

AGENDA

GENERAL ADMINISTRATION & PERSONNEL COMMITTEE VILLAGE OF HOFFMAN ESTATES

April 12, 2010

7:30 p.m. - Helen Wozniak Council Chambers

Members: Cary Collins, Chairperson
Ray Kincaid, Vice-Chairperson
Gary Pilafas, Trustee
Karen Mills, Trustee
Jacquelyn Green, Trustee
Anna Newell, Trustee
William McLeod, Mayor

I. Roll Call

II. Approval of Minutes – March 22, 2010

NEW BUSINESS

1. Discussion regarding the Legislative Update.
2. Discussion regarding the Village Board summer meeting schedule (July – August 2010).
3. Request acceptance of Cable TV Monthly Report.
4. Request acceptance of Human Resources Management Monthly Report.

III. President's Report

IV. Other

V. Adjournment

**GENERAL ADMINISTRATION & PERSONNEL
COMMITTEE MEETING MINUTES**

March 22, 2010

I. Roll Call

Members in Attendance:

**Cary Collins, Chairperson
Ray Kincaid, Vice Chairperson
Gary Pilafas, Trustee**

**Other Corporate Authorities
in Attendance:**

**Trustee Karen Mills
Trustee Jackie Green
Trustee Anna Newell
Mayor William McLeod**

**Management Team Members
in Attendance:**

**Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Mark Koplin, Asst. Vlg. Mgr., Dev. Services
Peter Gugliotta, Director of Planning
Don Plass, Director of Code
Patrick Seger, HRM Director
Robert Gorvett, Fire Chief
Clint Herdegen, Police Chief
Algean Garner, Director of HHS
Ken Hari, Director of Public Works
Michael DuCharme, Director of Finance
Rachel Musiala, Asst. Director of Finance
Gordon Eaken, Director of IS
Bev Romanoff, Village Clerk
Rebecca Suhajda, Administrative Intern
Emily Kerous, Dir. of Operations**

Others in Attendance

**Reporters from Daily Herald & Chicago
Tribune**

The General Administration & Personnel meeting was called to order at 8:11 p.m.

II. Approval of Minutes

Motion by Trustee Mills, seconded by Trustee Newell, to approve the General Administration & Personnel Committee meeting minutes of February 8, 2010. Roll call vote – Ayes: Pilafas, Collins, Kincaid, Mills, Green, Newell, McLeod. Motion carried.

NEW BUSINESS

- 1. Discussion regarding the Legislative Update.**

An item summary sheet from Rebecca Suhajda was presented to Committee.

Trustee Mills stated that there has been discussion on Governor's proposal to change percentage of income taxes down to 7% from 10% and it was a good idea to put something on the website for residents to voice opposition to it. It is a good opportunity for residents and businesses to voice concern over the money taken from the Village in the amount of \$1.2 million in addition to the \$1.3 million the State hasn't paid yet.

Rebecca Suhajda reviewed draft legislation, SB 3151, TIF devaluation, SB 3566, lawsuit exposure.

Motion by Trustee Mills, seconded by Mayor McLeod, to send letters in opposition to SB 3151 and SB 3566. Roll call vote – Ayes: Pilafas, Collins, Kincaid, Mills, Green, Newell, McLeod. Motion carried.

2. Request approval of a policy pertaining to the display of items and information in Village municipal buildings.

An item summary sheet from Rebecca Suhajda was presented to Committee.

Dan O'Malley addressed the Committee and stated that the Village has been approached from time to time by outside non-profit organizations to display items/information in Village Hall. Currently, Village departments and Boards and Commissions are able to display programs/events in Village buildings. In order to try and provide a more consistent policy for outside agencies, a policy has been prepared for building display and provides that a non-profit organization that offers a service specifically to residents or businesses could provide displays at Village buildings if they meet certain requirements and provide information ahead of time. There is no policy right now and would like the Board to endorse the policy.

Trustee Kincaid asked if the Sears Centre would fall under "municipal buildings" and Dan O'Malley replied that it is. Trustee Kincaid inquired if the proposed policy is broad enough to include the Sears Centre. It may be easier to exclude the Sears Centre due to requests for displays at that building. He also suggested adding school districts and park districts to allowable organizations.

Motion by Trustee Kincaid, seconded by Mayor McLeod, to approve a policy pertaining to the display of items and information in Village municipal buildings, with the exception of the Sears Centre Arena and adding school districts and park districts to those organizations that are allowed to display items. Roll call vote – Ayes: Pilafas, Kincaid, Mills, Green, Newell, McLeod. Nay: Collins. Motion carried.

3. Request approval of a resolution supporting the Village of Hoffman Estates becoming a member of the Pension Fairness for Illinois Communities Coalition.

An item summary sheet from Rebecca Suhajda was presented to Committee.

Trustee Kincaid asked for clarification on recalibrating current public safety employee pension contributions commensurate with level of benefits received. Mayor McLeod stated that it would have more parity between the contributions of the employee and the actual benefit received by the pension.

Trustee Collins inquired why a Pension Fairness Coalition is necessary if the NWMC and IML are already working on this. The opponents are already in place and does not think the coalition has to be created, unless it is to receive money for lobbying. Mayor McLeod stated that it is a coalition beyond governments and includes chambers, business organizations, etc.

Trustee Kincaid wanted to go on record that he agrees with 4 of the 5 elements of the proposal.

Motion by Trustee Mills, seconded by Mayor McLeod, to approve a resolution supporting the Village of Hoffman Estates becoming a member of the Pension Fairness for Illinois Communities Coalition. Roll call vote – Ayes: Pilafas, Mills, Green, Newell, McLeod. Nays: Collins, Kincaid. Motion carried.

- 4. Request approval to award contract for new editing and media storage systems to Roscor Corporation, Mt. Prospect, IL (sole bidder) in an amount not to exceed \$34,076.**

An item summary sheet from Bruce Anderson was presented to Committee.

Dan O'Malley stated that this item is for the HETV cable and all the programming.

Motion by Trustee Mills, seconded by Trustee Newell, to award contract for new editing and media storage systems to Roscor Corporation, Mt. Prospect, IL (sole bidder) in an amount not to exceed \$34,076. Roll call vote – Ayes: Pilafas, Collins, Kincaid, Mills, Green, Newell, McLeod. Motion carried.

- 5. Request approval of an ordinance amending Section 2-2-8.9, Rules of Order, to provide for Standing Committee quorum revisions.**

An item summary sheet from Jim Norris and Art Janura were presented to Committee.

Mayor McLeod explained that because there have been quorum problems the last couple meetings, he is proposing that every Trustee serve on every Committee and it would be easier to have a quorum. There would still an appointed Chair and Vice Chair of each Committee. All committees would become Committees of the Whole.

Trustee Mills asked who would run a specific committee if the Chair and Vice Chair were absent. Mr. Janura stated that the rules of order indicate that the Committee chooses amongst the remaining members present.

Trustee Collins inquired if the Village has ever appointed anyone as the Parliamentarian and that it may be something to consider and it may be appropriate to appoint Village Clerk as Parliamentarian. The Clerk could then call the meetings to order and select the Chair Pro Tem. The Mayor stated that some thought will be given to this suggestion.

Mayor McLeod stated that from a practical standpoint, Trustees are considered absent whether they were on one of the Committees previously or whether they were not. This amendment would allow the Village to conduct businesses when more than 2 Trustees are absent.

Motion by Mayor McLeod, seconded by Trustee Green, to approve an ordinance amending Section 2-2-8.9, Rules of Order, to provide for Standing Committee quorum revisions. Roll call vote – Ayes: Pilafas, Mills, Green, Newell, McLeod. Nays: Collins, Kincaid. Motion carried.

6. Request acceptance of Cable TV Monthly Report.

The Cable TV Monthly Report was submitted to the Committee.

Motion by Mayor McLeod, seconded by Trustee Newell, to accept Cable TV monthly report. Roll call vote – Ayes: Pilafas, Collins, Kincaid, Mills, Green, Newell, McLeod. Motion carried.

7. Request acceptance of Human Resources Management Monthly Report.

The Human Resources Management Monthly Report was submitted to the Committee.

Motion by Trustee Mills, seconded by Trustee Newell, to accept Human Resources Management monthly report. Roll call vote – Ayes: Pilafas, Collins, Kincaid, Mills, Green, Newell, McLeod. Motion carried.

III. President's Report

Mr. Janura stated that on Friday he attended a seminar for the Illinois Municipal League and Attorney John Murphy was in attendance and he spoke with him regarding the land owners on the de-annexation with Barrington Hills. The Supreme Court denied cert so it appears final at this point.

IV. Other

V. Adjournment

Motion by Trustee Mills, seconded by Trustee Newell, to adjourn the meeting at 8:40 p.m. Roll call vote – Ayes: Pilafas, Collins, Kincaid, Mills, Green, Newell, McLeod. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date

COMMITTEE AGENDA ITEM

VILLAGE OF HOFFMAN ESTATES

SUBJECT: Discussion regarding the Legislative Update.

MEETING DATE: April 12, 2010

COMMITTEE: General Administration & Personnel Committee

FROM: Becky Suhajda, Administrative Intern

PURPOSE: To provide discussion and status of pending legislation that may impact the Village of Hoffman Estates.

DISCUSSION: The Mayor and Village Manager will be attending the Northwest Municipal Conference's Legislative Days on April 13, 14, and 15. While there, they will meet with various legislative members to discuss legislation pertinent to the Village of Hoffman Estates.

The following bills discussed in the 96th Illinois General Assembly are highlighted in the attached memorandum:

- House Bill 6425 – Telecom Act Rewrite
- Senate Bill 2612 – Utilities – Local Tax Audit

The following is a list of bills updated by the 96th Illinois General Assembly since the last Legislative Update:

- Senate Bill 3151 – TIF Devaluation
- House Bill 5483 – Approval of Minutes and Public Comments.
- Senate Bill 3566 – Lawsuit Exposure
- Senate Bill 2574 – Pension Legislation (Shell Bill)
- House Bill 4657 – Pension Credit Purchase
- Senate Bill 2466– Automated Red Light Enforcement
- House Bill 6249 – Conceal and Carry
- House Bill 6127 – Manning Flexibility
- House Bill 5787 – Firefighter Hiring Mandate
- Senate Bill 3629 – Non-Highway Vehicle Clarification
- House Bill 5154 – Performance Evaluation Disclosure

ATTACHMENTS:

Memorandum: Legislative Update

Letters of Opposition: Senate Bill 3151 and Senate Bill 3566

VILLAGE OF HOFFMAN ESTATES

Memo

TO: James H. Norris, Village Manager
FROM: Becky Suhajda, Administrative Intern
RE: Legislative Update
DATE: April 12, 2010

The following provides a summary of the status of legislation, which may impact the Village of Hoffman Estates. Full text and status of all bills can be found at: <http://www.ilga.gov/> (State).

House Bill 6425 – Telecom Act Rewrite
Proposed By: Representative McCarthy (Orland Park)

Summary: Taken from AT&T's proposal for total wireline deregulation and Internet Protocol-based service deregulation.

Bill Status: A hearing on the bill will be held on Tuesday, April 13 at 10:30, Room 114 of the State Capitol. The hearing will be jointly held between the House and Senate Telecommunications Committees.

Potential Impact on the Village of Hoffman Estates: House Bill 6425 negates the passage of the Cable and Video Competition Act of 2007 by deregulating AT&T's U-Services, allowing AT&T the freedom from consumer protection and oversight by the Attorney General's Office.

Recommendation: Staff recommends opposition.

Senate Bill 2612 – Utilities – Local Tax Audit
Proposed By: Pamela Althoff (Crystal Lake)

Synopsis as Introduced: Amends the Electricity Infrastructure Maintenance Fee Law and the Illinois Municipal Code. Authorizes municipalities that impose certain taxes or fees on or collected by public utilities to conduct audits of those utilities to determine the accuracy of the taxes or fees paid to the municipality. Sets forth procedures under which a municipality may collect information from a public utility that is necessary to perform an audit. Sets forth procedures concerning the audit findings, liability for errors, penalties, confidentiality, and exemptions. Provides that a municipality may audit a community antenna television system operator franchised by the municipality to provide video services. Sets forth the procedures concerning the audit. Amends the Local Government Taxpayers' Bill of Rights Act. Limits the authority of municipalities (including home rule municipalities) to impose penalties with respect to certain taxes imposed under the Illinois Municipal Code or with respect to the municipal electricity infrastructure maintenance fee. Amends the Counties Code.

Provides that a county may audit a community antenna television system operator franchised by the county to provide video services. Sets forth the procedures concerning the audit. Sets forth procedures concerning the audit findings, liability for errors, and confidentiality. Contains other provisions. Effective immediately.

Senate Committee Amendment No. 1

Further amends the Counties Code and the Illinois Municipal Code. Adds statewide franchise holders under specified circumstances to the definition of "CATV operators". Provides that a county or municipality that has imposed a franchise fee under specified circumstances may, subject to the limitations and protections stated in the Local Government Taxpayers' Bill of Rights Act (instead of the Local Government Taxpayers' Bill of Rights Act and certain provisions of the Cable and Video Customer Protection Law), request information from a CATV operator to perform an audit.

Bill Status: 4/8/2010 – Assigned to House Public Utilities Committee

Recommendation: The IML is continuing to work with the sponsors of the bill to ensure maximum benefit for municipalities. Staff recommends monitoring SB 2612.

Senate Bill 3151 – TIF Devaluation

Proposed By: Senator Link (Lake Bluff)

Bill Status: 3/18/2010 – Placed on Senate Calendar Order of 3rd Reading.

Potential Impact on the Village of Hoffman Estates: According to SB 3151, any future TIFs sought by the Village after January 1, 2011 will be subject to the effects. The current law reads, communities are able to rely on this inflationary increase in increment over the initial frozen base EAV as a source of repayment for the district establishment costs. Removing this benefit could hamper the Village's ability to finance projects with TIF money and would reduce the economic benefits of TIF financing.

Recommendation: IML opposes. Staff recommends strong opposition. A letter of opposition signed by the Mayor on behalf of the Village Board was sent on March 25, 2010 (attached).

House Bill 5483 – Approval of Minutes and Public Comments

Sponsored By: Representative Kosel (New Lenox)

Bill Status: 4/6/2010 - Placed on Senate Calendar Order of First Reading April 13, 2010.

Potential Impact on the Village of Hoffman Estates: This will require a faster turnaround of Board and Committee minutes. Minimal impact.

Recommendation: For your information.

Senate Bill 3566 – Lawsuit Exposure

Sponsored By: Senator Delgado (Chicago)

Bill Status: 4/8/2010 – Assigned to House Labor Committee.

Potential Impact on the Village of Hoffman Estates: SB3566 will allow disgruntled employees of government bodies to sue their co-workers and employing entities based upon allegations of "abusive

work conduct." Many provisions within the bill are vague, and recourse to address grievances is already provided for under the Human Rights Act.

Recommendation: IML opposes. Staff recommends strong opposition. A letter of opposition signed by the Mayor on behalf of the Village Board was sent on March 23, 2010 (attached).

Senate Bill 2574 – Pension Shell Bill
Sponsored By: Senator Althoff (Crystal Lake)

Bill Status: SB 2574 - Passed out of committee and will start intense negotiations with the union. 3/16/2010, Senate Floor Amendment No. 1 Assignments Refers to Pensions and Investments.

Recommendation: Being a member of the pension negotiating team, Village Manager Norris will be able to provide updates as information becomes available.

House Bill 4657 – Pension Credit Purchase
Sponsored By: Representative C. Gordon (Coal City)

Bill Status: 3/26/2010 - Rule 19(a) / Re-referred to Rules Committee.

Potential Impact on the Village of Hoffman Estates: HB 4677 has minimal impact on the Village. The Village does not utilize volunteer or on-call firefighters at this time.

Recommendation: Continue to monitor.

Senate Bill 3140– Automated Red Light Enforcement
Sponsored By: Senator Millner (Bloomingtondale)

Bill Status: 3/19/2010 - Rule 19(a) / Re-referred to Rules Committee.

Potential Impact on the Village of Hoffman Estates: SB3140 mirrors the red light camera policy the Village Board approved last year. Therefore the Bill supports the Village policy.

Recommendation: Staff will continue to monitor.

House Bill 6249 – Conceal and Carry
Sponsored By: Representative Bradley (Marion)

Bill Status: 3/26/2010 - Rule 19(a) / Re-referred to Rules Committee

Potential Impact on the Village of Hoffman Estates: The bill preempts home rule authority to regulate the issuance of permits to carry concealed weapons.

Recommendation: IML opposes. Staff recommends opposing. In the past, the Village Board has sent letters of opposition concerning conceal carry permits.

House Bill 6127 – Manning Flexibility
Sponsored By: Representative Winters (Rockford)

Bill Status: 3/15/2010 – Rule 19(a) / Re-referred to Rules Committee.

Potential Impact for the Village of Hoffman Estates: HB6127 ensures that the Village will not have to bargain over manning levels. In the event that the Village has to enter into mediated arbitration, HB6127 requires the arbitrator to consider what the Village can afford based upon existing revenues.

Recommendation: IML supports. Staff recommends support.

House Bill 5787 - Firefighter Hiring Mandate
Sponsored By: Representative Smith

Bill Status: 3/15/2010 – Rule 19(a) / Re-referred to Rules Committee.

Potential Impact on the Village of Hoffman Estates: HB5787 allows the Village to choose candidates at will from the eligibility list. This would allow the Village to consider hiring female and minority candidates who do not place at number one on the eligibility list.

Recommendation: IML opposes. Staff recommends opposing.

Senate Bill 3629 – Non-Highway Vehicle Clarification
Sponsored By: Senator Sullivan

Bill Status: 3/11/2010 – Rule 19(a) / Re-referred to Rules Committee.

Potential Impact on the Village of Hoffman Estates: The bill allows the Village to determine the use of golf carts, ATVs, off-highway motorcycles and low-speed vehicles on Village roads.

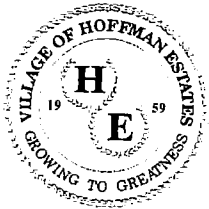
Recommendation: IML supports. Staff recommends supporting.

House Bill 5154 – Performance Evaluation Disclosure
Sponsored By: Representative Chapa LaVita (Aurora)

Bill Status: 3/11/2010, Passed House – 070-039-000. 3/12/2010 – Referred to Senate Assignments.

Potential Impact on the Village of Hoffman Estates: Employee evaluations given within the Village will remain a document between employee/employer.

Recommendation: IML supports. Staff recommends supporting.



HOFFMAN ESTATES

OFFICE OF THE MAYOR

William D. McLeod
MAYOR

March 25, 2010

Representative Paul Froehlich
District 56
State of Illinois
279-S Stratton Building
Springfield, IL 62706

Re: Senate Bill 3151

Dear Representative Froehlich:

The Village of Hoffman Estates learned of Senate Bill 3151, introduced by Senator Terry Link on February 2, 2010. This Bill would require, on an annual basis, that the initial Equalized Assessed Value (EAV) of a newly formed TIF district be increased each year in amounts equal to the inflationary increase, as measured by the Consumer Price Index (CPI). By increasing the initial Equalized Assessed Value against which increment is measured, the typical annual growth in increment that normally would go into the TIF fund would be eliminated with the taxing districts receiving the difference. The Village of Hoffman Estates has strong concerns about this proposal. TIFs are one of the few remaining local economic development tools left available to local governments. The use of TIFs to foster redevelopment and reinvestment are critical at this time and under the current economic climate.

Municipalities would be hesitant to implement TIF districts with an uncertain source of repayment for upfront costs (including studies and reports required to establish the TIF district) and areas of blight would be left unaddressed which would devalue entire areas. As the current law reads, communities are able to rely on this inflationary increase in increment over the initial frozen base EAV as a source of repayment for the district establishment costs. This would not be true with Senator Link's proposal.

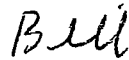
We also take issue with using the increase in CPI, as this calculation is clearly not consistent among every municipality across the State of Illinois. Often, municipalities considering TIF are those who have not seen inflationary increases in the area that are consistent with the average rate. This results in the increases in assessed value not necessarily being tied to the real increases in inflation in the particular area.

In addition, we already have a barrier to TIF development in today's marketplace as appraised commercial property rates have been decreasing. True property values are a moving target. It is very difficult to predict TIF increments on which bond repayments are based. Adding a CPI inflationary increase only exacerbates the unpredictability factor for TIF redevelopment.

Clearly, in today's economy, any steps that can be taken to encourage redevelopment, job growth, and investment local communities needs to be taken, and placing obstacles in the way of that goal hurts not only community revenue, but the citizens within the community as well. As such, the Village of Hoffman Estates opposes Senate Bill 3151 and requests your consideration to stop Senate Bill 3151 from becoming a law.

Please feel free to contact me at 847-781-2604 or Village Manager James Norris at 847-781-2601 should you need any further information.

Sincerely,



William D. McLeod
Mayor

WDM/ds

cc: James Norris, Village Manager
Mark Koplin, Asst. Village Manager-Development Services
Gary Skoog, Economic Development Coordinator



HOFFMAN ESTATES

OFFICE OF THE MAYOR

William D. McLeod
MAYOR

March 26, 2010

Honorable Michael Noland
State Senator – 22nd District
100 E. Chicago Street
Elgin, IL 60120

RE: Senate Bill 3566 – Lawsuit Exposure

Dear Senator Noland:

On behalf of the Village Board and the residents of the Village of Hoffman Estates, I strongly encourage you to oppose Senate Bill 3566, which seeks to create the Abusive Work Environment Act. This Act will allow disgruntled employees to sue their co-workers and employers for allegedly creating an abusive work environment.

The proposed definitions of abusive work environment and conduct in Senate bill 3566 are both broad and subjective, presenting the opportunity for two sides to argue over whether a particular behavior constitutes “abusive behavior.” This legislation goes above and beyond the already expansive Illinois Human Rights Act, which already protects employees from discrimination and workplace mistreatment. It also currently provides adequate recourse for addressing employee grievances.

Although I commend the sponsors and supporters of Senate Bill 3566 for their willingness to support the fight against workplace discrimination and mistreatment, but this legislation goes beyond the already extensive laws by placing the liability on the employer for vague legislative language, which will lead to loose allegations made by disgruntled employees.

Thank you for your consideration of our comments and for your continue service to the citizens of the State of Illinois and especially to the residents and businesses of the Village of Hoffman Estates. I trust that you will do everything in your power to oppose the passing of this legislation and to protect the best interest of the constituents you serve.

Sincerely,

William D. McLeod
Village President

WDM/rs/vdr

COMMITTEE AGENDA ITEM

VILLAGE OF HOFFMAN ESTATES

SUBJECT: Discussion regarding the Village Board summer meeting schedule (July – August 2010)

MEETING DATE: April 12, 2009

COMMITTEE: General Administration & Personnel Committee

FROM: Becky Suhajda, Administrative Intern

PURPOSE: To provide discussion regarding the summer meeting schedule for July and August 2010.

DISCUSSION: On December 14, 2009, the General Administration & Personnel Committee approved a summer Village Board schedule that would allow Village Board meetings to occur the first Monday of the month at 7 p.m. and Committee meeting the last Monday of the month at 7 p.m. between July and August. The meeting schedule is as follows:

June 28, 2010 – 7:00 p.m.

Finance
Public Works & Utilities
Public Health & Safety

July 5, 2010 – 7:00 p.m.

Village Board Meeting

July 12, 2010 – No Meetings

July 19, 2010 – No Meetings

July 26, 2010 – 7:00 p.m.

General Administration & Personnel
Transportation & Road Improvement
Planning, Building & Zoning
Public Works & Utilities
Public Health & Safety
Finance

August 2, 2010 – 7:00 p.m.

Village Board Meeting

August 9, 2010 - No Meeting

August 16, 2010 – No Meeting

August 23, 2010

**General Administration & Personnel
Transportation & Road Improvement
Planning, Building & Zoning
Public Works & Utilities
Public Health & Safety
Finance**

August 30, 2010 – No Meeting (Fifth Monday)

September 6, 2010 – Labor Day

September 7, 2010 – 8:00 p.m.

Village Board meeting

(Return to normal schedule)

RECOMMENDATION: For discussion.

VILLAGE OF HOFFMAN ESTATES

Memo

To: Jim Norris
From: Bruce Anderson
Regarding: Cable TV Report
Date: April 7, 2010

Citizen

The 2009 year in review.

Citizen Segments and Programs in development:

McDonald reception
Tartan Day
Arbor Day
French Evening

Behind the Badge

Covers: A Day in the Life, and Fire Equipment Expo.

High School Sports

We are now showing spring sports. We have done a soccer game, two lacrosse and one volleyball match.

Board and Committee Meetings

Meetings are shown live with replays Tuesday morning at 1:30am and 10 am, then Wed. and Sun. at 8:30 pm.

Editing Equipment

The new editing system is scheduled for installation on April 8th.

Complaints/Inquiries

The Village received 2 complaints this month, one regarding Comcast's increased pricing and one unburied cable. There is one complaint outstanding.



HOFFMAN ESTATES

DEPARTMENT OF HUMAN RESOURCES MANAGEMENT

HUMAN RESOURCES MANAGEMENT DEPARTMENT

Monthly Report

March 2010

Staffing Activity

New Starts: 1 Accountant II - PT

Separations: 0

Transfers: 0

Retirees: 0

Promotions: 0

Reclassifications: 0

Change in Status: 0

| | | | |
|-----------|---------------------|--------------|-------------|
| Staffing: | Full Time Employees | 351 budgeted | 351 current |
| | Part Time Employees | 49 budgeted | 48 current |
| | Temporary Employees | 0 budgeted | 0 current |
| | Seasonal Employees | 18 budgeted | 0 current |
| | Paid Interns | 3 budgeted | 3 current |

Month & Year-to-Date Activity:

| | |
|--------------------|------------|
| 0 Seasonal with | 0 for year |
| 0 Promotions with | 0 for year |
| 0 Separations with | 1 for year |
| 0 Retirements with | 1 for year |
| 0 Transfers with | 1 for year |

Recruitment Activity

Recruitment: Seasonal Workers – Public Works.
Position posted on 3/02/10.
23 new and returning seasonal applications were received. Ten seasonal employees rehired to begin in May.

Transportation and Engineering Intern (Unpaid).
Position posted on 2/25/10. Resumes reviewed by the Transportation and Engineering Staff. Offers of internship made to two candidates. Both will be starting in May.

Labor/Management Relations

Contract Status: **Police** (Metropolitan Alliance of Police - MAP Chapter 96) – Contract (Jan. 1, 2008 - December 31, 2012).

Fire (International Association of Firefighters - Local 2061) – Parties tentatively agree to contract (January 1, 2009 – December 31, 2011).

Public Works (International Brotherhood of Teamsters, Local 714) – Contract (Jan. 1, 2010 – Dec. 31, 2012).

Police Sergeants (Metropolitan Alliance of Police – MAP-97) Contract (Jan. 1, 2009 – December 31, 2013).

Grievances: Eleven (11) IAFF Local 2061 Grievances
Union and Village met and three (3) memoranda of agreement will be drafted for review and signature.

Two (2) MAP Grievances –
One (1) MAP 96 - Grievance in process.
One (1) MAP 96 Chapter Grievance - Arbitration hearing complete, brief filed.

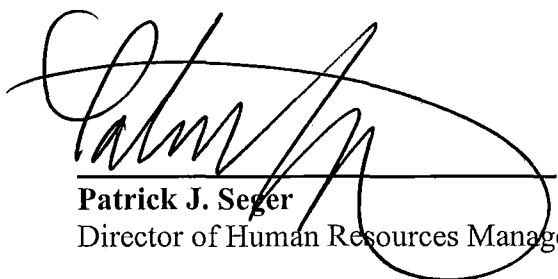
Personnel/Benefits/Employee Services

- Director of HRM participated in several meetings regarding Sears Centre.
- As President of IPELRA, Director of HRM attended the monthly IPELRA meeting and gave a presentation regarding layoffs and the organizational impact.
- Director of HRM participated in an arbitration re-hearing.
- Director of HRM met with the Village Manager to discuss the Village Director of Tourism position description.
- Director of HRM participated in several meetings with IAFF Local 2061 to discuss grievance issues.
- Director of HRM met with Public Works Director regarding two (2) personnel issues.
- Director of HRM participated in the Management Team Meetings.
- Director of HRM attended IPBC meeting.
- The HRM staff met to discuss the status of current projects and pending matters.
- As member of the Tartan Day Committee, the Director of HRM participated in multiple event planning meetings.

Risk Management/Safety/Loss Control

- Continued to facilitate the proper handling of all open workers' compensation claims. Two (2) third party claims administrators are currently being used to administer the Village's workers' compensation claims.
- Completed calculations related to the Illinois Workers' Compensation Second Injury Fund, and submitted the Village's contribution.
- Conducted a mandatory random Federal Department of Transportation drug and alcohol test. All results were reported as negative.
- Reviewed and obtained comprehensive employee training program materials from an outside vendor. The program is to be conducted by staff in 2010.
- Coordinated the administration of several litigated liability claims being handled by the Village's third party claims administrator.
- Worked closely with administration to return an injured employee to work in a light duty capacity. The employee is expected to return to work full duty in the near future.

- The Risk Manager met with the Village's Corporation Counsel and other staff to discuss insurance and liability issues related to the Sears Centre. Continue to provide consultation related to risk management issues related to the facility.
- Provided continual written updates to appropriate management staff related to the status of several open workers' compensation claims.
- Compiled information related to a comprehensive FOI request.
- Spoke with one of the Village's workers' compensation defense attorneys and the third party claims administrator to discuss the disposition of several high exposure workers' compensation claims.
- Met with the Village's insurance broker to discuss the Village's excess insurance program for 2010.
- Met with public works staff to discuss issues related to services provided by the Village's occupational health facility.
- The Risk Manager spent a considerable amount of time developing a comprehensive electronic internal claims tracking system. The system is now in place and is being used for all future internal claims administration.



Patrick J. Seger
Director of Human Resources Management

HUMAN RESOURCES MANAGEMENT MONTHLY STAFFING REPORT MARCH 2010

RECRUITMENTS

POSITION TITLE: Transportation and Engineering Intern (2 – unpaid)

DEPARTMENT: Development Services

DATE POSTED: 2/25/10

AD DEADLINE: Until Filled

APPLICATIONS REC'D: 9

STATUS: Resumes were reviewed by the Transportation and Engineering staff. Offers were made to two candidates. Both will be starting in May.

POSITION TITLE: Seasonal Workers

DEPARTMENT: Public Works

DATE POSTED: 3/02/10

AD DEADLINE: Until Filled

APPLICATIONS REC'D: 23

STATUS: Ten seasonal employees rehired to begin in May.

NEW STARTS

POSITION TITLE: Accountant II – Part time

DEPARTMENT: Finance

DATE POSTED:

AD DEADLINE:

APPLICATIONS REC'D:

STATUS: One hired 3/24/2010.

SUMMARY OF EMPLOYMENT ACTIVITY MARCH 2010

| | <u>Total Number</u> | <u>Position</u> |
|-------------------|---------------------|-------------------|
| New Starts | 1 | Accountant II- PT |
| Separations | 0 | |
| Promotions | 0 | |
| Upgrades | 0 | |
| Downgrades | 0 | |
| Transfers | 0 | |
| Retirements | 0 | |
| Reclassifications | 0 | |
| Change in Status | 0 | |

SUMMARY OF UNPAID INTERNS/ADDITIONAL ACTIVITY

Unpaid Internships

1 Cable TV Internship (Unpaid) ended on 3/15/10.

1 Nursing Internship (Unpaid) ended on 3/10/10.

1 EMA Internship (Unpaid) ended on 3/5/10.

Additional Activity

(See HRM Employment Activity Report attached for details)

ANTICIPATED ACTIVITY NEXT MONTH

| | <u>Total Number</u> | <u>Position</u> |
|----------------------|---------------------|-----------------|
| New Starts | 0 | |
| Separations | 0 | |
| Promotions | 0 | |
| Transfers | 0 | |
| Reclassifications | 0 | |
| Changes in Status | 0 | |
| Retirements | 0 | |
| New Positions | 0 | |
| Eliminated Positions | 0 | |

2010 EMPLOYEE COUNT

| | <u>Budgeted</u> | <u>Actual</u> |
|---------------------|-----------------|---------------|
| FULL TIME EMPLOYEES | 351 | 351 |
| PART TIME EMPLOYEES | 49 | 48 |
| TEMPORARY EMPLOYEES | 0 | 0 |
| SEASONAL EMPLOYEES | 18 | 0 |
| INTERNS (PAID) | <u>3</u> | <u>3</u> |
| TOTAL | 421 | 402 |

Total Vacancies:

Full Time

Budgeted – Posted 0

Budgeted - Not Posted 0

TOTAL FULL TIME 0

Part Time

| | | |
|------------------------|----------|--------------------|
| Budgeted – Posted | 0 | |
| Budgeted-Not Posted | 1 | HR Generalist – PT |
| TOTAL PART TIME | 1 | |

RECRUITMENT ACTIVITY

| | <u>Month</u> | <u>Year To Date</u> |
|--------------------------------------|--------------|---------------------|
| Full Time – Response to Recruitments | 0 | 6 |
| Walk-Ins | 16 | 51 |
| Part Time – Response to Recruitments | 1 | 1 |
| Walk-Ins | 0 | 6 |
| Seasonal Applicants | 32 | 42 |
| TOTAL RECRUITMENTS | 49 | 106 |

**HUMAN RESOURCES MANAGEMENT
EMPLOYMENT ACTIVITY
MARCH 2010**

NEW HIRES

| <u>Name</u> | <u>Date of Hire</u> | <u>Position</u> | <u>Replacement for</u> |
|---------------|---------------------|--------------------|------------------------|
| Renee Bentley | 03/24/2010 | Accountant II - PT | Susan Chlopek |

SEPARATIONS

| <u>Name</u> | <u>Termination Date</u> | <u>Position</u> | <u>Reason</u> |
|-------------|-------------------------|-----------------|---------------|
|-------------|-------------------------|-----------------|---------------|

PROMOTIONS

| <u>Name</u> | <u>Effective Date</u> | <u>Current Position</u> | <u>New Position</u> |
|-------------|-----------------------|-------------------------|---------------------|
|-------------|-----------------------|-------------------------|---------------------|

TRANSFERS

| <u>Name</u> | <u>Effective Date</u> | <u>Current Position</u> | <u>New Position</u> |
|-------------|-----------------------|-------------------------|---------------------|
|-------------|-----------------------|-------------------------|---------------------|

RECLASSIFICATIONS

| <u>Name</u> | <u>Effective Date</u> | <u>Current Position</u> | <u>New Position</u> |
|-------------|-----------------------|-------------------------|---------------------|
| N/A | | | |

CHANGE IN CLASS

| <u>Name</u> | <u>Effective Date</u> | <u>Current Position</u> | <u>New Position</u> |
|-------------|-----------------------|-------------------------|---------------------|
| N/A | | | |

CANCELLATIONS

| <u>Name</u> | <u>Effective Date</u> | <u>Current Position</u> | <u>New Position</u> |
|-------------|-----------------------|-------------------------|---------------------|
| N/A | | | |

SEASONAL/UNPAID INTERNSHIPS

| <u>Name</u> | <u>Position</u> |
|---------------|---|
| Alex Lugo | Cable TV Production Internship ended 03/15/2010 |
| Lauren Stamos | Nursing Internship ended 03/10/2010 |
| Margo McNamee | EMA Internship ended 03/05/2010 |

**ADDITIONAL MONTHLY REPORT INFORMATION
MARCH 2010**

Anniversaries 3

Interviews conducted during month 1

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1999 Through: 03/31/2010

| Year | Code | Description | | Claim Cnt | % of Total | Med Only | Comp | Open | Clsd | Legl | Avg Cost/ Claim | Paid | Outstanding | Total Incurred | % Of Total |
|------|------|----------------------------|-----------|--------------|---------------|-------------|------|------|------|------|--------------------|------------|-------------|-------------------|---------------|
| 00 | 102 | Planning | (Dept) | 1 | 1.8% | 1 | 0 | 0 | 1 | 0 | 0.00 | 0.00 | | 0.00 | 0.0% |
| 00 | 1 | Community Development | (Sub-Loc) | 1 | 1.8% | 1 | 0 | 0 | 1 | 0 | 0.00 | 0.00 | | 0.00 | 0.0% |
| 00 | 206 | Customer Service | (Dept) | 1 | 1.8% | 0 | 1 | 0 | 1 | 1 | 3,974.20 | 3,974.20 | | 3,974.20 | 1.3% |
| 00 | 2 | Finance | (Sub-Loc) | 1 | 1.8% | 0 | 1 | 0 | 1 | 1 | 3,974.20 | 3,974.20 | | 3,974.20 | 1.3% |
| 00 | 250 | PPO Payments | (Dept) | 1 | 1.8% | 1 | 0 | 0 | 1 | 0 | 152,127.86 | 152,127.86 | | 152,127.86 | 48.7% |
| 00 | 25 | PPO Payments | (Sub-Loc) | 1 | 1.8% | 1 | 0 | 0 | 1 | 0 | 152,127.86 | 152,127.86 | | 152,127.86 | 48.7% |
| 00 | 300 | Administration | (Dept) | 1 | 1.8% | 0 | 1 | 0 | 1 | 0 | 193.50 | 193.50 | | 193.50 | 0.1% |
| 00 | 301 | Fire Suppression | (Dept) | 12 | 21.4% | 6 | 6 | 1 | 11 | 3 | 8,166.95 | 92,574.64 | 5,428.75 | 98,003.39 | 31.3% |
| 00 | 303 | Emergency Medical Services | (Dept) | 7 | 12.5% | 5 | 2 | 0 | 7 | 1 | 2,302.35 | 16,116.43 | | 16,116.43 | 5.2% |
| 00 | 3 | Fire | (Sub-Loc) | 20 | 35.7% | 11 | 9 | 1 | 19 | 4 | 5,715.67 | 108,884.57 | 5,428.75 | 114,313.32 | 36.6% |
| 00 | 400 | Manager's Office | (Dept) | 1 | 1.8% | 0 | 1 | 0 | 1 | 0 | 4,452.45 | 4,452.45 | | 4,452.45 | 1.4% |
| 00 | 401 | Cable TV | (Dept) | 1 | 1.8% | 1 | 0 | 0 | 1 | 0 | 260.40 | 260.40 | | 260.40 | 0.1% |
| 00 | 402 | Boards & Commissions | (Dept) | 1 | 1.8% | 1 | 0 | 0 | 1 | 0 | 413.43 | 413.43 | | 413.43 | 0.1% |
| 00 | 4 | General Government | (Sub-Loc) | 3 | 5.4% | 2 | 1 | 0 | 3 | 0 | 1,708.76 | 5,126.28 | | 5,126.28 | 1.6% |
| 00 | 600 | Administration | (Dept) | 1 | 1.8% | 0 | 1 | 0 | 1 | 0 | 0.00 | 0.00 | | 0.00 | 0.0% |
| 00 | 6 | Human Resources Management | (Sub-Loc) | 1 | 1.8% | 0 | 1 | 0 | 1 | 0 | 0.00 | 0.00 | | 0.00 | 0.0% |
| 00 | 700 | Patrol | (Dept) | 16 | 28.6% | 13 | 3 | 0 | 16 | 2 | 1,761.71 | 28,187.36 | | 28,187.36 | 9.0% |
| 00 | 704 | Traffic | (Dept) | 1 | 1.8% | 1 | 0 | 0 | 1 | 0 | 1,159.40 | 1,159.40 | | 1,159.40 | 0.4% |
| 00 | 7 | Police | (Sub-Loc) | 17 | 30.4% | 14 | 3 | 0 | 17 | 2 | 1,726.28 | 29,346.76 | | 29,346.76 | 9.4% |
| 00 | 801 | Water & Sewer | (Dept) | 4 | 7.1% | 2 | 2 | 0 | 4 | 0 | 733.76 | 2,935.02 | | 2,935.02 | 0.9% |
| 00 | 802 | Building & Grounds | (Dept) | 1 | 1.8% | 0 | 1 | 0 | 1 | 0 | 1,411.10 | 1,411.10 | | 1,411.10 | 0.5% |
| 00 | 804 | Forestry | (Dept) | 5 | 8.9% | 5 | 0 | 0 | 5 | 0 | 565.72 | 2,828.60 | | 2,828.60 | 0.9% |
| 00 | 805 | Clerical | (Dept) | 1 | 1.8% | 1 | 0 | 0 | 1 | 0 | 452.50 | 452.50 | | 452.50 | 0.1% |
| 00 | 8 | Public Works | (Sub-Loc) | 11 | 19.6% | 8 | 3 | 0 | 11 | 0 | 693.38 | 7,627.22 | | 7,627.22 | 2.4% |
| 00 | 9 | Information Systems | (Sub-Loc) | 1 | 1.8% | 1 | 0 | 0 | 1 | 0 | 168.50 | 168.50 | | 168.50 | 0.1% |
| 00 | 01 | Village of Hoffman Estates | (Loc) | 56 | 100.0% | 38 | 18 | 1 | 55 | 7 | 5,583.65 | 307,255.39 | 5,428.75 | 312,684.14 | 100.0% |
| | | Totals for 2000 Claims: | | 56 | 100.0% | 38 | 18 | 1 | 55 | 7 | 5,583.65 | 307,255.39 | 5,428.75 | 312,684.14 | 100.0% |
| 01 | 300 | Administration | (Dept) | 2 | 3.1% | 1 | 1 | 0 | 2 | 0 | 538.72 | 1,077.44 | | 1,077.44 | 0.1% |
| 01 | 301 | Fire Suppression | (Dept) | 8 | 12.3% | 3 | 5 | 1 | 7 | 2 | 38,114.77 | 265,039.41 | 39,878.75 | 304,918.16 | 24.3% |

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1999 Through: 03/31/2010

| Year | Code | Description | | Claim Cnt | % of Total | Med Only | Comp | Open | Clsd | Legl | Avg Cost/ Claim | Paid | Outstanding | Total Incurred | % Of Total |
|------|------|----------------------------|-----------|--------------|---------------|-------------|------|------|------|------|--------------------|--------------|-------------|-------------------|---------------|
| 01 | 303 | Emergency Medical Services | (Dept) | 7 | 10.8% | 2 | 5 | 2 | 5 | 4 | 44,742.27 | 211,409.20 | 101,786.72 | 313,195.92 | 25.0% |
| 01 | 304 | ESDA | (Dept) | 1 | 1.5% | 1 | 0 | 0 | 1 | 0 | 425.39 | 425.39 | | 425.39 | 0.0% |
| 01 | 3 | Fire | (Sub-Loc) | 18 | 27.7% | 7 | 11 | 3 | 15 | 6 | 34,423.16 | 477,951.44 | 141,665.47 | 619,616.91 | 49.4% |
| 01 | 400 | Manager's Office | (Dept) | 1 | 1.5% | 1 | 0 | 0 | 1 | 0 | 4,374.81 | 4,374.81 | | 4,374.81 | 0.3% |
| 01 | 4 | General Government | (Sub-Loc) | 1 | 1.5% | 1 | 0 | 0 | 1 | 0 | 4,374.81 | 4,374.81 | | 4,374.81 | 0.3% |
| 01 | 505 | Immunization | (Dept) | 1 | 1.5% | 1 | 0 | 0 | 1 | 0 | 391.50 | 391.50 | | 391.50 | 0.0% |
| 01 | 5 | Health & Human Services | (Sub-Loc) | 1 | 1.5% | 1 | 0 | 0 | 1 | 0 | 391.50 | 391.50 | | 391.50 | 0.0% |
| 01 | 700 | Patrol | (Dept) | 20 | 30.8% | 11 | 9 | 0 | 20 | 7 | 10,615.24 | 212,304.82 | | 212,304.82 | 16.9% |
| 01 | 702 | Crime Prevention | (Dept) | 1 | 1.5% | 1 | 0 | 0 | 1 | 0 | 5,663.17 | 5,663.17 | | 5,663.17 | 0.5% |
| 01 | 704 | Traffic | (Dept) | 3 | 4.6% | 1 | 2 | 0 | 3 | 2 | 2,887.00 | 8,660.99 | | 8,660.99 | 0.7% |
| 01 | 707 | Records | (Dept) | 4 | 6.2% | 1 | 3 | 0 | 4 | 3 | 14,372.31 | 57,489.25 | | 57,489.25 | 4.6% |
| 01 | 7 | Police | (Sub-Loc) | 28 | 43.1% | 14 | 14 | 0 | 28 | 12 | 10,147.08 | 284,118.23 | | 284,118.23 | 22.7% |
| 01 | 800 | Streets | (Dept) | 5 | 7.7% | 3 | 2 | 0 | 5 | 1 | 48,719.89 | 243,599.47 | | 243,599.47 | 19.4% |
| 01 | 801 | Water & Sewer | (Dept) | 4 | 6.2% | 2 | 2 | 0 | 4 | 1 | 24,096.40 | 96,385.58 | | 96,385.58 | 7.7% |
| 01 | 802 | Building & Grounds | (Dept) | 3 | 4.6% | 3 | 0 | 0 | 3 | 0 | 422.63 | 1,267.88 | | 1,267.88 | 0.1% |
| 01 | 803 | Equipment & Supply | (Dept) | 1 | 1.5% | 1 | 0 | 0 | 1 | 0 | 210.60 | 210.60 | | 210.60 | 0.0% |
| 01 | 804 | Forestry | (Dept) | 3 | 4.6% | 2 | 1 | 0 | 3 | 0 | 1,150.17 | 3,450.50 | | 3,450.50 | 0.3% |
| 01 | 8 | Public Works | (Sub-Loc) | 16 | 24.6% | 11 | 5 | 0 | 16 | 2 | 21,557.13 | 344,914.03 | | 344,914.03 | 27.5% |
| 01 | 9 | Information Systems | (Sub-Loc) | 1 | 1.5% | 1 | 0 | 0 | 1 | 0 | 301.50 | 301.50 | | 301.50 | 0.0% |
| 01 | 01 | Village of Hoffman Estates | (Loc) | 65 | 100.0% | 35 | 30 | 3 | 62 | 20 | 19,287.95 | 1,112,051.51 | 141,665.47 | 1,253,716.98 | 100.0% |
| | | Totals for 2001 Claims: | | 65 | 100.0% | 35 | 30 | 3 | 62 | 20 | 19,287.95 | 1,112,051.51 | 141,665.47 | 1,253,716.98 | 100.0% |
| 02 | 102 | Planning | (Dept) | 1 | 2.6% | 0 | 1 | 0 | 1 | 0 | 28,933.52 | 28,933.52 | | 28,933.52 | 3.9% |
| 02 | 1 | Community Development | (Sub-Loc) | 1 | 2.6% | 0 | 1 | 0 | 1 | 0 | 28,933.52 | 28,933.52 | | 28,933.52 | 3.9% |
| 02 | 301 | Fire Suppression | (Dept) | 5 | 13.2% | 1 | 4 | 0 | 5 | 2 | 11,335.45 | 56,677.26 | | 56,677.26 | 7.6% |
| 02 | 303 | Emergency Medical Services | (Dept) | 8 | 21.1% | 4 | 4 | 0 | 8 | 1 | 7,441.19 | 59,529.50 | | 59,529.50 | 8.0% |
| 02 | 306 | Technical Rescue | (Dept) | 1 | 2.6% | 0 | 1 | 0 | 1 | 0 | 5,830.00 | 5,830.00 | | 5,830.00 | 0.8% |
| 02 | 3 | Fire | (Sub-Loc) | 14 | 36.8% | 5 | 9 | 0 | 14 | 3 | 8,716.91 | 122,036.76 | | 122,036.76 | 16.3% |
| 02 | 700 | Patrol | (Dept) | 11 | 28.9% | 5 | 6 | 1 | 10 | 6 | 24,729.56 | 264,141.95 | 7,883.25 | 272,025.20 | 36.4% |
| 02 | 704 | Traffic | (Dept) | 1 | 2.6% | 0 | 1 | 0 | 1 | 1 | 310,828.16 | 310,828.16 | | 310,828.16 | 41.6% |

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1999 Through: 03/31/2010

| Year | Code | Description | | Claim Cnt | % of Total | Med Only | Comp | Open | Clsd | Legl | Avg Cost/ Claim | Paid | Outstanding | Total Incurred | % Of Total |
|-------------------------|------|----------------------------|-----------|--------------|---------------|-------------|------|------|------|------|--------------------|------------|-------------|-------------------|---------------|
| 02 | 706 | Communication | (Dept) | 1 | 2.6% | 1 | 0 | 0 | 1 | 0 | 1,777.50 | 1,777.50 | | 1,777.50 | 0.2% |
| 02 | 7 | Police | (Sub-Loc) | 13 | 34.2% | 6 | 7 | 1 | 12 | 7 | 44,971.60 | 576,747.61 | 7,883.25 | 584,630.86 | 78.2% |
| 02 | 800 | Streets | (Dept) | 5 | 13.2% | 4 | 1 | 0 | 5 | 0 | 1,511.20 | 7,556.00 | | 7,556.00 | 1.0% |
| 02 | 801 | Water & Sewer | (Dept) | 2 | 5.3% | 0 | 2 | 0 | 2 | 0 | 1,227.90 | 2,455.80 | | 2,455.80 | 0.3% |
| 02 | 803 | Equipment & Supply | (Dept) | 1 | 2.6% | 1 | 0 | 0 | 1 | 0 | 281.70 | 281.70 | | 281.70 | 0.0% |
| 02 | 804 | Forestry | (Dept) | 2 | 5.3% | 2 | 0 | 0 | 2 | 0 | 642.60 | 1,285.20 | | 1,285.20 | 0.2% |
| 02 | 8 | Public Works | (Sub-Loc) | 10 | 26.3% | 7 | 3 | 0 | 10 | 0 | 1,157.87 | 11,578.70 | | 11,578.70 | 1.5% |
| 02 | 01 | Village of Hoffman Estates | (Loc) | 38 | 100.0% | 18 | 20 | 1 | 37 | 10 | 19,662.63 | 739,296.59 | 7,883.25 | 747,179.84 | 100.0% |
| Totals for 2002 Claims: | | | | 38 | 100.0% | 18 | 20 | 1 | 37 | 10 | 19,662.63 | 739,296.59 | 7,883.25 | 747,179.84 | 100.0% |
| 03 | 301 | Fire Suppression | (Dept) | 5 | 14.3% | 2 | 3 | 0 | 5 | 2 | 25,542.01 | 127,710.07 | | 127,710.07 | 31.2% |
| 03 | 303 | Emergency Medical Services | (Dept) | 12 | 34.3% | 9 | 3 | 0 | 12 | 2 | 15,553.15 | 186,637.80 | | 186,637.80 | 45.7% |
| 03 | 305 | Underwater Rescue | (Dept) | 1 | 2.9% | 1 | 0 | 0 | 1 | 0 | 785.49 | 785.49 | | 785.49 | 0.2% |
| 03 | 3 | Fire | (Sub-Loc) | 18 | 51.4% | 12 | 6 | 0 | 18 | 4 | 17,507.41 | 315,133.36 | | 315,133.36 | 77.1% |
| 03 | 700 | Patrol | (Dept) | 7 | 20.0% | 5 | 2 | 0 | 7 | 1 | 1,467.76 | 10,274.35 | | 10,274.35 | 2.5% |
| 03 | 701 | Investigations | (Dept) | 1 | 2.9% | 0 | 1 | 0 | 1 | 1 | 79,722.54 | 79,722.54 | | 79,722.54 | 19.5% |
| 03 | 704 | Traffic | (Dept) | 3 | 8.6% | 1 | 2 | 0 | 3 | 0 | 88.33 | 265.00 | | 265.00 | 0.1% |
| 03 | 7 | Police | (Sub-Loc) | 11 | 31.4% | 6 | 5 | 0 | 11 | 2 | 8,205.63 | 90,261.89 | | 90,261.89 | 22.1% |
| 03 | 801 | Water & Sewer | (Dept) | 3 | 8.6% | 3 | 0 | 1 | 2 | 0 | 699.33 | 2,098.00 | | 2,098.00 | 0.5% |
| 03 | 802 | Building & Grounds | (Dept) | 2 | 5.7% | 2 | 0 | 0 | 2 | 0 | 477.00 | 954.00 | | 954.00 | 0.2% |
| 03 | 803 | Equipment & Supply | (Dept) | 1 | 2.9% | 1 | 0 | 0 | 1 | 0 | 310.50 | 310.50 | | 310.50 | 0.1% |
| 03 | 8 | Public Works | (Sub-Loc) | 6 | 17.1% | 6 | 0 | 1 | 5 | 0 | 560.42 | 3,362.50 | | 3,362.50 | 0.8% |
| 03 | 01 | Village of Hoffman Estates | (Loc) | 35 | 100.0% | 24 | 11 | 1 | 34 | 6 | 11,678.79 | 408,757.75 | | 408,757.75 | 100.0% |
| Totals for 2003 Claims: | | | | 35 | 100.0% | 24 | 11 | 1 | 34 | 6 | 11,678.79 | 408,757.75 | | 408,757.75 | 100.0% |
| 04 | 201 | Water Billing | (Dept) | 1 | 2.1% | 1 | 0 | 0 | 1 | 0 | 1,295.10 | 1,295.10 | | 1,295.10 | 0.1% |
| 04 | 2 | Finance | (Sub-Loc) | 1 | 2.1% | 1 | 0 | 0 | 1 | 0 | 1,295.10 | 1,295.10 | | 1,295.10 | 0.1% |
| 04 | 301 | Fire Suppression | (Dept) | 10 | 20.8% | 6 | 4 | 1 | 9 | 2 | 7,430.42 | 24,339.98 | 49,964.25 | 74,304.23 | 6.9% |
| 04 | 303 | Emergency Medical Services | (Dept) | 11 | 22.9% | 7 | 4 | 0 | 11 | 0 | 12,225.62 | 134,481.79 | | 134,481.79 | 12.5% |
| 04 | 3 | Fire | (Sub-Loc) | 21 | 43.8% | 13 | 8 | 1 | 20 | 2 | 9,942.19 | 158,821.77 | 49,964.25 | 208,786.02 | 19.5% |
| 04 | 504 | Health Screening | (Dept) | 1 | 2.1% | 1 | 0 | 0 | 1 | 0 | 405.00 | 405.00 | | 405.00 | 0.0% |

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1999 Through: 03/31/2010

| Year | Code | Description | | Claim Cnt | % of Total | Med Only | Comp | Open | Clsd | Legl | Avg Cost/ Claim | Paid | Outstanding | Total Incurred | % Of Total |
|-------------------------|------|----------------------------|-----------|--------------|---------------|-------------|------|------|------|------|--------------------|--------------|-------------|-------------------|---------------|
| 04 | 5 | Health & Human Services | (Sub-Loc) | 1 | 2.1% | 1 | 0 | 0 | 1 | 0 | 405.00 | 405.00 | | 405.00 | 0.0% |
| 04 | 600 | Administration | (Dept) | 1 | 2.1% | 1 | 0 | 0 | 1 | 0 | 248.68 | 248.68 | | 248.68 | 0.0% |
| 04 | 6 | Human Resources Management | (Sub-Loc) | 1 | 2.1% | 1 | 0 | 0 | 1 | 0 | 248.68 | 248.68 | | 248.68 | 0.0% |
| 04 | 700 | Patrol | (Dept) | 16 | 33.3% | 12 | 4 | 0 | 16 | 4 | 40,543.58 | 648,697.32 | | 648,697.32 | 60.4% |
| 04 | 703 | Tactical | (Dept) | 2 | 4.2% | 2 | 0 | 0 | 2 | 0 | 137.84 | 275.68 | | 275.68 | 0.0% |
| 04 | 7 | Police | (Sub-Loc) | 18 | 37.5% | 14 | 4 | 0 | 18 | 4 | 36,054.06 | 648,973.00 | | 648,973.00 | 60.5% |
| 04 | 800 | Streets | (Dept) | 3 | 6.3% | 1 | 2 | 0 | 3 | 2 | 43,878.25 | 131,634.74 | | 131,634.74 | 12.3% |
| 04 | 801 | Water & Sewer | (Dept) | 1 | 2.1% | 1 | 0 | 0 | 1 | 0 | 0.00 | 0.00 | | 0.00 | 0.0% |
| 04 | 803 | Equipment & Supply | (Dept) | 1 | 2.1% | 0 | 1 | 0 | 1 | 1 | 81,422.11 | 81,422.11 | | 81,422.11 | 7.6% |
| 04 | 804 | Forestry | (Dept) | 1 | 2.1% | 1 | 0 | 0 | 1 | 0 | 481.50 | 481.50 | | 481.50 | 0.0% |
| 04 | 8 | Public Works | (Sub-Loc) | 6 | 12.5% | 3 | 3 | 0 | 6 | 3 | 35,589.73 | 213,538.35 | | 213,538.35 | 19.9% |
| 04 | 01 | Village of Hoffman Estates | (Loc) | 48 | 100.0% | 33 | 15 | 1 | 47 | 9 | 22,359.29 | 1,023,281.90 | 49,964.25 | 1,073,246.15 | 100.0% |
| Totals for 2004 Claims: | | | | 48 | 100.0% | 33 | 15 | 1 | 47 | 9 | 22,359.29 | 1,023,281.90 | 49,964.25 | 1,073,246.15 | 100.0% |
| 05 | 301 | Fire Suppression | (Dept) | 6 | 11.3% | 4 | 2 | 0 | 6 | 0 | 1,012.80 | 6,076.77 | | 6,076.77 | 1.9% |
| 05 | 303 | Emergency Medical Services | (Dept) | 20 | 37.7% | 12 | 8 | 2 | 18 | 3 | 13,593.25 | 232,150.90 | 39,714.03 | 271,864.93 | 84.5% |
| 05 | 3 | Fire | (Sub-Loc) | 26 | 49.1% | 16 | 10 | 2 | 24 | 3 | 10,690.07 | 238,227.67 | 39,714.03 | 277,941.70 | 86.4% |
| 05 | 504 | Health Screening | (Dept) | 1 | 1.9% | 1 | 0 | 0 | 1 | 0 | 184.50 | 184.50 | | 184.50 | 0.1% |
| 05 | 5 | Health & Human Services | (Sub-Loc) | 1 | 1.9% | 1 | 0 | 0 | 1 | 0 | 184.50 | 184.50 | | 184.50 | 0.1% |
| 05 | 700 | Patrol | (Dept) | 7 | 13.2% | 5 | 2 | 0 | 7 | 1 | 3,015.10 | 21,105.71 | | 21,105.71 | 6.6% |
| 05 | 701 | Investigations | (Dept) | 1 | 1.9% | 1 | 0 | 0 | 1 | 0 | 297.00 | 297.00 | | 297.00 | 0.1% |
| 05 | 704 | Traffic | (Dept) | 1 | 1.9% | 1 | 0 | 0 | 1 | 0 | 1,186.85 | 1,186.85 | | 1,186.85 | 0.4% |
| 05 | 707 | Records | (Dept) | 1 | 1.9% | 0 | 1 | 0 | 1 | 1 | 10,253.45 | 10,253.45 | | 10,253.45 | 3.2% |
| 05 | 7 | Police | (Sub-Loc) | 10 | 18.9% | 7 | 3 | 0 | 10 | 2 | 3,284.30 | 32,843.01 | | 32,843.01 | 10.2% |
| 05 | 800 | Streets | (Dept) | 4 | 7.5% | 4 | 0 | 0 | 4 | 0 | 627.99 | 2,511.94 | | 2,511.94 | 0.8% |
| 05 | 801 | Water & Sewer | (Dept) | 5 | 9.4% | 5 | 0 | 0 | 5 | 0 | 1,066.50 | 5,332.50 | | 5,332.50 | 1.7% |
| 05 | 802 | Building & Grounds | (Dept) | 1 | 1.9% | 1 | 0 | 0 | 1 | 0 | 437.00 | 437.00 | | 437.00 | 0.1% |
| 05 | 803 | Equipment & Supply | (Dept) | 2 | 3.8% | 2 | 0 | 0 | 2 | 0 | 697.05 | 1,394.10 | | 1,394.10 | 0.4% |
| 05 | 804 | Forestry | (Dept) | 4 | 7.5% | 3 | 1 | 0 | 4 | 0 | 259.88 | 1,039.50 | | 1,039.50 | 0.3% |
| 05 | 8 | Public Works | (Sub-Loc) | 16 | 30.2% | 15 | 1 | 0 | 16 | 0 | 669.69 | 10,715.04 | | 10,715.04 | 3.3% |

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1999 Through: 03/31/2010

| Year | Code | Description | | Claim Cnt | % of Total | Med Only | Comp | Open | Clsd | Legl | Avg Cost/ Claim | Paid | Outstanding | Total Incurred | % Of Total |
|-------------------------|------|----------------------------|-----------|--------------|---------------|-------------|------|------|------|------|--------------------|------------|-------------|-------------------|---------------|
| 05 | 01 | Village of Hoffman Estates | (Loc) | 53 | 100.0% | 39 | 14 | 2 | 51 | 5 | 6,069.51 | 281,970.22 | 39,714.03 | 321,684.25 | 100.0% |
| Totals for 2005 Claims: | | | | 53 | 100.0% | 39 | 14 | 2 | 51 | 5 | 6,069.51 | 281,970.22 | 39,714.03 | 321,684.25 | 100.0% |
| 06 | 201 | Water Billing | (Dept) | 1 | 1.8% | 0 | 1 | 0 | 1 | 0 | 1,527.37 | 1,527.37 | | 1,527.37 | 0.1% |
| 06 | 2 | Finance | (Sub-Loc) | 1 | 1.8% | 0 | 1 | 0 | 1 | 0 | 1,527.37 | 1,527.37 | | 1,527.37 | 0.1% |
| 06 | 301 | Fire Suppression | (Dept) | 9 | 16.1% | 5 | 4 | 0 | 9 | 2 | 38,029.36 | 342,264.26 | | 342,264.26 | 32.1% |
| 06 | 303 | Emergency Medical Services | (Dept) | 14 | 25.0% | 7 | 7 | 3 | 11 | 4 | 37,777.36 | 407,595.67 | 121,287.33 | 528,883.00 | 49.7% |
| 06 | 3 | Fire | (Sub-Loc) | 23 | 41.1% | 12 | 11 | 3 | 20 | 6 | 37,875.97 | 749,859.93 | 121,287.33 | 871,147.26 | 81.8% |
| 06 | 700 | Patrol | (Dept) | 17 | 30.4% | 11 | 6 | 1 | 16 | 3 | 4,087.87 | 65,654.42 | 3,839.35 | 69,493.77 | 6.5% |
| 06 | 701 | Investigations | (Dept) | 1 | 1.8% | 1 | 0 | 0 | 1 | 0 | 0.00 | 0.00 | | 0.00 | 0.0% |
| 06 | 703 | Tactical | (Dept) | 4 | 7.1% | 3 | 1 | 0 | 4 | 0 | 2,311.32 | 9,245.26 | | 9,245.26 | 0.9% |
| 06 | 704 | Traffic | (Dept) | 2 | 3.6% | 2 | 0 | 0 | 2 | 0 | 3,850.97 | 7,701.94 | | 7,701.94 | 0.7% |
| 06 | 707 | Records | (Dept) | 1 | 1.8% | 0 | 1 | 0 | 1 | 1 | 24,709.39 | 24,709.39 | | 24,709.39 | 2.3% |
| 06 | 7 | Police | (Sub-Loc) | 25 | 44.6% | 17 | 8 | 1 | 24 | 4 | 4,446.01 | 107,311.01 | 3,839.35 | 111,150.36 | 10.4% |
| 06 | 800 | Streets | (Dept) | 1 | 1.8% | 1 | 0 | 0 | 1 | 0 | 4,201.51 | 4,201.51 | | 4,201.51 | 0.4% |
| 06 | 801 | Water & Sewer | (Dept) | 2 | 3.6% | 1 | 1 | 0 | 2 | 0 | 112.50 | 225.00 | | 225.00 | 0.0% |
| 06 | 802 | Building & Grounds | (Dept) | 1 | 1.8% | 0 | 1 | 0 | 1 | 0 | 70,689.99 | 70,689.99 | | 70,689.99 | 6.6% |
| 06 | 804 | Forestry | (Dept) | 3 | 5.4% | 3 | 0 | 0 | 3 | 0 | 2,038.90 | 6,116.71 | | 6,116.71 | 0.6% |
| 06 | 8 | Public Works | (Sub-Loc) | 7 | 12.5% | 5 | 2 | 0 | 7 | 0 | 11,604.74 | 81,233.21 | | 81,233.21 | 7.6% |
| 06 | 01 | Village of Hoffman Estates | (Loc) | 56 | 100.0% | 34 | 22 | 4 | 52 | 10 | 19,018.90 | 939,931.52 | 125,126.68 | 1,065,058.20 | 100.0% |
| Totals for 2006 Claims: | | | | 56 | 100.0% | 34 | 22 | 4 | 52 | 10 | 19,018.90 | 939,931.52 | 125,126.68 | 1,065,058.20 | 100.0% |
| 07 | 301 | Fire Suppression | (Dept) | 9 | 18.8% | 7 | 2 | 2 | 7 | 2 | 41,759.34 | 236,850.15 | 138,983.95 | 375,834.10 | 59.0% |
| 07 | 303 | Emergency Medical Services | (Dept) | 7 | 14.6% | 6 | 1 | 1 | 6 | 1 | 4,290.48 | 12,059.01 | 17,974.35 | 30,033.36 | 4.7% |
| 07 | 3 | Fire | (Sub-Loc) | 16 | 33.3% | 13 | 3 | 3 | 13 | 3 | 25,366.72 | 248,909.16 | 156,958.30 | 405,867.46 | 63.8% |
| 07 | 600 | Administration | (Dept) | 1 | 2.1% | 0 | 1 | 0 | 1 | 0 | 0.00 | 0.00 | | 0.00 | 0.0% |
| 07 | 6 | Human Resources Management | (Sub-Loc) | 1 | 2.1% | 0 | 1 | 0 | 1 | 0 | 0.00 | 0.00 | | 0.00 | 0.0% |
| 07 | 700 | Patrol | (Dept) | 10 | 20.8% | 6 | 4 | 0 | 10 | 2 | 5,390.95 | 53,909.49 | | 53,909.49 | 8.5% |
| 07 | 703 | Tactical | (Dept) | 2 | 4.2% | 2 | 0 | 0 | 2 | 0 | 356.16 | 712.31 | | 712.31 | 0.1% |
| 07 | 704 | Traffic | (Dept) | 4 | 8.3% | 2 | 2 | 0 | 4 | 1 | 4,376.80 | 17,507.19 | | 17,507.19 | 2.8% |
| 07 | 7 | Police | (Sub-Loc) | 16 | 33.3% | 10 | 6 | 0 | 16 | 3 | 4,508.06 | 72,128.99 | | 72,128.99 | 11.3% |

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1999 Through: 03/31/2010

| Year | Code | Description | | Claim Cnt | % of Total | Med Only | Comp | Open | Clsd | Legl | Avg Cost/Claim | Paid | Outstanding | Total Incurred | % Of Total |
|-------------------------|------|----------------------------|-----------|-----------|------------|----------|------|------|------|------|----------------|------------|-------------|----------------|------------|
| 07 | 800 | Streets | (Dept) | 3 | 6.3% | 2 | 1 | 0 | 3 | 1 | 8,294.56 | 24,883.69 | | 24,883.69 | 3.9% |
| 07 | 801 | Water & Sewer | (Dept) | 4 | 8.3% | 4 | 0 | 0 | 4 | 0 | 1,093.37 | 4,373.47 | | 4,373.47 | 0.7% |
| 07 | 802 | Building & Grounds | (Dept) | 1 | 2.1% | 1 | 0 | 0 | 1 | 0 | 743.84 | 743.84 | | 743.84 | 0.1% |
| 07 | 803 | Equipment & Supply | (Dept) | 3 | 6.3% | 3 | 0 | 0 | 3 | 0 | 1,148.10 | 3,444.30 | | 3,444.30 | 0.5% |
| 07 | 804 | Forestry | (Dept) | 4 | 8.3% | 3 | 1 | 1 | 3 | 1 | 31,266.50 | 124,726.42 | 339.56 | 125,065.98 | 19.6% |
| 07 | 8 | Public Works | (Sub-Loc) | 15 | 31.3% | 13 | 2 | 1 | 14 | 2 | 10,567.42 | 158,171.72 | 339.56 | 158,511.28 | 24.9% |
| 07 | 01 | Village of Hoffman Estates | (Loc) | 48 | 100.0% | 36 | 12 | 4 | 44 | 8 | 13,260.58 | 479,209.87 | 157,297.86 | 636,507.73 | 100.0% |
| Totals for 2007 Claims: | | | | 48 | 100.0% | 36 | 12 | 4 | 44 | 8 | 13,260.58 | 479,209.87 | 157,297.86 | 636,507.73 | 100.0% |
| 08 | 200 | Accounting | (Dept) | 1 | 1.6% | 1 | 0 | 0 | 1 | 0 | 0.00 | 0.00 | | 0.00 | 0.0% |
| 08 | 206 | Customer Service | (Dept) | 1 | 1.6% | 0 | 1 | 0 | 1 | 0 | 0.00 | 0.00 | | 0.00 | 0.0% |
| 08 | 2 | Finance | (Sub-Loc) | 2 | 3.1% | 1 | 1 | 0 | 2 | 0 | 0.00 | 0.00 | | 0.00 | 0.0% |
| 08 | 300 | Administration | (Dept) | 1 | 1.6% | 1 | 0 | 0 | 1 | 0 | 3,466.28 | 3,466.28 | | 3,466.28 | 0.6% |
| 08 | 301 | Fire Suppression | (Dept) | 14 | 21.9% | 11 | 3 | 1 | 13 | 1 | 1,591.30 | 17,676.63 | 4,601.53 | 22,278.16 | 4.1% |
| 08 | 303 | Emergency Medical Services | (Dept) | 22 | 34.4% | 17 | 5 | 3 | 19 | 3 | 11,647.90 | 215,757.33 | 40,496.45 | 256,253.78 | 47.1% |
| 08 | 3 | Fire | (Sub-Loc) | 37 | 57.8% | 29 | 8 | 4 | 33 | 4 | 7,621.57 | 236,900.24 | 45,097.98 | 281,998.22 | 51.9% |
| 08 | 400 | Manager's Office | (Dept) | 1 | 1.6% | 0 | 1 | 0 | 1 | 0 | 0.00 | 0.00 | | 0.00 | 0.0% |
| 08 | 4 | General Government | (Sub-Loc) | 1 | 1.6% | 0 | 1 | 0 | 1 | 0 | 0.00 | 0.00 | | 0.00 | 0.0% |
| 08 | 700 | Patrol | (Dept) | 7 | 10.9% | 4 | 3 | 2 | 5 | 3 | 9,419.18 | 51,285.14 | 14,649.10 | 65,934.24 | 12.1% |
| 08 | 701 | Investigations | (Dept) | 1 | 1.6% | 0 | 1 | 0 | 1 | 1 | 80,561.35 | 80,561.35 | | 80,561.35 | 14.8% |
| 08 | 703 | Tactical | (Dept) | 2 | 3.1% | 2 | 0 | 0 | 2 | 0 | 953.81 | 1,907.61 | | 1,907.61 | 0.4% |
| 08 | 704 | Traffic | (Dept) | 1 | 1.6% | 0 | 1 | 0 | 1 | 0 | 8,049.19 | 8,049.19 | | 8,049.19 | 1.5% |
| 08 | 705 | Canine | (Dept) | 1 | 1.6% | 1 | 0 | 0 | 1 | 0 | 5,940.13 | 5,940.13 | | 5,940.13 | 1.1% |
| 08 | 7 | Police | (Sub-Loc) | 12 | 18.8% | 7 | 5 | 2 | 10 | 4 | 13,532.71 | 147,743.42 | 14,649.10 | 162,392.52 | 29.9% |
| 08 | 800 | Streets | (Dept) | 5 | 7.8% | 5 | 0 | 0 | 5 | 0 | 661.38 | 3,306.90 | | 3,306.90 | 0.6% |
| 08 | 801 | Water & Sewer | (Dept) | 5 | 7.8% | 4 | 1 | 0 | 5 | 0 | 410.40 | 2,052.00 | | 2,052.00 | 0.4% |
| 08 | 804 | Forestry | (Dept) | 2 | 3.1% | 1 | 1 | 0 | 2 | 1 | 46,969.21 | 93,938.41 | | 93,938.41 | 17.3% |
| 08 | 8 | Public Works | (Sub-Loc) | 12 | 18.8% | 10 | 2 | 0 | 12 | 1 | 8,274.78 | 99,297.31 | | 99,297.31 | 18.3% |
| 08 | 01 | Village of Hoffman Estates | (Loc) | 64 | 100.0% | 47 | 17 | 6 | 58 | 9 | 8,495.13 | 483,940.97 | 59,747.08 | 543,688.05 | 100.0% |
| Totals for 2008 Claims: | | | | 64 | 100.0% | 47 | 17 | 6 | 58 | 9 | 8,495.13 | 483,940.97 | 59,747.08 | 543,688.05 | 100.0% |

EMPLOYER'S CLAIM SERVICE, INC.
POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
From: 12/31/1999 Through: 03/31/2010

| Year | Code | Description | | Claim Cnt | % of Total | Med Only | Comp | Open | Clsd | Legl | Avg Cost/ Claim | Paid | Outstanding | Total Incurred | % Of Total |
|-------------------------|------|----------------------------|-----------|--------------|---------------|-------------|------|------|------|------|--------------------|------------|-------------|-------------------|---------------|
| 09 | 300 | Administration | (Dept) | 2 | 3.8% | 1 | 1 | 0 | 2 | 0 | 1,583.20 | 3,166.40 | | 3,166.40 | 0.5% |
| 09 | 301 | Fire Suppression | (Dept) | 14 | 26.4% | 11 | 3 | 6 | 8 | 0 | 6,468.92 | 64,665.67 | 25,899.20 | 90,564.87 | 14.2% |
| 09 | 303 | Emergency Medical Services | (Dept) | 20 | 37.7% | 13 | 7 | 7 | 13 | 2 | 16,865.92 | 208,453.23 | 128,865.12 | 337,318.35 | 52.8% |
| 09 | 3 | Fire | (Sub-Loc) | 36 | 67.9% | 25 | 11 | 13 | 23 | 2 | 11,973.60 | 276,285.30 | 154,764.32 | 431,049.62 | 67.4% |
| 09 | 600 | Administration | (Dept) | 1 | 1.9% | 0 | 1 | 1 | 0 | 1 | 13,050.00 | 1,517.50 | 11,532.50 | 13,050.00 | 2.0% |
| 09 | 6 | Human Resources Management | (Sub-Loc) | 1 | 1.9% | 0 | 1 | 1 | 0 | 1 | 13,050.00 | 1,517.50 | 11,532.50 | 13,050.00 | 2.0% |
| 09 | 700 | Patrol | (Dept) | 8 | 15.1% | 2 | 6 | 5 | 3 | 4 | 18,540.98 | 47,131.04 | 101,196.76 | 148,327.80 | 23.2% |
| 09 | 704 | Traffic | (Dept) | 1 | 1.9% | 1 | 0 | 1 | 0 | 0 | 1,350.07 | 1,350.07 | | 1,350.07 | 0.2% |
| 09 | 707 | Records | (Dept) | 1 | 1.9% | 1 | 0 | 1 | 0 | 0 | 0.00 | 0.00 | | 0.00 | 0.0% |
| 09 | 7 | Police | (Sub-Loc) | 10 | 18.9% | 4 | 6 | 7 | 3 | 4 | 14,967.79 | 48,481.11 | 101,196.76 | 149,677.87 | 23.4% |
| 09 | 800 | Streets | (Dept) | 1 | 1.9% | 0 | 1 | 1 | 0 | 0 | 40,562.50 | 32,203.46 | 8,359.04 | 40,562.50 | 6.3% |
| 09 | 801 | Water & Sewer | (Dept) | 2 | 3.8% | 2 | 0 | 0 | 2 | 0 | 592.65 | 1,185.30 | | 1,185.30 | 0.2% |
| 09 | 803 | Equipment & Supply | (Dept) | 1 | 1.9% | 0 | 1 | 1 | 0 | 0 | 2,820.00 | 797.40 | 2,022.60 | 2,820.00 | 0.4% |
| 09 | 804 | Forestry | (Dept) | 2 | 3.8% | 2 | 0 | 0 | 2 | 0 | 551.70 | 1,103.40 | | 1,103.40 | 0.2% |
| 09 | 8 | Public Works | (Sub-Loc) | 6 | 11.3% | 4 | 2 | 2 | 4 | 0 | 7,611.87 | 35,289.56 | 10,381.64 | 45,671.20 | 7.1% |
| 09 | 01 | Village of Hoffman Estates | (Loc) | 53 | 100.0% | 33 | 20 | 23 | 30 | 7 | 12,065.07 | 361,573.47 | 277,875.22 | 639,448.69 | 100.0% |
| Totals for 2009 Claims: | | | | 53 | 100.0% | 33 | 20 | 23 | 30 | 7 | 12,065.07 | 361,573.47 | 277,875.22 | 639,448.69 | 100.0% |
| 10 | 250 | PPO Payments | (Dept) | 1 | 16.7% | 1 | 0 | 1 | 0 | 0 | 5,398.12 | 5,398.12 | | 5,398.12 | 37.6% |
| 10 | 25 | PPO Payments | (Sub-Loc) | 1 | 16.7% | 1 | 0 | 1 | 0 | 0 | 5,398.12 | 5,398.12 | | 5,398.12 | 37.6% |
| 10 | 301 | Fire Suppression | (Dept) | 2 | 33.3% | 1 | 1 | 2 | 0 | 0 | 941.71 | 1,827.91 | 55.50 | 1,883.41 | 13.1% |
| 10 | 303 | Emergency Medical Services | (Dept) | 2 | 33.3% | 2 | 0 | 2 | 0 | 0 | 758.21 | 1,516.42 | | 1,516.42 | 10.6% |
| 10 | 3 | Fire | (Sub-Loc) | 4 | 66.7% | 3 | 1 | 4 | 0 | 0 | 849.96 | 3,344.33 | 55.50 | 3,399.83 | 23.7% |
| 10 | 700 | Patrol | (Dept) | 1 | 16.7% | 1 | 0 | 1 | 0 | 0 | 5,563.12 | 5,563.12 | | 5,563.12 | 38.7% |
| 10 | 7 | Police | (Sub-Loc) | 1 | 16.7% | 1 | 0 | 1 | 0 | 0 | 5,563.12 | 5,563.12 | | 5,563.12 | 38.7% |
| 10 | 01 | Village of Hoffman Estates | (Loc) | 6 | 100.0% | 5 | 1 | 6 | 0 | 0 | 2,393.51 | 14,305.57 | 55.50 | 14,361.07 | 100.0% |
| Totals for 2010 Claims: | | | | 6 | 100.0% | 5 | 1 | 6 | 0 | 0 | 2,393.51 | 14,305.57 | 55.50 | 14,361.07 | 100.0% |

EMPLOYER'S CLAIM SERVICE, INC.
 POLICY YEAR (12/31 - 12/30) CUMULATIVE CLAIM SUMMARY
 From: 12/31/1999 Through: 03/31/2010

| Year Code | Description | Claim Cnt | % of Total | Med Only | Comp | Open | Clsd | Legl | Avg Cost/ Claim | Paid | Outstanding | Total Incurred | % Of Total |
|-----------|----------------------------|-----------|------------|----------|------|------|------|------|-----------------|--------------|-------------|----------------|------------|
| 250 | Village of Hoffman Estates | 522 | | 342 | 180 | 52 | 470 | 91 | 13,441.25 | 6,151,574.76 | 864,758.09 | 7,016,332.85 | |

Open Medical: 13
 Open Comp: 12
 Open Legal: 27