

Village of Hoffman Estates

**PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

February 12, 2024

I. Roll Call

Members in Attendance:

**Gary Stanton, Chair
Karen Arnet, Vice-Chair
Patrick Kinnane, Trustee
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Mayor William D. McLeod**

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Peter Gugliotta, Director of Dev. Services
Alan Wenderski, Dir. Engineering
Patrick Seger, Director of HRM
Audra Marks, Asst. Director of HHS
Jon Pape, Asst. Village Manager**

The Planning, Building & Zoning Committee meeting was called to order at 7:12 p.m.

II. Approval of Minutes

Motion by Trustee Pilafas, seconded by Trustee Arnet, to approve the Planning, Building & Zoning Committee meeting minutes of January 8, 2024. Voice vote taken. All ayes. Motion carried.

III. Public Comment

NEW BUSINESS

- 1. Request by Remington Molecular for an extension of the minor site plan amendment approval to allow a temporary mobile MRI unit for the property located at 3200 W. Higgins Road.**

An item summary sheet from Kevin Anderson and Jennifer Horn was presented to Committee.

Peter Gugliotta addressed the Committee and reported that the mobile MRI trailer was installed last November but occupancy has not been granted as the petitioner continues to address building code handicap accessibility requirements. All outstanding building code issues are expected to be addressed in the coming weeks. The petitioner is seeking an extension for an additional nine months to remain on the property while the interior build-out is underway.

Motion by Trustee Pilafas, seconded by Mayor McLeod, to approve request by Remington Molecular for an extension of the minor site plan amendment to allow a temporary mobile MRI unit on the property located at 3200 W. Higgins Road for an additional nine months. Voice vote taken. All ayes (Abstain: Newell). Motion carried.

REPORTS (INFORMATION ONLY)

1. Department of Development Services monthly report for Planning Division.

The Department of Development Services monthly report for Planning Division was received and filed.

2. Department of Development Services monthly report for Code Enforcement Division.

The Department of Development Services monthly report for Code Enforcement Division was received and filed.

3. Department of Development Services monthly report for Economic Development and Tourism.

The Department of Development Services monthly report for Economic Development and Tourism was received and filed.

- IV. President’s Report**
- V. Other**
- VI. Items in Review**
- VII. Adjournment**

Motion by Trustee Arnet, seconded by Trustee Kinnane, to adjourn the meeting at 7:18 pm. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date