

Village of Hoffman Estates

**PUBLIC WORKS & UTILITIES COMMITTEE
MEETING MINUTES**

May 6, 2024

I. Roll call

Members in Attendance:

**Anna Newell, Chairperson
Karen Mills, Vice Chairperson
Gary Pilafas, Trustee
Gary Stanton, Trustee
Karen Arnet, Trustee
Pat Kinnane, Trustee
William McLeod, Mayor**

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Alan Wax, Fire Chief
Kasia Cawley, Police Chief
Jon Pape, Assistant Village Manager
Kevin Kramer, Dir. of Econ. Dev.
Joe Nebel, Director of Public Works
Rachel Musiala, Finance Director
Monica Saavedra, Director of HHS
Alan Wenderski, Director of Eng.
Darek Raszka, Director of IT
Freddy Segura, GIS Manager
Jenny Horn, Dir. of Trans. & Eng.
Patrick Seger, Director of HRM
Missy Brito, Communications Mgr.
Paul Petrenko, Facilities Supt.
Oscar Gomez, Civil Engineer
Ben Gibbs, GM, NOW Arena
Bev Romanoff, Village Clerk
Ric Signorella, Multimedia Manager**

The Public Works and Utilities meeting was called to order at 7:31 p.m.

II. Approval of Minutes

Motion by Trustee Kinnane, seconded by Trustee Arnet, to approve the Public Works & Utilities Committee meeting minutes of March 25, 2024. Voice vote taken. All ayes. Motion carried.

III. Public Comment

NEW BUSINESS

- 1. Request approval of Change Order #1 to the contract with Utility Dynamics Corporation, Oswego, IL, for the collector street lighting improvements project for the reduction of \$117,042 for a total not to exceed cost of \$780,469.**

An item summary sheet from Al Wenderski was presented to Committee.

Al Wenderski addressed the Committee and reported that the reduction is for the removal of the Ash Road from the project.

Motion by Trustee Stanton, seconded by Trustee Arnet, to approve Change Order #1 to the contract with Utility Dynamics Corporation, Oswego, IL, for the collector street lighting improvements project for the reduction of \$117,042 for a total not to exceed cost of \$780,469. Voice vote taken. All ayes. Motion carried.

- 2. Request authorization to award a three-year contract for Brivo panel upgrades and hosting fees to Sound Incorporated, Naperville, IL (low bid) in a total amount not to exceed \$122,360.**

An item summary sheet from Joe Nebel and Paul Petrenko was presented to Committee.

Motion by Trustee Arnet, seconded by Mayor McLeod, to award a three-year contract for Brivo panel upgrades and hosting fees to Sound Incorporated, Naperville, IL (low bid) in a total amount not to exceed \$122,360. Voice vote taken. All ayes. Motion carried.

- 3. Request authorization to award a three-year contract for parkway tree maintenance to Advanced Tree Care, Lincolnshire, IL (low bid) in a total amount not to exceed \$450,000.**

An item summary sheet from Joe Nebel and Nick Lackowski was presented to Committee.

Motion by Trustee Stanton, seconded by Trustee Mills, to award a three-year contract for parkway tree maintenance to Advanced Tree Care, Lincolnshire, IL (low bid) in a total amount not to exceed \$450,000. Voice vote taken. All ayes. Motion carried.

- 4. Request authorization to award a contract for the installation of a variable frequency drive at Abbey Wood Pump Station to Marc Kresmery Construction LLC, Elgin, IL (sole bid) in an amount not to exceed \$113,300**

An item summary sheet from Joe Nebel and Jeremy Jahnke was presented to Committee.

Motion by Trustee Stanton, seconded by Trustee Mills, to award a contract for the installation of a variable frequency drive at Abbey Wood Pump Station to Marc Kresmery Construction LLC, Elgin, IL (sole bid) in an amount not to exceed \$113,300. Voice vote taken. All ayes. Motion carried.

REPORTS (INFORMATION ONLY)

1. Department of Public Works Monthly Report

Joe Nebel reported that the Department of Public Works is busy with several projects including fire hydrants, street sweeping, sidewalk replacements, T5 (Olmstead) painting, silver maple tree removal, brush drop-off program beginning, and Citizens Academy starting in July. The annual recycling event will be moved to Village Hall in August due to construction on Pembroke.

The Department of Public Works Monthly Report was received and filed.

2. Engineering Division Monthly Report

The Engineering Division Monthly Report was received and filed.

III. President's Report

IV. Other

V. Items in Review

1. Discussion of Future Community Engagement for Street Lighting Project.

VI. Adjournment

Motion by Trustee Mills, seconded by Trustee Stanton, to adjourn the meeting at 7:46 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date