

Village of Hoffman Estates

**PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

April 8, 2024

I. Roll Call

Members in Attendance:

**Gary Stanton, Chair
Karen Arnet, Vice-Chair
Patrick Kinnane, Trustee
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Mayor William D. McLeod**

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Peter Gugliotta, Director of Dev. Services
Jennifer Horn, Dir. Planning and Trans.
Phil Green, Trans. & Long Range Planner
Jon Pape, Asst. Village Manager
Kevin Kramer, Director of Econ. Dev.
Freddy Segura, GIS Manager
Bryan Ackerlund, Asst. Dir. of PW
Ric Signorella, Multimedia Production Mgr.**

The Planning, Building & Zoning Committee meeting was called to order at 7:34 p.m.

II. Approval of Minutes

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to approve the Planning, Building & Zoning Committee meeting minutes of March 18, 2024. Voice vote taken. All ayes. Motion carried.

III. Public Comment

NEW BUSINESS

- 1. Request authorization to waive formal bid (due to competitive RFP) and award a contract for fabrication and installation of two electronic gateway signs in the 59/90 Entertainment District to iBrand/Pryor Visual Signage, Streamwood, IL, in an amount not to exceed \$830,000.**

An item summary sheet from Bryan Ackerlund and Kevin Kramer was presented to Committee.

Bryan Ackerlund addressed the Committee and reported that staff has been discussing entry signage to the 59/90 Entertainment over the last 12 years. Quantum Signs proceeded with the design portion of the contract, but the construction was ultimately postponed prior to construction. The final design features a mix of metal and stone textures with the 59/90 logo, names/logos of businesses in the Entertainment District and video boards which could display events and promotions as well as NOW Arena events.

With the Village's recent purchase of the .33-acre parcel at the corner of Route 59 and Hoffman Boulevard, the Village now owns the land where the signs will be installed.

In October 2023, staff received proposals for the fabrication and installation of two signs in the 59/90 Entertainment District based on the previous Quantum design. After evaluating the proposals, staff recommends awarding the contract to IBrand/Prior Visual Signage due to their installation of various similar signage around the Village and surrounding areas, include Bell Works and the Village Green monument sign.

Trustee Pilafas requested that staff review the inclusion of a clause for penalties for excessive repair response time.

Motion by Trustee Pilafas, seconded by Mayor McLeod, to waive bid (due to competitive RFP) and award contract for fabrication and installation of two electronic gateway signs in the 59/90 Entertainment District to iBrand/Prior Visual Signage, Streamwood, IL, in an amount not to exceed \$830,000. Voice vote taken. All ayes. Motion carried.

2. Request review and authorization of an updated plan and budget for the Village Green concessions and restrooms building.

An item summary sheet from Bryan Ackerlund was presented to Committee.

Bryan Ackerlund addressed the Committee and reviewed the updated plan and budget for the Village Green concessions and restrooms building. He reported that staff looked for areas to reduce square footage of the building. Due to elimination of the roof deck, most of the mechanical equipment was moved to the roof, freeing up space on the floor plan that allowed for the reduction of the overall size of the building by around 500 square feet. Through the plan revision and reduction of square footage, the new cost estimate was decreased to \$3,270,000. The overall cost estimate was reduced by \$515,000.

Trustee Pilafas requested that staff review the inclusion of a fiber line to the concession building.

Motion by Trustee Pilafas, seconded by Trustee Arnet, to authorize an updated plan and budget for the Village Green concessions and restrooms building. Voice vote taken. All ayes. Motion carried.

REPORTS (INFORMATION ONLY)

1. Department of Development Services monthly report for Planning Division.

The Department of Development Services monthly report for Planning Division was received and filed.

2. Department of Development Services monthly report for Code Enforcement Division.

The Department of Development Services monthly report for Code Enforcement Division was received and filed.

3. Department of Development Services monthly report for Economic Development and Tourism.

The Department of Development Services monthly report for Economic Development and Tourism was received and filed.

IV. President’s Report

V. Other

VI. Items in Review

VII. Adjournment

Motion by Trustee Arnet, seconded by Trustee Kinnane, to adjourn the meeting at 8:04 pm. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date