

**Village of Hoffman Estates
GENERAL ADMINISTRATION & PERSONNEL
COMMITTEE MEETING MINUTES**

February 12, 2024

I. Roll Call

Members in Attendance:

**Patrick Kinnane, Chair
Gary Stanton, Vice-Chair
Karen Arnet, Trustee
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Mayor William D. McLeod**

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Peter Gugliotta, Director of Dev. Services
Alan Wenderski, Dir. Engineering
Patrick Seger, Director of HRM
Audra Marks, Asst. Director of HHS
Jon Pape, Asst. Village Manager**

The General Administration & Personnel Committee meeting was called to order at 7:18 p.m.

II. Approval of Minutes

Motion by Trustee Mills, seconded by Trustee Arnet, to approve the General Administration & Personnel Committee meeting minutes of January 8, 2024. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Arnet, seconded by Trustee Mills, to approve the Special General Administration & Personnel Committee meeting minutes of February 5, 2024. Voice vote taken. All ayes. Motion carried.

III. Public Comment

NEW BUSINESS

1. Request approval of an Ordinance amending Section 13-7-2, Municipal Push Tax, of the Hoffman Estates Municipal Code.

An item summary sheet from Eric Palm was presented to Committee.

Eric Palm addressed the Committee and reported that staff recommends extending the implementation of this tax to January 1, 2025 since litigation by several municipalities has been filed challenging the validity of those taxes.

Motion by Mayor McLeod, seconded by Trustee Arnet, to approve an ordinance amending Section 13-7-2, Municipal Push Tax, of the Hoffman Estates Municipal Code. Voice vote taken. All ayes. Motion carried.

REPORTS (INFORMATION ONLY)

1. Cable TV Monthly Report

The Cable TV Monthly Report was received and filed.

2. Human Resources Management Monthly Report.

The Human Resources Management Monthly Report was received and filed.

3. Legislative Operations and Outreach Monthly Report.

The Legislative Operations and Outreach Monthly Report was received and filed.

IV. President’s Report

V. Other

VI. Items in Review

VII. Adjournment

Motion by Trustee Pilafas, seconded by Trustee Arnet, to adjourn the meeting at 7:21 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date