



OPEN ENROLLMENT 2025

EMPLOYEE TIMELINE

SEPTEMBER



KNOW YOUR OPTIONS

- Review benefits overview documents on the Village website.
- Decide what options are right for you and your family.
- Get ready for Open Enrollment and the "Benefits of Wellness" Fair in October.
- Schedule your Empower Wellness Screening.

OCTOBER



TAKE ACTION

- Open Enrollment takes place **10/3 - 10/18!**
- Employees must actively enroll or waive coverage in the EAC.
- Attend the "**Benefits of Wellness" Fair on 10/3** at Village Hall.
- Complete your Empower Wellness Screening.

DECEMBER



BENEFIT YEAR ENDS

- The current benefit year ends 12/31/2024.
- 2024 FSA funds must be spent by **12/31/2024**.
 - Unused 2024 funds will be lost.

JANUARY



NEW BENEFIT YEAR BEGINS

- The new benefit year begins and is effective 1/1/2025 - 12/31/2025.
- New ID cards issued (if a new plan was selected).
- Deductibles, out-of-maximums, and FSA balances reset.

FEB/MAR



REMINDERS

- 2024 FSA claims and receipts must be submitted by **2/14/2025**.
- Empower Wellness Screening - Health Provider Forms due by **3/31/2025**.