



AGENDA
PUBLIC HEALTH AND SAFETY COMMITTEE
Village of Hoffman Estates
December 14, 2009

Immediately following Public Works & Utilities Committee.

Members: Anna Newell, Chairperson
Cary Collins, Vice Chairperson
Jacquelyn Green

I. Roll Call

II. Approval of Minutes – November 23, 2009 Committee Meeting

OLD BUSINESS

1. Discussion regarding the automatic electronic ticket writer contract, with Advanced Public Safety, Deerfield Beach, FL, approved at the November 3, 2008 Village Board meeting.

NEW BUSINESS

1. Discussion regarding extending the Fire Department Entry Level Eligibility Roster for a period of one year.
2. Request approval to terminate agreement with the Northeastern Illinois Regional Crime Laboratory.
3. Request acceptance of Police Department Monthly Report.
4. Request acceptance of Fire Department Monthly Report.
5. Request acceptance of Health & Human Services Monthly Report.
6. Request acceptance of Emergency Management Coordinator Monthly Report.

III. President's Report

IV. Other

V. Items in Review

1. Discussion regarding Intergovernmental Agreement with School District 54 for School Resource Officer – January 2010.

VI. Adjournment

**PUBLIC HEALTH & SAFETY
COMMITTEE MEETING MINUTES**

November 23rd, 2009

I. Roll Call

Members in Attendance:

Anna Newell, Chairperson
Cary Collins, Vice-Chairman
Jackie Green, Member

**Other Corporate Authorities
in Attendance:**

Trustee Karen Mills
Trustee Ray Kincaid
Trustee Gary Pilafas
Village President William McLeod

**Management Team Members
in Attendance:**

James Norris, Village Manager
Dan O'Malley, Deputy Village Manager
Arthur Janura, Corporation Counsel
Mark Koplun, Asst. Vlg. Mgr., Dev. Services
Patrick Seger, Director of HRM
Algean Garner, Director of HHS
Gary Salavitch, Director of Engineering
Clint Herdegen, Police Chief
Bob Gorvett, Fire Chief
Ken Hari, Director of Public Works
Rachel Musiala, Asst. Director of Finance
Gordon Eaken, Director of IS
Michael DuCharme, Director of Finance
Dave Christensen, Emergency Svcs. Coord.

Others in Attendance

Reporters from the *Chicago Tribune, Daily Herald & Northwest Herald*

The Public Health & Safety Committee meeting was called to order at 7:30 p.m.

II. Approval of Minutes

Motion by Trustee Collins, seconded by Trustee Green, to approve the Public Health & Safety Committee meeting minutes of October 26th, 2009. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

1. **Discussion regarding the Intergovernmental Agreement with School District 54 regarding providing for a School Resource Officer at Eisenhower Jr. High.**

An item summary sheet was submitted to the Committee.

Trustee Collins stated that the first time that this request came up, he objected to it because it only covers one school district in the entire Village and only covers those in Schaumburg Township. Trustee Collins also stated that he believed that the Junior High agreement should be similar to that of the High School agreement with the Junior High picking up a portion of the Officer's salary. Trustee Collins asked Chief Herdegen to confirm that the Village's arrangement with the High Schools and Chief Herdegen confirmed the arrangement. Chief Herdegen clarified that the Eisenhower Junior High is the only Junior High in the Village and that Schaumburg does provide a School Resource Officer for Helen Keller Junior High and Palatine provides officers to District 15 Junior Highs as well. Chief Herdegen stated that the proposed reimbursement for the Junior High School Resource officer was 50% while the High Schools reimburse 9/12ths of the cost.

Trustee Pilafas questioned whether or not at the budget meeting, the Board expressed interest in asking the Eisenhower Junior High to pick up a larger portion of the cost. Mr. Norris responded that there was never a motion to make that request and that is why it was on the agenda at the committee meeting. Mr. Norris stated that the existing agreement goes through August of 2010 and asked if there was direction to staff to go talk to District 54.

Trustee Mills asked what District 54 is paying Schaumburg and what District 15 was paying for the School Resource Officer. Chief Herdegen responded that he did not know what District 15 was paying, but that he believed that District 54 had the same agreement with Schaumburg as the current agreement with Hoffman Estates, which is to pay 50% of the officer's salary. Chief Herdegen stated that staff could revisit the agreement to adjust the amount paid for the officer in August. Trustee Collins stated that he would be happy to see the agreement changed because the Village suffers a lot of financial loss because of the fact that the Village's source of income depends on different variables, whereas the district's revenue is based on property taxes.

Trustee Kincaid stated that he would like to know the agreements that Rolling Meadows and Palatine have with their school districts. Trustee Kincaid stated that even though we only have one junior high, we have students that attend schools in neighboring towns that are serviced by a School Resource Officer.

Trustee Pilafas asked what the recourse would be if the school district was not interested in renegotiating the contract. Mr. Norris responded that he didn't want to give away any bargaining positions in case the school district did not want to work on a contract. Trustee Mills stated that the Village will be seriously reviewing the contract when it comes up again.

Trustee Pilafas asked if there was a state mandate requiring an officer in the school and Mr. Norris replied that it was not a state mandate.

Motion by Trustee Collins, seconded by Trustee Pilafas to request staff to negotiate with District 54 to pay for 9/12ths of the School Resource Officer's salary for this year and future negotiations. Voice vote taken. All ayes. Motion carried.

2. Discussion regarding Automatic Electronic Ticketing in squad cars.

An item summary sheet was submitted to the Committee.

Chief Herdegen stated this item was requested by Trustee Collins for discussion. Chief Herdegen explained how the electronic ticketing program worked, savings and costs. Mr. Norris stated that the money to pay for the electronic ticketing program came from the Administrative Tow Fees and not from the general fund and will be reimbursed if and when the red light camera money comes in.

Trustee Collins stated that he was not against the electronic ticketing devices, but that this might not be the year to go ahead with this program and that he would like the program to be deferred until later.

Trustee Mills asked for confirmation that the system prices were quoted in 2008 and guaranteed until 2010. Chief Herdegen confirmed that the Village was under contract with the company and that the Village was in phase one of the contract. Trustee Mills asked that if the Village didn't continue with this program as contracted, would the Village owe more money in the future. Chief Herdegen agreed and said that he would have to confirm that with the contract.

Trustee Mills stated that the program did provide cost savings in a lot of ways and that the funding came out of the Administrative Tow Fees, which is not part of the operating budget. Mr. Norris explained that when the Village implemented the Administrative Tow Fee, there was a little bit of money built up, but the Board allocated that money to the Police Department building debt service. Mr. Norris stated that there was some surplus in the Administrative Tow Fee that was allocated to finance the electronic ticketing program. Trustee Mills asked if the program could be funded through the Asset Seizure Fund. Mr. Norris replied that the Asset Seizure Fund could be used to buy the electronic ticketing program, but the Village dedicated the next million dollars from that fund for the Police Department building as well. Mr. Norris also stated that the Asset Seizure Fund does not currently have the full million dollars in it, so the money cannot be allocated elsewhere.

Trustee Mills stated that the electronic ticketing program would be a cost savings and frees up officers' time. Mr. Norris stated that as part of the finance department realignment where people were retired early and one was laid off, the Village already counted on the electronic ticketing program and a full-time position was eliminated in August 2009. Mr. Norris stated that the Village has been able to make-do with the reduced staff because the Village is not busy in building permits, which allows other staff members to pick up the slack in ticket inputting.

Trustee Mills asked if the Village did not move forward with electronic ticketing, would there be incurred costs to hire someone to do the ticket inputting. Mr. Norris responded that it would be necessary to hire someone if the volume of building permits increased.

Trustee Pilafas asked about the duration of the trial period and Chief Herdegen responded that it depended on the amount of time needed to generate the interface between Pentamation and the electronic ticketing program. Trustee Pilafas asked if the financial agreement was for all of 2010

for printers and Chief Herdegen replied that it was for implementation of the full system. Trustee Pilafas stated that the printers were just one piece, not including the software and maintenance. Trustee Pilafas asked if the Village would be able to connect the hardware and the software during the trial period and Chief Herdegen responded that was something the Village was trying to work out. Trustee Pilafas asked if there was any issue with thermal paper and heat and Chief Herdegen replied that research was done using neighboring communities who had the system up and running.

Trustee Collins stated that if the people currently inputting ticketing are not able to continue due to increased volume of building permits, then the Village would have more money to pay for the electronic ticketing program. Trustee Collins also stated that the cost of the electronic ticketing program was the equivalent of an extra policeman. Mr. Norris stated that the funds from the Administrative Tow Fee are a one-time fee and the Village would have to make up the money from another source in order to continue funding the salary of an officer in future years. Trustee Collins stated that he did not believe that now was the right time to fund the electronic ticketing program.

Trustee Mills asked that since the Village was already in the contract and what would the Village lose if the Village puts this off now. Chief Herdegen responded that he needed to speak with the vendor to understand any cost implications. Chief Herdegen also stated that the Village was not ready for implementation now as they are still working on getting the interface up and running. Chief Herdegen anticipated that the full integration wouldn't be done until 2010 and that money was due in phases. Trustee Mill stated that about \$7,000 has already been spent in phase 1.

Motion by Trustee Pilafas, seconded by Trustee Collins, to defer the discussion to the December meeting. Voice vote taken. All ayes. Motion carried.

3. Request approval of an ordinance reducing the minimum bid for old Engine 23 to \$24,000.00 and authorizing its sale to the highest bidder.

An item summary sheet was submitted to the Committee.

Trustee Pilafas asked what the market demand was for similar trucks and for clarification of the sales process. Chief Gorvett replied that the market on an 18 year old engine was about \$20,000 to \$24,000, but the Village chose to price it at \$30,000 initially as it was very well maintained by the Public Works Department. Chief Gorvett stated that there was no interest in the fire engine when it was priced at \$30,000, but that several fire chiefs contacted Chief Gorvett to let him know that they would be interested if the engine was priced closer to \$24,000.

Trustee Collins stated that he recalled that some departments were in need of fire engines and asked if there would be a possibility of donating the engine if the Village could not sell the engine. Chief Gorvett responded that it would be possible to donate it and that he had already fielded calls from fire departments interested in receiving a donated fire engine. Chief Gorvett stated that the Village was interested in maximizing dollars, given the current economy. Trustee Collins asked what the Village would do if there weren't any bids on the engine. Chief Gorvett responded that he believed that the Village would get bids, but if not, the department would request to decrease the minimum bid.

Trustee Collins asked if the Village had ever donated a fire engine to a small town in Illinois. Chief Gorvett stated that the Village had not donated a fire engine, but had donated other equipment over the years.

Trustee Pilafas asked if the Village would get any incentives for donating the fire engine. Mr. Norris replied that the Village would not get any incentives to donate and stated that the Chief was pretty confident that the Village would get some bids at the \$24,000 range.

Motion by Trustee Mills, seconded by Trustee Pilafas to approve an ordinance reducing the minimum bid for old Engine 23 to \$24,000.00 and authorizing its sale to the highest bidder. Voice vote taken. All ayes. Motion carried.

4. Request authorization to award a two-year towing contract, with an optional third year, to Redmon's Towing, Schaumburg, IL (lowest responsible bid).

An item summary sheet was submitted to the Committee.

Trustee Pilafas asked if the towing company would clean up after accidents and Chief Herdegen replied that Redmons does provide that service as it is required by state law.

Motion by Trustee Collins, seconded by Trustee Mills, to award a two-year towing contract, with an option third year, to Redmon's Towing, Schaumburg, IL. Voice vote taken. All ayes. Motion carried.

5. Presentation of the IACP National Law Enforcement Challenge award.

Chief Herdegen asked to defer the award presentation until the December meeting.

Motion by Trustee Collins, seconded by Trustee Pilafas, to defer the presentation of the IACP National Law Enforcement Challenge award to the December meeting. Voice vote taken. All ayes. Motion carried.

6. Request acceptance of the Police Department Monthly Report.

The Police Department Monthly Report was presented to Committee.

Motion by Trustee Collins, seconded by Trustee Pilafas, to accept the Police Department Monthly Report. Voice vote taken. All ayes. Motion carried.

7. Request acceptance of the Fire Department Monthly Report.

The Fire Department Monthly Report was presented to Committee.

Motion by Trustee Collins, seconded by Trustee Mills, to accept the Fire Department Monthly Report. Voice vote taken. All ayes. Motion carried.

8. Request acceptance of the Health & Human Services Monthly Report.

The Health & Human Services Monthly Report was presented to Committee.

Motion by Trustee Collins, seconded by Trustee Pilafas, to accept the Health & Human Services Monthly Report. Voice vote taken. All ayes. Motion carried.

9. Request acceptance of the Emergency Management Coordinator Monthly Report.

The Emergency Management Coordinator Monthly Report was presented to Committee.

Mr. Christensen presented information regarding the Stafford Act conference calls.

Motion by Trustee Mills, seconded by Trustee Pilafas, to accept the Emergency Management Coordinator Monthly Report. Voice vote taken. All ayes. Motion carried.

III. President's Report

Mayor McLeod reported that Friday the 20th of November, Trustee Collins, Trustee Kincaid and Clerk Romanoff attended 50th anniversary of the Village of South Barrington. Trustee Collins added that Mayor Munao of South Barrington was very impressed by the proclamation. Mayor McLeod asked Clerk Romanoff to report on the Friendship Tree Lighting Ceremony and Clerk Romanoff stated that over 500 people attended.

IV. Other

Trustee Pilafas asked for updates on discussions with the Palatine Rural Fire District. Trustee Pilafas stated that there were three businesses adding sprinklers.

Trustee Newell thanked all of the departments for their monthly reports and sharing letters of appreciation.

V. Items in Review

VI. Adjournment

Motion by Trustee Pilafas, seconded by Trustee Green, to adjourn the meeting at 8:07 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Emily Kerous, Director of Operations
Office of the Mayor & Board

Date

COMMITTEE AGENDA ITEM

VILLAGE OF HOFFMAN ESTATES

OB-1

SUBJECT: Automatic Electronic Ticket Writers

MEETING DATE: December 14, 2009

COMMITTEE: Public Health and Safety Committee

FROM: Clinton J. Herdegen, Chief of Police



PURPOSE: To provide discussion regarding the automatic electronic ticket writers, approved at the November 3, 2008 Village Board meeting.

BACKGROUND: Staff requested authorization to purchase automatic electronic ticket writers at the Oct. 27, 2008 PH&S Committee meeting (attached). The Village Board authorized the purchase at the November 3, 2008 meeting of the Village Board.

DISCUSSION: At the November 18, 2009 Special Finance Committee meeting, Trustee Collins requested this item be presented for discussion at a future Public Health and Safety Committee meeting.

At the November 23, 2009 Public Health and Safety Committee meeting, staff requested and received committee approval to contact Advanced Public Safety and seek termination, or an extension to the contract for automatic ticket writers in squad cars.

Staff contacted Advanced Public Safety and explained the difficulties presented by the extreme budget conditions in Hoffman Estates. Advanced Public Safety was understanding of the situation and has agreed to extend the term of the contract to a date when budget conditions may allow us to proceed with the project.

Staff has followed up with a letter confirming the conversation (attached) and as documentation for the file. We will not proceed with the project until receiving further direction from the Board.

BUDGETARY IMPACT:

The total authorized amount of the Automatic Electronic Ticket Writing System is a not to exceed figure of \$128,222.98. To date, the Village has expended \$6,981.25 of the total cost. Delaying further movement on this project will save \$121,241.73 until further notice. Funding source as originally presented is Administrative Tow fees, to be reimbursed by Red Light Running camera revenue after implementation of same, which is proposed for implementation in FY2010.

RECOMMENDATION:

Recommend extending the automatic ticket writer contract with Advanced Public Safety, Deerfield Beach, Fl., and placing the project on hold until receiving further direction from the Village Board.

COMMITTEE AGENDA ITEM

VILLAGE OF HOFFMAN ESTATES

SUBJECT: Automatic Electronic Ticket Writers

MEETING DATE: November 23, 2009

COMMITTEE: Public Health and Safety Committee

FROM: Clinton J. Herdegen, Chief of Police



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RECOMMENDATION:

Presented for discussion purposes.

COMMITTEE AGENDA ITEM VILLAGE OF HOFFMAN ESTATES

SUBJECT: Automated Electronic Ticketing

MEETING DATE: October 27, 2008

COMMITTEE: Public Health and Safety Committee

FROM: Clinton J. Herdegen, Chief of Police
J. C. Paez, Lieutenant



PURPOSE: Request Village Board approval to purchase Automated Electronic Ticketing System from Advanced Public Safety, Inc. (APS).

BACKGROUND: In an effort to eliminate the inefficient manual entry of local ordinance citations staff conducted a review of alternatives for automated data entry.

DISCUSSION: Administrative and operational expenses related to manual data entry continue to escalate as salaries continue to increase. In 2007 Finance Staff manually entered 16,571 citations. From January 1 – June 30, 2008 Finance Staff manually entered an additional 9,934 citations. The manual entry process consumes approximately five minutes per citation with a net result of 2,209 staff hours manually entering data. A rudimentary analysis of the administrative and operational costs associated with the manual data entry during the time frames totals approximately \$99,405 in salary and benefits.

In addition to the inefficiency and financial implications - clerical data input errors are made during the manual data entry, which cause additional concerns with record keeping and accounts receivable. Illegible hand writing on citations also results in additional data entry errors. Automated data entry will eliminate the vast majority of data input errors, the additional work efforts to deal with illegible citations, and will significantly minimize the financial expenditures.

**PUBLIC HEALTH & SAFETY
AUTOMATED ELECTRONIC TICKETING
PAGE TWO**

The computerized system from APS allows police officers to issue thermal paper electronic citations from a printer in the squad car. Rather than writing out the motorist's information, the data is transferred from the officer's squad car computer and automatically transferred onto the citation. The motorist receives a legible printed citation rather than the old pen-and-paper hand written citation. The data is automatically downloaded into Pentamation in lieu of the manual data entry. It is estimated that the system also cuts the time of an average traffic stop nearly in half which results in additional patrol hours and response capabilities due to officers being available.

The APS system also contains a reporting component that tracks citations issued by type and location, as well as the Traffic Stop Study (Racial Profiling) data that is mandated by law. Police staff manually enters approximately 26,000 traffic stop data sheets per year. The manual entry process consumes approximately two minutes per data sheet with a net result of 866 staff hours on a yearly basis manually entering data. The administrative and operational costs associated with the manual data entry per year totals approximately \$17,683 in salary and benefits. The automated process utilizing the APS system will significantly minimize the financial expenditures associated with this data entry as well.

The APS system is a sole source vendor. It is currently the only system authorized by the Cook County Circuit Court Clerk. Cook County will soon be implementing the system for all the different ticketing options, including written warnings and overweight truck citations.

BUDGETARY IMPACT:

This project was not budgeted for in 2008. However, due to the anticipated benefits of the system, staff believes it is important to move forward with the purchase. It is recommended that tow fee revenues currently being held for the eventual police building debt service payments be used for this purchase. This money will not be needed until FY2010 at the earliest. It is staff's recommendation that the tow fee money be repaid from the anticipated red light camera revenue in 2009.

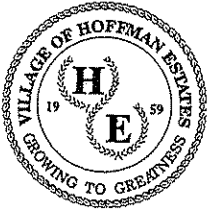
**PUBLIC HEALTH & SAFETY
AUTOMATED ELECTRONIC TICKETING
PAGE THREE**

The cost for the APS system is \$128,222.98 with an additional \$10,000 needed for a Pentmation customization to facilitate the automatic downloading of information. The system will also result in an annual licensing expenditure of approximately \$15,100.

The Return on Investment (ROI) with the listed expenditures for Finance and Police Staff hours will pay for the system within 14 months. This does not include the financial benefits associated with the increase in available patrol hours.

RECOMMENDATION:

Request authorization to purchase the Automated Electronic Ticketing System from, and enter into a Software License and Services Agreement with, Advanced Public Safety, Inc., Deerfield Beach, Fla. in an amount not to exceed \$128,222.98 (sole source provider).



HOFFMAN ESTATES

POLICE DEPARTMENT

Clinton J. Herdegen
CHIEF OF POLICE

November 30, 2009

COPY

Advanced Public Safety
500 Fairway Drive, Suite 204
Deerfield Beach, FL 33441

Dear Mr. Tillman:

SUBJECT: ELECTRONIC TICKETING PROJECT

Pursuant to our conversation, I am sending you this written notification requesting to place our electronic ticketing project on hold. The current state of affairs is not conducive with proceeding with the project at this time. I have also spoken with Lynn Bursert and informed her to stop working on the set up until she receives further notice.

It is my hope and intent to continue on the project once the situation at hand improves. I will contact you once I am ready to proceed with the project.

I appreciate your understanding and willingness to accommodate my request. As always, I can be reached at (847) 781-2844 if you have any issues or questions.

Sincerely,

J. C. Paez, Lieutenant
Special Services Division Commander

1200 Gannon Drive
Hoffman Estates, Illinois 60169
www.hoffmanestates.org

Phone: 847-882-1818
Fax: 847-882-8423

William D. McLeod
MAYOR

Raymond M. Kincaid
TRUSTEE

Gary J. Pilafas
TRUSTEE

Karen V. Mills
TRUSTEE

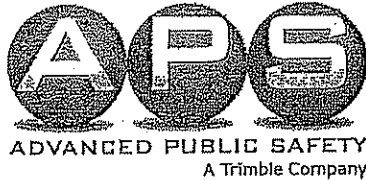
Jacquelyn Green
TRUSTEE

Bev Romanoff
VILLAGE CLERK

Cary J. Collins
TRUSTEE

Anna Newell
TRUSTEE

James H. Norris
VILLAGE MANAGER



500 Fairway Drive, Suite 204
 Deerfield Beach, Florida 33441
 954-354-3000 (Main)
 954-354-3001 (Fax)
www.aps.us

Proposal

Date: 9/25/2008

Agency	
Contact:	Chief Clinton Herdegen
Agency Name:	Hoffman Estates Police Department
Address:	1200 N Gannon Dr
City, State & Zip:	Hoffman Estates, IL 60194

Details	
Order No:	0067000000CnK6w
Contact Name:	Peter Tillman
	(319) 431-5012
	peter@aps.us

QTY	PRODUCT NAME	PRODUCT DESCRIPTION	MISCELLANEOUS	UNIT PRICE	TOTAL PRICE
1	Virtual Partner Engine	Interface to mobile data system	Interface to HTE mobile client	\$5,000.00	\$5,000.00
23	QuickVoice	Verbal response of data from national, state & local mobile queries	Voice readback of Vehicle/Driver info	\$299.00	\$6,877.00
24	QuickTicket	Electronic traffic citation form using existing mobile software	Y-Ticket - Cook County	\$299.00	\$7,176.00
1	SmartExport	Electronic export of forms data for import to back-end systems - RMS, Court, etc. (May require add'l fee from back-end vendor)	ecitation export to RMS system	\$10,000.00	\$10,000.00
23	QuickForm	Electronic form using existing mobile software (Final Price depends on length of the form)	P-Ticket	\$299.00	\$6,877.00
1	SmartExport	Electronic export of forms data for import to back-end systems - RMS, Court, etc. (May require add'l fee from back-end vendor)	Parking citation data export to parking software	\$10,000.00	\$10,000.00
1	SmartExport #3+	Third (or more) electronic export of forms data for import to back-end systems - RMS, Court, etc. (May require add'l fee from back-end vendor)	IDOT - Traffic Stop data upload	\$2,500.00	\$2,500.00
1	SmartNumber - 1st form	Centralized Numbering Database for Forms	citation numbering	\$7,500.00	\$7,500.00
1	SmartNumber - Per Additional form	Centralized Numbering Database - add-on forms after initial deployment	parking numbering	\$2,500.00	\$2,500.00
23	Zebra RW420 Cradle Mount (Metal Locking Bracket) - No Power Supply	Zebra RW420 Cradle Mount (Metal Locking Bracket) - No power supply included	Low profile mount	\$99.00	\$2,277.00
23	Zebra RW420 Extended Warranty - 3 Year Care Advantage w/ Comprehensive	No Hassle Warranty covering all the labor and parts required to keep printer operating at high performance levels. All Zebra equipment returned for		\$266.00	\$6,118.00

		service under this agreement will receive a complete preventative maintenance procedure and will be returned at no additional cost.			
24	Zebra RW420 Printer w/ USB Cable (12-volt Power Supply - Cigarette Lighter Cable)	Zebra RW420 thermal printer w/ 12-volt Charger (Cigarette Lighter Cable) and 6 Ft. Cable (USB to RJ45 Cable with lock). Requires APS SmartConnect application to operate properly with APS software.	KRFP - Contract pricing - SmartConnect bundled.	\$799.00	\$19,176.00
1	Zebra RW420 Cable (Serial, 6-Ft.)	Zebra RW420 Cable (Serial, 6-Ft.)	Used for maintenance on the printer	\$40.00	\$40.00
23	ReportBeam (LEGACY PRICING)	ReportBeam Workflow, Reporting, and Geo-spatial functionalities		\$395.00	\$9,085.00
1	ReportBeam Engine	Initial set-up and indexing of forms within the ReportBeam solution		\$7,500.00	\$7,500.00
1	Annual Maintenance	Annual Maintenance		\$14,146.38	\$14,146.38
1	Project Management	Dedicated Project Manager assigned from PO through Software Acceptance. Provides single point of contact.		\$3,929.55	\$3,929.55
1	Shipping & Handling	Shipping & Handling		\$1,026.05	\$1,026.05
2	Training	Per Diem Training		\$2,000.00	\$4,000.00
24	SmartConnect	Printer connectivity module providing bi-directional communication for redundant, error-free connections, remote printer control, and font and template downloads.		\$0.00	\$0.00
1	Zebra RW420 Power Supply (110-volt)	Zebra RW420 Power Supply (110-volt)	Booking Station	\$115.00	\$115.00
20	Thermal Paper Case (Zebra QL/RW420)** Tinted Blue ** 5 Cs Min.	Case (36 rolls) of Flood Coated High-Quality Paper Rolls (80') ** Tinted Blue top side only. ** 5 Case Minimum		\$119.00	\$2,380.00

NET TOTAL (USD) \$128,222.98

You have received a discount of (USD) \$3576

Pricing is guaranteed through October 31, 2008

Notes

1. SmartExport of citation data to SunGard parking system. APS to provide a compatible file format for importing into the Village of Hoffman Estates financial package.

Terms and Conditions

All Customer purchase orders for APS products and services are subject to APS' End User License Agreement and Terms and Conditions of Sale, which can be viewed at <http://www.aps.us/downloads/agreement.pdf>. Such terms, along with any additional terms and conditions agreed to and accepted by APS in Customer's purchase order or otherwise stipulated in writing, shall prevail over any differing or conflicting terms in this Proposal. Payment Terms:

50% due upon receipt of Customer's purchase order
40% due upon initial software delivery (excluding SmartExport)
10% or remainder due upon completion and final hardware delivery

DRAFT
SOFTWARE LICENSE AND SERVICES AGREEMENT

This Agreement is between ADVANCED PUBLIC SAFETY, INC., (APS), a Florida Corporation, having its principal offices at 500 Fairway Drive, Suite 204, Deerfield Beach, Florida 33440, and Village of Hoffman Estates, (CUSTOMER), an Illinois unit of local government, having its principal offices at 1900 Hassell Road, Hoffman Estates, IL 60169.

Recitals

Attached End User License Agreement (EULA), terms, and conditions of sale end user license agreement dated September 27, 2007.

Proposal (attached) dated September 15, 2008 for \$128,222.98

Entire Agreement

This Agreement together with the attached Exhibits, including the Amendments attached hereto, if any, constitutes the entire agreement between the Parties with respect to the subject matter hereof. It may not be released, discharged or modified except by an instrument in writing signed by a duly authorized representative of each of the Parties. The terms of this Agreement shall prevail notwithstanding any variance with the terms and conditions of any form document, such as a purchase order, submitted by either Party to the other Party.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date first set forth above.

VILLAGE OF HOFFMAN ESTATES
(Customer)

By: _____ Title: _____ Date: _____
(Authorized Signature)

By: _____ Title: _____ Date: _____

ADVANCED PUBLIC SAFETY, INC. (APS)

By: _____
(Authorized Signature)

Jack Siney, COO

Date: _____

This Agreement is effective upon the last date as shown on this signature page.

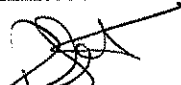
**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

NB-1

SUBJECT: ENTRY LEVEL FIRE DEPARTMENT ELIGIBILITY ROSTER

MEETING DATE: December 14, 2009

COMMITTEE: Public Health & Safety Committee

FROM: Robert Gorvett, Fire Chief 

PURPOSE: To provide discussion regarding the possibility of extending the Fire Department Entry Level Eligibility Roster for a period of one year.

BACKGROUND: While preparing the FY 2010 budget, Fire Department staff identified a potential opportunity to defer approximately \$59,438.00 in expenditures by extending the entry-level list for one year. During budget discussions with the Finance Committee, a request was made to extend the list and is reflected in the approved 2010 budget.

DISCUSSION: Based on our 2008 testing process, staff determined that it will take \$59,438.00 in total cost to conduct an entry-level testing process in FY2010. Costs include advertising for the process, administration of the testing application process, administration of the written exam, administration of the physical ability exam, overtime to help staff these events, and all the related expenses that were identified in the Fire and Police Commission budget document.

The current eligibility roster does not expire until April 4, 2011, and there are 94 candidates on the list. To date, we have not yet extended a conditional offer of employment to a single candidate. Although it is always preferable to test every two years, the fact that there are 94 applicants remaining on the list, combined with the fact that no new positions will be added to the Department in FY 2010, ensures that this particular list could easily be extended without causing unnecessary hardship to the Department.

According to Corporation Counsel, Village Board action and an ordinance are required in order to extend an existing eligibility roster.

FINANCIAL IMPACT: As described above.

RECOMMENDATION: Presented for discussion.

COMMITTEE AGENDA ITEM

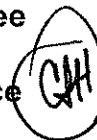
VILLAGE OF HOFFMAN ESTATES

SUBJECT: Northeastern Illinois Regional Crime Lab

MEETING DATE: December 14, 2009

COMMITTEE: Public Health and Safety Committee

FROM: Clinton J. Herdegen, Chief of Police



PURPOSE: To request approval of a resolution to terminate the agreement with the Northeastern Illinois Regional Crime Laboratory (NIRCL).

BACKGROUND: Throughout 2009, the Police Department has participated as a member of the Northeastern Illinois Regional Crime Lab. We have used their services to process and analyze evidence of crimes in our community.

DISCUSSION: On 12/7/09, the Village Board passed the fiscal year 2010 budget, which does not include funding for continued membership to NIRCL. As such, the agreement requires the Board to pass a resolution to terminate the membership.

A copy of the termination clause has been attached for reference.

BUDGETARY IMPACT:

Termination of membership saves approximately \$69,000 annually.

RECOMMENDATION:

Request approval of a Resolution to terminate the agreement with the Northeastern Illinois Regional Crime Laboratory.

VILLAGE OF HOFFMAN ESTATES

A RESOLUTION TERMINATING AGREEMENT
WITH NORTHEASTERN ILLINOIS
REGIONAL CRIME LABORATORY

WHEREAS, on January 1, 2008, the Village of Hoffman Estates entered into an Agreement with the Northeastern Illinois Regional Crime Laboratory; and

WHEREAS, the approved Village of Hoffman Estates Budget for 2010 deleted funding for this Agreement; and

WHEREAS, it is in the best interest of the Village of Hoffman Estates to terminate this Agreement and secure services from other available sources.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: The Village of Hoffman Estates hereby terminates its Agreement with the Northeastern Illinois Regional Crime Laboratory.

Section 2: A certified copy of this Resolution shall be filed with the Executive Director of the Northeastern Illinois Regional Crime Laboratory and the President of the Executive Board.

Section 3: This Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2009

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Cary J. Collins	_____	_____	_____	_____
Trustee Raymond M. Kincaid	_____	_____	_____	_____
Trustee Jacquelyn Green	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Mayor William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2009

Village President

ATTEST:

Village Clerk

Agreement, including without limitation, insurance, indemnification and protection of such personnel.

SECTION 10 - EFFECTIVENESS; TERM

This agreement shall be in full force and effect and legally binding on the Crime Lab and the Member as of the date written below. This Agreement shall automatically renew for a period of twelve (12) months on the May 1 immediately following such effective date, and each May 1 thereafter for a like period of twelve (12) months.

SECTION 11 - AMENDMENTS

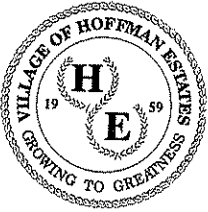
This Agreement may be amended from time to time in writing approved by resolution of the corporate authorities of each Member. Any proposed amendment shall not be effective until adopted and approved by the corporate authorities of each Member.

SECTION 12 - TERMINATION

* The Member may terminate this Agreement by resolution of its corporate authorities. Certified copies of any such terminating resolution shall be filed with the Executive Director of the Crime Lab and the President of its Executive Board within thirty (30) days after its passage. In the event of termination as to one Member, this Agreement shall remain binding as to the remaining Members.

Termination shall not be effective, however, until ninety (90) days after filing of certified copies of the Executive Director and President of the Executive Board. Moreover, notwithstanding such termination, a terminating Member shall remain liable and responsible for paying all fees for services provided by the Crime Lab prior to the effective date of such termination.

Further, a terminating Member shall not be entitled to any refund or return, in whole or in part, of fees or assessments paid by such Member prior to the effective date of such termination nor shall the terminating Member be entitled to receive or hold any interest in any equipment or other assets or interests of the Crime Lab.




HOFFMAN ESTATES

POLICE DEPARTMENT

Clinton J. Herdegen
CHIEF OF POLICE

TO: JAMES NORRIS, VILLAGE MANAGER

FROM: CLINTON J. HERDEGEN, CHIEF OF POLICE 

SUBJECT: POLICE DEPARTMENT MONTHLY REPORT- NOVEMBER, 2009

OPERATIONS BUREAU

During the past month officers have been assigned to patrol the parking lot at VIP. As a result of these direct patrols a total of six arrests have been made ranging from Battery, Consumption of Alcohol by Minors and outstanding warrants.

On November 9, Watch 1 recovered a stolen auto in front of 725 W. Golf Rd. which was reported out of Elgin. The vehicle was turned over to Elgin PD.

On November 11, Watch 1 officers responded to the area of 550 Northview for a Theft of Services call. The owner of a local taxi company reported that a fare had fled from his taxi without paying for services. Officers searched the area and were able to locate the intoxicated Hoffman Estates resident hiding under the neighbor's porch.

On November 16, Lt. Sullivan was assisting Officer Bending on a traffic stop on Golf Rd. at Harmon Blvd when a vehicle passed the stopped squad cars without changing lanes in violation of Scotts Law. Lt. Sullivan stopped the vehicle on Golf Rd near Plunkett Furniture. Initial contact with the driver revealed that he had a strong odor of alcohol coming from within the vehicle. The driver appeared intoxicated and confused. As the driver rolled his window down Lt. Sullivan observed the driver holding a clear plastic baggie which contained a powdery white substance. (Suspect cocaine). The baggie was recovered by Lt. Sullivan and the Carpentersville resident was arrested by Officer Bending for DUI and Possession of Controlled Substance.

1200 Gannon Drive
Hoffman Estates, Illinois 60169
www.hoffmanestates.org

Phone: 847-882-1818
Fax: 847-882-8423

William D. McLeod
MAYOR

Raymond M. Kincaid
TRUSTEE

Gary J. Pilafas
TRUSTEE

Karen V. Mills
TRUSTEE

Jacquelyn Green
TRUSTEE

Bev Romanoff
VILLAGE CLERK

Cary J. Collins
TRUSTEE

Anna Newell
TRUSTEE

James H. Norris
VILLAGE MANAGER

On November 17, Watch 1 officers responded to the area of 880 Firestone Dr. for a fight between a taxi driver and his fare. Upon officers arrival the taxi driver was being held around the neck by a male subject. Officer Kristufek subdued the male offender and was able to place him under arrest. The highly intoxicated Hoffman Estates resident was charged with one count of Battery and released on bond.

Watch 1 officers initiated a monthly total of 76 arrests during the month of November 2009 with 16 of those arrests dealing with drugged/drunk drivers (DUI's).

Watch 1 officers continued with zero tolerance in the local parks concentrating on Victoria Park. Several extra patrols were conducted which included the bridge on Hoffman Blvd, 740 Ash Rd., and Barrington Square Mall.

Watch 1 officers located and cited one scavenger truck during the month.

An ongoing traffic enforcement of Scott's Law resulted in the arrest of two motorists as a result of this enforcement, one for Possession of Controlled Substance/DUI and another for DUI.

On November 11, Lt. Jones was assisting Officers Kenaga and Murre on Island View Court for a suspicious person's call when Lt. Jones observed a pickup truck pass by his location loaded down with metal garbage. Knowing Hoffman Estates residents had been complaining about independent refuse collectors, Lt. Jones followed the truck and observed the driver continually drive down residential roadways off Governor's Blvd. looking at the residents' garbage that had been placed out by the curbs. Lt. Jones initiated a traffic stop on the truck at Governor's Blvd. and Williamsburg and called for a backup handled by Officer Falkenberg. The pickup driver was a Mount Prospect resident who was collecting garbage in Hoffman Estates. Officer Falkenberg issued the driver a citation for illegal refuse collection.

On November 7, Officer Fernandez responded to a complaint of criminal damage to property on the 4500 block of Topaz. Four suspects in a gold Nissan shot the windows out of a vehicle with a BB gun. Officer Fernandez located the suspect vehicle and effected a traffic stop. During subsequent interviews it was learned the subjects shot the windows out of the vehicle. The BB gun was recovered and stolen property from a burglary in Rolling Meadows was also recovered in the vehicle. All four subjects were charged with criminal damage to property and one subject was charged with aggravated assault for shooting at the victim. All four subjects were turned over to Rolling Meadows P.D. for investigation of burglary after posting bond.

On November 18, Officer Donohue and Bundo went to the 1700 block of Woodfield Drive for an assist to Schaumburg who requested a drug sniff of a vehicle. Bundo made a positive indication of narcotics at the trunk of the vehicle. A plastic bag of cannabis was retrieved from the trunk by Schaumburg P.D. and the subject was charged with possession of cannabis.

On November 20, Officer Teipel, while off duty, spotted a motorist smoking cannabis and called

it in to dispatch. Officer Lynch stopped the vehicle on Higgins at Golf Road. The driver consented to a search of her vehicle where Officer Lynch located the cannabis pipe and a small amount of cannabis. The offender, a Lake in the Hills resident, was charged with possession of cannabis and drug paraphernalia.

Watch 3 also conducted Scott's Law Targets throughout the month as manpower permitted. For the month of November 2009, the members of the 3rd Watch made 17 traffic stops for "Scott's Law" violations, which resulted in 8 verbal warnings and 9 citations for "Scott's Law" violations, and 1 citation for a seat belt violation.

INVESTIGATIONS DIVISION

On November 6, Detective Golbeck followed up on an assigned criminal damage to property case in which the victim reported a male offender flattened the tire on his vehicle in the parking lot of the 1700 block of Moon Lake Blvd. Det. Golbeck located the possible offender, which was verified by the victim positively identifying the offender in a photo lineup. The offender, a resident of Alton, Illinois, was interviewed at the police station and subsequently admitted to damaging the victim's tire. A complaint was signed and the offender was processed accordingly.

On November 9, Detectives McGowan and Ouimette concluded a theft investigation reported to have occurred at a business located in Golf Rose Center. The victim reported that upon auditing their financial statements, they located approximately \$200,000 in missing deposits starting in February of 2008 through the present. The victim suspected one of his managers may be responsible for the missing deposits and installed hidden cameras in the office area of the business where deposits are commonly prepared. The surveillance cameras identified one of the managers as the offender. The manager (offender) was taken into custody at the business on November 9, 2009. The offender, an Elgin resident, was interviewed where he acknowledged he was responsible for stealing from the business to support his drug habit. The offender was charged with felony theft. This case was cleared by arrest.

On November 11, a disorderly conduct (bomb threat) was turned over to Detective Cawley by Detective Russmann. On November 18, Det. Cawley interviewed the receptionist, a Streamwood resident, for the Stonegate Conference Center after Det. Russmann did considerable investigative work on this case, which included phone records. While interviewing the receptionist, she made statements implicating herself in the crime. Det. Cawley stopped the interview and read the subject her Miranda Rights which the subject initialed and signed agreeing to continue to speak with Det. Cawley. During the duration of the interview, the subject confessed to lying about the bomb threat. The subject stated she was having a bad day at work and could not handle the guests and this is why she told her manager there was a bomb threat. Det. Cawley, at the request of management at Stonegate, released the subject without charge. The subject suffered from several mental handicaps and would be seeking additional treatment. This case was exceptionally cleared.

On October 29, Detective Ouimette was assigned to follow up on a theft reported by a resident of the 500 block of Lafayette Lane. The complainant believed her stepson had removed cameras and jewelry that belonged to her valued at approximately \$5,000 from her residence. Investigation showed the victim's stepson had sold the items to an area resale shop. On November 24, the offender was taken into custody and transported to the Hoffman Estates Police Department. The offender was interviewed and acknowledged he had taken the items reported stolen by his stepmother and sold them to a resale shop. The offender was charged with felony theft and this case was cleared by arrest.

JUVENILE INVESTIGATIONS

At the end of October, 2009, Investigator Gad followed up on a criminal damage to property report where an offender broke a water pipe in a local condominium complex clubhouse. Inv. Gad identified a juvenile suspect, a Hoffman Estates resident, who was brought to HEPD for an interview. Subsequent to the interview, the juvenile suspect admitted to his involvement and was arrested. This case was cleared by juvenile arrest.

On November 5, Sgt. Crimmins and Officer Venezia conducted a lockdown drill at Hoffman Estates High School. Numerous officers participated in the drill, both inside and outside the building. Lt. Jones directed officers to set up a perimeter and handle traffic direction in the parking lot. Other officers walked the inside of the building with school administrators making sure every area of the school was locked, dark, and quiet. The drill was a tremendous success.

On November 6, Sgt. Crimmins received a report from DCFS that a female juvenile was battered by her father and she was covered in belt marks. Sgt. Crimmins determined the juvenile was currently at John Muir School. Sgt. Crimmins went to the school and, with the assistance, of Officer Bloss, conducted an interview and took photographs of the injuries. Sgt. Crimmins made phone contact with the father who came to HEPD. Upon interviewing the father, he admitted to striking his daughter with a belt at least ten times. Sgt. Crimmins arrested the father and charged him with domestic battery. This case was cleared by arrest.

On November 25, Officer Edgar received a telephone call from a Conant High School student's mother regarding the theft of her daughter's cell phone. Officer Edgar reviewed video surveillance of the area from where the cell phone was taken and was able to identify two CHS students as suspects. Those students were called into the Assistant Principal's office and questioned regarding this theft. One of the students had the phone in her possession and admitted to being involved with this theft. She was taken into custody and charged with theft.

On November 29, Investigator Gad was called in to investigate an aggravated battery in which a Hoffman Estates resident was stabbed on the 200 block of Mohave with a kitchen knife. Through investigation, it was learned the victim went over to this location with the kitchen knife in order to fight another subject. During the altercation, the stabbing victim battered three Hoffman Estates residents and one of those subjects used the knife on him. Inv. Gad arrested the juvenile

offender and charged him with aggravated battery. Charges are pending on the stabbing victim who is still currently in the hospital. This case was cleared by juvenile arrest.

TACTICAL DIVISION

On November 5, while following up on a criminal damage to property investigation involving a BB gun, Tactical Officers Stoy and Cawley uncovered a suspect on their canvass of the neighborhood. The suspect, who was a juvenile, was located and brought to the Police Department where he admitted to shooting the BB gun in the area where the damage occurred. The investigation was subsequently turned over to the Juvenile Detective for final disposition.

On November 9, Tactical Officers Teipel and Tenuto observed suspicious activity occurring from an individual in an area 2 apartment complex. Pursuant to their investigation, they discovered an individual had tampered and damaged a cable box. The subject was subsequently stopped, arrested, and charged accordingly. The cable company was notified and signed complaints for the damage to their property.

On November 12, the Tactical Unit served a search warrant in an area 6 apartment complex pursuant to an ongoing narcotics investigation. Officers recovered a small amount of narcotics within the residence as well as evidence of narcotics sales occurring from the residence. The house was in poor condition and appeared unsanitary to which DCFS was contacted as there were four children residing in the residence. The investigation is ongoing and will be followed up by police and the Department of Children and Family Services.

On November 19, Sgt. Scaccianoce assisted the detectives with locating a subject wanted for questioning in regards to a residential burglary case. The subject was located in an area 2 apartment complex and brought back to the police station. Upon speaking to the Detectives, the subject admitted to committing the residential burglary along with some car burglaries. The subject, a juvenile, was released to a guardian to whom the juvenile procedures were explained.

On November 28, Tactical officers Teipel, Stoy, and Tenuto uncovered a gang party at an area 5 hotel. Pursuant to their investigation, they contacted 13 gang members who subsequently were charged accordingly for consumption/possession of alcohol by a minor, criminal trespass, possession of cannabis, and possession of drug paraphernalia. The subjects were transported to the station and charged accordingly.

TECHNICAL SERVICES BUREAU

STAFF SERVICES DIVISION:

A number of projects and programs were completed and continued in the Staff Services Division during November. Some of these included:

- Web Site --Safety Tips and sex offenders' information were added or updated.
- Docview: 48 crash reports were sold for a total of \$240.00.
- Lt. Russo attended a Freedom of Information Act Update class.
- Meetings continue regarding the Front Desk at the new police department.
- A new training book was created for use of Everbridge (old Citywatch).
- Sgt. Poulos set up in-service training for all sworn personnel.
- Sgt. Poulos attended NIPAS training.
- Quarterly in-service training began at the end of November and will continue into December.
- Harper College student Anton Tanas continues his internship.
- Sgt. Poulos attended the Illinois Tactical Officers' Association Conference in Oak Brook.

Training hours for November totaled 923.75, which includes 313.75 hours of in-service/roll call training. The year-to-date training hours total for 2009 is 10,623.00

Technology Committee

- NWCD Technology meeting was held.
- Issues are still being looked into regarding CAD/Laptop connections.
- Police Technology team meeting was held.
- Lt. Russo attended a meeting regarding the quality of squad car videos.

Department Hours

Type	Nov. 2009	Nov. 2008	YTD 2008	YTD 2009
Sick	562.31	657.88	7317.67	8433.61
IOD	0	0	242.00	464.00
Light Duty	300.00	216.00	1450.50	4931.50
Overtime (all)	193.75	302.25	6025.55	3976.50
Overtime Due to Sick Time	60.25	85.00	1405.75	1135.75

Please note that the number of pay periods last year may not match the current year.

COMMUNITY RELATIONS/ CRIME PREVENTION SECTION

During the month of November, the Community Relations section participated in and facilitated the following activities:

D.A.R.E.

Officer Notarnicola taught D.A.R.E. lessons at St. Hubert, Timber Trails and Thomas Jefferson

Schools. Lessons 8, 9 and 10 were taught at all three schools.

Officer Notarnicola held D.A.R.E. graduation for Timber Trails School. Chief Herdegen and Trustee Green attended the ceremony.

Officer Whited taught D.A.R.E. lesson 6 and 7 to John Muir Literacy Academy students, and lesson 3 to MacArthur School students.

Public Safety

Public safety classes were taught at Lakeview and Whiteley Schools. Third graders were taught about '*Vandalism*' and Fourth graders were taught about '*Shoplifting*'.

Officer Notarnicola added public safety classes to the Bridge classes at Camelot School. '*Drugs*' and '*Bullying*' lessons were taught.

Officer Whited taught public safety classes to three different preschool classes (approximately sixty children) at the Hoffman Estates Park District/Blackhawk. The topics covered were '*Introduction to a Police Officer*', '*911 Emergency*', and '*Stranger Danger*'.

Miscellaneous

- Officer Notarnicola attended in-service training.
- Officer Whited provided media coverage on 10 occasions.
- Officers Notarnicola and Whited assisted patrol on several occasions.
- Officer Whited installed six child safety seats.
- Officer Whited attended the Breakfast club at John Muir Academy.
- Officer Whited attended the Illinois School Resource Officer Association monthly meeting at Normal Police Department.
- Officer Whited attended the Law Enforcement Torch Run/Special Olympics International Conference at the MGM Grand at Foxwoods, Mashantucket, Connecticut. Officer Whited was chosen to represent law enforcement from the state of Illinois. Approximately 1,000 officers and volunteers from all over the world that work with Special Olympics and the athletes were in attendance.
- Officer Whited assisted Assistant Chief Casstevens, Lt. Cardiff and Officer Wondolkoski with the first annual Law Enforcement 8-Ball Tournament for Special Olympics at Main Street Billiards, in Algonquin. The total amount raised was \$1,500.00
- Officer Whited gave a personal safety presentation to women at the corporate office of AT&T. Approximately twenty women were in attendance at the offices of Chicago and Hoffman Estates.
- Officer Whited gave a tour of the police department to approximately ten Daisy Scouts. The scouts asked several questions about the police department and becoming a police officer.

Explorers

Officer Notarnicola held 2 Explorer Meetings/Training. Officer Dan Donohue and K-9 Bundo were introduced to the unit. Officer Donohue did a wonderful presentation that taught the explorers what the K-9 officer's duties are. The second training was on Use of Force, which was taught by Dominick DiMaggio. The explorers had many questions and learned a lot from Mr. DiMaggio.

PROBLEM ORIENTED POLICING UNIT

During the month of November, the Problem Oriented Policing Unit was involved in the following activities:

Officer O'Keefe mediated a situation between two neighbors, where one finds feces in their backyard and believes that it's from the neighbor's dogs. The dog owning neighbor insists that their dogs never leave their property. The neighbor finding the feces has been bagging it and throws it back into the neighbor's yard. This activity has stopped at Officer O'Keefe's suggestion. The animal owners have stopped talking to him once he implied that their dogs may be suspect. The neighbor finding the feces states that she's seen the neighbor's dogs on her property, but was very vague in her description of them or even their color. Officer O'Keefe did a canvass of surrounding neighbors, but no one reports seeing the suspect dogs on the neighbor's property. At this point, the feces finding neighbor is not interested in taking this matter to an administrative hearing; she simply wants this activity to stop. The case is pending.

Officer Caceres received a complaint about graffiti at a local business. Contact was made with the business owner who was made aware of the graffiti by a customer. Officer Caceres informed the owner of the significance of graffiti and he agreed to remove it. Officer Caceres returned to the business and saw that the graffiti was removed. A check of the business and the surrounding buildings revealed no new graffiti.

Officer Caceres was stopped by a driver to report that someone was following her. The driver stated that the subject following her followed her to the police department. Officer Caceres contacted the alleged perpetrator who stated that she was his ex-girlfriend and he wanted to talk to her. The complainant stated that she did not want to talk to him and that they were never involved more than just mutual friends. The perpetrator agreed to leave and go in a different direction. The complainant was informed on the process of obtaining an order of protection if needed, since both subjects lived in neighboring towns.

Officer Caceres continues to work with the Lion's Pride after school program at Lakeview School. He is involved with the physical activity aspect of the class, where the students play games. Officer Caceres has a group activity where the students are required to build a structure out of marshmallows and spaghetti pasta, which the students enjoy tremendously.

Officer Caceres took an identity theft report. The complainant stated that someone opened credit cards in his name using his social security number. The information and bank accounts were closed and the complainant was advised on the process.

A resident complained that a neighbor was acting erratically in their neighborhood. The allegations were that the neighbor would drive extremely slow and then take pictures of people who drive behind him and by his house, while blowing his car horn. Contact was made with the neighbor who acknowledged doing all the things mentioned. The reason, he stated, was because he was being harassed and followed possibly by the CIA, and he needed proof and documentation. The subject also stated that the Rev. Jesse Jackson was assisting him with the harassment. The subject would not divulge any more information or family information without his attorney present. Nonetheless, the subject was informed that he was creating a disturbance and agreed to stop some of his behavior. Follow-up with the original complainant revealed that there have been no more problems.

Happenings at the CRC:

- A Girl Scouts workshop was held.
- Computer classes were conducted.
- A total of eight hours were spent at the CRC answering residents' questions.
- Children's art class was held.
- Library Literacy class at Schaumburg Library was attended.
- Adult 'English as a Second Language' classes were held.
- Scout reach program was conducted.
- Cub Scouts programs were organized.
- Promise to Play was held.
- Reading program for K-5th grade was held.
- Activities were arranged at the Teen Center.

Other activities during the month include:

- Officer Caceres assisted with Spanish translations on several occasions.
- Officer O'Keefe completed nine fingerprintings.
- Officers Caceres and O'Keefe assisted with the Administration Adjudication Hearings.
- Officer O'Keefe contacted recent victims of burglaries and offered home security checks.
- Officer Caceres provided liquor server training.
- Officer O'Keefe set up the court schedule for 2010.
- Officer Caceres installed 4 child safety seats.
- Officer O'Keefe provided media coverage on one occasion.
- Officer Caceres assisted patrol on several occasions.
- Officer O'Keefe covered court officer duties on three occasions.
- Officer Caceres was a CPR/AED instructor at in-service training.

- Officer O'Keefe submitted articles for the upcoming Village Voice issue.
- Sent out Crime Hazard Alerts to residents.
- Visited youth functions at Spectrum/ Vogelei Teen Centers.
- Provided extra patrol in the Salem Ridge complex and Steeple Hill/ Highland Crossing Condominiums.

ADMINISTRATIVE SERVICES

Some of the duties and activities ASO Chris Moore completed this month were:

- Inventoried 156 new evidence items
- 32 items sent to the lab
- 60 items returned from the lab
- 15 items returned to owners
- 1,216 property/evidence transfers handled
- Stacey Kenost continues cross training
- Work on current destruction - Ongoing

Total YTD items inventoried	1,769
Total YTD items sent to the crime lab	599
Total YTD items returned from the lab	548
Total YTD items returned to owner	217
Total YTD items destroyed	980
Total YTD transfers handled	17,614

TRAFFIC SECTION

Below is a summary of activities for the Traffic Section for the month of November:

On November 2, Officer Thomas received the Illinois Department of Transportation Division of Traffic Safety 1,000 seat belt award.

On November 2, Officer Wondolkowski received the 2009 MADD Illinois Hero Award for his DUI efforts and removing impaired drivers off roadways.

On November 5, Officer Thomas conducted an investigation on a hit and run crash report which occurred at Golf Road and Rohrssen Road. Officer Thomas located and contacted the offender who then turned himself in at the station. Officer Thomas obtained a statement from the driver who stated he fled the scene. This case was cleared by arrest.

On November 18, Officer Logan assisted with a "lock down" drill at Whitley School.

On November 19, Officer Wondolkowski conducted a follow up investigation on a hit and run crash report which occurred on the 100 block of Westview Street. Using information gathered at the scene and initial reporting officers, he located the offender, obtained a confession and charged the driver with leaving the scene of a property damage crash.

On November 24, Officer Wondolkowski participated in a news release at Navy Pier, hosted by the Illinois Department of Transportation and the Illinois State Police, to kick off the "Click it or ticket it" safe driving campaign for the holiday weekend.

Officer Thomas investigated 2 vehicles of the second division and issued 3 citations for safety and equipment violations.

Officer Logan investigated 1 vehicle of the second division resulting in 1 citation for safety and equipment violation and \$236 in overweight fines.

Officer Wondolkowski investigated 27 vehicles of the second division resulting in 6 citations for safety and equipment violations and \$2,920 in overweight fines.

Sergeant Dornbos attended routine K-9 in-service training with the canine training group on November 3, in Arlington Heights and on November 17, in Elk Grove Village.

The Traffic Section followed up on 12 hit and run or incomplete crashes, 1 stop arm violation and completed 2 chauffeurs' license applications.

The Traffic Section followed up on 2 abandoned autos.



Clinton J. Herdegen
Chief of Police

**Administrative Adjudication Hearings
November, 2009**

Hearing Date	Type	Police Violations	Code Violations	Paid at Hearing			Compliant/ Dismissed	Continued	No-Shows (approximate)	Grand Total		
				Cash	Check	Charge					Pmt Due	Total
11/2/2009	1st Hearing	289	176	\$ 50.00	\$ 30.00	\$ 110.00	\$ 250.00	\$ 440.00	77	9	369	465

Total tickets issued with this as first hearing date: **558** % of tickets issued: **1.8%** 13.8% 1.6% 66.1% 83.3%

2nd Hearing	0	0	\$ 50.00	\$ 100.00	\$ 50.00	\$ 200.00	\$ 400.00	11	1	-20	0
Total	289	176	\$ 100.00	\$ 130.00	\$ 160.00	\$ 450.00	\$ 840.00	88	10	349	465

Defendants with 10-or-more violations:
0 defendants pursued this month

11/16/2009	1st Hearing	307	172	\$ 280.00	\$ 930.00	\$ 250.00	\$ 1,180.00	\$ 2,640.00	102	5	347	479
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Total tickets issued with this as first hearing date: **515** % of tickets issued: **4.9%** 19.8% 1.0% 67.4% 93.0%

2nd Hearing	85	0	\$ 110.00	\$ -	\$ -	\$ 50.00	\$ 160.00	14	3	65	85
Total	392	172	\$ 390.00	\$ 930.00	\$ 250.00	\$ 1,230.00	\$ 2,800.00	116	8	412	564

1st Hearing	596	348	\$ 330.00	\$ 960.00	\$ 360.00	\$ 1,430.00	\$ 3,080.00	179	14	716	944
2nd Hearing	85	0	\$ 160.00	\$ 100.00	\$ 50.00	\$ 250.00	\$ 560.00	25	4	45	85
Total	681	348	\$ 490.00	\$ 1,060.00	\$ 410.00	\$ 1,680.00	\$ 3,640.00	204	18	761	1029

Total Tickets Issued - Oct-09: **1128** **152** Total Citation Revenue - Oct-09: **\$41,556** Total Citation Revenue - Year-to-date 2009: **\$484,626**

Total Tickets Issued - Oct-08: **1239** **36** Total Citation Revenue - Oct-08: **\$54,607** Total Citation Revenue - Year-to-date 2008: **\$564,316**

Hoffman Estates Police Department Traffic Crash Analysis and Cause Report

Ending Oct. 31, 2009

	<u>Current Month</u>	<u>Same Month Last Year</u>	<u>Year To Date</u>	<u>Previous YTD</u>
Total	162	136	1295	1443
Highway	122	102	922	1024
Private Property	40	34	367	417
Property Damage Only	134	112	1104	1218
Personal Injury	28	24	175	186
Fatal	0	0	0	0

Intersections

	<u>Current Month</u>	<u>Same Month Last Year</u>	<u>Year To Date</u>	<u>Leading Cause (last 12mo)</u>
72/Roselle	5	2	55	1.Failure to reduce Speed 2.Imp lane use
58/Barrington	8	7	68	1. Failure to reduce Speed 2. Failure to yield turning left
72/Barrington	5	4	55	1.Failure to reduce Speed 2. Following too close
72/Governors	1	2	12	1. Failure to yield turning left 2. Failure to reduce Speed

Top locations past 12mo (number of crashes)

Barrington @ Higgins	35
Roselle @ Higgins	29
Barrington @ Hassell	19

2009

*Hoffman Estates Police
Special Enforcement Tracking Sheet*

DATE (S)	LOCATION	PROBLEM	RESULTS	TOTAL HOURS	UNITS ASSIGNED
1/12/09	Higgins Road / Beverly Road	State Scales	Cancelled by ISP due to weather	0 hours	Traffic
1/21/09	Higgins Road / Beverly Road	State Scales	0 - Overweight Violations Only 25 trucks through scales	3.50 hours	Traffic
2/9/09	Higgins Road / Beverly Road	State Scales	1 - Overweight Violation \$2,026 in Fines	3 hours	Traffic
2/11/09 - 2/19/09	TARGET	Right turn on Red Violations	13 - Citations for 11-305 1 - Citation (seat belt)	6.66 hours	Traffic
2/20/09	Higgins Road / Beverly Road	State Scales	Cancelled by ISP due to an injured Officer	0 hours	Traffic
3/13/09	Higgins Road / Beverly Road	State Scales	1 - Suspended DL arrest 0 - Overweight Violations	3.50 hours	Traffic
3/19/09	Higgins Road / Beverly Road	State Scales	0 - Overweight Violations	3 hours	Traffic
4/25/09 - 5/31/09 Weekends *	Maureen Drive / Russell Drive	Speeding Vehicle's	0 - Citations	4 hours	Patrol 2 nd & 3 rd Watch
4/27/09 - 5/13/09	405 Alpine Lane	Speeding Vehicle's	1 - speeding citation	10.75 hours	Traffic, Patrol 2 nd & 3 rd Watch
5/11/09	Higgins Road / Beverly Road	State Scales	Cancelled by ISP	0 hours	Traffic
5/12/09	Rte. 59	Rte. 59 Initiative	5 - Speeding citations 4 - Seat belt citations 1 - Equipment citation 1 - Revoked DL arrest	3 hours	Traffic, Watch II
5/18/09	Bode / Washington	Seat Belt Enforcement Zone	3 - Seat belt citations 1 - Child Safety Seat 1 - Insurance 1 - No DL arrest	2 hours	Traffic, Watch II

2009
Hoffman Estates Police
Special Enforcement Tracking Sheet

5/18/09	Bode / Washington	Seat Belt Enforcement Zone	21 – Seat Belt Citations	1.5 hour	Traffic, Watch III
5/19/09	Bode / Washington	Seat Belt Enforcement Zone	6 - Seat Belt Citations	1 hour	Traffic, Watch II
5/19/09	Freeman / Huntington	Seat Belt Enforcement Zone	2 – Seat Belt Citations	1 hours	Traffic, Watch II
5/19/09	Golf / Barrington	Seat Belt Enforcement Zone	11 – Seat Belt Citations	2 hours	Traffic
5/20/09	Higgins / Barrington	Seat Belt Enforcement Zone	5 – Seat Belt Citations	1 hour	Traffic
5/20/09	Freeman / Huntington	Seat Belt Enforcement Zone	9 – Seat Belt Citations	1.5 hours	Traffic, Watch III
5/22/09	Moon Lake / Volid	Seat Belt Enforcement Zone	14 - Seat Belt Citations 2 – Insurance 1 – Suspended License	1.75 hours	Watch III
5/26/09	Harmon / Bode	Seat Belt Enforcement Zone	0 – Citations	1 hour	Traffic, Watch II
5/26/09	Moon Lake / Volid	Seat Belt Enforcement Zone	3 – Seat Belt Citations 1 – Disobeyed stop sign	1 hour	Traffic
5/26/09	Hillcrest / Fremont	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 hour	Watch III

2009
Hoffman Estates Police
Special Enforcement Tracking Sheet

5/27/09	Moon Lake / Volid	Seat Belt Enforcement Zone	4 – Seat Belt Citations 1 – Child Safety Seat	1 hour	Traffic
5/28/09	Bode / Roselle	Seat Belt Enforcement Zone	3 – Seat Belt Citations	1 hour	Traffic
5/28/09	Hillcrest / Fremont	Seat Belt Enforcement Zone	6 – Seat Belt Citations	2 hours	Traffic
5/27/09 – 6/8/09	Harmon Blvd. / Bullrush	Speed Trailer	Avg. speed 28 mph	6762 Vehicles	Traffic
6/9/09 – 6/18/09	Illinois / Morgan	Speed Trailer	Avg. speed 26 mph	9,786	Traffic
6-26-09	Higgins / Beverly	State Scales	1 – Overweight Violation \$402.00 in fines 4 – Citations	3 hours	Traffic
6/20/09 – 7/3/09	Haverford – Leeds	Speed Trailer	Avg. speed 24 mph	10,333 vehicles	Traffic
7/15/09	Rte. 59 / 190	State Scales	3 – Overweight Violations \$3,616.00 in fines	3 hours	Traffic
7/30/09 – 8/13/09	Cambridge / Gentry	Stop Sign Violations	3 – Stop sign violations 1 – Insurance citation	3.25 hours	Traffic, Watch III
7/28/09 – 8/10/09	Hassell / Carling	Speed Trailer	Avg. speed 28 mph	18,026 vehicles	Traffic
7/27/09 – 8/2/09	Leeds / Haverford	Speed Trailer	Avg. speed 18 mph	729 Vehicles	Traffic
8/11/09 – 8/18/09	Highland / Durham	Speed Trailer	Avg. speed 28 mph	6,438 vehicles	Traffic
8/12/09 – 8/18/09	Ash / Bluebonnet	Speed Trailer	Avg. speed 24 mph	2,533 vehicles	Traffic
8/18/09 – 8/24/09	Volid / Brookside	Speed Trailer	Avg. speed 30 mph	7,433	Traffic

2009

*Hoffman Estates Police
Special Enforcement Tracking Sheet*

8/25/09 – 8/27/09	School Zones	Back to School TARGET	81 – Citations 1 - Arrest	25.08 hours	Traffic, Watch III & Watch II, POP
8/23/09 – 8/30/09	900 Hillcrest Blvd.	Speed Trailer	Avg. speed 26 mph	4,977 vehicles	Traffic
8/27/09 – 9/8/09	800 Harmon Blvd.	Stop Signs	7 – Stop sign violations 1 – No valid license	2.5 hours	Traffic
8/31/09 – 9/8/09	Arizona @ Fairview School	Speed Trailer	Avg. speed 24 mph	7,194 vehicles	Traffic
8/31/09 – 9/7/09	Frederick / Pierce	Speed Trailer	Avg. speed 20 mph	2,608 vehicles	Traffic
9/8/09	Golf – Gannon	TARGET	13 – Speeding citations 2 - Insurance citations 4 - Verbal warnings 6 - Scott's Law PI&E	2 Hours	Traffic, Watch II
8/26/09 – 9/9/09	Kingsdale -Higgins	Speeding vehicles	1 - Speeding Citation	4.75 hours	Traffic, Watch III
9/9/09	Golf – Gannon	TARGET	1 - Speeding Citation	2 Hours	Patrol Watch II
9/10/09	All Patrol Area's	TARGET	8 – Speeding Citations 37 – Miscellaneous	8 Hours	Patrol Watch II
9/11/09	All Patrol Area's	TARGET	7 – Speeding Citations 26 – Miscellaneous	8 Hours	Patrol Watch II
9/15/09	Golf – Gannon	TARGET	1 – Speeding Citation 1 – Scott's Law Violation	2 Hours	Patrol Watch II
9/16/09	Huntington – Freeman	TARGET	2 – Seat Belt Citations	1 Hour	Patrol Watch II, Traffic
9/17/09	Golf – Gannon	TARGET	5 – Speeding Citations 2 – Arrests	1 Hour	Patrol Watch II
9/17/09	Higgins – Beverly	State Scales	0 – Overweight Violations	3 hours	Traffic
9/9/09 – 9/18/09	Westbury – Haman Whitely School	Speed Trailer	Avg. speed 24 mph	4,065 vehicles	Traffic

2009
Hoffman Estates Police
Special Enforcement Tracking Sheet

9/9/09 – 9/18/09	McDonough – Nicholson Timber Trails School	Speed Trailer	Avg. speed 29 mph	4,034 vehicles	Traffic
9/22/09	Beverly – Trillium	TARGET	6 – Speeding citations 1 – Equipment Violation 1 – Suspended arrest	2 Hours	Traffic, Watch II
9/18/09 – 10/2/09	Lexington Drive	Speed Trailer	Avg. speed 23 mph	3,374 vehicles	Traffic
9/29/09 – 10/31/09	Whispering Trail – Parkside Drive	Speeding Violations	0 – Citations	15.25 Hours	Traffic, Watch II, Watch III
10/2/09 – 10/9/09	Essex – Haverford	Speed Trailer	Avg. speed 26 mph	5,697 vehicles	Traffic
10-21-09	Higgins- Beverly	State Scales	4 – overweight violations 2 – DL arrests \$1,339 in fines	3 hours	Traffic
10-29-09	Bode – Rte. 59	TARGET	11 – Speeding Citations 1 – Overweight violation \$298 in fines	3 hours	Traffic, Watch II
11-17-09 – 11-30-09	Kent – Frederick	Extra Patrol	8 – Stop sign violations 1 – Insurance 1 – Child Seat	5.2 hours	Traffic, Watch II, Watch III
11-31-09	Higgins – Beverly	States Scales	1 – Overweight violation \$236 in fines	3 hours	Traffic



VILLAGE OF SCHAUMBURG

POLICE DEPARTMENT / 1000 W. SCHAUMBURG ROAD / SCHAUMBURG, IL 60194-4198
847.882.3586 / TDD 847.882.3586 / FAX 847.882.3846 / WWW.CI.SCHAUMBURG.IL.US

November 6, 2009

Chief Clinton Herdegen
Hoffman Estates Police Department
1200 Gannon Drive
Hoffman Estates, IL 60169

Dear Chief Herdegen:

On November 5, 2009, the Schaumburg Police Department responded to possible shots fired on Evening Song Court with the subject barricaded in his apartment.

The ILEAS Plan was successful due to the coordinated efforts of the multiple agencies that responded and assisted. We appreciated the assistance of Officers Keith Baker, William Rubley & Scott Reichel. Please express my sincere gratitude to Officers Baker, Rubley & Reichel during this incident.

Sincerely,

A handwritten signature in cursive script, appearing to read "Brian S. Howerton".

Brian S. Howerton
Chief of Police

lp



OFFICE OF THE STATE'S ATTORNEY
COOK COUNTY, ILLINOIS

ANITA ALVAREZ
STATE'S ATTORNEY

Special Prosecutions Bureau
69 W. Washington, Suite 3130
Chicago, IL 60602
312-603-8600

November 23, 2009

Chief Clinton J. Herdegen
Hoffman Estates Police Department
1200 Gannon Drive
Hoffman Estates, Illinois 60169

Dear Chief Herdegen,

Recently I prosecuted a defendant named Charles Oleson. The defendant took \$37,000.00 in an investment scam from the victim, Timothy Turner. The defendant plead guilty to theft and was sentenced to 30 months probation and full restitution to the victim. If the defendant fails to pay the restitution he will be sentenced to 3 years in the Illinois Department of Corrections. This case was prosecuted because of the outstanding investigation of Detective Richard Ouimette. Detective Ouimette's investigation included analyzing voluminous financial data obtained through Grand Jury Subpoena's, taking a complete and inculpatory statement from defendant and writing clear concise reports.

It was my pleasure to work with Detective Ouimette. I look forward to working with him in the future.

Very truly yours,

Edward Maloney
Assistant State's Attorney
69 W. Washington St., Suite 3130
Chicago, Illinois 60602

DET. OUIMETTE -
ANOTHER EXAMPLE OF THE
OUTSTANDING WORK YOU DO!!
THANK YOU FOR A JOB WELL
DONE!!
Chris Herdy

EM/vj



VILLAGE OF SCHAUMBURG

POLICE DEPARTMENT / 1000 W. SCHAUMBURG ROAD / SCHAUMBURG, IL 60194-4198
847.882.3586 / TDD 847.882.3586 / FAX 847.882.3846 / WWW.CI.SCHAUMBURG.IL.US

November 19, 2009

Chief Clinton Herdegen
Hoffman Estates Police Department
1200 Gannon Drive
Hoffman Estates, IL 60169

Dear Chief Herdegen:

On November 11, 2009 at 1720 hours we contacted Northwest Central Dispatch for a K-9 to conduct a vehicle search at a traffic stop. A short while later, Officer Donohue and Bundo arrived and searched the vehicle for a narcotics presence. K-9 Bundo gave an indication of a narcotics presence in the trunk area of the interior and exterior of the vehicle. Located inside the trunk area was 26.9 grams of suspected Cannabis. The assistance provided by K-9 Bundo proved to be quite valuable.

We appreciated the assistance of Officer Donohue and K-9 Bundo. Please express my sincere gratitude to Officer Donohue during this incident.

Sincerely,

A handwritten signature in black ink that reads "Brian S. Howerton".

Brian S. Howerton
Chief of Police

lp



HOFFMAN ESTATES

NB-4

FIRE DEPARTMENT

Robert G. Gorvett
FIRE CHIEF

December 7, 2009

To: James H. Norris, Village Manager

FIRE DEPARTMENT MONTHLY REPORT NOVEMBER 2009

This month's activities resulted in the Fire Department responding to 407 calls for service; 282 incidents were for emergency medical service, 108 incidents were suppression-related and 17 were mutual aid to other fire departments.

The following were significant responses during November 2009:

11/4/09 - # 0904552 - Car Fire - 1786 Moon Lake Boulevard

E22 and A22 responded to the above address for the report of a red jeep on fire in the parking lot. Upon arrival, E22 took command and reported a sports utility vehicle with fire under the hood. The SUV had cars on both sides and in front that were not involved in fire. E22 and A22 pulled a 1 3/4" pre-connected line to the fire. The passenger compartment was empty, and the fire under the hood was extinguished. Further investigation found burning fuel leaking from under the front of the vehicle. The burning fuel was beginning to accelerate in size, and the fuel fire was held in check with the 1 3/4" line while a second 1 3/4" line was being pulled for foam. 602 arrived on the scene and took command. The on-scene HEPD officer was asked to find the owners of the exposure cars so we could move them. The foam blanket was applied and stopped the burning fuel from traveling to other vehicles. A second engine was requested for manpower and additional foam. We moved the exposed cars that we found owners for. The TOTAL foam nozzle was obtained from Station 22 and was used to build the thickness of the foam up into the undercarriage of the vehicle. The foam, along with two CO2 extinguishers, extinguished the burning fuel that was leaking into the frame of the SUV. The SUV was towed from the scene, and companies picked up. B/C Englund notified the Metropolitan Sanitary District of the foam runoff into the sewer in the parking lot.

1900 Hassell Road
Hoffman Estates, Illinois 60169
www.hoffmanestates.org

Phone: 847-843-4825
Fax: 847-781-4849

William D. McLeod
MAYOR

Raymond M. Kincaid
TRUSTEE

Gary J. Pilafas
TRUSTEE

Karen V. Mills
TRUSTEE

Jacquelyn Green
TRUSTEE

Bev Romanoff
VILLAGE CLERK

Cary J. Collins
TRUSTEE

Anna Newell
TRUSTEE

James H. Norris
VILLAGE MANAGER

11/7/09 - # 0904610 - Code 3 (Schaumburg Auto Aid) - 1935 Golf Road

Truck 22 responded to the above location for a report of smoke coming from the roof of the structure. Truck 22 arrived on the scene and found nothing showing. Company members checked the inside of the structure and found light smoke. They then checked the roof and found roof insulation material smoldering from a repair job earlier that day. Schaumburg units arrived on the scene and assisted with the overhaul and extinguishment.

11/08/09 - #0904633 - Car Fire - Higgins Quarters Drive

Companies responded for the report of a car fire. Engine 21 assumed command and reported a vehicle fully involved. A wood garbage enclosure was also involved with fire. Personnel extinguished the fire using a 1 3/4" preconnected hose line and approximately 200 gallons of tank water. During extinguishment, personnel noticed that the main area of fire damage was to the left rear of the vehicle, the vehicle's fuel door was open, and the gas cap missing. A large pile of severely charred debris was also found next to the vehicle. An Investigator was requested to the scene to determine the cause of the fire. Engine 21 remained on scene with HEPD until arrival of the investigator. Dollar loss estimate includes the fire vehicle, garbage enclosure, and a vehicle next to the fire vehicle that had paint damage from heat exposure but did not burn.

11/09/09 - #0904642 - Code 3 - 2499 Hassell Road

Companies responded to above location for an AFA. On arrival companies were met by the Manager who stated there was a fire in one of the dryer rooms. Companies investigated and found that there had been a fire in one of the dryers and area around the unit. Enough heat was produced to set off a sprinkler head, however, the head was obstructed by sludge and did not flow water. A worker used an extinguisher to put out the fire prior to our arrival. The area around the dryer was checked with the thermal imager, and there was no extension found. Gas and electric were shut off to the dryer, and the scene was turned over to the FPB. The sprinkler system was cleared of debris and checked before being placed back in full service.

11/11/09 - #0904672 - Entrapment Accident - Algonquin Road and Huntington Boulevard

Companies responded for the report of an accident with injuries and entrapment. Upon arrival, Engine 23 assumed command reporting a three-vehicle accident and four patients; a third ambulance was requested. Battalion 6 arrived on the scene and assumed command making Engine 23 the Operations Division. An update was requested by Command, and it was reported there was no patient entrapment. Truck 22 and Squad 22 arrived being assigned to assist with hazard removal. Ambulance 24 transported two patients; Ambulance 22 and Ambulance 23 each transported one patient. Command was terminated, and the scene was turned over to HEPD for the crash investigation.

11/17/09 - #0904746 - Code 3 - 5050 Sedge Boulevard

Companies responded to a report of a fire in the rear hallway at the fitness center. On arrival Engine 24 assumed command reporting to the south side of the building. Companies gained entry and were directed to the hallway leading to the swimming pool. It was in this hallway that Maintenance pointed out that a pump for the pool was sparking, smoking and eventually caught fire, all prior to our arrival. The fire was out prior to our arrival and had self-extinguished. The power was turned off to the pump, and Maintenance on the scene stated this happened once before and they would be replacing the pump. The alarm system was placed back into full service, and all companies returned to quarters.

11/23/09 - #0904834 - EMS Incident - 1683 Castaway Court


District 23 companies responded for the report of a medical emergency. Upon arrival Engine 24 assumed command finding that the patient had fallen 15 feet off a ladder while cutting a tree. The tree branch, which was approximately 30' long, was precariously hanging over the patient. Truck 22 was called to the scene for manpower. The patient was rapidly removed from the danger zone. Ambulance 23 transported one patient to SAMC. The area was secured with caution tape. Battalion 6 was requested to the scene by command. The determination was made to cut one of the two cables that were holding the large branch. The cable that was tied off to another tree was cut which placed all the load safely onto another cable that was secured to a pick-up truck. The branch was then safely and under control lowered to the ground removing the hazard. The scene was turned over to the home owner, and all companies returned to quarters in service.

There were several mutual aid requests during the month where our department responded with equipment and personnel. Some of these included the following:

November 2: Structure fire in Schaumburg – Sent Truck 22

November 7: Structure fire in Schaumburg – Sent Truck 22

On the following pages is an overview of department activities and emergency responses for the month of November.



Robert Gorvett
Fire Chief

RG/bb
Month End.November

OPERATIONS DIVISION

During the month of November, the following operational issues took place:

- Firefighter Matt Long continued his deployment to Military Reserve for the entire month.
- Firefighter DuMelle returned to full duty on shift.
- Firefighter Tyrrell was on sick leave for the entire month due to an off-duty knee injury.
- Firefighter Sandacz remains on IOD after surgery on his injured shoulder during the month.
- Firefighter DeTamble is on IOD Light Duty for a knee and back injury through the month.
- Firefighter Ritter is on IOD Light Duty due to a back injury.

ADMINISTRATIVE DIVISION

- Battalion Chief Mackie continues attending Triton College working toward a Fire Science Associates degree.
- Deputy Chiefs Mayer and Jorian continued labor negotiations with the Fire Union.
- Chief Gorvett attended the Motorola Government Technology demonstration.
- Chief Gorvett attended the Village's tree lighting ceremony.
- Chief Gorvett attended the dedication of the Edwin Frank Children's Memorial.

During the month of November, the following public education activities took place:

- During the month the department hosted/attended several Public Education functions for the community including:
 - Block party on Newcastle
 - Block party on Whispering Trails
 - Three Station 24 tours by groups from Timber Trails School, HE Park District and Camelot School
- Family Fun Fair at Life Changers Church with 200 people in attendance
- Citizens Fire Academy Graduation at the Village Hall
- Two smoke detectors were distributed during the month

The department educated over **300** children and adults at **5** different events this month.

Total Fire Department Responses

Response Activity - November			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Fire Incidents	12	124	3	31	6	56	1	18	2	19
Medical Incidents	278	3290	64	738	157	1906	41	291	16	355
Other Incidents	105	1236	38	387	42	585	10	106	15	158
Mutual Aid Incidents	11	181	1	52	3	84	3	24	4	21
Total Responses	406	4831	106	1208	208	2631	55	439	37	553

Fire Incidents

Response Activity - November			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Building Fire	1	21	0	8	1	11	0	2	0	0
Cooking Fire	2	23	1	7	1	12	0	3	0	1
Vehicle Fire	4	22	1	3	3	10	0	3	0	6
Brush & Grass Fire	0	6	0	3	0	1	0	0	0	2
Other Fire Incident	5	52	1	10	1	22	1	10	2	10
Total Fire Incidents	12	124	3	31	6	56	1	18	2	19

Medical Incidents

Response Activity - November			Station 21		Station 22		Station 23		Station 24	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
Emergency Medical	245	2854	61	683	136	1694	37	253	11	224
Vehicle Accident	25	317	2	38	16	158	2	30	5	91
Patient Assist	8	74	1	17	5	48	2	8	0	1
Special Events	0	45	0	0	0	6	0	0	0	39
Total Medical Incidents	278	3290	64	738	157	1906	41	291	16	355

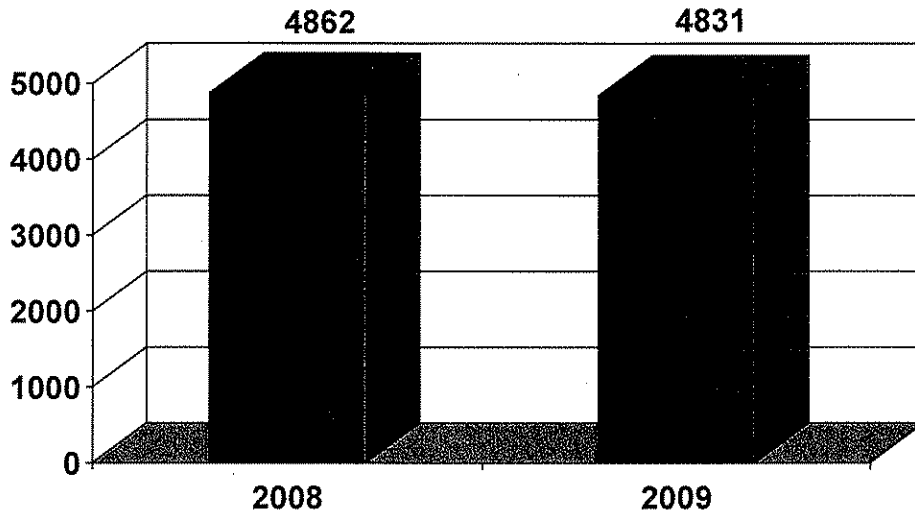
Mutual Aid Incidents

Response Activity - November			Station 21 Response		Station 22 Response		Station 23 Response		Station 24 Response	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
A/A to Schaumburg	1	14	0	3	1	11	0	0	0	0
A/A to Streamwood	0	11	0	0	0	10	0	0	0	1
Mutual Aid / MABAS Incidents	10	156	1	49	2	63	3	24	4	20
Total Mutual Aid Incidents	11	181	1	52	3	84	3	24	4	21

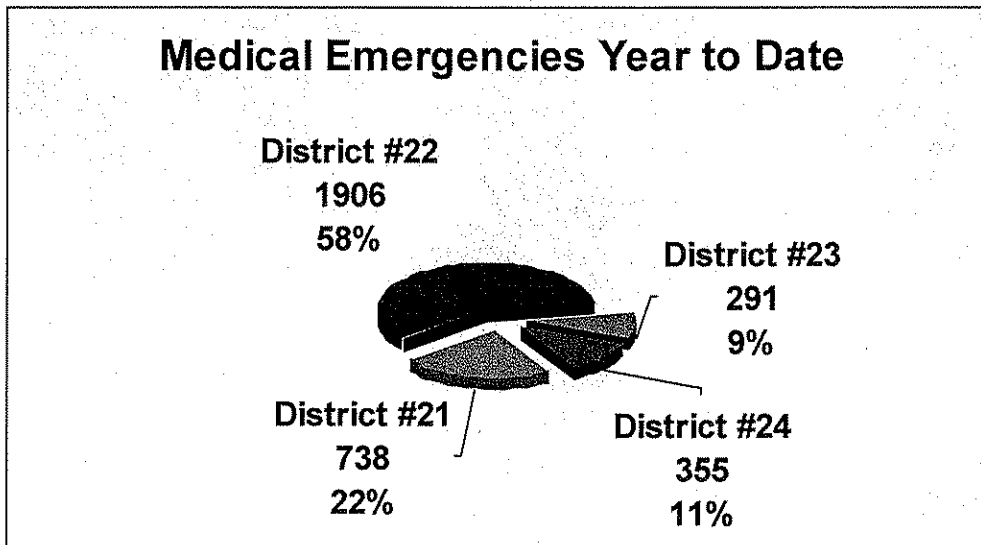
Other Incidents

Response Activity - November	Station 21		Station 22		Station 23		Station 24			
	Month	YTD	Month	YTD	Month	YTD	Month	YTD		
Elevator Emergencies	1	38	1	7	0	20	0	0	0	11
Gas Investigations	4	36	2	15	2	15	0	2	0	4
Fuel Leak	1	6	0	2	0	1	1	3	0	0
Power Line Problem	0	7	0	6	0	1	0	0	0	0
Hazardous Condition	3	11	1	1	2	6	0	3	0	1
Smoke/Odor Investigation	7	41	3	12	4	22	0	3	0	4
Water Leak	0	25	0	6	0	14	0	3	0	2
Lock-In or Lock-Out	4	66	3	16	1	33	0	7	0	10
Good Intent Call	15	149	3	42	6	69	3	13	3	25
Carbon Monoxide Incident	15	144	5	45	8	53	1	25	1	21
Activated Fire Alarm	42	538	14	171	15	274	5	33	8	60
Malicious Fire Alarm	2	34	2	17	0	16	0	0	0	1
Electrical Problem	0	34	0	12	0	12	0	6	0	4
Other Service Provided	3	52	1	19	1	16	0	6	1	11
Response Cancelled	8	55	3	16	3	33	0	2	2	4
Total Other Incidents	105	1236	38	387	42	585	10	106	15	158

Total Emergency Responses Year to Date



Medical Emergencies Year to Date



2009 FIRE LOSS

OCCUPANCY TYPE	Month	YTD LOSS
Special Outside	0	0
Public Assembly	0	0
Single-Family	\$1,200.00	\$861,680.00
Multi-Family	\$1,000.00	\$42,000.00
General Business	0	0
Road, Parking Property	0	0
Storage Property	0	0
Open Land, Field	0	0
Vehicle	0	0
Institutional	0	0
TOTALS	\$2,200.00	\$903,680.00

TOTAL ANNUAL FIRE LOSS PREVIOUS YEARS

2008	\$1,606,700
2007	\$1,253,350
2006	\$755,420
2005	\$1,442,910
2004	\$4,033,630
2003	\$2,266,370
2002	\$963,600
2001	\$2,709,675
2000	\$378,735

TRAINING

For the month of November, the following training activities took place:

Outside Training:

- Battalion Chief Mackie continues his coursework toward an Associates Degree at Triton College.
- Firefighter DuMelle completed his in-house training and was returned to shift assignment.
- Firefighters Rolowicz, Grobe and Kotrba attended Hazardous Materials Technician B class in Rockford.

In-house Training:

- Real time rescue training – Coordinated by Lieutenant Wellhausen.
- Sprinkler systems training – Coordinated by FPB Manager Gotha.
- Hazardous materials training – Groot - natural gas-fueled vehicle training – Coordinated by Lieutenant Hartman.

Company training: (Instructed by the Lieutenants and Captains)

- SCBA, truck operations, smoke ejectors (ventilation) and salvage.
- Hose management skills.
- Building familiarization through preplan review and building visits.

Total training hours for the month of November for all members were 3,036.

1st Quarter	2nd Quarter	3 rd Quarter	4 th Quarter	November	Total Hours YTD
7,569	9,863	8,042	2,456	3,036	30,966

FIRE PREVENTION BUREAU:

- **FINAL INSPECTIONS COMPLETED:**
 - Midwest Gold Buyers – 1 Golf Center
 - Alexian Brothers Information Center – 1786 Moon Lake Boulevard, S-102

- Alexian Medical Learning Lab – 1786 Moon Lake Boulevard, S-103
- Big Kaiser – 2600 Huntington Boulevard
- Sherwin Williams – 695 Golf Road
- SAMC, Same Day Surgery – 1555 Barrington Road
- SAMC, Labor and Delivery Triage – 1555 Barrington Road
- Single Family Homes – Beacon Pointe, Ryland

• **MEETINGS ATTENDED:**

- Construction Meeting, P.D. – 411 W. Higgins Road
- Meeting w/Haileng Xiao – Western Water Project
- Pre-Con Meeting, Fanuc – 1800 Lakewood Boulevard
- Public Works Emergency Plan – 2305 Pembroke Avenue
- Construction Meeting, JCL Bioassay – 2860 Forbs

• **MISCELLANEOUS:**

- Fire Investigation, Car Fire – 1786 Moon Lake Boulevard
- Fire Drill, Lakeview School – 615 Lakeview Lane

ANNUAL INSPECTIONS:

Annual inspections are inspections that are conducted on existing occupancies on an annual or semi-annual basis. These inspections are completed in an attempt to maintain compliance with approved existing municipal codes.

Inspection Type	Monthly Total	2009 YTD	2008 YTD
Annual Inspections	43	1,054	914
First Re-inspections	123	759	571
Business license Inspection	2	22	0
Total	168	1,835	1,485

CONSTRUCTION INSPECTIONS:

Construction inspections are inspections conducted on new and existing occupancies within the Village and the Fire Protection District. These inspections range from initial plan reviews to final occupancy approval.

Plan Review	Monthly Total	2009 YTD	2008 YTD
Building Plan Review	0	73	61
Automatic Fire Alarm	2	33	34
Other Fire Suppression Systems	0	1	1
Fuel Storage Tanks	0	0	3
Hood & Duct Mechanical	0	3	2
Hood & Duct Suppression	0	8	6
Open Burn	2	5	4
Site Plan Review	1	26	24
Automatic Sprinkler	5	60	88
Temporary Heating	0	0	3
Temporary Structure (tent)	0	8	4
Pyrotechnic Display	1	7	5
Total	11	224	235

	Monthly Total	2009 YTD	2008 YTD
Construction/Permit issued	13	155	203
Construction Site Inspection	25	237	492
Construction Site Visits	8	147	137
Total	46	539	832

MISCELLANEOUS INSPECTIONS:

Inspection Type	Month	Year
Fire Prevention Complaints	3	69
Homeowner Walk-Thru (Residential Sprinkler)	1	6
Underground flush test / hydrant flow	2	24
Lock Box Lock Change	0	4
Total	6	103

PERMITS ISSUED:

The following is a breakdown of the building permits that are issued by the Fire Prevention Bureau and the associated revenue generated from the permits issued.

Permit Type	Month		Year to Date	
	Permits Issued	Total	Permits Issued	Total
Automatic Fire Alarm	2	190.00	38	3,675.00
Other Fire Suppression Systems	0	0.00	5	700.00
Fuel Storage Tanks	0	0.00	0	0.00
Hood & Duct Mechanical	0	0.00	2	190.00
Hood & Duct Suppression	0	0.00	6	475.00
Open Burn	3	190.00	8	635.00
Automatic Sprinkler	7	2,135.00	73	19,145.00
Temporary Heating	0	0.00	0	0.00
Lock Box	0	0.00	14	1,880.00
Pyrotechnic Display	1	1,000.00	7	5,119.00
Total	13	3,515.00	140	31,819.00

SPRINKLER ORDINANCE PROGRESS:

Buildings Requiring Sprinklers	Month Total	Y-T-D	
Installed	2	4	
Remaining	128		

WIRELESS TRANSCEIVERS:

	Month	Y-T-D	
Installed	2	92	
Remaining to be installed	125		
Total Installed to date			316

ACTIVATED FIRE ALARMS:

	Monthly	Y-T-D	2008
Fire Alarm Activations	8	112	117
Trouble Alarms	7	78	80
Malicious False Alarms	3	71	38
False Alarms	21	277	453
Total	47	499	688

None of these False Alarms (or responses) can be attributed to the Keltron Wireless Transceivers.

BUSINESSES LEFT TO INSTALL SPRINKLERS

Analysts, Inc., at 2450 Hassell Rd, has begun the construction process of retrofitting their business with a fire sprinkler system. We anticipate the system to be in place and functioning by January 1 2010.

Kumon Learning Center at 23 Golf Center Dr and Betty's Day care at 20 Golf Center Dr have had their businesses retrofitted during November and the systems have been tested and are now operational.

Businesses Left To Install Sprinklers

#	Street	Cd	Unit #	Business Name	Building Owner	Use Group	Reason for Spk	
1	1700 ALGONQUIN	RD		EXXON MOBIL CORP	EXXON MOBIL CORP	B	Not Completed	
2	1710 ALGONQUIN	RD		WHITE HEN	DEARBORN CONSTRUCTION	M	Aware	
3	1714 ALGONQUIN	RD		NORMANS CLEANERS	DEARBORN CONSTRUCTION	B	Aware	
4	1716 ALGONQUIN	RD		SAPPHIRES	DEARBORN CONSTRUCTION	B	Aware & Planning	
5	1720 ALGONQUIN	RD		PETERSONS BAKERY	DEARBORN CONSTRUCTION	B	Aware	
6	1722 ALGONQUIN	RD		KENNETH L KITE DDS	DEARBORN CONSTRUCTION	B	Not Completed	
7	1726 ALGONQUIN	RD		JAKE'S PIZZA	DEARBORN CONSTRUCTION	A	Not Completed	
8	1734 ALGONQUIN	RD		VACANT	DEARBORN CONSTRUCTION	B	Not Completed	
9	1742 ALGONQUIN	RD		SHARON FLORIST & GIFTS	DEARBORN CONSTRUCTION	M	Closing in Sept	
10	1744 ALGONQUIN	RD		FOREST VIEW ANIMAL HOSPITAL	DEARBORN CONSTRUCTION	B	Not Completed	
11	1750 ALGONQUIN	RD		SOFTS	DEARBORN CONSTRUCTION	A	Aware	
12	1752 ALGONQUIN	RD		LILY GARDEN	DEARBORN CONSTRUCTION	A	Possibly Closing	
13	1754 ALGONQUIN	RD		LILY GARDEN	DEARBORN CONSTRUCTION	A	Possibly Closing	
14	1758 ALGONQUIN	RD		STYX & STONZ	DEARBORN CONSTRUCTION	B	Not Completed	
15	1760 ALGONQUIN	RD		FOREST VIEW FOOT & ANKLE CENTER	DEARBORN CONSTRUCTION	B	Not Completed	
16	1762 ALGONQUIN	RD		DANCING FEET STUDIO	DEARBORN CONSTRUCTION	B	Aware	
17	1764 ALGONQUIN	RD		CLEMENZA'S	DEARBORN CONSTRUCTION	B	Completed	
18	1770 ALGONQUIN	RD		TINAILS	DEARBORN CONSTRUCTION	B	Aware	
19	1772 ALGONQUIN	RD		EPICO PAINT & WALLPAPER	DEARBORN CONSTRUCTION	B	Aware	
				All of the occupancies from 1710 - 1772 Algonquin are part of the Forest View Shopping Plaza				
				Dearborn Construction is the shopping plaza owner and has supplied water for each tenant space. Expectation is for each tenant to complete the sprinkler system.				
20	1645 ARDWICK	DR		HILLDALE PRO SHOP	HILLDALE COUNTRY CLUB	B	Not Completed	
21	1655 ARDWICK	DR		CHICAGO KOSAIDO CORP	HILLDALE COUNTRY CLUB	B	Not Completed	
22	801 BARRINGTON	RD		FIRESTONE COMPLETE AUTO CARE	FIRESTONE COMPLETE AUTO CARE	B	Planning	
				This business is aware of the ordinance and are making plans to install the system. No date planned.				
23	1325 BARRINGTON	RD		CONGO RIVER GOLF	CONGO RIVER GOLF	A	Not Completed	
24	2776 BOUE	RD		SELF STORAGE	SELF STORAGE	S	Planning	
25	255 FLAGSTAFF	LN		ST HUBERTS SCHOOL	CATHOLIC ARCHDIOSESE	E	In Discussions	
26	1250 FREEMAN	RD		HELD REALTY	KEVIN PARK	B	Aware	
27	1252 FREEMAN	RD		TOUCH OF CLASS	KEVIN PARK	B	Aware	
28	1254 FREEMAN	RD		TOUCH OF CLASS CLEAN	KEVIN PARK	B	Aware	
29	1256 FREEMAN	RD		BAUHAUS ART STUDIO	KEVIN PARK	B	Aware	
30	1260 FREEMAN	RD		MOM & POP PANTRY & DELI	KEVIN PARK	B	Aware	
31	1262 FREEMAN	RD		NORTH BRANCH LIBRARY	KEVIN PARK	A	Aware	
				Management is aware of requirements				
32	1200 GANNON	DR		HOFFMAN ESTATES POLICE DEPT	VOHE	B	Blgd will be closed	
33	1469 GLEN LAKE	RD		NEIGHBORHOOD PANTRY	CESARIO CORRADO	M	Aware	
34	1471 GLEN LAKE	RD		VACANT	CESARIO CORRADO	U	Aware	
35	1473 GLEN LAKE	RD		HIGHPOINT CLEANERS	CESARIO CORRADO	B	Aware	
				Owner is aware of requirements. We have had discussions regarding process for completion.				
36	1475 GLEN LAKE	RD	B	AEROLITE & ASSOCIATES INC	STEVEN REMPAS	B	Not Completed	

Businesses Left To Install Sprinklers

37	1	GOLF	CTR	FABRINI'S FLOWERS	ROBIN REALTY	U	Not Completed
38	2	GOLF	CTR	GOLF ROSE SHOPPING CENTER LP	ROBIN REALTY	U	Not Completed
39	3	GOLF	CTR	UPS STORE	ROBIN REALTY	B	Not Completed
40	5	GOLF	CTR	VACANT	ROBIN REALTY	U	Not Completed
41	9	GOLF	CTR	HAIR CUTTERY #2003	ROBIN REALTY	B	Not Completed
42	10	GOLF	CTR	HAIR CUTTERY #2003	ROBIN REALTY	B	Not Completed
43	20	GOLF	CTR	BETTY'S DAY CARE	ROBIN REALTY	E	Not Completed
44	23	GOLF	CTR	KUMON MATH & READING CENTER	ROBIN REALTY	B	Not Completed
45	75	GOLF	RD	WOODFIELD MOTORS SPORTS	WOODFIELD MOTORS SPORTS	S	Planning
46	85	GOLF	RD	WOODFIELD MOTORS SPORTS	WOODFIELD MOTORS SPORTS	B	Planning
47	105	GOLF	RD	GOLF ROSE CAR WASH	GOLF ROSE CAR WASH	B	Planning
				Know that Sprinklers need to be installed. Not sure how soon that will happen.			
48	1007	GOLF	RD	ELIXIR CHIROPRACTIC	JOHN BUTERA	B	Completed
49	1009	GOLF	RD	ELIXIR CHIROPRACTIC	JOHN BUTERA	B	Completed
50	1015	GOLF	RD	MONTESSORI LEARNING CENTER INC	JOHN BUTERA	E	Aware
51	1017	GOLF	RD	ROSE REALTY	JOHN BUTERA	B	Aware
52	1019	GOLF	RD	K & K MORTGAGE	JOHN BUTERA	B	Aware
53	1021	GOLF	RD	JAI HIND FOOD & VIDEO	JOHN BUTERA	M	Completed
54	1023	GOLF	RD	JAI HIND FOOD & VIDEO	JOHN BUTERA	M	Completed
55	1025	GOLF	RD	MINAR MEAT MARKET	JOHN BUTERA	B	Completed
56	1035	GOLF	RD	EDWARD JONES	JOHN BUTERA	B	Completed
57	1037	GOLF	RD	MINUTEMAN PRESS	JOHN BUTERA	B	Completed
58	1039	GOLF	RD	IMAGE DESIGNERS SCHOOL OF NAIL TECH	JOHN BUTERA	B	Aware
59	1041	GOLF	RD	IMAGE DESIGNERS SCHOOL OF NAIL TECH	JOHN BUTERA	B	Aware
60	1045	GOLF	RD	IMAGE DESIGNERS SCHOOL OF NAIL TECH	JOHN BUTERA	B	Aware
61	1047	GOLF	RD	VACANT	JOHN BUTERA	U	Completed
62	1051	GOLF	RD	S.B. KIM'S MARTIAL ARTS	JOHN BUTERA	B	Completed
63	1053	GOLF	RD	PRECISION LOCK & SAFETY	JOHN BUTERA	B	Completed
64	1055	GOLF	RD	CHICAGO SLAUGHTER	JOHN BUTERA	B	Completed
65	1059	GOLF	RD	BROWN'S CHICKEN	JOHN BUTERA	A	Completed
66	1061	GOLF	RD	SPICE N CAFE	JOHN BUTERA	A	Completed
67	1071	GOLF	RD	VACANT	JOHN BUTERA	B	Completed
68	1100	GOLF	RD	WHITE CASTLE SYSTEM INC	WHITE CASTLE SYSTEM INC	A	Aware
				CORPORARE IS AWARE THAT SPRINKLERS ARE NEEDED.			
69	2595	GOLF	RD	EXXON MOBIL OIL CORP	EXXON MOBIL OIL CORP	B	Not Completed
70	2350	HASSELL	RD	GRAND SPORTS ARENA	GRAND SPORTS ARENA	A	Aware
				Will start Sprinkler System when Fire Alarm work is completed.			
71	2354	HASSELL	RD	PARTNERS INSURANCE GROUP	SAGEN MANAGEMENT	B	Planning
72	2355	HASSELL	RD	ARBOR COUNSELING CENTER	SAGEN MANAGEMENT	B	Planning
73	2356	HASSELL	RD	ANDREW J. FRED & ASSOCIATES LLC	SAGEN MANAGEMENT	B	Planning
				For all the businesses in the 2354 - 2360 Hassell Rd buildings, Cagen Management is working on getting plans for the installation of sprinklers			
74	2359	HASSELL	RD	VACANT	DUVAL CARUSO	U	Not Completed
75	2360	HASSELL	RD	ROLLOFF TRAILER PARTNERSHIPS	SAGEN MANAGEMENT	B	Planning
76							

Businesses Left To Install Sprinklers

77	2570	HASSELL	RD		ASSEMBLY RESTAURANT	ASSEMBLY RESTAURANT		A	Completed
78	1	HIGGINS	RD		JIFFY LUBE	JIFFY LUBE		S	Not Completed
79	50	HIGGINS	RD		BURGER KING In the hands of Burger King Corporate	BURGER KING		A	Aware
80	80	HIGGINS	RD		HOFFMAN LANES	HOFFMAN LANES		A	Aware
81	100	HIGGINS	RD		ACORN TIRE Discussions with Landlord	ACORN TIRE		S	Aware
82	136	HIGGINS	RD		EXPERT MEDICAL GROUP	ULTIMATE EXPOSURE		B	Partial
83	275	HIGGINS	RD		COMMUNITY CHIROPRACTIC CENTER	COMMUNITY CHIROPRACTIC CENTER		B	Not Completed
83	525	HIGGINS	RD		FARMER INSURANCE GROUP	FARMER INSURANCE GROUP		B	Not Completed
84	615	HIGGINS	RD		MOBIL OIL	MOBIL OIL		B	Not Completed
85	650	HIGGINS	RD		HOFFMAN LANES PARK DISTRICT	HOFFMAN LANES PARK DISTRICT		A	Planning
86	1030	HIGGINS	RD		BARRINGTON ORTHOPEDIC	BARRINGTON ORTHOPEDIC		B	Aware
87	1200	HIGGINS	RD	B	SUBURBAN TIRE	SUBURBAN TIRE		S	Not Completed
88	1260	HIGGINS	RD		MEDICAL SPECIALISTS LTD Preliminary conversations have been made with this company. Plans are being looked into.	MEDICAL SPECIALISTS LTD		B	Aware
89	1280	HIGGINS	RD		SIMPLY STEREO	SIMPLY STEREO		B	Aware
90	1300	HIGGINS	RD		MARATHON	MARATHON		S	Not Completed
91	2200	HIGGINS	RD		CHARTER BANK	STONEGATE PROPERTIES		B	Planning
92	2200	HIGGINS	RD	100	KBS CREATIVE MARKETING	STONEGATE PROPERTIES		B	Planning
93	2200	HIGGINS	RD	110	THE IDS GROUP	STONEGATE PROPERTIES		B	Planning
94	2200	HIGGINS	RD	120/130	NORTHWEST SUBURBAN PHYSICAL THERAPY	STONEGATE PROPERTIES		B	Planning
95	2200	HIGGINS	RD	140	KARE HOSPITAL MEDICINE	STONEGATE PROPERTIES		B	Planning
96	2200	HIGGINS	RD	150	CENTRE FOR PROFESSIONAL COUNSELING SE	STONEGATE PROPERTIES		B	Planning
97	2200	HIGGINS	RD	105	SUSANNE M. SARTORE LLP	STONEGATE PROPERTIES		B	Planning
98	2200	HIGGINS	RD	115	SCANNICCIAO TAX & ACCOUNTING	STONEGATE PROPERTIES		B	Planning
99	2200	HIGGINS	RD	125	ADVANTAGE MARKETING	STONEGATE PROPERTIES		B	Planning
100	2200	HIGGINS	RD	135	FAR NORTHWEST SUBURBAN UNITED WAY	STONEGATE PROPERTIES		B	Planning
101	2200	HIGGINS	RD	145	ROBERT BELL JR. ATTORNEY AT LAW	STONEGATE PROPERTIES		B	Planning
102	2200	HIGGINS	RD	155	LAW OFFICES OF GARY J. COLLINS PC	STONEGATE PROPERTIES		B	Planning
103	2200	HIGGINS	RD	200	VACANT	STONEGATE PROPERTIES		B	Planning
104	2200	HIGGINS	RD	210	VACANT	STONEGATE PROPERTIES		B	Planning
105	2200	HIGGINS	RD	220	VACANT	STONEGATE PROPERTIES		B	Planning
106	2200	HIGGINS	RD	230	DR WILLIAM CZARNECKI, PODIATRIST	STONEGATE PROPERTIES		B	Planning
107	2200	HIGGINS	RD	240	VACANT	STONEGATE PROPERTIES		B	Planning
108	2200	HIGGINS	RD	250	DONALD J. MILLER, CPA	STONEGATE PROPERTIES		B	Planning
109	2200	HIGGINS	RD	305	AUDIBIE HEARING AID CENTER	STONEGATE PROPERTIES		B	Planning
110	2200	HIGGINS	RD	215	JEROME T. BUOZ, MD, DERMATOLOGY	STONEGATE PROPERTIES		B	Planning
111	2200	HIGGINS	RD	225	ASHWANI K. GARG, MD, FAMILY MEDICINE	STONEGATE PROPERTIES		B	Planning

Businesses Left To Install Sprinklers

112	2200	HIGGINS	RD	235	CZARNECKI CHIROPRACTIC	STONEGATE PROPERTIES	B	Planning
113	2200	HIGGINS	RD	245	AHMARI SHAIKH MD INTERNAL MEDICINE	STONEGATE PROPERTIES	B	Planning
114	2200	HIGGINS	RD	255	PROFESSIONAL CONSULTATIONS, INC.	STONEGATE PROPERTIES	B	Planning
115	2200	HIGGINS	RD	300	ASCOT DIAGNOSTIC SERVICES	STONEGATE PROPERTIES	B	Planning
116	2200	HIGGINS	RD	310	HEALTHNET/HEALTHMED SALES CONNECTION	STONEGATE PROPERTIES	B	Planning
117	2200	HIGGINS	RD	320	BAGH BENEFIT GROUP	STONEGATE PROPERTIES	B	Planning
118	2200	HIGGINS	RD	330	VACANT	STONEGATE PROPERTIES	B	Planning
119	2200	HIGGINS	RD	340	INAN INFOTECH, INC.	STONEGATE PROPERTIES	B	Planning
120	2200	HIGGINS	RD	350	CARE PROPERTY MANAGEMENT, INC.	STONEGATE PROPERTIES	B	Planning
121	2200	HIGGINS	RD	305	SIGNATURE FOODS	STONEGATE PROPERTIES	B	Planning
123	2200	HIGGINS	RD	315	COM-TEC	STONEGATE PROPERTIES	B	Planning
124	2200	HIGGINS	RD	325	DR. KOMUTANON ALLERGY CENTER	STONEGATE PROPERTIES	B	Planning
125	2200	HIGGINS	RD	335	FRANK A. ZORILLA DDS, LTD.	STONEGATE PROPERTIES	B	Planning
126	2200	HIGGINS	RD	345/355	E.I.P.	STONEGATE PROPERTIES	B	Planning
					Stonegate Properties has indicated a willingness to have this completed by the prescribed date			
127	2360	HIGGINS	RD		BURGER KING In the hands of Burger King Corporate	BURGER KING	A	Aware
128	2370	HIGGINS	RD		BARRINGTON SQUARE ANIMAL HOSPITAL In the process of getting bids	BARRINGTON SQUARE ANIMAL HOSPITAL	B	Planning
129	2598	HIGGINS	RD		AMOCO	AMOCO	B	Not Completed
130	2599	HIGGINS	RD		HIGGINS SHELL	HIGGINS SHELL	B	Not Completed
131	1300	MOON LAKE	BLVD		SEASCAPE	HEPD	A	Planning
132	1700	MOON LAKE	BLVD		HEED STN 22	VOHE	B	Aware
133	270	REIDBROOK	AVE		CHAUL	CHAUL	S	Planning
134	840	ROSELLE	RD		LASERLAND ENTERTAINMENT CTR	VALLI PRODUCE	B	Completed
135	1050	ROSELLE	RD		FIRESTONE TIRES They are in the planning stages.	FIRESTONE TIRES	S	Not Completed
136	1070	ROSELLE	RD		MYODA	MYODA	B	Aware
137	1100	ROSELLE	RD		HARRIS BANK They are in the planning stages.	HARRIS BANK	B	Planning
138	1075	ROSELLE	RD		DENNIS New owners are aware of requirements.	DENNIS	A	Planning
139	2100	STONINGTON	AVE		CONTEC INC	FLOWER INCORPORATED	B	Planning
140	2105	STONINGTON	AVE		CLIMATE CONTROL INC	FLOWER INCORPORATED	B	Planning
141	2105	STONINGTON	AVE		SOLUTIONS MFG INC	FLOWER INCORPORATED	B	Planning
142	2117	STONINGTON	AVE		MEDICATION INFORMATION SYSTEMS INC	FLOWER INCORPORATED	B	Planning
143	2119	STONINGTON	AVE		PRINCECON INDUSTRIAL ROBUSTS Investigating what the biggest planning on having this complete this year.	FLOWER INCORPORATED	B	Planning
144	2160	STONINGTON	AVE		PLUM GROVE PRINTING Looking to have bldg sold and have moved	PLUM GROVE PRINTING	B	Aware

Businesses Left To Install Sprinklers

145	2200	STONINGTON	AVE		N.A. HEATING / TOLLWAY	STONEGATE PROPERTIES	B	Not Completed
146	2200	STONINGTON	AVE	250	CLASS ON DEMAND	STONEGATE PROPERTIES	B	Not Completed
147	1500	ALCONCUN	RD		HARRIS BANK	HARRIS BANK	B	PENDING

Legend:

Sprinklers needed, no update since October 2008 contact.
 Sprinklers needed, contact made, planning installation
 Sprinklers needed, contact made, no plans as yet
 Compliance with Ordinance made

Monthly Report

INCIDENT # 09 04776

DATE: 11/19/09

FF'S NORTHRUP, KAISER, LAUDER, RAYMOND.

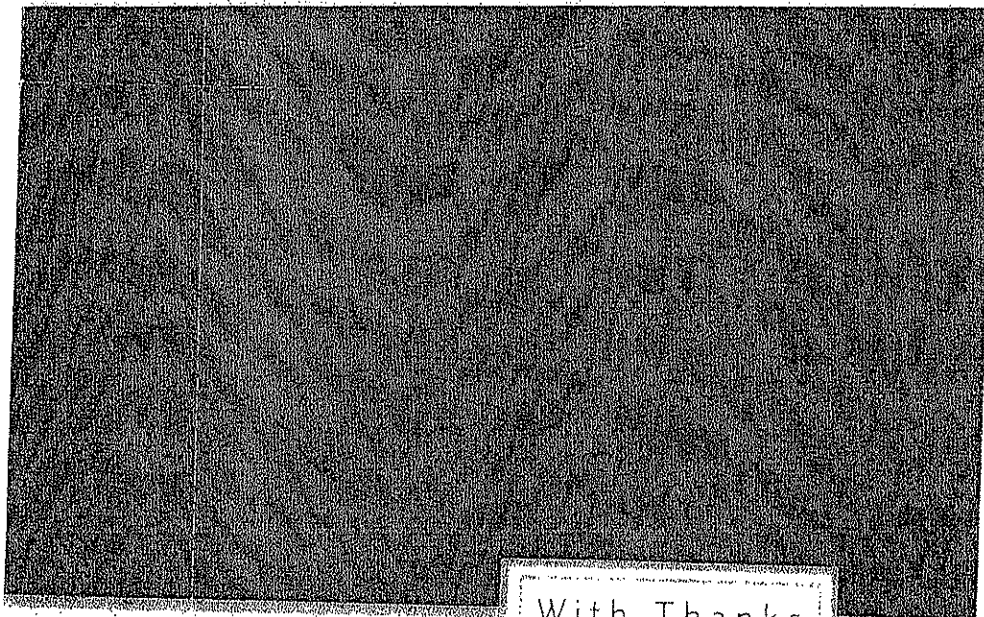
CHIEF GORVETT

D/C JORIAN, MAYER & SCHULDT

B/C ENGLUND, BOSCO & MACKIE

My wife and I would like to compliment the expertise of your paramedics and other emergency staff. Their quick response to my urgent medical needs this past Thursday was greatly appreciated.

B. & Sarah Hebb
Charter National Bank



With Thanks

MONA S. MORRISON
645 DARIEN COURT, HOFFMAN ESTATES, IL. 60169
847-519-9201
EMAIL: MONA@MONAMORRISON.COM;
MONAYOMO@HOTMAIL.COM

November 16, 2009

Fire Chief Robert Gorvett
Village of Hoffman Estates
1900 Hassell Road
Hoffman Estates, IL 60169

Dear Chief,

Enclosed you will find two disc; each with the photos taken at tonight's Hoffman Estates Citizen's Fire Academy Graduation.

Once again your department has made sure it was another successful class. We are always proud to see another class of citizens go forth and has the opportunity to enjoyed and learned what our local fire department does and to help education our community.

We appreciate your entire team's efforts for providing these classes.

Please make sure that Tony Butler gets one of these discs of photos.

Always at your service with camera in hand.



Mona S. Morrison
645 Darien Court
Hoffman Estates, IL. 60169

*c: Monthly Report
Lt. Tony Butler
Sta. 21, 22, 23, 24 Pr. Bds.*

C: Monthly Report

St. Richter

FF: C. Schnackel

P. Suerth

T. Schmitt

P. Pacific

A heartfelt thank
you to the best,
and most
compassionate
Para Medics!

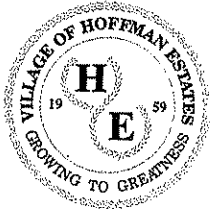
from:
Mrs Bridget Rabyk
and Family

Thank
You



From Resident @ 1418 Westbury
11/13/2009 Bridget Rabyk

L. Kilder
C. Schnackel
T. Suerth
N. Schmitt
P. Pacific



To: James H. Norris, Village Manager

DEPARTMENT OF HEALTH AND HUMAN SERVICES

MONTHLY REPORT

November 2009

Prevention and Wellness

Nationally, November is observed as Mental Health Awareness Month. Although many adults receive proper treatment, many times the mental health needs of children and adolescents go unmet. Current data indicates that approximately 13 percent of children between the ages nine – 17 years old are diagnosed with an anxiety disorder, five to nine percent of children are diagnosed with severe emotional disturbance, and approximately four percent of children are diagnosed with ADHD. The data also indicates that only 21 percent of children or adolescents who need mental health services actually received needed services. To help increase the community's awareness regarding the mental health needs of children, Brianne Henry, Psychology Extern, wrote an informative article for publication on the Village's website, set up an information board in the HHS lobby, planned a workshop for parents with children who have a mental illness, and received a proclamation from the Mayor and Village Board.

Health and Human Services staff has resumed outreach services in the community. Currently, the department conducts three, 7 week community outreach groups. Hooman Keshavarzi and Sara Yap, Psychology Externs, co-facilitate the Lion's Pride group with the Hoffman Estates Police Department, at the Lakeview School for boys in grades 4-6. This group focuses on leadership and social emotional development.

The Department is excited to add the MacArthur School among its community partners. Brian Mizuki and Brianne Henry, Psychology Externs, are facilitating Lion's Pride for 4th grade boys. Lauren Nichols and Alissa Simon, Psychology Interns, are facilitating Real Girls Real Talk for 4th-6th grade girls. Real Girls-Real Talk focuses on increasing self-esteem, development of a healthy body image, increasing leadership skills and preventing bullying behaviors.

In January, the Department will partner with the Community Resource Center and John Muir School. At the Community Resource Center, students will facilitate the Reaching For the Stars Group which focuses on leadership and cultural identity among 4th-6th grade girls. At John Muir School, students will facilitate Real Girls-Real Talk for 4th-6th grade girls. Due to the demand for this group, it will run for two sessions that are each seven weeks in duration.

HHS in collaboration with Life Source Blood Centers held the 2nd annual employee blood drive on November 20, 2009. Twenty-six donations were received. The ongoing support from the Village's employees remains impressive. Thanks to all who participated.

Nursing staff conducted two H1N1 vaccination clinics for Hoffman Estates Fire Fighters, one children's flu clinic, and one employee family flu clinic. Additionally, a low cost flu vaccination clinic was held at the Community Resource Center. A total of 387 flu vaccinations were provided during November. Additional health services include; three employee health clinics, one baby immunization clinic, one child immunization clinic, three adult TB testing /immunization clinics, and one Cholestech clinic. A no-cost health clinic for at risk clients was also provided at Willow Creek food pantry. Thirty four individuals received screenings for blood pressure, pulse, glucose, hemoglobin, and total cholesterol.

Treatment and Crisis Response

Currently HHS' counseling staff is providing mental health services for 48 clients. Additionally, six individuals are waiting to be assigned to a therapist. On average the department is completing two – three intake assessments each week.

HHS continues to volunteer for the Salvation Army and provide Salvation Army Emergency Assistance to Hoffman Estates' families in need. Salvation Army funding is available to assist Hoffman Estates residents who are experiencing a temporary or unexpected financial crisis. This fund provides limited financial support to families who show a financial need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 45 minutes to assess the need for additional services. During the month, eight residents requested and received financial assistance via the Salvation Army Support Program.

HHS is now a designated site for individuals to apply for the Nicor Gas Sharing program. The program provides payment assistance with gas bills for those who qualify and meet income requirements; five residents have received assistance during the month.

Administrative

During the month, HHS staff collected 24 containers of sharps and 50 containers of expired medications through the pharmaceutical and sharps collection program.

Training

The Department of Health and Human Services continues to be a very competitive training site for graduate students in psychology. HHS provides a one-year long, forty hour per week, pre-doctoral internship that provides 2000 hours of formal training in clinical psychology, community outreach, and prevention. The pre-doctoral internship year is required training for the completion of a Doctoral Degree in Clinical Psychology. This year the Department has received 77 applications. Twenty-eight of the 77 applicants have been selected to interview for the two available positions for the 2010 – 2011 training year.

Detective Richard Ouimette conducted an Identity Theft Prevention workshop for HHS staff on November 10, 2009.

Dr. Monica Saavedra and Brianne Henry presented on Post Traumatic Stress Disorder and Childhood Sexual Abuse at the Children's Advocacy Center on November 11, 2009.

Argosy University/Chicago conducted a site visit and review of the Department's training program on November 23, 2009.

HHS Commissions/Committees/Additional Activities

Algean Garner attended the Commission for Senior Citizens meeting on November 10, 2009.

Algean Garner attended the Harvest Luncheon on November, 16, 2009.

Algean Garner attended the Diversity Task Force Meeting on November 16, 2009.

Algean Garner attended the Commission for Disabled Residents meeting on November 19, 2009.

Algean Garner and Monica Saavedra attended the Training Directors Luncheon and Training Site Fair at Wheaton College on November 17, 2009.

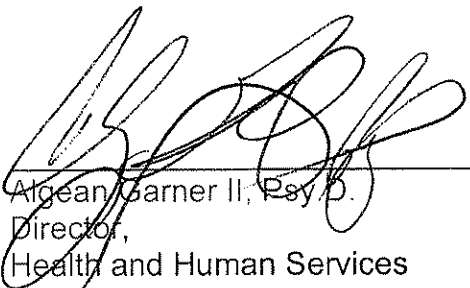
Algean Garner, Monica Saavedra, Teresa Alcure, and Carol Morgan attended the Children's Memorial Celebration on November 14, 2009.


Cathy Dagian and Teresa Alcure attended the Municipal Nurses meeting on November 4, 2009.

Monica Saavedra attended that Chicago Area Training Site meeting on November 13, 2009.

Monica Saavedra attended the Spanish Speaking Services Connection Meeting on November 19, 2009.

Monica Saavedra attended the Youth Commission's monthly meeting on November 19, 2009.


Algean Garner II, Psy.D.
Director,
Health and Human Services


Monica Saavedra, Psy.D.
Assistant Director,
Health and Human Services

November, 2009

	<i>Res</i>	<i>Non-Resident</i>	<i>Emp</i>	<i>Monthly Total</i>	<i>Year To Date</i>	<i>Last Year To Date</i>	<i>% of Change</i>
People Served							
Health	242	92	55	389	3,897	4405	-11.53%
Human Services	56	0	11	67	861	819	5.13%
Prevention/Wellness Contacts							
Programs	51	0	0	51	410	418	-1.91%
Lending Closet	10	0	0	10	91	116	-21.55%
AllCare (formerly KidCare)	0	0	0	0	8	11	0.00%
Salvation Army	8	0	0	8	70	71	-1.41%
NiCor	5	0	0	5	35	n/a	n/a
Services Provided							
Health							
# of people @ Children's Clinic	6	13	0	19	507	498	1.81%
# of shots given @ Child clinic	*	*	*	48	512	1067	-52.01%
# of people @ Hoffman Baby Clinic	9	0	5	14	146	141	3.55%
# of shots given @ Baby clinic	*	*	*	34	132	334	-60.48%
# people @ Salem Ridge	0	0	0	0	0	9	-100.00%
# shots @ Salem Ridge	*	*	*	0	162	9	0.00%
TB tests given	0	5	0	5	204	189	7.94%
Cholestech Tests	11	0	0	11	57	86	-33.72%
Hep A - Adult shots	0	1	0	1	90	83	8.43%
Hep B - Adult shots	0	0	0	0	27	19	42.11%
Twinrix - Adult shots	0	1	0	1	26	52	-50.00%
Tetanus Shots	0	0	0	0	10	35	-71.43%
College Shots*	0	0	0	0	123	0	0.00%
# Medicaid clients	3	10	0	13	77	194	-60.31%
# of adult Flu vaccines given	0	0	0	0	313	946	-66.91%
# of child Flu vaccines given	0	0	0	0	625	410	52.44%
# of free Blood Pressure checks	60	29	21	110	555	868	-36.06%
# of free Blood Sugar checks	39	3	3	45	369	309	19.42%
# of free Hemoglobin checks	30	12	2	44	627	408	53.68%
# of free Pulse checks	60	28	21	109	478	889	-46.23%
Cholesterol (\$6)	27	0	3	30	299	91	228.57%
Vision/Hearing (Preschool)*	0	0	0	0	0	645	-100.00%
Human Services							
Individual Sessions	103	0	19	122	725	1594	-54.52%
Couple Sessions	12	0	0	12	81	142	-42.96%
Family Sessions	2	0	5	7	109	83	31.33%
Group Sessions	11	0	0	11	45	*	0.00%
Testing Sessions	2	0	0	2	41	2	0.00%
Programs							
Lion's Pride	*	*	*	0	127	84	51.19%
Real Girls/Real Talk	*	*	*	0	46	51	-9.80%
Reaching for the Stars	*	*	*	0	14	127	-88.98%
Other/Smoking Cessation	*	*	*	0	0	8	-100.00%
Wellness Checks/Crisis Response							
Hours Spent	0	0	0	0	0	25	-100.00%

*These figures are not available as the numbers are not tracked in this manner.

November, 2009

Revenue

Health

Children's Clinic
 Hoffman Baby Clinic
 Salem Ridge
 Other Clinics/Fairs
 TB Test
 Lipid Profile (\$22)
 Adult Shots
 Tetanus Shots
 Total Cholesterol \$6
 Medicaid
 Flu/Medicare
 Flu/Children
 Vision & Hearing
 AllKids

Res	Non-Resident	Emp	Monthly Total	Year To Date	Last Year To Date	% of Change
*	*	*	\$ 268.00	\$ 3,435.00	\$ 4,893.00	-29.80%
*	*	*	\$ 95.00	\$ 423.00	\$ 995.00	-57.49%
*	*	*	\$ -	\$ -	\$ -	0.00%
*	*	*	\$ -	\$ -	\$ -	0.00%
*	*	*	\$ 10.00	\$ 1,556.00	\$ 373.00	317.16%
*	*	*	\$ 242.00	\$ 1,986.00	\$ 1,813.00	9.54%
*	*	*	\$ 90.00	\$ 4,704.00	\$ 3,527.00	33.37%
*	*	*	\$ -	\$ -	\$ -	0.00%
*	*	*	\$ 24.00	\$ 186.00	\$ 347.00	-46.40%
*	*	*	\$ -	\$ 829.60	\$ 1,556.00	-46.68%
*	*	*	\$ 1,225.00	\$12,829.58	\$17,191.09	-25.37%
*	*	*	\$ 1,099.00	\$ 1,099.00	\$ 1,280.00	-14.14%
*	*	*	\$ -	\$ 375.00	\$ 895.00	0.00%
*	*	*	\$ -	\$ 100.00	\$ 400.00	-75.00%
Human Services						
**	**	**	\$ 1,526.00	\$17,175.00	\$16,974.00	1.18%
**	**	**	\$ -	\$ -	\$ -	0.00%

*Health Services revenue is not tracked by resident, non-resident and employee.

** Human Services fees are not tracked by resident, non-resident and employee.

<u>Clients served at Clinics:</u>	<u># of People</u>	<u>Percentage</u>
Underinsured:	9	20%
No Health Insurance:	17	36%
Village Employee:	5	11%
Medicaid/KidCare:	15	33%
Native American:	0	0%
	<u>46</u>	<u>100%</u>



HOFFMAN ESTATES

NB-6

December 1, 2009

To: William McLeod, Village President
Board of Trustees

EMERGENCY MANAGEMENT AGENCY MONTHLY REPORT – November 2009

Activities for EMA Coordinator David Christensen and the EMA Volunteers for the month of September are highlighted below. Major concentration of effort was placed in H1N1 vaccination efforts and trying to sync with the Cook County Health Department.

EMA phase	Subject	Opportunity
Preparedness	Exercise	✓ Began planning for a Community Emergency Response Team "Rodeo". We'll challenge various neighbors and neighborhood groups in a preparedness rodeo.
	Mutual Aid	✓ Continued negotiation with a board up service to generate a Memorandum of Understanding for fencing should it be required for activation of our SNS distribution. ✓ Met with Grainger account representatives to discuss capabilities of Grainger. (with Algean Garner)
	Training education /	✓ Held training in ICS-200 at South Suburban College.
	Government Relations	✓ Attended a grant disbursement meeting for placing generators in strategic locations in Illinois. IESMA is managing the grants. ✓ Participated on the Starcom21 Oversight Committee, determining new licensing and ISPERN issues. ✓ Assisted the URBAN AREAS SECURITY INITIATIVE (UASI) Incident Response committee and sub-committees. ✓ Continued planning with the Regional Catastrophic Planning Team (RCPT) LOGISTICS AND RESOURCE MANAGEMENT TEAM. This is a US Department of Homeland Security initiative to encourage regional planning for catastrophic incidents. Continued involvement. ✓ Participated with Mayor McLeod on the US Conference OF MAYORS TASK FORCE ON STAFFORD ACT REFORM. Originally enacted in 1988, The Stafford Act constitutes the statutory

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Bev Romanoff
VILLAGE CLERK

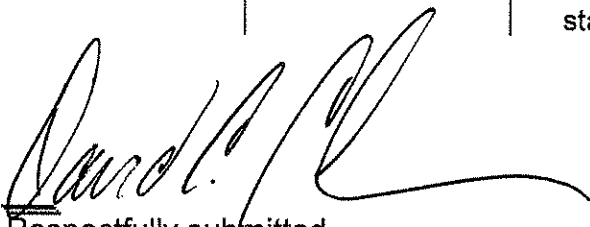
Cary J. Collins
TRUSTEE

Anna Newell
TRUSTEE

James H. Norris
VILLAGE MANAGER

		<p>authority for most Federal disaster response activities especially those pertaining to FEMA and FEMA programs. Many of the issues currently being presented to Congressional Committees originated in Hoffman Estates.</p> <ul style="list-style-type: none"> ✓ By invitation, met with the ILEAS Executive Board to discuss EMA / Police issues. Also discussed IESMA and ILEAS relations (currently excellent!).
	Volunteer Programs	<ul style="list-style-type: none"> ✓ Prepared a study on the ESDA stipend program. ✓ Began planning for a 2010 Citizen Corps Rodeo
	EOC / EOP	<ul style="list-style-type: none"> ✓ Attended the EOC Construction meetings at the PD. ✓ Continued revision of the Emergency Operations Plan to an Emergency Support Function format. ✓ Arranged a meeting between our schools and COOK COUNTY DEPARTMENT OF PUBLIC HEALTH to discuss the upcoming H1N1 vaccination.
Response	EMA	<ul style="list-style-type: none"> ✓ Continued efforts with HEALTH AND HUMAN SERVICES and COOK COUNTY DEPARTMENTS OF PUBLIC HEALTH and EMERGENCY MANAGEMENT for the H1N1 Response.
Recovery		<ul style="list-style-type: none"> ✓ No current recovery efforts.
Mitigation	National Incident Management System (NIMS) Compliance	<ul style="list-style-type: none"> ✓ No additional this month.
Grants Funding	2009 ITTF/ IESMA EOC Technology Grant	<ul style="list-style-type: none"> ✓ Planning for the 2009 EOC Grants. Available = \$3 million statewide. We are planning on reducing the recipients and funding to key players only. ✓ FEMA Policy change – allowing for compensation for aiding jurisdictions when supporting an out of area disaster declaration. ✓ Emergency Management Performance Grant funding increased to over \$350million. ✓ EOC Grant (from DHS), despite earlier warnings, WILL again be available. Declined offer to be on peer review, as this would have taken us off the eligibility list.
	LEAP Grant	<ul style="list-style-type: none"> ✓ Ashley Monroe submitted our request for grant funding from the LEAP Grant.
	Accreditation	<ul style="list-style-type: none"> ✓ Followed-up on our application and the Mayor's letter for the Accreditation for our Emergency Management program. This will yield up to 50% of our EMA expenses being covered by the state. (Precedent has shown funding from the Emergency Management Performance Grant to only bring in 20-25%). The application is awaiting approval by the Director of IEMA.

International Association of Emergency Managers (IAEM)	Leadership	✓ Assumed the position as Regional (V) President of the International Association of Emergency Managers
IESMA	IEMA Relations	✓ Continued planning efforts with IESMA and IEMA to place a cache of large generators in three strategic spots within the state for emergency and disaster uses.



Respectfully submitted,
David A. Christensen, Emergency Management Coordinator
DC/dc
ESDA_EMA Report November 2009



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IAEM-USA REGION 5

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Illinois, Indiana, Michigan, Minnesota, Ohio, and Wisconsin.

Region 5 News

☑ **IAEM Region 5 Elects 2008-2009 Regional Officers** (08/31/09) The IAEM Region 5 Officers online election ended Aug. 28, 2009. IAEM Region 5 members voted to elect: David Christensen, Region 5 President; Bridget Ahlgrim, CEM, Region 5 Vice President; and Jonathan N. Fessler, CEM, Region 5 Secretary. They will take office in November 2009.

☑ **IAEM Region 5 Elects 2007-2008 Regional Officers** (10/12/07) The IAEM Region 5 Officers online election ended Oct. 11, 2007. IAEM Region 5 members voted to elect: Jeff Walker, Region 5 President; Scott Gauvin, IPEM, Region 5 Vice President; and Scott A. Baker, Region 5 Secretary.

☑ **IAEM Region 5 Approves Bylaws** (08/14/07) IAEM Region 5 members voted Aug. 6-14, 2007 to approve the proposed regional bylaws. This was the region's first online election.

☑ **IAEM Region 5 Pledges Donation to IAEM Scholarships** (11/12/06)
Region 5 members met at the 2006 Annual IAEM Conference in Orlando and voted to donate \$1,000 to the IAEM Scholarship Fund!

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