

**Meeting Members:**  
Karen Arnet, Chairperson  
Patrick Kinnane, Vice-Chairperson  
Gary Stanton, Trustee  
Karen Mills, Trustee  
Anna Newell, Trustee  
Gary Pilafas, Trustee  
William McLeod, Mayor

## Village of Hoffman Estates

### Transportation and Road Improvement Committee Meeting Agenda

August 5, 2024

Immediately following General Administration & Personnel  
Village Hall, 1900 Hassell Road, Hoffman Estates, IL 60169

*If online, insert URL.*

- I. Roll Call
- II. Approval of Minutes - July 1, 2024
- III. Public Comment

#### NEW BUSINESS

1. Discussion of the Village Hall Parking Lot Reconstruction Project.
2. Request approval of an ordinance amending Municipal Code Section 6-2-1-HE-11-1302-A, Additional No Parking Streets and Area.
3. Request approval of an ordinance amending Municipal Code Section 6-2-1-HE-11-802, "U" Turns Not Permitted.
4. Request approval of Change Order #1 to the contract with ALamp Concrete Contractors, Inc., of Schaumburg, IL, for the 2024 Street Revitalization Project - Contract #2 in the amount of \$90,000 for a total not to exceed cost of \$4,204,000.

#### REPORTS (INFORMATION ONLY)

1. Transportation Division Monthly Report
- IV. President's Report
  - V. Other
  - VI. Items in Review
  - VII. Adjournment

**TRANSPORTATION & ROAD IMPROVEMENT  
COMMITTEE MEETING MINUTES**

July 1, 2024

**I. Roll Call**

**Members in Attendance:**

**Karen Arnet, Chair  
Patrick Kinnane, Vice-Chair  
Gary Stanton, Trustee  
Karen Mills, Trustee  
Anna Newell, Trustee  
Mayor William D. McLeod**

**Members by Electronic Attendance:**

**Gary Pilafas, Trustee**

**Management Team Members  
in Attendance:**

**Eric Palm, Village Manager  
Dan O'Malley, Deputy Village Manager  
Jon Pape, Assistant Village Manager  
Jana Dickson, Asst. Corporation Counsel  
Rachel Musiala, Finance Director  
Alan Wax, Fire Chief  
Kathryn Cawley, Police Chief  
Peter Gugliotta, Director of Dev. Services  
Jennifer Horn, Dir. Planning and Trans.  
Monica Saavedra, Director of HHS  
Darek Raszka, Director of IS  
Joe Nebel, Director of Public Works  
Patty Richter, Village Clerk  
Missy Brito, Communications Director  
Freddy Segura, GIS Manager  
Ric Signorella, Multimedia Production Mgr.**

The Transportation & Road Improvement Committee meeting was called to order at 7:03 p.m.

**II. Approval of Minutes**

Motion by Trustee Kinnane, seconded by Trustee Stanton, to approve the Transportation & Road Improvement Committee meeting minutes of June 10, 2024. Roll call vote taken. (Abstain: Mills). All ayes. Motion carried.

**III. Public Comment**

**NEW BUSINESS**

- 1. Request approval of Changer Order #1 to the contract with Hey & Associates, Inc., Chicago, IL, for design engineering services for the Village Hall Parking Lot project in the amount of \$127,100 for a total not to exceed cost of \$167,100.**

An item summary sheet from Alan Wenderski was presented to Committee.

Peter Gugliotta addressed the Committee and reported that the scope of services was included conceptual project design and stormwater planning to support the Village's application to the MWRD for the Green Infrastructure Partnership Program and in May the Village was notified that the supplication was successful and the project was selected. The program will provide the Village with 50% funding for green infrastructure related construction costs for a maximum of \$460,000.

The Committee discussed the number of existing parking spaces and the reduced number of spaces. There are currently 342 existing parking spaces and the new plan will reduce that number to 281. The Committee was concerned about the lower number and requested that this item be brought back to Committee next month.

Motion by Trustee Stanton, seconded by Mayor McLeod, to approve Change Order #1 to the contract with Hey & Associates, Inc., Chicago, IL, for design engineering services for the Village Hall Parking Lot project in the amount of \$127,100 for a total not to exceed cost of \$167,100. Roll call vote taken. All ayes. Motion carried.

### **REPORTS (INFORMATION ONLY)**

#### **1. Transportation Division Monthly Report.**

The Transportation Division Monthly Report was received and filed.

#### **IV. President's Report**

#### **V. Other**

#### **VI. Items in Review**

#### **VII. Adjournment**

Motion by Trustee Kinnane, seconded by Trustee Mills, to adjourn the meeting at 7:19 p.m. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

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Debbie Schoop, Executive Assistant

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Date

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Discussion of the Village Hall Parking Lot Reconstruction Project

**MEETING DATE:** August 5, 2024

**COMMITTEE:** Transportation and Road Improvement

**FROM:** Peter Gugliotta, Director of Development Services  
Alan Wenderski, Director of Engineering

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**PURPOSE:** Discussion of the Village Hall Parking Lot Reconstruction Project.

**DISCUSSION:** On July 1, 2024, the Village approved the supplement to the contract for engineering services for the Village Hall Parking Lot Improvement Project. The Village was selected for participation in the Metropolitan Water Reclamation District of Greater Chicago (MWRD) Green Infrastructure Partnership Program, which includes funding for a portion of the stormwater improvements associated with the project (up to a maximum of \$460,000). Examples of green infrastructure elements that need to be included in the project to qualify for funding include permeable pavement, rain gardens, bio-swales, and reduction in pavement area. This design approach is consistent with the Village's sustainability goals.

During the July committee discussion, questions were raised about the total number of parking spaces that would be available upon project completion. The plan provided in July was conceptual in nature and subject to revisions through the final design process. With interest expressed in a greater number of parking spaces, further staff evaluation determined an additional 20 spaces could be incorporated into the total parking count without materially impacting the green infrastructure components that are critical to the MWRD program. This would result in 301 spaces, versus 281 identified in the July concept plan.

Actual parking counts and other data identified the typical daily need at Village Hall ranges from  $\pm 110$  to  $\pm 140$  spaces, including parking for employees, visitors, inspectors and other municipal vehicles. Further analysis of the parking need for various events held at Village Hall noted two days each year that are busier than all others. One is the MLK Breakfast (225 attendance), which occurs during regular business hours, and the other is the Holiday Tree Lighting (450 attendance), which happens when no employees or

**DISCUSSION: (Continued)**

business visitors are present. The proposed 281 spaces are sufficient to accommodate each of these events. Based on the space available in the building, it is unlikely the Village would host any new events with a greater parking need. However, in such a case, there are many nearby options for municipal vehicles and employee parking to be temporarily relocated off-site or along Hassell Road. Based on all data reviewed, the proposed 281 spaces would be sufficient for the highest peak parking demand. If the Committee decides it is desirable to build a surplus above the peak demand, it is feasible for an additional 20 spaces to be designed into the plan without jeopardizing the MWRD program funds.

The consultant has started survey work on the property and will begin the final engineering design in August in order to meet deadlines required by the MWRD program. Following this committee discussion, staff will provide the consultant with final direction on the number of parking spaces that need to be provided on site. Ultimately, final design plans must be done by the end of the year and the project must be constructed by the end of 2025.

**FINANCIAL IMPACT:**

If a final decision is made at this meeting, the engineering consultant will be able to accommodate an increase in the parking count of up to approximately 20 spaces (beyond the 281 shown on the concept plan) at no additional cost.

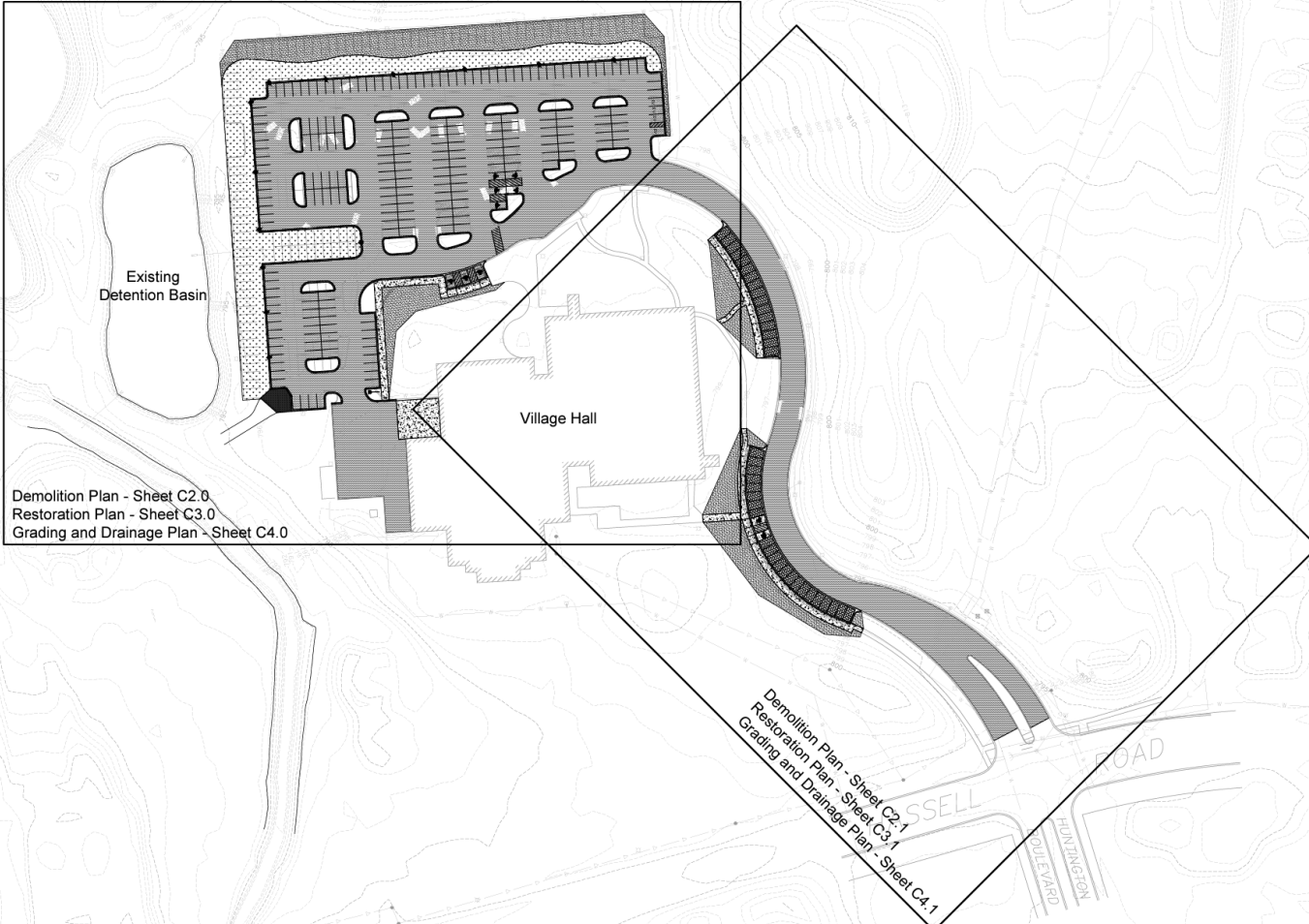
**RECOMMENDATION:**

Information presented for discussion.

Attachment

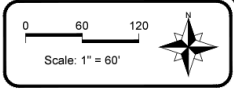
# Village Hall Parking Lot Concept Plan Included in July 2024 TRI Committee Packet

Existing Parking Spaces = 342  
 Required Parking Spaces = 275  
 Proposed Parking Spaces = 281  
 Required Accessible Spaces = 7  
 Proposed Accessible Spaces = 10



Demolition Plan - Sheet C2.0  
 Restoration Plan - Sheet C3.0  
 Grading and Drainage Plan - Sheet C4.0

Demolition Plan - Sheet C2.1  
 Restoration Plan - Sheet C3.1  
 Grading and Drainage Plan - Sheet C4.1



LEGEND		
Proposed Asphalt Pavement		
Proposed Concrete Pavement/Sidewalk		
Proposed Permeable Pavement		
Proposed Bioswale		
Mill & Overlay		

No.	Revision/Issue	Date

**Hey and Associates, Inc.**  
 Engineering, Ecology and Landscape Architecture  
 8755 W. HIGGINS ROAD, SUITE 835  
 CHICAGO, ILLINOIS 60631  
 OFFICE (773) 693-9200  
 FAX (847) 740-2888  
 CHICAGO@HEYASSOC.COM  
 PROFESSIONAL DESIGN FIRM  
 LICENSE NO. 184-002429

Village Hall Parking Lot  
 Improvements  
 Hoffman Estates, IL

Overall Plan

PROJECT NO:	23-0348	SHEET NO:	C1.1
DESIGNED BY:	TCT		
DRAWN BY:	TCT		
CHECKED BY:	PML		
APPROVED BY:	PML	PAGE NO:	
DATE:	3/6/2024		2 of 9

Preliminary Plan

File: \\20230224-Hoffman Estates-Village Hall Parking\2023-0348-Village Hall Parking Lot Improvements.dwg, Plot Date: March 6, 2024, Printed By: TCT

Copyright © 2023 Hey and Associates, Inc.

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request approval of an ordinance amending Municipal Code Section 6-2-1-HE-1302-A, Additional No Parking Streets and Area

**MEETING DATE:** August 5, 2024

**COMMITTEE:** Transportation and Road Improvement

**FROM:** Alan Wenderski, Director of Engineering

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**PURPOSE:** Request approval of an ordinance amending Municipal Code Section 6-2-1-HE-1302-A, Additional No Parking Streets and Area.

**DISCUSSION:** The Village Board has reviewed and approved multiple requests for on-street ADA parking accommodation, primarily within the Barrington Square subdivision, over the last ten years. Locations are approved per ordinance and reviewed on a regular basis to ensure the requester still requires accommodation.

Staff recently received a request to remove the dedicated space for 1964 Chelmsford Place as it is no longer needed. Along with the removal of the signage, an amendment to the Code is required. In review of Municipal Code Section 6-2-1-HE-11-1302-A, two additional locations (Kensington Lane and 2175 Somersworth Place) where signage for these dedicated spaces had previously been removed, were still identified within the Code. Repealing of subsections 262, 275, and 320 (per the attached ordinance) is proposed to reflect current approved requests.

Additionally, amendments are proposed for subsections 322, 323, and 324. These items were previously approved in 2023, but there was an error in the identified subsections. This proposed ordinance will correct those subsections.

**RECOMMENDATION:** Request approval of an ordinance amending Municipal Code Section 6-2-1-HE-1302-A, Additional No Parking Streets and Area.

Attachment

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AMENDING SECTION 6-2-1-HE-11-1302-A  
OF THE HOFFMAN ESTATES MUNICIPAL CODE

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook County, Illinois, as follows:

Section 1: That Section 6-2-1-HE-11-1302-A, ADDITIONAL NO PARKING STREETS AND AREAS, of the Hoffman Estates Municipal Code be amended by adding sub-section numbers 322-324 as follows:

322. On both sides of East Thacker Street from Aberdeen Street to the western property line of James B. Conant High School, between the hours of 8:00 AM and 4:00 PM on school days.

323. On the east side of Grand Canyon Parkway from the stop bar at Higgins Road to a point approximately 325 feet southwest of the stop bar, measured along the east edge of pavement.

324. On the west side of Swindon Place, adjacent to 1968 Swindon Place, where specifically designated and marked as reserved parking for persons with disabilities, except for vehicles authorized by law to park in said reserved areas.

Section 2: That Section 6-2-1-HE-11-1302-A, ADDITIONAL NO PARKING STREETS AND AREAS, of the Hoffman Estates Municipal Code be amended by repealing sub-section numbers 262, 275 and 320 as follows:

262. On the south side of Kensington Lane where specifically marked for “Handicapped Parking” unless vehicle is licensed under authority of 625 ILCS 5/3-616 or 3-609 or 11-1301.1 until August 31, 2005.

275. On the west side of Somersworth Place at 2175 Somersworth Place where specifically marked for “Handicapped Parking” unless vehicle is licensed under authority of 625 ILCS 5/3-616 or 3-609 or 11-1301.1.

320. On the west side of Chelmsford Place, adjacent to 1964 Chelmsford Place, where specifically designated and marked as reserved parking for persons with disabilities, except for vehicles authorized by law to park in said reserved areas.



Section 3: That the Village Clerk is hereby authorized to publish this Ordinance in pamphlet form.

Section 4: That this Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2024

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
Trustee Patrick Kinnane	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request approval of an ordinance amending Municipal Code Section 6-2-1-HE-802, “U” Turns Not Permitted

**MEETING DATE:** August 5, 2024

**COMMITTEE:** Transportation and Road Improvement

**FROM:** Alan Wenderski, Director of Engineering

**PURPOSE:** Request approval of an ordinance amending Municipal Code Section 6-2-1-HE-802, “U” Turns Not Permitted.

**DISCUSSION:** Staff received a request from Armstrong Elementary School to post a no U-turn restriction on Kingsdale Road in the area adjacent to the school. U-turn activity is observed during school drop-off and pickup-up when vehicular and pedestrian activities in the area are high. Upon review of the request and consultation with Police, staff supports the request to restrict U-turns on Kingsdale Road between Newcastle Lane and Caldwell Lane. U-turns are currently restricted adjacent to three other elementary schools in the Village for similar reasons.

The attached ordinance amends Municipal Code Section 6-2-1-HE-11-802 to allow for enforcement. Upon approval, sign requests will be generated for Public Works to install the corresponding signage prior to the start of the school year. Additionally, the proposed ordinance repeals Section 6-2-1-HE-11-802-4 as this section is redundant with Section 6-2-1-HE-11-802-3.

**FINANCIAL IMPACT:** Sign installations are required and will be completed by Public Works.

**RECOMMENDATION:** Request approval of an ordinance amending Municipal Code Section 6-2-1-HE-802, “U” Turns Not Permitted.

Attachment

ORDINANCE NO. \_\_\_\_\_ - 2024

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AMENDING SECTION 6-2-1-HE-11-802  
OF THE HOFFMAN ESTATES MUNICIPAL CODE

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook County, Illinois, as follows:

Section 1: That Section 6-2-1-HE-11-802, “U” TURNS NOT PERMITTED, of the Hoffman Estates Municipal Code be amended by repealing sub-section 4, which previously read as follows:

4. “U” turns are not permitted on Kensington Drive at John Muir Literacy Academy.

Section 2: That Section 6-2-1-HE-11-802, “U” TURNS NOT PERMITTED, of the Hoffman Estates Municipal Code be amended by adding sub-section 6, to read as follows:

6. “U” turns are not permitted on Kingsdale Road between Newcastle Lane and Caldwell Lane.

Section 3: That the Village Clerk is hereby authorized to publish this Ordinance in pamphlet form.

Section 4: That this Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2024

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
Trustee Patrick Kinnane	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request approval of Change Order #1 to the contract with ALamp Concrete Contractors, Inc., of Schaumburg, IL, for the 2024 Street Revitalization Project – Contract #2 in the amount of \$90,000 for a total not to exceed cost of \$4,204,000.

**MEETING DATE:** August 5, 2024

**COMMITTEE:** Transportation & Road Improvement

**FROM:** Andy LoBosco, Senior Project Manager  
Alan Wenderski, Director of Engineering

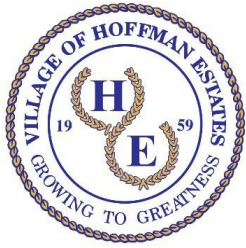
**PURPOSE:** Request approval of Change Order #1 to the contract with ALamp Concrete Contractors, Inc., of Schaumburg, IL, for the 2024 Street Revitalization Project – Contract #2 in the amount of \$90,000 for a total not to exceed cost of \$4,204,000.

**DISCUSSION:** Spot repairs of the sanitary sewer system on Cumberland Lane were included within the scope of the project. Upon review of updated video inspection of the sanitary sewer, it was discovered that extensive repairs were needed beyond what was included in the project bid. Four-hundred forty-four feet (444 ft) of sanitary sewer was determined to be in critical condition and in need of full replacement.

The full scope of the additional work utilizes low bid contract unit prices.

**FINANCIAL IMPACT:** The additional \$90,000 brings the total amount of the contract to not exceed \$4,204,000. Water/Sewer fund balance is available to cover the full change order amount.

**RECOMMENDATION:** Request approval of Change Order #1 to the contract with ALamp Concrete Contractors, Inc., of Schaumburg, IL, for the 2024 Street Revitalization Project – Contract #2 in the amount of \$90,000 for a total not to exceed cost of \$4,204,000.



**VILLAGE OF HOFFMAN ESTATES**  
**DEPARTMENT OF DEVELOPMENT SERVICES**  
**TRANSPORTATION DIVISION MONTHLY REPORT**

**SUBMITTED TO: TRANSPORTATION & ROAD IMPROVEMENT COMMITTEE**  
**BY: Jennifer Horn, Director of Planning & Transportation**

**August 2024**

**GENERAL UPDATES**

- ◆ An RFQ for Phase II engineering for the Hassell Rd Bicycle and Pedestrian Improvement Project (ITEP funded) was released. Six responses were received, and review is underway. A contract award is anticipated in September.
- ◆ While long-range planning efforts are contained within the Planning Monthly Report, it is worth noting that it is anticipated that an update on the *Hoffman In Motion Transportation Plan* will be provided at the September TARI Committee.

**TRANSPORTATION PROJECT UPDATES**

**Roadway and Bike/Ped Projects in Design**

PROJECT	STATUS
<b>Barrington Road Widening - Algonquin to Central Road</b> <i>Lead Agency: IDOT</i>	<b>IDOT MYP for 2024-2028.</b> <i>IDOT construction timing undetermined.</i>
<b>Central Road Off-Street Bike Facility (Access to Transit / CMAQ)</b> <i>Lead Agency: Cook County</i> <i>Scope: Off-street path along the north side of Central Rd. between Paul Douglas Forest Preserve path and Pace Park-n-Ride at Barrington Rd.</i>	<b>Phase II Engineering</b> in progress (Ciorba Group). ROW and easements process underway. <i>Construction expected to begin in 2025.</i>
<b>Gannon Drive Bicycle and Roadway Resurfacing Project (Invest in Cook)</b> <i>Lead Agency: VOHE</i> <i>Scope: Resurfacing Gannon Dr. with bike lane between Higgins and Golf.</i>	<b>Phase I Engineering</b> in progress (TranSystems). Phase 1 design approval expected in October 2024. <i>Construction expected in 2026.</i>
<b>Golf Road / Barrington Road Intersection Improvement Study</b> <i>Lead Agency: IDOT</i>	<b>Phase II Engineering</b> in progress. Awaiting draft IGA. <i>IDOT construction timing undetermined.</i>
<b>Hassell Road Ped/Bike Enhancement Project (ITEP)</b> <i>Lead Agency: VOHE</i> <i>Scope: Ped/bike streetscape and safety enhancements along Hassell Rd., Pembroke and Stonington, leading to Pace Barrington Rd. transit station.</i>	<b>Phase I Engineering</b> design approval received 7/26. Review of Phase II Engineering proposals underway. Anticipated contract award in Sept. <i>Construction expected in 2026.</i>
<b>Higgins Road / Huntington Blvd. Intersection Study</b> <i>Lead Agency: IDOT</i> <i>Scope: WB right-turn lane, ped crossing on the east leg, traffic signal, ADA ramps, and bike push button at the SEC of intersection.</i>	<b>Phase I Engineering</b> completed. <i>IDOT construction timing undetermined.</i>

PROJECT	STATUS
<p><b>Shoe Factory Road Reconstruction and Off-Street Path</b>  <i>Lead Agency: Cook County</i>  <i>Scope: Widen and reconstruct Shoe Factory Road from Beverly Road to Essex Drive with off-road path north of Shoe Factory Road, west of Beverly.</i></p>	<p><b>Phase II Engineering</b> in progress (Civiltech). ROW and utility relocations in progress.  <i>Construction expected in 2025.</i></p>

**Roadway and Bike/Ped Projects – 2024 Construction**

PROJECT	STATUS
<p><b>2024 Village Street Revitalization Project</b>  <i>Lead Agency: VOHE</i></p>	<p>Construction underway. Regular project updates are being sent out.</p>
<p><b>Beverly Road Bicycle Facility and Resurfacing (Invest in Cook, STP-L)</b>  <i>Lead Agency: VOHE</i>  <i>Scope: Resurfacing from Prairie Stone Pkwy to Beacon Pointe Dr. and construction of a barrier-separated off-street path on the west side of Beverly Rd.</i></p>	<p>Median and bridge deck work ongoing. NB/SB lane closures to be ongoing.  <i>Construction is expected to be completed in November 2024.</i></p>

**TRANSIT UPDATES**

**Northwest Cook County Transit Plan**

CMAP selected SRF, Sam Schwartz, and Metro Strategies to complete this plan which will provide recommendations for more effective, efficient, coordinated transit services among and across the Hoffman Estates and Schaumburg area. Participating communities and organizations include the Villages of Hoffman Estates and Schaumburg, Townships of Hanover, Palatine and Schaumburg, Pace Suburban Bus, and Harper Community College. Public engagement is ongoing. Staff are participating on multiple fronts, including as a member of the steering committee, and the partner group.

**Taxi Discount Program**

Program registration is ongoing with identification cards and coupons sent to residents. Since its inception, 825 residents have registered for the program, with 350 current eligible registrants. The graph below shows historical, year-to-date use, and an estimate of the 2024 usage. The most recent coupons turned in covered through the beginning of July.

