

THE VILLAGE OF HOFFMAN ESTATES
4th OF JULY COMMISSION
MEETING MINUTES
Thursday, June 8, 2023

In Attendance:

Norm Darling, Chair	
Yousuf Ahmad	Ben Gibbs
Jodie Schulz – HE Park District	Chris Wall – NOW Arena
Craig Kuehne	Kayla London – NOW Arena
Mike Czopek	
Linda Scheck	

Excused:

Mayor Bill McLeod
Hallie Karle – Administrative Events Assistant – General Government
Dan O’Malley, Deputy Village Mgr.

Village Staff:

Mark Wondolkowski – Police Department
Aaron Howe, Public Works Department
Sue Tompkins – Finance Department

CALL TO ORDER

Norm called the meeting to order at 4:00 pm.

APPROVAL OF MINUTES

Craig moved to approve the minutes of the May 11, 2023 meeting, seconded by Norm, vote taken, motion carried, minutes approved.

PUBLIC COMMENTS

None

OLD BUSINESS

None

NEW BUSINESS

Skip to Committee reports

COMMITTEE REPORTS

FOOD VENDORS – So far 8 tented food vendors are returning in 2023. We also have 3 trucks – Kona Ice, My Cocina and Seps Street Food. Mandatory Food Vendors Meeting is Thursday, June 22 at 6:00pm at the Village Green. Aaron anticipated that the tents would be set up by Thursday. Set up will be on Friday, June 30 from 8:00am to 5:00pm. Discussion of road closures and electronic sign notices posted to alert business park businesses. Joe Weesner has been notified. Hideaway will be open on Friday

VOLUNTEERS – All shifts for dining tent cleaning have been filled for both days. Sue has information on number of hours and contacts for check preparation.

SPONSORS – Mike shared that sponsorship total would be \$17,750.00 for 2023.

PARADE/MARKETING – Commission asked who is Parade Marshall this year? Craig to reach out to Mayor to determine who we are honoring this year. It was discussed to have 2 this year – one from St. Alexius and the Gaeta Family in remembrance of Mike Gaeta. Craig is reaching out to car dealers to secure vehicles for Parade Marshall. Typically, we work with Audi who isn’t sure they will have available convertibles this year. Ziegler was suggested.

KIDS ZONE – Jodi has confirmed her vendors and activity providers.

ENTERTAINMENT – Entertainment is confirmed.

BEER – Beer sales will be available during the fest hours both days from 12-11pm.

PUBLIC WORKS – Aaron will walk tent areas as shown on the final site plan he distributed with Commissioners after meeting.

CARNIVAL/FIREWORKS – no report

BINGO – no report but Ben asked how many tables we set up last year – 100? Did we need more?

POLICE – Mark asked that the Commission phone numbers be updated and a recap sent to him for the Command Center Binder. Linda will ask each Commissioner to update their listing and provide to Mark.

OTHER BUSINESS

Norm asked Commissioners if we wanted to meet again in July immediately following this year's fest or skip July meeting and meet in August. Commissioners requested we **skip July meeting** and meet again in August to recap NW 4th Fest 2023. **Next Meeting will be on August 10, 2023 at 4:00pm at Village Hall.**

ADJOURNMENT

Mike made a motion to adjourn, seconded by Craig, motion carried, meeting adjourned at 4:24 pm.

Respectfully Submitted: Linda Scheck- Food /Volunteer Chair 4th of July Commission