

**THE VILLAGE OF HOFFMAN ESTATES**  
**4<sup>th</sup> OF JULY COMMISSION**  
**MEETING MINUTES**  
**Thursday, March 14, 2024**

**In Attendance:** Craig Kuehne Linda Scheck  
Mayor Bill McLeod - by phone Yousuf Ahmad  
Joane McLeod – by phone Amy Decker  
Jodie Schulz  
Pawel Sienko

**Excused:** Ben Gibbs  
Norm Darling, Chair  
Kayla London

**Village Staff:** Dan O’Malley, Deputy Village Mgr.  
Jon Pape – Assistant Village Manager  
Kevin McGraw – Public Works Department  
Sue Tompkins – Finance Department  
Hallie Karle – Administrative Events Assistant – General Government  
Mark Wondolkowski – Police Department

**CALL TO ORDER**

Linda called the meeting to order at 4:02 pm.

**APPROVAL OF MINUTES**

Craig moved to approve the minutes of the February 8, 2024 meeting, seconded by Pawel, vote taken, motion carried, minutes approved.

**PUBLIC COMMENTS**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

**a) Vendor Contracts**

See committee reports

**b) Bingo**

Dan reported that the Schaumburg/Hoffman Lions Club is having difficulty finding volunteers to work the bingo tent. They asked if they can solicit sponsors No conflict as long as their sponsor recognition is only posted inside their tent.

**c) Food Vendors**

Linda distributed a listing of all food vendors and food trucks that were sent applications.

**COMMITTEE REPORTS**

**FOOD VENDORS** – Three new food truck vendors have asked to participate. Applications sent.

**VOLUNTEERS** – No report.

**SPONSORS** – No updates.

**PARADE** – Amy advised the parade theme for 2024 will be Harvesting Unity– Celebrating 65 years of Hoffman Estates

**MARKETING** – Craig advised the event website has been updated. He will update monthly. He will include a tab for hotels to encourage guests to “Make a night of it”.

**KIDS ZONE** – Jody provided a spreadsheet of all vendors and activity providers she has contracted for the two-day fest. Everything is booked and within budget. Activities include; petting zoo, 2 face painting stations, 2 balloon artist stations, bounce houses, inflatable slide, eurobungy, trackless train, pop a shot game, frog lady, roaming entertainers, kid’s entertainers – musical and bubble show.

**ENTERTAINMENT** – no report

**BEER** – no report

**PUBLIC WORKS** – Kevin advised all contracts in progress. Linda will provide the electrical needs recap defined by spaces/locations after all applications have been received beginning of May.

**CARNIVAL/FIREWORKS** – Dan advised dates for carnival have not been determined but anticipates they will run Wednesday through Saturday.

**BINGO** – To be determined.

**POLICE** – Mark reviewed general arrangements, asked if we expected the drone show to attract the large crowds we see for fireworks.

**OTHER BUSINESS**

**Next Meeting will be on April 11, 2024 at 4:00pm at Village Hall.**

**ADJOURNMENT**

Craig made a motion to adjourn, seconded by Pawel, motion carried, meeting adjourned at 4:25 pm.

**Respectfully Submitted: Linda Scheck- Food /Volunteer Chair 4<sup>th</sup> of July Commission**