

**PUBLIC WORKS & UTILITIES COMMITTEE
MEETING MINUTES**

August 21, 2023

I. Roll call

Members in Attendance:

**Anna Newell, Chairperson
Karen Mills, Vice Chairperson
Gary Pilafas, Trustee
Gary Stanton, Trustee
Karen Arnet, Trustee
Pat Kinnane, Trustee
William McLeod, Mayor**

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Susana Arroyo, Asst. Finance Director
Kasia Cawley, Police Chief
Alan Wax, Fire Chief
Monica Saavedra, Director of HHS
Patrick Seger, Director HRM
Alan Wenderski, Dir. Engineering
Darek Raszka, Director of IT
Joe Nebel, Director of Public Works
Pete Gugliotta, Dir. Dev Services
Bev Romanoff, Village Clerk
Suzanne Ostrovsky, Asst. Village Mgr.
Ric Signorella, Multimedia Manager
Sarah Marcucci, EMA Coordinator
Missy Brito, Communications Manager**

The Public Works and Utilities meeting was called to order at 7:02 p.m.

II. Approval of Minutes

Motion by Trustee Arnet, seconded by Trustee Kinnane, to approve the Public Works and Utilities Committee meeting minutes of July 17, 2023. Voice vote taken. All ayes (Abstain: Newell). Motion carried.

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve the Special Public Works & Utilities Committee meeting minutes of August 7, 2023. Voice vote taken. All ayes (Abstain: Mills). Motion carried.

III. Public Comment

None.

NEW BUSINESS

1. **Request authorization to award contract for design engineering services for the Hoffman Boulevard Bridge Project to Civiltech Engineering, Inc., Itasca, IL, in an amount not to exceed \$79,989.**

An item summary sheet from Alan Wenderski was presented to Committee.

Motion by Trustee Mills, seconded by Trustee Stanton, to award contract for design engineering services for the Hoffman Boulevard Bridge Project to Civiltech Engineering, Inc., Itasca, IL, in an amount not to exceed \$79,989. Voice vote taken. All ayes. Motion carried.

2. **Request authorization to award a contract for the installation of a Variable Frequency Drive at Abbey Wood Pump Station to Marc Kresmery Construction LLC, Elgin, IL (sole bid) in an amount not to exceed \$108,500.**

An item summary sheet from Joe Nebel and Haileng Xiao was presented to Committee.

Joe Nebel addressed the Committee and reported that the Village solicited bids for the installation and only received a single bid back. While the bid exceeds the budget estimate by \$28,500, staff reviewed the bid and found Marc Kresmery Construction to be a responsible bidder who has completed a number of other projects for the Village satisfactorily.

Motion by Trustee Arnet, seconded by Trustee Stanton, to award a contract for the installation of a Variable Frequency Drive at the Abbey Wood Pump Station to Marc Kresmery Construction LLC, Elgin, IL (sole bid) in an amount not to exceed \$108,500. Voice vote taken. All ayes. Motion carried.

3. **Request authorization to:**
 - a) **Waive bidding (due to joint purchasing contract) and place an order for three replacement vehicles (Units #21, #22 and #C79) from Currie Motors, Frankfort, IL, via Suburban Purchasing Cooperative, in an amount not to exceed \$141,960;**
 - b) **Waive bidding and place an order for three replacement vehicles (Units #37, #46, and #48) direct from Currie Motors in an amount not to exceed \$161,600; and**
 - c) **Grant the Village Manager authority to approve change orders associated with this request, as needed, in a total amount not to exceed \$12,000.**

An item summary sheet from Joe Nebel and Joe Capiga was presented to Committee.

Joe Nebel addressed the Committee and reported that due to supply chain constraints, it is still challenging to obtain vehicles through any avenue, including Suburban Purchasing Cooperative. Staff continues to pursue alternative methods of obtaining vehicles and different makes and models are being considered as well. It is estimated that the purchase of all 6 vehicles and up-fitting of the vehicles will be \$38,000 over budget.

Motion by Trustee Arnet, seconded by Trustee Stanton, to waive bidding (due to joint purchasing contract) and place an order for three replacement vehicles (Units #21, #22 and #C79) from Currie Motors, Frankfort, IL, via Suburban Purchasing Cooperative, in an amount not to exceed \$141,960; waive bidding and place an order for three replacement vehicles (Units #37, #46, and #48) direct from Currie Motors in an amount not to exceed \$161,600; and grant the Village Manager authority to approve change orders associated with this request, as needed, in a total amount not to exceed \$12,000. Voice vote taken. All ayes. Motion carried.

REPORTS (INFORMATION ONLY)

1. Department of Public Works Monthly Report

The Department of Public Works Monthly Report was received and filed.

2. Engineering Division Monthly Report

The Engineering Division Monthly Report was received and filed.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

Motion by Trustee Arnet, seconded by Trustee Mills, to adjourn the meeting at 7:17 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date