

**Village of Hoffman Estates
TRANSPORTATION & ROAD IMPROVEMENT
COMMITTEE MEETING MINUTES**

July 1, 2024

I. Roll Call

Members in Attendance: Karen Arnet, Chair
Patrick Kinnane, Vice-Chair
Gary Stanton, Trustee
Karen Mills, Trustee
Anna Newell, Trustee
Mayor William D. McLeod

Members by Electronic Attendance: Gary Pilafas, Trustee

**Management Team Members
in Attendance:** Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Jon Pape, Assistant Village Manager
Jana Dickson, Asst. Corporation Counsel
Rachel Musiala, Finance Director
Alan Wax, Fire Chief
Kathryn Cawley, Police Chief
Peter Gugliotta, Director of Dev. Services
Jennifer Horn, Dir. Planning and Trans.
Monica Saavedra, Director of HHS
Darek Raszka, Director of IS
Joe Nebel, Director of Public Works
Patty Richter, Village Clerk
Missy Brito, Communications Director
Freddy Segura, GIS Manager
Ric Signorella, Multimedia Production Mgr.

The Transportation & Road Improvement Committee meeting was called to order at 7:03 p.m.

II. Approval of Minutes

Motion by Trustee Kinnane, seconded by Trustee Stanton, to approve the Transportation & Road Improvement Committee meeting minutes of June 10, 2024. Roll call vote taken. (Abstain: Mills). All ayes. Motion carried.

III. Public Comment

NEW BUSINESS

- 1. Request approval of Changer Order #1 to the contract with Hey & Associates, Inc., Chicago, IL, for design engineering services for the Village Hall Parking Lot project in the amount of \$127,100 for a total not to exceed cost of \$167,100.**

An item summary sheet from Alan Wenderski was presented to Committee.

Peter Gugliotta addressed the Committee and reported that the scope of services was included conceptual project design and stormwater planning to support the Village's application to the MWRD for the Green Infrastructure Partnership Program and in May the Village was notified that the supplication was successful and the project was selected. The program will provide the Village with 50% funding for green infrastructure related construction costs for a maximum of \$460,000.

The Committee discussed the number of existing parking spaces and the reduced number of spaces. There are currently 342 existing parking spaces and the new plan will reduce that number to 281. The Committee was concerned about the lower number and requested that this item be brought back to Committee next month.

Motion by Trustee Stanton, seconded by Mayor McLeod, to approve Change Order #1 to the contract with Hey & Associates, Inc., Chicago, IL, for design engineering services for the Village Hall Parking Lot project in the amount of \$127,100 for a total not to exceed cost of \$167,100. Roll call vote taken. All ayes. Motion carried.

REPORTS (INFORMATION ONLY)

1. Transportation Division Monthly Report.

The Transportation Division Monthly Report was received and filed.

- IV. President's Report**
- V. Other**
- VI. Items in Review**
- VII. Adjournment**

Motion by Trustee Kinnane, seconded by Trustee Mills, to adjourn the meeting at 7:19 p.m. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date