# Village of Hoffman Estates

**DRAFT**

**Public Health and Safety COMMITTEE October 23, 2023**

**MEETING MINUTES**

**I. Roll call**

**Members in Attendance: Karen Mills, Chairman**

**Gary Pilafas, Vice Chairman  
Anna Newell, Trustee**

**Gary Stanton, Trustee**

**Karen Arnet, Trustee**

**Pat Kinnane, Trustee  
William McLeod, Mayor**

**Management Team Members**

**in Attendance: Eric Palm, Village Manager  
Dan O’Malley, Deputy Village Manager**

**Art Janura, Corporation Counsel**

**Kasia Cawley, Police Chief**

**Alan Wax, Fire Chief**

**Monica Saavedra, Director of HHS**

**Rachel Musiala, Finance Director**

**Alan Wenderski, Dir. Engineering**

**Paul Petrenko, PW Superintendent**

**Joe Nebel, Director of Public Works**

**Pete Gugliotta, Dir. Dev Services**

**Bev Romanoff, Village Clerk**

**Suzanne Ostrovsky, Asst. Village Mgr.**

**Ric Signorella, Multimedia Manager**

The Public Health and Safety Meeting was called to order at 6:30 p.m.

### II. Approval of Minutes – October 2, 2023

Motion by Trustee Arnet, seconded by Trustee Stanton, to defer the Public Health and Safety minutes from October 2, 2023. Voice vote taken. All ayes. Motion carried.

**III. Public Comment**

None.

**NEW BUSINESS**

1. **Request authorization to enter into a professional services contract with Camosy Construction, Zion, IL, to provide construction management services for the construction of new Fire Station #21.**

An item summary sheet from Dan O’Malley was presented to Committee.

Dan O’Malley provided background information on the request and synopsis of the proposal evaluations.

Trustee Arnet inquired about the insurance cost was included in the proposal. Mr. O’Malley confirmed the fee was included in the construction management fee.

Trustee Kinnane asked if the construction company will choose contractors. Mr. O’Malley indicated the team would put contracts together and make their recommendations for the Village to choose.

Motion by Trustee Mills, seconded by Trustee Stanton, to enter into a professional services contract with Camosy Construction, Zion, IL, to provide construction management services for the construction of new Fire Station #21. Voice vote taken. All ayes. Motion carried.

1. **Request approval of an ordinance amending Hoffman Estates Municipal Code, Article 5, Fire and Police Commission, of Chapter 4, Appointed Boards, Commission and Officers: Membership, Qualification and Duties, related to Firefighter hiring and amending article 6 Fire Department, of Chapter 5, Village Administration, to update personnel costs.**

An item summary sheet from Alan Wax was presented to Committee.

Trustee Kinnane inquired about costs of sending a Firefighter through EMT training. Chief wax provided comment.

Motion by Trustee Arnet, seconded by Trustee Kinnane, to approve an ordinance amending Hoffman Estates Municipal Code, Article 5, Fire and Police Commission, of Chapter 4, Appointed Boards, Commission and Officers: Membership, Qualification and Duties, related to Firefighter hiring and amending article 6 Fire Department, of Chapter 5, Village Administration, to update personnel costs. Voice vote taken. All ayes. Motion carried.

**REPORTS (INFORMATION ONLY)**

1. **Police Department Monthly Report**

The Department of Public Works Monthly Report was Deferred.

1. **Health & Human Services Monthly Report**

The Health and Human Services Monthly Report was Deferred.

1. **Emergency Management Monthly Report**

The Health and Human Services Monthly Report was Deferred.

1. **Fire Department Monthly Report**

The Fire Department Monthly Report was Deferred.

# President’s Report – Mayor McLeod completed his President’s Report.

# Other

# Items in Review

# Adjournment

Motion by Trustee Arnet, seconded by Trustee Mills, to adjourn the meeting at 6:46 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations and Date

Outreach / Office of the Mayor & Board