

Meeting Members:
Gary Pilafas, Chairperson
Anna Newell, Vice Chairperson
Karen Mills, Trustee
Gary Stanton, Trustee
Karen Arnet, Trustee
Patrick Kinnane, Trustee
William McLeod, Mayor

Village of Hoffman Estates

Special

Finance Committee Meeting Agenda

September 18, 2023

6:30 p.m. - Board Room

Village Hall, 1900 Hassell Road, Hoffman Estates, IL 60169

-
- I. Roll Call
 - II. Public Comment

NEW BUSINESS

- 1. Request authorization to award a contract for the 2023-2024 NOW Arena Landscaping Project to Mark 1 Landscaping, Bartlett, Illinois in an amount not to exceed \$93,998.


- III. Adjournment

COMMITTEE AGENDA ITEM VILLAGE OF HOFFMAN ESTATES

SUBJECT: Request authorization to award a contract for the 2023-2024 NOW Arena Landscaping Project to Mark 1 Landscaping, Bartlett, Illinois in an amount not to exceed \$93,998.

MEETING DATE: September 18, 2023

COMMITTEE: Special Finance Committee

FROM: Daniel P. O'Malley, Deputy Village Manager/Owner's Representative 

REQUEST: Request authorization to award a contract for the 2023-2024 NOW Arena Landscaping Project to Mark 1 Landscaping, Bartlett, Illinois in an amount not to exceed \$93,998.

BACKGROUND: The arena has undergone several major capital projects this year to improve the interior of the building. The final project for this year involves improving the outside of the facility by updating and improving the landscaping surrounding the building. The original landscaping was installed when the arena opened in 2006 and has not been significantly refreshed or improved over that 17 year period.

DISCUSSION: In order to improve the overall appearance of the exterior of the arena, a landscape designer was contracted to prepare a plan to update and improve the aesthetics of the landscaping around the facility. After review by the Village Forester, this plan was finalized, and the highlights of this new landscape plan include reducing the planting beds to a manageable size; removing existing plant material and installing new trees, shrubs and flowers to provide more color and visual interest; reducing erosion from the roof drainage system with dry river beds; dispose of debris and provide black dirt and mulch. Bids were prepared and solicited to renovate the existing landscaping per the new design and the bid opening was held on September 14, 2023. Bids were received from seven companies, with Mark 1 providing the lowest qualified bid. The bid summary is below:

| Bidder | Total Cost |
|------------------------------|--------------|
| Mark 1 Landscaping | \$93,998.00 |
| Langton Group | \$111,486.29 |
| A Jules Construction LLC | \$118,300.00 |
| A.M. Woodland Outdoor Design | \$127,510.00 |
| Milieu Design Inc | \$168,835.00 |
| Semper FI Land Inc | \$199,999.01 |
| Northern AV Group | \$213,263.00 |

As you can see from the bid summary, Mark 1 was the low bid at \$93,998. References were checked and all were positive. The contractor has performed similar work for municipal clients in the past.

This work will be completed in phases, with Phase I occurring in the 2023 fall planting season to the landscape areas west and south of the building. Phase II will be completed in the 2024 spring planting season to the landscape area north of the building and include remaining dry river bed and perennial plantings of all areas.

FINANCIAL IMPACT: The FY23 Budget contains \$50,000 for this project. This will fund a portion of the Phase I work and staff recommends that the balance of this cost be funded through funds available due to the Shuttered Venue Operators Grant (SVOG) grant award. \$25K is available and would cover the balance of the 2023 Phase I cost. Phase II, planned for 2024 completion, would be budgeted in the FY24 Budget, \$25K.

RECOMMENDATION: Request authorization to award a contract for the 2023- 2024 NOW Arena Landscaping Project to Mark 1 Landscaping, Bartlett, Illinois in an amount not to exceed \$93,998.

Attachments

| VILLAGE OF HOFFMAN ESTATES, ILLINOIS | | | | | | | | | |
|---|---|-----------------------|---------|---------------|---------|--------------------------|---------|-----------------------|---------|
| TABULATION OF BIDS | | | | | | | | | |
| 2023/2024 NOW Arena Landscape Improvement Project | | | | | | | | | |
| Bid Opening Date: | Thursday, September 14, 2023 | Firm | | Firm | | Firm | | Firm | |
| Bid Opening Time: | 10:00 AM | Mark 1 Landscape Inc. | | Langton Group | | A Jules Construction LLC | | A.M. Woodland Outdoor | |
| Attended By: | Paul Petrenko / Nick Lackowski | Bartlett II | | Woodstock II | | Woodstock II | | Design Mundelein II | |
| Title: | Facilities Superintenant / Village Forester | | | | | | | | |
| Proposal Guarantee: | Bond / Check Amount | Check | \$5,000 | Bond | \$5,000 | Bond | \$5,000 | Check | \$5,000 |
| | Completed Required Forms: | Yes | | Yes | | Yes | | Yes | |
| Phase | Installation Season Year | | | | | | | | |
| Landscaping Phase 1A | Fall 2023 | \$32,270.00 | | \$46,522.03 | | \$41,010.00 | | \$48,650.00 | |
| Landscaping Phase 1B | Spring 2024 | \$10,588.00 | | \$11,953.87 | | \$9,575.00 | | \$13,400.00 | |
| Landscaping Phase 2A | Fall 2023 | \$24,495.00 | | \$23,465.36 | | \$20,255.00 | | \$32,225.00 | |
| Landscaping Phase 2B | Fall 2023 | \$9,400.00 | | \$9,470.66 | | \$7,460.00 | | \$11,975.00 | |
| Landscaping Phase 3A | Spring 2024 | \$7,715.00 | | \$9,036.84 | | \$8,520.00 | | \$10,350.00 | |
| Landscaping Phase 3B | Spring 2024 | \$680.00 | | \$846.81 | | \$1,380.00 | | \$1,580.00 | |
| North River Bed | Spring 2024 | \$4,500.00 | | \$4,224.00 | | \$12,100.00 | | \$4,550.00 | |
| South River Bed | Fall 2023 | \$4,350.00 | | \$5,966.72 | | \$18,000.00 | | \$4,780.00 | |
| Project Total | | \$93,998.00 | | \$111,486.29 | | \$118,300.00 | | \$127,510.00 | |
| \$112,243.76 Written Bid total | | | | | | | | | |

| VILLAGE OF HOFFMAN ESTATES, ILLINOIS | | | | | | | | | |
|---|---|---------------------------------------|---------|---------------------------------------|---------|---------------------------------------|---------|------|--|
| TABULATION OF BIDS | | | | | | | | | |
| 2023/2024 NOW Arena Landscape Improvement Project | | | | | | | | | |
| Bid Opening Date: | Thursday, September 14, 2023 | Firm | | Firm | | Firm | | Firm | |
| Bid Opening Time: | 10:00 AM | Millieu Design Inc | | Semper FI Land Inc. | | Northern AV Group | | | |
| Attended By: | Paul Petrenko / Nick Lackowski | Lake Zurich, IL | | Yorkville, IL | | Harvad, IL | | | |
| Title: | Facilities Superintenant / Village Forester | | | | | | | | |
| Proposal Guarantee: | Bond / Check Amount | Bond | \$5,000 | Bond | \$5,000 | Bond | \$5,000 | | |
| | Completed Required Forms: | Yes | | No | | Yes | | | |
| Phase | Installation Season Year | | | | | | | | |
| Landscaping Phase 1A | Fall 2023 | \$37,785.00 | | \$77,139.99 | | \$55,273.00 | | | |
| Landscaping Phase 1B | Spring 2024 | \$25,000.00 | | \$22,710.48 | | \$43,270.00 | | | |
| Landscaping Phase 2A | Fall 2023 | \$37,500.00 | | \$48,240.30 | | \$35,480.00 | | | |
| Landscaping Phase 2B | Fall 2023 | \$19,000.00 | | \$19,340.61 | | \$12,300.00 | | | |
| Landscaping Phase 3A | Spring 2024 | \$12,750.00 | | \$12,734.33 | | \$28,640.00 | | | |
| Landscaping Phase 3B | Spring 2024 | \$3,300.00 | | \$2,046.39 | | \$4,800.00 | | | |
| North River Bed | Spring 2024 | \$14,000.00 | | \$9,738.15 | | \$18,000.00 | | | |
| South River Bed | Fall 2023 | \$19,500.00 | | \$8,048.76 | | \$15,500.00 | | | |
| Project Total | | \$168,835.00 | | \$199,999.01 | | \$213,263.00 | | 0.00 | |
| | | \$131,335.00 Written Bid total | | \$199,999.00 Written Bid total | | \$213,227.00 Written Bid total | | | |

VILLAGE OF HOFFMAN ESTATES
PROPOSAL FORM

Name of Bid: Now Arena Landscaping Project

Company Name: Mark 1 Landscape

Bidder Name (print): Andrew Moore

Title: President

Business Address: 1540 Hecht Dr. Unit K
Bartlett, Illinois 60103

Email Address: susan@mark1landscape.com

Telephone 847-648-0008

Signature Andrew Moore Date 9/12/23

INFORMATION ON THIS FORM IS MANDATORY. PLEASE INCLUDE THREE COPIES OF THIS FORM WITH YOUR BID DOCUMENTS.



HOFFMAN ESTATES
DEPARTMENT OF PUBLIC WORKS

CONTRACT

1. THIS AGREEMENT, made and concluded the ____ day of _____ (month, year) between the Village of Hoffman Estates, acting by and through its Mayor and Board of Trustees, known as the party of the first part,
and Mark 1 landscape (name of firm), their executors, administrators, successors, or assigns, known as the party of the second part.
2. Witnesseth: That for and in consideration of the payments and agreements mentioned in the Bid/Proposal Documents hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring to these presents, the party of the second part agrees with said party of the first part at his/their own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the plans and specifications hereinafter described, and in full compliance with all of the terms of this agreement and the requirements of the Village Representative under it.
3. The party of the second part agrees to abide by all OSHA, IDOL and MUTCD safety requirements and all laws and statutes of the State of Illinois including but not limited to the Prevailing Wage Act (if applicable). Prevailing rates of wages are revised by the Illinois Department of Labor and are available on the Department's official website.
4. And it is also understood and agreed that the Instructions to Bidders, General Conditions, Specifications, Scope of Services, Site Maps, and Contract Proposal hereto attached are essential documents of this contract and are a part hereof.
5. IN WITNESS WHEREOF, the said parties have executed these presents on the date above mentioned.

Attest:

Clerk
(Seal Below)

The Village of Hoffman Estates

By: _____
Party of the First Part

(If a corporation)

Mark 1 landscape
Corporate Name

Andee Moore
President, Party of the Second Part

(If a Co-Partnership)

Co-Partner

Co-Partner

Doing business under the firm name,
Party of the Second Part

(If an individual)

Party of the Second Part

Attest:

[Signature]
Secretary

THIS CONTRACT FORM IS MANDATORY. PLEASE INCLUDE THREE SIGNED COPIES WITH YOUR BID DOCUMENTS.

VILLAGE OF HOFFMAN ESTATES
Arena Landscaping Project

Mark 1 Landscape

(PRINT FIRM NAME HERE)

It is understood that this proposal form, when signed by both parties, shall constitute a contract for the period of time commencing in September 2023 and terminating by the 2024 spring planting season. It is also understood that either party may cancel the whole or any part of this contract with the delivery of thirty (30) days written notice to the other party.

It is further understood that the Village of Hoffman Estates reserves the right to waive any formality in, or to reject in whole or in part, any and/or all bids. Pricing included in the bid shall remain in effect for the 2023 planting season and shall remain in firm through the entirety of the 2024 spring planting season.

Potential Bidders: please note of the project's sequential completion plan. The upcoming stages consist of Phases 1A and 2A, scheduled for the fall planting season of 2023, while the subsequent phases are anticipated to be carried out during the spring planting season of 2024. Each of the phases is distinguished by a specific color code, indicated on the enclosed map. The map is subdivided into sections labeled as L1 through L5. For additional clarification, please consult the accompanying table provided below.

| Phase | Reference Area | Color | Installation Time | Notes |
|-----------------------------------|----------------|---------|-------------------|---------------------|
| 1A | L2, L3, L4 | Green | Fall 2023 | |
| 1B | L2, L3, L4 | Orange | Spring 2024 | |
| 2A | L5 | Blue | Fall 2023 | |
| 2B | L5 | Purple | Spring 2024 | |
| 3A | L1 | Purple | Spring 2024 | |
| 3B | L1 | Tan | Spring 2024 | |
| Dry River Bed Installation | | | | |
| | L1 | Tan | Spring 2024 | North Dry River Bed |
| | L5 | Magenta | Fall 2023 | South Dry River Bed |

The undersigned, having examined all bid documents for this bid call is aware of all conditions affecting the professional landscape services requested and agrees to deliver said specified services for the length of the contract period for the following bid prices:

| Now Arena Bid Spec - 5333 Prairie Stone Pkwy, Hoffman Estates, IL 60192 | | | |
|--|------------|-------------------------------|---|
| Landscaping Phase 1A - Reference L2, L3, L4 - Installation Fall of 2023 | | | |
| Qty | Units | Common Name or Item | Botanical Name |
| 31 | 3 GAL | Cheyenne Sky Red Switch Grass | Panicum virgatum Prairie Winds ® 'Cheyenne Sky' |
| 20 | #5 CONT | Dense Yew | Taxus media 'Densiformis' |
| 42 | 3 GAL | Double Knockout Rose | Rosa 'Double Knock Out' |
| 38 | 24" BB | Green Velvet Boxwood | Buxus microphylla x. B.sempervirens 'Green' |
| 19 | 36" BB | Hicks Intermediate Yew | Taxus media 'Hicksii' |
| 25 | #5 CONT | Limelight Hydrangea | Hydrangea paniculata 'Limelight' |

| | | | |
|--|--------------|--|---|
| 8 | #3 CONT | Little Lime™ Dwarf Hydrangea | Hydrangea paniculata Little Lime™ 'Jane' |
| 40 | CU YD | Mulch-Premium Triple Ground - Natural Dark Brown | |
| 10 | TON | Eden Outcropping - Bobcat size | |
| 2 | Bag | Fertilizer-Starter 2022 - 10-10-10 | |
| 10 | CU YD | Landscape Compost - Screened mushroom and bark | |
| 400 | Each | Sod 2022 - 5' x 2' roll | |
| 1 | 20 TONS | Top Soil - 20 ton truck load | |
| | | Total Cost for Phase 1A | \$ 32,270.00 |
| Landscape Phase 1B - Reference L2, L3, L4 - Installation Spring of 2024 | | | |
| Qty | Units | Common Name or Item | Botanical Name |
| 5 | 1 GAL | Guacamole Hosta | Hosta 'Guacamole' |
| 65 | 1 GAL | Happy Returns Daylily | Hemerocallis 'Happy Returns' |
| 6 | 1 GAL | May Night Salvia | Salvia nemerosa 'May Night' |
| 28 | 1 GAL | Pardon Me Daylily | Hemerocallis 'Pardon Me' |
| 55 | 1 GAL | Rozanne Geranium | Geranium 'Rozanne' |
| 56 | 1 GAL | Summer Beauty Allium | Allium tanguticum 'Summer Beauty' |
| 8 | 1 GAL | Viette's Little Suzy Black-Eyed Susan | Rudbeckia fulgida 'Viette's Little Suzy' |
| 10 | TON | Eden Outcropping - Bobcat Sized | |
| | | Total Cost for Phase 1B | \$ 10,588.00 |
| Landscape Phase 2A - Reference L5 - Installation Fall of 2023 | | | |
| Qty | Units | Common Name or Item | Botanical Name |
| 12 | #5 CONT | Blue Muffin® Arrowwood Viburnum | Viburnum dentatum Blue Muffin® 'Christom' |
| 6 | #5 CONT | Dense Yew | Taxus media 'Densiformis' |
| 17 | 3 GAL | Double Knockout Rose | Rosa 'Double Knock Out' |
| 2 | 8' BB | Heritage River Birch | Betula nigra 'Cully' |
| 10 | 36" BB | Hicks Intermediate Yew | Taxus media 'Hicksii' |
| 2 | 5' BB | Ivory Silk Jap Tree Lilac | Syringa reticulata |
| 9 | #5 CONT | Limelight Hydrangea | Hydrangea paniculata 'Limelight' |
| 9 | 3 GAL. | Northwind Switch Grass | Panicum virgatum 'Northwind' |
| 6 | 2 GAL. | The Rocket Ligularia | Ligularia stenocephala 'The Rocket' |
| 10 | CU YD | Top Soil - Pulverized and Screened Topsoil | |
| 30 | CU YD | Mulch-Premium Triple Ground - Natural Dark Brown | |
| 8 | CU YD | Landscape Compost - Screened mushroom and bark | |
| 15 | TON | Eden Outcropping - Bobcat size | |

| | | | |
|--|--------------|---|--|
| 1 | Bag | Fertilizer-Starter 2022 - 10-10-10 | |
| 150 | Each | Sod 2022 - 5' x 2' roll | |
| | | Total Cost for Phase 2A | \$ 24,495.00 |
| Landscaping Phase 2B - Reference L5 - Installation Spring of 2024 | | | |
| Qty | Units | Common Name or Item | Botanical Name |
| 7 | 1 GAL | Guacamole Hosta | Hosta 'Guacamole' |
| 19 | 1 GAL | Pardon Me Daylily | Hemerocallis 'Pardon Me' |
| 35 | 1 GAL | Summer Beauty Allium | Allium tanguticum 'Summer Beauty' |
| 1 | TON | Eden Outcropping - Bobcat Sized | |
| 12 | TON | Eden Outcropping - Bobcat Sized | |
| | | Total Cost for Phase 2B | \$ 9400.00 |
| Landscaping Phase 3A - Reference L1 - Installation Spring of 2024 | | | |
| Qty | Units | Common Name or Item | Botanical Name |
| 5 | 3 GAL | Cheyenne Sky Red Switch Grass | Panicum virgatum Prairie Winds ® 'Cheyenne Sky' |
| 16 | # CONT | Limelight Hydrangea | Hydrangea paniculata 'Limelight' |
| 1 | #25 STD | Limelight Hydrangea Tree Form - #25 STD | Hydrangea pan. 'Limelight' (Tree Form) PP12874 |
| 10 | 2 GAL | The Rocket Ligularia | Ligularia stenocephala 'The Rocket' |
| 7 | CU YD | Top Soil 2021 - Puilverized and Screened Topsoil | |
| 5 | CU YD | Landscape Compost - Screened mushroom and bark | |
| 1 | Bag | Fertilizer-Starter 2022 - 10-10-10 | |
| 15 | CU YD | Mulch-Premium Triple Ground 2022 - Natural Dark Brown | |
| 150 | Each | Sod 2022 - 5' x 2' roll, 70 rolls per pallet | |
| | | Total Cost for Phase 3A | \$ 7715.00 |
| Landscaping Phase 3B - Reference L1 - Installation Spring of 2024 | | | |
| Qty | Units | Common Name or Item | Botanical Name |
| 13 | 1 GAL | Maggie Daley Astilbe | Astilbe chinensis 'Maggie Daley' |
| 24 | 1 GAL | Pardon Me Daylily | Hemerocallis 'Pardon Me' |
| 9 | 1 GAL | Sum and Substance Hosta | Hosta 'Sum and Substance' |
| | | Total Cost for Phase 3B | \$ 630.00 |
| North Dry River Bed - Reference L1 - Installation Spring of 2024 | | | |
| Qty | Units | Common Name or Item | Botanical Name |
| 1 | Each | 12"xl2" Catch Basin 2022 - 2 Outlet | |
| 6 | TON | 3/4" Clean Gravel | |
| 0.5 | Roll | 4" Perforated Drain Pipe w/ Sock 2022 - 100' x 4" | |
| 1 | Each | 6" Flat Grate | |
| 1 | Each | 6" PVC Pipe Perforated SDR35 | |
| 3 | TON | CA-7 Bedding Stone - 3/4" Clean Limestone Chip | |
| 1 | Roll | Geo Textile Non-Woven Fabric - 4 oz | |
| 3 | TON | Granite Boulders - Wisconsin Granite Ranging from 4" to | |
| | | Total Cost for North Dry River Bed | \$ 4500.00 |

South Dry River Bed - Reference L5 - Installation Fall of 2023

| Qty | Units | Common Name or Item | Botanical Name |
|------------|--------------|---|-----------------------|
| 1 | Each | 12"x12" Catch Basin 2022 - 2 Outlet | |
| 6 | TON | 3/4" Clean Gravel | |
| 4 | TON | CA-7 Bedding Stone - 3/4" Clean Limestone Chip | |
| 1 | ROLL | Geo Textile Non-Woven Fabric - 4 oz | |
| 4 | TON | Granite Boulders - Wisconsin Granite Ranging from 4" to | |
| | | Total Cost for South Dry River Bed | \$ 4350.00 |
| | | | |
| | | Grand Total Cost | \$ 93,998.00 |

**THE VILLAGE OF HOFFMAN ESTATES
DEPARTMENT OF PUBLIC WORKS
BID SPECIFICATION ADDENDUM ACKNOWLEDGMENT FORM**

Concerning: **2023 – 2024 NOW Arena Landscaping Project**

To Whom It May Concern:

Please be advised of this clarification which constitutes Addendum No. 1, specific to the above referenced bid item.

Addendum No. 1

Please note the following information related to scope of service for each of the project phases.

Phase 1A,2A,3A

- Removal of any existing plant material from relevant beds. Dispose of all spoil and debris off-site. If considering the use of a contracted roll-off dumpster, the contractor must obtain a container from Groot Waste Management Services.

- Remove existing plant material in applicable beds. Dispose of spoil/debris off site.
Amend native soil with landscape compost.

- Supply and install nursery stock designated, per design.
- Supply and install premium triple ground mulch in all specified landscape beds.
- Supply and install outcrop stone accents in beds, per design.
- Supply, place and grade black dirt to create final grade.
- Supply and install premium bluegrass sod and apply starter fertilizer.

Phase 1B, 2B, 3B:

- Supply and install nursery stock designated per design.
- Supply and install outcrop stone accents in beds, per design.

Dry River Bed:

- Excavate soil to create trench for dry river bed to a depth of 12"-18", properly dispose of excavated material off site.

- Supply and install perforated corrugated drain pipe and catch basin for inlet and outlet.

Clean 3/4" limestone chips will surround perforated pipe, and be wrapped in landscape fabric to prevent dirt and debris from entering the system.

Supply and install 4 to 12" granite boulders to create dry river bed.

The above Addendum No. 1 is presented for clarification. The Village also desires to insure that when you prepare your bid, you base your proposal sum upon the identical service scope that all others will.

Please direct any questions to Nick Lackowski, Village Forester, at Nicholas.lackowski@vohe.org or at 847.490.6800

I/We hereby acknowledge receipt of the addendum as it applies to the above stated Bid Specifications.

Firm Name: Mark 1 Landscape

Address: 1540 Hecht Dr. unit k

Telephone: 847-648-0008

Signature: Andrew Moore Title: President

THIS FORM MUST ACCOMPANY YOUR FIRM'S BID PROPOSAL !!