# Village of Hoffman Estates

**DRAFT**

**GENERAL ADMINISTRATION & PERSONNEL**

**COMMITTEE MEETING MINUTES September 11, 2023**

**I. Roll Call**

**Members in Attendance: Patrick Kinnane, Chair**

**Gary Stanton, Vice-Chair**

**Karen Arnet, Trustee**

**Karen Mills, Trustee**

**Anna Newell, Trustee**

**Gary Pilafas, Trustee**

**Mayor William D. McLeod**

**Management Team Members**

**in Attendance: Eric Palm, Village Manager  
Dan O’Malley, Deputy Village Manager**

**Arthur Janura, Corporation Counsel**

**Patrick Seger, Director HRM**

**Alan Wenderski, Dir. Engineering**

**Kevin Kramer, Economic Dev. Dir.**

**Joe Weesner, Senior Trans. Engineer**

**Ric Signorella, Multimedia Manager**

The General Administration & Personnel Committee meeting was called to order at 6:35 p.m.

**II. Approval of Minutes**

Motion by Trustee Stanton, seconded by Mayor McLeod, to approve the General Administration & Personnel Committee meeting minutes of August 7, 2023. Voice vote taken. All ayes (Abstain: Mills). Motion carried.

**III. Public Comment**

**NEW BUSINESS**

1. **Request consideration of a request from the Children’s Advocacy Center of North and Northwest Cook County for an extension of the existing lease for the property located at 640 Illinois Boulevard.**

An item summary sheet from Dan O’Malley was presented to Committee.

Dan O’Malley addressed the Committee and reported that the Children’s Advocacy Center applied for a grant from the State of Illinois for improvements to the building. As part of the State grant, the Department of Commerce and Economic Opportunity requires a minimum 15 year lease. The CAC is requesting an extension to December 31, 2038.

Motion by Mayor McLeod, seconded by Trustee Mills, to approve a request from the Children’s Advocacy Center of North and Northwest Cook County for an extension of the existing lease for the property located at 640 Illinois Boulevard to December 31, 2038. Voice vote taken. All ayes. Motion carried.

**REPORTS (INFORMATION ONLY)**

1. **Cable TV Monthly Report**

The Board wished Ric Signorella a happy birthday.

The Cable TV Monthly Report was received and filed.

1. **Human Resources Management Monthly Report.**

The Human Resources Management Monthly Report was received and filed.

1. **Legislative Operations and Outreach Monthly Report.**

The Legislative Operations and Outreach Monthly Report was received and filed.

**IV. President’s Report**

**V. Other**

**VI. Items in Review**

**VII. Adjournment**

Motion by Trustee Arnet, seconded by Trustee Mills, to adjourn the meeting at 6:38 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant Date