



AGENDA
TRANSPORTATION AND ROAD IMPROVEMENT COMMITTEE
Village of Hoffman Estates
December 14, 2009

Immediately following General Administration and Personnel

Members: Ray Kincaid, Chairperson
Gary Pilafas, Vice Chairperson
Karen Mills, Trustee

I. Roll Call

II. Approval of Minutes – November 9, 2009

NEW BUSINESS

1. Request approval of agreements for Pace Route 554 service:
 - a. with Pace Suburban Bus for a local share of Route 554 in an amount not to exceed \$23,104.27 in 2010.
 - b. with Elgin, Streamwood, Hanover Park, and Schaumburg for local agency participation in Route 554 in 2010.
2. Request acceptance of Transportation Division Monthly Report.

III. President's Report

IV. Other

V. Items in Review

VI. Adjournment

**TRANSPORTATION & ROAD IMPROVEMENT
COMMITTEE MEETING MINUTES**

November 9, 2009

I. Roll Call

Members in Attendance:

**Ray Kincaid, Chairman
Gary Pilafas, Vice-Chairperson
Karen Mills, Trustee**

**Other Corporate Authorities
in Attendance:**

**Trustee Cary Collins
Trustee Jackie Green
Trustee Anna Newell
Mayor William McLeod**

**Management Team Members
in Attendance:**

**Jim Norris, Village Manager
Arthur Janura, Corporation Counsel
Dan O'Malley, Deputy Village Manager
Mark Koplin, Asst. Vlg. Mgr., Dev. Services
Nathan Roseberry, Traffic Engineer
Don Plass, Director of Code
Peter Gugliotta, Director of Planning
Patrick Seger, Director of HRM
Clint Herdegen, Police Chief
Robert Gorvett, Fire Chief
Gary Skoog, ED Coordinator
Bev Romanoff, Village Clerk
Bruce Anderson, CATV Coordinator
Rebecca Suhajda, Administrative Intern
Doug Schultz, Public Relations Coordinator**

Others in Attendance

Reporter from Daily Herald

The Transportation and Road Improvement Committee meeting was called to order at 7:34 p.m.

II. Approval of Minutes

Motion by Trustee Green, seconded by Trustee Mills, to approve the Transportation & Road Improvement Committee meeting minutes of October 19, 2009. Voice vote taken. All ayes. Motion carried.

NEW BUSINESS

1. Review of request for a change in parking regulations on Flagstaff Lane.

An item summary sheet from Nathan Roseberry was presented to Committee.

Nathan Roseberry addressed the Committee and stated that a resident requested the parking changes on Flagstaff to provide additional on-street parking. Staff recommends that the "no left turn" signs at the entrance to Chino Park from Illinois be removed and allow parking on the north side of Flagstaff from Grand Canyon Street to the east property line of 250 Flagstaff.

Motion by Trustee Collins, seconded by Trustee Pilafas, to permit parking on the north side of Flagstaff Lane from Grand Canyon. Voice vote taken. Nay: Kincaid, Newell. Motion carried.

Motion by Trustee Collins, seconded by Trustee Pilafas, to remove the no left turn signs at the Chino Park entrance on Illinois Boulevard. Voice vote taken. All ayes. Motion carried.

2. Request approval of a resolution for the Bicycle and Pedestrian Advisory Committee.

An item summary sheet from Mike Hankey and Nathan Roseberry was presented to Committee.

Motion by Trustee Collins, seconded by Trustee Pilafas, to approve resolution for Bicycle and Pedestrian Advisory Committee. Voice vote taken. All ayes. Motion carried.

3. Request acceptance of Transportation Division Monthly Report.

The Transportation Division Monthly Report was submitted to the Committee.

Trustee Collins inquired about the status of Shoe Factory Road. Nathan Roseberry indicated that the plans and estimate have been sent to Cook County for review and the Village has not heard back yet.

Trustee Kincaid inquired about the CN negotiations and Jim Norris indicated that the Mayor, Mike Hankey and he met with them about 3 weeks ago. The walls are being designed and they are addressing the stormwater related issues. Staff will keep the Committee advised regarding these issues.

Motion by Trustee Collins, seconded by Trustee Pilafas, to accept Transportation Division monthly report. Voice vote taken. All ayes. Motion carried.

III. President's Report

Mayor McLeod congratulated Don Plass on being voted an honorary member of the International Code Council. He also read a letter he received from McShane thanking staff for their efforts on the Mori Seiki construction. Mayor McLeod reported that Anthony Iatarola won his Appellate Court case. He also thanked the Arts Commission and Sister Cities Commission for their successful events this past weekend. Mayor McLeod requested that the issue of the Children's Memorial age restrictions be revisited at a future Committee meeting.

IV. Other

Trustee Kincaid stated that when Trustee Collins spoke at last week's meeting regarding the Sears Centre, Trustee Collins made reference to some closed door meetings and Trustee Kincaid wanted the record to reflect that he was not in attendance. Trustee Collins acknowledged that Trustee Kincaid did not attend any meetings.

V. Items in Review

VI. Adjournment

Motion by Trustee Pilafas, seconded by Trustee Green, to adjourn the meeting at 7:50 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval of agreements for Pace Route 554:

- a. with Pace Suburban Bus for a local share of Route 554 in an amount not to exceed \$23,104.27 in 2010.
- b. with Elgin, Streamwood, Hanover Park, and Schaumburg for local agency participation in Route 554 in 2010.

MEETING DATE: December 14, 2009

COMMITTEE: Transportation and Road Improvement

FROM: Michael Hankey

PURPOSE: Pace has requested Village approval of agreements for funding a share of Route 554 in 2009.

BACKGROUND: The Village, along with Elgin, Streamwood, and Schaumburg have collectively paid a share of the operating costs of Pace Route 554 for the last several years. Along with Hoffman Estates, Schaumburg, Elgin, and Streamwood have historically all shared the local match for the annual cost for Pace to operate this bus service since 2002. Hanover Park became a funding partner in 2009 when the route was modified to connect to the Hanover Park Metra station.

Route 554 is a weekday service connecting the Elgin Transportation Center with the Northwest Transportation Center in Schaumburg. The route travels eastbound in the early morning and travels westbound in late morning through evening. The route operates on parts of Barrington and Golf Roads in Hoffman Estates. An additional stop was added at St. Alexius in 2003 and the route was modified in 2009 to connect to the Hanover Park Metra station. Route 554 is the only bus service currently running through Hoffman Estates.

DISCUSSION: Pace prepared a service agreement for the local share of Route 554 in 2010. The agreement (copy attached) identifies the local share (equal amounts for Elgin, Streamwood, Hoffman Estates, Hanover Park, and Schaumburg) as not to exceed \$23,104.27. Together the communities are responsible for 50% of the operating cost of the route and Pace pays the other half. As in previous years, Pace will credit estimated fare revenue toward the local share. As a result each community's share is about 10% of the total annual operating cost.

Ridership has demonstrated reliable performance over the years (see attached exhibits). Performance in early 2009 was below previous years due to the change in the route which is typical when such modifications are made. The monthly use in 2009 through September has shown an upward trend. The average daily ridership in 2009 to date had a maximum of about 140. As shown in the graphs, ridership varies by month and year due to typical seasonal variations in transit use. Using a twelve month running total of rides is another way to depict patterns of use. The attached graph reflects the pattern of use of Route 554 through September 2009. Pace also provided boarding and alighting data for each stop location representing composite days in July, August, and September of 2009. Some locations such as the St. Alexius stop are exclusively in Hoffman Estates while others such as Golf and Roselle Roads are on the border with Schaumburg. The Pace data cannot identify where the rider lives or to which exact location they are destined. However it can be assumed that stops on the border with another community service at least some Village residents or businesses. From the 2009 data, about 10 to 18 percent (40 to 50 boardings or alightings) of the daily ridership boards or alights in Hoffman Estates. This compares favorably with the Village share of the annual cost of the service.

For 2010, Pace requested that the funding communities enter into an intergovernmental agreement to define roles and responsibilities. The attached agreement has been reviewed by the communities and found to be acceptable. Approval of this intergovernmental agreement is requested along with the Pace Route 554 Service Agreement.

Pace is still considering combining Route 554 with an existing line, Pace Route 208. Route 208 connects Evanston and the Northwest Transportation Center in Schaumburg and has demonstrated strong ridership. If Route 554 is restructured in the future to become part of Route 208, it is likely that local funding would not be required. Pace anticipates that the study for this restructuring could start sometime in the next year or two as part of an evaluation of a Golf Road arterial route system. This might involve a change in the route or schedule of the current 554 service. If Pace decides to proceed with creating the Golf Road arterial service, it could be implemented sometime in the next 3 to 4 years.

FINANCIAL:

The local share for 2010 is estimated not to exceed \$23,104.27 for each community. The communities' shares of the farebox revenue should result in a cost less than this amount.

RECOMMENDATION:

Request approval of agreements for Pace Route 554:

- a. with Pace Suburban Bus for a local share of Route 554 in an amount not to exceed \$23,104.27 in 2010.
- b. with Elgin, Streamwood, Hanover Park, and Schaumburg for local agency participation in Route 554 in 2010.

Attachments

**SERVICE AGREEMENT
ROUTE 554**

This Agreement made this _____ day of _____, 2009 between the Suburban Bus Division of the Regional Transportation Authority, (hereinafter referred to as "Pace") and Municipal Participants (hereinafter referred to as Participants).

WHEREAS, Pace was established under the Regional Transportation Authority Act (70 ILCS 3615) for the purpose of aiding and assisting public transportation in the six county Northeastern Illinois area; and

WHEREAS Participants have requested and Pace has agreed to operate a bus route commonly known as "Route 554", which route is identified in Exhibit A, attached hereto and made a part hereof, and have executed an intergovernmental agreement among the Participants (Village of Hoffman Estates, Village of Schaumburg, Village of Streamwood, Village of Hanover Park and the City of Elgin) providing, in part for the payment of service;

NOW, THEREFORE, in consideration of the mutual promises contained herein, the sufficiency of which is hereby mutually acknowledged, the parties hereby agree as follows:

1) Description of Service - Pace will operate Route 554 pursuant to the route schedule attached hereto as Exhibit A.

2) Payment -Participants as individual Municipalities agree to pay Pace an amount not to exceed \$23,104.27 per municipality for the year 2010 (50 percent of net cost **divided by 5**) for the provision of service billed monthly to each Municipality at an amount not to exceed \$1925.35. Pace will be responsible for and absorb the remainder of operating costs. Estimated funding calculation is attached as Exhibit B. Pace reserves the right to increase the annual rate for subsequent terms based upon documented increases in the cost of service with a ninety (90) day notice to the individual Municipality.

Payment shall be made to Pace by the 10th day of each month for which service is to be provided. Payment is to be mailed to:

Pace Suburban Bus Service
550 W. Algonquin Road
Arlington Heights, IL 60005
Attn: Accounting Department

3) Term - This Agreement is effective from **January 1, 2010** through **December 31, 2010**. Either party may sooner terminate this Agreement with 60 days written notice.

4) Service Provision - Pace shall not be responsible for any failure to provide the Service due to circumstances beyond the control of Pace. However, Pace shall make every reasonable effort to restore Service as soon as practical under the circumstances. Pace shall have the right to make minor revisions to the Service during the term of this Agreement upon written notification to and concurrence by Participants. Such concurrence not to be unreasonably withheld.

5) Termination of Service – Pace or a Municipal Participant may terminate this Agreement with sixty (60) days advance written notification to Pace and all other Municipal Participants. In the event a Municipal Participant elects to terminate said service, the service shall terminate with proper notification; however the remaining Municipal Participants shall have fourteen (14) days from receipt of notice of termination to enter into a new agreement with Pace to continue the service. Should either Pace or the Municipality Participants elect to cancel this service, billing shall be prorated and payment shall be only for the service that was provided prior to the termination of service.

6) Complete Agreement – This Agreement constitutes the entire Agreement between the parties hereto, and supersedes any and all previous Agreements between the parties. Any proposed change in this Agreement shall be submitted to Pace for its prior approval. No modification, addition, or deletion to this Agreement shall be effective unless and until such changes are reduced to writing and executed by the authorized officers of each party. Each Municipal Participant shall receive a copy of the contract signed by each of the other Municipal Participant. This Agreement may be executed in two or more counterparts, each of which when executed and delivered shall be deemed original and all of which counterparts of this Agreement, taken together will be deemed to be but one and the same.

7) Notice – All notices due to the other party and Municipal Participants shall be delivered to the address indicated below:

Pace
550 West Algonquin Road
Arlington Heights, IL 60005
Attn: Executive Director

Village of Schaumburg
101 Schaumburg Court
Schaumburg, IL 60193-2302
Attn: Village Manager

Village of Hoffman Estates
1900 Hassell Road
Hoffman Estates, IL 60195-2302
Attn: Village President

City of Elgin
150 Dexter Court
Elgin, IL 60120-5555
Attn: City Manager

Village of Streamwood
301 East Irving Park Rd.
Streamwood, IL 60107
Attn: Sharon Caddigan

Village of Hanover Park
2121 West Lake Street
Hanover Park, IL 60133
Attn: Village Manager

8) Independent Relationship - Pace is an independent contractor and not an employee, agent, joint venturer, or partner of Participants, and nothing in this Agreement shall be construed as creating any other relationship between Pace and the Participants, or between any employee or agent of Pace and Participants. Pace employees shall at all times remain employees of Pace, which shall be solely responsible for all aspects of their employment, including, without limitation, compensation, benefits, payment or withholding of taxes, Social Security, Medicare, unemployment or other insurance, and workers compensation. This agreement shall not be construed so as to create a joint venture, partnership, employment or other agency relationship between Participants and Pace.

9) Severability - The provisions of this Agreement shall be severable. The unenforceability or invalidity

of any one or more provisions, clauses or sentences hereof shall not render any other provision, clause or sentence herein contained unenforceable or invalid. The portion of the Agreement which is not invalid or unenforceable shall be considered enforceable and binding on the parties and the invalid or unenforceable provision(s), clause(s) or sentence(s) shall be deemed excised, modified or restricted to the extent necessary to render the same valid and enforceable, and this Agreement shall be construed as if such invalid or unenforceable provision(s), clause(s) or sentence(s) were omitted. The provisions of this paragraph shall survive the termination of this Agreement for any reason.

10) Binding Agreement - This Agreement supersedes any and all prior agreements between the parties, whether written or oral, and shall be binding upon the parties.

11) Authority - Pace and the Participants represent and warrant that their representatives whose signatures appear below have the power and authority to enter into this Agreement and to obligate Pace and Municipal Participants to the terms of this Agreement.

12) Governing Law - This Agreement shall be construed in accordance with the laws of the State of Illinois.

13) Insurance – Pace shall arrange for Participants as individual Municipalities to be named as an additional insured under Pace’s auto liability policies of insurance with respect to claims asserted against Participants arising from Pace’s negligent acts or omissions in providing the services described in this Agreement. Pace shall provide copies of Certificates of Insurance to Partners designating the individual Municipalities as an additional insured.

14. Defend, Indemnify and Hold Harmless – Pace agrees to defend, indemnify and hold harmless Participants for all claims, damages, losses and costs of property damage, personal injury or death, including attorney’s fees, to the extent caused by the negligent acts or omission by Pace in providing transportation services under this Agreement within the scope of Pace’s Self-Insured Retention and up to the liability limits of such excess insurance that Pace may purchase. This indemnification and hold harmless does not extend to any negligent or intentional acts or omissions of Participants as individual Municipalities.

15. As a condition precedent to the insurance and indemnity provided in Paragraphs 13 and 14 above, Municipal Participants shall provide immediate written notice to Pace of all claims and lawsuits. With respect to any lawsuit that is within the scope of coverage and/or indemnity afforded by paragraph 13 and 14, Pace shall have the right and duty to defend the Participants, including the right to select defense counsel and control the defense of such lawsuit. In the event of any conflict of interest that would prevent Pace from controlling such defense or that would require Pace to allow the Participants to select independent defense counsel, Pace will reimburse the reasonable attorneys fees and expenses incurred in such defense by the Participants, provided however that the hourly rates of such counsel shall not exceed the hourly rates ordinarily paid by Pace to its outside counsel for defense of similar types of lawsuits.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be made effective as of the date set forth above and executed by their duly authorized officials.

Pace

Municipal Participant

By: _____
Thomas J. Ross
Executive Director
Pace Suburban Bus Service

By: _____

Title

Date: _____

**INTERGOVERNMENTAL AGREEMENT
PACE ROUTE 554**

WHEREAS, the Village of Hoffman Estates, Village of Schaumburg, Village of Streamwood, Village of Hanover Park, and the City of Elgin (hereinafter "Municipal Participants"), desire to jointly participate in the Pace Route 554 (hereinafter Route 554) in the form of bus service as shown in Exhibit A for the year 2010, and

WHEREAS, Pace Suburban Bus (hereinafter Pace) will operate Route 554 in 2010, including all administrative efforts and activities, as shown in Exhibit A, and

WHEREAS, Pace has submitted a Service Agreement to the Municipal Participants for the provision of Route 554 service in 2010, outlining the terms of such service, including Pace providing fifty percent of the net operating costs, said agreement being attached hereto and incorporated herein as Exhibit B, and

WHEREAS, the Municipal Participants will collectively pay 50% of the net operating cost of Route 554, equal to annual operating costs less cash farebox revenue, and each has committed to an equal contribution to provide matching funds for continuation of Route 554.

NOW, THEREFORE, on this _____ day of _____, 200_, in consideration of the promises herein, and the mutual promises and undertakings herein contained and set forth, and for good and valuable consideration, made over by each party to the other, the receipt of which is hereby acknowledged, it is covenanted and agreed as follows:

1. Term of Contract. The term of the contract shall be from January 1, 2010 through December 31, 2010.

2. Maximum Amount of Contract. The Municipal Participants, pursuant to this Agreement and Exhibit B, will each pay to Pace an equal amount not to exceed \$23,104.27 for the year 2010. The total contributions of all the Municipal Participants combined will not exceed \$115,521.36 for year 2010. Pace will invoice the service at \$69.43 per hour, for 14.93 hours per day, and 255 days per year, less adjusted revenue.

3. Services to be Provided. Pace shall generally administer operation of the Route 554. The Municipal Participants and Pace shall monitor bus performance and ridership, contracted costs, farebox and other revenues, complaints and other incidents.

4. Payment for Services. Pace shall invoice Municipal Participants on a monthly basis in an amount not to exceed \$1,925.35. The actual monthly cost to each Municipal Partner shall be calculated as 10% of the monthly operating cost less cash farebox revenue.

5. Termination. If, for any reason, Pace terminates the Agreement with the Municipal Participants by giving sixty (60) days written notice to all Municipal Participants, the service will terminate unless another funding source can be identified. The Municipal Participants shall also have the right to terminate service and this Agreement with sixty (60) days written notice.

6. Waiver. The failure of the Municipal Participants to insist upon strict compliance with any of the terms, covenants or conditions, nor shall any waiver or relinquishment of any right or power hereunder at any one time or times be deemed a waiver or relinquishment of such right or power any other time or times.

7. Notices. Any written notice to the Municipal Participants and Pace required or permitted by this Agreement may be delivered by depositing it in the United States mail, postage prepaid, addressed to:

Pace
550 West Algonquin Road
Arlington Heights, IL 60005
Attention: Executive Director

Village of Schaumburg
101 Schaumburg Court
Schaumburg, IL 60193-2303
Attention: Village Manager

Village of Hoffman Estates
1900 Hassell Road
Hoffman Estates, IL 60169
Attention: Village President

City of Elgin
150 Dexter Court
Elgin, IL 60120-5555
Attention: City Manager

Village of Streamwood
301 East Irving Park Road
Streamwood, IL 60107
Attention: Sharon Caddigan

Village of Hanover Park
2121 West Lake Street
Hanover Park, IL 60133
Attention: Village Manager

8. Severability. The parties agree that if any portion of this Agreement shall be held invalid for any reasons whatsoever, the remaining provisions shall not be affected thereby if such

remaining provisions could then continue to conform with the purposes, terms and requirements of applicable law.

IN WITNESS THEREOF, the Municipal Participants have caused this Agreement to be executed by their respective duly authorized officers and made effective as of the date set forth above.

For: VILLAGE OF HOFFMAN ESTATES

For: PACE SUBURBAN BUS

By: _____
Signature

By: _____
Signature

(Title)

(Title)

ATTEST:

ATTEST:

By: _____
Signature

By: _____
Signature

For: VILLAGE OF STREAMWOOD

For: VILLAGE OF SCHAUMBURG

By: _____
Signature

By: _____
Signature

(Title)

(Title)

ATTEST:

ATTEST:

By: _____
Signature

By: _____
Signature

For: CITY OF ELGIN

For: VILLAGE OF HANOVER PARK

By: _____
Signature

By: _____
Signature

(Title)

(Title)

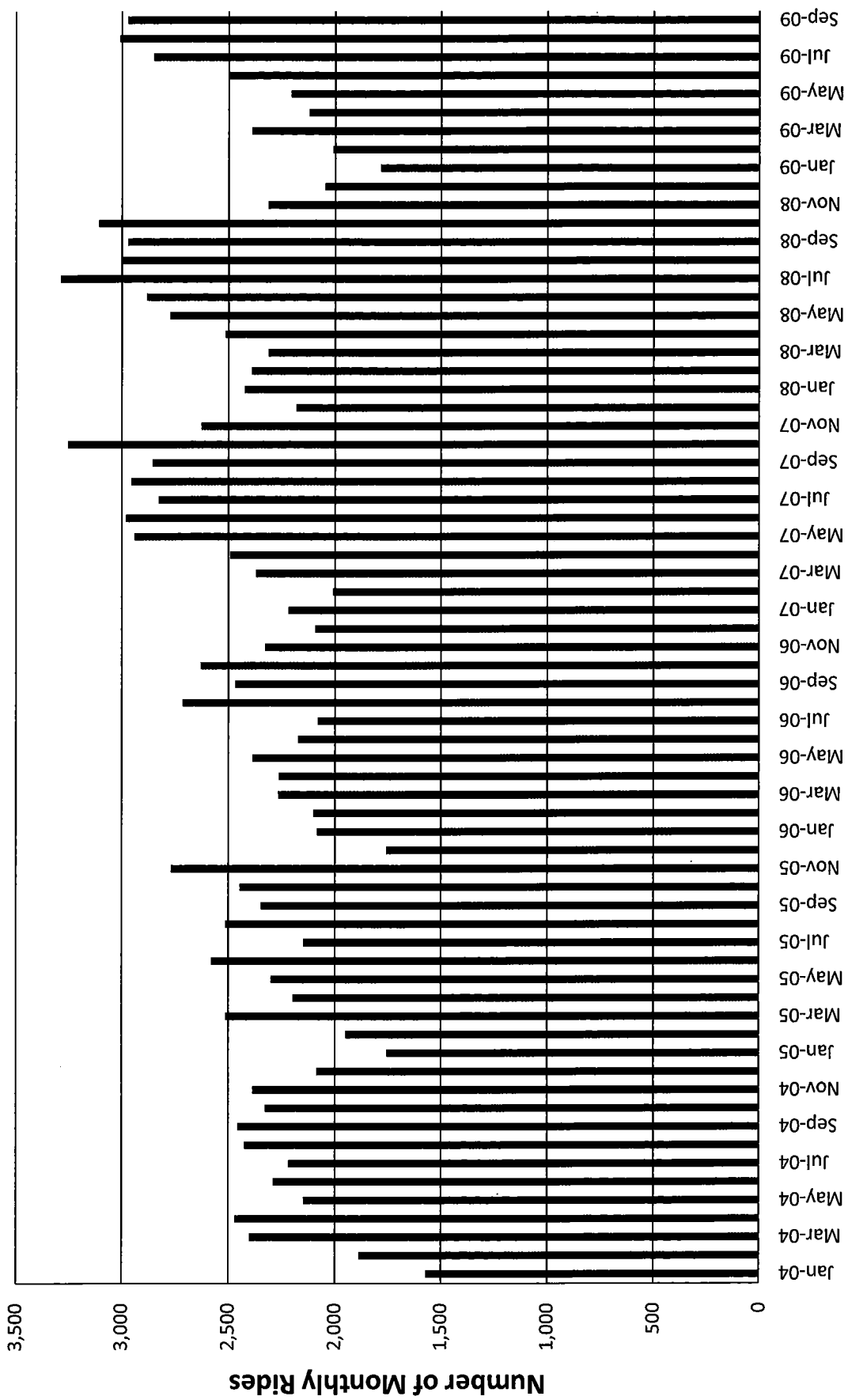
ATTEST:

ATTEST:

By: _____
Signature

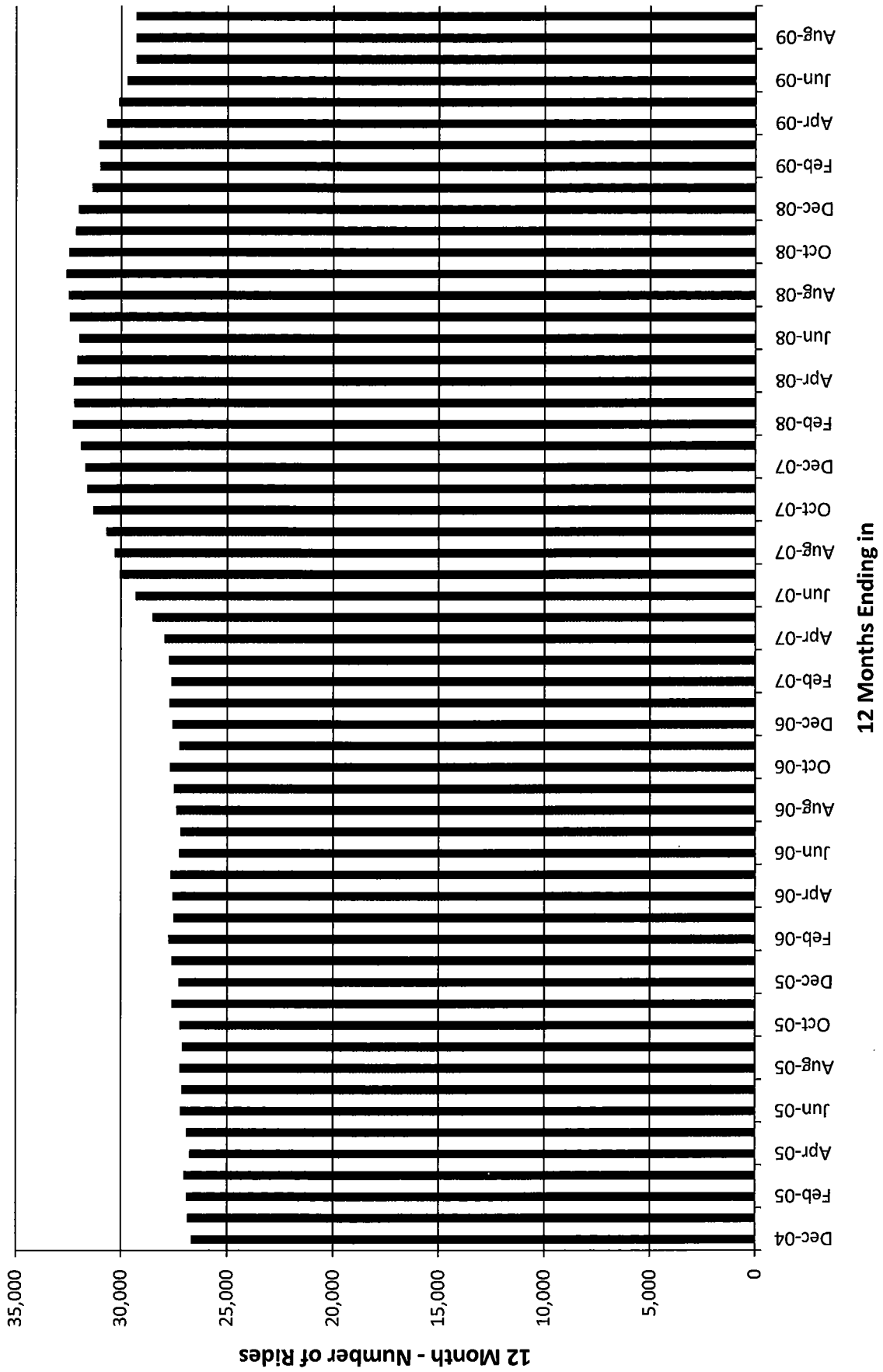
By: _____
Signature

Route 554 Monthly Ridership January 2004 to September 2009



Month & Year

Route 554 - 12 Month Moving Total Ridership 2004-2009



**TRANSPORTATION DIVISION
DEPARTMENT OF DEVELOPMENT SERVICES**

**MONTHLY REPORT
November 2009**

New Developments

Reviewing traffic data and site plans for:

Alliance Church	Huntington Woods Corporate Center
Beverly Road Properties	Maranatha Church
Cabela's Outlots (Saddle Room)	Village Police Station Site
Church of the Cross	5 E. Golf Road
Heidner Property	

Ongoing Coordination

Barrington Road Interchange

- Met with Tollway and IDOT Staff.
- IDOT prepared a draft Letter of Intent for project and comments provided to IDOT. Tollway completed first phase of draft master plan for Northwest Tollway. A need for one additional lane in each direction was identified. This should provide guidance on next steps for interchange plans.
- IDOT listed the project in its 2010-2015 multi-year plan.
- Meeting with Tollway staff on technical design options in December.

Northwest Tollway (I-90) Corridor Study

- No new information.

O'Hare Noise Compatibility Commission

- Attended Commission Meeting.

Pace HOT Line Bus Service (Route 557)

- AT&T notified the Village that they will not fund their share in 2010. Discussions with Pace and other companies led to a solution to continue service in 2010. Siemens offered to significantly increase its share and the Village will contribute funds through the Traffic Improvement Fund. Pace scheduled public hearing at Barrington Metra Station on December 7.
- The most recent ridership data provided by Pace is from September 2009. The monthly total was 786 riders. This is down over 20% from September 2008.
- Average daily ridership was 37 in August 2009. This is less than seen in recent months and similar to the average in late 2008.
- Monthly totals vary due to the number of weekdays in the month and seasonal variations in transit ridership.
- The twelve month moving total (a measure of annual ridership on a floating basis) is about 12,700 riders. This is down slightly from earlier in 2009. But this total is still higher than the same period in 2008.

Pace Route 554

- Pace instituted a new route in January 2009. The Hanover Park Metra Station is now on the route and a portion of the route in Streamwood on Irving Park Road was eliminated. Ridership can be affected during such changes and it may take several months for trends to emerge.
- While year to date ridership is about 11% less than 2008, Pace stated that systemwide use is down about 12%.
- Most recent ridership data provided by Pace for Route 554 was for September 2009. Average daily use was 141 riders which is equivalent to the same month in 2008.
- Depending on ridership, Pace will evaluate the possibility of assuming the cost of route, but not likely before 2011 or 2012.

Roselle Road Traffic Signal

- IDOT has deferred to Cook County on the signal installation. IDOT does not favor a signal, and instead prefers turn restrictions. But, if acceptable to Cook County, IDOT will not object to a new signal.
- Awaiting letter of approval from Cook County on signal installation. County has requested some additional analysis of information.
- Right of way documents for temporary and permanent easements received from consultant. Discussions have occurred and continue with property owners.

STAR Line

- Legislative update scheduled for December 8.
- Technical Advisory Committee held on October 19 at Village Hall.
- Star Line rail option performs better than other transit alternatives. Metra presented information on costs and ridership.
- Metra anticipates submitting to Federal Transit Administration in first quarter of 2010.
- Public hearings and environmental scoping meetings will be scheduled.
- Coordination between Metra and Tollway continues.

Taxi Discount Program

- Registration continues with identification cards and coupons sent to residents. To date, a total of 198 residents have registered for the program. Another 12 applications are pending due to scheduling of permanent identification photos.
- Information on program registration provided on Village website.
- Working on assessment of potential changes to program for review by the Village Board.

Transit Information

- Keeping log of public transit related requests, inquiries, phone calls, etc.
- Public transit information provided on Village website. Information expanded to include more links and a map of transit services in the Village.

- Staff is developing an informational brochure on transit services offered in the Village.

Traffic Management

Assisted Police and Public Works for placement of programming PCMS for projects and special notices as needed.

Event planning and coordination with Police Department, Standard Parking, and Sears Centre staff as needed for Sears Centre.

Traffic Studies / Other

- Additional information has been included on the website for engineering services as well as posting new transportation data.
- Village ADT Map posted to website.
- With Planning Division, worked on a Department of Natural Resources grant application for bicycle path on Central Road. Announcement of projects has been delayed.
- Submitted lists to various agencies and representatives for project needs in Hoffman Estates.

Village Projects

Neighborhood Speed Watch Program

- Conducted speed watch study on Firestone Drive.
- Several residents are considering speed watch.
- Traffic counters were placed on two streets in anticipation of a speed watch.

Pavement Management System and Street Revitalization

- 2009 Street Project work complete.
- Glen Lane reconstruction is complete.
- Proposed Street Program for 2010 recommended by the Capital Improvements Board (CIB) and approved by the Village Board.
- Preliminary design work for 2010 underway.

Shoe Factory Road - Cook County

- Met with Cook County staff to re-start the Phase II design work.
- The Village consultant is working on plan development, right of way, and utility needs plus an overall schedule. Target is for letting in late 2010, however right of way acquisition will be the primary determinant of schedule.

Higgins Road Pedestrian / Bicycle Project

- Project awarded full approval for CMAQ Federal Grant funding. Staff met with IDOT and FHWA staff. Plans submitted to IDOT for review with most comments received. The bridge over the creek in front of the bowling alley will require additional analysis to meet IDOT requirements. Adjustment to CMAQ funds to use some for bridge analysis was approved by CMAP and is being processed by IDOT.

Palatine Road Widening Project

- Village application of Surface Transportation Program funds (\$1.3 million) was approved by NWMC. Village signed a Letter of Intent with IDOT who will pay a significant share of the local project cost. Staff met with IDOT to go over project information. Federal Highway review meeting held on September 1, 2009. Submitted intersection analysis requested by IDOT and preparing a response for IDOT comments.

Hassell Road Surface Transportation Program Project

- An application for STP funds was submitted to the Northwest Municipal Conference for reconstruction and culvert replacement on Hassell Road. The project limits are from Pembroke Avenue to Fairway Court. The scope of work is a total reconstruction of the pavement with incorporation of bicycle facilities. This could involve restriping the existing width to provide one lane in each direction, a center left turn lane, and bicycle lanes on each side. Other segments may be more appropriate for designation as a bicycle route if on-street parking is to be maintained. Near the Barrington Road intersection, an off-street facility may be investigated. Three cross road culverts are proposed for replacement as a part of this work. A modification to the application was submitted to NWMC to use some STP funds for design work.
- The NWMC Technical Committee did not move the project to a program year yet. It remains a multi-year list.

IL 59/Shoe Factory Road Right Turn Lanes

- The application for CMAQ funds to build right turn lanes at the intersection was approved. Funding is included for Phase I & II engineering in 2010 and 2011 with funds for construction in 2012. The State and County are expected to pay the local match of 20% for the work. An RFP for Phase I engineering services will be prepared for the first quarter of 2010.

Diesel Retrofit Project

- The Village application for vehicle and engine replacement plus reduced emission exhaust was approved for CMAQ funds. The project cost will be covered by 80% federal funds with the balance coming from the vehicle replacement fund.

Bode – Salem Road Surface Transportation Program Project

- Staff continues work on design to advance project into a funding year. A joint application with the Village of Schaumburg was presented to Northwest Municipal Conference for reconstruction, intersection improvements, and bicycle facilities. Roundabouts will be evaluated for intersections within the project limits on Bode Road from Braintree Road to Salem Drive. On-street bicycle lanes will be evaluated along Bode Road as will restriping the pavement to create a three lane cross section. The NWMC Technical Committee assigned the project to year 2014.

Higgins / Moon Lake / Governors

- IDOT has completed all paving and sidewalk work. The State is waiting for turn signal equipment to finalize the project.

Bicycle Planning

Bicycle and Pedestrian Advisory Committee

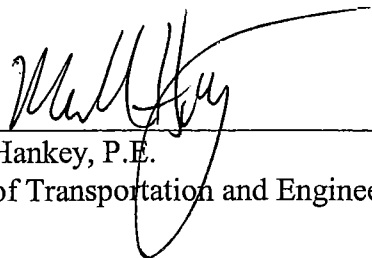
The Bicycle and Pedestrian Advisory Committee (BPAC) held its first meeting on Wednesday December 2, 2009. The meeting agenda focused on group introductions, a staff update on bicycle projects, and a schedule for review and approval of the Comprehensive Bicycle Plan and Map. The group will be meeting again on January 13, 2010 to provide comments on Chapters 1 – 4 and 6-7 of the plan. Their intention is to hold a follow up meeting shortly after the January 13th meeting to discuss Chapter 5 and the map. The group is also reviewing potential stop for pedestrians and complete streets local ordinances. Both items, if recommended would be presented at the Transportation and Road Improvement Committee.

Comprehensive Bicycle Plan and Map

As stated above, staff has provided a draft of the document to the BPAC for review. Concurrent with that review, Transportation and Engineering staff will be coordinating review of the document with other Village Departments and Bicycle Advisory Groups. After the BPAC and others have completed their review of the document, the plan will be released for comments from the public, to the Village Plan Commission and finally will be brought to the Transportation and Road Improvement Committee for review and approval, tentatively scheduled for late spring 2010.

CN Purchase of EJ&E

- STB approval of transaction became effective on January 23, 2009.
- Several appeals pending in Federal Court.
- CN will provide information on expected date of increase in freight traffic when available.
- STB posted monthly and quarterly reports of status provided by CN.
- Cook County installed flashing beacon on existing warning sign in advance of the hillcrest east of the railroad crossing.
- Met with CN staff and consultants to discuss plan development and implementation of parts of the agreement. Other items will require Village Board review and approval.
- Meeting held with Cook County to discuss roadway related projects on Shoe Factory Road.



Michael Hankey, P.E.
Director of Transportation and Engineering Division