

The background features a large, light blue watermark of the Village of Hoffman Estates seal. The seal is circular with a rope-like border and contains the text "VILLAGE OF HOFFMAN ESTATES" around the perimeter and "H E" in the center.

Village of Hoffman Estates

REQUEST FOR PROPOSALS

ADDENDUM 1: Answers to Questions

Development of a Comprehensive Multimodal Transportation Plan

Issue Date: September 22, 2023

Submittals Due: October 20, 2023 5:00 CST

Questions Due: October 7, 2023, 5:00pm CST

Answers Posted: October 13, 2023

IDOT Reference Number: 23-1439-38227

Contact: Phil Green, AICP, Transportation & Long-Range Planner

E: Phil.Green@vohe.org

P: 847-252-5801



Village of Hoffman Estates
Request for Qualifications – Development of Multimodal Transportation Plan

Question 1: Do we need to submit a cost estimate as part of the proposal? If so, are there any specific forms or templates we should utilize?

Answer 1: The project is utilizing federal funds and must follow the Village's QBS policy. As such, no cost estimates can be considered as part of the proposal. The Village will enter cost and scope negotiations after selecting a preferred firm. At that point, budgets will need to be in an IDOT-approved format.

Question 2: Does the Village anticipate the consultant to design and host a unique project website or hosted on the Village website?

Answer 2: The Village would prefer a consultant-designed and hosted website that has good engagement tools and analytics. The Village will support this website with links on the Village's own website and promotion through other Village-operated communications channels.

Question 3: Which consulting firm or firms, if the Village did not do everything in-house, helped the Village apply for the State SPR funding?

Answer 3: The Village completed all work in-house.

Question 4: Which consulting firms have contacted the Village about the RFP?

Answer 4: The Village posted the RFP on the Village website, shared the RFP on social media, and sent an email to a list of IDOT pre-qualified vendors found at <https://idot.illinois.gov/doing-business/procurements/engineering-architectural-professional-services/prequalification.html>.

Question 4: Is the project budget the combined amount of SPR funding and Village funding shown on IDOT announcement OR could the Village and chosen consultant decide that more money should be used for the project?

Answer 4: The project is utilizing federal funds and must follow the Village's QBS policy. As such, the proposed budget can only be negotiated with the preferred firm selected through that process.

Question 5: Can we view the Comprehensive Bicycle Plan Map data?

Answer 5: All map data is publicly accessible at <https://public-vohe-gis.hub.arcgis.com/>. The Village will work to provide the selected consultant with access to all files necessary for successful project completion.