

**SPECIAL PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

December 18, 2023

I. Roll Call

Members in Attendance:

**Gary Stanton, Chair
Karen Arnet, Vice-Chair
Patrick Kinnane, Trustee
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Mayor William D. McLeod**

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Patrick Seger, Director HRM
Peter Gugliotta, Director of Dev. Services
Alan Wax, Fire Chief
Kasia Cawley, Police Chief
Monica Saavedra, Director of HHS
Rachel Musiala, Finance Director
Darek Raszka, Director of IT
Brian Ackerlund, Asst. Director of PW
Suzanne Ostrovsky, Asst. Village Mgr.
Missy Brito, Communications Mgr.
Ric Signorella, Multimedia Manager**

The Planning, Building & Zoning Committee meeting was called to order at 6:30 p.m.

II. Public Comment

NEW BUSINESS

- 1. Request authorization to award a contract for design services for the construction of a new concessions and restrooms building on the Village Green to Tria Architecture of Burr Ridge, IL, in an amount not to exceed \$213,450.**

An item summary sheet from Bryan Ackerlund and Peter Gugliotta was presented to Committee.

Bryan Ackerlund addressed the Committee and reported that phase 2 includes enhancing the concessions and restroom infrastructure, improve operational circulation, storage and back-of-house needs, and overall guest experience during various events held at the Village Green. Proposed cost of phase 2 is estimated at \$3,700,000. The Village applied for and was awarded a \$500,000 Tourism Attractions & Festivals Program Grant from the Illinois Department of Commerce and Economic Opportunity to construct phase 2. With the required 50% Village-funded match amount, the project must cost at least \$1,000,000 and construction must be well underway in 2024 to meet grant timing requirements.

Motion by Mayor McLeod, seconded by Trustee Pilafas, to award contract for design services for the construction of a new concessions and restrooms building on the Village Green to Tria Architecture of Burr Ridge, IL, in an amount not to exceed \$213,450. Voice vote taken. All ayes. Motion carried.

2. Request authorization of an extension to an Employee Leasing Agreement with GOVTEMPS a division of MGT of AMERICA CONSULTING, LLC for Civil Engineer staff services at a rate of \$87.50 per hour.

An item summary sheet from Peter Gugliotta was presented to Committee.

Motion by Trustee Arnet, seconded by Trustee Kinnane to authorize an extension to an Employee Leasing Agreement with GOVTEMPS a division of MGT of AMERICA CONSULTING, LLC for Civil Engineer staff services at a rate of \$87.50 per hour. Voice vote taken. All ayes. Motion carried.

III. Adjournment

Motion by Trustee Mills, seconded by Trustee Arnet, to adjourn the meeting at 6:40 pm. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date