

**VILLAGE OF HOFFMAN ESTATES**  
**SUSTAINABILITY COMMISSION**  
July 11, 2023 – MINUTES

**Virtual meeting participation allowed in accordance with Public Act 101-0640**

Members in Attendance

Natalie Lichtenbert, Co-Chair  
Lon Harner  
Kymberli Mulford  
Amy Hartsough  
Hannelore Conley  
Nancy Schaefer  
Lorraine Leisenberg  
Amy Decker (6:08pm)

Members Absent

Chrissy Christian, Co-Chair  
Trustee Anna Newell  
George Tuhowski  
Sheila Schwartz  
Lewis Boshier  
Alfredo Izquierdo

*Others in attendance:* William Lafontaine, resident

1. CALL TO ORDER

The meeting was called to order at 6:02pm by Chairperson Lichtenbert. A majority quorum of the commission was present at this time.

2. PUBLIC COMMENT

There were no public comments made at this meeting.

3. APPROVAL OF MINUTES

**MOTION** by Commissioner Mulford; **SECOND** by Commissioner Harner to approve the minutes from June 6, 2023 – **8-0 AYE**

4. STAFF LIAISON REPORT

Mr. Howe informed commissioners of Trustee Gary Pilafas' resignation from the commission. A replacement for Trustee Pilafas will likely be identified in the near future.

5. NEW BUSINESS

a. Illinois Solar Home Tour

Commissioner Hartsough conveyed information about the Illinois Solar Home Tour. The commission expressed interest in advocating for the event within the community, if possible. A Citizens Utility Board solar presentation is to be scheduled for January or February 2024. Commissioner Hartsough may also have materials to distribute at the August 26<sup>th</sup> recycling event at the Public Works Center.

b. Sustainable Practices at Village Events

Chairperson Lichtenbert will work with Mr. Howe to finalize a survey to be distributed to other Village commissions. Commissioner Mulford proposed adding a short narrative to

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the survey to explain its purpose.

## 6. OLD BUSINESS

### a. Illinois Monarch Project and VOHE Park District BioBlitz Recap

Chairperson Lichtenbert reported that 7,100 observations were made (1,800 species) during this event.

### b. Parks for Pollinators BioBlitz – September

Mr. Howe confirmed that marketing materials were provided to the Village Communications Manager, who will assist when the commission is ready. Chairperson Lichtenbert and Commissioner Leisenberg are working to coordinate this event, which will be held September 9, 2023 from 9am to 11am at Black Bear Park and will include a naturalist from the Park District. Methods of advertising this event were discussed by the commission.

### c. Mayor's Monarch Pledge

Commissioner Mulford reminded commissioners about the July 13<sup>th</sup> event at 640 Illinois Boulevard. The commission discussed the potential to prepare educational materials or notices for this event.

### d. Plastic Free July

Chairperson Lichtenbert continues to explore preparing educational materials to encourage residents to reduce their use of single-use plastics, beyond the month of July.

### e. Citizens Utility Board Solar Event

Mr. Howe provided potential dates for this event; however, it was determined that this event will now occur in January or February. Mr. Howe will obtain additional available dates from CUB.

### f. Communications Sub-Committee Update/Event and Newsletter Calendar

Commissioner Mulford reminded commissioners to volunteer or assist with E-News and Citizen Articles if they are able and interested.

### g. Website Improvements

Mr. Howe displayed sample content pages for review and to obtain feedback. Mr. Howe will work to make the commission homepage available for the public to view prior to the August 1<sup>st</sup> meeting of the commission.

### h. Right-of-Way Restoration Materials

Commissioner Conley provided further detail on the previous meeting with the Village Engineer to discuss ROW restoration materials and alternatives. Commissioners Conley and Tuhowski continue to prepare research and materials to share.

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i. Commission Business Cards

Mr. Howe is working with the Village Communications Manager to explore the possibility of a business card for commissioners. Commissioner Decker proposed using a seed packet or other environmentally-friendly option instead of a traditional card. Commissioner Mulford proposed the use of digital business cards as well.

7. OTHER

Commissioner Leisenberg reminded the group of Green Grease's interest in participating in the upcoming August recycling event. Mr. Howe will attempt to get more information. It may be difficult to add a service this close to the event; marketing materials with a list of items that are accepted and/or not accepted have already been published.

8. ITEMS IN REVIEW

- a. Sustainability Projects – Green Aggregation Civic Contribution Funds
- b. Stormwater Mitigation/Management
- c. New Commissioner Onboarding Materials
- d. Village Entryway Sign Landscaping
- e. Green Business Program Refresh/Promotion

Commissioner Mulford reported that businesses that previously participated in the Spotlight Interview program have expressed interest in assisting other Green Business participants in the future.

- f. Sustainable Practices at Village Events
- g. Commission Annual Report/Sustainability Plan Status Update

9. ADJOURNMENT

This meeting was adjourned at 7:06pm.