

**MEETING:** **HOFFMAN ESTATES VILLAGE BOARD**  
**DATE:** **JUNE 5, 2023**  
**PLACE:** **COUNCIL CHAMBERS**  
**MUNICIPAL BUILDING COMPLEX**  
**1900 HASSELL ROAD**  
**HOFFMAN ESTATES, ILLINOIS**

**1. CALL TO ORDER:**

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Karen Mills, Anna Newell, Gary Pilafas, Gary Stanton, Karen Arnet  
A quorum was present.

**ADMINISTRATIVE PERSONNEL PRESENT:**

E. Palm, Village Manager  
D. O'Malley, Deputy Village Manager  
A. Janura, Corporation Counsel  
K. Cawley, Police Chief  
A. Wax, Fire Chief  
D. Ganziano, Deputy Fire Chief  
P. Clark, Deputy Fire Chief  
D. Pearson, Fire Battalion Chief  
J. Nebel, Public Works Director  
R. Musiala, Finance Director  
P. Seger, HRM Director  
M. Saavedra, H&HS Director  
S. Ostrovsky, Asst. Village Manager  
P. Gugliotta, Development Services Director  
R. Signorella, Multimedia Production Manager  
M. Brito, Communications Manager

**2. PLEDGE OF ALLEGIANCE TO THE FLAG:**

The Pledge of Allegiance was led by Trustee Mills.

**3. RECOGNITION OF AUDIENCE:**

Peter Osuch, 900 Basswood, asked if the Village could look into allowing bee keeping in the Village. Mayor McLeod asked for this item to be put on a future agenda. Mr. Gugliotta exchanged information with Mr. Osuch.

**4. APPROVAL OF MINUTES:**

Motion by Trustee Mills, seconded by Trustee Arnet, to approve Item 4. Voice vote taken. All ayes. Motion carried.

Approval of Minutes

Minutes from May 15, 2023.

Motion by Trustee Stanton, seconded by Trustee Pilafas, to approve Item 4. Voice vote taken. All ayes. Motion carried.

Approval of Minutes

Minutes from May 22, 2023.

**5. CONSENT AGENDA/OMNIBUS VOTE:**

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.A.

**5.A. Approval of Agenda**

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.B.

**5.B. Approval of the schedule of bills for June 5, 2023 - \$6,005,227.04.**

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.C.

**5.C. Request Board approval of Ordinance No. 5023-2023 authorizing the amendments to the 2022 Budget ordinance.**

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.D.

**5.D.** Request Board authorization to award a contract for the NOW Arena concourse wall painting to BP&T Construction, Mt. Prospect, Illinois in an amount not to exceed \$55,800.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.E.

**5.E.** Request Board authorization to renew the Community Development annual subscription agreement between Superior, LLC, a Central Square Technology company, and the Village of Hoffman Estates for a term of one year at a subscription cost of \$48,070.98.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.F.

**5.F.** Request Board authorization to waive formal bidding; and renew a contract for 2023 and 2024 sanitary and storm sewer televising and evaluation with American Underground Inc., Glenview, IL in an amount not to exceed \$160,000.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.G.

**5.G.** Request Board authorization to award a contract for a Village-wide water distribution system leak survey to ME Simpson Co., Valparaiso, IN in an amount not to exceed \$60,000.

**Roll Call:**

Aye: Mills, Newell, Pilafas, Stanton, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.H.

**5.H.** Request Board authorization to waive formal bidding; and purchase two Ford F250 pickup trucks from Friendly Ford, Roselle, IL in an amount not to exceed \$99,200; and purchase two Ford Explorer interceptors and one Ford 150 pickup truck from Currie Motors, Frankfort, IL in an amount not to exceed \$124,560; and purchase two Ford Explorer interceptors from Welch Ford, Hardeeville, SC in an amount not to exceed \$93,080.

**Roll Call:**

Aye: Mills, Newell, Pilafas, Stanton, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

**6. REPORTS:****6.A. President's Report****Presentation(s)**

On April 17, 2023 there were two different emergencies in the Village that were noted by the Fire Department. The first one in which Katie Muehlfelder performed CPR on her father, Marek Semik, with the guidance of Northwest Central Dispatch System Telecommunicator Janine Tribuzio, until paramedics arrived and the second in which Ella Myrda performed CPR on her husband, John Myrda, until the paramedics arrived to take over. In both of these situations. The quick actions of both of these individuals allowed oxygen to continue to the vital organs of their loved ones saving their lives. Because of this Katie, Ella, Janine and the firefighters that were on the scene were awarded Citizen Lifesaving Awards and Firefighter/Telecommunicator Commendations for successful resuscitations of the two cardiac arrest victims, both of whom were present at this meeting This group of individuals accepted their awards and were congratulated by the Board.

**Proclamation(s)**

Trustee Pilafas read the following proclamation.

Motion by Trustee Arnet, seconded by Trustee Mills, to concur with the proclamation proclaiming June 2023 as LGBTQ+ Pride Month. Voice vote taken. All ayes. Motion carried.

Trustee Stanton read the following proclamation.

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the proclamation proclaiming June 2023 as Men's Health Month. Voice vote taken. All ayes. Motion carried.

### **Boards & Commissions Appointments & Reappointments**

Motion by Trustee Stanton, seconded by Trustee Pilafas, to accept the resignation of the following commission members, with regrets, from their respective Commissions. Voice vote taken. All ayes. Motion carried.

Karyn Weiland resignation from the Arts Commission  
Maria Brandt resignation from the Celebrations Commission  
Kevin Wendorff resignation from the Cultural Awareness Commission  
Franz Hudson resignation from the Commission for Senior Citizens  
Craig Marscin resignation from the Emerging Technology Advisory Commission  
Robert Ivey resignation from the Sustainability Commission  
Gary Pilafas resignation from the Sustainability Commission  
Dhivyalakshmi Manavazhagan resignation from the Youth Commission  
Susana Padilla resignation from the Youth Commission  
Alisa Kapusinski resignation from Cultural Awareness Commission

Motion by Trustee Mills, seconded by Trustee Arnet, to accept the appointment of the following commission members to their respective Commissions. Voice vote taken. All ayes. Motion carried.

Motika Anad reappointed to the Arts Commission, term ending April 30, 2025  
Gary Pilafas reappointed to the Arts Commission, term ending April 30, 2025  
Michelle Pilafas reappointed to the Arts Commission, term ending April 30, 2025  
Beth Kalopisis reappointed to the Arts Commission, term ending April 30, 2025  
Keith Evans reappointed to the Bicycle and Pedestrian Advisory Committee, term ending April 30, 2025  
Ron Searle reappointed to the Bicycle and Pedestrian Advisory Committee, term ending April 30, 2025  
Bob Pautch reappointed to the Bicycle and Pedestrian Advisory Committee, term ending April 30, 2025  
Carol Kral reappointed to the Celebrations Commission, term ending April 30, 2025  
Cynthia Oskroba reappointed to the Celebrations Commission, term ending April 30, 2025  
Yousuf Ahmed reappointed to the Celtic Fest Commission, term ending April 30, 2025  
Doris Harner reappointed to the Celtic Fest Commission, term ending April 30, 2025  
Ben Gibbs reappointed to the Celtic Fest Commission, term ending April 30, 2025  
Jennifer Djordjevic reappointed to the Celtic Fest Commission, term ending April 30, 2025  
Judy Senase reappointed to the Commission for People with Disabilities, term ending April 30, 2025  
Mary Ann Ogilvie reappointed to the Commission for People with Disabilities, term ending April 30, 2025  
Kathy Ahlgrim reappointed to the Commission for Senior Citizens, term ending April 30, 2025  
Lillian Clinton reappointed to the Commission for Senior Citizens, term ending April 30, 2025  
Ross Morizzo reappointed to the Commission for Senior Citizens, term ending April 30, 2025  
Kathryn McCord reappointed to the Cultural Awareness Commission, term ending April 30, 2025  
Bonnie Wurster reappointed to the Cultural Awareness Commission, term ending April 30, 2025  
Sandra Lahoz reappointed to the Cultural Awareness Commission, term ending April 30, 2025

Susan Cooper reappointed to the Cultural Awareness Commission, term ending April 30, 2025  
Arlene Montanez appointed to the Cultural Awareness Commission, term ending April 30, 2025  
Linda Dressler reappointed to the Economic Development Commission, term ending April 30, 2025  
Richmond Payne reappointed to the Economic Development Commission, term ending April 30, 2025  
Daniel Lee reappointed to the Economic Development Commission, term ending April 30, 2025  
Ralph Zucker moved to emeritus status for the Economic Development Commission  
Les Montag reappointed to the Electrical Commission, term ending April 30, 2024  
James O'Shea reappointed to the Electrical Commission, term ending April 30, 2024  
Jim Santopadre reappointed to the Electrical Commission, term ending April 30, 2024  
Deepak Verma reappointed to the Emerging Technology Advisory Commission, term ending April 30, 2025

Padmanabhan Balaji reappointed to the Emerging Technology Advisory Commission, term ending April 30, 2025

Ninos Youkhana reappointed to the Emerging Technology Advisory Commission, term ending April 30, 2025

Gary Pilafas reappointed to the Emerging Technology Advisory Commission, term ending April 30, 2025

Ami Haq reappointed to the Emerging Technology Advisory Commission, term ending April 30, 2025

Linda Scheck reappointed to the Fourth of July Commission, term ending April 30, 2025

Ben Gibbs reappointed to the Fourth of July Commission, term ending April 30, 2025

Craig Kuehne reappointed to the Fourth of July Commission, term ending April 30, 2025

Jodi Schultz reappointed to the Fourth of July Commission, term ending April 30, 2025

Robert Cernosek reappointed to the Historical Sites Commission, term ending April 30, 2025

Nancy Lyons reappointed to the Historical Sites Commission, term ending April 30, 2025

Jane Davey reappointed to the Historical Sites Commission, term ending April 30, 2025

Michael Cahoj reappointed to the Platzkonzert Commission, term ending April 30, 2025

Yousuf Ahmed reappointed to the Platzkonzert Commission, term ending April 30, 2025

Linda Dressler reappointed to the Platzkonzert Commission, term ending April 30, 2025

Lillian Mosier reappointed to the Sister Cities Commission, term ending April 30, 2025

Anita Flanagan reappointed to the Sister Cities Commission, term ending April 30, 2025

Brianna Yarwood reappointed to the Sister Cities Commission, term ending April 30, 2025

Cindy Ruszay reappointed to the Sister Cities Commission, term ending April 30, 2025

Jeff Howard reappointed to the Sister Cities Commission, term ending April 30, 2025

Thomas Porzak Jr. reappointed to the Road Improvement Impact Fee Advisory Committee, term ending April 30, 2025

Joane McLeod reappointed to the Road Improvement Impact Fee Advisory Committee, term ending April 30, 2025

Dan Jedrzejak reappointed to the Road Improvement Impact Fee Advisory Committee, term ending April 30, 2025

Michael Lee reappointed to the Road Improvement Impact Fee Advisory Committee, term ending April 30, 2025

Eric Marscin reappointed to the Stormwater Management Committee, term ending April 30, 2025

Paul Matthews reappointed to the Stormwater Management Committee, term ending April 30, 2025

Sheila Schwartz reappointed to the Sustainability Commission, term ending April 30, 2025

Lon Harner reappointed to the Sustainability Commission, term ending April 30, 2025

Chrissy Christian reappointed to the Sustainability Commission, term ending April 30, 2025

Alfredo Izauierdo reappointed to the Sustainability Commission, term ending April 30, 2025

Georgoe Tuhowski III reappointed to the Sustainability Commission, term ending April 30, 2025

Lewis Bosher reappointed to the Sustainability Commission, term ending April 30, 2025

Tricia O'Brien reappointed to the Utility Commission, term ending April 30, 2025

Jeff Camiliere reappointed to the Veterans Memorial Commission, term ending April 30, 2025

Cheryl Novas reappointed to the Veterans Memorial Commission, term ending April 30, 2025

Mark Kwiatoski reappointed to the Veterans Memorial Commission, term ending April 30, 2025

Gerald Gold reappointed to the Veterans Memorial Commission, term ending April 30, 2025

Les Montag reappointed to the Veterans Memorial Commission, term ending April 30, 2025

Gary Pilafas reappointed to the Veterans Memorial Commission, term ending April 30, 2025

Kimberly Barton reappointed to the Youth Commission, term ending April 30, 2025

Motion by Trustee Mills, seconded by Trustee Arnet, to accept the appointment of Peg Kusmierski to the Commission for Senior Citizens. Voice vote taken. All ayes. Motion carried.

Motion by Trustee Mills, seconded by Trustee Arnet, to accept the appointment of Emmanuel Etgar to the Sister Cities Commission. Voice vote taken. All ayes. Motion carried.

Mayor McLeod stated that he attended the retirement luncheon for police Officer Michael Barber, Unity Day, he thanked those involved with the Special Olympic Torch Run, attended the services for Trustee Michael Gaeta, a Transportation Standing Committee meeting, Schaumburg Mayor Tom Daley's golf outing, high Five Friday at Whiteley Elementary School, Thomas Jefferson Elementary School's 6<sup>th</sup> grade picnic, his wife Joane's birthday party and a block party.

He read a letter from the family members of former Officer Leland Pye thanking the Village for his honorary street sign.

He read another letter from a resident thanking the firefighters from Fire Station 21 for all of their help with her husband.

#### **6.B. Trustee Comments**

Trustee Mills stated that she attended Cop on a Roof Top and that her and her husband took a much needed vacation and she thanked the Fire Department for their assistance the previous night.

Trustee Stanton stated that he attended Kids to Park Day, Joane McLeod's birthday party, our Memorial Day Ceremony, Unity Day, Trustee Gaeta's services and he stated that he will be missed.

Trustee Arnet stated that she attended the birthday party for Joane McLeod, the Memorial Day Ceremony, Unity Day, she congratulated Officer Barber on his retirement and attended the services for Trustee Gaeta.

Trustee Pilafas stated that he attended Joane McLeod's party, he thanked the Veteran's Commission for the Memorial Day Ceremony, he attended an Arts Commission meeting and reminded everyone that the Summer Concerts will be starting June 15<sup>th</sup>, he attended a Special Leisure Services Foundation Golf outing, he thanked those who participated in the Special Olympics Torch Run and Cop on a Roof Top, Officer Barber's retirement luncheon, Trustee Gaeta's services and a block party.

Trustee Newell stated that she attended Cop on a Roof top, Kids to Park Day, a JAWA meeting, Joane McLeod's birthday party, a block party, the Memorial Day Ceremony, Unity Day, the torch run, Trustee Gaeta's services and she sent her condolences to his family, she reminded everyone that summer is here so it's time to watch for bike riders and kids in the street, with the weather getting warmer to check on your neighbors and

how important knowing CPR is. Lastly, she suggested that we have an honorary street sign on Eaton Drive for Trustee Gaeta. Staff will work on getting one.

### **6.C. Village Manager's Report**

Mr. Palm stated the Village has once again been named the Municipality of the Year by the Illinois Real Estates Journal.

### **6.D. Village Clerk's Report**

The Village Clerk stated that during the month of May 249 FOIA requests were responded to, 30 passports were processed and she thanked the Police and Fire Chiefs, Lt. Bending and everyone who participated in the Special Olympics Torch Run.

### **6.E. Committee Reports**

#### **Planning, Building & Zoning**

Trustee Stanton stated that they would be meeting to discuss a request by Commonwealth Edison Company (ComEd) for approval of a License Agreement for underground electric distribution lines in the Pembroke Avenue, Eagle Way, Lakewood Boulevard rights-of-way to serve the Microsoft Corporation Data Center on Lakewood Boulevard; a request by 5a7 LLC for approval to extend the deadline for existing uses to remain on the Plum Farms 16-acre property at the northwest corner of Higgins Road and Old Sutton Road; request for approval of an Ordinance amending Section 11-1-1 (Building codes adopted), Section 11-1-2 (Amendments of codes adopted), Section 11-7-1 (Schedule), and Section 7-10-7 (Obstruction upon right-of-way) of the Hoffman Estates Municipal Code and to receive and file the Planning Division Monthly report, the Code Enforcement Division Monthly Report and the Economic Development and Tourism Monthly Report.

#### **General Administration & Personnel**

Trustee Arnet stated that they would be meeting to receive and file the Cable TV Monthly Report, the Human Resources Management Monthly Report and the Legislative Operations & Outreach Monthly Report.

#### **Transportation & Road Improvement**

Trustee Mills stated that they would be meeting to review of request for handicapped parking space on Chelmsford Place; request approval of an Intergovernmental Agreement with the Village of Schaumburg for construction and construction engineering for the Bode Road Resurfacing Project and file the Transportation Division Monthly Report.

### **7. PLANNING & ZONING COMMISSION:**



Motion by Trustee Arnet, seconded by Trustee Pilafas, to concur with the Planning & Zoning Commission and approve the petitioners' request.

**7.A.** Request b\Board concurrence with the Planning and Zoning Commission recommendation and Board approval of Ordinance No. 5024-2023 granting a special use to Wallace Academy to permit a private educational facility for the property located at 2357 Hassell Road # 204. The following conditions shall apply:

1. The Special Use to operate a Private Education Facility shall be granted solely to Wallace Academy.
2. The Academy operations shall significantly conform to the Project Narrative and Program Description included as part of the Petitioner's application.
3. The Special Use shall be established within one year from the date of granting by the Village Board or the special use shall be revoked.
4. No bus parking shall be permitted on site.
5. There shall be no stopping, standing, or stacking of vehicles in the drive aisles or along the curb in the fire lanes. The petitioner shall manage all taxi and bus operations on the site so as not to disrupt site circulation or block parking areas. If the Village determines that there are problems, as witnessed by illegal parking or standing on the property, the Village shall have the right to require signage, site modifications, or other measures to remedy the problem.

### **Discussion**

Trustee Mills asked if this was their only facility.

Chairperson Combs responded that yes it is, that most of their work is done at the students' homes and that they would only have 15 students at the facility.

Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the Planning & Zoning Commission and approve the petitioners' request.

**7.B.** Request board concurrence with the Planning and Zoning Commission recommendation and Board approval of Ordinance No. 5025-2023 granting a special use to Hoffman Estates Fitness, Inc (dba Anytime Fitness) to permit a Health Club at 2571 W. Golf Road. The following conditions shall apply:

1. The approval of the special use shall be based on the application materials submitted by the petitioner for this request.
2. Massage and tanning services are only permitted in designated rooms indicated on the approved building / tenant layout (approximately 88 square feet each).
3. Formalized outdoor activities shall be prohibited.

## Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

**8. ADDITIONAL BUSINESS:**

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 8.A.

**8.A.** Request Board approval of Ordinance No. 5026-2023 amending Section 8-3-22, Number of Licenses of Article 3, Alcoholic Liquors, of the Hoffman Estates Municipal Code (adding Class "P" license - The Church Street Brewing Company dba Bell Street Brewing, 2000 Center Drive, Hoffman Estates, IL).

## Roll Call:

Aye: Mills, Newell, Pilafas, Stanton, Arnet

Nay:

Mayor McLeod voted aye.

Motion carried.

**9. ADJOURNMENT:**

Motion by Trustee Arnet, seconded by Trustee Mills, to adjourn the meeting. Time: 7:42 p.m. Voice vote taken. All ayes. Motion carried.

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Bev Romanoff  
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.