

AGENDA
PLANNING, BUILDING AND ZONING COMMITTEE
Village of Hoffman Estates
October 11, 2010

Immediately Following the Transportation & Road Improvement Committee

Members:	Gary Pilafas, Chairperson	Karen Mills, Trustee
	Cary Collins, Vice Chairperson	Jacquelyn Green, Trustee
	Ray Kincaid, Trustee	Anna Newell, Trustee
		William McLeod, Mayor

I. Roll Call

II. Approval of Minutes - September 13, 2010
September 27, 2010 (*Special Meeting*)

NEW BUSINESS

1. Request approval of a Memorandum of Agreement with e-One for an exit sign retrofit program for private buildings in Hoffman Estates.
2. Request to have the Zoning Board of Appeals consider a text amendment to hold a hearing regarding political signs to comply with recent state law change.
3. Request acceptance of Department of Development Services monthly report for Planning Division.
4. Request acceptance of Department of Development Services monthly report for Code Enforcement Division.
5. Request acceptance of Department of Development Services monthly report for Economic Development and Tourism.

III. President's Report

IV. Other

V. Items in Review

1. Request approval to expand the number of members on the Economic Development Commission. (January 2011)
2. Discussion regarding combining the functions of the Plan Commission and Zoning Board of Appeals.

VI. Adjournment

**PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

September 13, 2010

I. Roll Call

Members in Attendance:

**Gary Pilafas, Chairperson
Cary Collins, Vice-Chairperson
Trustee Ray Kincaid
Trustee Karen Mills
Trustee Jacquelyn Green
Trustee Anna Newell
Village President William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplin, Asst. Vlg. Mgr., Dev. Services
Peter Gugliotta, Director of Planning
Patrick Seger, Human Resource Mgmt Dir.
Bev Romanoff, Village Clerk
Nathan Roseberry, Traffic Engineer
Don Plass, Director of Code Enforcement**

Others in Attendance

Reporter from *Daily Herald*

The Planning, Building & Zoning Committee meeting was called to order at 7:32 p.m.

II. Approval of Minutes

Motion by Trustee Mills, seconded by Trustee Newell, to approve the Planning, Building & Zoning Committee meeting minutes of August 31, 2010. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

- 1. Request authorization for an EDA contract for a second phase of Prairie Stone regulatory signs/wayfinding signage in an amount not to exceed \$10,307.**

An item summary sheet from Mark Koplin was presented to the Committee.

Trustee Kincaid requested additional signs be considered on Prairie Stone and Pratum directing drivers to Beverly Road west and I-90 east. That will help decrease traffic on Hoffman Boulevard. Mark Koplin will check with Police Department.

Motion by Mayor McLeod, seconded by Trustee Green, to authorize EDA contract for second phase of Prairie Stone regulatory signs/wayfinding signage in an amount not to exceed \$10,307. Voice vote taken. All ayes. Motion carried.

2. Discussion regarding notification process for residential nonconforming driveways.

An item summary from Pete Gugliotta was presented to the Committee.

Pete Gugliotta provided a summary of this item and indicated that the Village Board adopted the current driveway regulations in 1997 which require all residential driveways to lead to an approved parking structure (garage or carport).

Trustee Collins was concerned that this could be an unfunded mandate and he is opposed to it.

The Committee discussed ideas for communicating better with residents and future buyers so they are aware of this issue and to include information in the *Citizen Newsletter*, as well as making realtors and home inspectors aware. It was suggested to have information available at the front counter and to code enforcement staff when they are in the field.

Motion by Mayor McLeod, seconded by Trustee Green, to affirm formal policy and include the three (3) recommendations from staff and direct staff to research how to inform home inspectors and real estate agents. Voice vote taken. Nay: Collins. Motion carried.

3. Request acceptance of Department of Development Services monthly report for Planning Division.

The Department of Development Services monthly report for Planning Division was submitted to the committee.

Motion by Trustee Mills, seconded by Trustee Green, to accept the Department of Development Services monthly report for Planning Division. Voice vote taken. All ayes. Motion carried.

4. Request acceptance of Department of Development Services monthly report for Code Enforcement Division.

The Department of Development Services monthly report for Code Enforcement Division was submitted to the committee.

Motion by Trustee Green, seconded by Trustee Newell, to accept the Department of Development Services monthly report for Code Enforcement Division. Voice vote taken. All ayes. Motion carried.

5. Request acceptance of Department of Development Services monthly report for Economic Development and Tourism.

The Department of Development Services monthly report for Economic Development and Tourism was submitted to the committee.

Motion by Trustee Mills, seconded by Trustee Green, to accept the Department of Development Services monthly report for Economic Development and Tourism. Voice vote taken. All ayes. Motion carried.

III. President's Report

Mayor McLeod reported that in the last week he attended Cong. Bean's Leadership Summit at Harper College, the grand opening of the PNC Bank, which was well attended, and the Local Heroes Awards at the Devonshire. He also attended the Taste of Brighton Gardens, the very moving 9/11 ceremony and the Wings fundraiser. He also attended the Steeple Hill picnic, along with Trustees Green and Newell.

IV. Other

Trustee Pilafas reported on the last Sears Centre Ad Hoc Committee meeting held on Monday, September 13, 2010. He reported that the Sears Centre continues to improve.

V. Items in Review

1. Request approval to expand the number of members on the Economic Development Commission. (November 2010)
2. Discussion regarding combining the functions of the Plan Commission and Zoning Board of Appeals.

VI. Adjournment

Motion by Mayor McLeod, seconded by Trustee Newell, to adjourn the meeting at 8:16 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date

**SPECIAL PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

September 27, 2010

I. Roll Call

Members in Attendance:

**Gary Pilafas, Chairperson
Cary Collins, Vice Chairperson
Ray Kincaid, Newell**

**Other Corporate Authorities
in Attendance:**

**Trustee Karen Mills
Trustee Jacquelyn Green
Trustee Anna Newell
Village President William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Arthur Janura, Corporation Counsel
Mark Koplín, Asst. Vlg. Mgr., Dev. Services
Gary Salavitch, Director of Engineering
Patrick Seger, Human Resource Mngmnt Dir.
Robert Gorvett, Fire Chief
Clint Herdegen, Police Chief
Michael Hish, Assistant Police Chief
Algean Garner, Director of H&HS
Michael DuCharme, Director of Finance
Bruce Anderson, Cable TV Coordinator
Bev Romanoff, Village Clerk
Ben Gibbs, GM - Sears Centre Arena**

Others in Attendance

Reporters from the *Daily Herald* and *Chicago Tribune*

The Special Planning, Building and Zoning Committee meeting was called to order at 8:05 p.m.

NEW BUSINESS

- 1. Request Present an agreement with Levy Premium Foodservice Limited Partnership for provision of food services at the Sears Centre Arena.**

An item summary sheet from Arthur Janura, Mark Koplín and Michael DuCharme was presented to the Committee.

Trustee Collins asked for additional time to review the contract and raised concerns regarding the amount of time allotted for reviewing and approving the contract.

Trustee Collins, Ben Gibbs, Mark Koplín and Arthur Janura discussed specific deal points in the contract including kitchen equipment usage, commission structure, maintenance of the food service facility and the exclusivity clause.

Trustee Collins requested an additional week to review the contract. Trustee Pilafas explained that there were several opportunities to review the contract in the months prior to the Committee Meeting. Trustee Collins and Trustee Pilafas discussed the Sears Centre Arena Ad Hoc Advisory Committee meetings and the Open Meetings Act.

Trustee Kincaid explained the process of reviewing and negotiating the Levy contract. Trustee Kincaid and Ben Gibbs discussed how catering was classified in the commission structure. Trustee Kincaid and Mark Koplín discussed the inventory list included in the contract, which also included items not related to food service. Trustee Kincaid, Ben Gibbs and Mark Koplín discussed how trade and sponsorship agreements would factor in to the commission structure.

Trustee Pilafas and Arthur Janura discussed the Sears Centre Arena title and outstanding liens against the building. Arthur Janura explained that Levy Premium Foodservice Limited Partnership has a lien against the Sears Centre Arena that would be withdrawn pending a signed contract between the Village of Hoffman Estates and Levy Premium Foodservice Limited Partnership.

Trustee Mills and Ben Gibbs further discussed how sponsorship agreements. Trustee Mills and Arthur Janura discussed the 2% of gross revenue that was planned to be allocated into the replacement fund. Trustee Mills clarified with Arthur Janura that Levy would not litigate the Village for the outstanding loan, but might still pursue litigation against the previous owner.

Trustee Pilafas and Ben Gibbs discussed how the Levy contract includes opportunities for grass-roots community events that may not be profitable for Levy, but might be of benefit to the community in general. Ben Gibbs provided industry knowledge of food service provider contracts and his opinion of the Levy contract.

Trustee Kincaid explained that he did not think it would be cost-efficient to sell and replace the food service equipment.

Motion by Mayor McLeod, seconded by Trustee Mills, to approve agreement with Levy Premium Foodservice Limited Partnership for provision of food service at the Sears Centre Arena. Voice vote taken. Trustee Collins abstained. Motion carried.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Mills, seconded by Mayor McLeod, to adjourn the meeting at 8:59 p.m.
Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Emily Kerous, Director of Operations
Office of the Mayor & the Board


Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval of a Memorandum of Agreement with e-One for an exit sign retrofit program for private buildings in Hoffman Estates

MEETING DATE: October 11, 2010

COMMITTEE: Planning, Building and Zoning

FROM: Ashley Monroe 

REQUEST: Request approval of a Memorandum of Agreement with e-One for an exit sign retrofit program for private buildings in Hoffman Estates.

BACKGROUND: The Village Board has established a long term goal of promoting “Green” activities throughout the Village. At the September 13, 2010, meeting of the Green Initiatives Commission, e-One presented a reduced cost LED retrofit program. This company is a sole source entity that has developed a program that enables replacement or retrofit LED exit signs at a cost below market rate, as well as potential for an additional \$20.00 ComEd rebate.

DISCUSSION: *Basic Program Information*
The LED exit sign program would be available to all businesses located within the Village of Hoffman Estates, including small and large independent business, as well as shopping center tenants. Participation is voluntary and businesses are responsible for working directly with e-One to fulfill program requirements.

Program Benefits
The Village performs annual fire inspections each year and the burnt out bulbs on exit sign fixtures is one of the most common issues that must be resolved. Incandescent bulb replacement with LEDs would lead to less burnouts and ultimately lower energy emissions, business maintenance costs, and reduce time spent following-up on code compliance. Making small changes, such as an LED retrofit on fixtures that are required at every commercial and service building, could make a large impact on long term sustainability goals. Replacing 1,000 incandescent exit signs with LED signs could reduce CO2 emissions in Hoffman Estates by over 2.9 million pounds over the 10 year lifespan of the signs.

DISCUSSION: (Continued)***Regional Program Involvement***

In Evanston and Northbrook, the program was initiated in May and July 2010, respectively, and a termination date was left open ended. From e-One's experience in the other two communities, it took several months to get a wide response from businesses, therefore, a specific deadline for program cut-off is not recommended, but as stated in the attached memorandum agreement, e-One will give a summary report of the program after one year. Since the program's initiation, over 500 exit signs have been replaced in the two communities and the number is still growing. Other regional municipalities have interest and the program is being suggested by the Clean Air Counts Initiative and Metropolitan Mayors Caucus.

Cost and Contracted Work

Due to the quantity of lights ordered, e-One has secured low rates on each light fixture. Each replacement fixture would cost \$99, including installation by a licensed contractor. This contractor will be required to be licensed and bonded in the Village of Hoffman Estates before performing any work. The replacement or retrofit of an exit sign is categorized as maintenance and would not require contractors to acquire a permit for the work. The primary goal of the program is to replace the fixture. If it cannot be replaced, the fixture will be retrofit. A list of participant addresses would be provided to the Village to ensure transparency and keep record of work performed, even when no permit has been issued.

ComEd Rebate

The cost of each fixture is reduced to \$79 per light if the ComEd \$20 rebate is sought. Village staff has confirmed with ComEd that several million dollars are still available to businesses applying for a rebate, however, funds have traditionally been expended in mid to late fall. If ComEd rebates come to an end in the 2010 program year, the same program will be open for new applications in June 2011. Businesses that install new exit signs but would not receive a rebate this year would be put on a waiting list, in the case that another project falls through and releases held funding. According to ComEd, wait listed rebates will be required to complete a new application in 2011 and are the first considered for funds in the new program year. Due to the timing of this program and potential fund availability, all information to businesses would state that the \$20 per light ComEd rebate is not guaranteed.

Village Role

The Village would initiate communication between e-One and businesses by providing program information through a flyer, email, website, Twitter, or Facebook messages. Village staff would also be responsible for answering questions about the program and directing businesses to e-One for assistance. The entire process of installation and the follow-up rebate would be managed by e-One.

FISCAL IMPACT:

The Village will not incur any cost or receive funds by endorsing this program.

RECOMMENDATION:

Request approval of a Memorandum of Agreement with e-One for an exit sign retrofit program for private buildings in Hoffman Estates.

Attachments



LED EXIT SIGN INITIATIVE

Program Summary

- Retrofit old, incandescent emergency EXIT signs with high-quality, long-life LEDs to save money and reduce community-wide CO2 emissions
- One price includes sign, installation, and rebate administration
 - \$20/sign rebate in ComEd Service Area
 - \$25/sign for public institutions
- Return on Investment of just 10.8 months after rebate

Communications

- Social media content
 - Facebook and Twitter updates, announcing new participants and running an ongoing tally toward the community-wide goal
- Newsletter content
 - Article announcing the campaign, providing updates, any length
- Press Releases
 - Announcement of the initiative, updates and final count at the close of the initiative
- Email content
 - Emails for adaptation by city officials

Order Processing

- Immediate responses to any questions
- Online and print signup forms

Installation

- Installation by licensed, bonded and insured electricians

Rebate Applications

- Complete and submit applications for utility rebates (where available). Clients receive rebate checks in the mail 2-6 weeks after installation.

About e-One

e-One works with communities to launch sustainability initiatives that create impressive environmental impacts. e-One manages all elements of your green initiative from start to finish, including marketing, purchasing, scheduling, installation, and ongoing press announcements about successes and benefits of the project.

Memorandum of Agreement

Between the Village of Hoffman Estates and e-One for an LED exit sign retrofit campaign

This Memorandum of Agreement describes the cooperative effort of E1, LLC (“e-One”) and the Village of Hoffman Estates to reduce the Village’s carbon dioxide emissions by approximately three million pounds over the next ten years by means of a community-wide campaign to retrofit incandescent emergency exit signs. This document sets forth the roles and responsibilities of each party and a timeline for specific deliverables on the part of e-One and the Village.

Timeline

Action	On or before
e-One presents publicity package to Village	November 1, 2010
Campaign launch and continued outreach	November 1, 2010 – September 30, 2011
Sign installation, assistance with ComEd rebates	November 1, 2010 – October 28, 2011
e-One submits project summary; press release announcing participants and tons of CO2 the community reduced	November 30, 2011

Introduction

We at e-One are thrilled to launch an exit sign retrofit campaign in partnership with the Village of Hoffman Estates. In order for this campaign to be an environmental and economic success, we need the Village’s assistance in sign and retrofit kit approval, permitting, installation requirements and community outreach.

Sign and Retrofit Kit Approval

e-One will present the Village with “spec sheets” for replacement exit signs and retrofit kits, accompanied by a projected per-sign price for businesses and building owners in Hoffman Estates. We ask that the Village Fire Prevention Bureau and code enforcement officials issue a letter of approval of the selected signs. e-One will keep the letter on file to address any client concerns.

Permitting

The Village of Hoffman Estates Code Enforcement Division considers sign retrofit and replacement activities performed within the scope of this initiative to be “maintenance.” As such, the Village will not require electrical work permits for the retrofit and replacement of existing signs.

Installers

All installations and retrofits will be performed by licensed electricians. All contractors performing installations or retrofits will possess a current annual electrical contractor’s license with the Village of Hoffman Estates. Additionally, contractors will maintain no less than \$300,000 worth of insurance

coverage that includes workmen's compensation. Contractors will purchase and provide proof of a \$10,000 performance bond for Hoffman Estates.

Publicity

The Village will help spread the word about the initiative to neighborhood associations, the Hoffman Estates Chamber of Commerce, Village Trustees, local business associations, property managers, condominium associations, individual businesses, religious organizations, schools and residents. To facilitate, e-One will present a package of publicity materials to Ashley Monroe, Village Liaison to the Hoffman Estates Green Initiatives Commission, containing:

- A campaign flyer suitable for email and print distribution
- A press release for local papers
- Email templates for sending on behalf of Trustees, local business associations, the Village, Fire Safety Bureau, etc.
- Link to an electronic participation form
- Content for the Village Newsletter
- Content for the Village website and Green Initiatives Commission webpage
- Social marketing content (i.e., suitable for posting to Village Facebook, Twitter accounts)

Campaign launch and continued outreach

To make this campaign a success, we hope to bring the opportunity directly to community leaders and business owners. We ask that the Village Green Team commit to the following:

- Provide free space or tables at any relevant local events.
- Adapt the press release as the Village sees fit and send to local media outlets.
- Adapt and send emails with information about the initiative to Trustees, local associations, business owners, property managers, and residents.
- Adapt and publish an item about the initiative in the Village Newsletter.
- Adapt and add provided content to Village and Green Initiatives Commission website.

Goal

With the support and assistance of the Village in spreading the word, we would like to set a goal of replacing 1,000 exit signs, garnering an estimated lifetime savings of 2,993,520 lbs of CO2 for the Village.

Signed and Accepted

FOR: Village of Hoffman Estates

Date: _____

Signature of Hoffman Estates Village Representative

Print Hoffman Estates Representative's Name

FOR: E1, LLC

Date: _____

Paige K. Finnegan, LEED AP

Chief Operating Officer

E1, LLC

123 North Wacker Drive, Suite 700

Chicago, IL 60606

NORTHBROOK SHOWS POLLUTION THE DOOR!



The *Village of Northbrook* announces a campaign to save businesses money while reducing our carbon footprint.

ONE SIMPLE GOAL FOR OUR COMMUNITY.

Replace 1,000 old exit signs to eliminate nearly 3 million pounds of carbon dioxide from our atmosphere.

ONE SIMPLE STEP FOR YOU: Let us replace your exit signs.

Fill out a [one-page form](#) – we'll take care of the rest. One price includes the sign and installation.

**\$99 PER SIGN
INCLUDING INSTALLATION
(\$79 after ComEd rebate)**

**ESTIMATED PAYBACK IN
10.8 MONTHS
WITH AVAILABLE REBATES**

MANY BENEFITS FOR YOUR BUSINESS.

- Low-profile LED signs that cut lifetime energy and maintenance costs by \$868
- Publicity and recognition for participating in a local environmental initiative
- Safer, brighter exit signs that virtually eliminate bulb replacement
- \$20 per-sign ComEd rebates

SIGN UP NOW THROUGH SEPTEMBER 1.



VISIT WWW.NORTHBROOK-IL.US FOR MORE DETAILS OR TO SIGN UP ONLINE.

PARTICIPATION FORM

EXIT SIGNS FOR NORTHBROOK 2010 | SHOW POLLUTION THE DOOR!



BUSINESS INFORMATION

Business Name

Contact Name

Title

Address

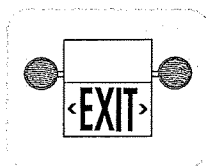
E-Mail

Zip Code

Phone

SIGN REQUESTS

Tell us a bit about your existing signs:



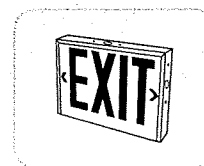
EMERGENCY
LIGHTS

#



EDGE-LIT
SIGNS

#



STANDARD
SIGNS

#

PUBLICITY

Would you like us to include your business in promotional material and press releases?

Yes, we'd love the publicity!

No, thanks. We'd prefer to keep our participation private.

REBATE

Yes, prepare our rebate form for us.

No, thanks. I'll figure it out on my own at www.comed.com/bizincentives.

RETURN THIS FORM VIA EMAIL OR FAX:
INFO@EONE.PRO | (312) 681-8301

QUESTIONS? SPECIAL SIGNS?
CALL US. (312) 496-6800.

PLEASE MAKE CHECKS PAYABLE TO:

E-ONE, LLC
123 NORTH WACKER DRIVE, SUITE 700
CHICAGO, IL 60606

The Village of Northbrook is pleased to partner with e-One to offer this innovative green program for our community. e-One is managing Show Pollution the Door at no cost to the Village.

For more information, visit www.eone.pro.

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request to have the Zoning Board of Appeals consider a text amendment to hold a hearing regarding political signs to comply with recent state law change

MEETING DATE: October 11, 2010

COMMITTEE: Planning, Building and Zoning

FROM: Peter Gugliotta^{PG}/Mark Koplin^{M.K.}

PURPOSE: Request to have the Zoning Board of Appeals consider a text amendment to hold a hearing regarding political signs to comply with recent state law change.

BACKGROUND: On June 3, 2010, the State of Illinois enacted Public Act 096-0904, which amended the Illinois Municipal Code governing how local municipalities can regulate political signs. The new law prohibits municipalities, including those with home rule powers, from placing any time limits on the display of political signs on residential properties. The full text of the amendment is attached.

The current Village Zoning Code Section 9-3-8-B-14 (exempt signs) states:

Political Signs. Political signs located on private property. Such signs shall be erected not more than 60 days prior to an election and shall be removed within seven days after an election.

DISCUSSION: The existing Zoning Code language is in conflict with the new state law and, therefore, must be amended to eliminate the time limits. The effective date of Public Act 096-0904 is January 1, 2011.

The Zoning Code does not include any size limit on political signs, but the Village may want to consider a maximum size for political signs since there will no longer be a means to limit the timeframe that a political sign is displayed. The state law allows reasonable restrictions on the size of political signs.

RECOMMENDATION: Request to have the Zoning Board of Appeals consider a text amendment to hold a hearing regarding political signs to comply with recent state law change.

Attachment

cc: Zoning Board of Appeals Members

related to the other by blood, marriage or adoption and maintaining a common household;

(10) to regulate or forbid any structure or activity which may hinder access to solar energy necessary for the proper functioning of a solar energy system, as defined in Section 1.2 of the Comprehensive Solar Energy Act of 1977;

(11) to require the creation and preservation of affordable housing, including the power to provide increased density or other zoning incentives to developers who are creating, establishing, or preserving affordable housing; and

(12) to establish local standards solely for the review of the exterior design of buildings and structures, excluding utility facilities and outdoor off-premises advertising signs, and designate a board or commission to

Amendment → implement the review process; except that, other than reasonable restrictions as to size, no home rule or non-home rule municipality may prohibit the display of outdoor political campaign signs on residential property during any period of time, the regulation of these signs being a power and function of the State and, therefor, this item (12) is a denial and limitation of concurrent home rule powers and functions under subsection (i) of Section 6 of Article VII of the Illinois Constitution.

The powers enumerated may be exercised within the corporate limits or within contiguous territory not more than one and

*Section 11-13-1
Powers of
municipalities:*

**VILLAGE OF HOFFMAN ESTATES
DEPARTMENT OF DEVELOPMENT SERVICES
PLANNING DIVISION MONTHLY REPORT**

**SUBMITTED TO PLANNING, BUILDING & ZONING COMMITTEE
OCTOBER 2010**

(NOTE: Items in *italicized text* indicate projects with a high level of activity during the most recent monthly period.)

PLAN COMMISSION

SEPTEMBER 15, 2010 - MEETING SUMMARY

APPLICANT ADDRESS	REQUEST	RESULT
Shree Jalaram Mandir Expansion, 425 Illinois Boulevard	Site plan for parking and building expansion	Approved

October 6, 2010 - MEETING SUMMARY

APPLICANT ADDRESS	REQUEST	RESULT
St. Alexius Medical Center, 1555 North Barrington Road	Relocation of helipad	Approved

<p>Upcoming Meeting: October 20, 2010 No petitioners scheduled yet</p>

<p>Upcoming Meeting: November 3, 2010 No petitioners scheduled yet</p>

<p>Upcoming Petitioners and Related Activities <i>St. Alexius Medical Center Campus, 1555 North Barrington Road- Plat of resubdivision and building addition</i> <i>St. Alexius Medical Center Campus, 1555 North Barrington Road - permanent parking deck</i> <i>31 Golf Center (former Harlem Furniture) – permit for new restaurant</i> <i>Alliance Church, 665 Grand Canyon Parkway - Site plan for building and parking lot expansion</i> <i>Alexian Brothers Behavioral Health Hospital - Site plan amendment for various sidewalk additions</i> <i>Midwest Material Management, Beverly Gravel Pit - Site plan extension for recycling facility</i> Former Fire Station 24 - Site plan for reoccupancy and future expansion Beverly Properties, southwest corner of Beverly and Higgins Road - Site plan for apartments Bright Hope, northwest Corner Hassell and Stonington - Site plan amendment for site improvements Beacon Point Phase II - Annexation Agreement amendment and site plan for residential/commercial development Maranatha Church, southwest corner of Berner and Shoe Factory Roads - Annexation and site plan for new church Knanaya Catholic Church - West side of Rohrssen Road, south of Shoe Factory Road- Annexation & site plan for church Prairie Stone Parcel 16 - Site plan for hotel and restaurant Police Department - Rezoning, plat of consolidation</p>

ZONING BOARD OF APPEALS

SEPTEMBER 21, 2010 - MEETING SUMMARY

APPLICANT ADDRESS	REQUEST	RESULT
Fanuc, 1800 Lakewood Boulevard	Sign variation	Approved
Heidner Property, 2081-2095 North Barrington Road	Master sign plan (<i>cont'd from 7/20/10</i>)	Approved
T-Mobile/Hoffman Estates Park District, 3600 Lexington	Special use and variation for cellular antenna tower	Approved
Shree Jalaram Mandir, 425 Illinois Boulevard	Special use for church/temple expansion	Approved

OCTOBER 5, 2010 - MEETING SUMMARY

APPLICANT ADDRESS	REQUEST	RESULT
Serta International, 2600 Forbs Avenue	Sign variation	Approved
Barrington Pointe, 2300 North Barrington Road	Master sign plan amendment	Approved
Clearwire/Conant, 700 Cougar Trail	Special use & variation for cell antennas	Approved
America's Bar & Grill, 2308 W. Higgins Road	Special use for game room, restaurant & variation for number of games	Con't to 10/19

Upcoming Meeting: October 19, 2010
 America's Bar & Grill, 2308 W. Higgins Rd. - Special use for game room, restaurant & variation for number of games

Upcoming Meeting: November 2, 2010
 Meeting Cancelled

Upcoming Petitioners:
 Text Amendment – Political signs
 Pratum Partners, LLC, Text Amendment for EDA wall signs
 T-Mobile & HE Park District, Cannon Crossing, 1675 Nicholson - Special use and variation for cellular antenna tower
 T-Mobile & HE Park District, High Point Park, 1704 Glen Lake – Special use & variation for cellular antenna tower
 Alliance Fellowship Church, 665 Grand Canyon – Special use & Floor area ratio variation for church
 St. Alexius Medical Center - Special use for hospital building and parking expansion
 Midwest Material Management, Beverly Gravel Pit – Special use extension for recycling facility

GENERAL ACTIVITIES

General Planning Efforts - Inquiries and discussions regarding new developments have generally increased during the past several weeks. Staff continues to meet with developers to discuss various sites that may be the subject of development or redevelopment. Planning staff continues to work with other departments on final punch list inspections for subdivision acceptance of Beacon Pointe, Devonshire Woods, Yorkshire Woods and Beacon Pointe Drive.

Planning responded to a total of 8 Freedom of Information Act requests during the past month. These requests generally involve research and review of site plans, ordinances, meeting minutes, correspondence and other documents. Typically each single request involves several different documents. All requests were fulfilled within the required timeframe.

Websites – Planning staff continues to regularly update the Planning, CDBG, Census, Green, Grants, and Economic Development portions of the Village website. Most current updates and improvements have focused on the Economic Development area, which can be viewed at www.hoffmanestates.org/ed. Most recent information includes new graphics and maps for the 59/90 District.

Planning staff has been performing regular updates to the Village's www.visithoffman.com website, where detailed information can be found on dining, lodging, entertainment, and shopping opportunities. Planning has expanded the information available regarding the Poplar Creek at 59/90 Entertainment District on the site, and other enhancements continue to be made.

Poplar Creek at 59/90 Entertainment District - Planning staff continues to work with the Economic Development Division on marketing and branding for the Prairie Stone Entertainment District, including promoting the use of the 59/90 logo by businesses within the District. Coordination is being done with businesses, including Cabela's and McShane, regarding signage needs and how they will fit with the Village efforts. Staff is continues to work on locations and designs for Entertainment District signs at the three primary entrances to the District and talking to businesses who may be interested in funding/partnering on these signs. Staff is also working with the marketing staff at the Sears Centre Arena to coordinate efforts.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

The Planning Division maintains up to date CDBG Program information, including access to copies of all past documents, public meeting notices, RFP notices, and current status information for ongoing CDBG activities on the Village's website at www.hoffmanestates.org/cdbg.

General - Staff is coordinating the development of the next five-year Consolidated Plan, which will be due in August 2011. This Plan will address Village program goals for the next five years. Staff has been gathering and analyzing data in order to recognize current community characteristics and needs. This information will be used to identify and prioritize project funding in the five-year Plan.

Single-Family Housing Rehabilitation - North West Housing Partnership (NWHP), acting as the Village's subrecipient, is currently working with several homeowners on the loan and construction application process for single family home rehabilitation projects. Eight homes have been completed in Program Year 4 and several homes are proceeding through the application and construction process. HUD should be releasing new CDBG program year funds by the end of October.

GRANTS

The Planning Division maintains up to date information, including a summary of current grant efforts and transparency reporting information, on the Village's website at www.hoffmanestates.org/grants.

Staff continues to pursue additional rebates for current EECBG lighting projects and continues to search for and investigate new grant opportunities through a variety of sources. Staff is coordinating information for final recycling container purchases for the Village Hall. Staff completed all required federal grant reporting the first week of October.

Ashley Monroe attended a grant workshop in Aurora to learn more about a new Illinois Environmental Protection Agency Green Infrastructure grant program. Village staff is currently identifying whether the Village has planned projects applicable to this grant program.

ARRA Grant	Amount Received	Amount Expended	Project	Status
Energy Efficiency and Conservation Block Grant (EECBG)	\$515,100	\$84,016.20	Fund eight initiatives for public facilities and residents.	The Energy Audit program has been initiated and more than thirty homes have had an assessment completed. Construction stages for parking lot lighting and Village Hall roof projects nearly complete. Most recycling containers purchased. Some funds drawn for staff time.
Local Energy Assurance Planning (LEAP) Grant	\$98,556	\$0.00	Create emergency energy plans; assessment of Village facilities; educate local businesses in energy efficiency and preparedness.	Project Management Plan complete. Task Force meeting of outside organizations and staff to be held by mid-October 2010. Quarterly reporting due by October 31, 2010.
Non- ARRA Grant	Amount Allocated/ Received	Amount Reimbursed / Expended	Project	Status
Illinois Department of Commerce and Economic Opportunity (DCEO) Energy	\$16,500.00 (as of 4/8/10)	\$4,211	Supplemental funding for multiple lighting projects funded by the Energy Efficiency and Conservation Block Grant (EECBG). The	Several projects are underway; one project has received rebate upon

Efficiency Incentives			parking lot lighting at Village Hall is being upgraded to LED. DCEO has allocated over \$8,000 as reimbursement for the project.	completion and a second project is under construction and will be reimbursed when complete.
Firefighters Assistance Grant from FEMA	\$312,000	N/A	Purchase 13 Cardiac Monitors and Defibrillators.	Staff has been meeting to determine best equipment to purchase. Planning to make purchase in January 2011.
Emergency Operations Center – Technology Grant	\$70,000	N/A	Federal funding for technology at the new EOC, including communications and video equipment.	Award just announced; final step in the process is underway.
Illinois Department of Commerce and Economic Opportunity (DCEO) Construction Grants	\$325,000 anticipating \$ 1,325,000	N/A	Reimbursement funding for construction costs at Police & EOC Building, 411 W. Higgins Rd	One grant has finished processing, waiting on State to finalize other three.
Illinois Department of Transportation (IDOT)	\$50,000 (90% grant) Village share: \$5,000	N/A	Evaluation of roundabout safety in location of Bode and Gannon and Bode and Salem as part of planned future Surface Transportation Projects (STP). Joint project with Village of Schaumburg.	Award granted in August. Staff coordinating with Schaumburg & has short list of consultant proposals.

GREEN INITIATIVES

The Planning Division maintains up to date information on current green programs under the Village’s Growing to Greenness initiative on the Village’s website at www.hoffmanestates.org/green.

Green Programs

Staff continues to work on directives from the Green Initiatives Commission, such as investigating programs on green power, development of a green business recognition program, and additional grant funding for efficiency projects.

Several green programs, such as a green business recognition program and reduced cost LED-exit sign program are in final draft stages and will be brought to Committee for consideration.

Ashley Monroe attended two Department of Energy webinars on the development of green codes and energy codes.


2010 CENSUS

The Planning Division maintains up to date census information, including information on the 2010 Census and links to current census data, on the Village’s website at www.hoffmanestates.org/census.

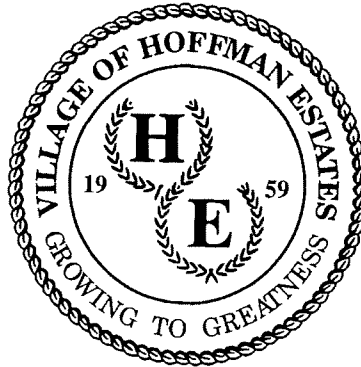
We’re almost there! The 2010 Census forms are now being processed at the National processing centers. The data that was collected from the forms will help determine the number of representatives allotted to each state.

As of September 7th, the Census Bureau has completed all the data capture of questionnaires from their processing centers. That means that those paper forms that were mailed back or were completed by an enumerator have been scanned and turned into numeric data, almost completely.

The first data released from the 2010 Census are the official national and state population count, which are used to apportion seats in the U.S. House of Representatives. As mandated by the U.S. Constitution, this data must be delivered to the President of the United States by the US Census Bureau on or before December 31, 2010.



Peter Gugliotta, Director of Planning Division



CODE ENFORCEMENT

MONTHLY REPORT

SUBMITTED TO PLANNING, BUILDING & ZONING COMMITTEE

OCTOBER, 2010

Attached is the monthly report for Code Enforcement for the period ending September 30, 2010

A handwritten signature in black ink, appearing to read "Don Plass", is written above a horizontal line.

Don Plass, Director of Code Enforcement

ACTIVITIES

On September 8, 2010, David Banaszynski, William Chlebik and Betty Melligan attended the IACE quarterly meeting in Elgin, IL.

On September 15, 2010, David Banaszynski and Betty Melligan attended the online seminar "Bed Bugs" from the John Hopkins Bloomberg School of Public Health.

On September 21-23, 2010, David Banaszynski attended the Illinois Public Health Association's Annual Food Safety Symposium in Peoria, IL.

On September 29, 2010, Don Plass and Ray Norton attended the Department of Energy on-line webinar "What Motivates Americans to Invest in Home Energy Improvements."

EMERGENCY CALL OUTS

On September 24, 2010, Jeff Mattes was called out to a fire at 235 Maricopa. There was minor damage to the detached garage.

DEMOLITION PERMITS

No demolition permits issued

CONSTRUCTION INSPECTIONS

Inspections performed:

Structural	166	Fences	5
Electrical	43	Roofing/Siding	142
Plumbing	27	Patios/Driveways	100
Mechanical	46	Decks	9
Other	4	Sheds	4

ENERGY AUDIT TESTING

1 Energy Audit was performed

BACKFLOW TESTING

3 Backflow devices were tested

CODE ENFORCEMENT MONTHLY REPORT

OCTOBER, 2010

PAGE 3

CITATIONS

American Home Mortgage Services (2)
520 Hawthorne
Vacant property in disrepair

William Breuder
615 Mohave
Debris accumulation

Paula Brockhouse
2000 Brookside
Working without a permit – siding

Citimortgage Inc.
5761 Providence
Vacant property in disrepair

Ganmed Corp.
1120 Apple
Tall grass/weeds

Paul Hohmeier
1470 Mayfield
Vacant property in disrepair

Miguel Luna
375 Newark
Tall grass/weeds

Gary Catton
1685 Bedford
Vacant property in disrepair

Kathleen Wagner
580 Baxter
Tall grass/weeds

Gloria Bergard
2060 Hilltop
Vacant property in disrepair

Paul Stray
1165 Apple
Unapproved driveway surface

Marek Hanusiak
565 Washington
Debris accumulation

Anthony Kozlowski
715 Mohave
Failure to maintain exterior surfaces

Edward Kallhoff
735 Maple
Failure to maintain exterior surfaces

Kelly Benedetti
800 Western
Obstruction of the right of way

Luis Munoz
190 Maricopa
Vacant property in disrepair

Baljit Singh Dhillon
180 Bode
Failure to maintain exterior surfaces

Roger Oleson
1335 Kingsdale
Tall grass/weeds

CODE ENFORCEMENT MONTHLY REPORT

OCTOBER, 2010

PAGE 4

Choe Ki Y
1780 Dogwood
Tall grass/weeds

John DesMarteau
1560 Creekside
Tall grass/weeds

Frank Johnson
625 Milton
Temporary lighting exceeding 90 days

John Mari
1075 Ash
Stagnant Water & Pool in disrepair (2)

Kristin Maloney
675 Woodlawn
Tall grass/weeds

Mohammad Basith
230 Illinois
Tall grass/weeds

Anil Gabriel
305 Hillcrest
Temporary lighting exceeding 90 days

Aurora Loan Services
445 Aster
Tall grass/weeds

Adan Unzueta
1045 Rosedale
Tall grass/weeds

Reynaldo Sygaco
5395 Fox Path
Vacant property in disrepair

Tina Poland
685 Bode
Failure to pay garbage bill

Elizabeth McBride
1450 Gentry
Failure to pay garbage bill

Scott Gherardini
1194 W. Sturbridge
Failure to pay garbage bill

Robert Webb
1527 Cornell Ct.
Failure to pay garbage bill

Carol Edinger
295 Hawthorn
Inoperable vehicle

Kristin Maloney
675 Woodlawn
Exterior property not maintained

Kristin Maloney
675 Woodlawn
Rodent Harborage

Kenya Fowler
2213 Stratham
Failure to obtain dog license

Alfonso Regalado
2209 Stratham
Failure to obtain dog license

Sarah Parker
540 Amherst
Tall grass/weed

Raymond Brooks
720 Woodlawn
Vacant property in disrepair

RESIDENTIAL INSPECTION REPORT

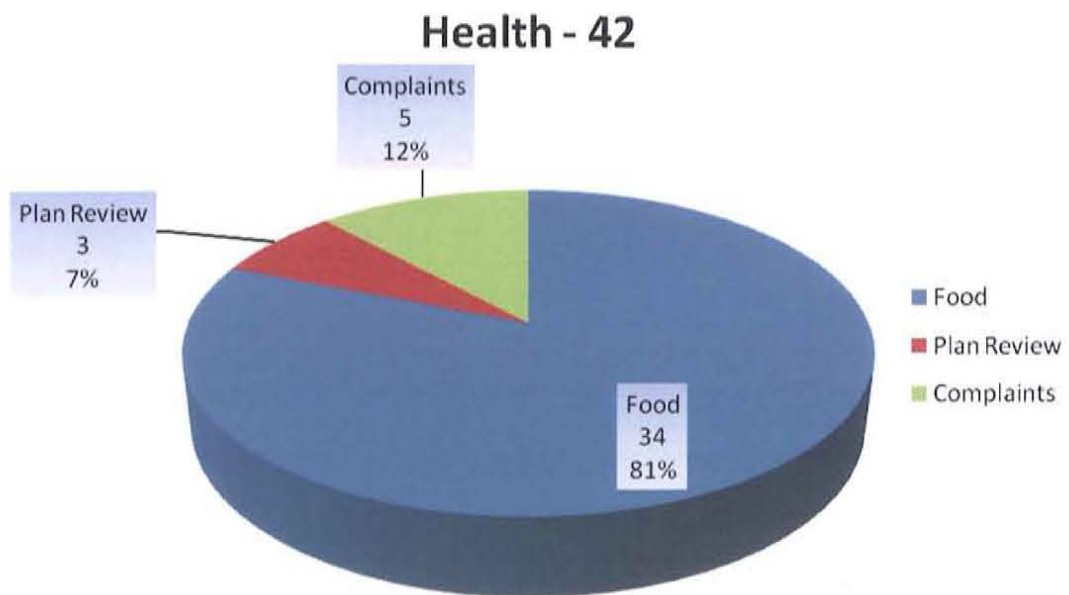
The re-inspections are continuing on the single family homes north of I 90.

MULTI-FAMILY LICENSING REPORT

Re-inspections are on-going for the Multi- Family Licensing Program

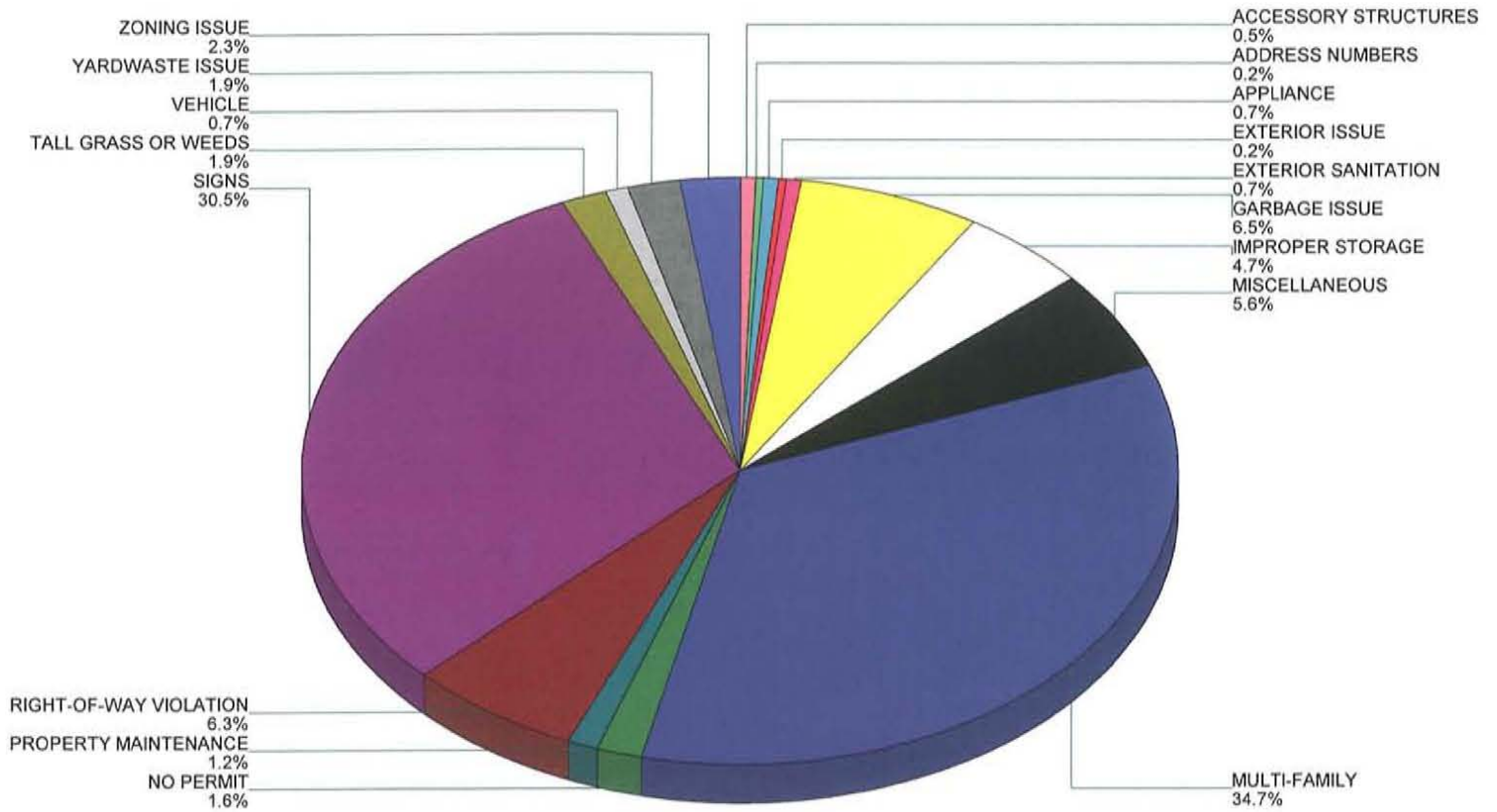
ENVIRONMENTAL HEALTH INSPECTION REPORT

Inspections are performed mainly at food establishments; however the Health Officer also inspects day care centers, public pools, beauty salons etc. Food establishments are divided into the risk categories of high, moderate or low risk. A high risk establishment presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks and/or the type of population served by the facility.



Activity	This Month	Year to Date
High Risk Food	26	269
Med Risk Food	8	81
Low Risk Food	0	73
Swimming Pools	0	33
Plan Review	3	8
Day Care	0	17
Complaint	5	22
Totals:	42	503

Monthly Code Violation Summary Report 9/1/2010 - 9/30/2010



Violation Type	Total
ACCESSORY STRUCTURES	2
ADDRESS NUMBERS	1
APPLIANCE	3
EXTERIOR ISSUE	1
EXTERIOR SANITATION	3
GARBAGE ISSUE	28
IMPROPER STORAGE	20
MISCELLANEOUS	24
MULTI-FAMILY	149
NO PERMIT	7
PROPERTY MAINTENANCE	5
RIGHT-OF-WAY VIOLATION	27
SIGNS	131
TALL GRASS OR WEEDS	8
VEHICLE	3
YARDWASTE ISSUE	8
ZONING ISSUE	10
TOTAL	430

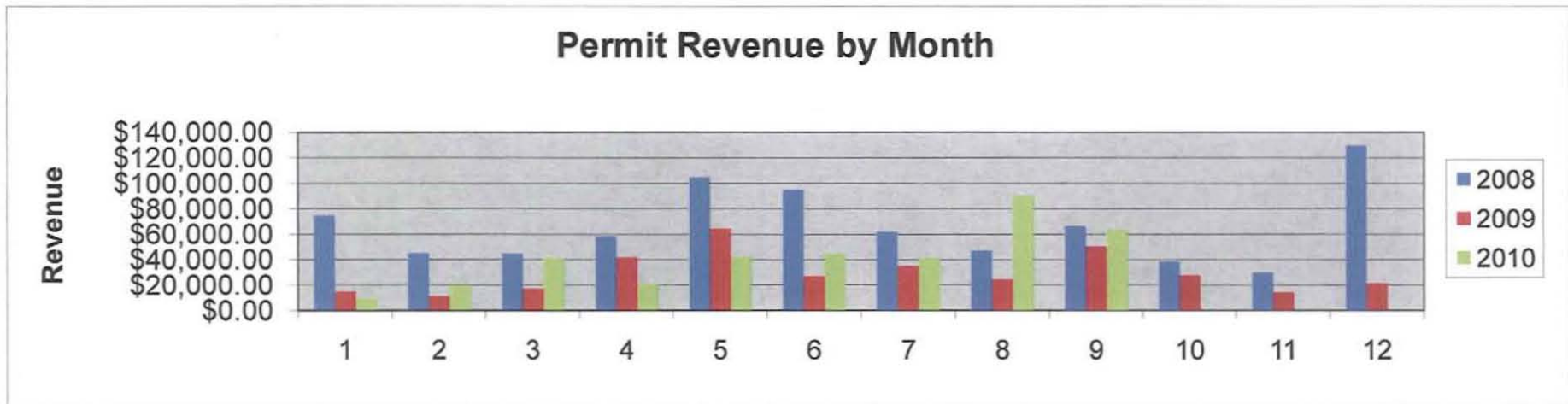
PERMIT REPORT

DESCRIPTION	2009 YEAR-TO-DATE # OF PERMITS (not including current month)	2009 SEPTEMBER # OF PERMITS	2009 TOTAL YEAR-TO-DATE # OF PERMITS	2010 YEAR-TO-DATE # OF PERMITS (not including current month)	2010 SEPTEMBER # OF PERMITS	2010 TOTAL YEAR-TO-DATE # OF PERMITS
Business Remodeling	47	10	57	61	6	67
Demolition	3	0	3	1	0	1
Driveways	160	29	189	184	32	216
Electrical	113	4	117	54	8	62
Fences	112	11	123	115	10	125
Mechanical	97	15	112	111	20	131
Miscellaneous Permits	111	12	123	134	17	151
Multi-Family Remodeling	1	0	1	2	0	2
New Business	3	0	3	1	0	1
Plumbing	138	20	158	141	25	166
Pools - Above Ground	13	3	16	11	0	11
Pools - In-Ground	0	0	0	1	0	1
Residential Decks	51	7	58	34	3	37
Residential Patios	95	16	111	104	20	124
Residential Garages	3	0	3	1	2	3
Residential Remodeling	68	12	80	79	13	92
Residential Sheds	30	2	32	33	8	41
Roofs/Siding	543	109	652	1433	225	1658
Signs	81	10	91	61	11	72
Single Family Residences	9	2	11	10	0	10
Town Homes/Duplexes	0		0	0	0	0
TOTALS	1678	262	1940	2571	400	2971

Permit Revenue Comparison

Year	2008	2009	2010
Jan.	\$75,235.48	\$14,988.31	\$9,880.67
Feb	\$45,474.16	\$11,279.07	\$19,712.60
Mar	\$44,994.58	\$17,251.32	\$41,163.02
Apr	\$58,869.25	\$41,817.20	\$20,664.39
May	\$105,165.22	\$64,316.18	\$42,397.85
Jun	\$95,125.07	\$26,933.37	\$44,626.83
Jul	\$62,087.77	\$34,829.98	\$41,530.49
Aug	\$46,856.30	\$24,545.20	\$90,310.95
Sep	\$66,306.76	\$50,185.27	\$63,302.03
Oct	\$38,290.37	\$27,638.81	
Nov	\$29,903.48	\$14,108.80	
Dec	\$129,259.48	\$21,103.98	
Revenue	\$797,567.92	\$348,997.49	\$373,588.83
Elevator Invoices	-\$27,610.00	\$0.00	\$0.00
Total Revenue	\$769,957.92	\$348,997.49	\$373,588.83

2010 Budget	\$400,000.00
--------------------	---------------------



Total Revenue includes building permits, fire permits and Temporary Certificates of Occupancy.
 As of 2009, elevator invoices no longer included in Total Revenue.

**ECONOMIC DEVELOPMENT/TOURISM MONTHLY REPORT
OCTOBER 2010**

GENERAL

- ◆ Discussion with Arts Commission Chairperson on art in vacant storefronts. They are not interested.
- ◆ Daily discussions and agreement modifications to create 59/90 logo stickers for specific tenants to promote the Entertainment District in Poplar Creek Crossing Shopping Center.
- ◆ Work on Performance Measures.
- ◆ Networking at the NSK groundbreaking event on October 6.
- ◆ Planning coordination for a manufacturing resource event and job fair in conjunction with WorkNet, a federally funded jobs program on October 20, in Arlington Heights.
- ◆ Working with Sears Centre Arena and promoter for the Chicago Basketball invitational on November 26-27, with alumni ad and a story for *The Citizen*.
- ◆ Attendance at an Illinois Economic Development Commission annual conference.

OFFICE/INDUSTRIAL

- ◆ Attendance at the State TIF Conference in Chicago.
- ◆ Research and information gathering to create a PowerPoint for review by the Golden Corridor Toolmaking and Manufacturing Group.
- ◆ Coordination with President of Delta Mobile for alternative locations for their building in Hoffman Estates.
- ◆ Industrial coordination in bringing 60 students to the IMTS show on September 16, from School District 211.
- ◆ Continued conversations with consultant group gathering information for possible new headquarters in Prairie Stone.
- ◆ Multiple contacts with School District 211 career advisors to plan a manufacturing open house at FANUC on November 18.
- ◆ Conversations and discussions with six different brokers on possible new companies locating to Hoffman Estates.

RETAIL

- ◆ Preparations for the October ICSC Dealmaking Trade Show at the Chicago Hyatt on October 28-29.
- ◆ Conversation with a new potential buyer of the LaStrada building as Kole Digital struggles with financing.
- ◆ Coordination with the property manager at Poplar Creek Crossing Shopping Center for a possible stop sign exiting the parking lot going east to IL-59.
- ◆ Continued discussions with the new owner of the Hoffman Village Shopping Center to explore options to strengthen the center (potential new facade).
- ◆ Continued meetings with brokers and developers for a purchase of the Myoda property in Golf Center Shopping Center.

TOURISM**Sears Centre Arena**

- ◆ Attended the naming ceremony for the Chicago Express Hockey team. Working with team organizers to provide any contacts they may need.
- ◆ Working with the Chicago Rush arena football team on housing, lodging and medical services strategic partnerships within Hoffman Estates. Working on “pub packages” that would result in groups gathering at one of our restaurants, dining, and traveling by bus to/from Slaughter games.
- ◆ Provided Sears Centre Arena Marketing Director with information on local library and School District contacts for a reading program they hope to initiate.
- ◆ Chicago Invitational Basketball Tournament - Arranging affordable advertising on alumni websites to drive ticket sales and lodging for the tournament.

Hotel Stakeholders

The following occurred after the September quarterly meeting:

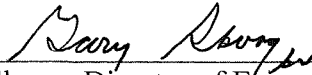
- ◆ Hotels prefer not to rejoin the regional convention bureau, preferring to keep the Hoffman Estates Tourism Office representing their interests.
- ◆ Coordinating a FAM Tour with Medieval Times (largest demand generator of bus tours for the 7 hotels at Barrington and Higgins Roads). Medieval Times is providing contact listings for every tour operator that has booked the Castle for the past 5 years. We will bring in tour operators to showcase our hotels, restaurants and attractions, appreciating they will eat one meal period at Medieval Times.
- ◆ Arranging shopping, girl’s night out, and family fun night packages for the 4th quarter that will be featured on VisitHoffman.com and broadcasted through a digital advertising campaign.

Sports Council

- ◆ Trying to bring the Sports Council into the Tourism Office to activate a unique page on VisitHoffman.com that would outline every facility we have that can draw extraordinary activity.
- ◆ Ongoing conversations with Grand Sports Arena to bring them into compliance so they can be featured as a potential sporting facility.
- ◆ Exploring lodging opportunities for a concept program “Dream Team Basketball Camp” that would initially bring three months of lodging for anticipated Tournaments in 2011.

Economic Development

- ◆ Researching trade shows that can generate sports business for our hotels



Gary Skoog, Director of Economic Development