

Meeting Members:
Karen Arnet, Chairperson
Patrick Kinnane, Vice-Chairperson
Gary Stanton, Trustee
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
William McLeod, Mayor

Village of Hoffman Estates

Transportation and Road Improvement Committee Meeting Agenda

April 8, 2024

Immediately following General Administration & Personnel
Village Hall, 1900 Hassell Road, Hoffman Estates, IL 60169

If online, insert URL.

- I. Roll Call
- II. Approval of Minutes - March 18, 2024
- March 25, 2024 (Special)
- III. Public Comment

NEW BUSINESS

1. Update on the *Hoffman In Motion* Transportation Plan.

REPORTS (INFORMATION ONLY)

1. Transportation Division Monthly Report
- IV. President's Report
 - V. Other
 - VI. Items in Review
 - VII. Adjournment

**TRANSPORTATION & ROAD IMPROVEMENT
COMMITTEE MEETING MINUTES**

March 18, 2024

I. Roll Call

Members in Attendance:

**Karen Arnet, Chair
Patrick Kinnane, Vice-Chair
Gary Stanton, Trustee
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Mayor William D. McLeod**

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Peter Gugliotta, Director of Dev. Services
Kathryn Cawley, Police Chief
Jennifer Horn, Dir. Planning and Trans
Alan Wenderski, Dir. Engineering
Patrick Seger, Director of HRM
Monica Saavedra, Director of HHS
Jon Pape, Asst. Village Manager
Freddy Segura, GIS Manager
Bryan Ackerlund, Asst. Dir. PW
Ric Signorella, Multimedia Production Mgr.
Darak Raszka, Director of IT
Missy Brito, Communications Manager
Bev Romanoff, Village Clerk
Joseph Weesner, Senior Trans. Engineer**

The Transportation & Road Improvement Committee meeting was called to order at 8:27 p.m.

II. Approval of Minutes – February 12, 2024

Motion by Trustee Stanton, seconded by Trustee Mills, to approve the Transportation & Road Improvement Committee meeting minutes from February 12, 2024. Voice vote taken. All ayes. Motion carried.

III. Public Comment

NEW BUSINESS

1. Review of request for handicapped parking space on Swindon Place.

An item summary sheet from Al Wenderski was presented to Committee.

Motion by Trustee Mills, seconded by Mayor McLeod, to approve a handicap parking space on Swindon per residents request. Voice vote taken. All ayes. Motion carried.

REPORTS (INFORMATION ONLY)

1. Transportation Division Monthly Report.

The Transportation Division Monthly Report was received and filed.

IV. President's Report

V. Other

VI. Items in Review

VII. Adjournment

Motion by Trustee Pilafas, seconded by Trustee Kinnane, to adjourn the meeting at 8:29 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations
& Outreach, Office of the Mayor and Board

Date

**SPECIAL TRANSPORTATION & ROAD IMPROVEMENT
COMMITTEE MEETING MINUTES**

March 25, 2024

I. Roll Call

Members in Attendance:

**Karen Arnet, Chair
Patrick Kinnane, Vice-Chair
Gary Stanton, Trustee
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Mayor William D. McLeod**

**Management Team Members
in Attendance:**

**Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Alan Wax, Fire Chief
Pete Gugliotta, Director of Dev Services
Kasia Cawley, Police Chief
Jon Pape, Assistant Village Manager
Joe Nebel, Director of Public Works
Rachel Musiala, Finance Director
Monica Saavedra, Director of HHS
Justin Roach, Senior IT Specialist
Freddy Segura, GIS Manager
Andy LoBosco, Sr. Program Mgr. – Eng.
Ric Signorella, Multimedia Manager**

The Special Transportation & Road Improvement Committee meeting was called to order at 7:30 p.m.

II. Public Comment

NEW BUSINESS

- 1. Request authorization to award contract for the 2024 Street Revitalization Project – Contract #2 to A Lamp Concrete Contractors, Inc., Schaumburg, IL (low bid) in the amount of \$4,114,000.**

An item summary sheet from Alan Wenderski and Andy LoBosco was presented to Committee.

Motion by Trustee Stanton, seconded by Trustee Pilafas, to award contract for the 2024 Street Revitalization Project – Contract #2 to A Lamp Concrete Contractors, Inc., Schaumburg, IL (low bid) in the amount of \$4,114,000. Voice vote taken. All ayes. Motion carried.

- 2. Request authorization to award contract for materials testing for the 2024 infrastructure projects to Applied GeoScience, Inc., Schaumburg, IL (low proposal) in an amount not to exceed \$110,820.**

Motion by Trustee Pilafas, seconded by Trustee Stanton, to award contract for materials testing for the 2024 infrastructure projects to Applied GeoScience, Inc., Schaumburg, IL (low proposal) in an amount not to exceed \$110,820. Voice vote taken. All ayes. Motion carried.

III. Adjournment

Motion by Trustee Kinnane, seconded by Trustee Pilafas, to adjourn the meeting at 7:35 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Update on the *Hoffman in Motion* Transportation Plan

MEETING DATE: April 8, 2024

COMMITTEE: Transportation and Road Improvement

FROM: Phil Green, Transportation & Long Range Planner
Jenny Horn, Director of Planning & Transportation

PURPOSE: Update on the *Hoffman in Motion* Transportation Plan.

BACKGROUND: In January 2023, the Village entered into an agreement with IDOT approving Statewide Planning and Research (SPR) program funding for the Village's Comprehensive Multimodal Transportation Plan. The goal of this effort is to update the Village's 2010 Comprehensive Bicycle Plan and create a multimodal focused plan for all modes of travel (biking, walking, and transit), identify priority projects and funding sources, and establish a framework for a new GIS-based asset management system.

In December 2023, the Village entered a contract with Epstein and their subcontractors, HNTB and All Together to produce the plan and associated asset management system. All Together is leading the branding, communications, and public engagement portion of the project, and have created the *Hoffman in Motion* brand, including graphics, color scheme, and associated project website at www.hoffmaninmotion.com.

DISCUSSION: The purpose of this presentation is to introduce the Committee to key members of the project team, provide an overview of the upcoming project milestones and community engagement strategy, as well as provide physical materials that Board members can use to spread the word and answer questions from residents and interested parties about the project.

The first phase of public engagement will include the following components:

- Online engagement through hoffmaninmotion.com/engage, including an interactive mapping tool and online survey launching on April 15.

- Pop-up events over the summer months to spread the word and get community feedback, including Summer Sounds on the Green (June 20), a Senior Commission luncheon (May 15), and various Park District events.
- Focus groups with partner agencies, neighboring communities, and Village Commissions including the Youth Commission (April 25) and Commission for People with Disabilities (May 3).
- A community bike ride in May/June with partners from local bike shop Crank Revolution.
- A community workshop in July (specific date to be determined) that will offer opportunities for further feedback, engaging activities for community members to take part in, and a partnership with the Health and Human Services Department as they undertake efforts to engage residents around topics of mental health.
- A project Steering Committee consisting of residents and representatives of the Hoffman Estates business community will provide continuous input and direction throughout the process.

Information gathered from members of the public will be used to inform the recommendations of the plan, including physical infrastructure recommendations (such as where to add bike paths to link important routes) and policy recommendations.

Project completion is anticipated in summer 2025.

RECOMMENDATION:

Presented to provide an update on the *Hoffman in Motion* Transportation Plan.

Attachments



hoffman
motion
TRANSPORTATION
PLAN

TRANSPORTATION & ROAD IMPROVEMENT COMMITTEE

APRIL 8, 2024

WHAT IS A MULTIMODAL PLAN?

WHAT IS HOFFMAN IN MOTION?

This plan, branded "**Hoffman in Motion**," is a plan that aims to integrate various forms of transportation, such as walking, bicycling, public transit, and rolling, to create a cohesive, efficient, and accessible mobility system.



ENHANCING THE CURRENT TRANSPORTATION NETWORK



PUBLIC ENGAGEMENT & OUTREACH



STRATEGIC PLANNING & ASSET MANAGEMENT

WHAT ARE THE EXPECTED OUTCOMES?



POLICY & PROGRAMMING RECOMMENDATIONS

The plan will propose new policies and programs aimed at enhancing safety, accessibility, and connectivity for pedestrians and cyclists, establishing an environment that encourages walking and biking while addressing existing barriers, and promoting cycling and walking through education, community engagement, and incentives.



INFRASTRUCTURE RECOMMENDATIONS

The plan will outline specific infrastructure improvements, such as expanding bike lanes/paths, enhancing pedestrian crossings, and implementing more safety infrastructure, to make walking and biking safer and more enjoyable. The plan will also outline cost estimates and future funding.



DATA & UPDATED PROCESSES

The project team will leverage data collected from various sources to identify high-priority areas for improvement and to measure the success of implemented strategies. The project team will suggest new structures and processes for the Village, focusing particularly on enhancing asset management.

WHO'S INVOLVED?

PROJECT LEADERSHIP



RYAN PETERSON, AICP
PROJECT MANAGER
EPSTEIN

Epstein will steer the **project management**, while also crafting **Mobility Recommendations**, and the project's **Vision, Goals, Metrics, and Objectives**.



TIM GUSTAFSON, AICP
DEPUTY PROJECT MANAGER
HNTB

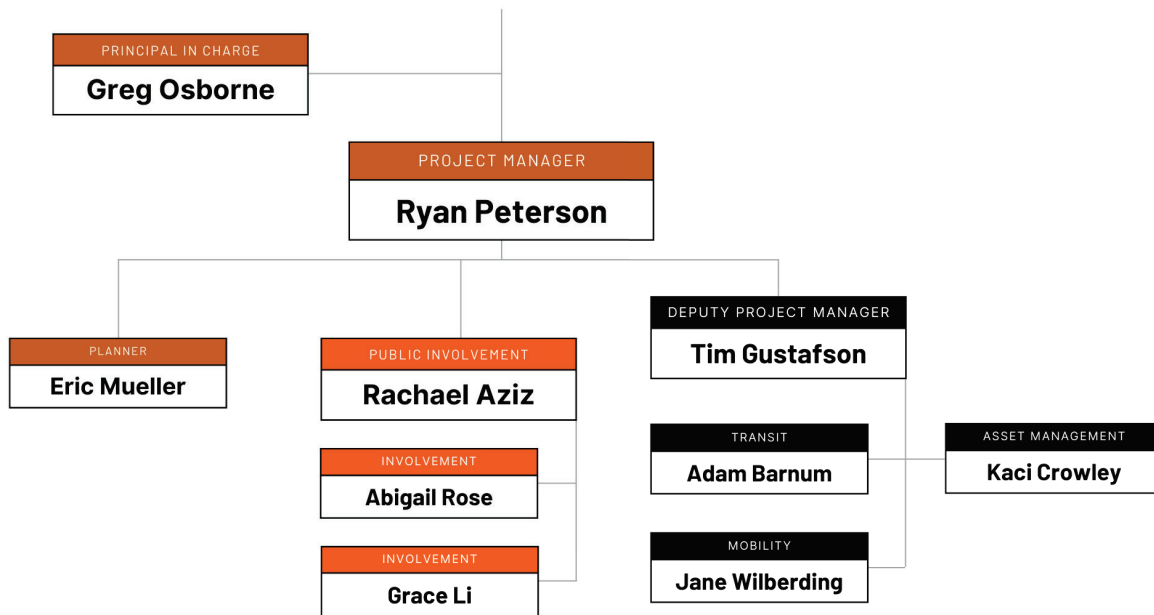
HNTB will take the lead on **Asset Management**, while also providing **Transit Recommendations** to elevate the community's public transportation network.



RACHAEL AZIZ, AICP
ENGAGEMENT LEAD
ALL TOGETHER

All Together will lead **Public Engagement** and **Communication** efforts, fostering transparency and dialogue with the community.

PROJECT ORGANIZATION CHART



STEERING COMMITTEE

The Steering Committee, comprised of Hoffman Estates residents and advocates, will guide the project's direction and ensure its alignment with community goals. The group will play a crucial role in **generating and refining ideas**, providing initial **input on recommendations**, and helping to **notify other residents** about the plan. The committee will meet for the first time in the coming weeks.

Committee Members represent the following groups or agencies:

- Business owners
- Advocates
- Residents
- Partner agencies
- Regional agencies

WHO ELSE ARE WE ENGAGING?

The project team will engage **neighboring municipalities** in virtual focus groups, ensuring our recommendations are aligned with regional priorities and visions.

The team will collaborate with **community organizations and committees**, many of which are comprised of Hoffman Estates residents, through targeted discussions, aiming to pinpoint their priorities and perspectives on transportation planning and development.

We will consult with **transit and roadway agencies** to understand their upcoming projects, ensuring our recommendations and visions are practical and align with planned infrastructure developments.



WHO ELSE ARE WE ENGAGING?

FOCUS GROUPS

- Youth Commission
- Disability Commission
- Business Owners
- Park Districts
- School Districts
- Hoffman Estates residents

COMMUNITY PARTNERS

- Advocacy Groups
- Places of Worship



WHO ELSE ARE WE ENGAGING?

PARTNER AGENCIES

- Pace Suburban Bus
- Northwest Municipal Conference
- IDOT
- Cook County Department of Transportation and Highways

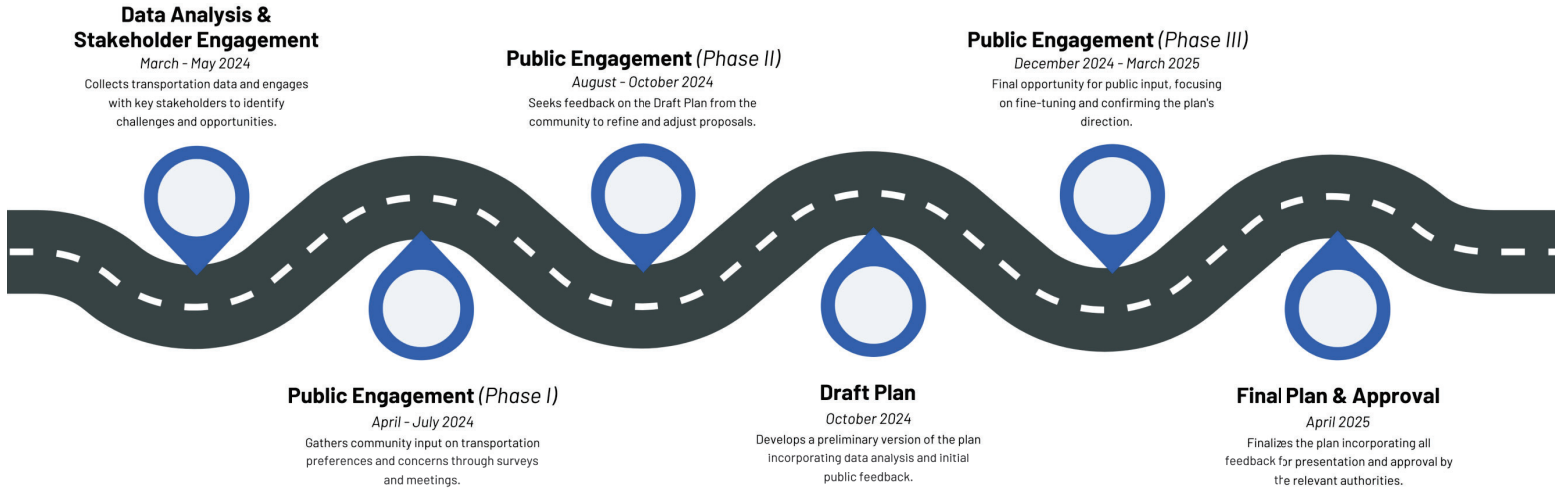
NEIGHBORING COMMUNITIES

- Elgin
- Streamwood
- Schaumburg
- Barrington
- Townships (Barrington, Hanover, Schaumburg)



WHAT'S THE TIMELINE?

TIMELINE

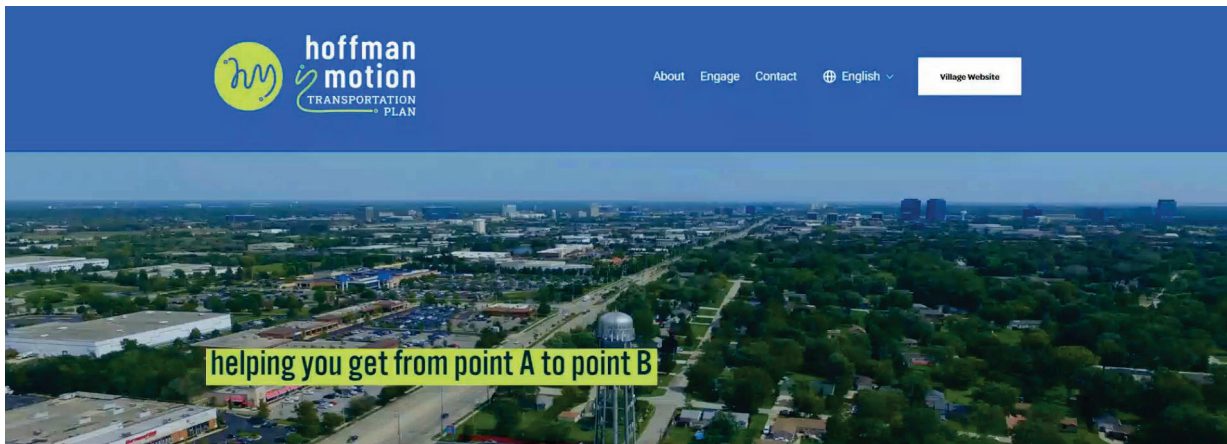


PUBLIC ENGAGEMENT PHASES

PHASE	TIMEFRAME	EVENTS	PURPOSE
Phase I	April - July 2024	Municipal Meeting #1 Municipal Meeting #2 Survey #1 Focus Groups Regional Transit Meeting #1 Disability Commission Youth Commission Summer Sounds on the Green Community Workshop	Collect initial impressions, desires, and needs directly from the community, laying the groundwork for the plan.
Phase II	August - October 2024	<i>To be announced</i>	Feedback is gathered in response to an analysis of current conditions.
Phase III	December 2024 - March 2025	<i>To be announced</i>	Invites community input on the draft plan and its recommendations.

HOW CAN PEOPLE GET INVOLVED?

PROJECT WEBSITE

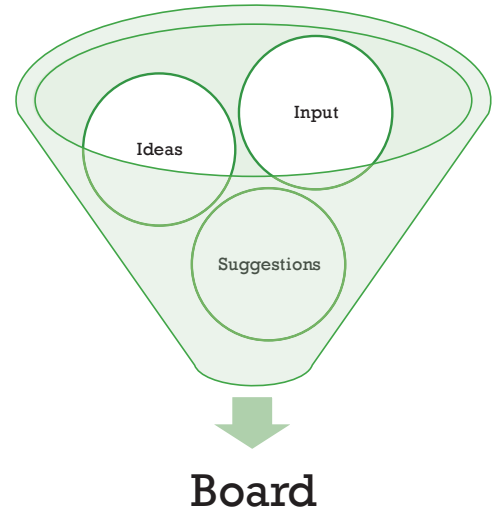


Hoffman Estates is charting a new course to plan the future of our transportation networks.



HOW CAN THE BOARD HELP?

- **Inform Constituents About the Plan**
The Board is crucial in communicating the plan's objectives, benefits, and progress to the community.
- **Provide Meaningful Input**
Their insights and feedback are essential for refining the plan to better meet the community's needs.
- **Provide Clear Priorities for the Team to Investigate**
By setting clear priorities, the Board helps the planning team focus on key areas that will have a significant impact.



BOARD MARKETING MATERIALS

Project Team has prepared several materials for partners to distribute and use to inform constituents about the plan:

- **Flyers**
- **Postcards**
- **Social Posts**
- **Newsletter content**

ANNOUNCING
hoffman motion
TRANSPORTATION PLAN

helping you get from point A to point B

This is our opportunity to reimagine transportation in Hoffman Estates.
The Hoffman in Motion initiative focuses on pedestrian, bicycle, and public transit, as well as the links between all modes of transportation.

THIS PLANNING PROCESS AIMS TO:

- Expand transportation options for all people in the Village.
- Enhance connections between neighborhoods, schools, businesses, and transportation hubs.
- Improve transportation access in underserved areas.
- Advance pedestrian and cyclist safety.

LET'S MOVE FORWARD TOGETHER!
For more information and information on how to get involved, visit: HoffmanInMotion.com or scan the QR code.

Interested in providing feedback on dial-a-ride taxis and other "on-demand" transit services in northwest Cook County? Visit engage.cmap.illinois.gov/nw-cook-transit-study to learn more about this adjacent planning effort!

DISCUSSION & NEXT STEPS

NEXT STEPS

- First Steering Committee Meeting: April 2024
- Upcoming Events:
 - Survey Launch (April 15)
 - Youth Commission Focus Group (April 25)
 - Disability Commission Focus Group (May 3)
 - Senior Luncheon (May 15)
 - Summer Sounds on the Green (June 20)
- Visit our website: [Hoffmaninmotion.com](https://hoffmaninmotion.com)

HOFFMAN IN MOTION: Transportation Plan

Communications Wave 1

Thank you for your support in spreading the word about this project! Below are some visual assets and supporting text to help you spread the word. If you need any additional information or materials, please reach out to Grace Li at gli@alltogetherstudio.com.

[CLICK HERE TO DOWNLOAD ALL FILES](#)

8.5"x11" Flyer:



 **hoffman
motion**
TRANSPORTATION
PLAN



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 **LET'S MOVE FORWARD TOGETHER!**

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Interested in providing feedback on dial-a-ride transit and other "on-demand" transit services in northwest Cook County? Visit engage.cmap.illinois.gov/nw-cook-transit-study to learn more about this adjacent planning effort!

5"x7" Postcard:



Social Post:

Images (4 images, posted together).



Text:

Shape the future of transportation in Hoffman Estates! Hoffman in Motion is your chance to imagine a more connected and accessible community for all. The Village is looking to increase transportation options, prioritize safety, and make it easier to get around - whether you're walking, biking, taking transit, or driving.

We want to hear from YOU!

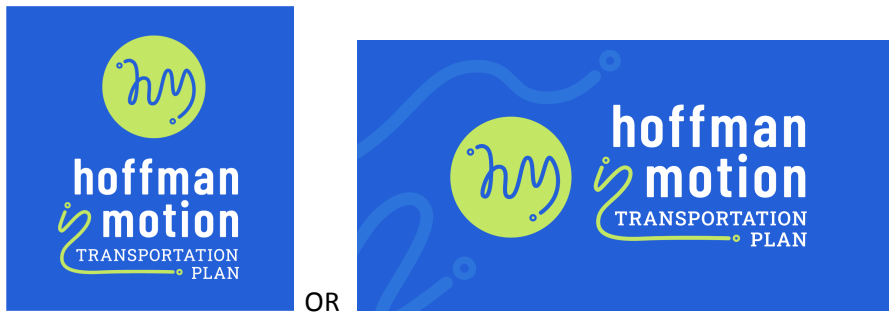
- 🚩 Share your thoughts on how you get around town via the survey.
- 🚩 Meet the team and share your ideas directly at upcoming pop-up events.
- 🚩 Stay informed with the latest updates by signing up for our email list.

Visit hoffmaninmotion.com to get involved and help build a better way to move through Hoffman Estates!



Newsletter Blurb:

Image:



Headline:

Get Ready to Roll with Hoffman in Motion

Blurb:

The Village of Hoffman Estates is working to improve transportation options for all residents with the launch of [Hoffman in Motion](#), a comprehensive transportation planning process. *Hoffman in Motion* will guide the future of travel in the Village and consider alternative transportation modes, such as walking, biking, and public transit, to make daily travel more convenient for all.

We want to hear how you move through Hoffman Estates! Visit hoffmaninmotion.com for all you need to get involved, including a project survey, dates for upcoming community pop-up events, and an email sign-up so you can be up to date on all things *Hoffman in Motion*.



VILLAGE OF HOFFMAN ESTATES
DEPARTMENT OF DEVELOPMENT SERVICES
TRANSPORTATION MONTHLY REPORT

SUBMITTED TO: TRANSPORTATION & ROAD IMPROVEMENT COMMITTEE
BY: Jennifer Horn, Director of Planning & Transportation

April 2024

GENERAL UPDATES

- ◆ An update of the *Hoffman In Motion* Transportation Plan to be provided at the April 8 TRI Committee. Ongoing plan updates can be found in the Planning Monthly Report.
- ◆ Phase I feasibility study of the Hassell Road Ped/Bike Enhancement Project is nearing completion after IDOT review of the Project Development Report. A required public information meeting was held on Thursday, April 4 at Village Hall. Notice of the meeting was published in the Daily Herald, as well as on the Village Website, E-News, and social media channels. The request for proposals for Phase II engineering design is expected to be released in the coming months.

TRANSPORTATION PROJECT UPDATES

Roadway and Bike/Ped Projects in Design

PROJECT	STATUS
Barrington Road Widening - Algonquin to Central Road <i>Lead Agency: IDOT</i>	IDOT MYP for 2024-2028. <i>IDOT construction timing undetermined.</i>
Central Road Off-Street Bike Facility (Access to Transit / CMAQ) <i>Lead Agency: Cook County</i> <i>Scope: Off-street path along the north side of Central Rd. between Paul Douglas Forest Preserve path and Pace Park-n-Ride at Barrington Rd.</i>	Phase II Engineering in progress (Ciorba Group). ROW and easements process underway. <i>Construction expected to begin in 2025.</i>
Gannon Drive Bicycle and Roadway Resurfacing Project (Invest in Cook) <i>Lead Agency: VOHE</i> <i>Scope: Resurfacing Gannon Dr. with bike lane between Higgins and Golf.</i>	Phase I Engineering in progress (TranSystems). Phase 1 design approval expected in October 2024. <i>Construction expected in 2026.</i>
Golf Road / Barrington Road Intersection Improvement Study <i>Lead Agency: IDOT</i>	Phase II Engineering in progress. Awaiting draft IGA. <i>IDOT construction timing undetermined.</i>
Hassell Road Ped/Bike Enhancement Project (ITEP) <i>Lead Agency: VOHE</i> <i>Scope: Ped/bike streetscape and safety enhancements along Hassell Rd., Pembroke and Stonington, leading to Pace Barrington Rd. transit station.</i>	Phase I Engineering in progress (Baxter & Woodman). Public meeting April 4, 2024. Phase II RFP to be released in 2024. <i>Construction expected in 2025-2026.</i>
Higgins Road / Huntington Blvd. Intersection Study <i>Lead Agency: IDOT</i> <i>Scope: WB right-turn lane, ped crossing on the east leg, traffic signal, ADA ramps, and bike push button at the SEC of intersection.</i>	Phase I Engineering completed. <i>IDOT construction timing undetermined.</i>

PROJECT	STATUS
<p>Shoe Factory Road Reconstruction and Off-Street Path <i>Lead Agency: Cook County</i> <i>Scope: Widen and reconstruct Shoe Factory Road from Beverly Road to Essex Drive with off-road path north of Shoe Factory Road, west of Beverly.</i></p>	<p>Phase II Engineering in progress (Civiltech). ROW and utility relocations in progress. <i>Construction expected in late 2024.</i></p>

Roadway and Bike/Ped Projects – 2024 Construction

PROJECT	STATUS
<p>2024 Village Street Revitalization Project <i>Lead Agency: VOHE</i></p>	<p>Construction underway. Regular project updates being sent out.</p>
<p>Beverly Road Bicycle Facility and Resurfacing (Invest in Cook, STP-L) <i>Lead Agency: VOHE</i> <i>Scope: Resurfacing from Prairie Stone Pkwy to Beacon Pointe Dr. and construction of a barrier-separated off-street path on the west side of Beverly Rd.</i></p>	<p>Preliminary work underway. <i>Construction expected to be completed in November 2024.</i></p>

TRANSIT UPDATES

Northwest Cook County Transit Plan

CMAP selected SRF, Sam Schwartz, and Metro Strategies to complete this plan which will provide recommendations for more effective, efficient, coordinated transit services among and across the Hoffman Estates and Schaumburg area. Participating communities and organizations include the Villages of Hoffman Estates and Schaumburg, Townships of Hanover, Palatine and Schaumburg, Pace Suburban Bus, and Harper Community College. Coordination meetings are ongoing, with public engagement scheduled to begin shortly.

Taxi Discount Program

Program registration is ongoing with identification cards and coupons sent to residents. Since its inception, 822 residents have registered for the program, with 347 current eligible registrants. The graph below shows historical, year-to-date use, and an estimate of the 2024 usage. The most recent coupons turned in covered through mid-February.

