

**VILLAGE OF HOFFMAN ESTATES
SUSTAINABILITY COMMISSION
February 7, 2023 – MINUTES**

Virtual meeting participation allowed in accordance with Public Act 101-0640

Members in Attendance

Chrissy Christian, Co-Chair
Natalie Lichtenbert, Co-Chair
Trustee Anna Newell (virtual)
Alfredo Izquierdo (virtual)
Lorraine Leisenberg
Lewis Boshier
Lon Harner
Kymberli Mulford
Sheila Schwartz
Hannelore Conley
Nancy Schaefer
George Tuhowski

Members Absent

Trustee Gary Pilafas

Others in attendance: Andrew Mulford, resident; Niraj Dave, resident; Rhonda Spenner, resident; Dale Spenner, resident; Aaron Howe, Assistant to the Public Works Director (staff liaison)

1. CALL TO ORDER

Meeting was called to order at 6:01 pm by Chairperson Lichtenbert. A majority quorum of the commission was present at this time.

2. APPROVAL OF MINUTES – January 3, 2023

MOTION by Commissioner Lon Harner, **SECOND** by Commissioner Conley to approve the minutes from January 3, 2023 – **12-0 AYE**.

3. STAFF LIAISON REPORT

Mr. Howe reported that Commissioners Rob Ivey and Luiza Santos-Baney have resigned from the Commission. Mr. Howe briefly discussed items for future consideration, including a grease collection and recycling program and the Build-a-Birdhouse event.

4. NEW BUSINESS

a. Plastic Free July

Co-chair Lichtenbert and Commissioner Leisenberg shared a Plastic Free July Infographic to present to Village residents, for feedback. Content for the Citizen newsletter will need to be completed by April 1st in order to be put into the July/August Citizen. Mr. Howe will share the infographic with Commission members to give input.

The next meeting is scheduled for Tuesday, March 7, 2023, at 6:00 p.m. at the Village Hall.

5. OLD BUSINESS

a. **Green Business Program Refresh/Promotion**

Mr. Howe had no update about the interviews and is looking to schedule them in the near future.

b. **Sustainability Commission Website Improvements**

Commissioner Harner reported that the Village website has some inconsistencies (accessing other pages, opening links in new windows) that make looking for information difficult. It was also reported that the "New Links" are not updated and working. Commissioner Harner recommended determining what items should be updated on the website on a monthly basis. Mr. Howe asked for other interested Commissioners to join the sub-committee to assist Commissioner Harner with this work.

c. **Village Entryway Sign Landscaping Review**

Mr. Howe did not have an update on this topic. He will be asking the Commission for their feedback on plantings in the future.

d. **Sustainable Practices at Village Events**

Co-Chair Lichtenbert is looking for a sub-committee for this topic. Co-chair Lichtenbert asked the Commission for feedback on sustainable practice suggestions to give to other commissions for their meetings. A sub-committee of co-chair Lichtenbert, Commissioner Schaefer, and Commissioner Leisenberg was formed.

e. **New Commissioner Onboarding Materials**

Mr. Howe reported that the Open Meetings Act training was shared with Commissioners and needs to be completed as soon as possible. Binders will be created digitally and distributed to Commissioners once available.

f. **Event and Newsletter Calendar**

Commissioner Mulford shared a survey about recycling with Commission members.

g. **Right-of-way restoration materials**

Commissioner Tuhowski and Commissioner Conley were able to collect information on seeds and mesh material that is environmentally friendly and will share the information with Mr. Howe and the Commission prior to the next meeting.

h. **Mayor's Monarch Pledge**

Mr. Howe reported that the Mayor's Monarch proclamation is currently being planned/scheduled. Project goals will be discussed by the commission at a future meeting.

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6. **OTHER**

- a. Resident Niraj liked the infographic idea and wanted to encourage the promotion of using those in the future.

7. **ITEMS IN REVIEW**

- a. Sustainability Projects – Green Aggregation Civic Contribution Funds
- b. Sustainability Plan Status Update
- c. Stormwater Mitigation/Management

8. **ADJOURNMENT** – 7:41 pm.

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