

AGENDA

*Village of Hoffman Estates
Second Meeting of the Month
Village Board of Trustees*

*1900 Hassell Road
Hoffman Estates, IL 60169
847-882-9100*

Board Room	8:00 p.m.	March 7, 2011
-------------------	------------------	----------------------

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **RECOGNITION OF AUDIENCE**
4. **APPROVAL OF MINUTES – February 21, 2011**
5. **CONSENT AGENDA/OMNIBUS VOTE (Roll Call Vote)**
(All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests. In that event, the discussion will be the first item of business after approval of the Consent Agenda).
 - A. Approval of Agenda
 - B. Approval of the schedule of bills for March 7, 2011 - \$1,483,412.54.
 - C. Request Board approval of a resolution accepting the public improvements within the Beacon Pointe Subdivision for Village maintenance.
 - D. Request Board approval of:
 - 1) Village Drainage Policy; and
 - 2) Four (4) locations for inclusion in the 2011 Drainage Improvement Project in an amount not to exceed \$25,000.
 - E. Request Board approval of a Settlement Agreement with Bond Safeguard Insurance Company to complete public improvements at the Yorkshire Woods Subdivision.
 - F. Request Board approval for Historical Sites Commission to proceed with the following events:
 - 1) Naturalist on March 26;
 - 2) Greve Cemetery Tours on April 3 and 9;
 - 3) Sunderlage Farm Open House on June 26;
 - 4) Pumpkin Fest on October 15;
 - 5) Greve Cemetery Tours on October 22 and 23;
 - 6) Teddy Bear Holiday Party on December 10;in an amount not to exceed \$1,100.
 - G. Request Board authorization to:
 - 1) waive formal bidding; and
 - 2) award contract to purchase sign roll goods and sheeting from 3M Corporation Traffic Control Division in accordance with their 2011 price catalog in an amount not to exceed \$16,000.
 - H. Request Board authorization for Change Order #3 for additional construction services on the Wastewater Lift Station Abandonment Project to George W. Kennedy Construction Co. Inc., Park City, IL, in an amount not to exceed \$79,792.98.

5. **CONSENT AGENDA/OMNIBUS VOTE – Continued**

- I. Request Board authorization to award contract for 2011 water and sewer concrete site restoration to Strada Construction Co., Addison, IL (low bid) at a unit price of \$7.25 per square foot for sidewalk, \$28 per lineal foot for curb and \$64 per square yard for driveway apron replacements, in an amount not to exceed \$40,000.
- J. Request authorization to award contract for 2011 water and sewer parkway landscape restoration to TNT Landscaping, Elgin, IL at a unit price of \$7.50 per square yard for sodding and \$4 per square yard for seeding, in an amount not to exceed \$45,000.
- K. Request Board authorization to:
 - 1) waive formal bidding; and
 - 2) award contract to purchase replacement water/sewer trucks through Suburban Purchasing Cooperative Contract from Currie Motors, Frankfort, IL, in an amount not to exceed \$55,507.
- L. Request Board authorization to:
 - 1) waive formal bidding; and
 - 2) award contract to purchase replacement water/sewer truck through Suburban Purchasing Cooperative Contract from Freeway Ford, Lyons, IL, in an amount not to exceed \$7,570.
- M. Request Board authorization to award contract for 2011 roadway pavement markings to Preform Traffic Control Systems, Ltd., Elk Grove Village, IL (low bid), in an amount not to exceed \$42,500.
- N. Request Board authorization to award contract for 2011 street sweeping, inclusive of all associated costs including removal and hauling of debris, to K. Hoving Clean Sweep, West Chicago, IL, in an amount not to exceed \$75,000.74.
- O. Request Board authorization to award contract for 2011 contracted parkway tree trimming program to Steve Piper & Sons, Inc., Naperville, IL (low bid) in an amount not to exceed \$50,000.
- P. Request Board authorization to award contract for 2011 parkway tree planting program to St. Aubin Nursery, Kirkland, IL, in an amount not to exceed \$84,000.
- Q. Request Board authorization to award contract for professional engineering services for exterior and interior painting and maintenance work on Water Tower (T-6) to Dixon Engineering Inc., Yorkville, IL, in an amount not to exceed \$26,057.
- R. Request Board authorization for Village to participate in joint purchase with the State of Illinois, State Bid Table A Option #2, for 2011-2012 procurement of road salt in the amount of 6,000 tons.
- S. Request Board authorization to:
 - 1) waive formal bidding; and
 - 2) award contract for an Application Services Provider Agreement to SunGard Public Sector, Inc.

5. **CONSENT AGENDA/OMNIBUS VOTE – Continued**

- T. Request Board authorization to:
- 1) waive formal bidding; and
 - 2) award contract for an ongoing replacement program for the purchase of five (5) ruggedized laptop computers and accessories to CDS Office Technologies, Inc., per Illinois State Contract, for use in Police Department vehicles in an amount not to exceed \$20,634.
- U. Request Board authorization to:
- 1) waive proposal requirement; and
 - 2) award a contract for the 2011 Fourth of July festival fireworks display to Melrose Pyrotechnics, Kingsbury, IN, in an amount not to exceed \$15,000.
- V. Request Board authorization to award a two (2) year Police emergency vehicle equipment and installation/changeover contract to Ultra Strobe Communications, Inc., Crystal Lake, IL, in an amount not to exceed \$15,000 per year.
- W. Request Board authorization to:
- 1) waive formal bidding; and
 - 2) award sole source bids utilizing the FEMA Assistance to Firefighters Grant proceeds to:
 - a) Physio-Control, Inc. (sole source vendor) for purchase of thirteen (13) heart monitors and related equipment in an amount not to exceed \$371,925;
 - b) CDS Office Technologies (sole source vendor) for the purchase of three (3) report writing tablets and related equipment in an amount not to exceed \$13,945;
 - c) ImageTrend, Inc. (sole source vendor) for Field Bridge licenses and annual license support required for reporting writing tablets in an amount not to exceed \$3,450.
- X. Request Board authorization of proposal from CDS Office Technologies, Inc. to provide a four-location audio/video conferencing system for the 2010 EOC Technology Grant in an amount not to exceed \$48,398.

6. **REPORTS**

- A. **President's Report**
- 1) Proclamation(s)
 - Christine Moore Day (35 Years Service)
 - Bradley Bachelor Day (20 Years Service)
 - Matthew Long Day (15 Years Service)
 - David Philipp Day (15 Years Service)
 - 2) Presentation(s)
 - Great Citizens Award – Brownie Troop 41396 – Thomas Jefferson School
 - All-Hazard Warning Radios Distribution (Hoffman Estates Schools)
- B. **Trustee Comments**
- C. **Village Manager's Report**

6. **REPORTS – Continued**
 - D. **Village Clerk's Report**
 - E. **Committee Reports**
 - 1) Planning, Building & Zoning
 - 2) General Administration & Personnel
 - 3) Transportation & Road Improvement

7. **PLAN COMMISSION/ZONING BOARD OF APPEALS REPORTS**
 - A. **PLAN COMMISSION (Vice-Chairman Thoren)**
 - 1) Request by RMS Properties, Inc. for a site plan amendment for façade and other modifications at Hoffman Village Shopping Center, 1165-1199 N. Barrington Road, and 2501-2599 W. Golf Road, with 3 conditions (see packets).
Voting: 9 Ayes, 1 Absent, 1 Vacancy
Motion carried.
 - B. **ZONING BOARD OF APPEALS (Chairman Weaver)**
 - 1) Request by Handelsen Productemaatschappij Deshouw BV (owner) for approval of a Master Sign Plan amendment in accordance with Section 9-3-8-M-12 of the Zoning Code for Barrington Square Town Center, 2300-2360 W. Higgins Road, based on the "Barrington Square Mall Master Sign Plan" (as amended February 15, 2011).
Voting: 7 Ayes
Motion carried.

8. **ADDITIONAL BUSINESS** (*All other new business; those items not recommended unanimously by the Committee*)

9. **ADJOURNMENT – Executive Session – Land Acquisition (5 ILCS 120/2-(c)-(6)) & Review of Closed Session Minutes (5 ILCS 120/2-(c)-(21))**