

**GENERAL ADMINISTRATION & PERSONNEL
COMMITTEE MEETING MINUTES**

July 1, 2024

I. Roll Call

Members in Attendance:

**Patrick Kinnane, Chair
Gary Stanton, Vice-Chair
Karen Arnet, Trustee
Karen Mills, Trustee
Anna Newell, Trustee
Mayor William D. McLeod**

Members by Electronic Attendance:

Gary Pilafas, Trustee

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Jon Pape, Assistant Village Manager
Jana Dickson, Asst. Corporation Counsel
Rachel Musiala, Finance Director
Alan Wax, Fire Chief
Kathryn Cawley, Police Chief
Peter Gugliotta, Director of Dev. Services
Jennifer Horn, Dir. Planning and Trans.
Monica Saavedra, Director of HHS
Darek Raszka, Director of IS
Joe Nebel, Director of Public Works
Patty Richter, Village Clerk
Missy Brito, Communications Director
Freddy Segura, GIS Manager
Ric Signorella, Multimedia Production Mgr.**

The General Administration & Personnel Committee meeting was called to order at 7:00 p.m.

II. Approval of Minutes

Motion by Trustee Stanton, seconded by Trustee Arnet, to approve the General Administration & Personnel Committee meeting minutes of June 10, 2024. Roll call vote taken. All ayes. (Abstain: Mills). Motion carried.

III. Public Comment

NEW BUSINESS

- 1. Request approval of an ordinance authorizing the sale of personal property owned by the Village of Hoffman Estates (auction items).**

An item summary sheet from Brooklyn Fuscone was presented to Committee.

Motion by Trustee Stanton, seconded by Mayor McLeod, to approve an ordinance authorizing the sale of personal property owned by the Village of Hoffman Estates (auction items). Roll call vote taken. All ayes. Motion carried.

REPORTS (INFORMATION ONLY)

1. Cable TV Monthly Report

The Cable TV Monthly Report was received and filed.

2. Human Resources Management Monthly Report.

The Human Resources Management Monthly Report was received and filed.

3. Legislative Operations and Outreach Monthly Report.

The Legislative Operations and Outreach Monthly Report was received and filed.

IV. President’s Report

V. Other

Trustee Pilafas requested that an item be added to next month’s agenda regarding public comments and taking comments from audience.

VI. Items in Review

VII. Adjournment

Motion by Trustee Arnet, seconded by Trustee Mills, to adjourn the meeting at 7:03 p.m. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date