

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **MAY 15, 2023**
PLACE: **COUNCIL CHAMBERS**
MUNICIPAL BUILDING COMPLEX
1900 HASSELL ROAD
HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Gary Stanton, Karen Arnet, Karen Mills, Anna Newell, Gary Pilafas
A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

E. Palm, Village Manager
D. O'Malley, Deputy Village Manager
A. Janura, Corporation Counsel
K. Cawley, Police Chief
A. Wax, Fire Chief
R. Musiala, Finance Director
J. Nebel, PW Director
A. Marks, Asst. H&HS Director
D. Raszka, IT Director
S. Ostrovsky, Asst. Village Manager
R. Signorella, Multimedia Production Manager

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Stanton.

3. RECOGNITION OF AUDIENCE:

No one wished to be recognized.

4. APPROVAL OF MINUTES:

Motion by Trustee Arnet, seconded by Trustee Stanton, to approve Item 4. Voice vote taken. All ayes. Motion carried.

Approval of Minutes

Minutes from May 1, 2023.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.A.

5.A. Approval of Agenda.

Roll Call:

Aye: Stanton, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.B.

5.B. Approval of the schedule of bills for May 15, 2023 - \$4,527,888.36.

Roll Call:

Aye: Stanton, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.C.

5.C. Request Board approval of a Memorandum of Understanding with the Chicago Metropolitan Agency for Planning regarding participation in the Northwest Cook Transit Coordination Study.

Roll Call:

Aye: Stanton, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.D.

5.D. Request Board approval for an extension of preliminary and final site plan for a Popeyes Louisiana Chicken at 2280 W. Higgins Road.

Roll Call:

Aye: Stanton, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.
Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.E.

5.E. Request Board approval for Geographic Information Systems (GIS) licensing with Environmental Systems Research Institute, Inc. (Esri), Redlands, CA, in a total amount not to exceed \$60,000.

Roll Call:

Aye: Stanton, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.F.

5.F. Request Board approval of a supplement to the Phase I engineering contract with Baxter & Woodman Inc. for the Hassell Road Bicycle and Pedestrian Enhancement ITEP project in an amount not to exceed \$11,345.

Roll Call:

Aye: Stanton, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Item 5.G.

5.G. Request Board authorization to award a contract for construction engineering services for the Beverly Road Path & Resurfacing Project to Civiltech Engineering, Inc., of Itasca, IL, at a cost not to exceed \$342,684; and approve the IDOT Engineering Services Agreement for construction engineering services for the Beverly Road Path & Resurfacing Project.

Roll Call:

Aye: Stanton, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS:

6.A. President's Report

Proclamation(s)

Trustee Arnet read the following proclamation.

Motion by Trustee Stanton, seconded by Trustee Pilafas, to concur with the proclamation proclaiming May 20, 2023 as Kids to Parks Day. Voice vote taken. All ayes. Motion carried.

Jodie Schultz, Hoffman Estates Park District, was congratulated by the Board and accepted the proclamation.

Trustee Pilafas read the following proclamation.

Motion by Trustee Mills, seconded by Trustee Arnet, to concur with the proclamation proclaiming May 26, 2023 as American Poppy Day. Voice vote taken. All ayes. Motion carried.

Les, Montag, Hoffman Estates Veterans Memorial Commission, was congratulated by the Board and accepted the proclamation.

Trustee Newell read the following proclamation.

Motion by Trustee Arnet, seconded by Trustee Stanton, to concur with the proclamation proclaiming May 21st through 27th, 2023 as National Public Works Week. Voice vote taken. All ayes. Motion carried.

Public Works Director Joe Nebel was congratulated by the Board and accepted the proclamation.

Trustee Mills read the following proclamation.

Motion by Trustee Stanton, seconded by Trustee Arnet, to concur with the proclamation proclaiming May 15th through 21st, 2023 as National Police Week. Voice vote taken. All ayes. Motion carried.

Police Chief Cawley was congratulated by the Board and accepted the proclamation.

Trustee Stanton read the following proclamation.

Motion by Trustee Arnet, seconded by Trustee Stanton, to concur with the proclamation proclaiming May 2023 as Asian American Heritage Month. Voice vote taken. All ayes. Motion carried.

Mayor McLeod asked that the proclamation get posted.

Mayor McLeod reminded everyone about Wine Wednesday this Wednesday, he stated that he attended the swearing in of the School District 15 board members, he thanked Manager Palm for attending the NWMC meeting, he attended the Children's Advocacy Bloom event, a Pace meeting with Cook County Commissioner Trevor, a National League of Cities Transportation meeting, the Citizens Fire Academy (CFA) graduation and the Daisy Troop 47319 Bridging Ceremony to Brownies celebration.

6.B. Trustee Comments

Trustee Stanton stated that he attended the Economic Development event, the opening of the Hideaway Brew Garden, the grand reopening of the Triphahn Center, the Senior Commission lunch, the Special Leisure Services Foundation golf outing, the Bloom event, the Commemorative Sign Dedication for Officer Lee Pye, the CFA graduation and the Daisy Bridging Ceremony.

Trustee Mills stated that she attended the Senior Commission lunch, the Bloom event, the CFA graduation and the Daisy Bridging Ceremony.

Trustee Arnet congratulated the Mayor on the award that he received at the Bloom event, the CFA graduates and the Daisies.

Trustee Newell stated that she attended a Sustainability Commission meeting, a Utility Commission meeting the John Muir walk/ride to school event, the reopening of the Triphahn Center, the Seascape garage sale, the Kids Kite Fly Day, the Bloom event and she congratulated the Mayor on receiving his award, the Lee Pye sign ceremony and she congratulated the CFA graduates and Daisies.

Trustee Pilafas stated that he attended the Bloom event and congratulated the Mayor on receiving his award, he congratulated the CFA graduates, he stated that he attended the SLSF golf outing, an Emerging Technology Commission meeting and a Platzkonzert Commission meeting, the Lee Pye sign dedication, and he talked about a discussion that he had regarding upgrades to the Village Green and requested that a Village Green Ad Hoc Committee meeting be scheduled.

6.C. Village Manager's Report

Village Manager Palm said that the Village has already been in contact with Tria to develop plans and then we will engage the Ad Hoc Committee. Mr. Palm also thanked the Board for recognizing Public Service Recognition Week and he stated that he attended the Daisy Bridging Ceremony.

6.D. Village Clerk's Report

The Village Clerk reminded everyone that Cop on a Roof Top is this Friday at the Dunkin' on Barrington and Hassell and also the one out west by Target.

6.E. Treasurer's Report

Mrs. Musiala stated that during the month of March, 2023, for Operating Funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$1.2 million, primarily due to receipt of property taxes. After including these receipts and disbursements, the balance of cash and investments for the Operating Funds is \$72 million.

For the Operating, Debt Service and Capital Projects Funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$2.4 million, primarily due to receipt of property taxes and monthly operating transfers.

For the Trust Funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$5.4 million, primarily due to pension fund investment activity.

The total for cash and investments for all funds decreased to \$279 million.

6.F. Committee Reports

Finance

Trustee Pilafas stated that they would be meeting to request approval of an ordinance amending the 2022 Budget as a result of the completed financial audit and to close out the fiscal year and to receive and file the Finance Department Monthly Report; the Information Technology Department Monthly Report and the NOW Arena Monthly Report.

Public Works & Utilities

Trustee Newell stated that they would be meeting to request authorization to renew contract for 2023 and 2024 sanitary sewer work that includes cleaning, root cutting, televised inspection and evaluation services with American Underground Inc., Glenview, IL in an amount not to exceed \$160,000; request authorization to award contract for a Village-wide water distribution leak survey to _____, _____ in an amount not to exceed \$_____; request authorization to waive bidding and purchase two Ford F250 pickup trucks from Friendly Ford, Roselle, IL in an amount not to exceed \$99,190.52, two Ford Explorer Interceptors and one Ford 150 pickup truck from Currie Motors, Frankfort, IL in an amount not to exceed \$124,551.48 and two Ford Explorer Interceptors from Welch Ford, Hardeville, SC in an amount not to exceed \$_____ and to receive and file the Department of Public Works Monthly Report, and the Engineering Division Monthly Report.

Public Health & Safety

Trustee Pilafas stated that they would be meeting to have a discussion of the Fire Station Study Report and to receive and file the Police Department Monthly Report, the Health & Human Services Monthly Report, the Emergency Management Coordinator Monthly Report and the Fire Department Monthly Report.

7. ADDITIONAL BUSINESS:

Motion by Trustee Stanton, seconded by Trustee Arnet, to approve Item 7.A.

7.A. Request Board approval of Ordinance No. 5022-2023 amending Section 8-3-22, Number of Licenses of Article 3, Alcoholic Liquors, of the Hoffman Estates Municipal Code (decrease in number of Class "D" Licenses for Anitej Hotel Corp dba Country Inn & Suites, 2280 N. Barrington Road, Hoffman Estates, IL).

Roll Call:

Aye: Stanton, Arnet, Mills, Newell, Pilafas

Nay:

Mayor McLeod voted aye.

Motion carried.

8. ADJOURNMENT:

Motion by Trustee Arnet, seconded by Trustee Mills, to adjourn the meeting. Time: 7:40 p.m. Voice vote taken. All ayes. Motion carried.

Bev Romanoff Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.