

**VILLAGE OF HOFFMAN ESTATES
SUSTAINABILITY COMMISSION MINUTES**

Tuesday, December 5, 2023; 6:00pm @ Village Hall

1. CALL TO ORDER – 6:01pm

Members Present: Chrissy Christian, Co-Chair; Amy Decker; Nancy Schaefer; Sheila Schwartz; Amy Hartsough; Kymberli Mulford; Lon Harner; George Tuhowski (6:05pm)

Members Absent: Natalie Lichtenbert, Co-Chair; Anna Newell, Trustee; Lorraine Leisenberg; Hannelore Conley; Lewis Boshier; Alfredo Izquierdo

Others Present: Aaron Howe, staff liaison

2. PUBLIC COMMENT

- a. No public comment.

3. APPROVAL OF MINUTES – November 9, 2023

MOTION by Commissioner Mulford, SECOND by Commissioner Schwartz to approve minutes from the November 9, 2023 meeting, as amended: 6-0 Aye; Commissioner Harner abstained.

4. STAFF LIAISON REPORT

No staff liaison report was given during this meeting.

5. NEW BUSINESS

- a. Material Toolkit and Supplies

Commissioners provided Mr. Howe with materials expected to be prepared for the material toolkit, to include: a commission banner or table marker; tablecloth(s) and clips; materials related to various programs such as composting, textile recycling, annual recycling extravaganza, and Monday electronics recycling; event giveaways; business cards; roll of tape; scissors; zip ties; writing utensils; stapler; hand sanitizer; and other useful/relevant materials.

6. OLD BUSINESS

- a. Build-a-Birdhouse 2024

Mr. Howe continues to look for partners for the 2024 edition of this event. Commissioners provided the following potential partners: the Industrial Education program at the High School (Christian); the Park District; District 54 Nature Center, if it is still active, (Hartsough); and the Boy/Girl Scouts (Schaefer).

- b. Sustainable Practices at Village Events

Mr. Howe will send the draft survey to commissioners to review prior to the January 2024 meeting.

The next meeting of the Sustainability Commission is scheduled for January 2, 2023 @ 6:00pm.

c. Citizens Utility Board Solar Event

Mr. Howe is pursuing dates with the Citizens Utility Board to partner with an upcoming Coffee with the Board (likely April 20th, near Earth Day). Mr. Howe will also coordinate the availability of a representative from Development Services to discuss permitting or code questions from residents. Commissioner Tuhowski recommended attempting to find an individual that currently has solar panels to discuss the challenges or pitfalls associated with the product or installation/permitting process, including issues with impacts on the sale of the home; installation practices; life expectancy; how to handle the product once it is removed; and the complete life cycle of solar panels including proper disposal/recycling. Commissioner Hartsough collected an address list displaying the location of current solar installations in the Village.

d. Website and Communications

Mr. Howe is working with Commissioners Schwartz, Mulford, and Hartsough on content updates.

e. Urban Forest Resources for Residents

Commissioner Decker will be meeting with the Village Forester and Mr. Howe in December to discuss current practices and available materials.

7. OTHER

- a. Recycling or proper disposal of vape pens and e-cigarettes – Commissioner Decker expressed an interest in assisting with this item.
- b. Commissioner Mulford provided a recap of the Community Pride Awards, stating that things went well.
- c. Commissioner Harner informed the commission that he will be retiring from this commission following the December 2023 meeting.
- d. Commissioner Tuhowski expressed an interest in giving a presentation to the commission in February which addresses things that have been accomplished in the realm of sustainability to date and a focus on next steps. Commissioners were very supportive of this effort.

8. ADJOURNMENT – 6:49pm