

**Village of Hoffman Estates**

**FINANCE COMMITTEE MEETING MINUTES**

**August 19, 2024**

**I. Roll Call**

**Members in Attendance:**

**Gary Pilafas, Chair  
Anna Newell, Vice Chairperson  
Gary Stanton, Trustee  
Karen Mills, Trustee  
Karen Arnet, Trustee  
Pat Kinnane, Trustee  
William McLeod, Mayor**

**Management Team Members  
in Attendance:**

**Eric Palm, Village Manager  
Dan O'Malley, Deputy Village Manager  
Art Janura, Corp. Counsel  
Bryan Ackerlund, Asst. Dir. PW  
Jon Pape, Assistant Village Manager  
Rachel Musiala, Finance Director  
Peter Gugliotta, Director of Dev. Services  
Cathy Docezkalski, Asst. HRM Director  
Patrick Seger, Director HRM  
Freddy Segura, GIS Manager  
Monica Saavedra, Director of HHS  
Alan Wax, Fire Chief  
Kasia Cawley, Police Chief  
Justin Roach, IT Infrastructure Manager  
Darek Raszka, Director of IS  
Patty Richter, Village Clerk  
Missy Brito, Communications Director  
Alan Wenderski, Dir. Of Engineering  
Ben Gibbs, GM Now Arena  
Ric Signorella, Multimedia Production Mgr.**

**Guests:**

**Mike Rapp (Lions Club)  
Jennifer Hamilton (Share Services, CEO)**

The Finance Committee meeting was called to order at 7:00 p.m.

**II. Approval of Minutes – July 15, 2024**

Motion by Mayor McLeod, seconded by Trustee Arnet, to approve the Finance Committee meeting minutes of July 15, 2024. Voice vote taken. All ayes. (One abstention, Trustee Mills) Motion carried.

**III. Public Comment****NEW BUSINESS****A. Presentation of FY2024 Mid-Year Financial Review**

An item summary sheet from Rachel Musiala was presented to Committee.

**B. Authorization to:**

- a. **Waive formal bidding (Due to utilization of a government master agreement)**
- b. **Purchase 40 desktop computers, 40 monitors and 4 laptops and 5 workstation grade laptops from Dell EMC, Round Rock, TX, I an amount not to exceed \$73,725.19.**

An item summary sheet from Rachel Musiala was presented to Committee.

Motion by Mayor McLeod, seconded by Trustee Stanton, to a.) Waive formal bidding (Due to utilization of a government master agreement) and b.) Purchase 40 desktop computers, 40 monitors and 4 laptops and 5 workstation grade laptops from Dell EMC, Round Rock, TX, I an amount not to exceed \$73,725.19. Voice vote taken. All ayes. Motion carried.

**C. Request Ratification of the Village Manager Authorization of an Emergency Expenditure for the repair and replacement work of the NOW Arena walk-in coolers refrigeration systems to Advantage Mechanical Commercial HVAC Services, McHenry, Illinois in an amount not to exceed \$73,433.**

An item summary sheet from Dan O'Malley was presented to Committee.

Trustee Mills asked for clarification on what would be installed. Mr. O'Malley indicated replacement of refrigerant components would be installed. Staff believes the repairs will allow the coolers to operate for another 10 years.

Trustee Kinnane inquired about the process for keeping records on life expectancy for assets using the Village's GIS system. Mr. O'Malley verified the assets are kept track through spreadsheets and regularly reviewed for during the budget process for capital improvements expenditures.

Motion by Mayor McLeod, seconded by Trustee Stanton, to ratify the Village Manager Authorization of an Emergency Expenditure for the repair and replacement work of the NOW Arena walk-in coolers refrigeration systems to Advantage Mechanical Commercial HVAC Services, McHenry, Illinois in an amount not to exceed \$73,433. Voice vote taken. All ayes. Motion carried.

**REPORTS (INFORMATION ONLY)**

**1. Finance Department Monthly Report.**

The Finance Department Monthly Report was received and filed.

**2. Information System Department Monthly Report.**

The Information System Department Monthly Report was received and filed.

**3. NOW Arena Monthly Report.**

The NOW Arena Monthly Report was received and filed.

**D. President's Report**

**E. Other**

**F. Items in Review**

**G. Adjournment**

Motion by Trustee Arnet, seconded by Trustee Stanton, to adjourn the meeting at 7:11 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Jennifer Djordjevic, Director of Operations/  
Outreach, Office of the Mayor & Board

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Date