

**PLANNING, BUILDING & ZONING
COMMITTEE MEETING MINUTES**

December 11, 2023

I. Roll Call

Members in Attendance:

**Gary Stanton, Chair
Karen Arnet, Vice-Chair
Patrick Kinnane, Trustee
Karen Mills, Trustee
Anna Newell, Trustee
Gary Pilafas, Trustee
Mayor William D. McLeod**

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Patrick Seger, Director HRM
Peter Gugliotta, Director of Dev. Services
Alan Wenderski, Dir. Engineering
Alan Wax, Fire Chief
Kasia Cawley, Police Chief
Audra Marks, Asst. Director of HHS
Joe Nebel, Director of Public Works
Rachel Musiala, Finance Director
Darek Raszka, Director of IT
Jenny Horn, Director of Trans. & Eng.
Phil Green, Trans. & Long Range Planner
Ben Gibbs, NOW Arena
Suzanne Ostrovsky, Asst. Village Mgr.
Ric Signorella, Multimedia Manager**

The Planning, Building & Zoning Committee meeting was called to order at 6:30 p.m.

II. Approval of Minutes

Motion by Trustee Arnet, seconded by Mayor McLeod, to approve the Planning, Building & Zoning Committee meeting minutes of November 13, 2023. Voice vote taken. All ayes. Motion carried.

III. Public Comment

NEW BUSINESS

- 1. Request by Community Consolidated School District 15 for engineering plan approval and a Plat of Easement for utilities at Frank C. Whiteley School (4335 Haman Avenue).**

An item summary sheet from Kevin Anderson and Jennifer Horn was presented to Committee.

Jennifer Horn addressed the Committee and reported that plans for Whiteley School include a 2-story addition on the south end of the building and associated parking lot, playground, utility, drainage and other site improvements. Utilities will be relocated around the south side of building addition.

Motion by Trustee Arnet, seconded by Trustee Kinnane, to approve request by Community Consolidated School District 15 for engineering plan approval and a Plat of Easement for utilities at Frank C. Whiteley School. Voice vote taken. All ayes. Motion carried.

REPORTS (INFORMATION ONLY)

1. Department of Development Services monthly report for Planning Division.

The Department of Development Services monthly report for Planning Division was received and filed.

2. Department of Development Services monthly report for Code Enforcement Division.

The Department of Development Services monthly report for Code Enforcement Division was received and filed.

3. Department of Development Services monthly report for Economic Development and Tourism.

The Department of Development Services monthly report for Economic Development and Tourism was received and filed.

IV. President's Report

Mayor McLeod provided an update on his activities which included a ribbon cutting at Schaumburg Township, the NWMC Legislative Committee meeting, U.S. Conference of Mayors Transportation Committee and the Muir School Winter Wonderland market. Mayor also met with Sen. Duckworth and the Pace Executive Director regarding funding for fire stations. He attended the Village Green Ad Hoc Committee and a Kiwanis meeting. Mayor wished Trustee Newell a Happy Birthday.

V. Other

VI. Items in Review

VII. Adjournment

Motion by Trustee Mills, seconded by Trustee Arnet, to adjourn the meeting at 6:34 pm. Voice vote taken. All ayes. Motion carried.

Minutes submitted by: