

MEETING:
DATE:
PLACE:

HOFFMAN ESTATES VILLAGE BOARD
JANUARY 15, 2024
COUNCIL CHAMBERS
MUNICIPAL BUILDING COMPLEX
1900 HASSELL ROAD
HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:01 p.m. The Village Clerk called the roll. Trustees present: Gary Stanton, Karen Arnet, Patrick Kinnane, Karen Mills, Anna Newell, Gary Pilafas
A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

E. Palm, Village Manager
D. O'Malley, Deputy Village Manager
A. Janura, Corporation Counsel
K. Cawley, Police Chief
J. Thomas, Asst. Police Chief
J. Bending, Asst. Police Chief
A. Wax, Fire Chief
R. Musiala, Finance Director
J. Nebel, PW Director
D. Raszka, IT Director
M. Saavedra, H&HS Director
P. Seger, HRM Director
M. Brito, Communications Manager
R. Signorella, Multimedia Production Manager
F. Segura, GIS Manager

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Stanton.

6. REPORTS:

6.A. President's Report

Swearing-Ins

Officer Matthew Jones introduced his family, Mayor McLeod swore Officer Matthew Jones into the office of Sergeant, Sergeant Matthew Jones was congratulated by the Board.

Proclamation(s)

Trustee Mills read the following proclamation.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to concur with the proclamation proclaiming Friday, January 5, 2024 as Matthew Jones Day. Voice vote taken. All ayes. Motion carried.

Sergeant Jones accepted his proclamation and was congratulated by the Board.

Motion by Trustee Pilafas, seconded by Trustee Mills, to recess the meeting and return to the Public, Health & Safety Committee meeting. Time: 7:09 p.m. Voice vote taken. All ayes. Motion carried.

Village President William McLeod called the meeting back to order at 7:19 p.m. The Village Clerk called the roll. Trustees present: Gary Stanton, Karen Arnet, Patrick Kinnane, Karen Mills, Anna Newell, Gary Pilafas
A quorum was present.

3. RECOGNITION OF AUDIENCE:

No one wished to be recognized.

4. APPROVAL OF MINUTES:

Motion by Trustee Pilafas, seconded by Trustee Mills, to approve Item 4. Voice vote taken. All ayes. Motion carried.

Approval of Minutes
Minutes from January 2, 2024.

Motion by Trustee Pilafas, seconded by Trustee Arnet, to approve Item 4. Voice vote taken. All ayes. Motion carried.

Approval of Minutes
Minutes from January 8, 2024.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve Item 5.A.

5.A. Approval of Agenda.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve Item 5.B.

5.B. Approval of the schedule of bills for January 15, 2024 - \$6,635,515.25.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve Item 5.C.

5.C. Request Board approval of two IDOT resolutions to appropriate Motor Fuel Tax Funds for 2024 Street Revitalization project in an amount not to exceed \$2,200,000; and 2024 Traffic Signal Maintenance and Opticom repairs in an amount not to exceed \$125,000.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.**6. REPORTS:****6.A. President's Report****Boards and Commissions Appointment(s)/Resignation(s)**Motion by Trustee Stanton, seconded by Trustee Arnet, to accept the appointment of Susan Simmons to the Sustainability Commission and the Youth Commission. Voice vote taken. All ayes. Motion carried.Motion by Trustee Stanton, seconded by Trustee Pilafas, to accept the appointment of Maureen Wise to the Sister Cities Commission. Voice vote taken. All ayes. Motion carried.

Mayor McLeod reminded everyone that Wine Wednesday is this Wednesday and that the Village is once again collecting cards for Valentine's Day, any questions please call Jenn Djordjevic at 847-781-2610. He stated that he attended a Municipal conference Board meeting, our MLK Breakfast and the reception for Sergeant Jones.

6.B. Trustee Comments

Trustee Stanton stated that he had a meeting to talk about the Sustainability Commission, he attended the retirement luncheon for Brian Peterson, a meeting with the developers of Sommet Living, our MLK Breakfast, he thanked staff and the Cultural Awareness Commission for the event, and he congratulated Sergeant Jones on his promotion.

Trustee Arnet congratulated Sergeant Jones on his promotion.

Trustee Kinnane stated that he attended a Lions Club meeting, a Knights of Columbus meeting, our MLK Breakfast, he congratulated Sergeant Jones on his years of service and his promotion and he thanked the Police, Fire and Public Works Departments for their work during the cold weather and snow events.

Trustee Mills stated that she attended the MLK Breakfast, thanked the Cultural Awareness Commission and staff for the event and she congratulated Sergeant Jones on his promotion.

Trustee Newell congratulated Sergeant Jones on his promotion and his 20 years of service, she reminded everyone to check on their neighbors and pets and she thanked the Public Works, Fire and Police Departments for their hard work during the snowstorm and cold.

Trustee Pilafas had no comments other than to congratulate Sergeant Jones on his promotion.

6.C. Village Manager's Report

Village Manager Palm introduced our new GIS Manager Freddy Segura.

Mr. Segura talked about how he would like to develop the position.

Mr. Palm went on to talk about the Village's process of putting together a new online agenda management system and that the packets would be available online.

Trustees Stanton, Kinnane and Newell would like to continue receiving paper packets.

With this new system there are difficulties in having the draft Committee Reports on the Board agenda so those will be removed.

Trustee Mills suggested that we comment on what committees will be meeting the following week.

Trustee Mills also asked if they would still be receiving their packets on Friday.

Mr. Palm responded yes.

6.D. Village Clerk's Report

The Village Clerk had no report.

6.E. Treasurer's Report

Mrs. Musiala stated that during the month of November, 2023, for Operating Funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$3.4 million, primarily due to bond payments. After including these receipts and disbursements, the balance of cash and investments for the Operating Funds is \$71 million.

For the Operating, Debt Service and Capital Projects Funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$4 million, primarily due to bond payments.

For the Trust Funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$6 million, primarily due to pension fund investment activity.

The total for cash and investments for all funds decreased to \$272 million.

6.F. Committee Reports**Public Health & Safety**

Trustee Mills stated that they would be meeting request approval to purchase one 2024 Ford Expedition Special Service vehicle from Currie Motors, of Frankfurt, IL, in an amount not to exceed \$57,995.00; request approval of an ordinance amending Chapter 4 Article 5 Section 8 of the Hoffman Estates Municipal Code Requirements For Police Officers and to receive and file the Police Department Monthly Report, the Health & Human Services Monthly Report, the Emergency Management Coordinator Monthly Report and the Fire Department Monthly Report.

Finance

Trustee Pilafas stated that they would be meeting to receive and file the Finance Department Monthly Report; the Information Technology Department Monthly Report and the NOW Arena Monthly Report.

Public Works & Utilities

Trustee Newell stated that they would be meeting to have a discussion on Emergency (Backup) Water Supply System for the Village; request authorization to award contract for the 2024-2025 Contract Tree Removal Program to _____, _____, IL (low bid), in an amount not to exceed \$_____; request authorization to award contract to _____ for the construction administration and management of new Pfizer Lift Station in an amount not to exceed \$_____; request authorization to award contract for construction inspection services for the Batavia Lane Storm Sewer, Water Main, and Street Reconstruction Project; request authorization to waive bidding and purchase water meters from Water Resources, Inc., Elgin, IL, (sole supplier) in an amount not to exceed

\$_____ and to receive and file the Department of Public Works Monthly Report, and the Engineering Division Monthly Report.

7. ADDITIONAL BUSINESS:

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 7.A.

7.A. Request Board authorization to waive formal bidding and purchase one (1) Pierce Velocity PUC pumper (engine) from MacQueen Emergency Group of Aurora, Illinois (the exclusive Illinois Pierce Fire Apparatus dealer) in a total amount not to exceed \$1,247,500 (Sourcewell Purchasing Cooperative pricing) and the Village Manager for change orders not to exceed 5% of the purchase price, if necessary.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Arnet, to approve Item 7.B.

7.B. Request Board authorization to waive formal bidding and purchase one (1) Horton Type 1 ambulance on a Freightliner M2 chassis from Foster Coach Sales of Sterling, Illinois in a total amount not to exceed \$465,687 (Suburban Purchasing Cooperative pricing) and the Village Manager for change orders not to exceed \$25,000, if necessary.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Arnet, to approve Item 7.C.

7.C. Request Board authorization to waive formal bidding: and award a contract for repair of the NOW Arena walk-in cooler refrigeration systems to Advantage Mechanical Commercial HVAC Services McHenry, Illinois in an amount not to exceed \$33,791.

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Pilafas, seconded by Trustee Arnet, to approve Item 7.D.

7.D. Request Board approval of Ordinance No. 5078-2024 amending Section 8-3-22, Number of Licenses of Article 3, Alcoholic Liquors, of the Hoffman Estates Municipal Code, (decrease the number of Class A liquor licenses for David's Burrito Express LLC dba David's Burrito, 870 N. Roselle Road, Hoffman Estates and increase the Class A for Cantaritto's Taquerita & Bar LLC dba Cantaritto's Taquerita & Bar, 2312 Hassell Road, Hoffman Estates).

Roll Call:

Aye: Stanton, Arnet, Kinnane, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

8. ADJOURNMENT:

Motion by Trustee Mills, seconded by Trustee Pilafas, to adjourn the meeting. Time: 7:37 p.m. Voice vote taken. All ayes. Motion carried.

Bev Romanoff Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.