

AGENDA

*Village of Hoffman Estates
First Meeting of the Month
Village Board of Trustees*

*1900 Hassell Road
Hoffman Estates, IL 60169
847/882-9100*

Board Room

February 1, 2010

8:00 p.m.

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **RECOGNITION OF AUDIENCE**
4. **CONSENT AGENDA/OMNIBUS VOTE (Roll Call Vote)**
(All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests. In that event, the discussion will be the first item of business after approval of the Consent Agenda).
 - A. Approval of Agenda
 - B. Approval of Minutes – January 18, 2010 & Special Meeting of January 25, 2010
 - C. Approval of the schedule of bills for February 1, 2010: \$6,111,411.48.
 - D. Request Board approval of a Resolution setting forth prevailing hourly wage rate paid to employees engaged in work awarded under public contract.
 - E. Request Board approval of a Resolution establishing fees for Police personnel (hireback rates).
 - F. Request Board approval of an Ordinance amending Section 5-5-7, Sworn Personnel, Hoffman Estates Police Department, of the Hoffman Estates Municipal Code.
 - G. Request Board approval of an Ordinance amending Section 5-6-9, Sworn Personnel, Hoffman Estates Fire Department, of Hoffman Estates Municipal Code.
 - H. Request Board approval to enter into an Intergovernmental Agreement with the Kane, Cook County Auto Theft Task Force.
 - I. Request Board approval of a Business Solicitation Plan from the 4th of July Commission for the 2010 4th of July festival.
 - J. Request Board approval of an IDOT resolution to appropriate Motor Fuel Tax funds for 2010 concrete street light pole replacements in an amount not to exceed \$32,400.
 - K. Request Board approval for the Environmental Commission to proceed with 2010 budgeted activities and events in an amount not to exceed \$8,050.

4. **CONSENT AGENDA/OMNIBUS VOTE (Roll Call Vote) – Continued**
- L. Request Board authorization to extend 2008 contract for 2010 roadway pavement markings to Preform Traffic Control Systems, Ltd., Elk Grove Village, IL (low bid) in an amount not to exceed \$31,520.
 - M. Request Board authorization to:
 - 1) waive formal bidding; and
 - 2) purchase sign roll goods and sheeting from 3M Corporation Traffic Control Division, in accordance with their 2010 price catalog in an amount not to exceed \$18,000.
 - N. Request Board authorization to award contract for the purchase of a 900 KW portable generator to Inland Power Group, Carol Stream, IL (low bid) in an amount not to exceed \$224,000.
 - O. Request Board authorization to declare \$5,277,093.58 as surplus funds within the EDA Special Tax Allocation Fund, and direct the Treasurer to remit said funds to the appropriate taxing districts.
 - P. Request Board authorization to:
 - 1) waive formal bidding; and
 - 2) award contract for an ongoing replacement program for the purchase of nine (9) ruggedized laptop computers and accessories to CDS Office Technologies, Inc. per Illinois State Contract for use in Police Department vehicles in an amount not to exceed \$36,906.
5. **REPORTS**
- A. **President's Report**
 - 1) Proclamation(s)
 - Robert Gorvett Day (35 Years Service)
 - B. **Trustee Comments**
 - C. **Village Manager's Report**
 - D. **Village Clerk's Report**
 - E. **Committee Reports**
 - 1) Transportation & Road Improvement
 - 2) Planning, Building & Zoning
 - 3) General Administration & Personnel
6. **PLAN COMMISSION/ZONING BOARD OF APPEALS REPORTS**
- A. **PLAN COMMISSION (Chairman Stanton)**
 - 1) Request by JETCO Properties, Inc. for a site plan amendment to permit the removal of a portion of a fence located on the Jewel-Osco store property at 1485-89 Palatine Road, with 2 conditions (see packets).

Voting: 6 Ayes, 5 Absent
Motion carried.

7. **ADDITIONAL BUSINESS** *(All other new business; those items not recommended by a majority of the Committee)*
 - A. Request Board approval of a Resolution authorizing the Village Treasurer to make payment for event and operating expenses at the Sears Centre Arena.

8. **ADJOURNMENT**

MEETING: HOFFMAN ESTATES VILLAGE BOARD
DATE: JANUARY 18, 2010
PLACE: COUNCIL CHAMBERS
MUNICIPAL BUILDING COMPLEX
1900 HASSELL ROAD
HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 9:31 p.m. The Village Clerk called the roll. Trustees present: Anna Newell, Jackie Green, Gary Pilafas, Karen Mills, Cary Collins and Ray Kincaid.

A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

- J. Norris, Village Manager
- D. O'Malley, Deputy Village Manager
- A. Janura, Corporation Counsel
- M. DuCharme, Finance Director
- B. Gorvett, Fire Chief
- C. Herdegen, Police Chief
- D. Schultz, Community Relations Coordinator
- K. Hari, Director Public Works
- M. Koplin, Development Services Director
- P. Seger, HRM Director
- A. Garner, H & HS Director
- D. Christensen, Emergency Mgt. Coordinator
- E. Kerous, Director of Operations, Mayor & Board

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Newell.

3. RECOGNITION OF AUDIENCE:

No one wished to be recognized.

4. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Collins, seconded by Trustee Pilafas, to approve Item 4.A. with the correction of pulling Additional Business Item 6.A.

4.A. Approval of Agenda

Roll Call:

Aye: Newell, Green, Pilafas, Mills, Collins, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Collins, seconded by Trustee Pilafas, to approve Item 4.B.

4.B. Approval of Minutes

- 1) Minutes from January 4, 2010 and January 11, 2010.

Roll Call:

Aye: Newell, Green, Pilafas, Mills, Collins, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Collins, seconded by Trustee Pilafas, to approve Item 4.C.

4.C. Approval of the schedule of bills for January 18, 2010: \$4,425,440.96.

Roll Call:

Aye: Newell, Green, Pilafas, Mills, Collins, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Collins, seconded by Trustee Pilafas, to approve Item 4.D.

4.D. Request Board approval of agreements for Pace Route 557 service with:

- 1) Pace Suburban Bus for a local share of Route 557 in an amount not to exceed \$50,011 in 2010; and
- 2) Siemens, Claire's and ADP for company participation in Route 557 in 2010.

Roll Call:

Aye: Newell, Green, Pilafas, Mills, Collins, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Collins, seconded by Trustee Pilafas, to approve Item 4.E.

4.E. Request Board approval of a Local Agency Agreement with the State of Illinois for preliminary engineering for the Palatine Road improvement project.

Roll Call:

Aye: Newell, Green, Pilafas, Mills, Collins, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Collins, seconded by Trustee Pilafas, to approve Item 4.F.

4.F. Request Board approval of a Local Agency Agreement with the State of Illinois for the CMAQ Diesel Fleet Emissions Reductions Project.

Roll Call:

Aye: Newell, Green, Pilafas, Mills, Collins, Kincaid

Nay:
Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Collins, seconded by Trustee Pilafas, to approve Item 4.G.

4.G. Request Board approval for a plat of easement for a new watermain on the JCL Bioassay property at 2860 Forbs Avenue.

Roll Call:

Aye: Newell, Green, Pilafas, Mills, Collins, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Collins, seconded by Trustee Pilafas, to approve Item 4.H.

4.H. Request Board approval of the request by Alexian Brothers Behavioral Health Hospital for the installation of temporary banners on light poles.

Roll Call:

Aye: Newell, Green, Pilafas, Mills, Collins, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Collins, seconded by Trustee Pilafas, to approve Item 4.I.

4.I. Request Board approval of the creation of a restaurant discount program.

Roll Call:

Aye: Newell, Green, Pilafas, Mills, Collins, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

5. REPORTS:

5.A. President's Report

1) Proclamation(s)

Trustee Kincaid read the following proclamation:

Motion by Trustee Collins, seconded by Trustee Mills, to concur with the proclamation proclaiming Tuesday, January 19, 2010 as Ronald Gad Day. Voice vote taken. All ayes. Motion carried. Chief Herdegen accepted the proclamation for Officer Gad.

Trustee Green read the following proclamation:

Motion by Trustee Collins, seconded by Trustee Newell, to concur with the proclamation proclaiming, Sunday, January 24, 2010 as Pam Meinicke Day. Voice vote taken. All ayes. Motion carried. Mr. Hari accepted the proclamation for Ms. Meinicke.

Trustee Newell read the following proclamation:

Motion by Trustee Collins, seconded by Trustee Green, to concur with the proclamation proclaiming Thursday, January 28, 2010 as Gail Wojtalik Day. Voice vote taken. All ayes. Motion carried. Chief Herdegen accepted the proclamation for Ms. Wojtalik.

Motion by Trustee Collins, seconded by Trustee Mills, to accept the resignation with regrets of Glenda Gabriel from the Tartan Day Commission.

Motion by Trustee Mills, seconded by Trustee Collins, to accept the resignation with great regrets of Ed Grochowski from the Commission for Senior Citizens.

Mayor McLeod stated that he attended the MLK Dinner at the Marriott, a Community Building Forum and the MLK Breakfast at Village Hall.

5.B. Trustee Comments

Trustee Green stated that she attended the MLK Dinner and Breakfast, Coffee with the Board, the yoga class and thanked the Cultural Awareness Commission and firefighters for the breakfast.

Trustee Newell stated that she attended the yoga demonstration and passed along birthday wishes to Dr. Garner and Clerk Romanoff.

Trustee Pilafas stated that it was good to be back from China, commented that he heard that the Arena Cross event at the Sears Centre Arena was well attended and that he attended and cooked breakfast at the MLK Breakfast.

Trustee Collins thanked the firefighters for their cooperation on getting their contract approved.

Trustee Mills thanked and congratulated the Cultural Awareness Commission and Mr. Seger on a successful MLK breakfast, stated that she attended the MLK Breakfast and thanked the firefighters for cooking at the MLK breakfast and for working with staff to get their contract approved.

Trustee Kincaid stated that he attended the MLK Dinner and Breakfast, Coffee with the Board and thanked the firefighters for the breakfast.

5.C. Village Manager's Report

Mr. Norris stated that we now have an ARRA Grant spreadsheet on our website.

5.D. Village Clerk's Report

The Village Clerk stated that early voting is available through January 28th from 9-5, Monday through Saturday. She also stated that there are some precinct numbers that have been changed and suggested to either go to the Cook County website or call the Clerk's office to find the status of your number and polling place.

5.E. Treasurer's Report

Motion by Trustee Collins, seconded by Trustee Pilafas, to accept the Treasurer's report for the month of November.

Mr. DuCharme stated that during the month of November 2009 cash disbursements and transfers-out exceeded cash receipts and transfers-in for the operating funds by \$1,263,783 leaving a balance of cash and

investments for the operating funds at \$16.1 million. For all of the Village funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$3,415,334. Overall, the total for cash and investments for all funds decreased to \$177.5 million.

Roll Call:

Aye: Newell, Green, Pilafas, Mills, Collins, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Collins, seconded by Trustee Pilafas, to accept the Treasurer's report for the month of December.

Discussion

Trustee Pilafas asked Mr. DuCharme when he thought we would see the money from Cash for Clunkers. Mr. DuCharme replied that it might possibly be next month.

Mr. DuCharme stated that during the month of December cash receipts and transfers-in exceeded cash disbursements and transfers-out for the operating funds by \$439,207 leaving a balance of cash and investments for the operating funds at \$16.5 million. For all of the Village funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$10,811,882. Overall, the total for cash disbursements for all funds increased to \$188.3 million.

Roll Call:

Aye: Newell, Green, Pilafas, Mills, Collins, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

5.F. Committee Reports

Public Works & Utilities

Trustee Green stated that they would be meeting to request adoption of Department of Labor Prevailing Wage Rate; request approval of an IDOT resolution to appropriate Motor Fuel Tax funds for 2010 concrete street light pole replacements, in an amount not to exceed \$32,400; request approval for the Environmental Commission to proceed with 2010 budgeted activities and events, in an amount not to exceed \$8,050; request authorization to waive formal bidding and purchase sign roll goods and sheeting from 3M Corporation Traffic Control Division in accordance with their 2010 price catalog, in an amount not to exceed \$18,000; request authorization to extend 2008 contract for 2010 roadway pavement markings to Preform Traffic Control Systems, Ltd., Elk Grove Village, IL (low bid), in an amount not to exceed \$31,520; request authorization to bulk-purchase Neptune meters according to the 2010/2011 two year combined pricing agreement and to waive formal bidding for the purchase of non-bulk and non-uniform sized Neptune meters from Water Resources, Inc., Elgin, IL (sole supplier) at 2010 unit prices, in an amount not to exceed \$177,460; request authorization to award contract for the purchase of a 800 KW portable generator to Inland Power Group, Carol Stream, IL (low bid), in an amount not to exceed \$224,000; and request acceptance of the Departments of Public Works and Development Services Transportation and Engineering Division Monthly Reports.

Public Health & Safety

Trustee Newell stated that they would be meeting to request approval of an amendment to Section 5-6-9, Sworn Personnel, Hoffman Estates Fire Department, of the Hoffman Estates Municipal Code to decrease

the number of authorized sworn personnel from 103 to 101; request approval of an amendment to Section 5-5-7, Sworn Personnel, Hoffman Estates Municipal Code, to decrease the number of authorized patrol officers from eighty (80) to seventy-five (75); request authorization to enter into a contract with _____ to provide automatic red light enforcement in the Village of Hoffman Estates; request authorization to enter into an Intergovernmental Agreement with the Kane, Cook County Auto Theft Task Force; request acceptance of the Police Department, Health & Human Services, Emergency Management Coordinator and Fire Department Monthly Reports.

Finance

Trustee Collins stated that they would be meeting to review the quarterly updates for 2008 Capital Improvements Program-4th quarter; discuss offering residents the ability to have their water bill emailed directly to them and suppress the printing of a paper bill; request approval of a Business Solicitation from the Forth of July Commission for the 2010 4th of July Festival; request authorization to establish Police Sergeant and Lieutenant hire back rates for the period January 1 through December 31, 2010; request authorization to waive formal bidding and award contract for an on going replacement program for the purchase of 9 ruggedized laptop computers and accessories to CDS Office Technologies, Inc. per Illinois State Contract for use in Police Department vehicles in an amount not to exceed \$36,906; request acceptance of the Finance Department and Information Systems Department Monthly Reports for November and December 2009.

Special Planning, Building & Zoning

Trustee Pilafas stated that they would be meeting to request approval of a contract with New Era Tickets, Exton, PA, to provide ticketing services at the Sears Centre Arena.

6. ADDITIONAL BUSINESS:

Motion by Trustee Collins, seconded by Trustee Pilafas, to approve Item 6.B., 6.D., 6.E. and 6.F.

This Item was pulled from the agenda.

6.A. Request Board approval of a contract with New Era Tickets, Exton, PA to provide ticketing services at the Sears Centre Arena.

Motion by Trustee Collins, seconded by Trustee Pilafas, to approve Item 6.B.

6.B. Request Board approval of Resolution No. 1436-2010 authorizing Global Spectrum, L.P. to execute license agreements for the Sears Centre Arena.

Roll Call:

Aye: Newell, Green, Pilafas, Mills, Collins, Kincaid

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Collins, seconded by Trustee Pilafas, to approve Item 6.C.

6.C. Request Board approval of Resolution No. 1438-2010 amending the Administrative Procedures Manual for Boards and Commissions (electronic attendance).

Roll Call:

Aye: Newell, Green, Pilafas, Collins

Nay: Mills, Kincaid
Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Collins, seconded by Trustee Kincaid to approve Item 6.D.

6.D. Request Board approval Ordinance No. 4165-2010 amending Section 8-3-22, Number of Licenses, of Article 3, Alcoholic Liquors, of the Hoffman Estates Municipal Code.

Roll Call:

Aye: Newell, Green, Pilafas, Mills, Collins, Kincaid
Nay:
Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Collins, seconded by Trustee Pilafas, to approve Item 6.E.

6.E. Request Board approval of Resolution No. 1437-2010 directing the preparation of comprehensive list of personnel costs.

Roll Call:

Aye: Newell, Green, Pilafas, Mills, Collins, Kincaid
Nay:
Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Collins, seconded by Trustee Pilafas, to approve Item 6.F.

6.F. Request Board approval of the Collective Bargaining Agreement between the Village of Hoffman Estates and the Hoffman Estates Professional Firefighters Association, Local 2061 of the International Association of Firefighters for the period January 1, 2010 through December 31, 2010.

Roll Call:

Aye: Newell, Green, Pilafas, Mills, Collins, Kincaid
Nay:
Mayor McLeod voted aye.

Motion carried.

7. ADJOURNMENT:

Motion by Trustee Collins, seconded by Trustee Mills, to adjourn the meeting. Time 9:59 p.m. Voice vote taken. All ayes. Motion carried.

Bev Romanoff
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

- 3) KI package to Evolution Interiors, Chicago, IL, in an amount not to exceed \$148,111.88 (lowest responsible bid); and
- 4) Miscellaneous equipment package to Evolution Interiors, Chicago, IL, in an amount not to exceed \$46,330.60 (lowest responsible bid); and
- 5) Shelving systems and related equipment for property/evidence control room to Bradford Systems Corp., Bensenville, IL, in an amount not to exceed \$70,875 (State of Illinois pricing discount); and
- 6) Front desk reception console package and related equipment contract to Evans Console, New York, NY, in an amount not to exceed \$62,289.33 (GSA State of Illinois pricing); and
- 7) Authorized staff to utilize a figure not to exceed \$25,000 in project contingency funds, and \$10,000 in electrical emergency funds, as needed.

Roll Call:

Aye: Green, Pilafas, Mills, Collins, Newell

Nay:

Mayor McLeod voted aye.

Trustee Kincaid was absent.

Motion carried.

3. ADJOURNMENT

Motion by Trustee Collins, seconded by Trustee Pilafas, to adjourn the meeting. Time 8:21 p.m. Voice vote taken. All ayes. Motion carried.

Bev Romanoff
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.

RESOLUTION NO. _____ - 2010

VILLAGE OF HOFFMAN ESTATES

A RESOLUTION SETTING FORTH
PREVAILING HOURLY WAGE RATE
PAID TO EMPLOYEES ENGAGE IN
WORK AWARDED UNDER PUBLIC CONTRACT

WHEREAS, 820 ILCS 13/04 requires that the general prevailing hourly wage rate shall be paid to employees engaged in work awarded under public contract; and

WHEREAS, the statutes further provide that these rates be publicly posted and/or kept available for inspection by interested parties and that a certified copy be filed with the Illinois Secretary of State, Index Division, and the Illinois Department of Labor.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That it has been ascertained that the wage rates as attached hereto as Exhibit "A" as determined by the Illinois Department of Labor are the prevailing hourly rates being paid to all skilled and unskilled workers engaged in the construction of streets and other projects under the Village of Hoffman Estates jurisdiction from and after this date.

Section 2: That the above information shall not be construed to apply to the prevailing hourly wage rates for employment in Hoffman Estates other than Public Works construction as defined in the Act.

Section 4: That this Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2010

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Cary J. Collins	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2010

Village President

ATTEST:

Village Clerk

RESOLUTION NO. _____ - 2010

VILLAGE OF HOFFMAN ESTATES

A RESOLUTION ESTABLISHING FEES
FOR POLICE PERSONNEL

WHEREAS, members of the Hoffman Estates Police Department are hired back by private and/or public employers; and

WHEREAS, costs of salary, fringe and administrative costs have been calculated.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Hoffman Estates Police Department is hereby authorized to charge fees for services under hire back arrangements for the period January 1, 2010 through December 31, 2010 as follows:

Police Officer	-- \$82.65
Sergeant	-- \$96.84
Lieutenant	-- \$104.86

However, upon a proof of a grant of 501(c)(3) status by the Internal Revenue Service, the fees for services under hire back arrangements for the period from January 1, 2010 through December 31, 2010 are as follows:

Police Officer	-- \$60.83
Sergeant	-- \$72.62
Lieutenant	-- \$80.30

Section 2: That this Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2010

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Cary J. Collins	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2010

Village President

ATTEST:

Village Clerk

ORDINANCE NO. _____ - 2010

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AMENDING
SECTION 5-5-7, SWORN PERSONNEL,
HOFFMAN ESTATES POLICE DEPARTMENT,
OF THE HOFFMAN ESTATES MUNICIPAL CODE

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: Section 5-5-7, SWORN PERSONNEL, of the Hoffman Estates Municipal Code be and the same is hereby amended to read as follows:

Section 5-5-7. SWORN PERSONNEL

The sworn personnel of the Police Department shall consist of one (1) Chief of Police; two (2) Assistant Chiefs of Police; six (6) (reduced to five (5) upon attrition) Lieutenants; fourteen (14) Sergeants and seventy-four (74) Patrol Officers.

Section 2: The Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 3: This Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2010

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Cary J. Collins	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2010

Village President

ATTEST:

Village Clerk

Published in pamphlet form this _____ day of _____, 2010.

ORDINANCE NO. _____ - 2010

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AMENDING SECTION 5-6-9, SWORN PERSONNEL,
HOFFMAN ESTATES FIRE DEPARTMENT,
OF THE HOFFMAN ESTATES MUNICIPAL CODE

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That Section 5-6-9, SWORN PERSONNEL, of the Hoffman Estates Municipal Code be and the same is hereby amended to read as follows:

Section 5-6-9. SWORN PERSONNEL

A. The Fire Department shall consist of the following full-time sworn personnel; one (1) Fire Chief; two (2) Deputy Fire Chiefs; one (1) Assistant Fire Chief; three (3) Battalion Chiefs; four (4) Captains; eleven (11) Lieutenants; and seventy-nine (79) Firefighters.

B. The Village Manager shall have the authority to increase the number of full-time sworn firefighters upon a finding that one or more of the full-time sworn firefighters is inactive under the Public Employee Disability Act and is not likely to return to active service or is inactive pending an announced retirement date. Such increase shall be limited in duration to the time the full-time sworn firefighter is or the full-time sworn firefighters are inactive under the Public Employee Disability Act or pending an announced retirement date.

Section 2: That the Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 3: That this Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2010

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Cary J. Collins	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2010

Village President

ATTEST:

Village Clerk

Published in pamphlet form this _____ day of _____, 2010.

AGENDA
TRANSPORTATION AND ROAD IMPROVEMENT COMMITTEE
Village of Hoffman Estates
February 8, 2010

7:30 p.m.

Draft #2

Members: Ray Kincaid, Chairperson
Gary Pilafas, Vice Chairperson
Karen Mills, Trustee

- I. Roll Call**
- II. Approval of Minutes – January 11, 2010**

NEW BUSINESS

1. Request approval for an IDOT resolution to appropriate Motor Fuel Tax Funds for the 2010 Traffic Signal Maintenance, in an amount not to exceed \$65,000.
 2. Request approval for an IDOT resolution to appropriate Motor Fuel Tax Funds for the 2010 Street Revitalization Project in an amount not to exceed \$1,055,000.
 3. Request approval of a Local Agency Agreement with the State of Illinois for the CMAQ IL 59 and Shoe Factory Road improvement project
 4. Review of recommendation from the Bicycle and Pedestrian Advisory Committee for resolution of support for a statewide Stop for Pedestrians law.
 5. Review of a recommendation from the Bicycle and Pedestrian Advisory Committee for not to exceed proposals to review the Comprehensive Bicycle Plan by
 - a. Active Transportation Alliance not to exceed \$1,000;
 - b. League of Illinois Bicyclists not to exceed \$500
 6. Request approval of a contract with Bowman and Barrett Engineering for design of bicycle path at CN Railroad crossing in an amount not to exceed \$11,.....
 7. Update on STAR Line and review of station areas
 8. Request acceptance of Transportation Division Monthly Report.
- III. President's Report**
 - IV. Other**
 - V. Items in Review**
 - VI. Adjournment**

AGENDA
PLANNING, BUILDING AND ZONING COMMITTEE
Village of Hoffman Estates
February 8, 2010

Immediately Following the Transportation & Road Improvement Committee

Members: **Gary Pilafas, Chairperson**
 Karen Mills, Vice Chairperson
 Ray Kincaid

I. Roll Call

- II. Approval of Minutes -** January 11, 2010
 January 18, 2010 (*Special Meeting*)
 January 25, 2010 (*Special Meeting*)

NEW BUSINESS

1. Request approval of an agreement with Front Row Marketing Services, Solon, OH, for sale of Commercial Rights on a commission basis at the Sears Centre Arena.

2. Discussion regarding:
 - a. Village consultant's verification of Prairie stone native landscape (2009 inspection report).
 - b. Removal of the condition of approval requiring the native landscape monitoring program on existing and future Village approved site plans.

3. Request acceptance of Department of Development Services monthly report for Planning Division.

4. Request acceptance of Department of Development Services monthly report for Code Enforcement Division.

5. Request acceptance of Department of Development Services monthly report for Economic Development and Tourism.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

AGENDA

**GENERAL ADMINISTRATION & PERSONNEL COMMITTEE
VILLAGE OF HOFFMAN ESTATES
February 8, 2010**

7:30 p.m. - Helen Wozniak Council Chambers

**Members: Karen Mills, Chairperson
Ray Kincaid, Vice-Chairperson
Gary Pilafas, Trustee**

I. Roll Call

II. Approval of Minutes – January 11, 2010

NEW BUSINESS

1. Request approval to expand the number of members of the Green Initiatives Commission.
2. Request acceptance of Cable TV Monthly Report.
3. Request acceptance of Human Resources Management Monthly Report.

III. President's Report

IV. Other

V. Adjournment

VILLAGE OF HOFFMAN ESTATES

MEMO

TO: President & Board of Trustees

FROM: Gary Stanton, Plan Commission Chairman

RE: **REQUEST BY JETCO PROPERTIES, INC. FOR A SITE PLAN AMENDMENT TO PERMIT THE REMOVAL OF A PORTION OF A FENCE LOCATED ON THE JEWEL-OSCO STORE PROPERTY AT 1485-1489 PALATINE ROAD - FINDING OF FACT**

DATE: January 29, 2010

Plan Commission Hearing Date: January 20, 2010

REQUEST

Request by JETCO Properties, Inc. for a site plan amendment to permit the removal of a portion of a fence located on the Jewel-Osco store property at 1485-1489 Palatine Road.

BACKGROUND

When the Hearthstone II Townhomes subdivision (south of Jewel) was developed in 1991, a 7' board-on-board fence was installed between the townhomes and Jewel for screening purposes. This fence is located along the south property line of the Jewel property and was installed by the developer of the Hearthstone II Townhomes approximately a year and a half prior to approval of the Jewel final site plan. The final site plan for Jewel was approved on August 3, 1992. The approved site plan for Jewel included a new portion of the fence located parallel to Burnham Drive that would be installed by Jewel. This fence was installed during the construction on the Jewel site in 1993 and was a Village site plan requirement.

JETCO Properties, Inc. (Jewel) and Pulte Home Corporation (the developer of the Hearthstone II Townhomes) have an Installation, Maintenance, and Easement Agreement for the berm, the fence, and the berm landscaping along the common boundary line between the two sites. This agreement provides for cost sharing, responsibilities for future maintenance of the berm, fence and landscaping, and the necessary easements required to implement the agreement. The Village is not a party to this agreement.

PETITIONER PROPOSAL

Fence Removal

The petitioner, JETCO Properties, Inc. (Jewel), along with the Hearthstone II Home Owner's Association (HOA), is requesting site plan amendment approval to remove a 130' section of the fence that runs parallel to Burnham Drive. The petitioner is proposing to remove this portion of the fence because of many incidents of vandalism to the fence in this area of the Jewel property. The fence along Burnham Drive acts as a line of sight barrier to the area where the vandalism has occurred. The petitioner feels that removing the fence will open up the area to views from Burnham Drive and, therefore, deter vandals from the area.

Tree trimming

In addition to removal of the 130' section of fence, the petitioner will also trim the lower 3-4' of 16 ornamental and evergreen trees along the Burnham Drive side of the fence proposed for removal. This will also help to open up the line of sight into the problem area. The trees proposed for trimming are noted on an aerial map and table within the packet of information provided.

DISCUSSION

The Hearthstone II HOA has contacted the Hoffman Estates Police Department on several occasions about the vandalism that has occurred in the area in question. It was the Police Department's recommendation to them that a portion of the fence be removed and that the trees be trimmed to make the area more visible to Burnham Drive and hopefully deter vandals from the area. Attached is a memo from the Police Department agreeing with this request.

The fence in question, the landscape berm, and the heavy landscaping (including the trees proposed for trimming) were installed to provide screening of the Jewel loading dock area from the residences to the south and west. This was required at the time of site plan approval for the Jewel store. Due to the location of the berm and the mature evergreen trees in the area east of the fence, removing the fence will not decrease the screening of the Jewel loading dock area from the residences on the west side of Burnham Drive. There will still be more than adequate screening of this area.

The petitioner has also requested that they be permitted to trim 16 trees along the Burnham Drive side of the fence to provide a clearer line of sight into the area behind the fence. The majority of the limbs that would be trimmed are already dead due to shading. The trees will be trimmed as outlined on the attached aerial map and table. The trees will be trimmed by a Certified Arborist to be hired by the petitioner. The requirement that a Certified Arborist trim the trees has been added as a condition of approval of this request. The condition of approval also requires that the petitioner notify the Department of Development Services prior to trimming the trees.

PLAN COMMISSION DISCUSSION

On January 20, 2010, the Plan Commission heard a request by JETCO Properties, Inc. for a site plan amendment to permit the removal of a portion of a fence located on the Jewel-Osco store property located at 1485-1489 Palatine Road.

The Plan Commission learned that JETCO Properties, Inc. and Pulte Home Corporation have an existing Installation, Maintenance, and Easement agreement regarding the land existing between their two sites. This land includes the fence, which was installed as a screen between Hearthstone II townhomes and Jewel. Over the last few years, vandals have been damaging the fence, as well as the land around the fence and have been using this land as a congregating area for criminal mischief, including the use of drugs. The homeowners association has called the Police Department on many occasions, but it seems as though the perpetrators always evade capture. The homeowners association and Jewel requested a review of the situation by the Police Department and the Police Department recommended the removal of a portion of the fence so there would be an open sight line allowing the association and Police to more easily see what is occurring in the area. It was felt an open sight line would lead to less vagrancy.

The Plan Commission did voice some concern in the removal of the fence in that it would open an area to the townhomes, thereby allowing the vandals greater ease to come in closer proximity to the townhomes and possibly cause damage to them. The petitioner believed the removal of the fence would open the area up so as to discourage the vandals from even congregating in that location. The Plan Commission was informed the vandals have caused approximately \$3,000 in damages and caused two neighbors to move as a result of the teenagers running through the yards.

An additional concern was voiced regarding the lights from the car traffic shining into the townhomes on a constant basis. This was a concern when the Plan Commission originally approved the Jewel site. It was explained to the Plan Commission that the berm which was created to shield the lights from the townhomes was 16 feet high and the shrubbery which was planted approximately 17 years ago was now of a sufficient size to create a barrier against any car lights.

The Plan Commission was informed the homeowners association approved the removal of the fence as, of course, Jewel. The planks of the fence to be removed would be stored for future use as the planks of the older established fence eventually need replacement.

The Plan Commission voted unanimously in favor of the petitioner's request.

AUDIENCE PARTICIPATION

None.

MOTION - Vice Chairman Thoren moved (seconded by Commissioner Boxenbaum) that the Plan Commission recommend to the Village Board approval of a request by JETCO Properties, Inc. for a site plan amendment to permit the removal of a portion of a fence located on the Jewel-Osco store property at 1485-1489 Palatine Road, subject to the following conditions:

1. A Certified Arborist shall be required to trim the 16 trees identified in the packet of information provided by the petitioner. Once an Arborist has been chosen, the petitioner shall submit that person's name and contact information to the Department of Development Services. The petitioner shall notify the Department of Development Services prior to trimming the trees.

2. No other changes to the landscaping on the property shall be approved with this request.

cc: J. Norris
P. Gugliotta
M. Hankey
G. Salavitch
D. Plass
R. Gotha
B. Skowronski
Petitioner

**ADDITIONAL
BUSINESS**

RESOLUTION NO. _____ - 2010

VILLAGE OF HOFFMAN ESTATES

A RESOLUTION AUTHORIZING THE
VILLAGE TREASURER TO MAKE PAYMENT
FOR EVENT AND OPERATING EXPENSES
AT THE SEARS CENTRE ARENA

WHEREAS, the Village of Hoffman Estates has hired Global Spectrum under an interim Management Agreement; and

WHEREAS, the Sears Centre Arena is currently conducting operations and events; and

WHEREAS, the Village of Hoffman Estates desires the Village Treasurer to make payment for event and operating expenses at the Sears Centre Arena.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows

Section 1: Prior to the consummation of the long term agreement with the Facility Manager, the Village Treasurer is hereby authorized to pay by check or wire any event-related expenses as well as other operating expenses related to the Sears Centre Arena as contemplated in the Interim Management Agreement between the Village of Hoffman Estates and Global Spectrum, L.P. Any expense being paid shall be initiated and recommended for approval and or payment by the appropriate Global Spectrum, L.P. personnel prior to being released by the Village Treasurer. The Village Treasurer will provide the Board of Trustees a list of the checks issued, transfers made between accounts, and wire transfers on a periodic basis.

Section 3: This Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2010

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Cary J. Collins	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2010

Village President

ATTEST:

Village Clerk