

**AGENDA**  
**PUBLIC HEALTH AND SAFETY COMMITTEE**  
**Village of Hoffman Estates**  
**June 28, 2010**

**Immediately following Public Works & Utilities Committee.**

<b>Members:</b>	<b>Anna Newell, Chairperson</b>	<b>Cary Collins, Trustee</b>
	<b>Karen Mills, Vice Chairperson</b>	<b>Ray Kincaid, Trustee</b>
	<b>Jacquelyn Green, Trustee</b>	<b>Gary Pilafas, Trustee</b>
		<b>William McLeod, Mayor</b>

**I. Roll Call**

**II. Approval of Minutes – May 17, 2010 Committee Meeting**

**NEW BUSINESS**

1. Request approval of an ordinance amending Section 5-5-7, Sworn Personnel, of the Hoffman Estates Municipal Code.
2. Request acceptance of Police Department Monthly Report.
3. Request acceptance of Health & Human Services Monthly Report.
4. Request acceptance of Emergency Management Coordinator Monthly Report.
5. Request acceptance of Fire Department Monthly Report.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

**PUBLIC HEALTH & SAFETY  
COMMITTEE MEETING MINUTES**

May 17, 2010

**I. Roll Call**

**Members in Attendance:**

Anna Newell, Chairperson  
Karen Mills, Vice-Chairman  
Jacquelyn Green, Member

**Other Corporate Authorities  
in Attendance:**

Trustee Ray Kincaid  
Trustee Gary Pilafas  
Village President William McLeod

**Management Team Members  
in Attendance:**

Jim Norris, Village Manager  
Dan O'Malley, Deputy Village Manager  
Arthur Janura, Corporation Counsel  
Mark Koplun, Asst. Vlg. Mgr., Dev. Services  
Peter Gugliotta, Director of Planning  
Gary Skoog, Director of Economic Development  
Gary Salavitch, Director of Engineering  
Patrick Seger, HRM Director  
Robert Gorvett, Fire Chief  
Clint Herdegen, Police Chief  
Algean Garner, Director of HHS  
Ken Hari, Director of Public Works  
Michael DuCharme, Director of Finance  
Bruce Anderson, Cable TV Coordinator  
Rachel Musiala, Asst. Director of Finance  
Gordon Eaken, Director of IS  
Dave Christensen, Emerg. Mgmt. Coordinator  
Bev Romanoff, Village Clerk  
Rebecca Suhajda, Administrative Intern

**Others in Attendance**

Reporter from *Daily Herald* and *Chicago Tribune*

The Public Health & Safety Committee meeting was called to order at 7:01 p.m.

**II. Approval of Minutes**

Motion by Trustee Green, seconded by Trustee Pilafas, to approve the Public Health & Safety Committee meeting minutes of April 26, 2010. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS**

- 1. Request authorization to waive bidding and order four 2010 Ford Crown Victoria police package vehicles in an amount not to exceed \$90,268.00 and one 2010 Ford Expedition in an amount not to exceed \$26,995.00 from Landmark Ford, Springfield, IL. (State Purchasing Program Contracts).**

An item summary from Chief Herdegen and Officer Kravetz was presented to the Committee.

There was discussion between Trustee Pilafas and Mr. Norris regarding the age of the vehicles being replaced.

Motion by Trustee Pilafas, seconded by Mayor McLeod, to waive bidding and order four 2010 Ford Crown Victoria police package vehicles in an amount not to exceed \$90,268.00 and one 2010 Ford Expedition in an amount not to exceed \$26,995.00 from Landmark Ford, Springfield, IL. (State Purchasing Program Contracts). Voice vote taken. All ayes. Motion carried.

- 2. Request authorization to waive formal bidding and award a contract for the hardware, software, engineering and upgrades involved in relocation/expansion of voice/data systems to the new police facility to Sentinel Technologies, Inc., Downers Grove, IL for an amount not to exceed \$55,197.00.**

An item summary sheet from Clint Herdegen and Gordon Eaken was submitted to the Committee.

Motion by Trustee Pilafas, seconded by Trustee Mills, to waive formal bidding and award a contract for the hardware, software, engineering and upgrades involved in relocation/expansion of voice/data systems to the new police facility to Sentinel Technologies, Inc., Downers Grove, IL for an amount not to exceed \$55,197.00. Voice vote taken. All ayes. Motion carried.

- 3. Request acceptance of the Police Department Monthly Report.**

An item summary sheet from Chief Herdegen was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept the Police Department Monthly Report. Voice vote taken. All ayes. Motion carried.

- 4. Request acceptance of Health & Human Services Department Monthly Report.**

The Health & Human Services Department Monthly Report was presented to Committee.

Motion by Trustee Pilafas, seconded by Trustee Mills, to approve the Health & Human Services Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**5. Request acceptance of Emergency Management Coordinator Monthly Report.**

The Emergency Management Coordinator Monthly Report was presented to Committee.

Trustee Newell shared information about the Prairie State Cert Challenge.

Motion by Trustee Pilafas, seconded by Mayor McLeod, to approve the Emergency Management Coordinator Monthly Report. Voice vote taken. All ayes. Motion carried.

**7. Request acceptance of Fire Department Monthly Report.**

The Fire Department Monthly Report was presented to Committee.

Trustee Newell shared that the Fire Department received a \$312,000 award from the Department of Homeland Security's Federal Emergency Management Agency.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve the Fire Department Monthly Report. Voice vote taken. All ayes. Motion carried.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

Motion by Trustee Mills, seconded by Trustee Pilafas, to adjourn the meeting at 7:06 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

---

Emily Kerous, Director of Operations  
Office of the Mayor & the Board

---

Date

# COMMITTEE AGENDA ITEM

## VILLAGE OF HOFFMAN ESTATES

**SUBJECT:** Ordinance Amending Section 5-5-7, Sworn Personnel, of the Hoffman Estates Municipal Code.

**MEETING DATE:** June 21, 2010

**COMMITTEE:** Public Health and Safety Committee

**FROM:** Clinton J. Herdegen, Chief of Police



---

**PURPOSE:** To request approval of an ordinance amending Section 5-5-7, Sworn Personnel, of the Hoffman Estates Municipal Code, to reflect the number of authorized sworn police personnel at 97 (93 through attrition), the number of police lieutenants from six to five (through attrition), and the number of police sergeants from fourteen to eleven (through attrition), which ultimately will establish the total number of authorized sworn police personnel at 93 over time as attrition takes place.

**BACKGROUND:** In February, 2010 the Village Board approved an ordinance, which authorized the number of sworn personnel at 97 and to 96 upon attrition of an Assistant Chief or Lieutenant position.

**DISCUSSION:** During the FY2010 budget process, the total number of authorized sworn police positions was funded at 97. Since that time the Police Administration has given careful consideration to ongoing budgetary concerns, as well as supervisory staffing levels to determine if it is possible to continue to provide the same level of service the community has grown to expect with a lesser number of police supervisors.

Over the course of the past 5-6 years, three (3) new patrol sergeant positions were added, one to each patrol "shift," in order to maintain an appropriate "span of control" during significant incidents where the NIMS Incident Command System is utilized to manage police operations in the community.

Unfortunately, during extremely challenging budgetary times, it becomes increasingly difficult to continue to

justify funding three (3) full time sergeant salaries, with benefits, in order to remain fully prepared for the eventual significant incident. Upon careful consideration, the Police Administration can recommend that three (3) sergeant positions be ultimately eliminated, not by demotion, but rather as attrition occurs in the department.

Until the economy fully recovers it would be much more cost effective to "hireback" additional supervisor(s) during significant incident events, rather than pay salary and benefits for 12 months a year. Therefore, it is my recommendation that three (3) sergeant positions be eliminated effective immediately upon attrition of either an Asst. Chief, Lieutenant, or Sergeant who may retire or otherwise separate from the Department.

Although the Police Administration fully intends to request these positions again once budgetary concerns have been alleviated, the approval of this ordinance amending Section 5-5-7 of the municipal code is necessary in order to make these changes effective once attrition occurs.

This change will not have an affect on the delivery of police services the Department's first responders provide to the community or residents.

**BUDGET IMPACT:**

Potential savings of the cost of salary and benefits for each sergeant position eliminated.

**RECOMMENDATION:**

Approve an ordinance amending Section 5-5-7, Sworn personnel, Hoffman Estates Police Department, of the Hoffman Estates Municipal Code.

ORDINANCE NO. \_\_\_\_\_ - 2010

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AMENDING  
SECTION 5-5-7, SWORN PERSONNEL,  
HOFFMAN ESTATES POLICE DEPARTMENT,  
OF THE HOFFMAN ESTATES MUNICIPAL CODE

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: Section 5-5-7, SWORN PERSONNEL, of the Hoffman Estates Municipal Code be and the same is hereby amended to read as follows:

Section 5-5-7. SWORN PERSONNEL

The sworn personnel of the Police Department shall consist of one (1) Chief of Police; two (2) Assistant Chiefs of Police; six (6) (reduced to five (5) upon attrition) Lieutenants; fourteen (14) (reduced to eleven (11) upon attrition) Sergeants and seventy-four (74) Patrol Officers.

Section 2: The Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 3: This Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2010

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Cary J. Collins	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2010

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2010.




# HOFFMAN ESTATES

NB-2

POLICE DEPARTMENT

Clinton J. Herdegen  
CHIEF OF POLICE

**TO: JAMES NORRIS, VILLAGE MANAGER**

**FROM: CLINTON J. HERDEGEN, CHIEF OF POLICE** 

**SUBJECT: POLICE DEPARTMENT MONTHLY REPORT- MAY, 2010**

## OPERATIONS BUREAU

On May 1, Officer Monroy was dispatched to the 800 block of Atlantic Avenue reference a hit and run traffic crash. After arriving on scene, Officer Monroy gave out a very detailed description of the offending vehicle and direction of travel over the police radio. The vehicle was located in the 1000 block of Atlantic Avenue with both occupants still inside. Officer Monroy talked to witnesses at the scene of the crash and then drove to the area of the offending vehicle to continue his investigation. After conducting a detailed investigation, Officer Monroy learned that at various times just before and just after the crash, both occupants were driving the vehicle. Both occupants were being deceptive as to the events of the crash. As a result of Officer Monroy's detailed investigation, he was able to charge both occupants of the offending vehicle for their actions in this hit and run crash.

On May 1, Officers Niefert, Holmes, Petrovich, Williams, and Sergeant Brady assisted the Arlington Heights Police Department with the capture of a bank robbery suspect. Arlington Heights Police Department had positively identified a suspect responsible for five bank robberies throughout the Northwest suburbs, including one in Hoffman Estates. The Arlington Heights Police Department had the suspect's residence, located in the 4400 block of Shorewood, under surveillance and requested a Hoffman Estates police officer to conduct a felony traffic stop if the suspect left his residence. When the suspect left his residence at 1013 hours, Officer Niefert and Sgt. Brady conducted a felony traffic stop on the vehicle on southbound Huntington Blvd. at Sandlewood Drive. Officers Holmes, Petrovich, and Williams assisted with a perimeter during the traffic stop. The suspect was taken into custody without incident and charged with five bank robberies.

1200 Gannon Drive  
Hoffman Estates, Illinois 60169  
[www.hoffmanestates.org](http://www.hoffmanestates.org)

Phone: 847-882-1818  
Fax: 847-882-8423

William D. McLeod  
MAYOR

Raymond M. Kincaid  
TRUSTEE

Gary J. Pilafas  
TRUSTEE

Karen V. Mills  
TRUSTEE

Jacquelyn Green  
TRUSTEE

Bev Romanoff  
VILLAGE CLERK

Cary J. Collins  
TRUSTEE

Anna Newell  
TRUSTEE

James H. Norris  
VILLAGE MANAGER



On May 10, Officer Bloss arrested two juveniles at Conant High School for possession of cannabis. An assistant principal at the school had investigated a group of juveniles congregating on a corner adjacent to the school. The two female juveniles dropped a bag of cannabis on the ground. When Officer Bloss searched both females, she found additional cannabis and a grinder on their person.

On May 12, School Resource Officer Venezia requested the assistance from the 2<sup>nd</sup> Watch to locate a HEHS student wanted for domestic battery and violation of an order of protection. The suspect had fled the school and was walking through the residential area behind the high school. The suspect called HEHS and said he was going to kill himself. Officers Petrovich, Moore, Bloss, and Nieft set up a perimeter when Northwest Central Dispatch tracked the GPS coordinates on the suspect's phone. The suspect was subsequently located and apprehended by Officers Bloss and Nieft as he attempted to flee a back yard on Parkview Circle.

On May 4, Lt. Cardiff was notified by Chief Herdegen of a public safety concern on the 1900 block of Holbrook Lane. A resident reported area youths were racing their bicycles down the grassy hill from Somersworth Lane and darting out onto the street on Holbrook Lane between parked cars. The resident was concerned children may be struck by a motor vehicle. Officer Caceres met with the resident and filed an informational report. On May 7 and May 10, Officer Caceres, Sgt. Campbell, and Officer Donohue and Bundo conducted a bicycle registration campaign in the area where they educated the area youth and their parents regarding bicycle safety and the hazards of entering the streets between parked cars without first stopping and making sure it is clear to proceed. In all, 28 bicycles were registered at this event.

On May 22, Officers Fernandez and Williams responded to a complaint of a subject taking pictures of young girls at TJ Maxx on Sutton Road. Upon arrival, a loss prevention agent for the store advised Officer Fernandez a customer was taking pictures of a girl who was bending over looking at a jewelry case without the girl's knowledge. The suspect was still on scene and he was identified by the security agent. Officer Fernandez spoke to the suspect and located 14 photographs of unsuspecting young girls on the subject's cellular phone. Some of the photographs were attempts to take photographs up the girls' skirts. During a pat down search of the suspect, Officer Fernandez found a plastic baggie containing suspect cannabis and a cannabis pipe on his person. The arrestee was charged with unlawful videotaping, possession of cannabis, and possession of drug paraphernalia.

On May 23, Officers Lynch and Teipel were dispatched to the sports arena on Hassell Road in reference to a man with a knife. Upon arrival, Officer Lynch located the suspect and he was taken into custody and the knife recovered. Witnesses indicated the subject was involved in an altercation with some patrons when he pulled a knife and threatened the subjects. The offender was charged with unlawful use of weapon.

On May 29, at approximately 2142 hours, Officer Gessert located two vehicles and several

subjects in Olmstead Park after dark. Upon investigating these subjects, Officer Gessert smelled a strong odor of burnt cannabis emitting from the vehicle. He contacted Officer Donohue who responded to the scene with Bundo. During searches cannabis was located on all five juveniles and brass knuckles were located on one juvenile. Four of the youths were charged with possession of cannabis and one youth was charged with unlawful use of weapon. Of the five juveniles arrested, three were Palatine residents, one was a Barrington resident, and one was a resident of Hoffman Estates. All youths were processed and released to their parents.

### CANINE UNIT

During the month of May, Officer Donohue and his partner Bundo performed three vehicle searches, three community relations presentations, two search warrants, two premise checks, one school search, one track, and cleared one building. Officer Donohue and Bundo also attended training with the Northwest Suburban K9 Training Group.

### INVESTIGATIONS DIVISION

On May 1, Detective Cawley was called in reference to a lead from Arlington Heights Police Department on a bank robbery suspect who struck several towns including Hoffman Estates. The suspect was a new resident of Hoffman Estates who resided in the 4400 block of Shorewood Drive. Det. Cawley assisted Arlington Heights PD in a search warrant of the suspect's residence. Det. Cawley then conducted a physical lineup at Arlington Heights PD for witnesses of the bank robbery that occurred at 1680 W. Algonquin Road, Hoffman Estates. The suspect in this case was positively identified. The suspect refused to speak with police regarding any of the bank robberies. Det. Cawley, along with detectives from Arlington Heights and Schaumburg, obtained video surveillance and key card information from the employer of the suspect which verified the suspect leaving work in Rolling Meadows during the time of each robbery. This case was turned over to the FBI and federal charges were approved on all bank robberies.

On May 3, Detective Allen was assigned a theft case in which a female subject removed various pieces of jewelry from a residence in the 400 block of Lincoln Drive where she was staying temporarily. On May 4, Detective Allen was able to locate and recover some of the stolen jewelry from Cash America in Oak Park, IL. The offender was positively identified and located. The offender, a resident of Niles, was arrested and charged with two counts of felony theft.

On April 28, Detective Golbeck was assigned a criminal damage to property case in which the victim reported a former roommate had broken the jaw on her dog (miniature pincher) with a broom. On May 19, Detective Golbeck located the male offender, a resident of Hoffman Estates, and interviewed him at the station. After being read his Miranda rights, the offender subsequently admitted to striking the dog. Det. Golbeck contacted felony review and was

approved one felony count of criminal damage to property for the offender. The offender was processed accordingly and taken to a bond hearing.

On May 20, Detective Domin went to the Rolling Meadows courthouse and spoke with the Assistant States Attorneys in the domestic violence court room about upgrading a case. The original report by Officer McIntosh stated the victim was strangled by the arrestee. Det. Domin, along with Felony Review Assistant State's Attorney Tyner, interviewed the victim at length and obtained a written statement from the victim stating she had difficulty breathing and her breathing was impeded. Asst. State's attorney Tyner approved the upgrade to aggravated domestic battery due to the fact the statute was changed on January 1, 2010 involving strangulation and from the statement given by the victim. The proper paperwork was drafted by Det. Domin and the arrestee was processed accordingly. The adult arrestee resides in Chicago.

### **JUVENILE INVESTIGATIONS**

On May 21, it was reported to CHS administration a CHS student was exposing himself in a classroom. After an intensive interview by CHS administration, it was determined the student was doing this as a joke to his friend, but other students had seen the behavior. After speaking with the principal, he wished to have the student arrested for disorderly conduct. This student was arrested and processed accordingly. This case was cleared by arrest.

On May 26, Officers Savage and Whited visited Muir Literacy Academy and completed a series of classroom talks addressing issues with bullying and intimidation. Late on May 26, Officer Savage assisted EJHS with the 8<sup>th</sup> grade dance. During the event, Officer Savage ensured the safety of students and staff while providing a positive police presence.

On May 27, a CHS student was spending the day in the In-School Suspension room. A CHS student supervisor observed the student playing with an unknown substance on his desk. The student supervisor asked the student to bring her the substance, but it had fallen to the floor. The substance was a green plant material (suspect cannabis). Officer Edgar field tested the green plant material and it tested positive for cannabis. After speaking to the principal, he wished to have the student arrested. The student was arrested and brought to HEPD where he was charged accordingly. This case was cleared by arrest.

### **TACTICAL DIVISION**

On May 6, Tactical Officers Cawley and Stoy responded to assist patrol with a disturbance in an area 5 hotel. Upon arrival, officers observed a known gang member leaving the area on foot at which time they initiated an investigation. Pursuant to the investigation, the subject was arrested and processed for unlawful consumption of alcohol by a minor.

On May 9, Tactical Officers Stoy, Cawley, and Tenuto responded with patrol units to a theft in

progress at an area 5 shopping center. Upon arrival, one suspect was seen running, at which time Tac Officer Stoy and other officers pursued the subject on foot catching the subject after a brief foot pursuit. The subject was taken into custody after resisting arrest. The second subject was also located and arrested after he resisted arrest. Both subjects were juveniles who were transported to the station where they were processed accordingly. Both subjects' parents were contacted and advised of the juvenile procedures.

On May 10, Tactical Officer Teipel responded to a report of suspicious activity taking place in an area 5 hotel. Pursuant to the investigation, one subject was arrested and processed accordingly for possession of 94 hypodermic needles and a warrant for prostitution. The other subject was released without charge.

On May 26, Tactical Officer Stoy was on patrol in area 5 when he was almost struck by a vehicle driving in his lane of traffic. Tac Officer Stoy was able to take evasive action to avoid being struck and initiated a traffic stop on the vehicle. Pursuant to his investigation, the driver was arrested for reckless driving and possession of drug paraphernalia. In addition, three occupants of the vehicle were arrested for possession of drug paraphernalia. All subjects were processed accordingly without incident.

On May 29, Tactical Officers Tenuto and Teipel responded to assist patrol with a loud party complaint. Pursuant to the investigation, tactical officers recognized evidence of a synthetic clandestine lab present. Tac Officers uncovered the materials in the residence used to make a synthetic hallucinogen drug. The items were seized and inventoried for investigation. The owner of the residence was sent to the hospital for symptoms of a possible overdose. The investigation is currently ongoing.

On April 26, Sgt. Scaccianoce and Tactical Officers Tenuto and Teipel responded to a fire department and patrol assist in an area 9 residence after a parent called requesting assistance with the identification of an unknown substance believed to be drugs discovered in his house in his son's room. Upon arrival, officers were given consent to enter the residence by the parent at which time the officers were directed to a closet where several bottles containing an unknown dark liquid substance were being stored. Pursuant to the investigation, officers discovered several toxic materials that indicated a primitive makeshift lab was present in the residence. The officers spoke to the son who confirmed the officers' suspicions and indicated he was manufacturing a hallucinogen drug called DMT using the materials discovered in the residence. The residence was secured and evacuated for safety. Sgt. Scaccianoce contacted the DEA and confirmed that upon mixing the chemicals together, the drug DMT can be made. DEA also advised the liquid is toxic and harmful if absorbed in the skin or inhaled. The Illinois State Police Chemical Removal Team was contacted and removed the contents from the residence. All evidence was turned over to the DEA for further investigation which is ongoing at this time. No charges were filed due to pending investigation.

**TECHNICAL SERVICES BUREAU**

**STAFF SERVICES DIVISION:**

A number of projects and programs were completed and continued in the Staff Services Division during May. Some of these included:

- Web Site –Sex offender and found bicycles information were added or updated.
- Docview: 41 crash reports were sold for a total of \$205.00.
- Meetings have been scheduled for the new Web Q&A.
- Meeting was held on the new police department kiosk monitor.
- Lt. Russo attended the informal NWCD police liaison meeting.
- Two copiers were researched and purchased for the new police department.
- Sgt. Poulos attended monthly NIPAS training.
- General Order #RP-05 ‘Harassment’ was distributed to all sworn and civilian personnel for annual testing.
- Quarterly in-service training was held for all sworn personnel.
- Western Illinois University student Brian Pettinato began his twelve week internship.
- Harper College student Sarah Singer completed her part-time internship.

Training hours for May totaled 1,282.25, which includes 488.0 hours of in-service/roll call training. The year-to-date training hours total for 2010 is 5,696.75.

**Technology Committee**

- NWCD Technology meeting was held.
- Issues are still being looked into regarding CAD/Laptop connections.
- Win7 testing is being conducted.
- Crime mapping is being looked into.

**Department Hours**

Type	May 2010	May 2009	YTD 2009	YTD 2010
Sick	515.00	660.13	4248.67	3182.00
IOD	48.00	104.00	104.00	272.00
Light Duty	389.00	472.00	2446.50	1279.50
Overtime (all)	126.75	322.75	1882.00	941.50
Overtime Due to Sick Time	63.50	80.25	543.75	340.00

Please note that the number of pay periods last year may not match the current year.

## **COMMUNITY RELATIONS/ CRIME PREVENTION SECTION**

During the month of May, the Community Relations section participated in and facilitated the following activities:

### **D.A.R.E.**

Officer Notarnicola finished teaching D.A.R.E. to Whitely and Lakeview Schools.

Officer Notarnicola presented D.A.R.E. graduation at Whitely School.

Officer Whited taught D.A.R.E. lessons 5, 6, 7 and 8 to the sixth graders at Fairview School. D.A.R.E. lessons 4, 5, 6 and 7 were taught to the sixth graders at Armstrong School. Lessons 3, 4 and 5 were taught at Lincoln Elementary. The '*Smoking, Truth or DARE*' movie was shown to the D.A.R.E. students at Armstrong School and Lincoln Elementary.

### **Public Safety Classes:**

Officers Whited and Savage spoke to the sixth grade classes and one multi-age class at John Muir Literacy Academy about Bullying and Threats. There have been several problems at the school which would continue out into the community.

### **Miscellaneous**

- Officer Notarnicola participated in the annual bike rally at Thomas Jefferson School.
- Officer Whited attended the Breakfast club at John Muir Academy on five occasions.
- Officer Notarnicola was a guest reader at Timber Trails School.
- Officer Whited participated in the Health and Safety Fair at Village Hall.
- Officers Notarnicola and Whited participated in the annual career fair at Eisenhower Jr. High.
- Officer Whited covered the front desk on several occasions.
- Officer Notarnicola participated in the annual bike rally at Thomas Jefferson School.
- Chief Herdegen, Lt. Cardiff, Sgt. Mueller, Officers Fernandez, Notarnicola, Russmann, Whited, ASOs Alcorn, Rowan, members of the Hoffman Estates Citizen Police Academy Alumni and Hoffman Estates Police Explorers participated in the annual Cop on Rooftop for Special Olympics of Illinois at Dunkin Donuts. Approximately \$2,600.00 was raised for the athletes of Special Olympics. The mascot from the Chicago Wolves, Skate, also stopped by and helped raise money.
- Officer Whited participated in the annual career fair at John Muir Literacy Academy.

### **Police Explorers:**

Officer Notarnicola is working with her Explorer Post to develop a Junior Police Academy that will be hosted in June at the Police Department.

Two Explorer meetings were held.

## **PROBLEM ORIENTED POLICING UNIT**

During the month of May, the Problem Oriented Policing Unit was involved in the following activities:

Officer Caceres continues to work closely with the management of a local apartment complex to address the noise, safety and other Village ordinance issues. Officer Caceres continues to spend a great deal of time dealing with the property manager to improve the quality of life issues. Officer Caceres has been spending time at the CRC, talking with the residents to educate them about loitering and drinking. Several citations have been issued in the area and a zero tolerance approach continues to be in effect. Officer Caceres also learned that the management is currently installing playground equipment on the property for the children, so they can play there, instead of the parking lot that they have become accustomed to.

Officer Caceres was informed of a potential bicycle hazard where local kids are riding their bikes down a hill and onto the street. The complainant was in fear that something may happen to the kids with the traffic. Officer Caceres spent two evenings at the location talking to the kids and also registering their bicycles. Over 20 bicycles were registered with the Police Department.

Officer Caceres attended the funeral of a Chicago police officer who was killed when criminals attempted to hijack the officer's motorcycle.

### **Happenings at the CRC:**

- A Girl Scouts workshop was held.
- Computer classes were conducted.
- A total of eight hours were spent at the CRC answering residents' questions.
- Children's art class was held.
- Library Literacy class at Schaumburg Library was attended.
- Adult 'English as a Second Language' classes were held.
- Scout reach program was conducted.
- Cub Scouts programs were organized.
- Promise to Play was held.
- Activities were arranged at the Teen Center.

### **Other activities during the month include:**

- Officer Caceres provided liquor server training.
- Officer Caceres installed six child safety seats.
- Visited youth functions at Spectrum/ Vogeley Teen Centers.
- Provided extra patrol in the Salem Ridge complex and Steeple Hill/ Highland Crossing Condominiums.
- Sent out Crime Hazard Alerts to residents.

## **ADMINISTRATIVE SERVICES**

Some of the duties and activities ASO Chris Moore completed this month were:

- Inventoried 130 new evidence items
- 20 items sent to the lab
- 28 items returned from the lab
- 5 items returned to owners
- 2,185 property/evidence transfers handled
- Stacey Kenost continues cross training
- Daily work preparing the property room for the move to the new P.D. Items are being stored in bins that are containerized so they can be scanned by a special bar code on the bin. Special colored ties are being used to seal the bins to help make them more tamper proof.
- Prepared approximately 2000 items in the containerized bins.

Total YTD items inventoried	589
Total YTD items sent to the crime lab	140
Total YTD items returned from the lab	299
Total YTD items returned to owner	38
Total YTD transfers handled	6,781

## **TRAFFIC SECTION**

Below is a summary of activities for the Traffic Section for the month of May:

On May 11, Traffic Section Officers assisted the Naperville Police Department by participating in the "Route 59 Safety Initiative". Traffic citations were issued for safety violations occurring on Route 59 for the day.

On May 14, Traffic Section Officers assisted the Mount Prospect Police Department with traffic and crowd control related to a public relations appearance of a performer of American Idol.

From May 15-21, Officer Wondolkowski was the instructor for a 40 hour "Train the Trainer" standard field sobriety testing instructor course.

A water billing message was created to remind vehicle occupants to use their seat belts for the National "Click it or Ticket" campaign.

Officer Thomas investigated 17 vehicles of the second division and issued 13 citations for safety and equipment violations and \$14,634 in overweight fines.



Officer Wondolkowski investigated 14 vehicles of the second division and issued 17 citations for safety and equipment violations and \$10,560 in overweight fines.

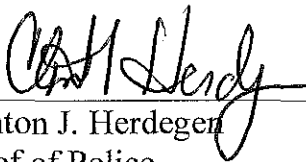
Traffic Section Officers attended in-service training on handcuffing, O.C. spray, ASP baton and defensive tactics.

From May 17-21, Officer Marak attended a 40 hour Truck Enforcement course at the Crystal Lake Police Department.

The Traffic Section followed up on 16 hit and run or incomplete crashes.

The Traffic Section also followed up on 2 complaints of stop arm violations and completed 8 chauffeurs' license applications.

The Traffic Section followed up on 25 abandoned autos.



---

Clinton J. Herdegen  
Chief of Police

---

**HOFFMAN ESTATES POLICE DEPARTMENT**  
**INTERDEPARTMENTAL CORRESPONDENCE**

---

TO: Clinton J. Herdegen, Chief of Police  
FROM: Joseph Dornbos, Sergeant  
SUBJECT: Extra Patrol  
DATE: May 12, 2010

SK - Forward  
JCB 5/13/10

EXTRA PATROL LOCATION: Highland Crossing

COMPLAINANT: Kathy Doherty

PROBLEM: Stop sign violations  
Speeding vehicles

TIME PERIOD: 4/27/10 – 5/11/10

TOTAL MAN - HOURS: 17.66 Hours

TOTAL CITATIONS: 13 citations

BREAKDOWN OF CITATIONS:  
Disobeying a stop sign – 6  
Seat belt - 5  
License violation - 1  
Violation of Village - 1  
Ordinance-scrapper

As part of this traffic complaint, I went to Highland Crossing on 4/27/10 between 0800 and 0900 to conduct a speed survey. Speed was monitored by radar on Hill Drive from Higgins Quarters Drive. Cars were timed traveling both eastbound and westbound. Twenty eight cars were timed with an average speed of 21.36 mph.

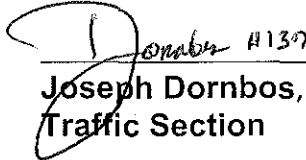
On 5/4/10, I met with Kathy Doherty from the Highland Crossing Townhome Association and Nathan Roseberry, a Traffic Engineer with the Village of Hoffman Estates. We walked the property and made recommendations regarding the placement of speed limit signs, visibility in the area of corners and incorporating some changes into larger planned projects for Highland Crossing with the Village.

Clinton J. Herdegen, Chief of Police  
Highland crossing extra patrol  
May 12, 2010 Page 2

On 5/4/10 I conducted an additional speed survey at various locations throughout Highland Crossing and Steeple Hill. The speeds were recorded between 0955 and 1050. Fifteen vehicles were timed by radar with an average speed of 23.15 mph. No stop sign violations were observed however one box truck was stopped on Heritage Drive cutting through from Higgins Road. The driver was advised not to use this route in the future.

The Patrol Division has been made aware of this problem and they were advised to monitor the area. The Traffic Section will also keep a close eye on this problem.

The Traffic Section will conduct additional enforcement in this area.

 #137  
\_\_\_\_\_  
Joseph Dornbos, Sergeant  
Traffic Section

# Hoffman Estates Police Department Traffic Crash Analysis and Cause Report

**Ending April 30, 2010**

	<u>Current Month</u>	<u>Same Month Last Year</u>	<u>Year To Date</u>	<u>Previous YTD</u>
Total	114	93	507	530
Highway	73	67	349	379
Private Property	41	24	158	145
Property Damage Only	97	79	447	464
Personal Injury	17	14	59	64
Fatal	0	0	0	0

## Intersections

	<u>Current Month</u>	<u>Same Month Last Year</u>	<u>Year To Date</u>	<u>Leading Cause (last 12mo)</u>
72/Roselle	6	5	22	1.Failure to reduce Speed 2.Imp lane use
58/Barrington	7	6	25	1. Failure to reduce Speed 2. Failure to yield turning left
72/Barrington	1	4	18	1.Failure to reduce Speed 2. Following too close
72/Governors	0	1	3	1. Imp lane use

## Top locations past 12mo (number of crashes)

Barrington @ Higgins	34
Roselle @ Higgins	32
Golf @ Barrington	30

Administrative Adjudication Hearings  
May, 2010

Hearing Date	Type	Police Violations	Code Violations	Paid at Hearing					Compliant/Dismissed	Continued	No-Shows (approximate)	Grand Total
				Cash	Check	Charge	Pmt Due	Total				
5/3/2010	1st Hearing	285	0	8 \$ 150.00	3 \$ 150.00	5 \$ 230.00	7 \$ 360.00	23 \$ 890.00	82	14	166	285

Total tickets issued with this as first hearing date: 481 % of tickets issued: 4.8% 17.0% 2.9% 34.5% 59.3%

2nd Hearing	163	0	15 \$ 830.00	1 \$ 30.00	1 \$ 50.00	0 \$ -	17 \$ 910.00	8	0	138	163
Total	448	0	23 \$ 980.00	4 \$ 180.00	6 \$ 280.00	7 \$ 360.00	40 \$ 1,800.00	90	14	304	448

Defendants with 10-or-more violations: 0  
0 defendants pursued this month \$ -

5/17/2010	1st Hearing	294	49	7 \$ 390.00	3 \$ 130.00	3 \$ 350.00	10 \$ 1,700.00	23 \$ 2,570.00	80	10	230	343
-----------	-------------	-----	----	----------------	----------------	----------------	-------------------	-------------------	----	----	-----	-----

Total tickets issued with this as first hearing date: 653 % of tickets issued: 3.5% 12.3% 1.5% 35.2% 52.5%

2nd Hearing	118	0	1 \$ 50.00	0 \$ -	0 \$ -	5 \$ 460.00	6 \$ 510.00	11	9	92	118
Total	412	49	8 \$ 440.00	3 \$ 130.00	3 \$ 350.00	15 \$ 2,160.00	29 \$ 3,080.00	91	19	322	461

Monthly Total	1st Hearing	579	49	15 \$ 540.00	6 \$ 280.00	8 \$ 580.00	17 \$ 2,060.00	46 \$ 3,460.00	162	24	396	628
	2nd Hearing	281	0	16 \$ 880.00	1 \$ 30.00	1 \$ 50.00	5 \$ 460.00	23 \$ 1,420.00	19	9	230	281
	Total	860	49	31 \$ 1,420.00	7 \$ 310.00	9 \$ 630.00	22 \$ 2,520.00	69 \$ 4,880.00	181	33	626	909

Total Tickets Issued - Apr-10 1076 57

Total Citation Revenue - Apr-10 \$42,332

Total Citation Revenue - Year-to-date 2010 \$179,281


Total Tickets Issued - Apr-09 1026 50

Total Citation Revenue - Apr-09 \$44,968

Total Citation Revenue - Year-to-date 2009 \$191,207

Clinton J. Herdegen, Chief of Police  
 Traffic Section Monthly Report – May 2010  
 June 4, 2010 Page 3

	May 2010	Year-to-Date 2010	Year to Date May 2009
<b>Trucks Investigated:</b> Traffic Section	42	303	85
<b>Truck Fines:</b> Traffic Section	\$25,154	\$47,858	\$5,771
Truck Permit Fees	\$100	\$280	\$2,080
Chauffeur Licenses Issued	8	83	68
Chauffeur License Fee	\$415	\$4,885	\$3,960
Child Seats Received	0	0	0
Child Seats Handed Out	0	0	0
Child Safety Seats Inspected	0	51	61
<b>Citations Issued:</b>			
Speed Related Violations	21	533	575
Seat Belt Violations	163	593	640
Child Restraint Violations	1	5	14

  
 \_\_\_\_\_  
 Joseph Dornbos, Sergeant  
 Traffic Section

**2010**  
**Hoffman Estates Police**  
**Special Enforcement Tracking Sheet**

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
1/14/10	Sutton Road / Hoffman Blvd.	State Scales	2 – Overweight Violations 1 – Suspended DL arrest \$1,600 in fines	3 Hours	Traffic
1/25/10	Rte. 59 – Hoffman Blvd.	State Scales	1 – Overweight violation \$450.00 in fines	3 Hours	Traffic
2/2/10	Rte. 59 – Hoffman Blvd.	State Scales	Cancelled due to weather	0 Hours	Traffic
2/16/10	Golf – Gannon	TARGET	8 – Speeding citations 1 – Seat belt citation 1 – Equipment violation	3 Hours	Patrol Watch II, Traffic
2/17/10	Rte. 59 – Hoffman Blvd.	State Scales	0 – Overweight violations	3.5 Hours	Traffic
3/3/10	Higgins – Beverly	State Scales	1 – Overweight violations \$760.00 in fines	3 Hours	Traffic
3/17/10	Higgins – Beverly	State Scales	Cancelled by ISP	0 Hours	Traffic
3/16/10 – 3/31/10	Harmon – Crowfoot Circle	Stop Sign Violations	28 – Stop sign violations 2 – speeding citations 1 – insurance violation	13.58 Hours	Traffic, Patrol Watch II and III
4/9/10 – 4/20/10	Essex – Haverford	Speed Trailer	Average speed 26.26 mph	8,514 vehicles	Traffic
4/6/10	Higgins – Beverly	State Scales	Cancelled due to weather	0 hours	Traffic
4/21/10 – 4/30/10	Fox Path – Falcon	Speed Trailer	Average speed 23.53 mph	2,058 vehicles	Traffic
4/30/2010	Higgins – Beverly	State Scales	2 – Overweight violations \$2,790 in fines	3 Hours	Traffic
4/29/10 – 5/7/10	Mumford – Sundance	Speed Trailer	Average speed 26.03 mph	6,637 vehicles	Traffic

**2010**  
**Hoffman Estates Police**  
**Special Enforcement Tracking Sheet**

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
5/10/10	Bode – Washington	Seat Belt Enforcement Zone	7 Total Citations 2 – Seat belt citations 2 – Speeding citations 1 – Child safety seat 1 – Truck 5 ton violation	1.5 Hours	Traffic
5/11/10	IL. Rte. 59	Route 59 Safety Initiative	3 – Speeding citations 1 – Insurance citation 1 – Truck overweight \$450 in fines 1 – Warrant arrest	3 Hours	Traffic
5/12/10	Rte. 59 – I90	State Scales	Cancelled due to weather	0 Hours	Traffic
5/12/10	Highland Crossing Condominiums	Stop Sign and Speed Violations	6 – Stop sign citations 5 – Seat belt citations 1 – License citation 1 – Violation Village Ordinance: Scrapper	17.66 Hours	Traffic
5/7/10 – 5/13/10	Ash – Bluebonnet	Speed Trailer	Average speed 25.48 mph	2,028 Vehicles	Traffic
5/18/10	Roselle – Higgins	Seat Belt Enforcement Zone	19 – Seat belt citations	4 Hours	Traffic
5/19/10	Golf – Barrington	Seat Belt Enforcement Zone	12 – Seat belt citations	4 Hours	Traffic
5/20/10	Bode – Gannon	Seat belt Enforcement Zone	5 – Seat belt citations	1.5 Hours	Traffic



**2010**  
**Hoffman Estates Police**  
**Special Enforcement Tracking Sheet**

5/20/10	Roselle – Illinois	Seat belt Enforcement Zone	7 – Seat belt citations	2.5 Hours	Traffic
5/20/10	Higgins – Roselle	Seat belt Enforcement Zone	11 – Seat belt citations	3 Hours	Traffic
5/20/10	Bode – Gannon	Seat belt Enforcement Zone	5 – Seat belt citations	1.5 Hours	Traffic
5/25/10	Greenspointe – Higgins	Seat belt Enforcement Zone	6 – Seat belt citations 1 – Child safety seat 1 – Insurance	1.5 Hours	Traffic
5/14/10 – 5/28/10	Ash Bluebonnet	Speed Trailer	Average speed 24.26 mph	4,518 Vehicles	Traffic
5/28/10	Hillcrest – Hampton	Seat Belt Enforcement Zone	12 – Seat belt citations	1.5 Hours	Traffic

MONTHLY REPORT  
**JCL Bioassay USA, Inc.**

---

2860 Forbs Avenue • Hoffman Estates, IL 60192 • P: 847.645.0407 • F: 847.645.0412

June 1, 2010

Attn: Mr. Clint Herdegen

Re: JCL Bioassay USA, Inc. Grand Opening Ceremony

Dear Mr. Herdegen:

It was a great honor both meeting you and having you as a guest at our recent Grand Opening Ceremony on May 21<sup>st</sup>. We were very intent on expressing our gratitude to all of those who have been a part of JCL leading up to that very special day for us. We realize you have a very busy schedule and truly appreciate your having taken the time to be with us. I can happily say that everyone was very pleased to have seen the show of support by all who were kind enough to take the time to be with us.

We are also very happy to have settled into our new home now, here in Hoffman Estates, and want you to know you are always welcome so please don't hesitate to give us a call and visit again. We will be doing our best to make JCL a great success story that you have been a part of.

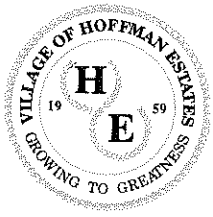
I look forward to our next opportunity to meet and wish you good fortune and health.

Sincerely,



Tadayoshi Yasui  
President & CEO  
JCL Bioassay USA, Inc.





To: James H. Norris, Village Manager

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### MONTHLY REPORT

May 2010

#### Prevention and Wellness

May has been designated as National Cystic Fibrosis Awareness Month. Cystic Fibrosis (CF) is an inherited chronic disease that impacts 70,000 people worldwide and 30,000 in the United States. CF is characterized by the production of thick, sticky mucus that clogs the lungs leading to severe lung infections. The disorder also affects the functioning of the pancreas and prevents the body from making natural enzymes that breakdown and help with the absorption of food during digestion. To increase public awareness and raise support for individuals and families impacted by CF, Brian Mizuki, Psychology Extern, conducted an awareness campaign that ran throughout the month. The campaign consisted of receiving a proclamation designating May as National Cystic Fibrosis Awareness Month in the Village of Hoffman Estates from the Mayor and Board of Board of Trustees, taping a Public Service Announcement for HETV, and writing articles for the Citizen and Village Website.

The Prevention and Wellness Team continued the 2010 Employee Fitness Challenge, "Healthy Village 2010". Throughout the month Village employees were given various health tips and information to assist them in achieving good health. The event will conclude this month, with celebration luncheon and award ceremony to occur in June.

As part of HSS' continued commitment to diversity and community development, on 5/10/10 Dr. Monica Saavedra conducted a parenting workshop at the Community Resource Center. The focus of the workshop was on effective discipline with children.

On May 25, 2010 Algean Garner attended the webinar "Evaluating the Health Of Your Community." The webinar focused on recent research conducted by the Robert Wood Johnson Foundation. Results indicated that the health of a community depended on many different factors – ranging from individual health behaviors, education and jobs, quality of health care, and environment. The report will assist HHS and the Village in assuring that Hoffman Estates remains a health community.

HHS staff in conjunction with the Hoffman Estates Park District continues to provide services at Vogelei Teen Center. The teen center provides a safe environment for youth to gather during the afterschool hours. At the teen center, teens can shoot pool, play ping pong, play video games, watch television, socialize, and participate in open group discussions.

**May attendance:**

Date	Number of teens
5/4	26
5/6	32
5/7	24
5/11	28
5/13	32
5/14	35
5/18	26
5/20	32
5/21	12
5/25	29
5/27	26
5/28	Vogelei Closed – Memorial Day Observation

Psychology intern, Alissa Simon concluded facilitation of Real Girls Real Talk at Muir School.

Brian Mizuki, psychology extern, continued the facilitation of Lion's Pride, a psychosocial support group for young boys at MacArthur Elementary School. The group met on 5/3, 5/10, 5/17, 5/24, 5/31. The group concluded this month with a celebratory pizza party.

Nursing staff, Cathy Dagian and Teresa Alcure, provided the following health services: two employee clinics (Public Works, Police Station), five TB testing/adult immunization clinics, three Cholestech clinics, one children's immunization clinic, and one infant immunization clinic. Additional services included Vision and Hearing Screenings held at Prince of Peace and Kindercare Preschools.

**Treatment and Crisis Response**

Currently HHS' counseling staff continues to provide mental health services for 80 clients. Five new clinical intakes were conducted during the month.

HHS continues to volunteer for the Salvation Army and provide Salvation Army Emergency Assistance to Hoffman Estates' families in need. Salvation Army funding is available to assist Hoffman Estates residents who are experiencing a temporary or unexpected financial crisis. This fund provides limited financial support to families who show a financial need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 45 minutes to assess the need for additional services.

HHS provides assistance for residents who wish to apply for AllKids. AllKids is the State's health insurance for low-income children and their families. Monica Saavedra assisted one resident this month. HHS receives \$50 for every completed application. The money received helps support the Village's Self-Help Fund.

HHS is now a designated site for individuals to apply for the Nicor Gas Sharing program. The program provides payment assistance with gas bills for those who qualify and meet income requirements; 3 residents requested assistance during the month.

## Administrative

During the month, HHS staff collected 20 containers of sharps and 50 containers of expired/opened medication through the pharmaceutical and sharps collection program.

### **NCL- Discount Prescription Drug program.\* May 2010**

Total # of prescriptions:	39
Total dollars saved:	\$ 306.68
Average dollars saved:	\$ 7.86
Average Savings:	12.8%
Total users:	17

## HHS Commissions/Committees/Additional Activities

Algean Garner and Monica Saavedra attended the Boards and Commission tree planting ceremony on May 17, 2010

The Commission for Senior Residents hosted its annual Spring Luncheon on May 5, 2010. The event was attended by over 120 residents from the Hoffman Estates community.

Algean Garner attended the Commission for Senior Residents monthly meeting on May 11, 2010.

Algean Garner attended the Commission for Disabled Residents monthly meeting on May 20, 2010.

The Commission for Disabled Residents hosted a community Wellness Expo on May 22, 2010 at Village Hall.


Monica Saavedra facilitated Spanish Speaking Services Connection meeting on May 3, 2010.

Monica Saavedra attended the Youth Commission monthly meeting on May, 20 2010.

Monica Saavedra attended the Latino Mental Health Provider Network meeting on May 21, 2010.


Cathy Dagian and Teresa Alcure attended the Municipal Nurses meeting on May 5, 2010.

Cathy Dagian attended the Cook County Department of Public Health H1N1 debriefing on May 4, 2010.



---

Algean Garner, II, Psy.D.  
Director,  
Health and Human Services



---

Monica Saavedra, Psy.D.  
Assistant Director,  
Health and Human Services

May, 2010

	<i>Resident</i>	<i>Non-Resident</i>	<i>Employee</i>	<i>Monthly Total</i>	<i>Year To Date</i>	<i>Last Year To Date</i>	<i>% of Change</i>
<b>People Served</b>							
Health	399	45	51	495	1,889	1906	-0.89%
Human Services	184	0	20	204	794	476	66.81%
<b>Prevention/Wellness Contacts</b>							
Programs	44	*	*	44	255	343	-25.66%
Lending Closet	5	*	*	5	32	40	-20.00%
AllCare (formerly KidCare)	1	*	*	1	4	4	0.00%
Salvation Army	0	*	*	0	8	32	-75.00%
<b>Services Provided</b>							
<b>Health</b>							
# of people @ Children's Clinic	1	14	0	15	106	145	-26.90%
# of shots given @ Child clinic	*	*	*	29	212	273	-22.34%
# of people @ Hoffman Baby Clinic	5	0	2	7	44	41	7.32%
# of shots given @ Baby clinic	*	*	*	13	103	100	3.00%
# people @ Salem Ridge	0	0	0	0	0	0	0.00%
# shots @ Salem Ridge	*	*	*	0	0	0	0.00%
TB tests given	4	2	0	6	22	127	-82.68%
Cholestech Tests	14	0	0	14	50	49	2.04%
Hep A - Adult shots	0	2	0	2	14	17	-17.65%
Hep B - Adult shots	0	0	0	0	6	10	-40.00%
Twinrix - Adult shots	2	1	0	3	14	22	-36.36%
Tetanus Shots	2	3	0	5	13	13	0.00%
College Shots*	0	0	0	0	0	0	0.00%
# Medicaid clients	12	7	44	63	198	109	81.65%
# of adult Flu vaccines given	0	0	0	0	9	4	125.00%
# of child Flu vaccines given	0	0	0	0	59	15	293.33%
# of adult H1N1 vaccines given	1	0	0	1	266	n/a	0.00%
# of child H1N1 vaccines given	0	3	0	3	166	n/a	0.00%
# of free Blood Pressure checks	52	11	21	84	474	443	7.00%
# of free Blood Sugar checks	3	1	4	8	116	130	-10.77%
# of free Hemoglobin checks	15	0	3	18	132	215	-38.60%
# of free Pulse checks	51	11	21	83	459	405	13.33%
Cholesterol (\$6)	0	0	0	0	27	60	-55.00%
Vision/Hearing (Preschool)*	0	0	0	0	189	257	0.00%
<b>Human Services</b>							
Individual Sessions	161	0	18	179	800	823	-2.79%
Couple Sessions	15	0	0	15	78	57	36.84%
Family Sessions	8	0	2	10	48	17	182.35%
Testing Sessions	3	0	0	3	12	70	-82.86%
<b>Programs</b>							
Lion's Pride	*	*	*	0	48	52	-7.69%
Real Girls/Real Talk	*	*	*	0	63	111	-43.24%
Reaching for the Stars	*	*	*	16	16	46	-65.22%
Girl Power	*	*	*	28	118	0	0.00%
Other/Smoking Cessation	*	*	*	0	10	14	-28.57%
NICOR	*	*	*	3	60	0	0.00%
<b>Wellness Checks/Crisis Response</b>							
Hours Spent	0	0	0	0	0	0	0.00%

\*These figures are not available as the numbers are not tracked in this manner.

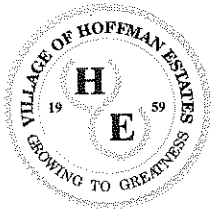
May, 2010

	<i>Resident</i>	<i>Non-Resident</i>	<i>Employee</i>	<i>Monthly Total</i>	<i>Year To Date</i>	<i>Last Year To Date</i>	<i>% of Change</i>
<b>Revenue</b>							
<b>Health</b>							
Children's Clinic	*	*	*	\$ 159.00	\$ 1,344.00	\$ 1,332.00	0.00%
Hoffman Baby Clinic	*	*	*	\$ 40.00	\$ 290.00	\$ 205.00	41.46%
Salem Ridge	*	*	*	\$ -	\$ -	\$ -	0.00%
Other Clinics/Fairs	*	*	*	\$ -	\$ -	\$ -	0.00%
TB Test	*	*	*	\$ 52.00	\$ 175.00	\$ 1,134.00	0.00%
Lipid Profile (\$22)	*	*	*	\$ 317.00	\$ 1,316.00	\$ 996.00	32.13%
Adult Shots	*	*	*	\$ 315.00	\$ 1,491.00	\$ 2,939.00	-49.27%
Tetanus Shots	*	*	*	\$ -	\$ -	\$ -	0.00%
Total Cholesterol \$6	*	*	*	\$ 568.80	\$ 995.20	\$ 120.00	729.33%
Medicaid	*	*	*	\$ 6,735.54	\$ 7,220.54	\$ 416.00	1635.71%
Flu/Medicare	*	*	*	\$ -	\$ 573.20	\$ 9,594.58	-94.03%
Flu/Children	*	*	*	\$ -	\$ -	\$ -	0.00%
H1N1-Medicare	*	*	*	\$ -	\$ 1,039.50	n/a	0.00%
H1N1-Adult	*	*	*	\$ 15.00	\$ 218.00	n/a	0.00%
H1N1-Child	*	*	*	\$ 36.00	\$ 129.00	n/a	0.00%
Vision & Hearing	*	*	*	\$ 1,235.00	\$ 2,345.00	\$ 215.00	990.70%
AllKids	*	*	*	\$ -	\$ -	\$ 100.00	-100.00%
<b>Human Services</b>							
Counseling	**	**	**	\$ 2,718.00	\$ 10,286.00	\$ 9,588.00	7.28%
Community Programs	**	**	**	\$ -	\$ -	\$ -	0.00%

\*Health Services revenue is not tracked by resident, non-resident and employee.

\*\* Human Services fees are not tracked by resident, non-resident and employee.

<u>Clients served at Clinics:</u>	<u># of People</u>	<u>Percentage</u>
Underinsured:	11	26.00%
No Health Insurance:	9	23.00%
Village Employee:	2	5.00%
Medicaid/KidCare:	19	46.00%
Native American:		
	<u>41</u>	<u>100.00%</u>



# HOFFMAN ESTATES

NB-4

June 4, 2010

To: William McLeod, Village President  
Board of Trustees

## EMERGENCY MANAGEMENT AGENCY MONTHLY REPORT – May 2010

Activities for EMA Coordinator David Christensen and the EMA Volunteers for the month of May, 2010 are highlighted below.

EMA phase	Subject	Opportunity
Preparedness	Exercise	<ul style="list-style-type: none"> <li>✓ Continued planning for what is now known as the Prairie State Cert Challenge. State will sponsor with Hoffman Estates, Elk Grove Village and Palatine coordinating. At the time of this report 17 teams of 12 from across the state will compete.</li> <li>✓ Conducted the ComEd Exercise at Fire Station 24. All village departments were well represented. Special thanks to A/C Michael Hish for the assisting in equipment set-up and check-out.</li> <li>✓ Accepted as a member of the Area Command for for the National Guard and Cook County with the Vigilant Guard exercise. The three key days of the 5 day exercise.</li> <li>✓ Assisted McHenry County as an Exercise Evaluator.</li> </ul>
	Mutual Aid	<ul style="list-style-type: none"> <li>✓ Participated in the Mobile Support Team meetings.</li> <li>✓ Actively participated in the Illinois Incident Management Team Meetings in Urbana.</li> </ul>
	Government Relations	<ul style="list-style-type: none"> <li>✓ Worked with South Barrington to improve their Emergency Management program.</li> <li>✓ Assisted Alexian Brothers Behavioral Health Center with evacuation / shelter in place planning.</li> </ul>
	Volunteer Programs	<ul style="list-style-type: none"> <li>✓ Coordinated the volunteer registration and assignment for the 2010 statewide Prairie State Cert Challenge.</li> </ul>
	EOC / EOP	<ul style="list-style-type: none"> <li>✓ Attended the EOC Construction meetings at the PD.</li> <li>✓ Continued review of the Emergency Operations Plan, with a new concentration on the Fire Department involvement.</li> </ul>
Response	EMA	<ul style="list-style-type: none"> <li>✓ No significant responses in May.</li> </ul>
Recovery		<ul style="list-style-type: none"> <li>✓ No current recovery efforts.</li> </ul>

1900 Hassell Road  
Hoffman Estates, Illinois 60169  
[www.hoffmanestates.org](http://www.hoffmanestates.org)

Phone: 847-843-4825  
Fax: 847-781-4849

William D. McLeod  
MAYOR

Raymond M. Kincaid  
TRUSTEE

Gary J. Pilafas  
TRUSTEE

Karen V. Mills  
TRUSTEE

Jacquelyn Green  
TRUSTEE

Bev Romanoff  
VILLAGE CLERK

Cary J. Collins  
TRUSTEE

Anna Newell  
TRUSTEE

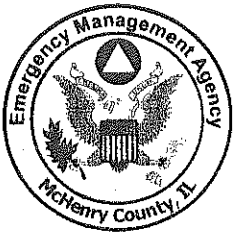
James H. Norris  
VILLAGE MANAGER



<b>Mitigation</b>	Stafford Act	✓ Continue to work with the IAEM to resolve issues related to the Stafford Act as it pertains to Mitigation, Response, and Recovery.
<b>Grants Funding</b>	/ 2009 IESMA Generator Grant	ITTF/ ✓ Qualified Hoffman Estates Public Works to receive up to six generators (no match required) in an IESMA initiative to ensure adequate emergency power through out the state. Generator ratings: (1) 30kW, (4) 60kW and (1) 100 kW generators. Valued at approximately \$140,000.00
	LEAP Grant	✓ Began the budgeting / work scheduling for the LEAP Grant (\$98,000 from the US Department of Energy with a Leap grant for energy initiatives.)
	2009 IESMA Technology Grant	ITTF/ EOC ✓ Worked with Barrington, Palatine, Rolling Meadows, and Elk Grove Village on the EOC Technology Grants to insure compatible equipment, and reduce individual efforts on research. Included our IS Department in meetings to ensure compatibility and integration of purchases to our equipment.
	DECO Construction Grant	EOC ✓ Worked with Rachel M., Clint H., and Ashley Monroe on two DECO Grants – one for \$150,000 for EOC Construction and one for \$175,000 for PD Construction. Reviewed and submitted.
<b>Training</b>	Interns	✓ Intern Alana Sorrentino will started unofficially on May 24 <sup>th</sup> and Officially on May 27 <sup>th</sup> .
<b>IAEM</b>	Leadership	✓ Attended the IAEM Executive Board Meeting by conference call.
<b>ITTF</b>	Meeting	✓ Attended the Illinois Terrorism Task Force Committee Chairs Meeting, Full Board Task Force, Emergency Management Committee meeting, and the Volunteers and Donations Committee.
<b>NIEMC</b>	Mutual Aid	✓ Supported the endorsement of Harper College as a partner in emergency management for the northwest suburbs.
<b>IESMA</b>	IEMA Relations	✓ Continued planning efforts with IESMA and IEMA related to EMPG funding as well as the roles and responsibilities of local emergency management.

Respectfully submitted,

  
David A. Christensen, Emergency Management Coordinator  
DC/dc



# McHenry County Emergency Management Agency

Barry L. Valentine  
Director

[www.mchenrycountyil.gov](http://www.mchenrycountyil.gov)

Robert E. Ellsworth, Jr., CEM, IPEM  
Assistant Director

May 11, 2010

Mr. Dave Christensen  
Emergency Management Coordinator  
Village of Hoffman Estates  
1900 Hassell Road  
Hoffman Estates, IL 60169

Dear Dave:

On behalf of the Emergency Management Agency, thank you for all of your contributions as an Evaluator towards the very successful exercise of the Tactical Interoperable Communications Plan.

Your cooperation and positive attitude made our Plan come together and will provide support to the citizens of the County.

Please accept the enclosed Certificate of Appreciation expressing our sincere gratitude for your assistance.

Thanks again for a "Great Job!"

Sincerely,

  
Barry L. Valentine  
Director

BLV:se

Encs.



*McHenry County Emergency Management Agency*

PRESENTS THIS

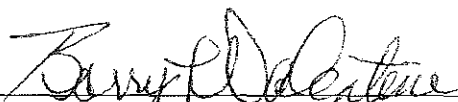
**CERTIFICATE OF APPRECIATION TO**

**DAVID CHRISTENSEN**

FOR YOUR PARTICIPATION IN THE

**TACTICAL COMMUNICATIONS INTEROPERABILITY PLAN EXERCISE**

THURSDAY, APRIL 29, 2010

  
Barry L. Valentine, Director

  
Kenneth D. Koehler, County Board Chairman



# HOFFMAN ESTATES

NB-5

FIRE DEPARTMENT

Robert G. Gorvett  
FIRE CHIEF

June 14, 2010

To: James H. Norris, Village Manager

## FIRE DEPARTMENT MONTHLY REPORT MAY 2010

This month's activities resulted in the Fire Department responding to 512 calls for service; 356 incidents were for emergency medical service, 129 incidents were suppression-related and 27 were mutual aid to other fire departments.

The following were significant responses during May 2010:

### 5/1/10 - #1001809 - 945 Grand Canyon - Code 3 – Structure Fire

Companies responded to the above location for an activated fire alarm. On arrival, they found nothing showing at an unoccupied clubhouse. Upon further investigation, they found the smell of smoke and smoke coming from windows at the rear of the clubhouse.

Companies then entered the building and found smoke coming from the party room. A thermal imaging camera (TIC) was used to find the source of smoke behind a fireplace wall. Personnel opened the wall and used a pressurized water can to extinguish the smoldering fire inside the wall. Building Maintenance was on the scene and reported they had a problem with an electrical outlet adjacent to the fireplace the previous night. The circuit breakers to the party room were shut off. The fire was contained to the enclosed space around the fire box.

### 5/9/10 - #1001936 - W/B I90 - West of 59 – Entrapment/Car Fire

Companies were dispatched to the above location for the rollover vehicle crash with entrapment. While responding, NWCH updated companies with information stating a baby was trapped, and the vehicle was on fire. District 24 companies arrived on scene and found a vehicle fire with an individual removing the baby from the SUV. The vehicle fire was extinguished, and three ambulances treated two BLS and two ALS patients from the accident.

1900 Hassell Road  
Hoffman Estates, Illinois 60169  
[www.hoffmanestates.org](http://www.hoffmanestates.org)

Phone: 847-843-4825  
Fax: 847-781-4849

William D. McLeod  
MAYOR

Raymond M. Kincaid  
TRUSTEE

Gary J. Pilafas  
TRUSTEE

Karen V. Mills  
TRUSTEE

Jacquelyn Green  
TRUSTEE

Bev Romanoff  
VILLAGE CLERK

Cary J. Collins  
TRUSTEE

Anna Newell  
TRUSTEE

James H. Norris  
VILLAGE MANAGER

**5/16/10 - #1002050 - 1155 Mayfield - Code 4 – Structure Fire - Upgraded**

Companies responded to a tri-level, single-family home with nothing showing from the front of the house. E22 was met by the owners in the front yard of the home stating that no one was left inside the structure and that their garage was on fire. E22 and S22 entered through the front door and investigated the garage from inside, revealing heavy smoke and heat. T22 removed the outside garage doors. The fire was extinguished through the garage opening. A primary search was conducted to make sure all residents were out of the home. The fire scene was turned over to Inspector 623.

**5/20/10 - #1002116 - 665 North Hundley Drive – Code 3**

Companies responded to listed location for the report of a stove fire. On arrival, investigation found that the oven was in the self cleaning mode with food still in the unit. Power was disconnected to release the oven door. Food was removed from the oven and set outside. No fire was noted in the oven. The structure was ventilated while the oven was checked finding no problems. The power was reconnected to the stove, and the home was turned back over to the homeowner.

**5/22/10 - #1002157 - 1585 Jefferson - Technical Rescue**

Companies responded to the above location for the report of a porch collapse with several people injured. Investigation revealed that a rear deck elevated approximately seven feet experienced a lean-to collapse and separated from the house. All ambulatory patients were moved to the front of the house to await incoming companies. There were a total of three patients, one transport and two release of service. The scene was turned over to Police personnel, and Code Enforcement was notified.

**5/22/10 - #1002222 - 675 West Golf Road - Comp USA - Code 3 – Structure Fire**

Companies responded for a reported dumpster fire that was five feet from the building. Personnel arrived on the scene and noted that the fire had spread to an adjoining fence and the overhang of the dumpster area. Companies extinguished the fire and entered the building to check for extension into the interior of the building and for primary search for occupants. T22 was assigned to go to the roof and check for extension beyond the overhang area. Inspector 623 arrived on the scene and conducted the investigation.

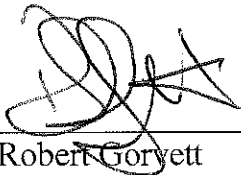
**5/24/10 - #1002190 - Shoe Factory/Bartlett - Vehicle Crash with Entrapment**

Companies dispatched to the above location for an accident with injuries. En route, NWCDS upgraded the response to entrapment based on information from the caller. Companies arrived and found a two-vehicle crash with one patient entrapped in the driver's seat. Equipment was prepared to complete the extrication while A24 determined that the patient was located where he could be removed using the passenger side door. Minor extrication assisted with patient removal, and the patient was transported ALS to SAMC with open fractures to his right leg.

There were several other mutual aid requests during the month where our department responded with equipment and personnel. Some of these included the following:

- May 11: EMS call in Streamwood – Sent Ambulance 22 – treated and transported
- May 12: Structure fire in Elgin – Sent Truck 22 (assigned to aerial extinguishment) and 603 (assigned as Incident Safety Officer)
- May 25: Structure fire in Carpentersville – Sent Engine 24 (assigned to overhaul)
- May 26: Structure fire in South Barrington – Sent Engine 24

On the following pages is an overview of department activities and emergency responses for the month of May.



---

Robert Goryett  
Fire Chief

RG/bb

Month End.May

## OPERATIONS DIVISION

During the month of May, the following operational issues took place:

- Firefighter Brian Duffy continued his extended deployment to the military.
- Firefighter Sandacz remains on IOD through the month after surgery on his injured shoulder.
- Firefighter DeTamble returned to duty following an IOD with knee surgery for a knee and back injury and then was on sick leave for an off-duty hand injury for the last week of the month.
- Firefighter Tompkins remained off on sick leave through the month with a back injury.

## ADMINISTRATIVE DIVISION

- The Department was awarded a \$500.00 grant through the Schaumburg Rotary AM Foundation. This grant will be used to purchase an AED for use at a Village facility to be determined.
- Assistant Chief Greg Schuldt, Lieutenant Mike Hartman and Firefighter/Paramedics Matt Collins and Tom Tyrrell all celebrated their 25<sup>th</sup> anniversary with the Village during the month.
- Deputy Chief Jorian attended a seminar in Schaumburg titled, *The ABC's of Workplace Investigations*.
- Fire Administrative staff participated in the regional ComEd exercise with the EOC being located in the lower level of Station 24.
- Battalion Chief Tom Mackie completed training to become the Hoffman Estates Fire Department Infection Control Officer.

During the month of May, the following public education activities took place:

- A day care visited Station 23 for a tour with approximately 25 people in the group.
- Personnel visited the Family Fun Fair at the ice arena hosted by the Park District with nearly 300 people in attendance.
- Two Career Fairs (Eisenhower and John Muir Jr. High Schools) were attended by our Public Education members with approximately 300 people in attendance at each event.
- Fire Department personnel participated in the Division II Fire Apparatus Expo in Algonquin/LITH. There were approximately 350 people attending the event.
- One smoke detector and two teddy bears were distributed to Village residents during the month.

The department educated over **1,000** children and adults at **5** different events this month.

**Total Fire Department Responses**

Response Activity - May	Station 21		Station 22		Station 23		Station 24			
	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
Fire Incidents	18	54	4	11	10	30	1	4	3	9
Medical Incidents	356	1583	86	372	193	918	38	130	39	163
Other Incidents	111	510	37	170	51	242	8	48	15	50
Mutual Aid Incidents	27	99	5	15	12	57	6	13	4	14
<b>Total Responses</b>	<b>512</b>	<b>2246</b>	<b>132</b>	<b>568</b>	<b>266</b>	<b>1247</b>	<b>53</b>	<b>195</b>	<b>61</b>	<b>236</b>

**Fire Incidents**

Response Activity - May	Station 21		Station 22		Station 23		Station 24			
	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
Building Fire	3	10	2	3	1	5	0	2	0	0
Cooking Fire	5	8	1	1	3	6	0	0	1	1
Vehicle Fire	0	7	0	3	0	4	0	0	0	0
Brush & Grass Fire	1	10	0	0	1	5	0	0	0	5
Other Fire Incident	9	19	1	4	5	10	1	2	2	3
<b>Total Fire Incidents</b>	<b>18</b>	<b>54</b>	<b>4</b>	<b>11</b>	<b>10</b>	<b>30</b>	<b>1</b>	<b>4</b>	<b>3</b>	<b>9</b>

**Medical Incidents**

Response Activity - May	Station 21		Station 22		Station 23		Station 24			
	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
Emergency Medical	323	1417	79	346	180	847	36	117	28	107
Vehicle Accident	29	122	7	18	13	54	2	12	7	38
Patient Assist	0	27	0	8	0	17	0	1	0	1
Special Events	4	17	0	0	0	0	0	0	4	17
<b>Total Medical Incidents</b>	<b>356</b>	<b>1583</b>	<b>86</b>	<b>372</b>	<b>193</b>	<b>918</b>	<b>38</b>	<b>130</b>	<b>39</b>	<b>163</b>



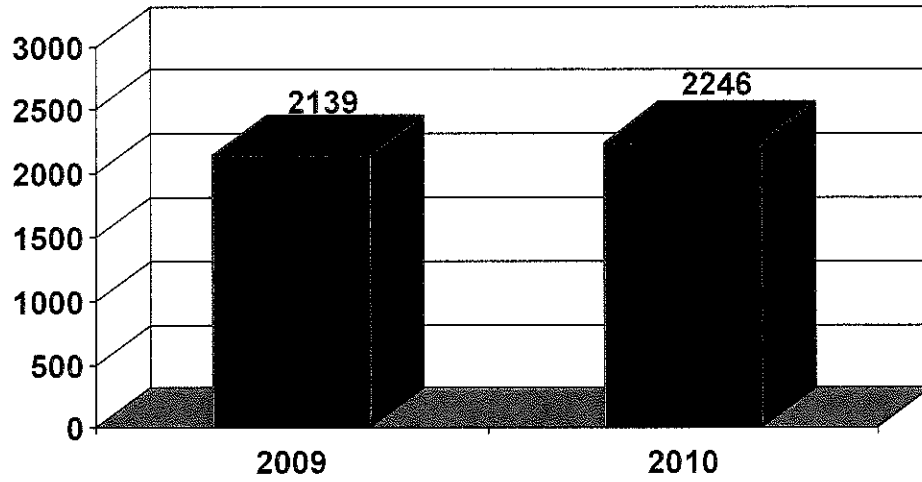
**Mutual Aid Incidents**

Response Activity - May			Station 21 Response		Station 22 Response		Station 23 Response		Station 24 Response	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
A/A to Schaumburg	2	5	0	0	2	5	0	0	0	0
A/A to Streamwood	0	2	0	0	0	2	0	0	0	0
Mutual Aid / MABAS Incidents	25	92	5	15	10	50	6	13	4	14
<b>Total Mutual Aid Incidents</b>	<b>27</b>	<b>99</b>	<b>5</b>	<b>15</b>	<b>12</b>	<b>57</b>	<b>6</b>	<b>13</b>	<b>4</b>	<b>14</b>

**Other Incidents**

Response Activity - May			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Elevator Emergencies	3	18	0	1	2	15	0	0	1	2
Gas Investigations	3	23	1	10	2	7	0	5	0	1
Fuel Leak	0	2	0	0	0	1	0	0	0	1
Power Line Problem	1	4	1	1	0	3	0	0	0	0
Hazardous Condition	7	10	5	5	1	3	1	2	0	0
Smoke/Odor Investigation	3	12	0	1	2	8	0	2	1	1
Water Leak	1	10	0	4	1	6	0	0	0	0
Lock-In or Lock-Out	10	29	0	6	6	18	1	2	3	3
Good Intent Call	19	67	9	28	7	23	1	7	2	9
Carbon Monoxide Incident	9	52	3	12	6	18	0	15	0	7
Activated Fire Alarm	34	202	12	71	16	106	2	9	4	16
Malicious Fire Alarm	3	13	0	6	3	7	0	0	0	0
Electrical Problem	4	11	1	5	2	4	1	2	0	0
Other Service Provided	5	20	2	5	1	7	1	3	1	5
Response Cancelled	9	37	3	15	2	16	1	1	3	5
<b>Total Other Incidents</b>	<b>111</b>	<b>510</b>	<b>37</b>	<b>170</b>	<b>51</b>	<b>242</b>	<b>8</b>	<b>48</b>	<b>15</b>	<b>50</b>

## Total Emergency Responses Year to Date



## Medical Emergencies Year to Date

District #22

918

59%

District #23

130

8%

District #21

372

23%

District #24

163

10%



**2010 FIRE LOSS**

<b>OCCUPANCY TYPE</b>	<b>Month</b>	<b>YTD LOSS</b>
Special Outside	0	0
Public Assembly	0	0
Single-Family	\$53,000.00	\$53,000.00
Multi-Family	\$200,000.00	\$200,000.00
General Business	0	0
Road, Parking Property	0	0
Storage Property	0	0
Open Land, Field	0	0
Vehicle	0	0
Institutional	0	0
<b>TOTALS</b>	<b>\$253,000.00</b>	<b>\$253,000.00</b>

**TOTAL ANNUAL FIRE LOSS  
PREVIOUS YEARS**

<b>2010</b>	<b>\$253,000</b>
<b>2009</b>	<b>\$903,680</b>
<b>2008</b>	<b>\$1,606,700</b>
<b>2007</b>	<b>\$1,253,350</b>
<b>2006</b>	<b>\$755,420</b>
<b>2005</b>	<b>\$1,442,910</b>
<b>2004</b>	<b>\$4,033,630</b>
<b>2003</b>	<b>\$2,266,370</b>
<b>2002</b>	<b>\$963,600</b>
<b>2001</b>	<b>\$2,709,675</b>
<b>2000</b>	<b>\$378,735</b>

## TRAINING

For the month of May, the following training activities took place:

### **Outside Training:**

- Firefighters Orr, Schuenke and DuMelle attended Vehicle and Machinery Operations class at Southern United Fire Districts Training Academy.
- Lieutenant Bilodeau attended NICOR Natural Gas Fires training at their facility in Troy Grove, Illinois.

### **In-house Training:**

- Firefighter Rehabilitation Class – Instructed by Chief Craig Haigh – Illinois Fire Service Institute.
- Fire Ground Simulations and First-In Company Responsibilities – Coordinated and instructed by Assistant Chief Schuldt and Battalion Chief Bosco.
- Fire Apparatus Engineer Hands-On Operations – Coordinated by Firefighter Mangiameli.
- Drivers Training - Road Course – Coordinated by Firefighter/Paramedics Beyer and Golden and conducted by the shift Captains and Lieutenants.

### **Company training:** (Instructed by the Lieutenants and Captains)

- Power saws, forcible entry and ladders, Brush Truck 23.
- Hose management skills.
- Building familiarization through preplan review and building visits.
- Department and EMS policy reviews.

Total training hours for the month of May for all members were 2,290.

1st Quarter	2nd Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	May	Total Hours YTD
7,946	2,649			2,290	12,885

**FIRE PREVENTION BUREAU:**

- **FINAL INSPECTIONS COMPLETED:**
  - Cardiac Cath-Lab – 1555 Barrington Road
  - PNC Bank – 1600 Algonquin Road
  
- **MEETINGS ATTENDED:**
  - Denny’s Restaurant Pre-Construction Meeting – 1175 Roselle Road
  - Site Plan Meeting – Village Hall
  - Construction Meeting, HEPD – 411 W. Higgins Road
  - Residential Pre-Construction Meeting – 131 Bradley
  - Conant H.S. Annual Safety Meeting – 700 Cougar Trail
  - Hoffman Estates H.S. Annual Safety Meeting – 100 W. Higgins Road
  
- **MISCELLANEOUS:**
  - Fire Investigation – 985 Grand Canyon Parkway
  - Fire Investigation – Comp USA, 675 Golf Road
  - Occupancy Load Inspection, Poplar Creek Bowl – 2354 Higgins Road

**ANNUAL INSPECTIONS:**

Annual Fire Safety Inspections are inspections that are conducted on existing occupancies on an annual basis. These inspections are completed in an attempt to maintain compliance with approved existing municipal codes.

<b>Inspection Type</b>	<b>Monthly Total</b>	<b>2010 YTD</b>	<b>2009 YTD</b>
Annual Inspections	90	351	501
First Re-inspections	50	236	282
Business license Inspection	6	18	11
<b>Total</b>	<b>146</b>	<b>605</b>	<b>794</b>

## CONSTRUCTION INSPECTIONS:

Construction inspections are inspections conducted on new and existing occupancies within the Village and the Fire Protection District. These inspections range from initial plan reviews to final occupancy approval.

<b>Plan Review</b>	<b>Monthly Total</b>	<b>2010 YTD</b>	<b>2009 YTD</b>
Building Plan Review	6	31	39
Automatic Fire Alarm	0	17	19
Other Fire Suppression Systems	0	0	1
Fuel Storage Tanks	0	0	0
Hood & Duct Mechanical	0	1	1
Hood & Duct Suppression	1	2	4
Open Burn	0	2	2
Site Plan Review	1	6	17
Automatic Sprinkler	1	15	24
Temporary Heating	0	2	0
Temporary Structure (tent)	0	1	3
Pyrotechnic Display	0	2	4
<b>Total</b>	<b>9</b>	<b>79</b>	<b>114</b>

	<b>Monthly Total</b>	<b>2010 YTD</b>	<b>2009 YTD</b>
Construction/Permit issued	8	54	67
Construction Site Inspection	19	88	124
Construction Site Visits	4	33	61
<b>Total</b>	<b>31</b>	<b>144</b>	<b>252</b>

## MISCELLANEOUS INSPECTIONS:

<b>Inspection Type</b>	<b>Month</b>	<b>Year</b>
Fire Prevention Complaints	5	32
Homeowner Walk-Thru (Residential Sprinkler)	1	4
Underground flush test/hydrant flow	2	9
Lock Box Lock Change	0	0
<b>Total</b>	<b>8</b>	<b>45</b>

**PERMITS ISSUED:**

The following is a breakdown of the building permits that are issued by the Fire Prevention Bureau and the associated revenue generated from the permits issued.

Permit Type	Month		Year to Date	
	Permits Issued	Total	Permits Issued	Total
Automatic Fire Alarm	2	190.00	15	22,365.00
Other Fire Suppression Systems	0	0.00	1	1,000.00
Fuel Storage Tanks	0	0.00	4	285.00
Hood & Duct Mechanical	0	0.00	0	0.00
Hood & Duct Suppression	2	95.00	4	285.00
Open Burn	0	0.00	2	190.00
Automatic Sprinkler	3	965.00	20	5,120.00
Temporary Heating	0	0.00	0	0.00
Lock Box	1	180.00	7	975.00
Pyrotechnic Display	0	0.00	2	1,000.00
<b>Total</b>	<b>8</b>	<b>1,430.00</b>	<b>36</b>	<b>31,220.00</b>

**SPRINKLER ORDINANCE PROGRESS:**

Buildings Requiring Sprinklers	Month Total	Y-T-D	
Installed	1	1	
Remaining	128		

**BUSINESSES LEFT TO INSTALL SPRINKLERS:**

We are preparing to send out reminder letters to those businesses that have not yet complied with the Fire Sprinkler Retrofit Ordinance. In the process, we are verifying the businesses we have on our list as those that still need to comply. As of June 10, 2010, we have found some businesses that we had on our list that have already complied, 650 W. Higgins Road (Park District Farm House) and 1220 Higgins Road. Upon completion of that process, we will send out letters to business owners as a reminder of the extended deadline and provide an updated list of those businesses still out of compliance. During the month of May, Analysts, 2450 Hassell Road, completed the retrofitting of a fire sprinkler system in that facility.

**WIRELESS TRANSCEIVERS:**

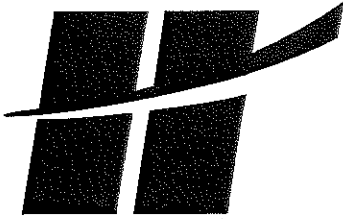
	<b>Month</b>	<b>Y-T-D</b>	
Installed	19	48	
Remaining to be installed	76		
<b>Total Installed to date</b>		<b>367</b>	

**ACTIVATED FIRE ALARMS:**

	<b>Monthly</b>	<b>Y-T-D</b>	<b>2009</b>
Fire Alarm Activations	7	39	57
Trouble Alarms	8	25	24
Malicious False Alarms	4	26	23
False Alarms	21	118	135
<b>Total</b>	<b>40</b>	<b>208</b>	<b>239</b>

*None of these false alarms (or responses) can be attributed to the Keltron Wireless Transceivers.*





HOFFMAN ESTATES  
**CHAMBER**  
OF COMMERCE  
AND INDUSTRY

---

May 27, 2010

Dear Chief Gorvett

WooHoo to the Fire Department

On behalf of the Hoffman Estates Chamber of Commerce please accept my sincere thanks for all your efforts to make our 2010 Golf Outing such a success. The Golf Outing is always one of the highlights of the Chamber's annual activities and because of your generous donation of time and the firetruck; this year's was one of the best.

Please give my sincere Thanks to the fireman who came out to help us. They were Wonderful!!

Thanks again, we couldn't have done it without you!

Sincerely,

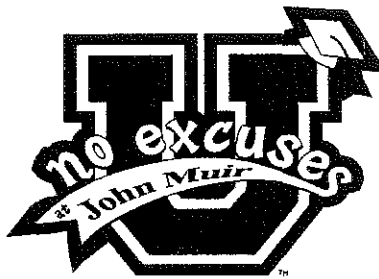
Cheri Sisson  
Executive Director

*C: Monthly Report  
Capt. Fortunato  
St. Martino  
St. Hehn  
St. Collins*



## SCHOOL DISTRICT 54

Ensuring Student Success



John Muir Literacy Academy  
1973 N. Kensington Lane  
Hoffman Estates, Illinois 60169

Phone 847/357-6444  
FAX 847/357-6445  
TTY 847/357-5076  
<http://www.sd54.org/schools/muir>

Brad Carter, Principal  
Julie Gluff, Assistant Principal

May 20, 2010

Chief Robert Gorvett  
Hoffman Estates Fire Department  
1900 Hassell Road  
Hoffman Estates, IL 60169 .

Dear Chief Gorvett:

Throughout the year the families struggle with various issues, many of which include low to no income. For this and many other reasons, the holidays are a very difficult time for many of the families at John Muir Literacy Academy. However, this holiday season for one of our families was extra special. Through the efforts of Jim Kotrba and his fellow firemen, one of our families benefitted from having gifts for their family at Christmas. The family was unaware from whom the gifts came, as Mr. Kotrba and his coworkers asked to remain anonymous.

While I know Mr. Kotrba and his coworkers wanted to remain anonymous, we at John Muir would like to say **THANK YOU SO VERY MUCH** as we appreciate any and all donations that we receive. In addition, the family also sent a letter of thanks along with a picture.

Sincerely,

Lynn Owens, MSW MEd  
School Social Worker  
John Muir Literacy Academy

c: Monthly Report  
5:31 PM J. Kotrba



**SEC Group, Inc.**

An HR Green Company

May 11, 2010

Mr. Michael Hankey, P.E.  
Director of Transportation and Engineering Division  
Department of Development Services  
Village of Hoffman Estates  
1900 Hassell Road  
Hoffman Estates, Illinois 60169

RE: Roundabout Intersection Site Visit

Dear Mr. Hankey:

On behalf of the Village of Johnsburg, McHenry County Division of Transportation, and SEC Group, Inc., I want to thank you and your staff along with the Hoffman Estates Police and Fire Departments for coordinating and taking the time to meet with us to discuss and review your roundabout design, construction, and overall concept. It really helped our Village staff and the Police/Fire Department understand how this will function in our town. Your input and communication recommendations will be utilized to educate the staff and the residents early and often. We hope to start construction the fall of 2010 or spring 2011. We will invite you out when it is complete. Thank you again and I can't tell you how much we truly appreciated the site visit.

Sincerely,

SEC GROUP, INC.  
AN HR GREEN COMPANY

Timothy J. Hartnett  
Principal/Village Engineering Consultant

TJH/dmw

cc: Mr. Nathan Roseberry, P.E.  
Mr. Jeff Jorian, Deputy Fire Chief  
Mr. Steven Casstevens, Assistant Chief  
Mr. Joseph Volpe, Village P.W. Depart

*c: Monthly Report*

**progress. innovation. expertise.**

420 N. Front Street, Suite 100 | McHenry, IL 60050  
Phone: 815.385.1778 | Fax: 815.385.1781 | [www.secgroupinc.com](http://www.secgroupinc.com)

May 14, 2010

Mr. & Mrs. Andres Gonzalez  
4431 Thornbark Ct.  
Hoffman Estates, IL 60192

Hoffman Estates Fire Station  
1900 Hassell Rd.  
Hoffman Estates, IL 60169  
Attn: Fire Chief

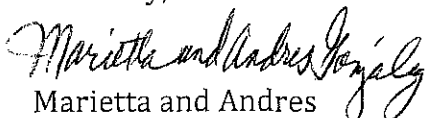
Dear Sir:

On May 2, we had our first situation utilizing the Hoffman Estates Westbury Fire Department ambulance for my husband, Andres. My husband needed assistance and was treated with the utmost care, kindness, professionalism and transported promptly to St. Alexius Hospital.

The paramedics went above and beyond the call of duty in our emergency. We would like to highly commend these professionals for all their hard work with his care.

We wish to thank the Hoffman Estates Fire Department/Paramedics for their help and assistance.

Sincerely,

  
Marietta and Andres  
Gonzalez

C: Monthly Report  
FF/PM Scott Czaplicki  
FF/PM Matt Fijalkowski  
FF/PM Chris Lenczewski  
FF/PM Dean Slater  
FF/PM Chad Nevius