

AGENDA
SPECIAL PUBLIC WORKS & UTILITIES COMMITTEE
Village of Hoffman Estates
June 21, 2010

7:55 p.m.

Members: Jacquelyn Green, Chairperson
Anna Newell, Vice Chairperson
Karen V. Mills, Trustee
Cary Collins, Trustee
Ray Kincaid, Trustee
Gary Pilafas, Trustee
William McLeod, Mayor

I. Roll Call

NEW BUSINESS

1. Request authorization for Village to participate in the Northwest Municipal Conference (NWMC) Suburban Purchasing Cooperative (SPC) for one-year contract extension with Texor Petroleum Company for joint purchase of diesel fuel and gasoline.

II. Adjournment

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance call the ADA Coordinator at 847/882-9100.

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request authorization for Village to participate in the Northwest Municipal Conference (NWMC) Suburban Purchasing Cooperative (SPC) for one-year contract extension with Texor Petroleum Company for joint purchase of diesel fuel and gasoline.

MEETING DATE: June 21, 2010

COMMITTEE: Special Public Works & Utilities

FROM: Kenneth Hari, Director of Public Works

PURPOSE: To extend the current fuel contract with Texor Petroleum Company.

BACKGROUND: The Village, through Suburban Purchasing Cooperative (SPC)/Northwest Municipal Conference (NWMC) entered into a diesel fuel/gasoline Joint Purchase Program during June, 2009. The contract was extended from 2008. Throughout the entire contract period, purchasing fuel through NWMC contract has been a positive endeavor.

On May 12, 2010, the NWMC Joint Purchasing Advisory Committee awarded a one-year contract extension with Texor. Paperwork detailing contract extension terms is attached.

DISCUSSION: Staff recommends the continuation of participating in the Joint Purchase Program contract for fuel purchase from Texor. This one year contract insures the Village a fuel supply at an extremely competitive cost.

FINANCIAL IMPACT: The recommended action will continue to result in cost savings, over and above the standard wholesale fuel market for purchasing regular unleaded gasoline and diesel fuel. Savings amounts will vary depending on the trend for fuel market costs within the petroleum industry.

RECOMMENDATION: Request authorization for Village to participate in the Northwest Municipal Conference (NWMC) Suburban Purchasing Cooperative (SPC) for one-year contract extension with Texor Petroleum Company for joint purchase of diesel fuel and gasoline.



*A Joint Purchasing Program
For Local Government Agencies*

May 12, 2010

Mr. Dan Goding
Texor Petroleum Company
3340 South Harlem Ave.
Riverside, IL 60546

Dear Mr. Goding:

This letter is to inform you that the Suburban Purchasing Cooperative's Governing Board has approved a one year contract extension for the SPC Diesel, Bio-Diesel, Gasoline and Ethanol fuels program contract with Texor Petroleum Company. The Suburban Purchasing Cooperative Governing Board reserves the right to extend the original contract for up to three (3) additional one year terms upon mutual agreement of both parties on a negotiated basis. This will be the second of three (3) possible one year extensions.

The SPC Governing Board would like to take this opportunity to offer a one year contract extension to your firm provided that such a renewal is mutually agreed to by both parties. The contract will be extended from June 6, 2010 until June 5, 2011.

To confirm this agreement, please sign and date this document below, retaining a copy for your files and return the original to my attention. If you have any questions or comments, please feel free to contact me.

Thank you,

Ellen Dayan
Program Manager for Purchasing
Northwest Municipal Conference

For NWMC Date

For Texor Petroleum Company Date

DuPage Mayors & Managers Conference
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Oak Brook, IL 60433
Suzette Quinell
Phone: (630) 571-0480
Fax: (630) 571-0484

Northwest Municipal Conference
1616 East Golf Road
Des Plaines, IL 60016
Larry Widmer
Phone: (847) 296-9200
Fax: (847) 296-9207

South Suburban Mayors And Managers Association
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Ed Praesel
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Will County Governmental League
3180 Theodore Street, Suite 101
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