

**AGENDA**  
**PUBLIC WORKS & UTILITIES COMMITTEE**  
**Village of Hoffman Estates**  
**December 14, 2009**

Immediately Following Finance

Members: Jacquelyn Green, Chairperson  
Roll Call Anna Newell, Vice Chairperson  
Cary Collins, Trustee

**I. Roll Call**

**II. Approval of Minutes – November 23, 2009**

**NEW BUSINESS**

1. Request acceptance of the Department of Public Works Monthly Report.
2. Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.

**III. President's Report**

**IV. Other**

**V. Items in Review**

**VI. Adjournment**

*The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance call the ADA Coordinator at 847/882-9100.*

**PUBLIC WORKS & UTILITIES  
COMMITTEE MEETING MINUTES**

November 23<sup>rd</sup>, 2009

**I. Roll Call**

**Members in Attendance:**

Jacquelyn Green, Chairperson  
Anna Newell, Vice-Chairperson  
Cary Collins, Member

**Other Corporate Authorities  
in Attendance:**

Trustee Karen Mills  
Trustee Ray Kincaid  
Trustee Gary Pilafas  
Village President William McLeod

**Management Team Members  
in Attendance:**

James Norris, Village Manager  
Dan O'Malley, Deputy Village Manager  
Arthur Janura, Corporation Counsel  
Mark Koplin, Asst. Vlg. Mgr., Dev. Services  
Patrick Seger, Director of HRM  
Algean Garner, Director of HHS  
Gary Salavitch, Director of Engineering  
Clint Herdegen, Police Chief  
Bob Gorvett, Fire Chief  
Ken Hari, Director of Public Works  
Rachel Musiala, Asst. Director of Finance  
Gordon Eaken, Director of IS  
Michael DuCharme, Director of Finance  
Dave Christensen, Emergency Svcs. Coord.

**Others in Attendance**

Reporters from the *Chicago Tribune*, *Daily Herald* & *Northwest Herald*

The Public Works & Utilities Committee meeting was called to order at 8:10 p.m.

**II. Approval of Minutes**

Motion by Trustee Mills, seconded by Trustee Pilafas to approve the Public Works & Utilities Committee meeting minutes of October 26<sup>th</sup>, 2009. Voice vote taken. All ayes. Motion carried.

**NEW BUSINESS****1. Discussion regarding the Metropolitan Water Reclamation District's Cook County Watershed Management Ordinance.**

An item summary sheet was presented to the Committee.

Mr. Salavitch explained that the purpose of the agenda item was to solicit comments from the Public Works & Utilities Committee regarding the Metropolitan Water Reclamation District's (MWRD) new Watershed Management Ordinance (WMO). Mr. Salavitch stated that the WMO does not come as a surprise to the Village of Hoffman Estates. Mr. Salavitch added that the new WMO does not have as many disadvantages for the Village because the Village already had just as strict or stricter guidelines than the new WMO.

Trustee Green stated that the report did not indicate any immediate financial impact to the Village. Mr. Salavitch agreed and added that future projects will be impacted.

Trustee Pilafas asked Mr. Salavitch to explain water quality. Mr. Salavitch explained that now the Village needs to make sure that rain water that leaves any site is clean. Mr. Salavitch provided an example regarding rain water that previously did not go into detention ponds, but is now forced to go into the detention basins to improve the storm water quality.

Trustee Pilafas asked if Highlands would meet the new code and Mr. Salavitch replied that the Highlands is not a detention basin, but rather a naturally occurring low area that is not subject to the new rules.

Trustee Mills stated that in her past life, she worked with developers on the Plan Commission and that the strict requirements were beneficial to the Village.

Trustee Kincaid asked about the flooding issues with the smaller detention areas and Mr. Salavitch replied that Village has been adding detention capacity to new basins. Mr. Salavitch added that retrofitting existing detention basins to carry additional water volume would not be cost efficient. Trustee Kincaid asked about the existing detention basins that flood every 10 years and how the new rules might affect the fact that the water was likely not being absorbed into the soil before leaving the detention basin. Mr. Norris replied that the new rules only apply to new developments and not established developments.

Mr. Hari stated that the best thing that they can do when controlling the quality of the water is inspecting the detention basins. Mr. Hari stated that Public Works performs many routine inspections and they are looking for illegal dumping and storage of materials in the flood plains.

Trustee Pilafas asked Mr. Salavitch if the golf course run off was a problem. Mr. Salavitch replied that golf courses are notorious for poor water quality that runs off their site and that there is not much the Village can do with an existing golf course. Mr. Salavitch stated that Poplar Creek Golf Club was working on getting an Autobon Certification which is done just to improve water runoff quality on golf courses.

Motion by Trustee Mills, seconded by Trustee Collins, to authorize Staff to submit the comments included in the item summary sheet to the Metropolitan Water Reclamation District. Voice vote taken. All ayes. Motion carried.

2. **Request authorization to award contract for 2009 critical sanitary sewer repairs to Insituform Technologies USA, Inc., Chesterfield, Missouri, in an amount not to exceed \$215,017.10.**

An item summary sheet was presented to the Committee.

Mr. Salavitch stated that the project will be within budget.

Trustee Pilafas asked how the company was able to compete for the bid with offices so far away and Mr. Hari replied that the company has offices close by.

Motion by Mayor McLeod, seconded by Trustee Pilafas to award contract for 2009 critical sanitary sewer repairs to Insituform Technologies USA, Inc., Chesterfield, Missouri, in an amount not to exceed \$215,017.10. Voice vote taken. All ayes. Motion carried.

3. **Request acceptance of the Department of Public Works Monthly Report.**

An item summary sheet was presented to the Committee.

Motion by Trustee Pilafas, seconded by Mayor McLeod, to accept the Department of Public Works Monthly Report. Voice vote taken. All ayes. Motion carried.

4. **Request acceptance of the Department of Development Services Monthly Report for the Transportation and Engineering Division.**

An item summary sheet was presented to the Committee.

Motion by Trustee Collins, seconded by Trustee Newell, to accept the Department of Development Services Monthly Report for the Transportation and Engineering Division. Voice vote taken. All ayes. Motion carried.

### **III. President's**

### **Report**

#### **IV. Other**

Trustee Pilafas asked Public Works why a home on Hassell, near Oakdale, had multiple colored flags in their easement and Mr. Hari responded that he would check on it.

Trustee Mills stated that St. Alexius Medical Center is being very proactive in making residents aware of the Barrington Road Interchange project and has a petition kiosk set up in the hospital.

#### **V. Items in Review**

Motion by Trustee Collins, seconded by Trustee Pilafas, to adjourn the meeting at 8:28 p.m.  
Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

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Emily Kerous, Director of Operations  
Office of the Mayor & Board

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Date

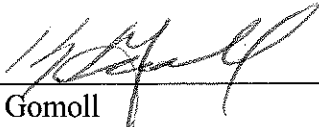
# DEPARTMENT OF PUBLIC WORKS

## NOVEMBER MONTHLY REPORT

### SUBMITTED TO PUBLIC WORKS COMMITTEE


DECEMBER 2009

- ADMINISTRATIVE AND TECHNICAL SERVICES
- FACILITIES
- FLEET SERVICES
- STREETS
- WATER AND SEWER



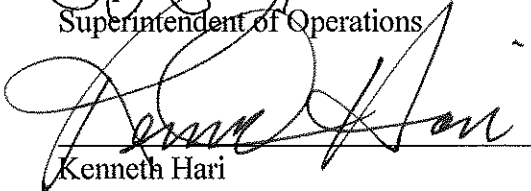
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Ken Gomoll  
Superintendent of Administrative Services



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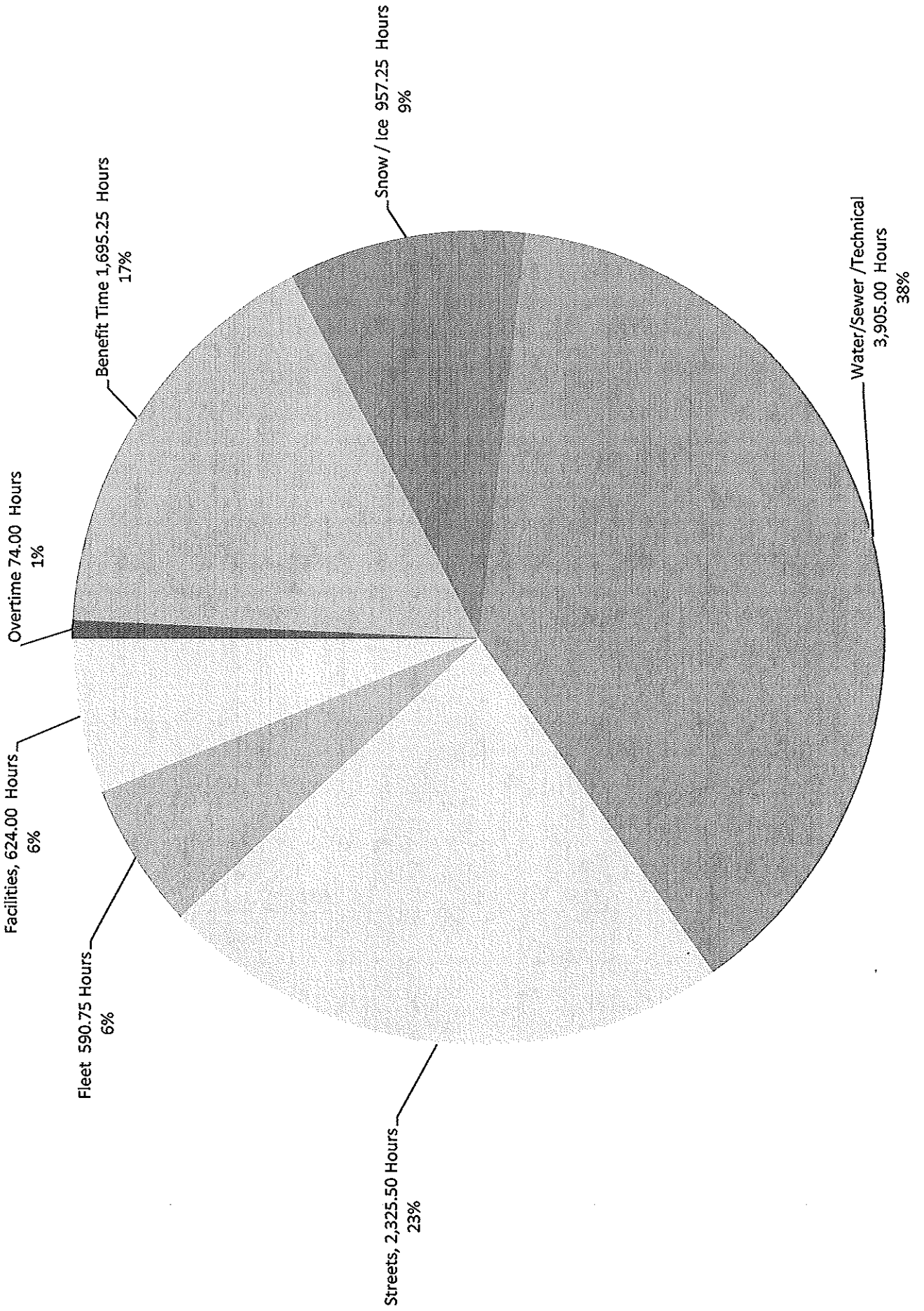
Joseph Nebel  
Superintendent of Operations



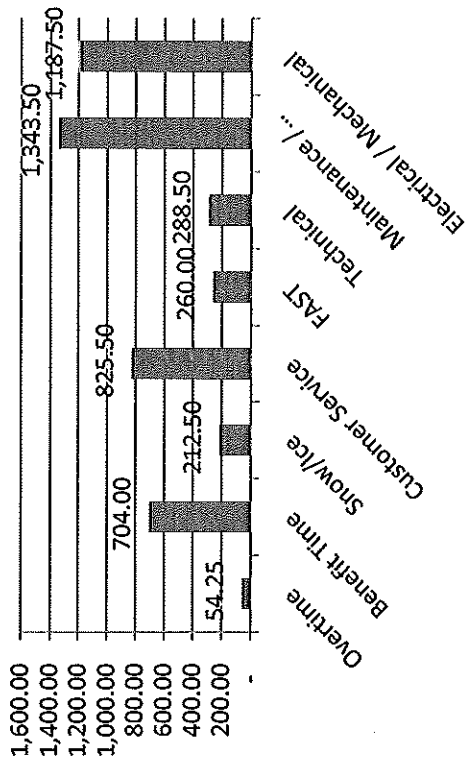
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Kenneth Hari  
Director of Public Works

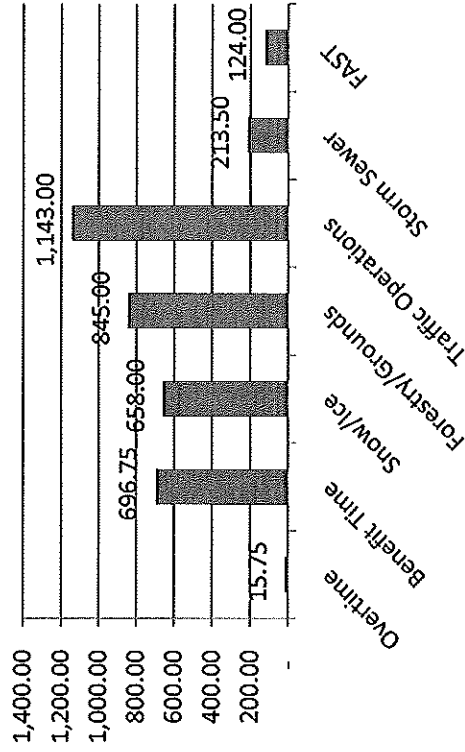
# Public Works Department Total Hours November 2009



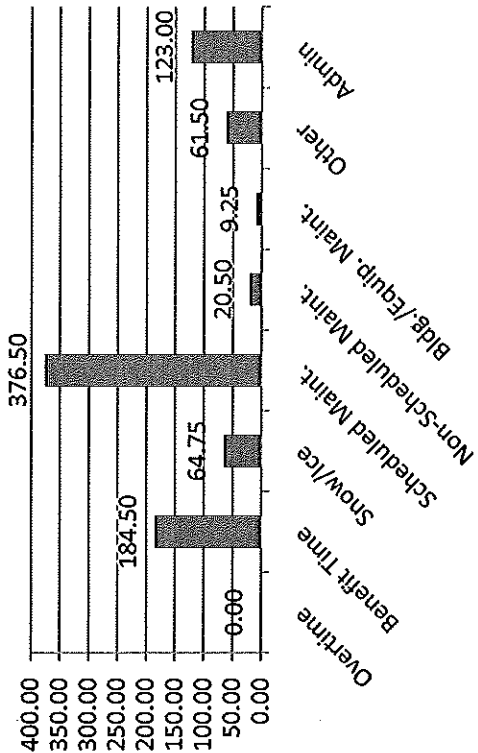
### Water/Sewer Total Hours November 2009



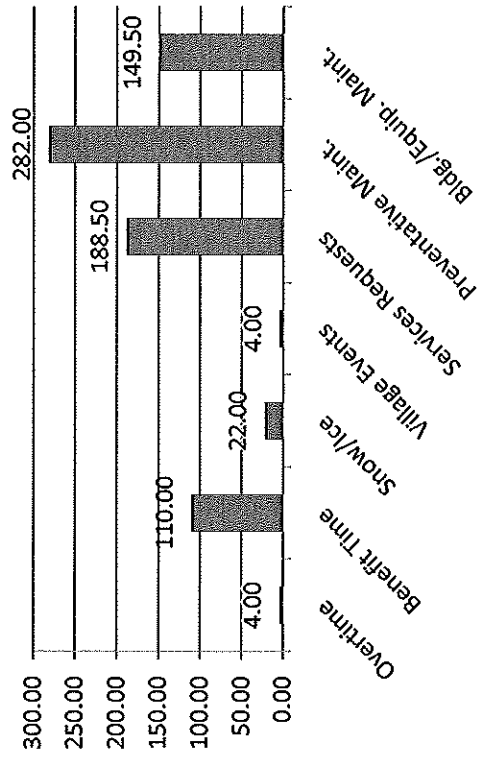
### Street Total Hours November 2009



### Fleet Total Hours November 2009

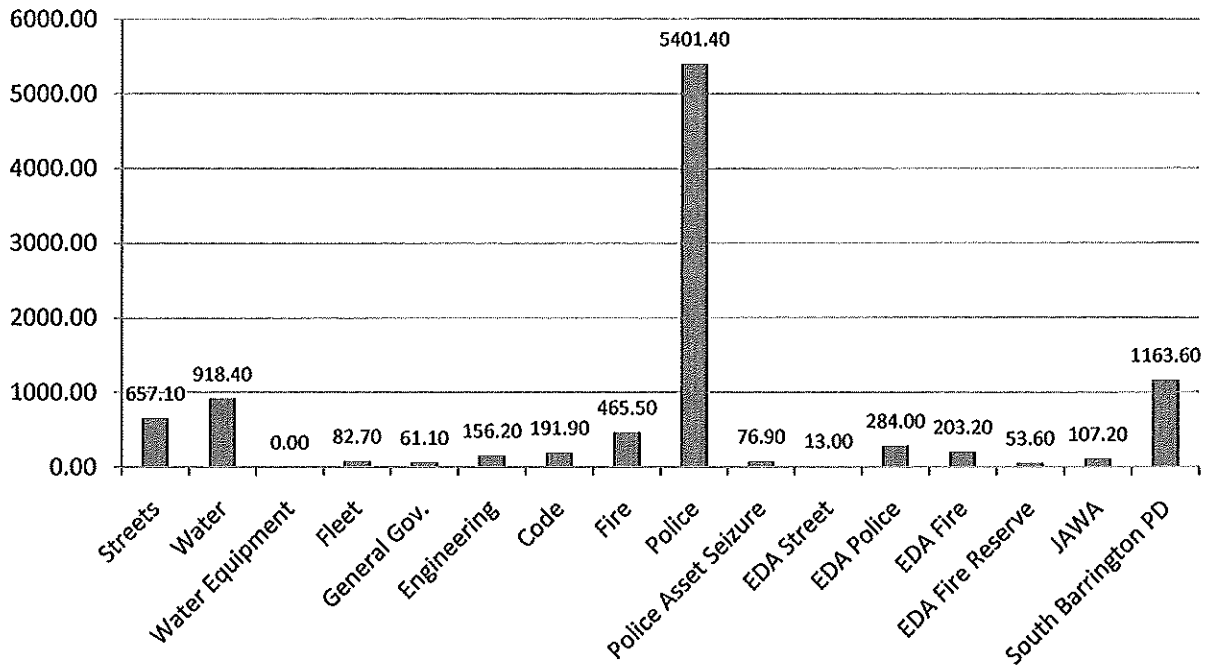


### Facilities Total Hours November 2009

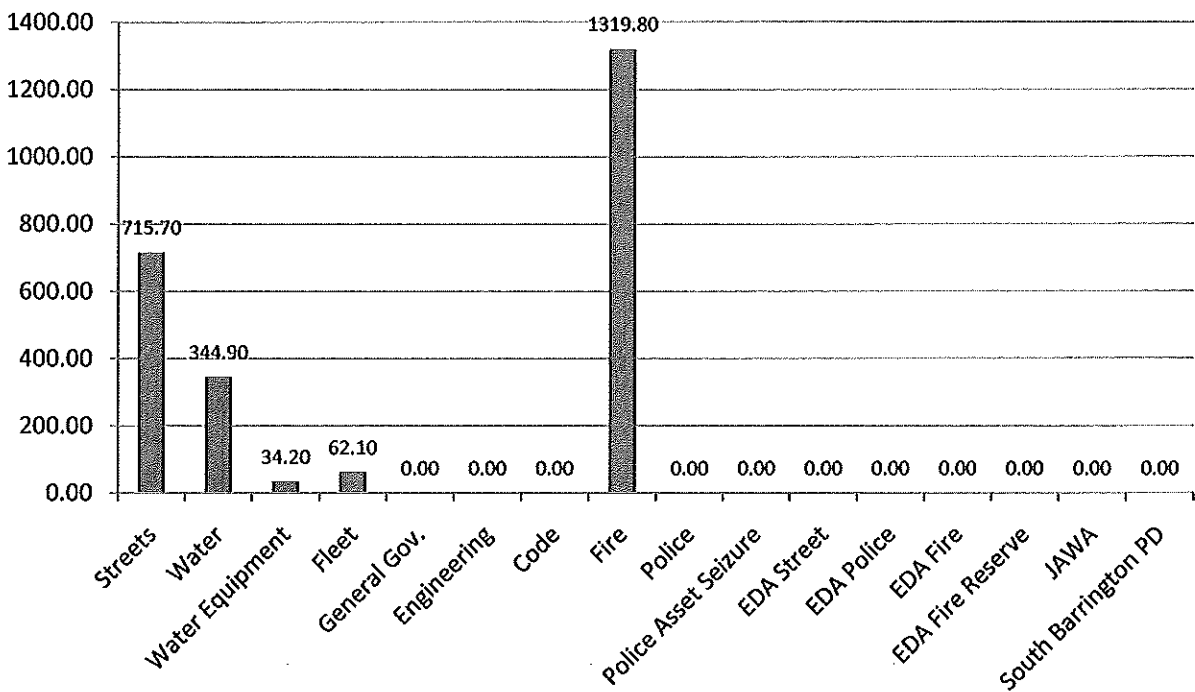




### November 2009 Fuel Usage Gallons / Unleaded Fuel



### November 2009 Fuel Usage Gallons / Diesel Fuel



### ADMINISTRATIVE AND TECHNICAL SERVICES

During the last month the following was completed:

1. Participated in weekly site plan review meeting
2. Participated in IS User Group Committee
3. Performed download of M-Cal gas calibration readings per OSHA/IDOL requirements
4. Prepared Public Works articles for Citizen Newsletter
5. Performed daily time entry for Public Works Department
6. Performed sidewalk inspections
7. Prepared monthly report charts
8. Performed utility field inspections to GPS missing infrastructure on atlas maps
9. Assisted with utility locates for J.U.L.I.E. tickets
10. Coordinated R.O.W. pre-construction meetings
11. Researched asset management database for integration of GIS with the maintenance of Village utilities
12. Performed monthly utility updates on locator laptop computers
13. Researched EPA Wastewise and Watersense Programs
14. Coordinated Public works Department Everbridge programming for Snow/Ice
15. Attended CRC Holiday Party Planning with HHS
16. Performed parts ordering duties at Fleet Services
17. Processing IDOT reports for 2009 Concrete Street Light Pole Replacement program
18. Updated maps in snow/ice route books
19. Reviewed water/sewer report for 2009 including new water line installations for the year
20. R.O.W Permits Issued (7) total; (1) ComED – new installation for Cabela’s sign on Hoffman Blvd. (5) Comcast – replaced existing damaged CATV at the following locations: Hassell Rd. at Hassell Pl., 4845 Tarrington Dr., 329 Grissom Ct., 270 W. Berkley Ln., and 1040 Rosedale Ln. (1) Nicor – blanket permit to vacuum excavate 18” diameter hole to gas main and install anode at the following locations: 1204, 1280, 1320, 1360, 1420 and 1500 Mayfield Ln., 1230, 1270, 1320, 1400, 1470, 1500 and 1548 Rosedale Ln.
21. Compliment: 1A

### LOCATE TEAM

1. Performed 227 regular priority J.U.L.I.E. utility locates for the month; 3,377 year-to-date
2. Performed (26) emergency priority J.U.L.I.E. utility locates for the month; 323 year-to-date
3. Participated in (3) Utility Joint Meets; 103 year-to-date
4. Performed R.O.W. inspections
5. Performed sanitary sewer inspections
6. Performed Saturday Village Hall event assignments and building lock-up duties

**DEPARTMENT OF PUBLIC WORKS**

**Memo**

**TO:** Ken Gomoll, Superintendent of Administration  
**FROM:** Rosemarie Dyer, Administrative Staff Assistant  
**RE:** COMPLIMENT FOR DANTÉ HENDERSON AND RORY HUGHES  
**DATE:** November 25, 2009

Urgent     For Review     Please Comment     Please Reply     Enclosure(s)

On Wednesday, November 25, 2009, Mrs. Betty Wilmot of 465 Ashland Street called to commend Public Works employees Danté Henderson and Rory Hughes for the exceptional help they provided regarding a backup in her home. She stated that they responded quickly in the middle of the night to help with the problem. Mrs. Wilmot was very pleased with the service these employees provided and was grateful to have their assistance. She added this was truly a positive display of the service supplied by the Village of Hoffman Estates to its residents.

*Rosemarie Dyer*  
 \_\_\_\_\_  
 Rosemarie Dyer, Administrative Staff Assistant

- cc: Kenneth Hari  
 Joe Nebel  
 Craig Griesmaier  
 Jeff Allen  
 Danté Henderson  
 Rory Hughes  
 Employee File (2)  
 Monthly Report (1)  
 Pipeline

## FACILITIES

1. 241 service tasks were completed for all facilities
2. Performed routine preventative maintenance, HVAC maintenance, routine and emergency repairs at all public buildings
3. Provided support services for shipping, receiving and distribution of packages at Village Hall
4. Provided support services and setup for various Village departments and events, including pick-up and delivery of equipment and supplies
5. Provided ongoing management and maintenance of the Village's security access control and camera system
6. Assisted with Village Tree Lighting Ceremony
7. Shut down Village Hall A/C units for winter

## FLEET SERVICES

1. 108 repair orders were completed
2. Preventative maintenance was completed on 35 fleet vehicles/equipment
3. 81.79% of all labor was for scheduled activities, 15.31% for non-scheduled activities, and 2.9% for emergency activities
4. 80.41% of all maintenance was performed in-house, 19.59% contracted

## STREETS

- **F.A.S.T. (Fast Action Service Team)**
  1. Responded to 42 requests for the month; 747 year-to-date
  2. Emptied recycling bins weekly at Public Works Center
  3. Assisted with hydrant flow test at Hassell Rd. and Kensington Ln.
  4. Assisted with customer service appointments for meter shop
  5. Assisted with pickups from Recycling Event
  6. Transported small plows to Public Works Center
  7. Performed floor grate inspections at Public Works Center
  8. Performed lamp inspections at Public Works Center
  9. Received deliveries at Public Works Center
  10. Marked locations and called in locates for snow fence installations
  11. Set-up CACL system for winter
  12. Filled all large trucks with CACL
  13. Poured cement for sidewalk at Village Hall
  14. Completed winter parking signage at Public Works Center
  15. Assisted with b-box repairs on Spring Mill Dr.
  16. Transported 5 snow pushers to various locations
  17. Performed right-of-way clean-up along Higgins Rd.

- **F.A.S.T. (Fast Action Service Team) Cont'd**

18. Continued sidewalk grinding in areas north of the Tollway
19. Transported vehicles for Safety Lane testing
20. Participated in Snow/Ice Control Training

14	Dead Animal Pick-ups	1	Meter change-out
1	Investigation of Possible Water Leak	7	Branch Pick-ups
1	Debris in Roadway	1	Water Turn-off
3	Graffiti Removal	1	Wood Chip Delivery
5	Investigation of Possible Sewer Back-ups	2	Assisted with Answering of Office Phones

- **PAVEMENT TEAM**

1. Performed sewer dig up inspections and maintenance checks
2. Repaired potholes at various locations throughout the Village
3. Performed Bode Road "S" curve guard rail maintenance and repaired (1) panel
4. Performed scheduled equipment maintenance on Unit #50
5. Assisted with sign fabrication
6. Performed raised pavement marker maintenance
7. Performed street inspections and inventory for pavement repairs
8. Performed safety coordination for monthly tailgate training, snow/ice training and fork lift training
9. Performed inlet pavement maintenance saw cutting, excavation and asphalt patching at (9) locations throughout the Village
10. Performed thermoplastic pavement markings at (3) locations throughout the Village
11. Performed storm inlet preventative cleaning for flood control
12. Assisted with street light repairs
13. Performed garage maintenance at Public Works Center
14. Performed yard maintenance at Fleet Services; clean up, haul out and restock cold patch bin
15. Attended Public Works Safety Committee, Union Management Meetings and Snow/Ice Meetings
16. Performed curb line edge patching along Newark Ln.
17. Performed snow fence installations throughout the Village
18. Performed clean-up on no outlet streets in conjunction with sweeping program
19. Assisted with Village-wide street sweeping program
20. Participated in Snow/Ice Control Training

**TRAFFIC OPERATIONS TEAM**

## • SIGNS

1. Replaced (2) signs due to vandalism/vehicle damage
2. Performed maintenance on vehicles, tools and snow removal equipment
3. Repaired barricades
4. Assisted with asphalt repairs
5. Performed garage maintenance at Public Works Center
6. Assisted with street light repairs
7. Performed sign straightening, replacing, clearing sight obstructions in Parcels C, D, and Barrington Square
8. Updated "Tree Lighting Ceremony" signs, installed and removed signs at various locations through the Village
9. Performed snow fence installations throughout the Village
10. Updated Snow/Ice control board in Public Works Emergency Operation Center
11. Completed sign inventory in Parcel D
12. Participated in Snow/Ice Control Training

## • STREET LIGHTS

1. Responded to resident 18 requests for repair service; 171 year-to-date
2. Repaired 48 street lights; 456 year-to-date (using 62 lamps, 4 ballasts and 2 photocells), at the following locations from work requests: 810 Harmon Blvd., c/o Harmon Blvd. and Crowfoot Cir., 1021 Atlantic Ave., (2) Moon Lake Blvd. R.O.W., 4372 Lombardy Ln., Wainsford Dr. R.O.W., Bode Rd. R.O.W., 5265 Landers Dr., 5485 Nicholson Dr., 4290 Portage Ln., NE c/o Olmstead Dr. and Westbury Dr., 5040 Chambers Ln., 1769 Raleigh Pl., 3935 Whispering Trails Dr., (5) Lakewood Blvd. R.O.W., Eagleway R.O.W., 4120 Crimson Dr., 1748 Pebble Beach Ln., across from 1400 Brookside Dr., 1921 Brookside Ln., (7) Prairie Stone Pkwy., (2) Pratum Ave. R.O.W., (2) Beverly Rd. R.O.W., (11) Hoffman Blvd. R. O.W., (5) Forbs Ave. R.O.W., (2) Old Sutton Rd. R.O.W., 1948 Crescent Ln., 2183 Yale Cir., 5533 McDonough Rd., 955 and 1010 Freeman Rd., S side of 4280 Eisenhower Cir., across from 4290 Haman Ave., 3875 Bernay Ln., 4930 Tarrington Dr. and 4735 Bayside Cir.
3. Performed clean-up and secured site of a street light pole knock down on Moon Lake Blvd. R.O.W.
4. Repaired 2 street light hand-hole covers at 2200 and 2116 Stonington Dr.
5. Supervised contractor for concrete street light pole replacement program at various locations throughout the Village
6. Monitored Village-wide street sweeping program
7. Participated in Public Works Snow/Ice Committee
8. Cleared numerous tree branches obstructing street light poles at various locations throughout the Village
9. Performed Village street light inventory
10. Performed Village wide street light outage inspections
11. Assisted sign team with sign installations
12. Located street light cables for sign installations, storm sewer and water excavations
13. Performed garage maintenance at the Public Works Center
14. Assisted with asphalt repairs
15. Participated in Snow/Ice Control Training

**FORESTRY TEAM**

1. Responded to requests for service; 21 for the month; 605 year-to-date
2. Performed routine tree maintenance, branch pick-ups, tree removals, corrective treatments, black dirt & seed, inspections and tree trimming
3. Performed garage maintenance at Public Works Center
4. Performed tree and turf equipment maintenance
5. Performed mowing of Village sites and supervised contractors
6. Performed clean-up duties associated with stump grinding
7. Performed storm sewer inlet cleaning
8. Installed sand bag racks in pick up beds to provide winter traction
9. Decorated holiday tree at Village Hall in preparation for tree lighting celebration
10. Assisted with calibration of large truck salt spreaders in preparation for winter
11. Removed plant material from center median islands on Essex Dr. to eliminate sight restrictions
12. Removed debris and mowed down garden plots
13. Performed collection of inventory data in newly accepted Haverford subdivision
14. Performed ground trimming along Rohrssen Rd.
15. Installed, inspected and performed repairs on snow fence
16. Removed landscape timbers at 630 Randi Ln. and performed restoration
17. Performed clean up and winterization of mowing equipment
18. Performed measurements in preparation for 2010 contract tree trimming program
19. Transported vehicles for Safety Lane testing
20. Participated in Snow/Ice Control Training

**WATER & SEWER****• STORM SEWER TEAM**

1. Storm sewers flushed: 2,022 feet year-to-date
2. Inlet inspections; 6 for the month; 428 year-to-date
3. Performed monthly lake/creek checks and maintenance
4. Performed routine garage maintenance at the Public Works Center
5. Performed vehicle equipment maintenance
6. Performed yard clean-up and maintenance at Fleet Services facility
7. Continued beaver dam checks East and West of Harmon Blvd.
8. Completed inlet repairs at: c/o Westbury Dr. and Haman Ave., c/o W. Berkley Ln. and Morton St., 795 Freeman Rd., c/o Freeman Ave. and Victoria Dr., c/o Freeman Ave. and Charlemagne Dr., c/o Cottonwood Trl. And Pebblewood Ln., and 2211 Clifton Pl.
9. Participated in Snow/Ice Control Training

- OPERATIONS TEAM

1. Collected (60) monthly water samples for bacteriological testing and (7) raw well water samples
2. Performed weekly well and lift station checks
3. Exercised wells; discharged to waste
4. Collected JAWA and Interzone pump readings
5. Performed monthly sump pump maintenance at all wells, lift stations, towers, and JAWA pits
6. Assembled monthly water usage and IEPA water report
7. Performed electrical work and trouble shooting at Fire Stations, Police Department, Village Hall, Fleet Services and Public Works Center
8. Performed back-up generator maintenance at lift stations, pumping stations, radio system locations and Village buildings
9. Entered computer data for 6 flow monitors for flow monitoring program ~~IN WDA~~
10. Monitored water construction and water operating permits including water pressure tests and bacteriological testing
11. Performed maintenance on WDA lift station up-blast fan
12. Removed and installed rebuilt pumps at Highland, Barrington and Westbury Lift Stations
13. Performed cathodic protection checks at 9 storage tanks
14. Performed routine vehicle equipment and garage maintenance
15. Continued installation of new remove monitoring equipment for SCADA system at water sites and completed at towers 2,3,4,5 and 6

- CONSTRUCTION / MAINTENANCE TEAM

1. Performed water and sewer excavation barricade checks at various locations throughout the Village
2. Performed clean-up of spoil bins at Fleet Services yard
3. Performed 12" water main repair south side of Rt. 62 under bridge
4. Performed 8" valve installation at 490 Northview Ln.
5. Assisted with concrete pours for storm sewer curbs
6. Assisted with cleaning and removal of debris at storm sewer at High Point Lake
7. Removed abandoned 3/4" gas line left from removed generator at 95 Aster Ln.
8. Hydro excavate b-box at 3935 Winston and installed new b-box
9. Performed routine vehicle, equipment and garage maintenance
10. Performed clean-up of spoils at water tower T-6
11. Performed repair on 8" valve behind Thomas Engineering
12. Participated in fork lift training
13. Participated in Snow/Ice Control Training



- SANITARY SEWER FLOW MANAGEMENT TEAM

1. Flushed 19,320 feet of sanitary sewer: 228,278 feet year-to-date
2. Updated maps of trouble lists, lamp hole locations, televising, flushing and root cutting
3. Performed manhole wash-downs on trouble spots
4. Performed maintenance on Unit #40, easement machine and Unit #67 flusher
5. Applied liquid and dry microbe formula for enhancement of wastewater treatment systems
6. Performed garage and equipment maintenance
7. Monitored St. Alexius Hospital waste discharge for chronic foreign debris accumulation
8. Assisted GIS technician with sanitary relining mapping
9. Performed maintenance and repair on sewer televising equipment
10. Delivered and picked up generator at Village Hall
11. Assisted operations with investigation of gravity sewers on Oakmont Rd.
12. Performed root cutting of 168 ft. of main line at various locations throughout the Village
13. Located buried manholes at various locations throughout the Village
14. Performed confined space entry at Fellowship Church to investigate whether one of two manholes was abandoned
15. Assisted operations with lowering valves at Golf lift station
16. Participated in Snow/Ice Control Training

- STORM SEWER CLEANING/UTILITY LOCATE TEAMS

1. Vacuumed and flushed 770 feet of storm sewer for the month; 7,684 feet year-to-date
2. Provided maps and field direction to GIS technician for updating of water main maps for Higgins Rd., west of Roselle Rd.
3. Assisted GIS technician with utility map corrections
4. Inspected contractor restoration sites throughout the Village
5. Performed routine vehicle and equipment maintenance
6. Performed leak investigations on Whispering Trails and Old Sutton Rd.
7. Performed preventative storm inlet cleaning at various locations throughout the Village
8. Performed sewer service repair inspection at: 4600 Brigantine
9. Vacuumed water main on Northview Ln.
10. Assisted with valve installation at 490 Northview Ln.
11. Installed winter fire hydrant markers at various locations throughout the Village
12. Assisted contractor with leak investigation on Huntington Blvd., Algonquin Rd. and Ela Rd.
13. Performed valve vault pump-down at St. Alexius Medical Center site and consulted with Engineering Division on lay-out of water main configurations.
14. Reset sanitary force main structure on Rt. 59
15. Performed excavation of buried sanitary sewer structures and raised to grade at 785 Freeman Ct., Sears Pkwy., east of Sedge Blvd. and 2357 Hassell Rd.
16. Performed water main valve structure repairs at Washington Blvd. and Perry Ln., Washington Blvd. and Glendale Ln., Mohave St. and Flagstaff Ln. and Mesa Dr. and Valley Ln.
17. Participated in Snow/Ice Control Training

- CUSTOMER SERVICE/METER TEAM

1. Performed 26 Water Billing customer service appointments at various locations throughout the Village
2. Performed 287 water meter readings related to actual/finals/investigatory concerns generated through the Finance Department
3. Performed inter-office mail delivery services
5. Performed water meter readings for 15,646 billing accounts
6. Performed 125 water turn-off and turn-ons for delinquent service billing accounts
7. Upgraded commercial account Version 1 Meter Interface Units to new Version III type
8. Performed 17 commercial B-box locates
9. Repaired 3 vault water meters in Parcels A and B
10. Performed corrective water meter repairs for 17 service requests
11. Assisted with J.U.L.I.E. locates
12. Performed garage maintenance at Public Works Center

**TRANSPORTATION AND ENGINEERING DIVISION  
DEPARTMENT OF DEVELOPMENT SERVICES  
DECEMBER MONTHLY REPORT**

Attached is the Department of Development Services Monthly Report for Transportation and Engineering for the period ending December 11, 2009.

A handwritten signature in cursive script, reading "Gary Salavitch", is written over a horizontal line.

Gary Salavitch, P.E.  
Director of Engineering

**MISCELLANEOUS**

- Staff has received four requests for the floodplain status of properties located in Hoffman Estates. Staff is continuing to work with Stonegate and FEMA on resolving the Restaurant Mall floodplain issue. This process may take over the winter.
- Staff conducted one drainage investigation and 3 inspections for room additions, detached garages, and other follow-up on these types of permits in the last month.
- Staff continues to review the 2005 edition of the Development and Requirements Manual with changes proposed for January.

**PROJECT STATUS**

**2009 Street Project** – Project is nearing completion. Punch list inspection is complete. Village Project Manager – Marty Salerno.

**Alexian Brothers Behavioral Health Addition and Hospital** – As-builts have been received. Village Project Manager – Terry White.

**Airdrie Estates** – Developer to request RFI for sanitary inspection with MWRD. A gate was installed to prevent illegal dumping. No site work and there are no building permits for this 21 lot subdivision. All storm, water main and sanitary are complete along with the road to the binder asphalt. Village Project Manager – Terry White.

**Autumn Woods** – No change in the last month. Mass grading is on hold. Soil erosion control is ongoing. House construction has not started. Minor storm sewer completed. Village Project Manager – Terry White.

**Beacon Pointe** – No change in the last period. Beacon Pointe Drive extension and all interior roads are complete to the binder level. House construction is ongoing for a few lots. All utilities are complete. All signs installed. Village Project Manager – Terry White.

**Devonshire Woods Estates** – Staff and corporation counsel met with the bank who now owns this project and they assured the Village they will complete the subdivision. Street lighting is complete. House construction has stopped. (45 remaining home sites). Road construction is complete to the binder level for the north half and all utility installations are complete for the site. Village Project Manager – Terry White.

**Glen Lane Reconstruction** – Project is now complete. Village Project Manager – Marty Salerno.

**Haverford Place** – This subdivision is in the maintenance period until February 2, 2010. The outstanding issue of buried utility boxes should be completed by the end of the year. Village Project Manager – Gary Salavitch.

**JCL Bioassay** – Full restoration in 2010. Requested as-builts. Site and building work are nearing completion. Village Project Manager – Terry White.

**Menards Demolition** – Demo complete, water main re-routing complete and tested. Site work and retaining wall is ongoing. Village Project Manager – Terry White.

**Police Station** – Site and building work ongoing. All utilities are complete and tested. All parking areas are paved. Village Project Manager – Terry White.

**Poplar Creek Crossing** – Additional storm sewer work near Detention Basin “B” is complete. Village Project Manager – Terry White.

**Prairie Pointe, Phase I and Ring Road** – No change in the last period. Both projects are on hold and near completion. Two left turn lanes to Prairie Pointe completed. Need as-builts for Prairie Pointe II. Ring Road work (Phase II) needs punch list walk. Village Project Manager – Terry White.

**Prairie Stone Parcel 16** – No change in the last period. Clean up and regrading complete, sidewalk replaced. Erosion control in place, mass grading is complete. Twin storm lines completed and no other site utilities. Village Project Manager – Terry White.

**White Oak Unit 5** – This subdivision is in the maintenance period until January 5, 2010 and all outstanding issues are complete. Village Project Manager – Gary Salavitch.

**Yorkshire Woods** – No change in the last period and no new house construction with four remaining lots. Utilities are complete and streets to the binder level. Upon Village agreement, Dartmoor wants to delay acceptance until next year at which point the Village will require acceptance. There is a concern about Dartmoor foreclosing on the property. Village Project Manager – Terry White.