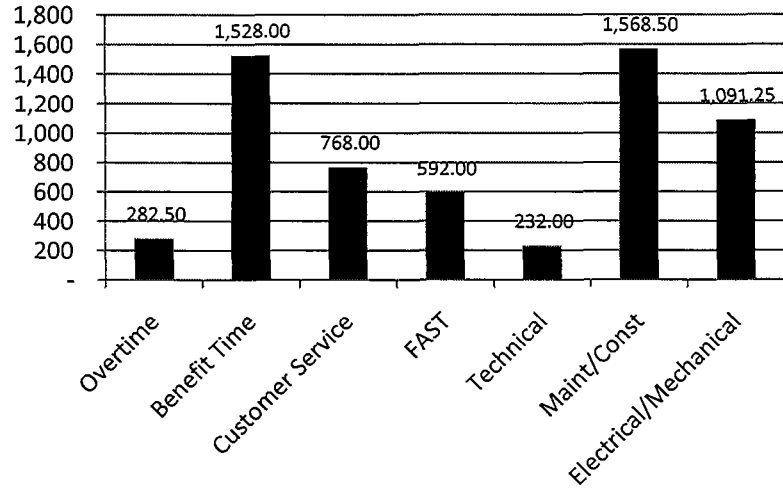
  
\_\_\_\_\_  
Ken Gomoll  
Assistant Director of Public Works

  
\_\_\_\_\_  
Joseph Nebel  
Director of Public Works

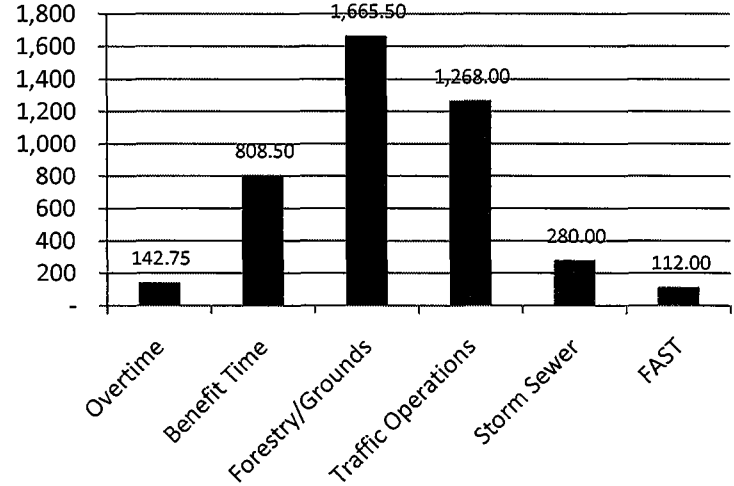
## Public Works Department Total Hours July 2011



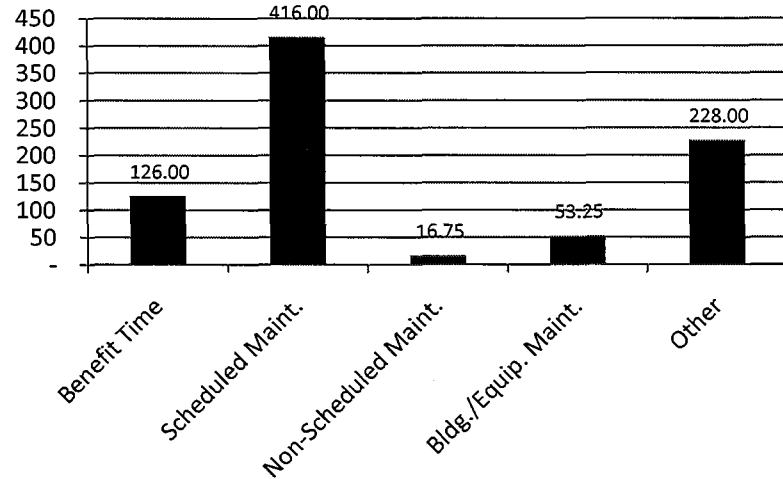
**Water Total Hours July 2011**



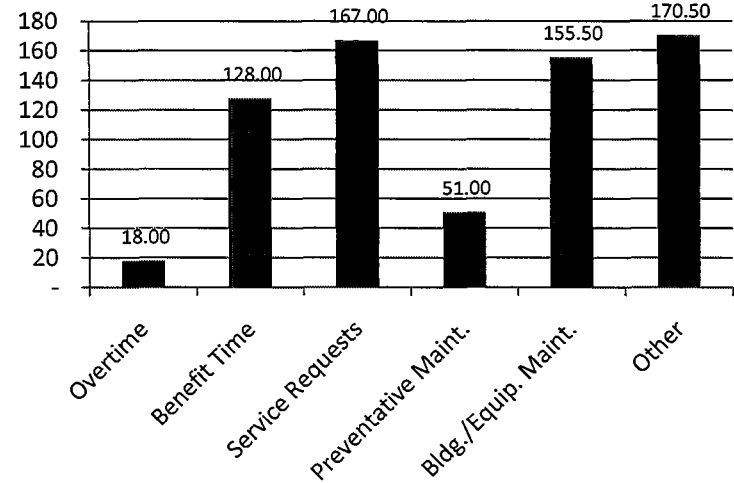
**Street Total Hours July 2011**



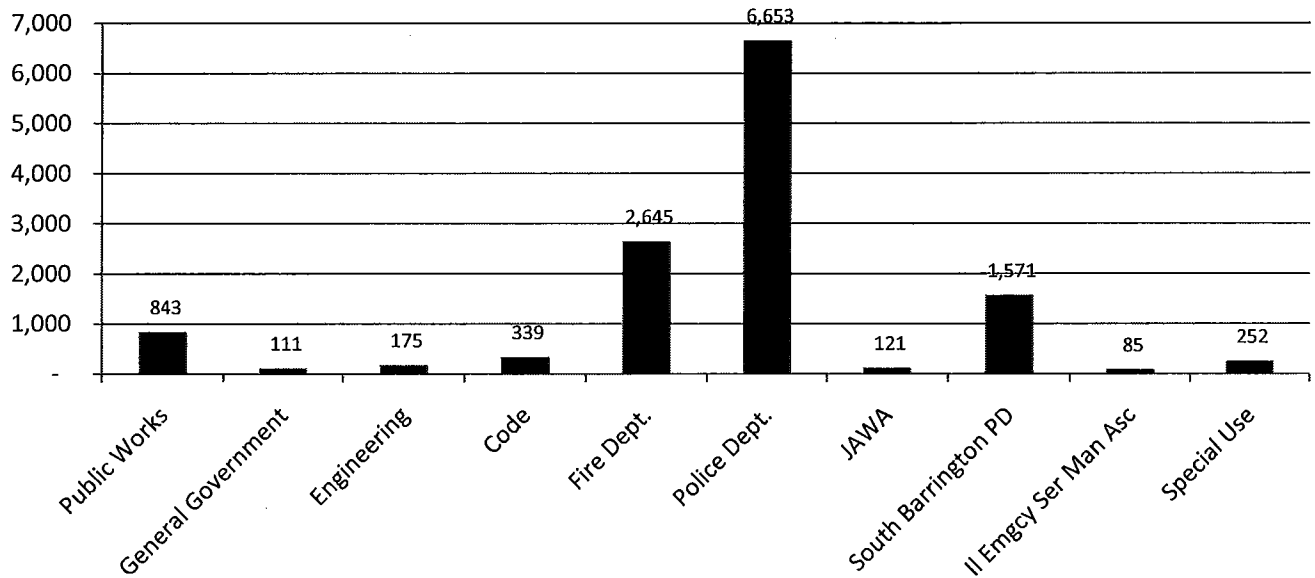
**Fleet Total Hours July 2011**



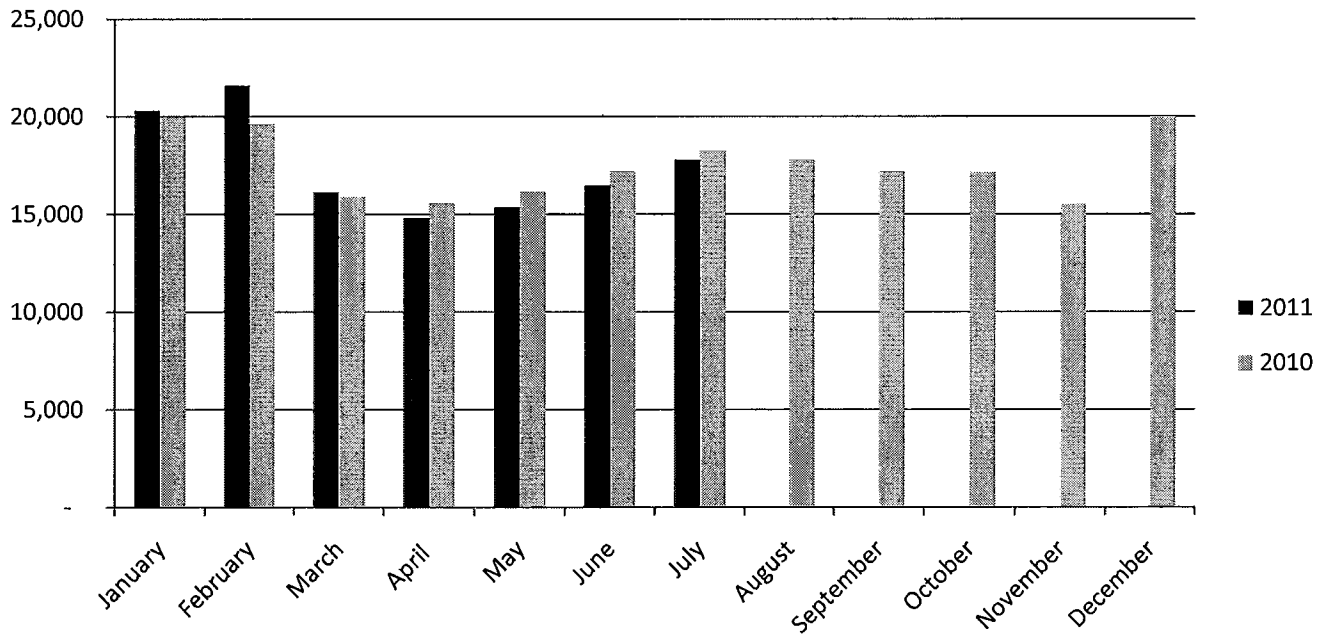
**Facilities Total Hours July 2011**



### July 2011 Fuel Usage by Department



### Total Fuel Used / Gallons



## **\* MAJOR PROJECT STATUS**

### **Water Tower #7**

The project is approximately 98% complete. Since December 16, 2010, when the water tower was first placed in service, both staff and consultant engineers have been closely monitoring the tower's operation. **At the end of July 2011, with the tower in operation for a total of 227 days, the tower has functioned satisfactorily. The operation control system for the tower has been activated to function as the primary control tower when T-6 is taken out of service for painting. In addition, the T-7 water level was added to the voice report. No interior fire sprinkler work was performed due to a sub-contracting issue. Staff expects the issue to be resolved and completed in August/September. The final punch list inspection will be scheduled for September.**

### **Barrington Square Lift Station Rehabilitation**

In December 2010, the contract for construction services for rehabilitation was awarded to Bolder Contractors for a total project amount not to exceed \$864,600 including contingency. The project is summarized as follows:

1. Rehabilitation of the existing wet well & application of a high build epoxy coating
2. Installation of three submersible pumps, piping and control
3. Abandonment of dry well
4. Installation of a new 250KW generator with an automatic transfer switch, including the alternate bid of 3 years maintenance

The pre-construction meeting was held on March 1, 2011. The IEPA construction permit was issued on March 15, 2011. The pre-excavation meeting was May 3<sup>rd</sup>. Construction mobilization was delayed pending a confirmed date by ComEd for transformer upgrade, as the date will determine the actual construction schedule and duration of bypass pumping. **In July, all sewer pipes, valves, equipment and construction materials were delivered to the site and the cast in place wet well flat top, the generator, all three pumps & controls were received from the manufacturer and ready for delivery to the site for installation. Construction is scheduled to start on August 1st due to ComEd's plan for the transformer upgrade on August 8, 2011. Staff expects project completion at the end of September.**

### **Well #9 Repair/Rehabilitation**

Well #9, located at 720 Charleston Lane, has been taken out of service due to drastically decreased output since March 2009. On May 2, 2011, construction contract was awarded to Municipal Well & Pump, in an amount not to exceed \$177,690. The contract was approved on May 31, 2011. The project construction covers removal of the pump from the well, cleaning out the well, if required, inspecting the well via submersible camera, re-installation of the pump, and performance testing. A pre-construction meeting was held on June 23<sup>rd</sup>. **Recent extremely hot weather inundated the contractor with emergency service requests from other municipalities with severe water supply problems such as fast declining tower and reservoir levels. As a result, the new start date is August 3<sup>rd</sup>. Staff expects project completion before the end of October.**



**\* MAJOR PROJECT STATUS, Continued****SCADA (Supervisory Control And Data Acquisition) Upgrades**

During the period between 2005 and 2010, the control and monitoring systems of all water facilities and the majority of sanitary sewer facilities have been upgraded into a Programmable Logic Controller (PLC) system. Only 7 lift stations were left with the obsolete Aquatrol system, including Barrington Lift pending PLC upgrade with the on-going rehab project. On June 27, 2011, Village Board authorized the contract for the PLC upgrade of the 6 lift stations listed as follows:

Lift #4 Hampton  
Lift #12 Thomas

Lift #6 Kingsdale  
Lift #16 Pfizer

Lift #8 Carling  
Lift #19 Casey

A Notice-To-Proceed was issued to the contractor on July 19, 2011. The project was initiated to improve reliability of lift stations and reduce maintenance expenditures associated with the Aquatrol system. The PLC at each facility adds additional control and monitoring of facility components and instruments such as valves, pumps and level monitoring devices. Staff expects the project completion before December 15, 2011.

**Repainting & Maintenance of T-6 Water Tower**

T-6, constructed as a spheroid style in 1991 with a capacity of 1.5 million gallons, has experienced failing exterior/interior paint. In 2007, Dixon Engineering Inc. performed a maintenance inspection and the report recommended exterior/interior painting and various repair items. On June 27, 2011 the Village Board authorized award of contract to Maxcor Inc. for a total project amount not to exceed \$413,175. Notice-To-Proceed was issued on July 27, 2011. The pre-construction meeting was scheduled for early August. Staff expects project completion before November 2011.

The scope of the project is summarized as follows:

1. Exterior Painting: High pressure water clean (5,000-10,000 psi), spot power tool cleaning, and the application a three (3) coat epoxy urethane system including the painting of Village Name.
2. Wet Interior Painting: Abrasive blast clean, apply a three (3) coat zinc epoxy system, and seam seal the roof laps.
3. Dry Interior Painting: Abrasive blast clean the top of the platforms (including 1 ft. up the riser) and spots throughout, and apply a spot two (2) coat epoxy system.
4. Painting of Pit Piping: Abrasive blast clean, and apply a two (2) coat epoxy system.
5. Foundation painting: Water clean, and apply a two (2) coat epoxy system.
6. Various Minor Tank Repairs

\*Added information

**ADMINISTRATIVE AND TECHNICAL SERVICES**

During the last month the following was completed:

1. Participated in weekly site plan review meeting
2. Participated in Information Systems User Group Committee
3. Performed download of M-Cal gas calibration readings per OSHA/IDOL requirements
4. Prepared articles for Citizen newsletter
5. Coordinated monthly job code data entry
6. Prepared monthly report charts
7. Performed sidewalk inspections
8. Coordinated R.O.W. pre-construction meetings
9. Coordinated JSA (Job Safety Analysis) unit distributions
10. Performed parts purchasing and inventory for Fleet Services
11. Assisted sanitary crew with flow management database
12. Updated and printed 4 large sanitary sewer maps for field use
13. Investigated and resolved issues with Locators' laptops
14. Finalized structure for data collection in sign inventory
15. Performed sidewalk inspections in Moon Lake area
16. Attended Microsoft Access Intermediate training
17. Created location point map to assist Engineering
18. Visited Algonquin Public Works to observe sign inventory methods

**UTILITY LOCATES TEAM**

1. Performed 373 regular priority J.U.L.I.E. utility locates for the month; 2,112 year-to-date
2. Performed 49 emergency priority J.U.L.I.E. utility locates for the month; 246 year-to-date
3. Participated in 11 Utility Joint Meets; 46 year-to-date
4. Performed R.O.W. inspections
5. Performed sanitary sewer inspections
6. Performed Saturday Village Hall event assignments and building lock-up duties

**STREETS**

• **F.A.S.T. (Fast Action Service Team)**

1. Responded to 135 requests for the month, 427 year-to-date
2. Assisted meter shop with shut-offs of delinquents meter accounts
3. Performed water bill drop box pick ups
4. Assisted with sanitary sewer inspections
5. Started pit meter change-out in Parcel "A"
6. Performed mail run duties
7. Performed building maintenance at Fleet Services
8. Performed street light inspections
9. Received deliveries at Susan Kenley-Rupnow Public Works Center
10. Performed floor grate inspections at Susan Kenley-Rupnow Public Works Center garage
11. Performed tower light inspections
12. Assisted with Electronic Recycling at Village Hall
13. Performed monthly maintenance on 5 message boards
14. Performed liter patrol south area
15. Assisted with meter appointments
16. Assisted with emergency locates at 2500 Hassell
17. Performed concrete sidewalk grinding in Parcel 'C' and Highlands
18. Supervised S.W.A.P. in R.O.W. clean up
19. Performed site lock ups at Susan Kenley-Rupnow Public Works Center and Fleet Services
20. Performed lamp inspections at Susan Kenley-Rupnow Public Works Center
21. Transported scissor lift to Sears Centre Arena
22. Performed set-up and take-down of signs for Village Green events
23. Assisted with water meter route reading
24. Fabricated two misting tents
25. Transported four message boards to Lakewood area for weekend event
26. Transported three Police Department trailers from Police Department to Village Hall
27. Exercised conveyor belt system at West site
28. Transported vehicles for Safety Lane testing
29. Performed storm branch clean-up at various locations Village-wide
30. Assisted with Fourth of July Festival take-down

7	Sidewalk Deviations	6	Possible sanitary sewer back-ups
6	Storm Sewers	2	Possible water leaks
86	Branch pick-ups	2	Miscellaneous service requests
5	Debris in roadway	7	Dead animal pick-ups
1	Street Sign pick-up	8	Wood chip deliveries
1	Black dirt & seed	2	Water turn-ons
1	B-box repair	1	Miscellaneous pick-up/delivery

- PAVEMENT MAINTENANCE TEAM

1. Repaired potholes at various locations Village-wide
2. Performed scheduled equipment maintenance on Unit #50 and pavement equipment
3. Assisted with sign fabrication
4. Performed street inspections and inventory for pavement repairs
5. Performed safety coordination for department tailgate training
6. Performed yard maintenance at Fleet Services facility
7. Assisted Street Light and Sign maintenance teams
8. Assisted with banner installations
9. Performed saw cutting for water excavation repairs along Hermitage Dr. and Glen Lake Rd.
10. Performed preventative cleaning of storm sewer inlets
11. Performed curb line/street repairs along Firestone, Glen Lake Rd., Mayfield Ln., Apache Ln., and Oxford Ln.
12. Performed pavement striping maintenance at various locations Village-wide
13. Performed storm damage assistance for the Village of Des Plaines
14. Performed inlet repairs at various locations throughout the Village
15. Performed guard rail repair along Bode Rd.
16. Performed raised pavement marking and delineator repairs at various locations Village-wide
17. Performed 2011 Contractor Pavement Marking Program
18. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center
19. Assisted with Fourth of July Festival take-down

- SIGNS

1. Assisted with street light repairs
2. Performed sign straightening at various locations Village-wide
3. Performed traffic barricade maintenance
4. Performed ESDA trailer and room inventory of barricades and cones
5. Replaced or repaired 2 signs due to wind, vehicle damage or vandalism
6. Replaced or repaired 1 street name sign due to vehicle damage or vandalism
7. Assisted with pothole repairs and patching at various locations Village-wide
8. Performed preventative cleaning of storm sewer inlets
9. Performed purchasing/pricing of sign maintenance and repair supplies
10. Performed sign reposting at Bradley Ln., Chandler Ln., Buckeye Dr., Cochise St., Batavia Ln., Carthage Ln., Apache Ln. and Williamsburg Dr.
11. Fabricated, assembled, installed six "No Parking by Police Order" signs at 315 Castlewood Ct.
12. Installed a Handicap parking sign at Sunderledge Farm
13. Repaired street name signs at Higgins and Prairie Stone Pkwy.
14. Fabricated, assembled and installed two "Hearing Impaired Child" signs on Fairfield Ln.
15. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center
16. Performed storm branch clean-up at various locations Village-wide
17. Removed signage from Fourth of July Festival

- STREET LIGHTS

1. Responded to 14 resident requests for repair service; 65 year-to-date
2. Repaired 45 street lights; 252 year-to-date (using 59 lamps, 8 ballasts, 5 fuses, 2 fuse holder sets, 3 photocells and 2 lens)
3. Repaired street light cable ground fault at 3925 Huntington Blvd.
4. Installed used mast arm with street light fixture at south side of Eisenhower Cir.
5. Replaced/repaired 1 damaged street light fixtures
6. Performed storm sewer preventative maintenance cleaning
7. Purchased street light repair supplies and tools
8. Performed Village-wide street light inventory
9. Performed Village-wide street light outage inspections
10. Assisted with sign installations at various locations Village-wide
11. Located street light cables for sign installations, storm sewer and water excavations
12. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center
13. Performed storm branch clean-up at various locations Village-wide
14. Assisted with Fourth of July Festival take-down

### **FORESTRY TEAM**

1. Responded to requests for service; 142 for the month; 480 year-to-date
2. Performed routine tree maintenance, branch pick-ups, tree removals, storm damage, corrective treatments, inspections and tree trimming Village-wide
3. Assisted Des Plaines with storm damage clean-up
4. Performed tree equipment maintenance
5. Performed measurement and logging of daily precipitation
6. Performed tree inspections and removals related to Emerald Ash Borer
7. Performed planting bed maintenance
8. Prepared for 2011 contracted tree trimming and planting programs
9. Performed duties related to stump grinding
10. Performed mowing and mowing contractor follow-up
11. Performed garage floor maintenance at Susan Kenley-Rupnow Public Works Center
12. Assisted with storm sewer inlet cleaning
13. Performed mowing site tree and shrub trimming at various locations throughout the Village
14. Performed data collection for tree inventory for White Oak 4 subdivision and Berkshire apartment complex
15. Performed brush and weed removal around the retention pond at Susan Kenley-Rupnow Public Works Center
16. Performed storm branch clean-up at various locations Village-wide
17. Transported vehicles to Safety Lane for testing
18. Assisted with Fourth of July Festival take-down

**WATER & SEWER**

## • STORM SEWER TEAM

1. Performed monthly lake/creek checks and maintenance
2. Performed vehicle equipment maintenance
3. Performed yard clean-up and maintenance at Fleet Services facility
4. Continued beaver dam checks east and west of Harmon Blvd.
5. Completed weekly barricade checks
6. Assisted with water main repairs at 380 Frederick Ln.; c/o Hermitage Ln. and Hermitage Ct.; behind 2090 Parkview Cir. W.
7. Completed inlet repair at c/o Milton Ln. and Olive St.
8. Installed 280' of 6" drain tile from Glen Lake Rd. and Hermitage Ln. to 1185 Hermitage Ln.
9. Performed storm branch clean-up at various locations Village-wide
10. Assisted with Fourth of July Festival take-down

## • OPERATIONS TEAM

1. Collected (60) monthly water samples for bacteriological testing, (7) raw well water samples and (1) resident water quality sample
2. Performed weekly well and lift station checks
3. Exercised wells, discharged to waste
4. Collected JAWA and Interzone pump readings
5. Performed monthly sump pump maintenance at all wells, lift stations, towers and JAWA pits
6. Assembled monthly water usage and IEPA water report
7. Performed electrical work and trouble inspections at Village-owned buildings
8. Performed back-up generator maintenance at lift stations, pumping stations, radio system locations and Village buildings
9. Monitored water construction and water operating permits, including water pressure tests and bacteriological testing
10. Performed maintenance on Western Development Area lift station up-blast fan
11. Continued installation of new monitoring equipment for SCADA system at water sites and lift stations
12. Down loaded flow I/I information from sanitary flow meter set-up in the Highlands
13. Installed rebuilt Pump #1 at University Lift Station

- CONSTRUCTION / MAINTENANCE TEAM

1. Performed water and sewer excavation barricade checks at various locations Village-wide
2. Performed clean-up of spoil bins at Fleet Services facility
3. Performed clean-up of spoils at water tower T-6
4. Performed water/sewer restoration site inspections at various locations Village-wide
5. Performed storm sewer, lake and creek checks
6. Performed hydrant replacement and repairs at 1950 Kenilworth Cir. and 5115 Sedge Blvd.
7. Performed water main repairs at: 1785 Dogwood Dr.
8. Assisted with concrete removal and pour at 1715 Highland Blvd.
9. Performed valve replacement at southeast c/o Washington Blvd. and West Berkley Ln.
10. Performed sanitary sewer repair at Durham Ln. and Elizabeth Ct.
11. Performed b-box repair at 3960 Winston, 1151 and 1156 Harmon Blvd.
12. Performed storm sewer repairs at 3 East Berkley Ln. and 856 Atlantic Ave.
13. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center
14. Assisted with Fourth of July Festival take-down

- SANITARY SEWER FLOW MANAGEMENT TEAM

1. Flushed 23,681 feet of main sewer lines, 97,965 feet year-to-date
2. Updated maps of trouble areas, viewed manhole locations, televising, flushing and root cutting
3. Performed maintenance on Units #24, #40, #66 and #67
4. Applied liquid and dry microbe formula for enhancement of wastewater treatment systems
5. Performed maintenance and repair on sewer televising equipment
6. Performed maintenance on easement machine
7. Performed data entry of flushing/root cutting information
8. Performed removal of large amount of gravel from sanitary lines behind the Jewel in Parcel "A"
9. Completed yearly restaurant trouble list
10. Completed quarterly trouble list
11. Investigated possible back-up on Shoe Factory Rd. and Eton Dr.
12. Investigated main line in front of 291 Grissom Ln.
13. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center

- STORM SEWER CLEANING/UTILITY LOCATE TEAMS

1. Vacuumed and flushed 18,748 feet of storm sewer year-to-date; water usage Unit #66 102,140 gallons
2. Completed gas monitor calibrations
3. Completed sanitary sewer service inspections at 1467 Diamond Dr. and 3562 Winston Cir.
4. Performed routine vehicle and equipment maintenance
5. Performed b-box repair at 1190 Lancaster Ct. and 3960 Winston Dr.
6. Performed water leak investigations at 380 Frederick Ln. and 680 Bode Rd.
7. Performed storm sewer line flushing at Highpoint pond
8. Performed barricade checks at various sites Village-wide
9. Performed black dirt and seed parkway restoration at various locations throughout Village
10. Performed water main valve repairs at: 380 Frederick Ln. and 1785 Dogwood Ct.
11. Performed pressure washing and painting of fire hydrants in various locations Village-wide 142 for the month, 304 year-to-date
12. Inspected and watered sod restoration sites
13. Repaired contractor damaged water service at 1741 Glen Lake Rd.
14. Performed storm sewer inlet cleaning in Highlands and Parcel 'C'
15. Vactored street light cable vault at Algonquin Rd. and Charlemagne Dr.
16. Flushed storm sewer on Avon Dr. and cleared vault structure in New Brittany Park
17. Assisted with Fourth of July Festival take-down

- CUSTOMER SERVICE/METER TEAM

1. Performed 28 Water Billing customer service appointments at various locations Village-wide
2. Performed 227 water meter readings related to actual/finals/investigatory concerns generated through the Finance Department
3. Performed inter-office mail delivery services
4. Performed water meter readings for 15,678 billing accounts
5. Performed corrective water meter repairs for 22 service requests
6. Performed Meter Interface Unit repairs at various locations throughout the Village
7. Performed delinquent water account duties at 65 locations throughout the Village
8. Repaired/set to grade 5 b-boxes per residential requests
9. Upgraded 53 vault meters in Parcel 'A' to version 3 MIU
10. Attended training seminar at Mid-American water works
11. Performed new construction water meter installation at 5 Golf Rd.
12. Performed garage maintenance at Susan Kenley-Rupnow Public Works Center
13. Assisted with Fourth of July Festival take-down



# *Public Works Monthly Regular Hours Work Unit Report - July 2011*

<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
ADMINISTRATION		
	BENEFIT TIME USE	8.00
	GIS	160.00
	<i>Total Hours for Work Unit</i>	<i>168.00</i>
ADMINISTRATION		
	BENEFIT TIME USE	96.00
	SUPERVISION	72.00
	<i>Total Hours for Work Unit</i>	<i>168.00</i>
FACILITIES		
	BENEFIT TIME USE	128.00
	BUILDING EQUIPMENT	167.50
	BUILDING MAINTENANCE	52.00
	CALL DUTY	30.00
	MEETING SET UP	3.00
	MISC. SITE MAINTENANCE	187.00
	MISC. STREET MAINT.	1.00
	NON-DIV. BLDG. MAINT.	30.00
	OTHER	6.00
	SEARS CENTRE ARENA	1.00
	SPECIAL EVENTS	30.00
	STREET LIGHT MAINT.	0.50
	SUPERVISION	62.00
	TREE MAINTENANCE	4.00
	<i>Total Hours for Work Unit</i>	<i>702.00</i>

<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
FLEET SERVICES		
	BENEFIT TIME USE	126.00
	CALL DUTY	62.00
	FLEET SERVICES	508.25
	GARAGE MAINT.	53.25
	OTHER	7.50
	SUPERVISION	145.00
	<i>Total Hours for Work Unit</i>	<i>902.00</i>
ST-FAST		
	BENEFIT TIME USE	56.00
	CALL DUTY	22.00
	GARAGE MAINT.	3.00
	MISC. STREET MAINT.	102.00
	PORTABLE MESSAGE BOARD	4.00
	TREE MAINTENANCE	3.00
	<i>Total Hours for Work Unit</i>	<i>190.00</i>
ST-FORESTRY/GROUNDS		
	BENEFIT TIME USE	296.50
	CALL DUTY	8.00
	EQUIPMENT MAINT.	39.00
	GARAGE MAINT.	19.00
	OTHER	35.00
	SPECIAL EVENTS	82.00
	STORM SEWER MAINT.	15.50
	SUPERVISION	144.00
	TREE MAINTENANCE	605.00
	TURF MAINTENANCE	274.00
	<i>Total Hours for Work Unit</i>	<i>1518.00</i>

<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
ST-FORESTRY/SEASONAL		
	EQUIPMENT MAINT.	9.00
	GARAGE MAINT.	6.50
	OTHER	1.50
	SPECIAL EVENTS	48.00
	STORM SEWER MAINT.	16.00
	TREE MAINTENANCE	237.00
	TURF MAINTENANCE	134.00
	<i>Total Hours for Work Unit</i>	<i>452.00</i>
ST-STORM SEWER		
	B-BOX MAINT.	8.00
	BENEFIT TIME USE	56.00
	CALL DUTY	16.00
	CURB REPAIR / REPL.	6.00
	GARAGE MAINT.	12.00
	OTHER	3.00
	SAN. SEWER MAINT.	2.00
	SEWER SERVICE INSP.	1.00
	SIDEWALK MAINT./CONST.	5.00
	SPECIAL EVENTS	16.00
	STORM SEWER CLEANING	16.00
	STORM SEWER CONST.	139.00
	STORM SEWER MAINT.	48.00
	TREE MAINTENANCE	6.00
	VALVE MAINT.	2.00
	WATER MAIN MAINT.	16.00
	<i>Total Hours for Work Unit</i>	<i>352.00</i>

<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
ST-TRAFFIC OPERATION		
	ASPHALT REPAIRS	361.50
	BENEFIT TIME USE	400.00
	CALL DUTY	14.00
	EQUIPMENT MAINT.	53.50
	GARAGE MAINT.	17.00
	OTHER	36.00
	SEARS CENTRE ARENA	5.50
	SPECIAL EVENTS	78.00
	STORM SEWER MAINT.	20.00
	STREET LIGHT MAINT.	119.50
	SUPERVISION	104.00
	TRAFFIC CONTROL	271.50
	TRAINING	2.00
	TREE MAINTENANCE	43.50
	<i>Total Hours for Work Unit</i>	<i>1526.00</i>
ST-TRAFFIC SEASONAL		
	ASPHALT REPAIRS	12.50
	EQUIPMENT MAINT.	1.00
	GARAGE MAINT.	2.00
	SEARS CENTRE ARENA	1.50
	SPECIAL EVENTS	14.00
	STORM SEWER MAINT.	8.00
	STREET LIGHT MAINT.	22.50
	TRAFFIC CONTROL	77.00
	TREE MAINTENANCE	17.50
	<i>Total Hours for Work Unit</i>	<i>156.00</i>
W/S-CUST SERV /SEAS		
	METER MAINTENANCE	48.00
	MISC. STREET MAINT.	46.00
	PORTABLE MESSAGE BOARD	4.00
	SIDEWALK MAINT./CONST.	20.00
	SPECIAL EVENTS	16.00
	STORM SEWER MAINT.	14.00
	TREE MAINTENANCE	12.00
	<i>Total Hours for Work Unit</i>	<i>160.00</i>

<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
W/S-CUSTOMER SERVICE		
	B-BOX MAINT.	20.00
	BENEFIT TIME USE	400.00
	BUILDING MAINTENANCE	1.00
	CALL DUTY	68.00
	CUSTOMER SERVICE	53.50
	EQUIPMENT MAINT.	6.00
	GARAGE MAINT.	2.00
	METER MAINTENANCE	24.00
	METER READING	86.50
	MISC. STREET MAINT.	86.50
	NON-DIV. BLDG. MAINT.	8.50
	OTHER	3.00
	SPECIAL EVENTS	24.00
	STORM SEWER CLEANING	4.00
	SUPERVISION	84.00
	TRAINING	8.00
	UTILITY LOCATES	197.00
	<i>Total Hours for Work Unit</i>	<i>1076.00</i>
W/S-ELECT/MECH SEAS		
	EQUIPMENT MAINT.	18.00
	GARAGE MAINT.	1.50
	LIFT STATION MAINT.	12.00
	OTHER	0.50
	SAN. SEWER MAINT.	103.00
	SEWER SERVICE INSP.	1.00
	SPECIAL EVENTS	8.00
	WELL MAINT.	8.00
	<i>Total Hours for Work Unit</i>	<i>152.00</i>

<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
W/S-ELECT/MECHANICAL		
	BENEFIT TIME USE	572.00
	BUILDING MAINTENANCE	1.50
	CALL DUTY	84.00
	EQUIPMENT MAINT.	19.00
	GARAGE MAINT.	7.00
	LIFT STATION MAINT.	416.00
	METER READING	2.00
	OTHER	14.50
	SAN. SEWER MAINT.	161.50
	SEWER SERVICE INSP.	14.00
	SPECIAL EVENTS	18.00
	SUPERVISION	100.00
	TRAINING	16.00
	TREE MAINTENANCE	2.00
	WATER DIST & REG COMPL	65.75
	WELL MAINT.	102.00
	<i>Total Hours for Work Unit</i>	<i>1595.25</i>
W/S-FAST		
	BENEFIT TIME USE	56.00
	CALL DUTY	40.00
	CUSTOMER SERVICE	24.00
	EQUIPMENT MAINT.	4.00
	METER MAINTENANCE	48.00
	MISC. STREET MAINT.	120.00
	PORTABLE MESSAGE BOARD	4.00
	SPECIAL EVENTS	48.00
	STORM SEWER MAINT.	14.00
	TREE MAINTENANCE	18.00
	<i>Total Hours for Work Unit</i>	<i>376.00</i>

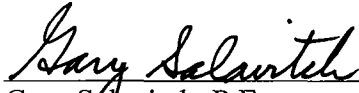
<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
W/S-FAST SEASONAL		
	EQUIPMENT MAINT.	40.00
	MISC. STREET MAINT.	44.00
	SIDEWALK MAINT./CONST.	174.00
	SPECIAL EVENTS	48.00
	TREE MAINTENANCE	6.00
	<i>Total Hours for Work Unit</i>	<i>312.00</i>
W/S-MAINT/CONST		
	B-BOX MAINT.	66.00
	BENEFIT TIME USE	396.00
	CALL DUTY	120.00
	CURB REPAIR / REPL.	11.00
	CUSTOMER SERVICE	21.50
	EQUIPMENT MAINT.	71.00
	GARAGE MAINT.	66.00
	HYDRANT MAINT.	106.00
	JETTING / WASHDOWN	7.00
	METER MAINTENANCE	1.00
	METER READING	7.50
	MISC. STREET MAINT.	38.00
	NON-DIV. BLDG. MAINT.	1.50
	OTHER	3.00
	SAN. SEWER MAINT.	15.50
	SEWER SERVICE INSP.	10.00
	SIDEWALK MAINT./CONST.	8.00
	SPECIAL EVENTS	72.00
	STORM SEWER CLEANING	56.00
	STORM SEWER CONST.	224.00
	STORM SEWER MAINT.	128.50
	STREET LIGHT MAINT.	6.00
	SUPERVISION	124.00
	TRAINING	8.00
	TREE MAINTENANCE	8.50
	UTILITY LOCATES	1.00
	VALVE MAINT.	25.00
	WATER MAIN MAINT.	190.50
	<i>Total Hours for Work Unit</i>	<i>1792.50</i>

<i>DIVISION</i>	<i>ACTIVITIES</i>	<i>HOURS</i>
W/S-MAINT/CONST SEAS		
	B-BOX MAINT.	4.00
	EQUIPMENT MAINT.	6.00
	HYDRANT MAINT.	232.00
	SAN. SEWER MAINT.	6.00
	SPECIAL EVENTS	16.00
	STORM SEWER CONST.	4.00
	STORM SEWER MAINT.	24.00
	<i>Total Hours for Work Unit</i>	<i>292.00</i>



**TRANSPORTATION AND ENGINEERING DIVISION  
DEPARTMENT OF DEVELOPMENT SERVICES  
AUGUST MONTHLY REPORT**

Attached is the second installment of the Department of Development Services Monthly Report for Transportation and Engineering for the period ending August 19, 2011.

A handwritten signature in cursive script that reads "Gary Slavitch". The signature is written in black ink and is positioned above a horizontal line.

Gary Slavitch, P.E.  
Director of Engineering

**MISCELLANEOUS**

- ◆ Staff has provided floodplain information to one resident in the last month.
- ◆ Staff had 8 drainage investigations mainly due to the wet weather. The resolution of a drainage problem at Autumn Woods is ongoing.

**PROJECT STATUS**

**5 East Golf Road** (Dino Alex Project) - Commercial building renovation and site work are ongoing. Parking lot paving complete, landscaping ongoing. Project is moving slowly. Punchlist in process. Village Project Manager - Terry White.

**2011 Drainage Project** - Project design is ongoing for four locations this year. Village Project Manager - Shelley Walenga.

**2011 Street Revitalization Project** - Most resurfacing and reconstruction streets are complete except for sod restoration. Punchlist inspections are ongoing. Village Project Manager - Marty Salerno.

**Airdrie Estates** - No change in the last month. This subdivision is on hold after all storm, watermain, and sanitary are complete, along with the road to the binder asphalt. The ponding water problem in the wooded area was corrected. Entry improvements are complete. Village Project Manager - Terry White.

**Beacon Pointe Subdivision** - This subdivision is in the one year maintenance period until March 7, 2012. The resolution of the outstanding issues is ongoing. Village Project Manager - Gary Salavitch.

**Beacon Pointe Drive Extension** - No change in the last month. Acceptance inspections are complete. Pavement work is complete, including surface asphalt. The Village received letter of credit funds to complete this project. Landscaping will wait until fall. Village Project Manager - Gary Salavitch.

**Crack Sealing Project** - Contract approval and signatures are in process. Project to start soon. Village Project Manager - Gary Salavitch.

**Devonshire Woods Estates** - A settlement agreement is delaying the project. The bank now owns this project and recently submitted new plat and plan documents for the subdivision. It was agreed to accept the north half and resubdivide the south half to one lot. There are 46 home sites remaining under the previously approved plan. Road construction is complete to the binder level for the north half and all utility installations are complete for the site. Village Project Manager - Gary Salavitch.

**EJ&E/CN Acquisition Project** - The advance warning sign project installation is delayed due to requirements for a Cook County permit. Staff is working on the Noise Abatement Wall project with the Army Corps for possible creek restoration, as well as intersection improvements at Shoe Factory Road. Construction on the Spur Track project is scheduled for September 19. Progress on the noise wall has been slow due to a creek relocation permit and CN requirements on the proposed bike path. Village Project Manager - Gary Salavitch.

**Hassell Road Culverts and Reconstruction** - Hey and Associates continues design work on the culvert replacement project. This is being done in conjunction with the STP Hassell Road reconstruction project. Staff submitted Phase I documents to IDOT. Village Project Manager - Gary Salavitch.

**Heidner Commercial (Barrington and Hassell)** - Project work is still on hold. Site restoration is nearing completion. Some work on the watermain connections are complete. Village Project Manager - Gary Salavitch.

**Higgins Road Bike Path** - IDOT approval is complete and bid letting is scheduled for September. It is unlikely to have construction in fall 2011. Contracts with Burke Engineering and York Bridge for the hydraulic and bridge design are complete. Village Project Manager - Nathan Roseberry.

**Jones/Highland Drainage Solution** - See agenda item. Village Project Manager - Gary Salavitch.

**Morizzo Funeral Home** - Plan review is ongoing for this site next to the Assembly. Village Project Manager - Gary Salavitch.

**Palatine Road Widening Project** - HLR (Engineering Consultant) was hired to help the Village with the IDOT requirement for a Location Drainage Report which was submitted to IDOT and is still under review by IDOT. This is in conjunction with staff working on the overall pavement widening project. Village Project Manager - Gary Salavitch.

**Prairie Stone Parkway/Higgins Traffic Signal** - See agenda item. Design work is complete and we now have IDOT approval. Village Project Manager - Gary Salavitch.

**St. Alexius Medical Center** - Site work and utilities are ongoing in several areas for the garage and building addition. Utilities are inspected, tested, and 90% complete. Village Project Manager - Terry White.

**Shree Jalaram** - This church parking lot expansion is ongoing. Some utility work remains. Detention basin near completion. Village Project Manager - Terry White.

**Yorkshire Woods** - Working with the bonding company on completing the punchlist items. Work in several areas is nearing completion. Village Project Manager - Gary Salavitch.

**Water Tower** - The water tower is online with the watermain system and all site work is complete. Village Project Manager - Terry White.