

**Village of Hoffman Estates  
Sister Cities Commission  
Minutes  
Wednesday, March 15, 2023**

**Members in Attendance**

Lillian Mosier, Chair  
Jill Wood-Naatz, Vice Chair  
Jeff Howard  
Marcia Frank  
Terri Lamberti  
Robin Jacobi  
Bob Dohn  
Anita Flanagan  
Lisa Christie  
Ken Campbell  
Brianna Yarwood  
Cindy Ruszay  
Melissa Marscin

**Members Absent**

Lily Rudnick

**Staff Liaison in Attendance**

Debbie Schoop, by phone

**1. CALL TO ORDER**

Chair Lillian Mosier called the meeting to order at 7:04 pm.

**2. APPROVAL OF MINUTES**

Motion by Jeff Howard, seconded by Terri Lamberti, to approve the minutes of February 15, 2023. Voice vote taken. All ayes. Motion carried.

**3. CHAIRPERSON REPORT**

Lillian provided an update on Deb's surgery and the reason she is attending the meeting electronically. The commission wished her well!

Lillian asked Deb if Missy Brito could publish a press release for the commission's May event, Is Fashion Art?

It was shared that Sean Dove nearly had to cancel his trip to France because his passport was too close to expiring. For all future exchanges, the Commission will ask all traveling guests when their passports expire and make sure the expiration date is at least six months past the date of the exchange.

A Public Comments section has been added to the agenda. The commission had some clarifying questions about the role of public comments. Deb was able to answer these questions.

**4. STAFF LIAISON REPORT**

None.

**5. CURRENT SUB-GROUP REPORTS**

**A. Special Projects**

Marcia shared how the May event, Is Fashion Art? is being promoted digitally and throughout Village communications. Registration begins in April.

Marcia spoke with Lil Rudnick and reported that her recovery is going well, and she is hopeful that Lil will be able to attend next month's meeting.

**B. Comic**

No report.

**C. French Evening**

The musicians have been approved for the evening. Lillian gave suggestions for simple appetizers at the French Evening; crudites, charcuterie boards, cheese, savory cake, gougere, tarte soleil.

**D. Culinary/Bon Appetit**

The culinary exchange will be April 15-22. Jill distributed three sign-up sheets for the potluck on April 16 at Jill's house, the pizza party on April 21 at the Yarwoods, and the kid's cooking class on April 18 at Village Hall.

Bob Dohn volunteered to accompany the guests to the Volo Auto Museum on Tuesday. Jeff Howard will stay back to help with set-up for the cooking class.

Jeff and Lillian did an inventory of supplies for the children's cooking class. There is a need to replenish aprons for the children at a cost of \$25 total. Jeff is confirming the recipe with Chef Sylvain to determine any additional supplies needed. The existing equipment was donated to the commission by ECC. If the event fills with all 15 guests, we will need to purchase additional supplies so all children have equipment.

Motion by Robin Jacobi, seconded by Ken Campbell, to allow up to \$100 for aprons to be purchased from Amazon and cooking equipment from a Hoffman Estates dollar store. Voice vote taken. All ayes. Motion carried.

Motion by Jeff Howard, seconded by Jill Wood-Naatz, to offer two tickets per host family for Bon Appetit. Voice vote taken. Ally ayes. Motion carried. Host families will need to RSVP to Jill, and she will pass the list to Debbie for the event.

Cindy is going to inquire about parking at O'Hare at terminal 5. Please remind host families to bring signs to the airport so they are clearly identifiable for our French guests. Melissa is going to look into availability at Poplar Creek Bowl.

The commission, Chef Sylvain, and the cupcake competition will be in the center of Bell Works again this year. Posters are being made to promote Chef Sylvain's presence as a guest from France. Debbie is looking into the availability of easels for commission displays at Bon Appetit. Robin asked if we could have a map of France to display Angouleme's location. Anita will look into finding a map that is 24"X36" to be printed/hung at the event.

The commission has wine already in storage for the event. Jeff will transport the wine to the event.

If commission members are bringing a guest, they must go online to the Chamber website and purchase a ticket for the event.

The commission is still waiting on time and location from the event organizers before we can set our work assignments. Lillian will email these details to the commission as they become available.

**E. Rugby/Baseball/Football/Softball**

No report.

**F. Runners**

Runners to Angouleme are set to depart on March 29. Host families have been assigned. Lillian and Lisa are going to have a zoom meeting with the runners prior to their departure. Passports have been checked!

There are two host families committed to hosting guests from Angouleme in June. At least one more host family may be needed. We are waiting to hear from Angouleme about who the four guests will be. Linda Scheck, Hoffman Estates Director of Tourism, helps manage the Fit America race. Lisa Christie has been in contact with Linda about the race. The itinerary is still being developed. The exchange dates are June 21 - June 28. The race is June 24. The potluck is June 25.

**6. NEW BUSINESS**

Motion by Jeff Howard, seconded by Melissa Marscin, to move the April 19 meeting to April 12 to avoid scheduling conflicts with the culinary exchange. Voice vote taken. All ayes. Motion carried.

**7. ADJOURNMENT**

Motion by Bob Dohn, seconded by Anita Flanagan, to adjourn the meeting at 8:54 pm. Voice vote taken. All ayes. Motion carried.

Respectfully submitted by Brianna Yarwood.