



**Meeting Members:**  
Karen Arnet, Chairperson  
Patrick Kinnane, Vice-Chairperson  
Gary Stanton, Trustee  
Karen Mills, Trustee  
Anna Newell, Trustee  
Gary Pilafas, Trustee  
William McLeod, Mayor

## Village of Hoffman Estates

### Transportation and Road Improvement Committee Meeting Agenda

January 8, 2024

Immediately following General Administration & Personnel  
Village Hall, 1900 Hassell Road, Hoffman Estates, IL 60169

*If online, insert URL.*

- I. Roll Call
- II. Approval of Minutes - December 11, 2023
- III. Public Comment

#### NEW BUSINESS

1. Request approval of two IDOT resolutions to appropriate Motor Fuel Tax Funds for:
  - a. 2024 Street Revitalization project in an amount not to exceed \$2,200,000; and
  - b. 2024 Traffic Signal Maintenance and Opticom repairs in an amount not to exceed \$125,000.

#### REPORTS (INFORMATION ONLY)

1. Transportation Division Monthly Report
- IV. President's Report
  - V. Other
  - VI. Items in Review
  - VII. Adjournment

**TRANSPORTATION & ROAD IMPROVEMENT  
COMMITTEE MEETING MINUTES**

December 11, 2023

**I. Roll Call**

**Members in Attendance:**

**Karen Arnet, Chair  
Patrick Kinnane, Vice-Chair  
Gary Stanton, Trustee  
Karen Mills, Trustee  
Anna Newell, Trustee  
Gary Pilafas, Trustee  
Mayor William D. McLeod**

**Management Team Members  
in Attendance:**

**Eric Palm, Village Manager  
Dan O'Malley, Deputy Village Manager  
Arthur Janura, Corporation Counsel  
Patrick Seger, Director HRM  
Peter Gugliotta, Director of Dev. Services  
Alan Wenderski, Dir. Engineering  
Alan Wax, Fire Chief  
Kasia Cawley, Police Chief  
Audra Marks, Asst. Director of HHS  
Joe Nebel, Director of Public Works  
Rachel Musiala, Finance Director  
Darek Raszka, Director of IT  
Jenny Horn, Director of Trans. & Eng.  
Phil Green, Trans. & Long Range Planner  
Ben Gibbs, NOW Arena  
Suzanne Ostrovsky, Asst. Village Mgr.  
Ric Signorella, Multimedia Manager**

The Transportation & Road Improvement Committee meeting was called to order at 6:39 p.m.

**II. Approval of Minutes**

Motion by Trustee Kinnane, seconded by Trustee Stanton, to approve the Transportation & Road Improvement Committee meeting minutes from November 13, 2023. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Stanton, seconded by Mayor McLeod, to approve the Special Transportation & Road Improvement Committee meeting minutes from November 27, 2023. Voice vote taken (Abstain: Mills). All ayes. Motion carried.

**III. Public Comment**

**NEW BUSINESS**

- 1. Request authorization to award contract for the Comprehensive Multimodal Transportation Plan to A. Epstein and Sons International, Inc. (Epstein), Chicago, IL in an amount not to exceed \$305,978.**

An item summary sheet from Phil Green and Jennifer Horn was presented to Committee.

Motion by Mayor McLeod, seconded by Trustee Pilafas, to award contract for the Comprehensive Multimodal Transportation Plan to A. Epstein and Sons International, Inc. (Epstein), Chicago, IL, in an amount not to exceed \$305,978. Voice vote taken. All ayes. Motion carried.

**REPORTS (INFORMATION ONLY)**

- 1. Transportation Division Monthly Report.**

The Transportation Division Monthly Report was received and filed.

- IV. President’s Report**
- V. Other**
- VI. Items in Review**
- VII. Adjournment**

Motion by Trustee Stanton, seconded by Trustee Mills, to adjourn the meeting at 6:44 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

\_\_\_\_\_  
Debbie Schoop, Executive Assistant

\_\_\_\_\_  
Date

**COMMITTEE AGENDA ITEM  
VILLAGE OF HOFFMAN ESTATES**

**SUBJECT:** Request approval of two IDOT resolutions to appropriate Motor Fuel Tax Funds for:

- a. 2024 Street Revitalization project in an amount not to exceed \$2,200,000; and
- b. 2024 Traffic Signal Maintenance and Opticom repairs in an amount not to exceed \$125,000.

**MEETING DATE:** January 8, 2024

**COMMITTEE:** Transportation and Road Improvement

**FROM:** Alan Wenderski, Director of Engineering

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**PURPOSE:** Request approval of IDOT resolutions to appropriate Motor Fuel Tax (MFT) funds for the 2024 Street Improvements and the annual Traffic Signal Maintenance and Opticom repairs.

**DISCUSSION:** When MFT Funds are used to pay for a qualified improvement or maintenance, an IDOT resolution is required to be executed prior to spending funds. As part of the annual budget, MFT funds totaling \$2,200,000 are allocated for the 2024 Street Revitalization project. A draft resolution for the 2024 street project is attached. Project plans are under development with a goal of starting construction in April. The 2024 Street Revitalization project will be administered in multiple contracts due to an increased scope of work with coordinated utility improvements. The full amount of MFT funds will only be allocated to the first contract for administrative efficiency.

MFT funds are also used to pay the Village's share of traffic signal maintenance and Opticom emergency vehicle preemption repairs. A total of \$125,000 is allocated in 2024 for these purposes. Most traffic signals are on State and County routes, for which the Village pays a portion of the maintenance costs. Opticom repairs include replacement parts and upgrades.

**FINANCIAL IMPACT:** The State collects and then distributes MFT funds to local agencies. The amounts received by the Village are determined on a per capita basis applied to the amount of motor fuel tax collected and available for local use.

**RECOMMENDATION:** Request approval of two IDOT resolutions to appropriate Motor Fuel Tax Funds for:

- a. 2024 Street Revitalization project in an amount not to exceed \$2,200,000; and
- b. 2024 Traffic Signal Maintenance and Opticom repairs in an amount not to exceed \$125,000.

Attachments



Resolution for Improvement Under the Illinois Highway Code

Is this project a bondable capital improvement?

[X] Yes [ ] No

Table with Resolution Type (Original), Resolution Number, and Section Number (24-00115-00-PV)

BE IT RESOLVED, by the President and Board of Trustees of the Village of Hoffman Estates...

the Illinois Highway Code. Work shall be done by Contract...

For Roadway/Street Improvements:

Table with columns: Name of Street(s)/Road(s), Length (miles), Route, From, To

For Structures:

Table with columns: Name of Street(s)/Road(s), Existing Structure No., Route, Location, Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

The reconstruction & resurfacing of various streets in Hoffman Estates.

2. That there is hereby appropriated the sum of two million two hundred thousand

Dollars ( \$2,200,000.00 ) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Bev Romanoff, Village Clerk in and for said Village of Hoffman Estates...

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

President and Board of Trustees of Hoffman Estates at a meeting held on January 15, 2024

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this day of Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

Approved

Regional Engineer Signature & Date Department of Transportation

PROPOSED 2024 STREET REVITALIZATION PROJECT - CONTRACT #1

**VOHE 2024 Reconstruction Streets**

Street	Begin	End
GOLDENROD LN	MUMFORD DR	SUMAC TR

**VOHE 2024 Resurfacing Streets**

Street	Begin	End
ASHLEY RD	CAMBRIDGE LN	EVERGREEN LN
BICEK CT	BICEK DR	END OF THE ST
BICEK DR	HUNTINGTON BLVD	SAPPHIRE DR
CAMERON CT	ROCHESTER DR	END OF THE ST
CHIPPENDALE RD	HASSELL RD	END OF THE ST
COOPER RD	CAMBRIDGE LN	DURHAM LN
CRESCENT LN	BROOKSIDE DR	VOLID DR
DEXTER LN N	WAINSFORD DR	DOVINGTON DR
EVANSTON ST	ILLINOIS BLVD	BODE RD
EXETER CT	KINGSTON DR	END OF THE ST
FAIRMONT RD	GOLF RD	HIGGINS RD
LICHFIELD DR (S)	CHAMBERS DR	SOMERTON DR
MAYWOOD LN	WASHINGTON BLVD	OLIVE ST
RED OAK DR	ESSEX DR	ROHRSEN RD
ROCHESTER DR	CHAMBERS DR	KINGSTON DR
WARWICK CIR (S)	GANNON DR	WORTHINGTON DR

**VOHE 2024 Structural Overlay Streets**

Street	Begin	End
ASCOT CT	PARTRIDGE HILL DR	END OF THE ST
CANDLEWOOD LN	KINGSDALE RD	DARLINGTON CIR
CARMEL CT	PEBBLE BEACH DR	END OF THE ST
PEBBLE BEACH DR	MOON LAKE BLVD	VOLID DR
WILDWOOD CT	WESTBURY DR	END OF THE ST



Resolution for Maintenance Under the Illinois Highway Code

Table with 5 columns: District, County, Resolution Number, Resolution Type, Section Number. Values: 1, Cook, [blank], Original, 24-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of Hoffman Estates Illinois that there is hereby appropriated the sum of one hundred twenty-five thousand Dollars ( \$125,000.00 )

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/24 to 12/31/24

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Hoffman Estates shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Bev Romanoff Village Clerk in and for said Village of Hoffman Estates in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

President and Board of Trustees of Hoffman Estates at a meeting held on 01/15/24

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this Day of Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date [Signature Box]

APPROVED

Regional Engineer Signature & Date Department of Transportation [Signature Box]



**VILLAGE OF HOFFMAN ESTATES**  
**DEPARTMENT OF DEVELOPMENT SERVICES**  
**TRANSPORTATION DIVISION MONTHLY REPORT**

**SUBMITTED TO: TRANSPORTATION & ROAD IMPROVEMENT COMMITTEE**  
**BY: Jennifer Horn, Director of Planning & Transportation**

**January 2024**

**GENERAL UPDATES**

- ◆ Staff continues to hold regular meetings and conversations with colleagues in other municipalities and townships to coordinate on transportation issues.
- ◆ Staff is working with Epstein on an agenda for a kickoff meeting for the Multimodal Plan in January.

**TRANSPORTATION PROJECT UPDATES**

**Transportation Planning Projects**

PROJECT	STATUS
<p><b>Comprehensive Multimodal Transportation Plan (SPR)</b>  <i>Lead Agency: VOHE</i>  <i>Scope: Consolidate and update the Village's 2010 Bicycle Plan into a multimodal transportation plan and provide an asset management system that allows for strategic decision-making on bicycle, pedestrian, and transportation infrastructure.</i></p>	<p>Contract awarded to Epstein <b>December 2023</b>. Kickoff meeting scheduled for <b>January 8, 2024</b>.</p>
<p><b>Northwest Cook County Transit Plan</b>  <i>Lead Agency: CMAP</i>  <i>Partnering Agencies: VOHE, VOS, Pace, Townships of Hanover, Palatine &amp; Schaumburg</i>  <i>Scope: Provide recommendations for more effective, efficient, coordinated transit services among and across these participating communities.</i></p>	<p><b>Update meeting</b> held in November. Staff has provided taxi discount program ridership data to support the study. Anticipating that the CMAP team will attend a Senior Commission Luncheon at Village Hall in 2024 to perform outreach to the population.</p>

**Bike/Pedestrian Projects in Design**

PROJECT	STATUS
<p><b>Beverly Road Bicycle Facility and Resurfacing (Invest in Cook, STP-L)</b>  <i>Lead Agency: VOHE</i>  <i>Scope: Resurfacing from Prairie Stone Pkwy to Beacon Pointe Dr. and construction of a barrier-separated off-street path on the west side of Beverly Rd.</i></p>	<p><b>Phase II Engineering</b> in progress (Civiltech). Project was let in November with Plote Construction as low bidder. IDOT bid verification pending.</p>
<p><b>Central Road Off-Street Bike Facility (Access to Transit / CMAQ)</b>  <i>Lead Agency: Cook County</i>  <i>Scope: Off-street path along the north side of Central Road from the Paul Douglas Forest Preserve path onto the Pace Park-n-Ride at Barrington Rd.</i></p>	<p><b>Phase II Engineering</b> in progress (Ciorba Group) with Cook County as lead. ROW and easements process underway.</p>
<p><b>Gannon Drive Bicycle and Roadway Resurfacing Project (Invest in Cook)</b>  <i>Lead Agency: VOHE</i>  <i>Scope: Resurfacing Gannon Drive and incorporating bicycle accommodations between Higgins Rd. and Golf Rd.</i></p>	<p><b>Phase I Engineering</b> in progress (TranSystems). Completion of Phase 1 and design approval expected in May 2024.</p>



<p><b>Hassell Road Ped/Bike Enhancement Project (ITEP)</b>  <i>Lead Agency: VOHE</i>  <i>Scope: Ped/bike streetscape and safety enhancements along Hassell Rd., Pembroke and Stonington Aves. leading to Pace Barrington Rd. transit station.</i></p>	<p><b>Phase I Engineering</b> in progress (Baxter &amp; Woodman). Draft PDR under review ahead of public meeting. Phase I design approval is pending. Phase II RFP being drafted for release in early 2024.</p>
<p><b>Shoe Factory Road Reconstruction and Off-Street Path</b>  <i>Lead Agency: Cook County</i>  <i>Scope: Widen and reconstruct Shoe Factory Road from east of Beverly Road to Essex Drive with off-road path north of Shoe Factory Road, west of Beverly.</i></p>	<p><b>Phase II Engineering</b> in progress (Civiltech). ROW and utility relocations in progress. Awaiting IGA from Cook County. Construction expected in 2024.</p>

**Roadway Projects in Design**

PROJECT	STATUS
<p><b>Barrington Road Widening - Algonquin to Central Road</b>  <i>Lead Agency: IDOT</i></p>	<p><b>IDOT MYP for 2024-2028.</b> VOHE to cost share for Opticom and ped signal improvements per 2018 LOI.</p>
<p><b>Batavia Lane (Rebuild Illinois Funds)</b>  <i>Scope: Storm sewer replacement, water main replacement, and street reconstruction on Batavia Lane.</i></p>	<p><b>Design</b> underway (Ciorba Group). Application under review by DCEO. Design is scheduled to be completed in January 2024.</p>
<p><b>Golf Road / Barrington Road Intersection Improvement Study</b>  <i>Lead Agency: IDOT</i></p>	<p><b>Phase II Engineering</b> in progress. Staff has reviewed pre-final plans and provided comments to IDOT. Draft IGA with IDOT expected in mid-2024.</p>
<p><b>Higgins Road / Huntington Blvd. Intersection Study</b>  <i>Lead Agency: IDOT</i>  <i>Scope: Westbound right-turn lane, pedestrian crossing on the east leg, traffic signal replacement, ADA ramp improvements, and bicyclist activated push button at the southeast corner of intersection.</i></p>	<p><b>Phase I Engineering</b> completed. Village notified that the project is not included in IDOT FY2023-2028 proposed Highway Improvement Program.</p>

**Roadway Projects – Under Construction**

PROJECT	STATUS
<p><b>2023 Village Street Revitalization Project</b>  <i>Lead Agency: VOHE</i></p>	<p>Street project complete. Punch list items in Spring 2024.</p>

**TRANSIT UPDATES**

**Taxi Discount Program**

Program registration is ongoing with identification cards and coupons sent to residents. Since its inception, 813 residents have registered for the program, with 337 current eligible registrants. The graph below shows historical, year-to-date use, and an estimate of the 2023 usage. The most recent coupons turned in covered through the middle of November.

