

**PUBLIC WORKS & UTILITIES COMMITTEE  
MEETING MINUTES**

**August 19, 2024**

**I. Roll call**

**Members in Attendance:**

**Anna Newell, Chairperson  
Karen Mills, Vice Chairman  
Gary Pilafas, Trustee  
Gary Stanton, Trustee  
Karen Arnet, Trustee  
Pat Kinnane, Trustee  
William McLeod, Mayor**

**Management Team Members  
in Attendance:**

**Eric Palm, Village Manager  
Dan O'Malley, Deputy Village Manager  
Art Janura, Corp. Counsel  
Jon Pape, Assistant Village Manager  
Bryan Ackerlund, Asst. Dir. PW  
Rachel Musiala, Finance Director  
Peter Gugliotta, Director of Dev. Services  
Cathy Docezkalski, Asst. HRM Director  
Patrick Seger, Director HRM  
Freddy Segura, GIS Manager  
Monica Saavedra, Director of HHS  
Alan Wax, Fire Chief  
Kasia Cawley, Police Chief  
Justin Roach, IT Infrastructure Manager  
Darek Raszka, Director of IS  
Patty Richter, Village Clerk  
Missy Brito, Communications Director  
Alan Wenderski, Dir. Of Engineering  
Ben Gibbs, GM Now Arena  
Ric Signorella, Multimedia Production Mgr.**

**Guests:**

**Mike Rapp (Lions Club)  
Jennifer Hamilton (Share Services, CEO)**

The Public Works and Utilities meeting was called to order at 7:11 p.m.

**II. Approval of Minutes –**

**A. Public Works & Utilities Committee 07-15-2024**

Motion by Trustee Pilafas, seconded by Trustee Arnet, to approve the Public Works & Utilities Committee meeting minutes of July 15, 2024. Voice vote taken. All ayes. (Abstain: Mills). Motion carried.

**III. Public Comment****NEW BUSINESS****a. Discussion of National Pollutant Discharge Elimination System (NPDES) General Permit ILR40 for Discharge from Small Municipal Separate Sewer Systems (MS4).**

An item summary sheet from Oscar Gomez and Alan Wenderski was presented to Committee.

**b. Authorization to award contract to Core and Main LP, Aurora, IL for Mueller fire hydrant purchase in an amount not to exceed \$95,270.**

An item summary sheet from Ryan Christensen was presented to Committee.

Mr. Ackerlund provided comment. Trustee Stanton inquired the cost of a hydrant and if insurance coverage is included. Mr. Ackerlund responded with \$4,700 for the average cost of a hydrant. Mr. Palm indicated general liability insurance covers the hydrants.

Motion by Trustee Kinnane, seconded by Trustee Arnet, to award contract to Core and Main LP, Aurora, IL for Mueller fire hydrant purchase in an amount not to exceed \$95,270. Voice vote taken. All ayes. Motion carried.

**c. Approval of professional services agreement with ME Simpson Co., Valparaiso, IN for a Village-wide water distribution system leak survey for a three-year term in an amount not to exceed \$67,000 year one, \$71,000 year two and \$75,000 year three.**

An item summary sheet from Ryan Christiansen was presented to Committee.

Mr. Ackerlund provided background on the request and indicated a request for proposal was put out in July. Two proposals were returned. Staff felt the winning bid had the best understanding of the project and ability to take the project on. Better ability to forecast budget based on three-year term.

Trustee Kinnane inquired about action plans when leaks are detected. Mr. Ackerlund responded that staff prioritizes leaks depending on the nature of leaks and is evaluated on a case-by-case basis.

Trustee Mills asked if the company was used before. Mr. Ackerlund confirmed the Village has used this company and felt comfortable with them.

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve professional services agreement with ME Simpson Co., Valparaiso, IN for a Village-wide water distribution system leak survey for a three-year term in an amount not to exceed \$67,000 year one, \$71,000 year two and \$75,000 year three. Voice vote taken. All ayes. Motion carried.

## **REPORTS (INFORMATION ONLY)**

### **1. Department of Public Works Monthly Report**

The Department of Public Works Monthly Report was received and filed.

Mr. Ackerlund announced the upcoming Electronics Recycling Event happening on August 24<sup>th</sup> at the Village Hall.

### **2. Engineering Division Monthly Report**

The Engineering Division Monthly Report was received and filed.

### **IV. President's Report**

### **V. Other**

### **VI. Items in Review**

### **VII. Adjournment**

Motion by Trustee Kinnane, seconded by Trustee Arnet, to adjourn the meeting at 7:20 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Jennifer Djordjevic, Director of Operations  
& Outreach, Office of the Mayor & Board

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Date