

# VILLAGE OF HOFFMAN ESTATES SUSTAINABILITY COMMISSION AGENDA

Thursday, November 9, 2023 @ 6:00pm  
Alexa Room – Village Hall

## 1. CALL TO ORDER – 6:01pm

Members Present: Natalie Lichtenbert, Co-Chair; Chrissy Christian, Co-Chair; Anna Newell, Trustee; Lorraine Leisenburg; Kymberli Mulford; Amy Hartsough; Hannelore Conley; Sheila Schwartz; Amy Decker

Members Absent: Nancy Schaefer; Lewis Boshier; Alfredo Izquierdo; George Tuhowski; Lon Harner

Others Present: Aaron Howe, staff liaison

## 2. PUBLIC COMMENT

No public comments were made during this meeting.

## 3. APPROVAL OF MINUTES – October 3, 2023

MOTION by Commissioner Conley, SECOND by Commissioner Hartsough to approve the minutes from the October 3, 2023 meeting, as amended: 9-0 AYE. Trustee Newell abstained.

## 4. STAFF LIAISON REPORT

No staff liaison report was given during this meeting.

## 5. NEW BUSINESS

- a. Community Pride Recognition Event – Monday, November 13 @ 6:00pm at Village Hall

Mr. Howe reminded commissioners of the upcoming event details.

## 6. OLD BUSINESS

- a. Build-a-Birdhouse 2024

Commissioners Conley and Mulford expressed interest in assisting with the 2024 Build-a-Birdhouse event, including potential coordination with the Park District or another partner agency. This event is intended to be held in Q1 of 2024, likely February or March, if a partner can be identified and event details finalized.

- b. Single-use Plastic Reduction

Co-Chair Lichtenbert reminded Mr. Howe of the infographic that was previously reviewed to be included in a future Citizen or e-News edition. Commissioners Conley and Leisenburg supported future educational efforts focused on plastic-free July.

***The next meeting of the Sustainability Commission is scheduled for December 5, 2023 @ 6:00pm.***

Commissioner Schwartz proposed holiday packaging recycling information to be included in the e-News near the winter holidays. Commissioner Mulford reminded the group that the due date for the January-February Citizen is November 22<sup>nd</sup>.

c. Sustainable Practices at Village Events

Mr. Howe provided details on an expanded/altered draft survey prepared using the previous version created by Co-Chair Lichtenbert. This survey will be distributed to commission Chairs once content is finalized.

d. Citizens Utility Board Solar Event

Mr. Howe continues to work on identifying the best date for an early-2024 solar event with the Citizens Utility Board. Commissioner Hartsough recommended updating the video on the Village website, from 2019, with the most recent CUB solar 101 event.

e. Communications Subcommittee

The communications subcommittee continues to draft timely content for e-News and Citizen publication. This will include holiday-related materials for November through January.

f. Website Update

Mr. Howe will work to continue preparing website updates.

g. Urban Forest Resources for Residents

Commissioner Decker expressed interest in meeting with the Village Forester to discuss this item in more detail. Mr. Howe will assist.

7. OTHER

a. Trustee Newell suggested topics for future agendas, including educational materials for the recycling or proper disposal of e-cigarettes and vape pens, difficult to recycling batteries, and similar items.

b. Commissioner Mulford reminded commissioners that a group-photo has been planned for the December meeting.

8. ADJOURNMENT – 7:03pm