

AGENDA
PUBLIC HEALTH AND SAFETY COMMITTEE
Village of Hoffman Estates
April 25, 2011

7:00 p.m. Helen Wozniak Council Chambers

Members: Anna Newell, Chairperson
Karen Mills, Vice Chairperson
Jacquelyn Green, Trustee
Ray Kincaid, Trustee
Gary Pilafas, Trustee
Gary Stanton, Trustee
William McLeod, Mayor

- I. Roll Call**
- II. Approval of Minutes – March 28, 2011 Committee Meeting**

NEW BUSINESS

1. Request approval to award the contract for Engine 22 body refurbishing to Renewed Performance, Inc., Tipton, Indiana, in an amount not to exceed \$53,378.00.
2. Request acceptance of Police Department Monthly Report.
3. Request acceptance of Health & Human Services Monthly Report.
4. Request acceptance of Emergency Management Coordinator Monthly Report.
5. Request acceptance of Fire Department Monthly Report.

- III. President's Report**
- IV. Other**
- V. Items in Review**
- VI. Adjournment**

The Village of Hoffman Estates complies with the Americans With Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

**PUBLIC HEALTH & SAFETY
COMMITTEE MEETING MINUTES**

March 28, 2011

I. Roll Call

Members in Attendance:

**Anna Newell, Chairperson
Karen Mills, Vice Chairperson
Trustee Jacquelyn Green**

**Other Corporate Authorities
in Attendance:**

**Gary Pilafas (via telephonic attendance)
Trustee Gary Stanton
Village President William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Art Janura, Corporation Counsel
Mark Koplin, Asst. Vlg. Mgr., Dev. Services
Robert Gorvett, Fire Chief
Mike Hish, Police Chief
Monica Saavedra, Asst. Director of H&HS
Joe Nebel, Acting Director of Public Works
Michael DuCharme, Finance Director
Bruce Anderson, Cable TV Coordinator
Ben Gibbs, GM - Sears Centre Arena
Bev Romanoff, Village Clerk
Doug Schultz, Community Relations Coord.
Sarah Kuechler, Administrative Intern**

Others in Attendance

Reporter from the *Daily Herald & Tribune*

The Public Health & Safety Committee meeting was called to order at 7:41 p.m.

II. Approval of Minutes

Motion by Trustee Mills, seconded by Trustee Green to approve the amended Public Health & Safety Committee meeting minutes of February 28, 2011. Roll call vote taken. All ayes. Motion carried.

NEW BUSINESS

1. **Request authorization to waive bidding and award sole source bids for:**
 - a) **ten (10) sets of structural firefighting clothing to Air One Equipment, Inc., South Elgin, IL, sole source vendor, in an amount not to exceed \$19,857; and**
 - b) **twenty (20) sets of structural firefighting clothing to MES-Illinois, Washington, IL, sole source vendor, in an amount not to exceed \$39,950.**

An item summary sheet from Chief Gorvett was presented to the Committee.

Motion by Trustee Mills, seconded by Mayor McLeod, to waive bidding and award sole source bids for ten (10) sets of structural firefighting clothing to Air One Equipment, Inc., South Elgin, IL, sole source vendor, in an amount not to exceed \$19,857; and twenty (20) sets of structural firefighting clothing to MES-Illinois, Washington, IL, sole source vendor, in an amount not to exceed \$39,950. Roll call vote taken. All ayes. Motion carried.

2. Request acceptance of Police Department Monthly Report.

The Police Department Monthly Report was presented to Committee.

Motion by Trustee Mills, seconded by Trustee Green, to accept the Police Department Monthly Report. Roll call vote taken. All ayes. Motion carried.

3. Request acceptance of Health & Human Services Monthly Report.

The Health & Human Services Monthly Report was submitted to the Committee.

Motion by Trustee Green, seconded by Mayor McLeod, to accept the Health & Human Services Monthly Report. Roll call vote taken. All ayes. Motion carried.

4. Request acceptance of Emergency Management Coordinator Monthly Report.

The Emergency Management Coordinator Monthly Report was submitted to the Committee.

Motion by Trustee Mills, seconded by Mayor McLeod, to accept the Emergency Management Coordinator Monthly Report. Roll call vote taken. All ayes. Motion carried.

5. Request acceptance of Fire Department Monthly Report.

The Fire Department Monthly Report was submitted to the Committee.

Motion by Trustee Mills, seconded by Mayor McLeod, to accept the Fire Department Monthly Report. Roll call vote taken. All ayes. Motion carried.

III. President's Report

IV. Other

Chairperson Newell requested that information regarding preventing dryer vent fires be put in an upcoming Citizen newsletter.

V. Items in Review

VI. Adjournment

Motion by Mayor McLeod, seconded by Trustee Green, to adjourn the meeting at 7:47 p.m. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: **REQUEST APPROVAL TO AWARD THE CONTRACT
FOR ENGINE 22 BODY REFURBISHING TO RENEWED
PERFORMANCE INCORPORATED, TIPTON, INDIANA IN
AN AMOUNT NOT TO EXCEED \$53,378.00.**

MEETING DATE: **APRIL 18, 2011**

COMMITTEE: **Public Health and Safety**

FROM: **Chief Robert Gorvett**

BACKGROUND: The Fire Department has requested to refurbish Engine 22
FY 2011.

DISCUSSION: The CIP 2011 Budget includes funding for the
refurbishment of Engine 22. The apparatus refurbishment
schedule is set up for a front line engine to be refurbished
after 10 years of service.

Engine 22 is a 1999 Pierce Quantum. Currently the vehicle
is 12 years old with over 8,633.0 engine hours. Heavy
corrosion on the body and structural parts make it a
candidate for refurbishment.

History has proven that refurbishing apparatus, extends the
useful life of the vehicle and is economically sound
compared to performing spot body and structural repairs.

The Fire Department has publicly advertised the
refurbishment request, along with mailings to five (5)
apparatus refurbishment vendors.

Two (2) vendors did not submit a bid or reply in any way.

One (1) of the vendors has declined to bid on the
refurbishment.

Two (2) vendors have bid on the refurbishment of Engine
22. Both proposals have been reviewed by the Apparatus
Division. Both proposals meet the bid specifications as

outlined by the Fire Department. The base bid price is outlined below.

<u>Van Eck Collision</u>	<u>No reply</u>
<u>Fire Trucks Unlimited</u>	<u>No Reply</u>
<u>Marion Bodyworks</u>	<u>Declined to bid</u>
<u>Pierce Maint.& Refurbishment</u>	<u>\$145,576.00</u>
<u>Renewed Performance, Inc.</u>	<u>\$41,592.00</u>

FINANCIAL IMPACT: The Department's 2011 Budget contains funding in the amount of \$55,000.00 for the refurbishment of a front line engine – account 37000025-4612.

RECOMMENDATION: Accept:

Renewed Performance Inc. bid:	\$41, 592.00
Alternate bid #1: Replace roll up doors	\$4,982.00
Alternate bid #2: Replace front suction pipe	\$1,164.00
Alternate bid #3: Replace front light bar	\$1,496.00
Alternate bid #4: Replace ten (10) lights	\$3,364.00
Alternate bid #5: Install warning/tail light	\$ 780.00
Total	\$53,378.00

It is the recommendation of the Apparatus Division to Refurbish Engine 22 a 1999 Pierce Quantum at Renewed Performance Inc., Tipton, Indiana. In an amount not to exceed 53,378.00

Village of Hoffman Estates, Illinois

2011 Annual Operating Budget

Account Information

Account Number: 37000025-4612
 Account Name: Fire Apparatus

Fund: Capital Vehicle & Equipment
 Department:
 Division:

Account History

2007 Budget	\$ 45,000	2008 Budget	\$ 211,530	2009 Budget	\$ 211,530
2007 Actual	\$ 30,244	2008 Actual	\$ 238,057	2009 Actual	\$ 238,057

	2010 Budget	2010 Estimate	2011 Dept Request	2010 Carry- Over	2011 Manager Approved	2012 Financial Plan	2013 Financial Plan
Projected Expenditures							
App. Refurb Program							
Engine 22	52,000	-	55,000	-	55,000	-	-
Truck 22	-	-	40,000	-	40,000	128,000	-
Engine 24	-	-	-	-	-	60,000	-
Reserve Truck 24	-	-	-	-	-	1,661,000	-
Reserve Engine 23	-	-	-	-	-	872,500	-
Reserve Engine 21	-	-	-	-	-	-	956,400
TOTAL EXPENDITURES	52,000	-	95,000	-	95,000	2,721,500	956,400
Projected Revenues							
Transfer from General	41,600	-	76,000	-	76,000	2,129,200	765,120
Transfer from EDA Administration	10,400	-	19,000	-	19,000	592,300	191,280
TOTAL REVENUES	52,000	-	95,000	-	95,000	2,721,500	956,400



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Village of Hoffman Estates

Report of Activity

POLICE DEPARTMENT MONTHLY REPORT

March
2011

PATROL DIVISION ACTIVITY REPORT

During the month of March the Patrol Division responded to 1578 calls for service. The following is a brief summary of some of the activities:

On 09 March Officers Notarnicola, Peterson, and Kenega responded to a theft in progress occurring on the 1100 block of Brandt Drive. It was reported that two suspects were attempting to steal copper cable and were seen driving eastbound on I90. Officers located the suspect vehicle driving eastbound I90 and after positive identification, the driver and passenger were arrested and transported to police department for further investigation. After reviewing the case with the States Attorney's Office, both parties were charged with Theft and Criminal Trespass to Land.

On 09 March Officer Levin responded to a school on the 1100 block of Basswood for a report of possible child abuse. Officer Levin spoke with several school officials as well as the children involved. Officer Levin conducted a thorough investigation and spoke with the parents and Department of Children and Family Services. Officer Levin's investigations eventually led to the arrest of one of the parents for physically abusing the children.

On 12 March Second Watch Officers responded to the area of Higgins Quarters and Hill reference a missing adult with special needs. Officers with the help from HEFD and Midwest Bloodhounds conducted a full search of the area including area businesses. A reverse 911 call was also initiated in an attempt to locate the missing adult. During this search the missing adult returned to the scene and was reunited with his family.

On 17 March Sergeant Collins and Officer Peterson responded to the 200 block of Payson Street reference a man with a knife. Officers learned that the suspect had threatened the victim with a knife and had left the scene. A description was given and several stops were made that matched the suspect vehicle but to no avail. Officers at the scene obtained the suspect's phone number from the victim and were able to talk the suspect back to the scene where he was arrested without incident.

On 17 March Officer Barber conducted a traffic stop for speeding on Rt. 72 near Kensington Lane. During this stop, Officer Barber noticed that the license plate sticker on the vehicle's rear plate was counterfeit which is a Class 2 felony. Officer Barber arrested the driver and subsequently discovered 5 grams of suspected powdered cocaine wrapped individually for sale. The vehicle and \$400 USC were held in this case pending seizure proceedings.



(Continued on page 2)

PATROL DIVISION REPORT CONT...

On 23 March Sergeant Brady, Officer Peterson and Officer Sears responded to a fight in progress occurring on the 2800 block of Greenspoint Parkway. Responding officers learned that two suspects had just stabbed the victim in the ear with a knife and had fled the scene. Officers obtained a description and the victim was transported to SAMC for treatment. The vehicle was stopped by HEPD a short distance away. Two suspects were arrested without incident. The State's Attorney was notified and both subjects were

CANINE UNIT REPORT

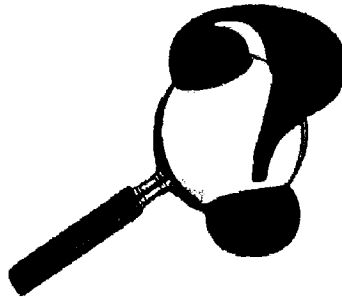
During the month of March Officer Donohue and his K9 partner Bundo performed 9 vehicle searches, 2 tracks, 2 area searches, and cleared one residence with three of the total calls being for outside agencies. As part of their monthly training, Officer Donohue and Bundo assisted the West Chicago Police Department with a search of West Chicago High School.



INVESTIGATIONS DIVISION REPORT

On 07 March Detective Hanna received information from the Illinois State Police Crime lab that latent prints removed from a residential burglary scene back in December 2010 were produced by an 18 year old Hoffman Estates resident. Detective Hanna was able to make contact with the subject who agreed to accompany him back to the police department. After being advised of his Miranda warnings he provided a full verbal and written statement indicating that he had burglarized the residence and attempted to remove a television from the scene but was unable to do so. The offender was charged with one count of felony Residential Burglary.

On 17 March Detective Hanna investigated an indecent solicitation of a child case involving a 13 year old female victim. Detective Hanna obtained a full account of the incident from the alleged victim, victim's mother and possible offender. Detective Hanna obtained information from the mother about previous unfounded allegations made by the victim. Detective Cawley assisted in this investigation by conducting interviews with the female complainant. Through investigation, the victim admitted she had fabricated the allegation due to a family reason.



On 21 March Detective Reichel was assigned to conduct an investigation regarding a domestic battery that occurred on the 200 block of West Berkley Lane. The 18 year old male Hoffman Estates resident had punched his parents and then prevented them from calling 911 to report the crime. The offender was located in the 100 block of Bode Road and was subsequently charged with Domestic Battery and Interfering with the Reporting of Domestic Violence.

On 28 March Detectives Hanna and Ouimette investigated a forgery case in which three subjects were attempting to pass counterfeit one hundred dollar bills. Upon interviewing the suspects, all three subjects provided verbal confessions. The information obtained was turned over to the United States Secret Service who is continuing the investigation.

Throughout the month of March, Detective Hanna continued his investigation on several burglary to autos that occurred at the Jewel on Roselle Road and the unlawful use of credit cards that resulted from those burglaries. After compiling numerous items of evidence Detective Hanna was able to make an arrest of an 18 year

INVESTIGATIONS DIVISION REPORT CONT..

old Hoffman Estates resident. After being advised of his Miranda warnings, the offender provided a full verbal and written confession. This arrest resulted in three felony Burglary to Auto charges and three felony Unlawful Use of Credit Card charges.

JUVENILE INVESTIGATIONS REPORT

On 01 March Officers responded to a man with a gun call. Three grade schools and Hoffman Estates High School were placed on lockdown. Sergeant Crimmins assisted with communicating with each school and the respective district offices during and after the lockdown. Sergeant Crimmins drafted a proposal to improve the lockdown notification procedure in the future.



On 01 March Officer Venezia investigated a theft of a band instrument. Through investigation Officer Venezia located and recovered the item valued at

\$3000 USC at a Hanover Park pawnshop. The seller of the item was questioned by Officer Venezia who subsequently arrested a male juvenile student who was charged with felony Theft.

On 06 March Detective Gad was called in to investigate an aggravated battery that occurred in the parking lot of 4 Golf Center in which the victim provided a description of the offenders and their vehicle. Detective Gad located the vehicle and several subjects who fit the description of the offenders. Physical lineups were completed and the victim identified two of the offenders. Detective Gad contacted felony review who approved charges for Aggravated Battery on the two Hoffman Estates residents.

TACTICAL UNIT REPORT

On 18 March Sgt. Scaccianoce conducted a neighborhood watch meeting for approximately 25 residents of Area 3 who were concerned about some recent crimes that had occurred in their area. The residents' concern were addressed and the meeting ended successfully with the residents receiving the information they requested.

On 19 March Tactical Officer Tenuto utilized an informant who indicated a narcotics delivery was going to take place in an Area 1 shopping center. Pursuant to the information, Tactical Officers Tenuto, Cawley, Stoy set up surveillance in the shopping

center, which subsequently led to the arrest of three subjects who were in possession of 16 packets of heroin. All three subjects were arrested without incident and charged accordingly.



On 26 March Tactical Officers Cawley and Stoy were conducting surveillance at an Area 5 hotel when they observed suspicious activity surrounding two individuals who had left the hotel on foot. One subject tossed

an unknown item in the bushes upon seeing the Officers. The subjects were approached and detained at which time Officers recovered an air pistol which was tossed in the bushes. One subject was issued a Village Ordinance citation and allowed to leave the area. The second subject, a known gang member, was subsequently arrested for possession of cannabis after Officers recovered a bag of cannabis on the subject pursuant to a pat down after recovering the air gun in the bushes. The juvenile was brought to the police department where his parents were contacted. The subject was turned over to his parents and advised of the juvenile proceedings.

COMMUNITY RELATIONS / CRIME PREVENTION

During the month of March 2011 Officer Notarnicola participated in or facilitated the following activities.

Officer Notarnicola is currently teaching 18 DARE classes for five schools: Lakeview School, Whiteley School, St. Hubert's School, Armstrong School, and Fairview School.

Continued lessons were taught at Lakeview, Whiteley, two classes at Armstrong and St. Hubert's School. Officer Notarnicola started three new classes at Armstrong School, and four new classes at Fairview School. Topics covered included: Introduction to Dare, Friendship Foundation and Peer Pressure, Roll Playing, and Smoking Truth or Dare.

These schools have began preparing for upcoming DARE graduation ceremonies in the end of May.

Officer Notarnicola held two Explorer Training Meetings.

The training topics for this month was Domestic Violence calls. In the classroom setting, the Explorers learned how to handle domestic calls and went over applicable Illinois State Statutes. The Explorers conducted several mock scenarios for hands-on training.

The Explorers continue to prepare for State Competition in Springfield in August 2011.

Four of the Explorers are currently attending CERT training being hosted by David Christensen. This training program is a seven week course on Disaster Management. All of them are doing a great job in his class.



Officer Caceres gave two tours of the Police Department to local boy scout troops.

While on routine patrol, Officer Caceres noticed that the rear of a business was littered with discarded fruits and vegetables on the ground. Officer Caceres made a report and sent it out to the Code Department. Investigations revealed the delivery truck drivers were leaving the food that fell on the ground. Officer Caceres followed-up and found the area to be cleaned up.



- Cub Scouts
- Girl Scouts workshop
- Computer classes
- Children's Art Class
- "Happenings at the CRC"*
- Library Literacy
- Adult ESL classes
- Scout Reach Program
- Promise to Play
- Teen Center activities planned

PROBLEM ORIENTED POLICING

Extra patrol was provided in Salem Ridge complex and Steeple Hill / Highland Crossing Condominiums. Crime Hazard Alerts were sent to residents.

TRAFFIC SECTION REPORT

The following is a summary of activities for the Traffic Section for the month of March 2011.

On 10 March Officer Thomas initiated a traffic stop of a vehicle that was traveling 15 miles per hour over the posted speed limit. The driver was found to have a warrant for her arrest and was taken into custody. Officer Thomas observed needle marks on the arrestee's arm, which led to Officer Thomas receiving consent to search the vehicle for contraband. The search of the vehicle led to the discovery of heroin, illegal prescription drugs and drug paraphernalia. The arrestee was charged with the additional drug charges.

On 23 March Officers Marak and Wondolkowski attended training at Sears Holdings that covered the topic of Auto Financial Fraud. A portion of the class was instructed by Officer Dave Eggers, as a member of the Kane-Cook Auto Theft Task Force.

On 24 March Officers Marak and Wondolkowski attended a one day truck overweight refresher course at the Lake in the Hills Police Department.

During the month of March 2011, Officer Marak conducted nine (9) car seat installations for residents of the Village.

Officer Thomas investigated five (5) vehicles of the second division and issued one citation for safety and equipment violations resulting in \$560.00 in overweight fines.



Officer Marak acted as the court bailiff for the local ordinance hearings on March 7 and March 21.

During the month of March, the Traffic Section followed up on 14 hit and run or incomplete crashes, five complaints of stop arm violations, 10 chauffeurs' license applications, and 10 abandoned vehicles.



On 03 March Officers Wondolkowski and Thomas conducted a seat belt survey at Hoffman Estates and Conant High Schools as part of the Department's participation with Operation Click. The seat belt survey was the third school year survey with the following results: Hoffman Estates High School was at 96% and Conant High School was at 90%. The final seat belt survey will take place in April and will determine how many student contracts are pulled for the grand prize drawing that will take place at halftime of the Chicago Slaughter game on April 29. The winner will be awarded a new car donated by Marquardt of Barrington.

STAFF SERVICES DIVISION REPORT

A number of projects and programs were completed and continued in the Special Services Division during March. Some of these included:

- General Order #RP-03 "Clandestine Drug Laboratories" was distributed to all sworn personnel for annual testing.
- An upgrade to the LEA Training database was installed.
- Intern Dominik Fiszler continues his internship working with Sgt. Felgenhauer.

On 25 March Lt. Paez, Sgt. Felgenhauer and Candace Nykiel attended the NEMERT Annual Meeting.

On 28 March Lt. Paez, as a member of the Northern Illinois Critical Incident Stress Management Team, participated with the debriefing of Naperville Police Officers for an officer involved shooting.

On 29-31 March Lt. Paez instructed the Critical Incident Response course as part of the NIPAS regional training for first responding supervisors.

Training hours for March totaled 443 which included 221 hours of in-service / roll call training. The 2011 year-to-date training hours total 2337.25.

ADMINISTRATIVE SERVICES REPORT

Some of the duties and activities ASO Chris Moore completed this month were:

- 145 new evidence items inventoried
- 88 items sent to the lab
- 74 items returned from the lab
- 13 items returned to the owner
- 2,106 transfers handled

ASO Chris Moore continued to work on destruction and assisted South Barrington with the update of their property room.



PROPERTY ROOM

Total YTD items sent to lab	153
Total YTD items returned from lab	92
Total YTD items returned to owner	37
Total YTD transfers handled	3,949

POLICE PERSONNEL TRANSFERS

Effective 06 March 2011 the following transfers occurred:

- Lt. Dennis Cardiff was transferred from the Operations Bureau, Patrol Division, Watch 3, to the Investigations Bureau.
- Sgt. Greg Poulos was transferred from the Technical Services Bureau, Training Division, to the Operations Bureau, Patrol Division, as Acting Lt., Watch 3.
- Sgt. Joe Dornbos was transferred from the Technical Services Bureau, Traffic Division, to the Investigations Division.
- Sgt. Carl Baumert was transferred from the Investigations Bureau to the Technical Services Bureau, Traffic Division.
- Sgt. Darin Felgenhauer was transferred from the Operations Bureau, Patrol Division, Watch 1, to the Technical Services Bureau, Training Division.
- Sgt. Tony Wanic was transferred from the Operations Bureau, Patrol Division, Watch 2 to Watch 3.
- Sgt. Kurt Gerlach was transferred from the Operations Bureau, Patrol Division, Watch 3 to Watch 1.



Letters of Appreciation

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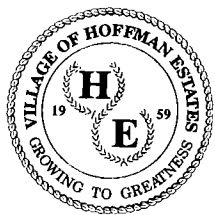
Dear Chief Fish

"Over the past few years our family has had occasion to call the emergency number on several occasions. We have a son who is schizophrenic. We have had several problems in getting my son to return to his educational program and/or comply with any sort of rules or regulations. Until we were confronted with Mental illness within our family, we had no concept of the difficulties involved in dealing with delusional behavior. The police have been summoned to our residence twice over the past three weeks. The response by the officers has been fast, timely and appropriate. Our son has responded to the police interviews in a non-threatening, de-escalating manor because of their finesse in handling his erratic behavior. It appears to us that most of the responding personnel have been trained in handling situations involving brain disorders. We sincerely thank all the police personnel including dispatchers and management behind the scenes for their professional responses."

Sincerely,
Dan and Trudi Mickey

On 07 March 2011 Director P.A. Brankin of NEMRT wrote:

"On behalf of staff, Advisory Board of Directors and all 320 member departments of North East Multi-Regional Training, I would like to congratulate you and your agency for being selected as one of the "2010 North East Multi-Regional Training Host Site Award" recipients. This award is presented to those agencies who have demonstrated an exceptional willingness to host NEMRT classes and a singular determination to provide a gracious and safe environment. Departments like yours are an integral part of NEMRT's family. It is only because of your agency's willingness to open your facility to us that we are able to provide the quantity and variety of training programs for all our officers. Without your hospitality, and that of the other award winners, our officers would have no place to train." "Thanks again for your outstanding cooperation."



HOFFMAN ESTATES

GROWING TO GREATNESS

To: James H. Norris, Village Manager

DEPARTMENT OF HEALTH AND HUMAN SERVICES

MONTHLY REPORT

March 2011

Prevention and Wellness

The Prevention and Wellness Team launched the 2011 Employee Fitness Challenge "Hoffman's Healthy Hero's on Friday, March 18, 2011 with Employee Wellness Day. Employee Wellness Day focused on improving both physical and mental health of Village employees. Vendors from the community provided basic health screenings, chair massages, vision screenings, and practical health tips. Vendors included: Health and Human Services staff, Chiropractic care providers, podiatrists, supplement distributors, exercise and dance instructors, and an array social services. HHS provided information on health services available through the Employee Wellness Program as well as education via the HHS Wellness game. The event was attended by approximately 35 Village staff.

Audra Marks and Janice Weinstein, Psychology Interns, conducted four sessions of the "Hold Me Tight" couples workshop. The focus of the workshop is to help couples build more intimate and long lasting relationships and is based on therapist Sue Johnson's well researched and proven therapy of emotion focused work. Participants are given techniques to enhance intimacy, reduce conflict, and help partners to communicate their needs to each other. Four couples registered and attended each session.

Monica Saavedra and Amber Silverman began planning "Shared Experiences" for implementation in April. This psychotherapy group will focus on building confidence and self-esteem on adult women who face the many challenges of being in multiple roles such as wives, mothers, and providers. It is scheduled to begin on April 26 at Village Hall.

Janice Weinstein, Psychology Intern, and James Liggett, Psychology Extern, continued "Girl Power" at John Muir. The group focused on increase the social and emotional development of each participant.

Monica Saavedra conducted a workshop on building self esteem for women at the Community Resource Center. Thirteen women from the community attended.

In support of community wellness, HHS, in conjunction with the Spanish Speaking Coalition, will host a community resource fair at Village Hall on April 30, 2011. The event is being led by Monica Saavedra, HHS Assistant Director. The event will showcase the availability of social services in the area that provide assist for those in need.

Nursing staff provided the following preventive health services: one children's health clinic, one infant health clinic, five vision and hearing screenings, three Cholestech clinics, seven TB testing/adult immunization clinics, three employee (police, public works, and Village Hall staff) health clinics.

HHS staff, in conjunction with the Hoffman Estates Park District, began staffing Vogelei Teen Center. The teen center provides a safe environment for youth to gather during the afterschool hours. At Vogelei, teens can shoot pool, play ping pong, play video games, watch television, socialize, and participate in open discussion groups. On 3/25/11 10 visitors from Arkansas, accompanied by Pastor Rema Duncan from Anchor Church, visited the teen center as part of their spring break trip to the area.

March attendance:

Date	Number/Teens
3/1/11	24
3/2/11	28
3/4/11	16
3/8/11	18
3/9/11	17
3/11/11	25
3/15/11	20
3/19/11	18
3/22/11	13
3/23/11	25
3/25/11	29
3/29/11	25
3/31/11	16

Treatment and Crisis Response

Currently HHS' counseling staff is providing mental health services for 51 clients. Additionally, 8 intake appointments were scheduled for March. The Department continues to average two – three intake assessments each week.

HHS is a designated site for individuals to apply for the Nicor Gas Sharing program. The program provides payment assistance with gas bills for those who qualify and meet income requirements; 7 residents requested assistance during the month.

HHS continues to volunteer for the Salvation Army and provide Salvation Army Emergency Assistance to Hoffman Estates' families in need. Salvation Army funding is available to assist Hoffman Estates residents who are experiencing a temporary or unexpected financial crisis. This fund provides limited financial support to families who show a financial need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 45 minutes to assess the need for additional services. During

the month, 4 residents requested and received financial assistance via the Salvation Army Support Program.

Administrative/Additional Activities

Drug/Sharps collection

During the month, HHS staff collected **12** containers of sharps and **35** containers of expired medications through the pharmaceutical and sharps collection program.

NCL- Discount Prescription Drug program (January 1 – March 31, 2011)

Total # of prescriptions:	681
Total dollars saved:	\$ 6,153.00
Average dollars saved:	\$ 9.04
Average Savings:	17.%
Total users:	315

Training activities

The Department received 129 applications for the five practicum student positions that will become vacant in September. The psychology practicum is for graduate psychology students to receive one year, approximately 1,000 hours, of supervised training in clinical psychology. Twenty-nine applicants were selected for interviews. The Department interviewed 26 applications for the five practicum student positions available for the 2011 -2012 training year. Five applicants were successfully placed with the Department and will begin their training in September, 2011. HHS remains one of the top clinical psychology training sighs in the Chicago area.

HHS Commissions/Committees/Additional Activities

Algean Garner attended the Commission for Senior Citizens monthly meeting on March 8, 2011.

Algean Garner attended the Commission for Disabled Residents monthly meeting on March 17, 2011.

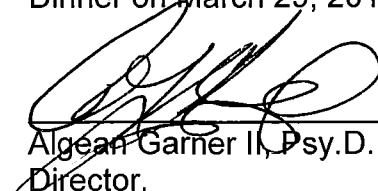
Monica Saavedra attended the Youth Commission monthly meeting on March 17, 2011.

Monica Saavedra attended the CAC's multidisciplinary review team meeting on March 10, 2011.


Monica Saavedra facilitated the Spanish Speaking Services Connection meeting at Village Hall on March 21, 2011

Cathy Dagian attended the Immunization Coalition meeting on March 3, 2011.

Cathy Dagian and Teresa Alcure attended the Schaumburg Township Volunteer Appreciation Dinner on March 29, 2011.



Algean Garner II, Psy.D.
Director,
Health and Human Services



Monica Saavedra, Psy.D.
Assistant Director,
Health and Human Services

March, 2011

	<i>Resident</i>	<i>Non-Resident</i>	<i>Employee</i>	<i>Monthly Total</i>	<i>Year To Date</i>	<i>Last Year To Date</i>	<i>% of Change</i>
People Served							
Health	95	13	45	153	646	1021	-36.73%
Human Services	50	0	3	53	153	400	-61.75%
Prevention/Wellness Contacts							
Programs-Health & Human Svcs.	27	*	*	27	33	179	-81.56%
Lending Closet	15	*	*	15	29	21	38.10%
AllCare (formerly KidCare)	0	*	*	0	2	2	0.00%
Salvation Army	4	*	*	4	9	8	12.50%
NICOR	7	*	*	7	17	25	-32.00%
Services Provided							
Health							
# of people @ Children's Clinic	8	10	2	20	61	95	-35.79%
# of shots given @ Child clinic	*	*	*	45	127	201	-36.82%
# of people @ Hoffman Baby Clinic	3	0	6	9	23	30	-23.33%
# of shots given @ Baby clinic	*	*	*	18	46	79	-41.77%
# people @ CRC	0	*	*	0	0	13	0.00%
# shots @CRC	*	*	*	0	0	0	0.00%
# Medicaid clients	10	6	*	16	34	31	9.68%
# Medicaid shots	*	*	*	33	63	na	0.00%
Vision/Hearing (Preschool)*	33	0	0	33	174	191	-8.90%
Tanita Body Mass Analyzer	0	0	16	16	16	na	0.00%
Adult TB tests given	9	1	0	10	28	10	180.00%
Cholestech Tests	10	0	0	10	25	26	-3.85%
Hep A - Adult shots	0	0	0	0	63	9	600.00%
Hep B - Adult shots	1	1	0	2	3	5	-40.00%
Twinrix - Adult shots	1	1	0	2	6	3	100.00%
Td/Tdap	0	0	1	1	7	6	16.67%
# of free Blood Pressure checks	15	*	21	36	153	319	-52.04%
# of free Pulse checks	15	*	21	36	147	306	-51.96%
# of free Blood Sugar checks	0	*	3	3	14	94	-85.11%
# of free Hemoglobin checks	0	*	0	0	21	94	-77.66%
# of adult Flu vaccines given	0	0	0	0	4	8	-50.00%
# of child Flu vaccines given	5	1	0	6	29	59	-50.85%
Human Services							
Individual Sessions	85	0	4	89	185	405	-54.32%
Couple Sessions	9	0	0	9	19	44	-56.82%
Family Sessions	3	0	0	3	6	23	-73.91%
Testing Sessions	0	0	0	0	0	8	0.00%
Programs							
Lion's Pride	*	*	*	0	0	32	0.00%
Real Girls/Real Talk	*	*	*	0	0	63	0.00%
Reaching for the Stars	*	*	*	15	25	0	0.00%
Girl Power	*	*	*	12	28	74	0.00%
Smoking Cessation	*	*	*	0	6	10	0.00%
Take Charge of Health	*	*	*	0	0	na	0.00%
Employee Programs	*	*	*	0	0	na	0.00%
Senior Programs	*	*	*	0	0	na	0.00%
CRC Programs	*	*	*	0	0	na	0.00%
Other	*	*	*	13	13	na	0.00%
Wellness Checks/Crisis Response							
Hours Spent	4	0	0	4	5	0	0.00%

*These figures are not available as the numbers are not tracked in this manner.

March, 2011

Revenue

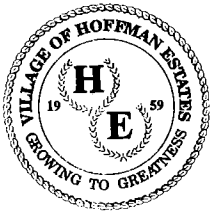
Health

	<i>Resident</i>	<i>Non-Resident</i>	<i>Employee</i>	<i>Monthly Total</i>	<i>Year To Date</i>	<i>Last Year To Date</i>	<i>% of Change</i>
Children's Clinic	*	*	*	\$ 393.00	\$ 734.00	\$ 917.00	-19.96%
Hoffman Baby Clinic	*	*	*	\$ 40.00	\$ 75.00	\$ 230.00	-67.39%
CRC	*	*	*	\$ -	\$ -	\$ -	0.00%
Other Clinics/Fairs	*	*	*	\$ -	\$ -	\$ -	0.00%
TB Test	*	*	*	\$ 10.00	\$ 154.00	\$ 81.00	90.12%
Lipid Profile (\$22)	*	*	*	\$ 229.00	\$ 559.00	\$ 593.00	-5.73%
Adult Shots	*	*	*	\$ -	\$ 690.00	\$ 886.00	-22.12%
Employee Shots	*	*	*	\$ -	\$ -	\$ -	0.00%
Blood Sugar	*	*	*	\$ -	\$ 9.00	\$ 51.00	-82.35%
Hemoglobin	*	*	*	\$ 42.00	\$ 72.00	na	0.00%
Medicaid	*	*	*	\$ -	\$ 468.80	\$ 388.00	20.82%
Flu/Medicare	*	*	*	\$ -	\$ 2,896.00	\$ 573.20	405.23%
Flu/Children	*	*	*	\$ 30.00	\$ 150.00	\$ 573.20	-73.83%
Vision & Hearing	*	*	*	\$ -	\$ 3,700.00	\$ 1,110.00	233.33%
AllKids	*	*	*	\$ -	\$ -	\$ -	0.00%
Human Services							
Counseling	**	**	**	\$ 999.00	\$ 3,480.00	\$ 5,255.00	-33.78%
Community Programs	**	**	**	\$ -	\$ -	\$ -	0.00%

*Health Services revenue is not tracked by resident, non-resident and employee.

** Human Services fees are not tracked by resident, non-resident and employee.

<u>Clients served at Clinics:</u>	<u># of People</u>	<u>Percentage</u>
Underinsured:	10	22.00%
No Health Insurance:	11	24.00%
Village Employee:	8	18.00%
Medicaid/KidCare:	16	36.00%
Native American:		
	<u>45</u>	<u>100.00%</u>



HOFFMAN ESTATES

March 15, 2011

To: William McLeod, Village President
Board of Trustees

EMERGENCY MANAGEMENT AGENCY MONTHLY REPORT – March-April 2011

Activities for EMA Coordinator David Christensen and the EMA Volunteers for the month of March and beginning of April, 2011 are highlighted below.

EMA phase	Subject	Opportunity
Preparedness	Exercise	✓ Continued Prairie State CERT Challenge 2011 planning with responsibility for two of the 10 contest areas.
		✓ Assisted ComEd with planning for the Carpentersville / ComEd exercise.
	Government Relations	✓ Attended the Metro County Coordinators meeting at the DuPage County Emergency Operations Center. Discussions revolved around the record snow storm.
		✓ Attended the Cook County Regional Coordination System planning meeting at the health department. Hoffman Estates has led this process to facilitate disaster management in Cook County.
		✓ Distributed All-Hazard Weather Radios to schools and school districts at the Board Meeting.
		✓ Presented to the Northern Illinois Mayors Caucus on the role of Chief Elected Officials in a disaster.
	Training	✓ Citizen Corps: Began the first Teen CERT Class with 13 students. This 20 hour series trains residents (and in this case teen residents) in basic disaster response and preparedness.
Response	EMA	Snowmagadden 2011! ✓ Coordinated the preliminary damage and expense reports for submission to county. Met with Cook County, IEMA, and FEMA to discuss reimbursement.
Recovery		✓ The President declared a disaster existed in much of Illinois and therefore a 48 hour period of extraordinary expenses will be covered by FEMA.
Citizen Corps	Exercise	✓ Continued planning and organization for the Citizen Corps

411 W. Higgins Road
Hoffman Estates, Illinois 60169
www.hoffmanestates.org

Phone: 847-882-1818
Fax: 847-882-8423

William D. McLeod
MAYOR

Jacquelyn Green
TRUSTEE

Gary Stanton
TRUSTEE

Karen V. Mills
TRUSTEE

Anna Newell
TRUSTEE

Bev Romanoff
VILLAGE CLERK

Raymond M. Kincaid
TRUSTEE

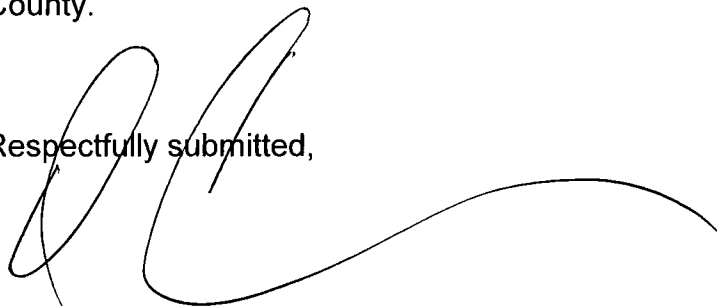
Gary J. Pilafas
TRUSTEE

James H. Norris
VILLAGE MANAGER

		exercise for 2011. It will be a similar set up to the Prairie State CERT Challenge in Bensenville last year. Probably located at the Northeast Illinois Public Safety Training Academy.
Grants Funding	/ LEAP Grant	✓ Held the kick off meeting with Shaw Engineering and village staff.
	2009 ITTF/ IESMA EOC Technology Grant	✓ Installed the Video Conferencing System. Selected CDS Technologies to outfit the EOC, Conference rooms, and public works with AV Centers.
	Citizen Corps	✓ Began the first Teen CERT Class with 13 students. This 20 hour series trains residents (and in this case teen residents) in basic disaster response and preparedness.
UASI	Meetings	✓ The Strategic UASI plan to the Incident Response Committee Planning was accepted by the committee.
IAEM	Leadership	✓ Attended the IAEM Board Retreat in Reno. Discussed the legislative and social pressures facing EMA and government.
ITTF	Meetings	✓ Attended the Science and Technology Committee Meetings
		✓ Chaired the EM Committee of the ITTF. Main topics were generator distribution, weather radio returns, and a generator MOU.
IESMA	IEMA Relations	✓ Attended the IESMA Conference meeting in East Peoria.

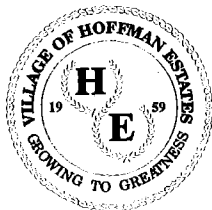
My very best regards and thanks to Mayor McLeod, Board of Trustees, Jim Norris, Dan O'Malley, and all the department heads for a rewarding 4 years at the finest village in Cook County.

Respectfully submitted,



David A. Christensen, Emergency Management Coordinator
DC/dc

Thank you.



HOFFMAN ESTATES

FIRE DEPARTMENT

Robert G. Gorrivett
FIRE CHIEF

April 15, 2011

To: James H. Norris, Village Manager

FIRE DEPARTMENT MONTHLY REPORT MARCH, 2011

This month's activities resulted in the Fire Department responding to 440 calls for service, 303 incidents were for emergency medical service, 116 incidents were suppression-related and 21 were mutual aid to other fire departments.

The following were significant responses during March 2011:

Emergency incidents of interest:

#1101106 - 320 Apache Lane, Hoffman Estates – Code 3 (Structure Fire) - 03/07/2011

Companies responded to the listed location for the report of a structure fire. District 21 companies arrived on the scene and during the investigation found a five gallon bucket full of paint and staining supplies. The materials had been smoldering which caused a large amount of smoke to be given off. The bucket was removed from the home and extinguished. The home was vented and turned back over to the owner. All other units returned. Command terminated.

#1101139 - 600 Washington, Hoffman Estates – Haz Mat Level 1 - 03/10/2011

Companies responded for a report of a large quantity of dead fish and a "chemical-like" sheen in the lake at Evergreen Park. On our arrival, Engine 22 assumed command and met with the complainant. Investigation found 20 - 30 dead fish on top of and encased within the ice and around the edges of the water. Many birds and ducks were visible on the ice and around the water, none of which appeared to have any issues. The "chemical like" sheen appeared to be run-off coming from the storm sewer. The following departments were contacted: Hoffman Estates Park District, Illinois EPA, Illinois Department of Natural Resources and Hoffman Estates Public Works. Water testing was conducted with the help of members of the Streamwood FD Haz Mat Team and results were within normal limits.

1900 Hassell Road
Hoffman Estates, Illinois 60169
www.hoffmanestates.org

Phone: 847-843-4825
Fax: 847-781-4849

William D. McLeod
MAYOR

Jacquelyn Green
TRUSTEE

Gary Stanton
TRUSTEE

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Park District representatives arrived and described how this situation has occurred at other lakes that they own. The cause was confirmed by a representative of the Department of Natural Resources as a natural "fish kill" due to the deep freeze conditions that the lake suffered during the winter, causing a depletion of the oxygen level in the water. Public Works representative collected a water sample to be tested at a later date if needed.

IEPA arrived on location, surveyed the scene and confirmed a "Fish Kill". They were not concerned with the "Chemical Like" sheen on the water. They felt that this was caused by a combination seasonal water runoff, the lake water turning over due to weather conditions and the decaying of the fish in the water. IEMA Incident # IL 2011-0186

All Hoffman Estates apparatus returned in service once IEPA finished their scene survey.

1101236 - I-90 (Car Fire) - 3/16/2011

Engine 24, Ambulance 24, and Battalion 6 responded to the I-90 for a car fire. On the scene company used a pre-connect to extinguish the fire.

#1101350 - 1200 W. Algonquin Rd., Palatine (Code 13) Drowning - 3/24/2011

Car 3 with Boat responded into Palatine with three divers for a water rescue. On arrival, our personnel checked in with Command and were assigned to do search patterns in the water. All three divers participated in dive operations. Divers were released by Command after the car was removed from the water:

#1101419 - 1510 Brookside – Structure fire – 3/29/11

Fire companies arrived on the scene with light smoke showing from an open garage. Engine 22 assumed command and initial attack companies were Engine, Squad, Truck and Ambulance 22 with Battalion 6 as Incident Command and Engine 22 as Interior. Upon investigation of smoke, a smoldering fire was found from debris located in the right rear area of the garage. Engine 22 Company Officer completed a 360 to confirm no outside extension and Squad 22 performed an interior search and investigation for extension. No interior or exterior extension was found. The fire was extinguished by Ambulance 22 and Truck 22 crews. All debris was removed and extensive overhaul was completed to the corner of the garage. A haze of smoke was noted in the structure of the home, with removal of the smoke through an ejector fan placed by Squad 22 personnel. Squad 22 checked air quality to assure no IDLH atmosphere.

Upon speaking with the home owner who called the Fire Department, he had been working in the garage on the circuit breaker panel using a candle for light and forgot to remove the candle. An Investigator was on the scene investigating upon our clearing of the scene.

Mutual & Auto aid incidents:

#1101038 - 100 East Maple Street, Roselle – Mutual Aid - 03/04/2011

Engine 21 responded to Roselle, Station 1, on a change of quarters on a Mutual Aid call.

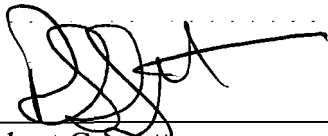
#1101144 – 10 South Seymour Avenue, Grayslake – NIPAS - 03/10/2011

Unit 618 responded to the above location for the NIPAS EST activation for the search warrant. Upon arrival one patient was treated, and then the patient care was turned over to Grayslake Fire Department.

1101182 - 810 Holyoke, Schaumburg (Code 13) Structure Fire - 3/12/2011

Truck 22 and Car 600 went to Schaumburg to assist with a house fire. Upon arrival, Truck 22 performed ventilation and suppression and turned off the natural gas to the building. Truck 22 then searched the first floor for additional fire spread. Afterwards Truck 22 was assigned to take a hose line to the roof to extinguish an attic fire.

On the following pages is an overview of department activities and emergency responses for the month of March.



Robert Gorvett
Fire Chief

RG/ch

Month End.March

OPERATIONS DIVISION

During the month of March, the following operational issues took place:

- Firefighter Gerard DuMelle remains on PEDDA leave with a work-related back/neck/shoulder injury.
- Firefighter Jeff Reich returned to full duty after a work-related shoulder injury.
- The Beacon Point Homeowners association held a meeting at Station 24.
- Several members of the Department attended the Fire Department Instructor Conference (FDIC) held in Indianapolis, IN. This was funded through the Foreign Fire Insurance Board.

ADMINISTRATIVE DIVISION

- Chief Gorvett participated in the following events during the month:
 - MABAS D2 Meeting in Hoffman Estates
 - MABAS D1 Meeting in Arlington Heights
 - Responded to 808 Holyoke Court Schaumburg for a Structure Fire
 - First Responder Task Force Meeting with Cook County Public Health in Western Springs
 - Northwest Central Dispatch Board of Directors Meeting in Arlington Heights
 - East Dundee Fire Protection District Meeting – Swearing-in ceremony for Chief Schmitendorf
 - Lincoln Prairie School on Hillcrest Blvd – Guest Reader for the first grade.
 - Labor / Management Meeting with Local 2061
 - Web conference meeting on Performance Measures
- Deputy Chief Jorian participated in the following events during the month:
 - MABAS D1 Meeting in Arlington Heights
 - Labor / Management Meeting with Local 2061
 - Lincoln Prairie School on Hillcrest Blvd – Guest Reader for a kindergarten class.
 - Web conference meeting on Performance Measures
- Assistant Chief Schuldt participated in the following events this month:
 - Division 2 Chiefs Meeting held at Hoffman Estates FD Station 24
 - Division 1 Training Officers Meeting in Rolling Meadows
 - Labor / Management Meeting with Local 2061
 - Department Health and Safety Committee meeting

- Battalion Chief Englund attended an 8 hour NFPA Combustible Dust Explosion class.
- Battalion Chief Tom Mackie received formal notification that he now holds the lowest recorded time for completing the Firefighter Combat Challenge for a Chief Officer in the state of Illinois. He completed this run back in November at the World Firefighter Combat Challenge Finals in Myrtle Beach, South Carolina. B/C Mackie finished 6th in the Fire Chiefs Division with a time of 1:58.72.

During the month of March, the following public education activities took place:

- Lt. Butler attended a MABAS Division II meeting in Elgin.
- Boy Scout Tour at station 24.
- Photojournalism class from COD visited Station 22.
- Mayor for the Day visited station 24.
- There were three smoke detectors distributed to Village residents and three teddy bears distributed to EMS patients during the month.

The department educated nearly 40 children and adults at 2 different events this month.

Total Fire Department Responses

Response Activity - March	Station 21		Station 22		Station 23		Station 24			
	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
Fire Incidents	11	24	1	4	6	13	1	2	3	5
Medical Incidents	303	955	68	256	164	487	27	90	44	122
Other Incidents	105	357	36	113	37	143	14	50	18	51
Mutual Aid Incidents	21	60	11	23	7	24	2	8	1	5
Total Responses	440	1396	116	396	214	667	44	150	66	183

Fire Incidents

Response Activity - March	Station 21		Station 22		Station 23		Station 24			
	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
Building Fire	1	3	0	0	1	3	0	0	0	0
Cooking Fire	2	6	0	2	2	3	0	1	0	0
Vehicle Fire	2	3	0	0	0	0	0	0	2	3
Brush & Grass Fire	0	2	0	0	0	1	0	0	0	1
Other Fire Incident	6	10	1	2	3	6	1	1	1	1
Total Fire Incidents	11	24	1	4	6	13	1	2	3	5

Medical Incidents

Response Activity - March			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Emergency Medical	270	826	64	235	151	448	26	81	29	62
Vehicle Accident	22	91	4	14	12	34	1	7	5	36
Patient Assist	1	14	0	7	1	5	0	2	0	0
Special Events	10	24	0	0	0	0	0	0	10	24
Total Medical Incidents	303	955	68	256	164	487	27	90	44	122

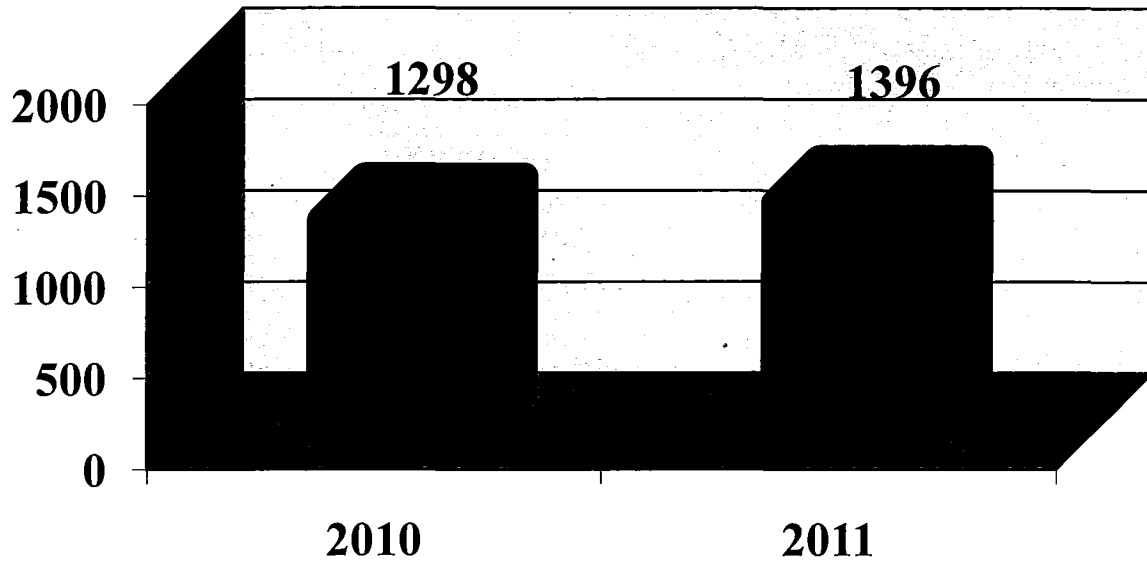
Mutual Aid Incidents

Response Activity - March			Station 21 Response		Station 22 Response		Station 23 Response		Station 24 Response	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
A/A to Schaumburg	0	3	0	1	0	2	0	0	0	0
A/A to Streamwood	0	1	0	0	0	1	0	0	0	0
Mutual Aid / MABAS Incidents	21	56	11	22	7	21	2	8	1	5
Total Mutual Aid Incidents	21	60	11	23	7	24	2	8	1	5

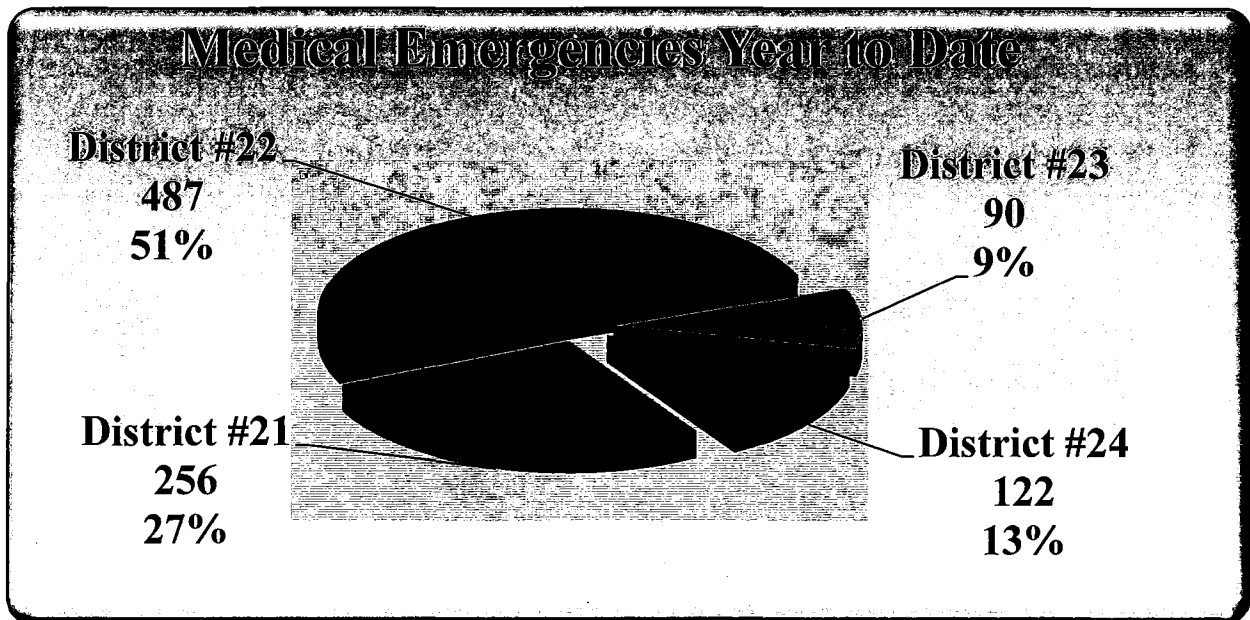
Other Incidents

Response Activity - March			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Elevator Emergencies	3	10	0	0	2	8	0	0	1	2
Gas Investigations	5	16	1	7	3	6	1	3	0	0
Fuel Leak	1	3	0	0	0	2	0	0	1	1
Power Line Problem	0	1	0	0	0	0	0	0	0	1
Hazardous Condition	2	3	1	1	0	1	1	1	0	0
Smoke/Odor Investigation	5	14	1	4	1	6	1	2	2	2
Water Leak	3	19	0	4	1	6	2	4	0	5
Lock-In or Lock-Out	4	14	2	4	0	3	1	5	1	2
Good Intent Call	9	37	4	14	1	8	2	7	2	8
Carbon Monoxide Incident	6	33	2	9	2	17	2	5	0	2
Activated Fire Alarm	50	150	20	45	20	69	2	18	8	18
Malicious Fire Alarm	2	7	0	3	2	4	0	0	0	0
Electrical Problem	2	8	0	2	0	2	1	3	1	1
Other Service Provided	7	25	3	13	2	5	0	1	2	6
Response Cancelled	6	17	2	7	3	6	1	1	0	3
Total Other Incidents	105	357	36	113	37	143	14	50	18	51

Total Emergency Responses Year to Date



Medical Emergencies Year to Date



2011 MARCH FIRE LOSS

OCCUPANCY TYPE	Month	YTD LOSS
Special Outside	\$0	\$0
Public Assembly	\$0	\$0
Single-Family	\$3,300.00	\$5,550.00
Multi-Family	\$0	\$7,000.00
General Business	\$0	\$0
Road, Parking Property	\$0	\$0
Storage Property	\$0	0
Open Land, Field	\$0	\$2,000.00
Vehicle	\$0	\$20,000.00
Institutional	\$0	\$0
TOTALS	\$3,300.00	\$34,550.00

TOTAL ANNUAL FIRE LOSS PREVIOUS YEARS

2011	\$34,550
2010	\$1,693,200
2009	\$991,7400
2008	\$1,606,700
2007	\$1,253,350
2006	\$755,420
2005	\$1,442,910
2004	\$4,033,630
2003	\$2,266,370
2002	\$963,600
2001	\$2,709,675

TRAINING

For the month of March, the following training activities took place:

Outside Training:

- None

In-house Training:

- GUMBY Suit (cold water rescue) and animal water rescue training – coordinated by Lt Wellhausen
- Point of No Return – SCBA consumption drill – coordinated by FF O'Brien
- Fire Apparatus Engineer skills / calculations drill – coordinated by AC Schuldt

Company training: (Instructed by the Captains and Lieutenants)

- Self Contained Breathing Apparatus.
- Ropes, Webbing and Knot skills.
- Building familiarization through preplan review and building visits.
- Department and EMS policy reviews.

Total training hours for the month of March for all members were 2,539.

1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	March	Total Hours YTD
4,495				2,539	7,034

**FIRE INVESTIGATIONS
MONTHLY REPORT
March 2011**

TRAININGS

There was one fire investigation completed by the fire investigation division for the month of March.

TOTAL FIRES FOR THE MONTH:	<i>DAMAGE</i>
JANUARY:	
I-90 Car Fire	\$20,000.00
FEBRUARY	
2211 W. Landon Pl.	\$1,900.00
580 Durham Ct.	\$350.00
1031 Atlantic	\$7,000.00
MARCH	
1510 Brookside	\$3,300.00
TOTAL LOSS FOR THIS MONTH	\$ 3,300.00
TOTAL LOSS FOR 2011	\$ 34,550.00
TOTAL LOSS FOR 2010	\$ 1,693,200.00

FIRE PREVENTION BUREAU:

- **FINAL INSPECTIONS COMPLETED:**
 - CAU – St. Alexis Medical Center - 1555 Barrington Rd
 - Claires Box Store Mock – 2400 Central Rd.
 - NSK – 1800 Global Pkwy

- **MEETINGS ATTENDED:**
 - Site Plan Meetings – Village Hall
 - Site Meeting – St. Alexis Medical Center garage, East Pavillion
 - Illinois Fire Inspectors Association monthly meeting
 - Carnival Ride Inspections class - Medinah

ANNUAL INSPECTIONS:

Annual Fire Safety Inspections are inspections that are conducted on existing occupancies on an annual basis. These inspections are completed in an attempt to maintain compliance with approved existing municipal codes.

Inspection Type	Monthly Total	2011 YTD	2010 YTD
Annual Inspections	0	0	1,017
First Re-inspections	0	0	737
Business license Inspection	2	2	45
Total	2	2	1,799

CONSTRUCTION INSPECTIONS:

Construction inspections are inspections conducted on new and existing occupancies within the Village and the Fire Protection District. These inspections range from initial plan reviews to final occupancy approval.

Plan Review	Monthly Total	2011 YTD	2010 YTD
Building Plan Review	7	19	69
Automatic Fire Alarm	3	10	37
Other Fire Suppression Systems	0	0	0
Fuel Storage Tanks	0	0	2
Hood & Duct Mechanical	1	1	4
Hood & Duct Suppression	0	1	3
Open Burn	2	7	4
Site Plan Review	1	7	18
Automatic Sprinkler	2	11	42
Temporary Heating	0	0	2
Temporary Structure (tent)	0	0	6
Pyrotechnic Display	0	1	3
Total	16	57	190

	Monthly Total	2011 YTD	2010 YTD
Construction/Permit issued	0	20	126
Construction Site Inspection	26	84	193
Construction Site Visits	10	24	79
Total	36	128	398

MISCELLANEOUS INSPECTIONS:

Inspection Type	Month	2011 YTD
Fire Prevention Complaints	2	11
Homeowner Walk-Thru (Residential Sprinkler)	0	0
Underground flush test/hydrant flow	2	5
Lock Box Lock Change	0	2
Total	4	18

SPRINKLER ORDINANCE PROGRESS:

Buildings Requiring Sprinklers	Month Total	2011 YTD	2010
Installed	0	2	4
Remaining	121	121	123

WIRELESS TRANSCEIVERS:

	2011 Month	2011 YTD	2010 YTD
Installed	0	4	112
Remaining to be installed	0	0	0
Total Installed to date		449	445

From: Beth Raffety [<mailto:braffety@sbcglobal.net>]
Sent: Monday, March 21, 2011 1:05 PM
To: Robert Gorvett
Cc: Bill McLeod; braffety@sbcglobal.net
Subject: HEFD - Mayor for a Day 03/18/11

Dear Fire Chief Robert Gorvett,

I wanted to send you a brief note of appreciation for the time you spent with me as "Mayor for a Day" this past Friday. Since I had no prior experience with a Fire Department, I found it all fascinating. Quite different from what I see on the TV show, Rescue Me. But still as exciting.

Fire Station 24 is not only beautiful on the inside (especially the vehicles) but also has a great view on the outside. Have you thought about hosting a BBQ on the lawn there? I look forward to sending in my application to attend the Citizen Fire Academy this Fall. I hope the program includes a ride on a fire truck, a dream of mine.

I would also like to recognize the willingness of Captain Russell Slagle to show me around and answer all my crazy questions. The Captain was courteous, knowledgeable and generous with his time during my visit at Fire Station 24. His enthusiasm for his profession reflects well on himself as well as you and your department.

Lastly, I especially enjoyed you sharing your memories of HEFD and your candid response to my questions. I can see why so many Village employees speak so highly of you. You and the Mayor make a great team together.

Thank you for making my "Mayor for a Day" a memorable one.

Best Regards,
Beth Raffety

cc: monthly report