

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **MARCH 20, 2023**
PLACE: **COUNCIL CHAMBERS**
MUNICIPAL BUILDING COMPLEX
1900 HASSELL ROAD
HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:33 p.m. The Village Clerk called the roll. Trustees present: Michael Gaeta, Karen Arnet, Karen Mills, Anna Newell, Gary Pilafas, Gary Stanton

A quorum was present.

Trustee Gaeta attended electronically.

ADMINISTRATIVE PERSONNEL PRESENT:

E. Palm, Village Manager
D. O'Malley, Deputy Village Manager
A. Janura, Corporation Counsel
K. Cawley, Police Chief
A. Wax, Fire Chief
S. Ostrovsky, Asst. Village Manager
R. Musiala, Finance Director
J. Nebel, PW Director
D. Raszka, IT Director
P. Gugliotta, Development Services Director
A. Marks, Asst. H&HS Director
P. Seger, HRM Director
A. Wenderski, Engineering Director
M. Brito, Communications Manager
R. Signorella, Multimedia Production Manager

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Mills.

3. RECOGNITION OF AUDIENCE:

No one wished to be recognized.

4. APPROVAL OF MINUTES:

Motion by Trustee Arnet, seconded by Trustee Pilafas, to approve Item 4.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Approval of Minutes

Minutes from March 6, 2023.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to approve Item 4.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Approval of Minutes

Minutes from March 13, 2023.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Arnet, seconded by Trustee Pilafas, to approve Item 5.A.

5.A. Approval of Agenda.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to approve Item 5.B.

5.B. Approval of the schedule of bills for March 20, 2023 - \$4,606,056,20.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to approve Item 5.C.

5.C. Request Board approval of Ordinance No. 5008-2023 adopting and publishing the 2023 Zoning Map.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to approve Item 5.D.

5.D. Request Board approval of Ordinance No. 5009-2023 authorizing the sale of personal property owned by the Village of Hoffman Estates (auction items).

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to approve Item 5.E.

5.E. Request Board approval of Ordinance No. 5010-2023 authorizing the sale of personal property owned by the Village of Hoffman Estates (water meters).

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to approve Item 5.F.

5.F. Request Board authorization to award contract for the 2023 Street Revitalization Project to Schroeder Asphalt Services, Inc. of Marengo, IL (low bid) in the amount of \$6,319,082.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Arnet, seconded by Trustee Pilafas, to approve Item 5.G.

5.G. Request Board authorization to award contract for materials testing for the 2023 Street Revitalization Project to Applied GeoScience, Inc. of Schaumburg, IL (low proposal) in an amount not to exceed \$100,000.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS:

6.A. President's Report

Presentation(s)

Great Citizen Award was awarded to the Outreach Team from Harvest Community Church for generously helping a disabled resident remove their downed tree limbs after a recent storm. The group was congratulated by the Board and they accepted their award.

Proclamation(s)

Trustee Newell read the following proclamation.

Motion by Trustee Stanton, seconded by Trustee Arnet, to concur with the proclamation proclaiming Saturday, April 1, 2023 as Jack Schroeder Day.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Mr. Nebel accepted the proclamation for Mr. Schroeder.

Motion by Trustee Pilafas, seconded by Trustee Arnet, to take a five minute recess. Time 7:42 p.m.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Village President William McLeod called the meeting back to order at 7:49 p.m. The Village Clerk called the roll. Trustees present: Karen Arnet, Karen Mills, Anna Newell, Gary Pilafas, Gary Stanton

A quorum was present.

Michael Gaeta arrived back at 7:56 p.m.

Mayor McLeod stated that he attended a NWMC Committee meeting, the Senior Commission senior lunch, he had a meeting with a potential new business, attended Wine Wednesday, the Wintrust March Madness event, the Police Department's Best of the Best event, he toured Microsoft, attended the 50+ Club's St. Patrick's Day Lunch, the Harvest Community Church ribbon cutting for their Justice Center and the Pack 100 Crossover Ceremony. Mayor McLeod also said that Cook County Commissioner Kevin Morrison presented Chief Cawley with the Unsung Heroine Award.

6.B. Trustee Comments

Trustee Arnet stated that she attended the Best of the Best event, the Youth Commission's Story Telling event, the Crossover Ceremony and she congratulated the proclamation recipient.

Trustee Stanton stated that he was in Springfield for the Lobby Days, he attended the Schaumburg Barn's Meals on Wheels, the senior lunch, the Microsoft tour, the 50+ Club luncheon and the Crossover Ceremony.

Trustee Mills stated that she attended the senior lunch and she complimented the Senior Commission on their event, attended Wine Wednesday, the Best of the Best event and congratulated the winners and complimented the Police Department and she attended the Arrow of Light Ceremony.

Trustee Pilafas stated that he attended the tour of Microsoft, and will be attending the Future of Chicago Suburbs panel and a CEO roundtable.

Trustee Newell stated that she attended a Sustainability Commission meeting, the Meals on Wheels event, the Best of the Best event and the Arrow of Light Crossover event.

Trustee Gaeta had no comments.

6.C. Village Manager's Report

Village Manager had no report.

6.D. Village Clerk's Report

The Village Clerk commented on the hours and days for early voting.

6.E. Treasurer's Report

Mrs. Musiala stated that during the month of January, 2023, for Operating Funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$3 million, primarily due to receipt of property taxes. After including these receipts and disbursements, the balance of cash and investments for the Operating Funds is \$69 million.

For the Operating, Debt Service and Capital Projects Funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$3 million, primarily due to receipt of property taxes.

For the Trust Funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$987,398, primarily due to pension fund investment activity.

The total for cash and investments for all funds increased to \$265 million.

7. PLANNING & ZONING COMMISSION:

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.A. Request Board concurrence with the Planning and Zoning Commission recommendation and Board approval of Ordinance No. 5011-2023 granting a special use to Dream Clean Operating Company, LLC to permit a car wash located at 105 E. Golf Road. The following conditions shall apply:

1. The approval of the Special Use shall be based on the application materials submitted by the petitioner for this request.

Discussion

Trustee Stanton asked if the new name was going to be Dream Clean. Chairperson Combs replied yes.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.B. Request Board concurrence with the Planning and Zoning Commission recommendation and Board approval of Ordinance No. 5012-2023 granting a preliminary and final plat of resubdivision of Lot 5C3B in Sears Business Park - Culver's Subdivision, located at 4635 Hoffman Boulevard. The following conditions shall apply:

1. There shall be no direct access from Hoffman Boulevard to Lot 3.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Pilafas, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.C. Request Board concurrence with the Planning and Zoning Commission recommendation and Board approval of Ordinance No. 5013-2023 granting preliminary and final site plan and plat of easement for off-site utility extensions for Plum Farms development located at 4800 W. Higgins Road. The following conditions shall apply:

1. The building permit shall be obtained within twelve (12) months of the Village Board action on this request.
2. A performance guarantee based on an Engineers Estimate of Cost shall be submitted to the Village prior to issuance of a building permit.
3. Permits from the IDOT, IEPA, CN and MWRD shall be provided to the Village prior to site construction commencing.
4. Any trees removed or damaged as part of the project shall be replaced as per code requirements.
5. The following conditions relate to the site construction:
 1. A pre-construction meeting shall be conducted with the Village staff prior to construction commencing.
 2. Fire Department and emergency access to the property shall be maintained at all times. Petitioner shall make any adjustments on the site as needed for access as per direction by the Village.
 3. In accordance with Village Code, construction hours shall be limited to 7 a.m. to 7 p.m. Monday through Friday, and 8 a.m. to 6 p.m. Saturday and Sunday.

Discussion

Trustee Pilafas asked if this was going to be part of the SSA that Assistant Corporation Council is working on.

Mr. Palm replied no, the plat is for easement only, water and sewer lines.

Trustee Stanton asked if we know when they would start performing the work.

Chairperson Combs replied no.

Manager Palm said that we still haven't had a response from the developer on the redevelopment agreement or the TIF reimbursement.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

8. ADDITIONAL BUSINESS:

Motion by Trustee Mills, seconded by Trustee Pilafas, to approve Items 8.A. thru 8.H. by omnibus vote.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 8.A.

8.A. Request Board authorization to award a contract for design engineering services for the Barrington Square Town Center Sewer project to V3 Companies, Woodridge, IL, in an amount not to exceed \$113,232.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 8.B.

8.B. Request Board authorization to award a contract for engineering services for painting and maintenance of the water tower on Olmstead Drive to Dixon Engineering in an amount not to exceed \$90,200.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 8.C.

8.C. Request Board authorization to award a three-year service contract for asset management software and support to OpenGov, formerly Cartegraph Systems LLC, in an amount not to exceed \$207,000.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.
Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 8.D.

8.D. Request Board authorization to award a three-year contract for street sweeping to Lakeshore Recycling Services LLC (low bid) in an amount not to exceed \$420,000.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 8.E.

8.E. Request Board authorization to award a three-year contract for landscape maintenance services of Village-maintained detention areas, cul-de-sac islands, and water/sewer facilities to V. Cardenas Landscaping (low bid) in an amount not to exceed \$104,000.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 8.F.

8.F. Request Board authorization to award a three-year contract for Parkway Tree Trimming to Advanced Tree Care (low bid) in an amount not to exceed \$225,000.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 8.G.

8.G. Request Board authorization to extend contract for the Concrete Restoration Program to years 2023 and 2024 to Globe Construction (low bid) in an amount not to exceed \$360,000.

Roll Call:

Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton

Nay:
Mayor McLeod voted aye.
Motion carried.

Motion by Trustee Mills, seconded by Trustee Stanton, to approve Item 8.H.

8.H. Request Board authorization for the Village to participate in the State of Illinois Central Management Services joint purchase of road salt, in the amount of 3,800 tons.

Roll Call:
Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton
Nay:
Mayor McLeod voted aye.
Motion carried.

9. ADJOURNMENT:

Motion by Trustee Mills, seconded by Trustee Stanton, to adjourn the meeting. Time: 8:04 p.m.

Roll Call:
Aye: Gaeta, Arnet, Mills, Newell, Pilafas, Stanton
Nay:
Mayor McLeod voted aye.
Motion carried.

Bev Romanoff Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.