

Meeting Members:
Karen Arnet, Chairperson
Patrick Kinnane, Vice-Chairperson
Gary Stanton, Trustee
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
William McLeod, Mayor

Village of Hoffman Estates

Transportation and Road Improvement Committee Meeting Agenda

May 13, 2024

Immediately following General Administration & Personnel
Village Hall, 1900 Hassell Road, Hoffman Estates, IL 60169

If online, insert URL.

- I. Roll Call
- II. Approval of Minutes - April 8, 2024
- III. Public Comment

NEW BUSINESS

1. Request approval of an Ordinance amending the Hoffman Estates Fair Share Road Improvement Impact Fee Administration Ordinance (Ordinance 2741-1995).

REPORTS (INFORMATION ONLY)

1. Transportation Division Monthly Report
- IV. President's Report
 - V. Other
 - VI. Items in Review
 - VII. Adjournment

**TRANSPORTATION & ROAD IMPROVEMENT
COMMITTEE MEETING MINUTES**

April 8, 2024

I. Roll Call

Members in Attendance:

**Karen Arnet, Chair
Patrick Kinnane, Vice-Chair
Gary Stanton, Trustee
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Mayor William D. McLeod**

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Peter Gugliotta, Director of Dev. Services
Jennifer Horn, Dir. Planning and Trans.
Phil Green, Trans. & Long Range Planner
Jon Pape, Asst. Village Manager
Kevin Kramer, Director of Econ. Dev.
Freddy Segura, GIS Manager
Bryan Ackerlund, Asst. Dir. of PW
Ric Signorella, Multimedia Production Mgr.**

The Transportation & Road Improvement Committee meeting was called to order at 7:03 p.m.

II. Approval of Minutes

Motion by Trustee Pilafas, seconded by Trustee Mills, to approve the Transportation & Road Improvement Committee meeting minutes from March 18, 2024. Voice vote taken. All ayes. Motion carried.

Motion by Mayor McLeod, seconded by Trustee Stanton, to approve the Special Transportation & Road Improvement Committee meeting minutes from March 25, 2024. Voice vote taken. All ayes. Motion carried.

III. Public Comment

NEW BUSINESS

1. Update on the *Hoffman In Motion* Transportation Plan.

An item summary sheet from Phil Green and Jenny Horn was presented to Committee.

Phil Green addressed the Committee and provided an update on the *Hoffman In Motion* Plan. The purpose of the presentation is to introduce the Committee to key members of the project team, provide an overview of the upcoming project milestones and community engagement strategy, as well as provide physical materials that Board members can use to spread the word and answer questions from residents and interested parties about the project.

Phase I timeframe is April-July 2024 and its purpose is to collect initial impressions, desires, and needs directly from the community, and laying the groundwork for the plan. Phase II is April-October 2024 and feedback will be gathered in response to an analysis of current conditions. Phase III is December-March 2025 and will invite community input on the draft plan and its recommendations.

The final plan and approval is expected in April 2025.

Mayor McLeod requested that staff include Palatine Township in the list of neighboring communities to engage in the Multimodal Plan. Trustee Mills requested that staff look for additional Village festivals/events, besides the Summer Concert Series, to advertise the plan. Trustee Newell requested that biker education/trail rules be included in the plan info.

REPORTS (INFORMATION ONLY)

1. Transportation Division Monthly Report.

The Transportation Division Monthly Report was received and filed.

IV. President's Report

V. Other

VI. Items in Review

VII. Adjournment

Motion by Trustee Kinnane, seconded by Trustee Mills, to adjourn the meeting at 7:34 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval of an Ordinance amending the Hoffman Estates Fair Share Road Improvement Impact Fee Administration Ordinance (Ordinance 2741-1995)

MEETING DATE: May 13, 2024

COMMITTEE: Transportation and Road Improvement

FROM: Phil Green, AICP, Transportation & Long Range Planner
Jenny Horn, AICP, Director of Planning & Transportation

PURPOSE: Request approval of an Ordinance Amending the Hoffman Estates Fair Share Road Improvement Impact Fee Administration Ordinance (Ordinance 2741-1995).

BACKGROUND: On June 19, 1995, the Village established the Fair Share Road Improvement Impact Fee (RIIF) program through Ordinance 2741-1995. Funds collected through the program have been allocated to pay the local portion of important IDOT and Cook County projects to expand the capacity of roadways within the Village. Example projects include the Barrington Road full interchange and the Barrington/Higgins intersection improvements.

Per the Illinois Road Improvement Impact Fee Law (605 ILCS 5/5-901), RIIF funds collected by the Village must be allocated towards projects which fall within the defined Central or Western service areas (as depicted on the attached map) and expand roadway capacity (i.e. adding lanes). Funds may not be used for roadway maintenance, resurfacing or multi-modal (bike and pedestrian) enhancements.

DISCUSSION: Staff have evaluated the Village's future roadway capacity needs and determined that there are few remaining projects that would be eligible for RIIF funds. Given that the Village is substantially built out, transportation priorities have shifted from that of expanding roadway capacity (i.e. adding lanes) to maintaining a state of good repair, improving roadway safety, and enhancing the multi-modal network – all of which would not be eligible for RIIF funds. As a result, the need for the Village to continue collecting RIIF fees has diminished, and staff recommends an amendment to the original Ordinance to cease future collection of RIIF funds.

FINANCIAL IMPACT:

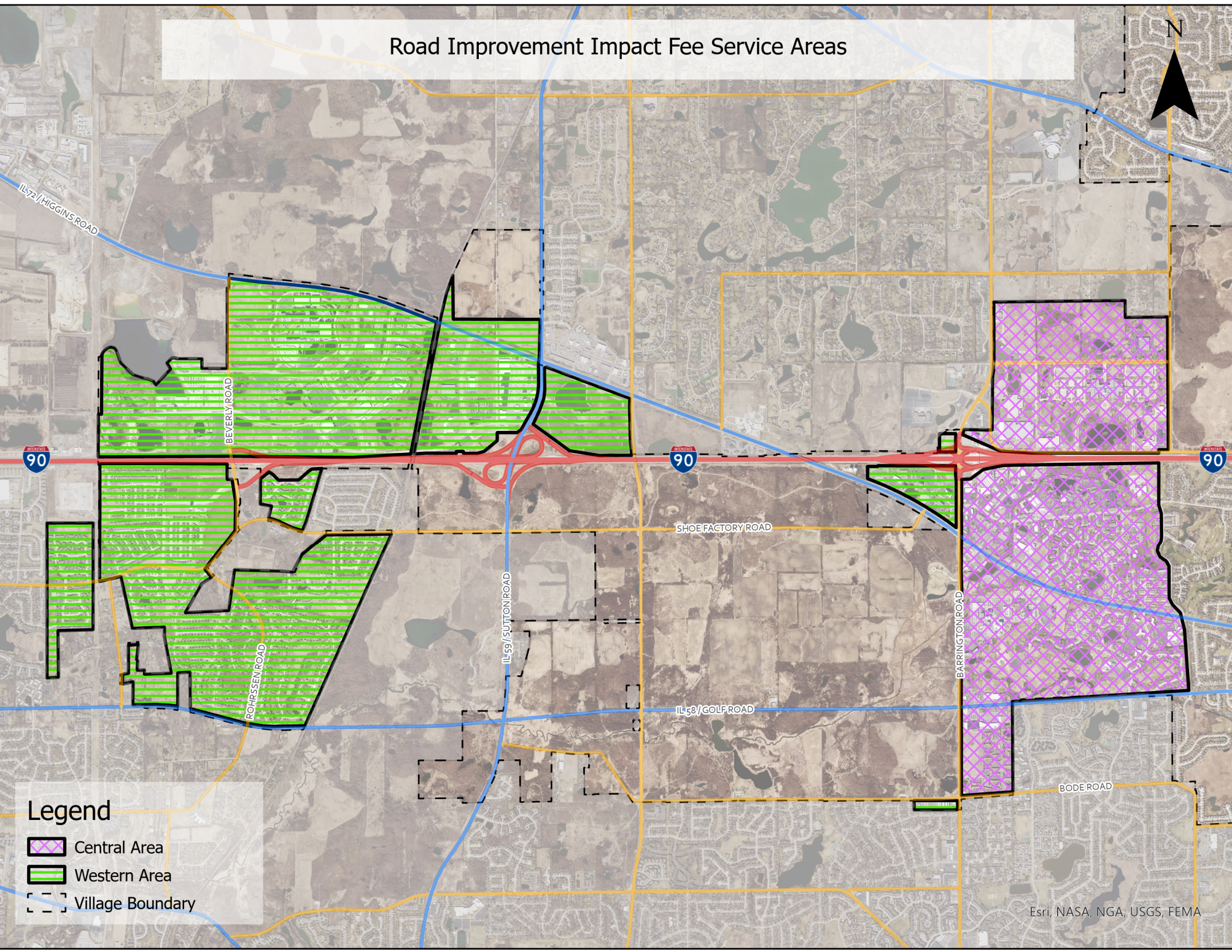
RIF funds collected to date in the Central service area have been fully expended on the Barrington Road interchange and the Barrington Road / Higgins Road intersection improvement projects. Remaining RIF funds in the Western service area are encumbered to pay for the Village's share of the Shoe Factory Road / Beverly Road improvement project.

RECOMMENDATION:




Request approval of an Ordinance amending the Hoffman Estates Fair Share Road Improvement Impact Fee Administration Ordinance (Ordinance 2741-1995).

Attachments

Road Improvement Impact Fee Service Areas



Legend

-  Central Area
-  Western Area
-  Village Boundary

ORDINANCE NO. _____ - 2024
VILLAGE OF HOFFMAN ESTATES

**AN ORDINANCE AMENDING THE HOFFMAN ESTATES FAIR SHARE ROAD
IMPROVEMENT IMPACT FEE ADMINISTRATION ORDINANCE
(ORDINANCE 2741-1995)**

WHEREAS, The Village of Hoffman Estates (hereinafter the “Village”) adopted the Village of Hoffman Estates Fair Share Road Improvement Impact Fee Ordinance on July 1, 1995, in compliance with the Illinois Road Improvement Impact Fee Law (605 ILCS 5/5-901 et seq.); and

WHEREAS, the Impact Fee Program has generated over \$7 million in revenue for the Village, which has been used for capital improvements made necessary due to residential and commercial land use growth, including the Barrington Road and I-90 Interchange; and

WHEREAS, project eligibility, network capacity, program administration and financial forecast considerations reduce the need for continued impact program revenues; and

WHEREAS, the Village of Hoffman Estates Fair Share Road Improvement Impact fee has satisfied the goals of the Village Board as outlined in Ordinance 3741-1995; and

WHEREAS, all fees collected have been used or encumbered; and

WHEREAS, The Village Board now believes it is in the best interests of the Village to cease the collection of fees from Fair Share Road Improvement Impact Fee program; and

WHEREAS, The Impact Fee Law requires the Village to continue to administer impact fee accounts, expenditures and refunds and report in a manner stipulated under that statute, until such time as all funds are expended.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook County, Illinois, as follows:

Section 1: That Ordinance 2741-1995 “AN ORDINANCE AUTHORIZING THE VILLAGE OF HOFFMAN ESTATES FAIR SHARE ROAD IMPROVEMENT IMPACT FEE ORDINANCE” shall be amended to include the addition of the following section:

Section 23 Expiration of Village of Hoffman Estates Fair Share Road Improvement Impact Fee.

- A. Collection of all fees under this ordinance shall cease on June 1, 2024.
- B. As of June 1, 2024, all outstanding fund balances have been encumbered for eligible projects.
- C. The Village shall continue to administer the impact fee accounts, expenditures and refunds in the manner stipulated under the Illinois Road Improvement Impact Fee Law (605 ILCS 5/5-901 et seq.) until such funds have been expended.

Section 2: That the Village Clerk is hereby authorized to publish this Ordinance in pamphlet form.

Section 3: That this Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2024

| VOTE | AYE | NAY | ABSENT | ABSTAIN |
|-----------------------------|-------|-------|--------|---------|
| Trustee Karen V. Mills | _____ | _____ | _____ | _____ |
| Trustee Anna Newell | _____ | _____ | _____ | _____ |
| Trustee Gary J. Pilafas | _____ | _____ | _____ | _____ |
| Trustee Gary G. Stanton | _____ | _____ | _____ | _____ |
| Trustee Karen Arnet | _____ | _____ | _____ | _____ |
| Trustee Patrick Kinnane | _____ | _____ | _____ | _____ |
| President William D. McLeod | _____ | _____ | _____ | _____ |

APPROVED THIS _____ DAY OF _____, 2024

Village President

ATTEST:

Village Clerk

Published in pamphlet form this _____ day of _____, 2024.



**VILLAGE OF HOFFMAN ESTATES
DEPARTMENT OF DEVELOPMENT SERVICES**

TRANSPORTATION DIVISION MONTHLY REPORT

SUBMITTED TO: TRANSPORTATION & ROAD IMPROVEMENT COMMITTEE

BY: Jennifer Horn, Director of Planning & Transportation

May 2024

GENERAL UPDATES

- ◆ *Hoffman In Motion* updates can be found in the Long Range Planning section of the Planning Division Monthly Report submitted to the Planning, Building & Zoning Committee.
- ◆ Staff attended a webinar on the feasibility of bike and scooter-share programs.
- ◆ Staff conducted a coordination meeting with representatives from Cook County Forest Preserve to ensure Village development of bicycle and pedestrian facilities is in line with Forest Preserve plans.
- ◆ Phase I feasibility study of the Hassell Road Ped/Bike Enhancement Project is nearing completion after IDOT review of the Project Development Report. A required public information meeting was held on Thursday, April 4 at Village Hall. Notice of the meeting was published in the Daily Herald, as well as on the Village Website, E-News, and social media channels. The request for proposals for Phase II engineering design is expected to be released in the coming months.

TRANSPORTATION PROJECT UPDATES

Roadway and Bike/Ped Projects in Design

| PROJECT | STATUS |
|--|--|
| Barrington Road Widening - Algonquin to Central Road <i>Lead Agency: IDOT</i> | IDOT MYP for 2024-2028. <i>IDOT construction timing undetermined.</i> |
| Central Road Off-Street Bike Facility (Access to Transit / CMAQ) <i>Lead Agency: Cook County</i> <i>Scope: Off-street path along the north side of Central Rd. between Paul Douglas Forest Preserve path and Pace Park-n-Ride at Barrington Rd.</i> | Phase II Engineering in progress (Ciorba Group). ROW and easements process underway. <i>Construction expected to begin in 2025.</i> |
| Gannon Drive Bicycle and Roadway Resurfacing Project (Invest in Cook) <i>Lead Agency: VOHE</i> <i>Scope: Resurfacing Gannon Dr. with bike lane between Higgins and Golf.</i> | Phase I Engineering in progress (TranSystems). Phase 1 design approval expected in October 2024. <i>Construction expected in 2026.</i> |
| Golf Road / Barrington Road Intersection Improvement Study <i>Lead Agency: IDOT</i> | Phase II Engineering in progress. Awaiting draft IGA. <i>IDOT construction timing undetermined.</i> |
| Hassell Road Ped/Bike Enhancement Project (ITEP) <i>Lead Agency: VOHE</i> <i>Scope: Ped/bike streetscape and safety enhancements along Hassell Rd., Pembroke and Stonington, leading to Pace Barrington Rd. transit station.</i> | Phase I Engineering in progress (Baxter & Woodman). Public meeting held April 4, 2024. Phase II RFP to be released in 2024. <i>Construction expected in 2025-2026.</i> |
| Higgins Road / Huntington Blvd. Intersection Study <i>Lead Agency: IDOT</i> <i>Scope: WB right-turn lane, ped crossing on the east leg, traffic signal, ADA ramps, and bike push button at the SEC of intersection.</i> | Phase I Engineering completed. <i>IDOT construction timing undetermined.</i> |

| PROJECT | STATUS |
|---|---|
| <p>Shoe Factory Road Reconstruction and Off-Street Path <i>Lead Agency: Cook County</i> <i>Scope: Widen and reconstruct Shoe Factory Road from Beverly Road to Essex Drive with off-road path north of Shoe Factory Road, west of Beverly.</i></p> | <p>Phase II Engineering in progress (Civiltech). ROW and utility relocations in progress. <i>Construction expected in 2025.</i></p> |

Roadway and Bike/Ped Projects – 2024 Construction

| PROJECT | STATUS |
|---|---|
| <p>2024 Village Street Revitalization Project <i>Lead Agency: VOHE</i></p> | <p>Construction underway. Regular project updates are being sent out.</p> |
| <p>Beverly Road Bicycle Facility and Resurfacing (Invest in Cook, STP-L) <i>Lead Agency: VOHE</i> <i>Scope: Resurfacing from Prairie Stone Pkwy to Beacon Pointe Dr. and construction of a barrier-separated off-street path on the west side of Beverly Rd.</i></p> | <p>Median and bridge deck work ongoing. NB/SB lane closures to be ongoing. <i>Construction is expected to be completed in November 2024.</i></p> |

TRANSIT UPDATES

Northwest Cook County Transit Plan

CMAP selected SRF, Sam Schwartz, and Metro Strategies to complete this plan which will provide recommendations for more effective, efficient, coordinated transit services among and across the Hoffman Estates and Schaumburg area. Participating communities and organizations include the Villages of Hoffman Estates and Schaumburg, Townships of Hanover, Palatine and Schaumburg, Pace Suburban Bus, and Harper Community College. Coordination meetings are ongoing, with public engagement scheduled to begin shortly.

Taxi Discount Program

Program registration is ongoing with identification cards and coupons sent to residents. Since its inception, 825 residents have registered for the program, with 350 current eligible registrants. The graph below shows historical, year-to-date use, and an estimate of the 2024 usage. The most recent coupons turned in covered through the end of March.

