

THE VILLAGE OF HOFFMAN ESTATES
4th OF JULY COMMISSION
MEETING MINUTES
Thursday, May 9, 2024

In Attendance: Craig Kuehne Linda Scheck
Mayor Bill McLeod Yousuf Ahmad
Ben Gibbs Amy Decker
Pawel Sienko

Excused: Norm Darling, Chair
Kayla London
Jodie Schulz

Village Staff: Mark Wondolkowski – Police Department
Jon Pape – Assistant Village Manager
Kevin McGraw – Public Works Department
Sue Tompkins – Finance Department
Hallie Karle – Administrative Events Assistant – General Government
Dan O’Malley, Deputy Village Mgr.

CALL TO ORDER

Linda called the meeting to order at 4:04 pm.

APPROVAL OF MINUTES

Mayor Bill moved to approve the minutes of the April 11,2024 meeting, seconded by Amy, vote taken, motion carried, minutes approved.

PUBLIC COMMENTS

None

OLD BUSINESS

Commission received a draft of the 4th flyer – each was asked to verify the details and send edits/corrections to Hallie/Dan.

NEW BUSINESS

a. **Vendor Contracts**

Kevin advised that he has processed contracts for generators, tents and porta pottys. Ben advised all entertainers are confirmed. 7th Heaven and Serendipity contracts outstanding but expected. Ken Dix will most likely be an invoice.

b. **Bingo**

Dan advised that the Lions want to proceed with Bingo. Discussion of location for bingo tent, on berm of NOW Arena? In space previously occupied by Kata tents? In space previously occupied by dining tent? Kevin will create a draft site layout. Bingo location will be discussed further once tent locations are identified.

c. **Food Vendors**

Linda advised we have 9 food booth spaces taken and an additional 6 food trucks accepted. There are additional requests for food booth spaces and food truck spaces. Is there any interest in creating an additional food tent location? Would there be space for more food trucks? Space is limited but every effort will be made to accommodate the requests from Hoffman Estates restaurants. Kevin and Linda will meet at the site to determine food vendor tent and truck locations for site plan.

COMMITTEE REPORTS

FOOD VENDORS – Nine food tent vendor booths booked, and six food trucks accepted. Linda distributed a listing of all vendors current as of May. Deadline for applications was 5/8. Additional requests will be notified that we are at capacity. Discussion of excluding a dining tent this year. Without the dining tent we have room for the bingo tent on fest site.

VOLUNTEERS – We would not require clean up volunteers if we do not have the dining tent.

SPONSORS – Pawel advised we currently have \$20,800.00 in sponsorships. That includes Thrive Healthcare, Indestructo Tents and Leaf Filter. He has contacted Microsoft and is reaching out to Compass Data Centers. Com Ed is interested in sponsoring the drone show with \$2,000.

PARADE – Hallie and Amy reported difficulty in obtaining parade participants this year. Only 15 so far. Mayor advised that this year's parade marshal will be Bernard Bluestein. Mr. Bluestein is a 100-year-old Hoffman Estates resident who was recently honored with the Congressional Gold Medal in recognition of his service as a member of the Ghost Army.

MARKETING – Craig advised the event website, marquis and social media campaigns will go live.

KIDS ZONE – no report

ENTERTAINMENT – waiting for signed contracts to be returned by 7th Heaven and Serendipity. Ken Dix will be an invoice.

BEER – beer sales will begin at noon both days. We will set up the satellite beer station same as last year.

PUBLIC WORKS – Kevin advised all contracts in progress. Linda will provide the electrical needs recap defined by spaces/locations.

CARNIVAL/FIREWORKS – carnival will run Wednesday to Sunday. Special access for the disabled will be Saturday from 10-noon. Motion to approve music selections for fireworks made by Mayor, seconded by Craig, vote taken, motion approved to accept suggested play list.

BINGO – Dan will speak with the Lions once tent locations have been identified. Kata tents have been removed and replacement structure is too small for bingo. Looking at space adjacent to the Arena on the berm or space previously occupied by the dining tent.

POLICE – Mark advised that there will be overnight security Friday night.

OTHER BUSINESS

Next Meeting will be on June 13, 2024, at 4:00pm at Village Hall.

ADJOURNMENT

Mayor made a motion to adjourn, seconded by Craig, motion carried, meeting adjourned at 4:55 pm.

Respectfully Submitted: Linda Scheck- Food /Volunteer Chair 4th of July Commission