

MEETING: **HOFFMAN ESTATES VILLAGE BOARD**
DATE: **FEBRUARY 20, 2023**
PLACE: **COUNCIL CHAMBERS**
MUNICIPAL BUILDING COMPLEX
1900 HASSELL ROAD
HOFFMAN ESTATES, ILLINOIS

1. CALL TO ORDER:

Village President William McLeod called the meeting to order at 7:00 p.m. The Village Clerk called the roll. Trustees present: Anna Newell, Gary Pilafas, Gary Stanton, Michael Gaeta, Karen Arnet, Karen Mills
A quorum was present.

ADMINISTRATIVE PERSONNEL PRESENT:

E. Palm, Village Manager
D. O'Malley, Deputy Village Manager
J. Blake-Dickson, Asst. Corporation Counsel
K. Cawley, Police Chief
A. Wax, Fire Chief
S. Ostrovsky, Asst. Village Manager
R. Musiala, Finance Director
J. Nebel, PW Director
D. Raszka, IT Director
P. Gugliotta, Development Services Director
M. Saavedra, H&HS Director
A. Marks, Asst. H&HS Director
P. Seger, HRM Director
M. Brito, Communications Manager
R. Signorella, Multimedia Production Manager

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge was led by Trustee Newell.

3. RECOGNITION OF AUDIENCE:

No one wished to be recognized.

4. APPROVAL OF MINUTES:

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve Item 4. Voice vote taken. All ayes. Motion carried.

Approval of Minutes

Minutes from February 6, 2023.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 4. Voice vote taken. All ayes. Motion carried.

Approval of Minutes

Minutes from February 13, 2023.

5. CONSENT AGENDA/OMNIBUS VOTE:

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.A.

5.A. Approval of Agenda.

Roll Call:

Aye: Newell, Stanton, Gaeta, Pilafas, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.B.

5.B. Approval of the schedule of bills for February 20, 2023 - \$4,839,093.64.

Roll Call:

Aye: Newell, Stanton, Gaeta, Pilafas, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.C.

5.C. Request Board authorization of an agreement with Audacy for radio and digital advertising for the Village of Hoffman Estates in the amount of \$65,000; an Agreement with NBC Universal for television and streaming digital advertising for the Village of Hoffman Estates in the amount of \$68,000; and an Agreement with iHeart Media for television and streaming digital advertising for the Village of Hoffman Estates in the amount of \$80,000.

Roll Call:

Aye: Newell, Stanton, Gaeta, Pilafas, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.D.

5.D. Request Board authorization to award contract for Phase I engineering services for the Gannon Drive Resurfacing and Bicycle Facility project to TranSystems of Schaumburg, IL, in an amount not to exceed \$114,237.

Roll Call:

Aye: Newell, Stanton, Gaeta, Pilafas, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.E.

5.E. Request Board authorization to waive formal bidding; and award the replacement of video editing systems to Key Code Media, Schaumburg, IL, in an amount not to exceed \$39,980.

Roll Call:

Aye: Newell, Stanton, Gaeta, Pilafas, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve Item 5.F.

5.F. Request Board authorization to waive formal bidding; and purchase castings for use on the 2023 Street Revitalization Project from Neenah Enterprises, Inc., Carol Stream, IL and EJ Company, New Lenox, IL in an amount not to exceed \$60,000.

Roll Call:

Aye: Newell, Stanton, Gaeta, Pilafas, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

6. REPORTS:**6.A. President's Report****Proclamation(s)**

Trustee Newell read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Mills, to concur with the proclamation proclaiming Friday, March 3, 2023 as Catherine Dagian-Stanton Day. Voice vote taken. All ayes. Motion carried.

Ms. Dagian-Stanton was congratulated by the Board and accepted her proclamation.

Trustee Stanton read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the proclamation proclaiming February 19-25, 2023 as National Engineer's Week. Voice vote taken. All ayes. Motion carried.

Mr. Gugliotta accepted the proclamation.

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve the appointment of Patrick Kinnane to the Planning & Zoning Commission.

Roll Call:

Aye: Newell, Stanton, Gaeta, Pilafas, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve the appointment of Amy Decker to the Sustainability Commission. Voice vote taken. All ayes. Motion carried.

Mayor McLeod reminded everyone of the upcoming Wine Wednesday, he stated that he delivered Valentine's Day cards to a number of locations on Valentine's Day, he had his Mayors Update Breakfast, a meeting with Cook County Commissioner Morrison, he thanked Trustee Mills for representing the Board at Garibaldi's 47th anniversary celebration and he attended a Hoffman Estates Foundation meeting.

6.B. Trustee Comments

Trustee Gaeta thanked everyone for the get well wishes.

Trustee Newell stated that she attended a Sustainability Commission meeting, the Senior Commission luncheon, the Blue & Gold Ceremony for Cub Scout Pack 297, the Valentine's Day drop off and the Mayor's Update Breakfast.

Trustee Pilafas thanked Manager Palm for putting IT Director Raszka on the Emerging Tech Commission, he talked about a presentation that took place at their meeting and he stated that he attended the Mayor's Update Breakfast.

Trustee Mills stated that she attended the Senior Commission luncheon, the Mayor's Update Breakfast and Garibaldi's 47th Anniversary celebration.

Trustee Stanton stated that he attended the Senior Commission luncheon and he congratulated the Senior Commission on the lunch, CRV Tour Event at the NOW Arena, the grand opening of the ER annexation, the Blue & Gold Ceremony, The Valentine's Day delivery and the Mayor's Update Breakfast.

Trustee Arnet stated that it was nice to have Trustee Gaeta back in person and that she attended the Blue & Gold Ceremony and the Mayor's Update Breakfast.

6.C. Village Manager's Report

Village Manager had no report.

6.D. Village Clerk's Report

The Village Clerk had no report.

6.E. Treasurer's Report

Mrs. Musiala stated that during the month of December 2022, for Operating Funds, cash disbursements and transfers-out exceeded cash receipts and transfers-in by \$107,435, primarily due to general operating expenses. After including these receipts and disbursements, the balance of cash and investments for the Operating Funds is \$66 million.

For the Operating, Debt Service and Capital Projects Funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$1.6 million, primarily due to the surplus transfers.

For the Trust Funds, cash receipts and transfers-in exceeded cash disbursements and transfers-out by \$6.3 million, primarily due to pension fund investment activity.

The total for cash and investments for all funds increased to \$261 million.

6.F. Committee Reports

Finance

Trustee Pilafas stated that they would be meeting to request and to receive and file the Finance Department Monthly Report; the Information System Department Monthly Report and the NOW Arena Monthly Report.

Public Works & Utilities

Trustee Newell stated that they would be meeting to have a discussion on National Pollutant Discharge Elimination System (NPDES) General Permit ILR40 for Discharge from Small Municipal Separate Storm Sewer Systems; request authorization to award contract for 2023 Sanitary Sewer Rehabilitation to _____, in an amount not to exceed \$_____; request authorization to award contract for 2023 Contracted Branch/Brush Pickup Program to Lucas Landscape and Design of Deerfield, IL, (low bid) in an amount not to exceed \$35,000; request authorization to award contract for 2023 Parkway Tree Planting Program to St. Aubin Nursery of Kirkland, IL, (low bid) in an amount not to exceed \$54,750; Request authorization to award contract for site remediation assistance at 630 Illinois Boulevard to Midwest Environmental Consulting Services in an amount not to exceed \$52,170; request authorization to award a contract to Golden Knots of Hoffman Estates, IL, (low bid) to remove and install new carpeting in the main conference area at Village Hall in an amount not to exceed \$56,542.80; request authorization to extend contract for 2023 season Weed Control and Fertilization to Tru Green of Carpentersville, IL, in an amount not to exceed \$24,500; request authorization to waive bidding and contract elevator services for the modernization of the Village Hall elevator using the OMNIA purchasing consortium to TK Elevator Corporation, Downers Grove, IL, in an amount not to exceed \$180,120; request authorization to purchase one street replacement vehicle from Friendly Ford, Roselle, IL, in an amount not to exceed \$49,595.26; request authorization to waive bidding and purchase a Mitsubishi 9900Aegis 80kVA UPS direct from Mitsubishi Electric Power Products Inc. for the replacement of the Village Hall UPS in an amount not to exceed \$74,106; request authorization for Change Order #4 (final) for the construction contract with Rausch Infrastructure LLC, Des Plaines, IL, for Golf Road Sanitary Sewer Lift Station replacement in an amount not to exceed \$324,368.49 and to receive and file the Department of Public Works Monthly Report, and the Department of Development Services Monthly Engineering Report of the Transportation and Engineering Division

Public Health & Safety

Trustee Gaeta stated that they would be meeting to request authorization to waive formal bidding and purchase six (6) 2023 Ford Interceptor Utility Patrol Vehicles from Sutton Ford of Matteson, Illinois not to exceed \$266,538. IL and to receive and file the Police Department Monthly Report, the Health & Human Services Monthly Report, the

Emergency Management Coordinator Monthly Report and the Fire Department Monthly Report.

7. PLANNING & ZONING COMMISSION:

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.A. Request Board concurrence with the Planning and Zoning Commission recommendation and Board approval of Ordinance No. 5003-2023 granting a variation for garage size for the property located at 5610 Airdrie Court. Subject to the following conditions:

1. The building permit shall be obtained within twelve (12) months of the Village Board action on this request.
2. The development shall significantly conform to the plans attached hereto as part of this application except as such plans may be changed to conform to Village Codes and Ordinances.

Roll Call:

Aye: Newell, Stanton, Gaeta, Pilafas, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Stanton, seconded by Trustee Gaeta, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

7.B. Request Board concurrence with the Planning and Zoning Commission recommendation and Board approval of Ordinance No. 5004-2023 granting a special use to Pathway Vet Alliance, LLC to permit an animal hospital located at 1744 W. Algonquin Road. Subject to the following conditions:

1. The approval of the Special Use shall be based upon the application materials submitted by the petitioner for this request.
2. Noise shall be minimized and shall not create a nuisance for the property or surrounding properties.
3. Animals on site shall be supervised at all times by business staff.
4. The exterior shopping center areas in the front and near the pet waste disposal station shall be maintained in a clean and orderly manner.
5. No grooming, long term kenneling, boarding, daycare or overnight stays shall occur at this facility.

Roll Call:

Aye: Newell, Stanton, Gaeta, Pilafas, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

8. ADDITIONAL BUSINESS:

Motion by Trustee Gaeta, seconded by Trustee Mills, to approve Item 8.A.

8.A. Request Board approval of Ordinance No. 5005-2023 amending Section 8-3-22, Number of Licenses of Article 3, Alcoholic Liquors, of the Hoffman Estates Municipal Code (increase in number of Class "A" Licenses for KMJ Barbeque, Inc. d/b/a Joy Teriyaki, 1145 N. Roselle Road, Hoffman Estates, IL).

Roll Call:

Aye: Newell, Stanton, Gaeta, Pilafas, Arnet, Mills

Nay:

Mayor McLeod voted aye.

Motion carried.

9. ADJOURNMENT:

Motion by Trustee Gaeta, seconded by Trustee Arnet, to adjourn the meeting. Time: 7:31 p.m. Voice vote taken. All ayes. Motion carried.

Bev Romanoff Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.