

Meeting Members:
Michael Gaeta, Chairman
Gary Pilafas, Vice Chairman
Anna Newell, Trustee
Karen Mills, Trustee
Gary Stanton, Trustee
Karen Arnet, Trustee
William McLeod, Mayor

Village of Hoffman Estates

Public Health and Safety Committee Meeting Agenda

February 27, 2023

Immediately following the Public Works and Utilities Committee

Village Hall, 1900 Hassell Road, Hoffman Estates, IL 60169

If online, insert URL.

- I. Roll Call
- II. Approval of Minutes - January 23, 2023

NEW BUSINESS

1. Request authorization to repair the police department firearms range trap system through Action Target, Inc. of Provo, Utah at a cost not to exceed \$52,929.65.
2. Request approval of an ordinance amending Section 4-5-8, Requirements for Police Officers, of the Hoffman Estates Municipal Code.

REPORTS (INFORMATION ONLY)

1. Police Department Monthly Report
 2. Health and Human Services Department Monthly Report
 3. Emergency Management Coordinator Monthly Report
 4. Fire Department Monthly Report
- III. President's Report
 - IV. Other
 - V. Items in Review
 - VI. Adjournment

**PUBLIC HEALTH AND SAFETY
COMMITTEE MEETING MINUTES**

January 23, 2023

I. Roll call

Members in Attendance:

**Gary Pilafas, Vice Chair
Anna Newell, Trustee
Karen Mills, Trustee
Gary Stanton, Trustee
Karen Arnet, Trustee
William McLeod, Mayor**

Members Telephonic:

Michael Gaeta, Chairman

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Jana Dickson, Asst. Corporation Counsel
Al Wenderski, Director of Engineering
Kasia Cawley, Police Chief
Alan Wax, Fire Chief
Darek Raszka, Director of IT
Rachel Musiala, Finance Director
Joe Nebel, Director of Public Works
Audra Marks, Asst. Director of HHS
Suzanne Ostrovsky, Asst. Village Mgr.
Ric Signorella, CATV Coordinator
Sarah Marcucci, EMS Coordinator
Ben Gibbs, NOW Arena GM**

The Public Health and Safety Committee meeting was called to order at 7:13 p.m.

II. Approval of Minutes – December 12, 2022

Motion by Trustee Arnet, seconded by Trustee Mills, to approve the Public Health and Safety Committee Meeting minutes from December 12, 2022. Roll call vote taken. All ayes. Motion carried.

1. Police Department Month Report.

The Police Department Monthly Report was received and filed.

2. Health & Human Services Monthly Report.

The Health and Human Services Department Monthly Report was received and filed.

3. Emergency Management Coordinate Monthly Report

The Emergency Management Coordinator Monthly Report was received and filed.

4. Fire Department Monthly Report

Thank you letter to Chief Wax and the Fire Department (on behalf of the Buffalo Grove Fire Department) regarding the trench collapse was read on behalf of Trustee Pilafas.

Thank you letter was read by Trustee Pilafas to Dave Ganziano and team for their help in collecting on behalf of the HEFD for Ukraine relief efforts.

The Fire Department Monthly Report was received and filed.

II. President’s Report – Mayor McLeod provided an update of his activities including a trip to the US Conference of Mayors, PACE Board Meeting and Coffee with the Board. He wished Clerk Romanoff and Village Manager Eric Palm happy birthdays. He thanked Trustee Newell and Trustee Pilafas for attending community events for Hanover Township and Congressman Krishnamoorthi.

III. Other -

IV. Items in Review

V. Adjournment

Motion by Trustee Arnet, seconded by Trustee Stanton, to adjourn the meeting at 7:20 p.m. Roll call vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations/
Outreach, Office of the Mayor & Board

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval for repair of police Department Firearms Range through Action Target, Inc.

MEETING DATE: February 27, 2023

COMMITTEE: Public Health and Safety

FROM: Kasia Cawley, Chief of Police

PURPOSE: To request authorization to repair the police department firearms range trap system through Action Target, Inc. of Provo, Utah at a cost not to exceed \$52,929.65.

BACKGROUND: In July of 2010 the Hoffman Estates Police Department installed a state-of-the-art shooting range from Action Target. It included a total containment trap (TCT), six position deflectorless firearms range system. Since that time the department has conducted numerous firearms range training sessions with both the handgun and patrol rifle ensuring that our police officers are well trained and prepared to appropriately use firearms, as a duty requirement. The TCT trap utilizes ballistic steel deflection plates designed to funnel fired rounds into the mouth of the trap. The fired rounds then enter a deceleration chamber where they are safely slowed and eventually deposited into a collection system.

In June of 2022 the department firearms instruction team noticed an increase in incidents of “splash back” of fired bullet material toward the firing line. “Splash back” occurs when fired bullets which impact a hardened material ricochet back toward the shooter. The Action Target TCT trap is designed to minimize the incidents of splash back and therefore this increase in occurrences led us to have our system inspected.

DISCUSSION: In June 2022 Action Target inspected the range and shared their concerns about the splash occurrences. The Action Target TCT trap is designed to have a consistent 3/8 inch gap at the center of the mouth of the trap where the fired bullets enter the deceleration chamber. After over twelve (12) years of continual use the gap in our firearms trap is now inconsistent and smaller than 3/8 inch in a number of places. These places correspond to the firing positions of our training courses. Action Target’s recommendations at this time do not rise to the level of closing the range, but do rise to the level of a safety concern. They also indicate that due to supply chain issues

they anticipate the materials will be harder to find and the initial quoted cost could increase. Action Target designed and constructed our range and is a sole source vendor for replacement parts and service to the range. Action Target provides a 90 day warranty on manufacturer defects and parts and a one (1) year warranty on labor. Action Target anticipates that upon approval they can get this work completed in the next couple of months.

FINANCIAL IMPACT:

Funding was requested and approved for the FY2023 budget to repair the range.

RECOMMENDATION:

To waive formal bidding and utilize Action Target, inc. of Provo, Utah to repair the police shooting range, in an amount not to exceed \$52,929.65.



BETTER EQUIPPED. BETTER PREPARED.™

Hoffman Estates Police Dept

To Whom it may concern:

February 22, 2023

Action Target Inc. was incorporated in Utah in 1986. We are in the business of supplying Police, Military, and other agencies with Firearms training equipment and firing range systems. Our Federal Tax ID # is 26- 2492705. DUNS: 36-115-8918. Because of our extensive work with federal agencies, we are the only full line target and range manufacturer that has been given a singular source GSA contract (**GSA #GS-07F-0482Y**), Cage Code #ON2W7) by the federal government. We are the sole manufacturer of all of our current products and parts and have copyright and/or patent protection on most of the major items we manufacture.

Action Target is the original manufacturer of the firearms training equipment currently in use at the **Hoffman Estates Police Dept shooting range** . As such we are the only source for replacement parts and factory authorized service and repair. Choosing Action Target will ensure that you get authentic parts, service, and support. Virtually all of the items provided for your range were manufactured by Action Target Inc. Any repairs, service, maintenance, or replacement parts not provided by Action Target cannot be supported by Action Target and will void any remaining warranty. No one else manufactures, supplies or distributes parts for your Action Target system.

Thank you for considering Action Target. No one is better prepared to keep your facility operating better, longer. Please let me know if you have any questions or concerns.

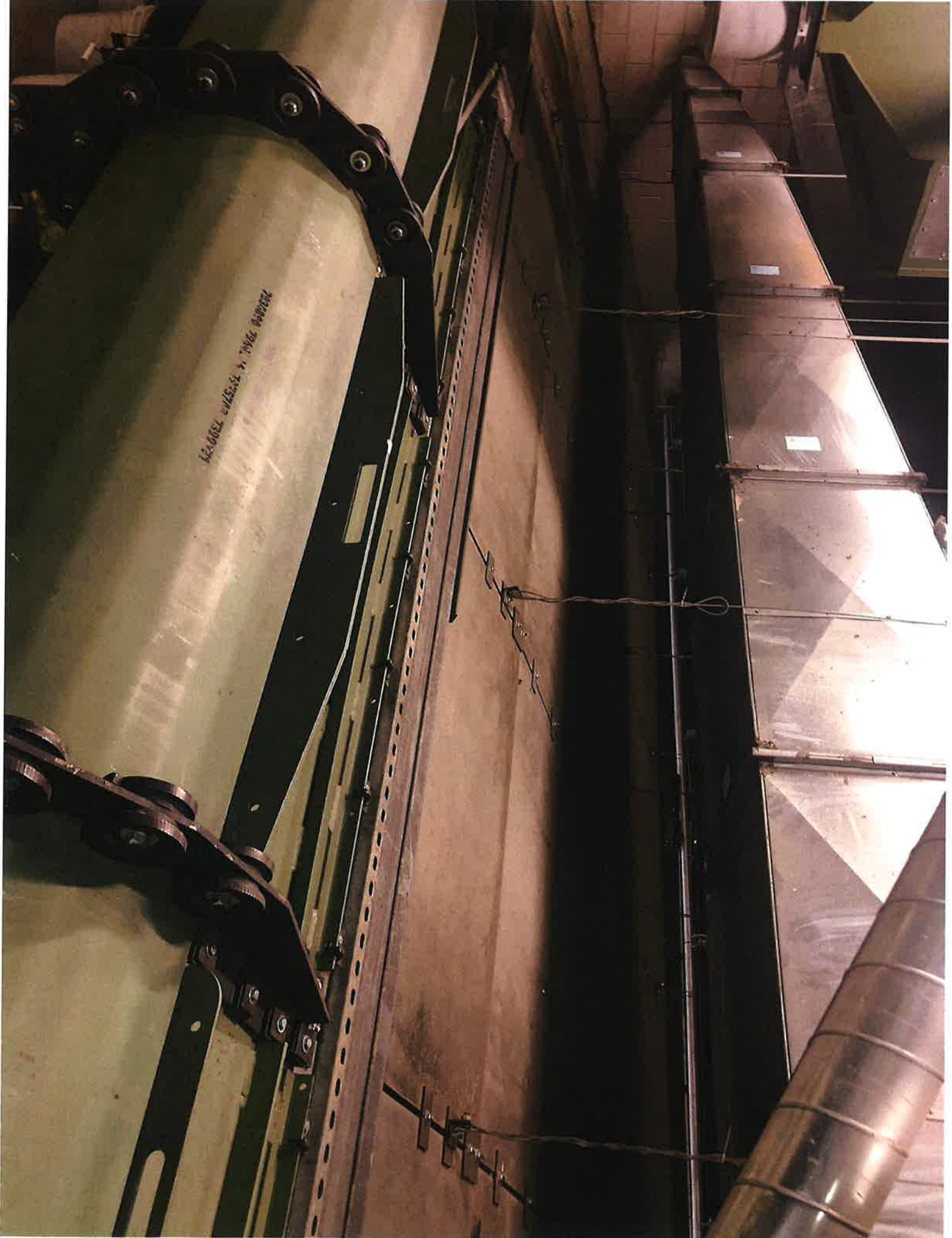
Sincerely,

Terry Sorenson
Range Services Account Manager
Action Target Inc.
Direct Line Phone 801-396-1205
Fax 801-377-8096
Terrys@actiontarget.com

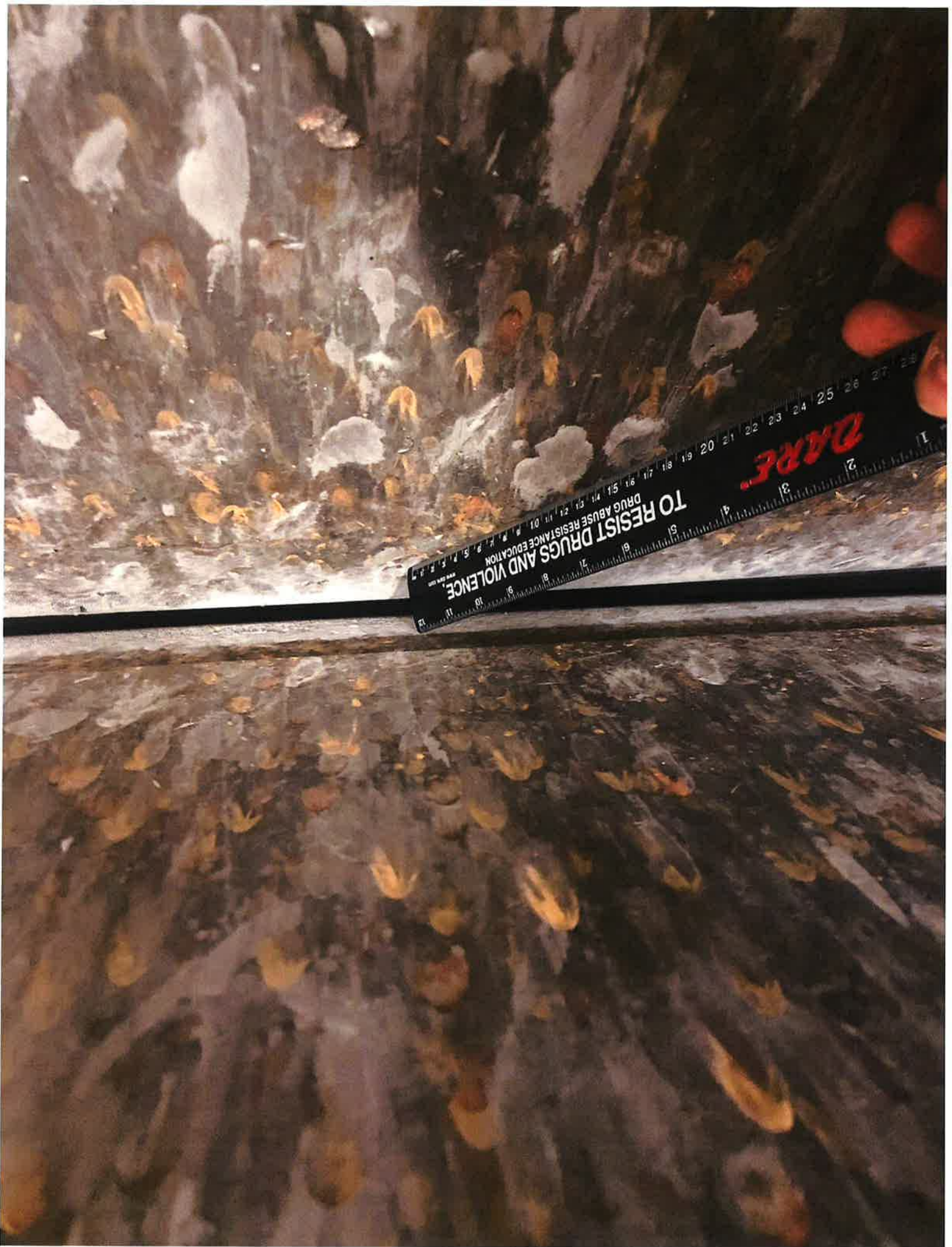


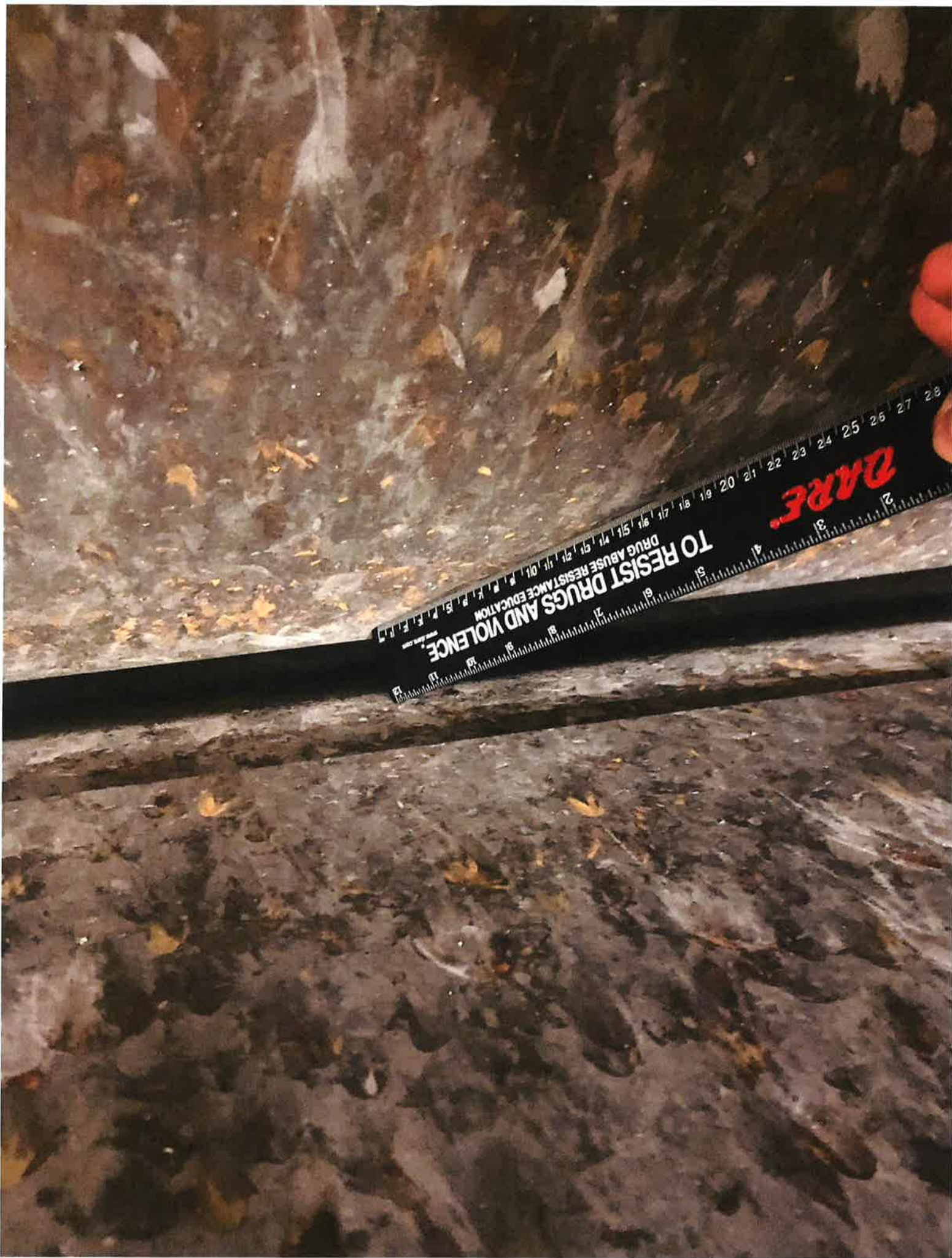
TOTAL CONTAINMENT TRAP COMPONENTS

1. DEFLECTION PLATES
2. DECELERATION CHAMBER
3. BULLET COLLECTION SYSTEM
4. DUST COLLECTION UNIT



232000 2340 14 232000 233000



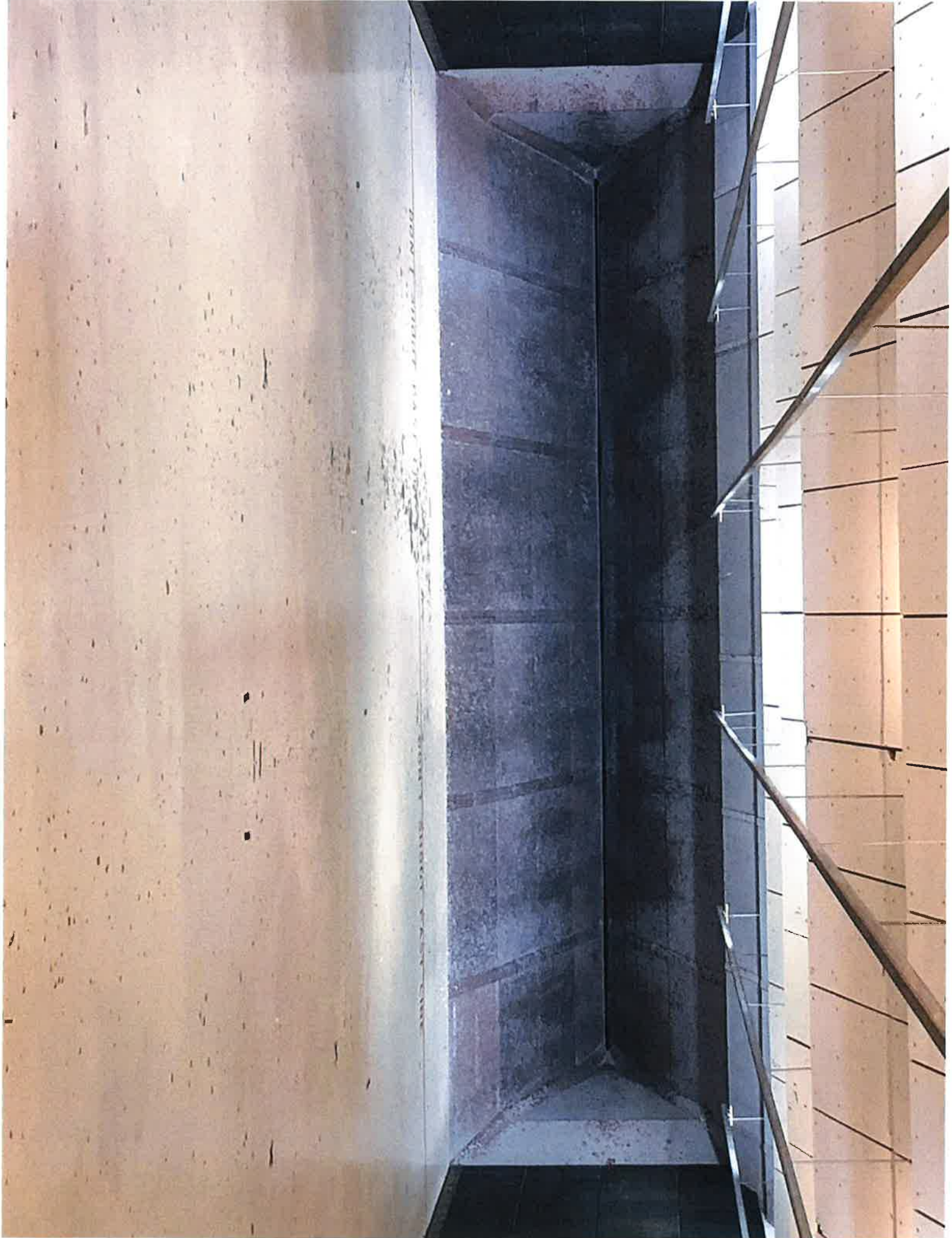


TO RESIST DRUGS AND VIOLENCE
DRUG ABUSE RESISTANCE EDUCATION

DARE

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28







Action Target Inc. 3411 S. Mountain Vista Parkway, Provo, UT 84606-0636 801-377-8033 FAX: 801-377-8096

Hoffman Estates Police Dept-RFQ Greg Poulos

Quotation: 135717 By: Terry Sorenson Printed: 2023-Feb-22

Included Items:

1	Trap Parts for Repair	16,000.00
1	Labor - MEC Crew Replace 4 Chambers Mouths ?light duty? Top and Bottoms TCT4 version 2 rib with bridges?.Rotate TB 1 Plates and Rebuild S1/S2 connection both sides	34,858.00
	Shipping	2,071.65
	Total	<u>52,929.65</u>

Payment Terms:

Net 30

Shipping Terms:

ground

Installation Terms:

MEC Crew

Terms and Conditions:

You must reference the Order Number above on your purchase order to secure best price. Action Target reserves the right to adjust installation costs based upon the actual site conditions encountered. Unless explicitly itemized, price does not include taxes, bonds, fees, assessments, licenses, mandatory wage requirements or other regulatory costs which may be applicable to the job site.

Comments:

Parts with Labor - Tax Exempt - Quote good for 30 days

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Request approval of an ordinance amending Section 4-5-8, Requirements for Police Officers, of the Hoffman Estates Municipal Code.

MEETING DATE: February 27, 2023

COMMITTEE: Public Health and Safety

FROM: Kasia Cawley, Chief of Police

PURPOSE: Request approval of an ordinance amending Section 4-5-8, Requirements for Police Officers, of the Hoffman Estates Municipal Code.

BACKGROUND: The current environment for recruitment of municipal employees faces several challenges, most notably the lack of people. This is also true in the police department as the quantity of individuals seeking employment as a patrol officer has decreased. In 2016 we had 237 applicants apply for the position of entry level police officer. In 2018 we had 151. In 2021 we had 68 applicants, and finally in 2022 we had only 26 applicants. This is not unique to Hoffman Estates and can be seen across Illinois, requiring police departments to be proactive in their recruitment efforts.

Traditionally we have offered the entry level test every 2 years at the expiration of our eligibility list. The last several years we have had to conduct testing every year due to a lack of qualified applicants and the list is exhausted before we can even conduct the next testing cycle. Using an outside vendor to conduct the testing is costly and time consuming. Most importantly it limits our ability to accept applications. Using an outside vendor only allows the applications to be available to the public for approximately eight (8) weeks out of the year. With several other departments offering the same testing options, we often have the same applicants on eligibility lists for multiple departments at one time, which impedes the ability to hire the best qualified applicants that best fits our department.

DISCUSSION:

Based on staff's recommendation, the Fire and Police Commission has approved several amendments to their rules in an attempt to attract more candidates to the Village. The first recommendation is to eliminate the written testing portion of the entry level examinations.

Traditionally the written test was utilized to slim the pool of applicants when police departments were receiving hundreds of applicants.

This was the case in 2013 when we received 531 applicants. This is not the trend currently and requiring a written test requires us to hire that outside vendor to administer the written test which significantly limits the time frame we can accept applications for the process. By eliminating this step, we would have the ability to keep the application process open year-round and increase our pool of candidates. Additionally, our department already requires a bachelor's degree which we believe eliminates the necessity to require a written test. The entry level examination process would still require a physical ability test (POWER), staff interview, oral examination with the Fire and Police Commission, polygraph examination, background investigation, psychological examination, and medical examination. This is an extensive examination process that can identify high caliber applicants without requiring a written test.

Second, our ordinance under Article 5, Section 4-5-3 Application Fee, requires a \$40.00 non-refundable application fee to cover the cost of testing. Traditionally those fees have been used to offset the fees associated with providing a written test. Many agencies have already waived an application fee to assist in the ease of applying for these positions. We are requesting that the ordinance allow us to charge a fee, but not require it.

Article 5, Section 4-5-8 Requirements for Police Officers, under the municipal code requires police officers to have a bachelor's degree. Under Illinois State Law, municipalities may waive that requirement if one or more of the following applies: (1) the applicant has served 36 months of honorable active duty in the United States Armed Forces and has not been discharged dishonorably or under circumstances other than honorable. We are requesting an ordinance change to allow for this addition to the ordinance. Again, we anticipate that this will increase our pool of highly qualified applicants in both the entry level process and the lateral hiring process.

FINANCIAL IMPACT:

These changes would not incur any cost to the Village. With the elimination of hiring an outside vendor to administer the written test, these fees would no longer be required to be paid by the Village.

RECOMMENDATION:

Request approval to amend Article 5, Section 4-5-3, Application Fees

and Section 4-5-8, Requirements for Police Officers of the Municipal Code.

**RULES AND REGULATIONS OF THE
BOARD OF FIRE AND POLICE COMMISSIONERS
OF THE VILLAGE OF HOFFMAN ESTATES
STATE OF ILLINOIS**

As adopted by the Board of Fire and Police Commissioners of the Village of Hoffman Estates, Illinois, effective **March 6, 2023**, these rules and regulations replace in total any prior rules and regulations.

CHAPTER I - ADMINISTRATION

Section 1. The Board of Fire and Police Commissioners of the Village of Hoffman Estates, Illinois, derives its power and authority from an Act of the General Assembly entitled "Board of Fire and Police Commissioners" of Chapter 65 of the Illinois Compiled Statutes and by home rule ordinances approved by the President and Board of Trustees of the Village of Hoffman Estates.

Section 2. a) The term "Commission" wherever used shall mean the regularly appointed Board of Fire and Police Commissioners of the Village of Hoffman Estates.

b) The term "Designee" wherever used shall mean a duly appointed representative of the Commission.

c) The accepted meaning by this Commission of the term "Fire Department" or "Police Department" includes the membership of either department who have gained such membership by appointment after examination as authorized by the Cities and Villages Act, Chapter 65 of the Illinois Compiled Statutes or Village ordinances.

Section 3. The Commission shall annually, on the first meeting of the second quarter, elect a Chairman and a Secretary. They shall hold office for one year and until their successors are duly elected and qualified. The Chairman shall be the presiding officer at all meetings. The Secretary shall keep the minutes of all meetings of the Board in a permanent file and shall be the custodian of all the forms, papers, books, records and completed examinations of the Board.

Section 4a. Regular meetings will be held on a schedule approved by the Commission and the Chairman stating the time and location of said meetings. Meeting notice will be sent and posted in accordance with the Open Meetings Act.

Section 4b. Special meetings may be called by the filing of a notice in writing with the Secretary of the Commission, signed by any two members. This notice shall contain a brief statement of the business to be submitted for the consideration by the Commission at such special meetings, and shall set forth the time and place of such special meeting, and no other business shall be considered at such special meeting.

Section 4c. Special meetings may also be called by the Chairman of the Commission and he shall designate in a notice to be filed with the Secretary of the Commission the time and place of the special meeting and the business to be considered at such special meeting, and no other business shall be considered at such special meeting.

Section 4d. Notice of special meeting shall be given in writing at least twenty-four (24) hours in advance of the meeting to all members and the Village Clerk for purposes of compliance with the "Open Meetings Act".

Section 5. Two (2) members of the Commission shall constitute a quorum.

Section 6. The order of business at any meeting shall be: Call to Order, Approval of Agenda, Approval of Minutes, **Public Comment**, Old Business, New Business, Next Meeting Date, Adjournment.

Section 7. The parliamentary procedure prescribed in Robert's "Rules of Order" shall be followed as far as applicable.

Section 8. Amendments to the rules of the Commission may be made at any meeting of the Commission. All amendments shall forthwith be printed for distribution and notice shall be given of the place or places where said rules may be obtained. Such notice shall be published in a newspaper of general circulation in the Village. The notice shall specify the date, not less than ten (10) days subsequent to the date of such publication, when said rules shall go into operation.

Section 9. The Board shall submit an Annual Report of its activities and a Requested Budget for the ensuing year, prior to the end of each fiscal year.

CHAPTER II - APPLICATIONS

Section 1. Applicants for examination must be citizens of the United States.

Section 2. The Commission shall furnish application forms for positions on the Fire and Police Departments.

Section 3. Applications for the Fire and Police Department shall be addressed to the Commission, Fire Department, Police Department or Designee as directed by the Commission and subsequently placed on file with the Secretary. The Secretary or Designee shall endorse thereon the date the application was received, which time shall determine the priority of filing. Persons making untruthful answers to questions in said application shall be rejected by the Board and the applicant notified of such action. The Commission may remove persons certified to positions on the Fire and Police Department upon learning that false statements have been made or material facts have been misrepresented to the Commission after notice and an opportunity for a hearing.

Section 4. The Commission may refuse to examine an applicant, or after examination, may refuse to certify him/her as eligible:

- (a) who is found lacking in any of the established preliminary requirements for the service for which he/she applies;
- (b) who is physically unable to perform the duties of the position to which he/she seeks employment;
- (c) who is addicted to the use of **cannabis**, narcotics or intoxicating beverages and has not completed a rehabilitation program;
- (d) who has been convicted of any felony or any misdemeanor involving moral turpitude;
- (e) who has been dismissed from any public service for good cause;
- (f) who has attempted to practice any deception or fraud on his/her application;
- (g) who may be found disqualified in personal qualifications or health;
- (h) whose character and employment references are unsatisfactory;
- (i) who does not possess a valid drivers license.

Section 5. If the application for examination for a position requires special qualifications, the Commission may require evidence of special training or practical experience.

Section 6. Applicants shall be required to submit to a physical and medical examination by a physician designated by the Board of Fire and Police Commissioners of the Village of Hoffman Estates and shall be free from any physical defects that would prevent him/her from fulfilling the duties of his/her position.

Section 7. Applicants for the position of firefighter or patrol officer shall meet vision requirements of at least 20-20 corrected at the time of offer of employment.

Applicants may not be afflicted with color-blindness. For this section, color-blindness shall be defined as the red-green color-blindness.

Hearing shall be tested and be consistent with a level necessary to perform the duties of the position to which he/she seeks employment.

Section 8a. At the time of last date for filing application for the position of patrol officer in the Police Department, individuals must comply with the legal age requirements, if any. Proof of birth date will be required before appointment.

Section 8b. At the time of last date for filing application for the position of firefighter in the Fire Department, individuals must comply with the legal age requirements, if any. Proof of birth date will be required before appointment.

Section 9. All applicants shall execute and deliver to the Commission or its Designee, a release of all liability in relation to taking a "Physical Ability Test" in favor of the Village of Hoffman Estates on a form to be prescribed by the Commission or its Designee.

Section 10. The requirement that a police applicant possess a bachelor's degree under this subsection may be waived if one or more of the following applies: (1) the applicant has served for 36 months of honorable active duty in the United States Armed Forces and has not been discharged dishonorably or under circumstances other than honorable or (2) the applicant has served for 180 days of active duty in the United States Armed Forces in combat duty recognized by the Department of Defense and has not been discharged dishonorably or under circumstances other than honorable.

CHAPTER III - EXAMINATIONS

Section 1. Examinations shall be held on the dates fixed by the Commission or its Designee and advertised in a local paper in accordance with the statutes of the State of Illinois. Examinations may be postponed, by order of the Commission or its Designee, which order shall state the reason for such postponement and shall designate a new date for said examination. Applicants shall be notified of the postponement of any examination and of the new date fixed for said examination.

Section 2. The Commission shall call examinations to fill vacancies in the class of service, or to provide eligible register for the service, in which vacancies are liable to occur. A call for such examination shall be entered in the Minutes of the Commission and shall include a statement of the time and place where any testing will occur.

Section 3a. The material used in a written examination, if required, shall be of such a nature

that it will adequately outline the candidate's mental ability to assimilate training and performance as a firefighter or a patrol officer.

Section 3b. The subject matter for written and oral examinations, **if required**, shall be such as will fairly test the capacity of the applicant to discharge the duties of the position to which the applicant seeks appointment. No examination shall contain questions regarding applicant's political or religious opinions or affiliations.

Section 4a. The Police examination will be generally held in the following sequence. Failure to achieve the minimum passing grade in any examination disqualifies the applicant from any further participation. ~~All grades are based on a maximum of 100% plus military credits.~~

<u>EXAMINATION</u>	<u>MINIMUM PASSING GRADE</u>
Orientation	Must attend or be disqualified
Physical Ability Test	Pass/Fail
Written Test	70%—The 100 highest passing scores are eligible to participate in the oral interview.
Police Department Staff Interview	Pass/Fail
Initial Background Check/ polygraph examination	Pass/Fail
Oral Examination	70% - but must attend or be disqualified
Psychological Examination.	Pass/Fail

Section 4b.

Firefighter examinations will be held pursuant to Village ordinance, and the elements of each examination process will be published with the notice of examination

Section 5a. The Board may provide for a police officer lateral entry program which shall comply with requirements as outlined in this Chapter, other appropriate Chapters of these Rules and Regulations, and as prescribed by the Hoffman Estates Municipal Code.

Section 5b. Pursuant to the Village's home rule authority and the Hoffman Estates Municipal Code, the Board may waive portions of the required examination for police applicants who have been full-time sworn officers in any municipal, county, university, State, or Federal law enforcement agency, provided they are certified by the Illinois Law Enforcement Training and Standards Board and have been previously employed as a law enforcement officer within

the last two years.

Section 5c. Applications for lateral entry positions shall be furnished by the Village of Hoffman Estates and applicants must comply with the requirements of said form. Lateral police candidates will follow the Certified Police Examination process (Section 4a) and be exempt from the ~~orientation, written examination, and~~ physical ability test phase of the testing process.

Section 6. Certified Police Examination:

All persons possessing certification from the Illinois Law Enforcement Training and Standards Board, in good standing, may be considered for accelerated entry to the Hoffman Estates Police Department (referred to as “certified entry candidates”). Certified entry candidates will be subject to the following eligibility criteria and testing components:

- A. Eligibility: At the time of application, certified entry candidates must possess a certificate attesting to his or her successful completion of the Minimum Standards Basic Law Enforcement Training Course as prescribed by the Illinois Law Enforcement Training and Standards Board. At the time of application, a certified entry candidate must also: (1) be in good standing with his/her current law enforcement agency; (2) have served at least two years of full-time continuous service as a non-probationary sworn officer; (3) possess skills and abilities that are substantially equivalent to those possessed by a non-probationary Village police officer and furnish, upon request, all training certificates and employee evaluations from current employer;(4) have a Bachelor’s Degree from an institution of higher education certified by a regional or national accreditation agency as a prerequisite for employment. ~~The requirement that a police applicant possess a bachelor's degree under this subsection may be waived if one or more of the following applies: (1) the applicant has served for 36 months of honorable active duty in the United States Armed Forces and has not been discharged dishonorably or under circumstances other than honorable or (2) the applicant has served for 180 days of active duty in the United States Armed Forces in combat duty recognized by the Department of Defense and has not been discharged dishonorably or under circumstances other than honorable.~~

- B. Testing Components: Certified entry candidates that satisfy the eligibility criteria in subsection (A) will not be required to ~~attend an applicant orientation, take a written exam, or~~ pass a physical ability test. The examination process for certified entry candidates will consist of a background investigation, polygraph examination, psychological examination, medical examination, and oral ~~Examination~~. No preference points are awarded for certified entry candidates.

Any false statements, misrepresentations, or omissions, knowingly made by a person in an application for examination, connivance in any false statement made in any certificate, which may accompany such application or complicity in any fraud touching the same, shall be regarded as good cause for exclusion from the examination and bar to employment.

Section 7. Age Requirements:

Age limitations do not apply to lateral entry applicants.

CHAPTER IV - ELIGIBILITY REGISTER

Section 1. All candidates shall furnish to the Commission (1) a certified copy of their Birth Certificate, (2) copy of their high school diploma or its equivalent, and (3) when applicable, a certified copy of their military service record and Honorable Discharge.

Section 2. The Commission shall prepare, post and keep a "Final Eligibility Register" of the candidates successfully passing all examinations. For Police Officer candidates, a minimum grade of 70% is required for listing on the "Eligibility Register." For Firefighter candidates, the passing score will be pursuant to the Village Code. Candidates shall take place upon the "Final Eligibility Register" in the order of their relative excellence as determined by examination and the addition of preferences under the Hoffman Estates Municipal Code. Police Officer candidates shall be offered a position in such order to allow candidates to be chosen from the top 1/3 of the eligibility list for both the Entry Level Eligibility List and the Lateral Eligibility List. Any candidate unable to immediately accept such offer shall be considered to have "passed" the offer and remain on the list in such order. Upon a second such "pass", the candidate shall be placed last on the list. Any candidate so placed last on the list who then shall subsequently "pass" an offer shall then be declared to have refused and the candidate shall be removed from the "Final Eligibility Register". ~~This "Final Eligibility Register" will remain in force for two (2) years from the date of posting.~~

Section 3. Lateral police candidates will be compiled on a separate eligibility list, Lateral Police Candidate List that will run concurrent with the traditional eligibility list. The list will be active indefinitely and will not expire unless there are no eligible candidates remaining. The Board will recreate the list when it becomes necessary. Offers of employment may be made from either the Final Eligibility List or the Lateral Police Candidate List and applicants can be on both lists. Applicants will be rank ordered on the lateral list, **and final entry level eligibility list**, and additions will be made to the list as new applications are received and candidates interviewed. New eligible candidates will be placed in rank order dependent on their score. When candidates are added or stricken from the eligibility list, the updated list will be posted in the lobby of the Police Department. Vacancies shall be filled by the Board in the manner that it deems to be in the best interest of the Village.

Section 4. All candidates shall be required to submit themselves to a polygraph examination conducted by a certified polygraphist as the Board may direct and at such time as the Board shall direct prior to appointment.

Section 5. All candidates shall be required to submit themselves to an additional

psychological examination conducted by a licensed psychologist as the Board may direct and at such time as the Board shall direct prior to appointment. Failure to pass this examination shall eliminate the candidate's name from the "Final Eligibility Register" and any further consideration.

Section 6. All candidates shall be required to submit themselves to an additional medical examination by a Physician designated by the Commission. Failure to pass this examination shall eliminate the candidate's name from the "Final Eligibility Register" and any further consideration.

Section 7. All candidates shall be required to submit themselves to a background check to the satisfaction of the Board. Failure to pass this background check shall eliminate the candidate's name from the Final eligibility list and any further consideration.

Section 8a. Police Department - To become certified and to remain certified as a full-time member of the Police Department, the prospective member, or member of the Police Department shall live within a forty-five (45) mile radius of the corporate boundaries of the Village of Hoffman Estates and shall move the aforesaid distance within one (1) year after the end of their probationary period.

Section 8b. A patrol officer appointee, both entry level and lateral, shall be on probation for a period of eighteen (18) months. The Board may at its discretion extend the probationary period for an additional term not to exceed six (6) months. If during the probationary period the person appointed proves in the opinion of the Board to be unsuited or unqualified for the position, he/she will be discharged from the service. In no case shall a probationer be discharged until after the head of the department has received from the Commission a notice in writing that the Commission has approved such discharge.

Section 9.

Section 9a. Fire Department - An original firefighter appointee shall complete the Illinois Fire Protection and Training Act approved training course and obtain State certification as either a Certified Firefighter II or Basic Operations Firefighter and Hazardous Material First Responder – Operations within twelve (12) months of his/her original appointment. An original firefighter appointee, at the option of the Fire Department, shall complete either his/her Advanced Certified Firefighter III certification and the Fire Apparatus Engineer certification or the Advanced Technician Firefighter course completion and the Fire Apparatus Engineer certification within five (5) years of original appointment. Failure to obtain such certification and/or course completion shall be cause for discharge.

Section 9b. In order to be given a conditional offer of employment, a Firefighter-Paramedic applicant shall provide proof of licensure as a State of Illinois Paramedic. Failure to maintain such licensure shall be cause for discharge. Such licensure shall be kept as a condition of employment but such condition may be waived for cause and after a hearing before the Department head and with consent of the Commission.

Section 9c. An original firefighter appointee shall be on probation for a period of one (1) year following completion of the appointee's initial formal training in accordance with Fire Department Standard Operating Guidelines. If during the probationary period the person appointed proves in the opinion of the Commission to be unsuited or unqualified for the position, he/she will be dropped from the service. In no case shall a probationer be discharged until after the head of the department has received from the Commission a notice in writing that the Commission has approved such discharge.

Section 9d. Any firefighter appointee hired after May 1, 1996 shall maintain fitness and shall undergo, on an annual basis, a physical examination as determined by the Fire Department. Physical fitness shall be a condition of employment.

CHAPTER V - PROMOTIONAL EXAMINATIONS

Section 1. Police Promotions.

A. The Commission shall provide for and administer promotions in the Police service on the basis of ascertained merit, seniority, service and examination, and shall provide in all cases where it is practical that a vacancy shall be filled by promotion. All examinations for promotion shall be competitive among such members of the next lower rank as desired to submit themselves to such examination. The members of the Police Department to be eligible for such examination must have been a member of the department for at least three (3) years. A member of the Police Department must also be off probation prior to being promoted to the next highest rank and must have complied with all criteria required to be promoted to the next highest rank.

Section 2. Police Promotion Process.

- (a) A police patrol officer must have successfully completed basic law enforcement course to be eligible to take a Police Department sergeant's examination.
- (b) A Police Department sergeant must hold permanent rank and have successfully completed a police supervision course to be eligible to take Police Department lieutenant's examination.
- (c) The method of examination for promotion to Sergeant of Police will be as follows:
 - 1. Seniority in Permanent Grade (.05% per month up to 8.3 years) 5 percent

2. Merit which shall be an average of the past three years performance evaluation 5 percent
 3. A written examination is given in all Sergeant of Police promotional examinations. This tests knowledge and ability and is related to the requirements of a Hoffman Estates Sergeant of Police. 10 percent
 4. Assessment Center Evaluation 50 percent
 5. Police Chief's Assessment 15 percent
 6. Oral Interview 15 percent
 7. Veteran's Preference As provided by statute
- (d) The method of examination for promotion to Lieutenant of Police will be the same as indicated for Police Sergeant except that the testing process will test knowledge and ability to be related to the requirement of a Hoffman Estates Police Lieutenant.
- (e) The maximum possible grade prior to addition of Veteran Preference points will be 100%. Candidates must achieve a minimum score of 70% in the testing exercises (written examination and assessment center evaluation) as well as the oral interview with the Commission before a candidate may be eligible for the final eligibility list.
- (f) Veteran Preference points, if applicable, will be added to the final grade per State Statute, upon written request of the candidate.
- (g) All appointments for promotion shall be on a basis of one year of probation. The Commission may, at its discretion, extend the probationary period for an additional term not to exceed six (6) months.
- (h) The Commission shall strike off the names of candidates for promotional appointment after they have remained on said "Eligibility Register" for more than two (2) years after the date of posting, provided there is no vacancy existing which can be filled from the promotional "Eligibility Register".

Section 3. Fire Promotions.

- (a) The Commission shall administer promotions in the Fire service.
- (b) 50 ILCS 742/1 et. seq. the "Fire Department Promotion Act", provides for administration of the fire promotion process in accordance with the Act.

The collectively bargained agreement regarding promotions in the Hoffman Estates Fire Department shall be the promotion process for the Commission for promotions in the Fire service.

- (c) An appointee to the rank of Lieutenant shall complete Office of the Illinois State Fire Marshal certification as a Fire Officer I or Company Fire Officer (CoFO) within twenty-four (24) months of original promotion. Failure to obtain such certification may be cause for demotion.
- (d) An appointee to the rank of Captain shall complete Office of the Illinois State Fire Marshal certification as a Fire Officer II or Advanced Fire Officer (AdFO) within twenty-four (24) months of original promotion. Failure to obtain such certification may be cause for demotion.

CHAPTER VI - COMMISSION JURISDICTION AND OATH OF OFFICE

Section 1. The position of patrol officer, police sergeant and police lieutenant in the Police Department shall be under the jurisdiction of the Fire and Police Commission.

The position of firefighter, fire lieutenant and fire captain in the Fire Department shall be under the jurisdiction of the Fire and Police Commission.

Section 2. Before entering upon his duty, any person about to become a member of the Police or Fire Department shall take the following oath, before any person authorized to administer oaths in the Village of Hoffman Estates:

"I, _____, do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of Illinois, and that I will faithfully discharge the duties of the office of _____ according to the best of my ability."

(Signed)

Subscribed and sworn to before me this _____ day of _____, A.D. 20__.

(Signed)

Notary Public

CHAPTER VII - ORDER OF RANK, CLASSIFICATION AND OATH OF OFFICE

Section 1. The order of rank in the Police Department has been established by the Village Board to be as follows:

- (a) Chief of Police
- (b) Assistant Chief of Police
- (c) Lieutenant
- (d) Sergeant
- (e) Patrol Officer

The order of rank in the Fire Department has been established by the Village Board to be as follows:

- (a) Fire Chief
- (b) Deputy Fire Chief
- (c) Battalion Chief
- (d) Captain
- (e) Lieutenant
- (f) Firefighter

Section 2. The Commission hereby classifies such officers of the Fire and Police Departments for the purpose of establishing classification and fixing and maintaining standards of examinations and indicating lines of promotion in accordance with job descriptions which are placed on file with the Village of Hoffman Estates.

Fire Department

Firefighter -

Promotional positions: Lieutenant, Captain.

Police Department

Patrol Officer -

Promotional positions: Sergeant, Lieutenant.

CHAPTER VIII - REMOVALS, SUSPENSIONS, DISCHARGES, INVESTIGATION OF CHARGES

Section 1. Removal from office, fines and suspensions from service in the Fire and Police Departments shall be in compliance with the Hoffman Estates Municipal Code or the applicable Collective Bargaining Agreement in effect at the time of the incident giving rise to this action.

Section 2. Persons holding positions in the Fire and Police Departments, who are under the jurisdiction of the Fire and Police Commission as established in the Hoffman Estates Municipal Code or the applicable Collective Bargaining Agreement then in effect shall be discharged or suspended from service in the following manner:

- (a) Charges shall be preferred in writing and signed by the party making same and shall be filed with the Secretary of the Commission. The charges shall specify the nature of the charge and shall designate the time and place of the offense.
- (b) The accused shall be notified by registered mail or personal notice in writing of such charges and shall appear before the Commission for trial at the specific time and place. A person so charged shall be given an opportunity to employ counsel and be heard in his/her own defense at a public hearing conducted by the Board.
- (c) The time for the hearing of charges shall be set by the Commission, within thirty (30) days of the time of the filing of such charges. Continuances may be granted from time to time upon motion of any party to the proceedings by order of the Board.
- (d) The Commission shall, within fifteen (15) days after the trial is completed, enter its findings on the records of the Commission.

Section 3. In case any member of the Fire or Police Department shall be found guilty of the charges preferred against him/her after investigation by the Commission and a hearing on same, he/she may be discharged or suspended for a period not to exceed thirty (30) days without pay.

Section 4. The personnel of the Fire and Police Departments shall be governed by the rules and regulations of the Commission and the rules and regulations of the Fire and Police Departments. In case of conflict, the rules and regulations of the Commission shall govern.

Section 5. Any violation of the ordinances of the Village of Hoffman Estates, laws of the State of Illinois or Federal law by any member of the Fire or Police Department may be cause for the filing of charges against said officer before the Commission or action being taken as set forth in the Collective Bargaining Agreement in place at the time of the violation.

CHAPTER IX - GENERAL

Section 1. All officers and members of the Fire and/or Police Departments shall observe and obey all rules and orders of the Board of Fire and Police Commissioners which are in force or which may be adopted hereafter as well as all Rules and Regulations for the operation of a Fire and/or Police Department as promulgated by the Fire and/or Police Department and/or adopted by the Board of Trustees and in force or which may be adopted hereafter.

Section 2. The Board of Fire and Police Commissioners shall have such other power and duties as are given it by the Statutes of the State of Illinois and the Hoffman Estates Municipal Code.

Section 3. Any Chapter, Section and/or Sub-Section of the foregoing Rules and Regulations for the operation of the Board of Fire and Police Commissioners that are in conflict with the State Statute or the Hoffman Estates Municipal Code are null and void.

BOARD OF FIRE AND POLICE COMMISSIONERS

Peter Mirkovich, Chairman

Rebecca Darr

John "Regi" Dennis

VILLAGE OF HOFFMAN ESTATES

AN ORDINANCE AMENDING ARTICLE 4-5,
FIRE AND POLICE COMMISSION,
OF THE HOFFMAN ESTATES MUNICIPAL CODE

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook County, Illinois, as follows:

Section 1: That Article 4-5-3, FIRE AND POLICE COMMISSION, APPLICATION FEE of the Hoffman Estates Municipal Code be and the same is hereby amended to read as follows:

Section 4-5-3. APPLICATION FEE

All applicants for original appointments to the Fire and Police Departments ~~shall pay~~ **may be charged** a \$40 non-refundable application fee to cover the costs of the application and testing process.

Section 2: That Article 4-5-8, FIRE AND POLICE COMMISSION, REQUIREMENTS FOR POLICE OFFICERS of the Hoffman Estates Municipal Code be and the same is hereby amended to read as follows:

Section 4-5-8. REQUIREMENTS FOR POLICE OFFICERS

All new applicants to the Police Department, without exception, shall:

- 1) have a bachelor's degree from an institution of higher education certified by a regional or national accreditation agency as a prerequisite for employment. **The requirement that a police applicant possess a bachelor's degree under this subsection may be waived if one or more of the following applies: (1) the applicant has served for 36 months of honorable active duty in the United States Armed Forces and has not been discharged dishonorably or under circumstances other than honorable or (2) the applicant has served for 180 days of active duty in the United States Armed Forces in combat duty recognized by the Department of Defense and has not been discharged dishonorably or under circumstances other than honorable.**
- 2) be over 21 years of age and less than 35 years of age, unless applicant is applying as part of the Lateral Entry Program; 3) have vision minimum corrected to 20-20 with no color blindness; 4) be a United States citizen; 5) have a valid driver's license; and 6) understand the written and spoken English language.

Section 3: The Village Clerk is hereby authorized to publish this ordinance in pamphlet form.

Section 4: This Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2023

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2023

Village President

ATTEST:

Village Clerk

Published in pamphlet form this _____ day of _____, 2023.



Hoffman Estates Police Department

To: Village Manager Eric Palm

January 2023

PATROL DIVISION ACTIVITY REPORT

During the month of January the Patrol Division responded to 3562 calls for service. The following is a brief summary of some of the activities:

On 06 January, Nights B Platoon responded to the 2000 block of Sutherland Place for a report of a subject who had been shot inside the residence. Responding officers set up a perimeter on the residence and made a tactical entrance. Once the officer secured the residence and located the firearm, officers learned a 15-year old and 16-year old had located a firearm owned by a relative who lived there. As the juveniles were handling the firearm, the firearm discharged and the bullet struck the 16-year old in the head above the left eyebrow. The 16-year old juvenile was transported by HEFD to Lutheran General Hospital in Park Ridge. Officer Torres was assigned to the scene to process the evidence, and this case was turned over to the Investigations Division.



On 09 January, Days A Platoon responded to the 1000 block of W. Golf Road for a report of suspicious subjects in the building. A second call from the 1075 block W. Golf Road reported the same suspicious subjects. Both callers stated that 4 subjects entered the dealerships with boxes of candy saying they were selling candy for the Boys and Girls Club. As the subjects entered the building, they all went in separate directions in and around the showroom. All subjects were asked to leave the property but refused. Due to recent burglaries and car thefts in the area, both dealerships believed the subjects were attempting to familiarize themselves with the dealerships for future burglaries. Officers C. Johnson and J. Johnson arrived on scene at 1000 W. Golf and located the subjects leaving the dealership. The subjects were argumentative with officers and could not provide a solicitation permit or identification showing they were affiliated with the Boys and Girls Club. A 18-year old, two 20-year olds, and a 23-year old, all male residents of Chicago, were arrested and charged with trespass and issued citations for solicitation without a permit. Officer C. Johnson contacted other area dealerships to make them aware of this incident, several reported seeing the offenders in their dealerships earlier in the day.

On 10 January, Officer Slager was observing traffic in the area of Golf Road and Salem Drive. He observed a vehicle commit several traffic violations and conducted a traffic stop on the vehicle. Upon speaking to the driver, Officer Slager observed several signs of alcohol impairment and initiated a DUI investigation. After instructing a field sobriety test, Officer Slager determined the driver was under the influence of alcohol and placed the 67-year old resident of Hoffman Estates under arrest. During processing at the station, the driver refused to submit to a breath alcohol test. Officer Slager offered a blood and urine test, which the offender agreed to submit to. Officers Slager transported her to St. Alexius Medical Center for the test. The offender was released on bond. The results of the blood and urine test are pending.

On 11 January, Officer Suarez responded to the 10 block of Golf Road for a report of a retail theft. Upon arrival, the manager provided a description of the offenders who stole approximately \$100 worth of

(Continued on page 2)

PATROL DIVISION REPORT CONT..

merchandise. Officer Suarez provided other officers with the suspect and vehicle description. Officer Lowden located a vehicle matching the description and conducted a traffic stop. The occupants of the vehicle were found to be the offenders in the retail theft. Subsequent to the traffic stop, officers located a plastic bin containing a green leafy plant material (suspected to be cannabis) along with a scale and packaging materials. A 27-year old resident of Willowbrook was charged with Retail Theft and a 39-year old resident of Chicago was charged with Retail Theft, Possession of 30-500 grams of Cannabis with Intent to Deliver, Possession of 100-500 grams of Cannabis and Possession of Drug Paraphernalia.

On 13 January, Nights B Platoon responded to the 600 block of Bode Circle for an apartment fire. Upon arrival, Officer Torres located the apartment resident who was suffering from burn injuries. The resident advised there were no other occupants in his unit and was turned over to a Schaumburg ambulance crew for treatment and transport. Officers began blocking off the area while HEFD tended to the fire. As fire apparatus was staged in the area, HEFD Ambulance 23 reported an unknown male subject was attempting to break into the ambulance. Officers Meyer, Bong and Torres located the offender who was positively identified by Ambulance 23 crew. The 20-year old resident of Hoffman Estates was arrested and charged with Disorderly Conduct and Obstructing a Police Officer.

On 17 January, Nights A Platoon responded to the 700 block of Bode Circle for a call for a man with a knife threatening his roommate. Upon arrival, the victim stated his roommate threatened to kill him and then began walking around the apartment and the common hallway with knives in his hands. Officers entered the building and encountered the offender in the hallway. The offender retreated to his apartment. Officers identified themselves and called for the offender to exit the apartment. The offender exited the apartment abruptly, holding a pocket sized rectangular object. The subject stated he was going to kill the officers and then went back into the apartment. The offender exited the apartment on several occasions only to go back inside. The final time the offender exited, he rolled out of the door onto the floor holding the object. Officers were able to take the offender into custody and learned the object was a vape pen. HEFD responded to treat the offender for a mental health problem. As officers and firefighters were getting the offender on the cot, he attempted to bite Officer Corniel on the arm but only bit Officer Corniel's jacket and he was uninjured. Once the offender was released from St. Alexius Medical Center, he was transported to the station where he was processed and charged with Aggravated Battery to a Police Officer, Aggravated Assault and Resisting a Police Officer. The 28-year old Hoffman Estates resident was lodged in a cell to await a bond hearing.

On 22 January, Days A Platoon responded to the area of Algonquin Road and Barrington Road to assist the South Barrington Police Department for a traffic crash. Based on the description of the vehicles involved, it appeared to be related to several vehicles that were stolen from Motor Werks of Barrington. As several officers assisted with the crash, other officers responded to assist Barrington PD with the auto theft call as they had several offenders contained inside a perimeter. Sergeant Reichel and Officer Melzer were advised by Barrington PD that one of the stolen vehicles was involved in a traffic crash in front of the dealership. Officer Melzer observed footprints in the snow leading away from the crash and began to follow them. The footprints ended at a nearby residence and Sergeant Reichel arrived to assist. They located a subject hiding in the bushes in front of the residence and took the subject into custody. The subject was turned over to Barrington PD.

INVESTIGATIONS DIVISION REPORT

Detective Fesemyer investigated a criminal damage to property that occurred at the 1300 block of Devonshire Lane. Detective Fesemyer obtained Ring Doorbell video from the 51-year-old Hoffman Estates resident, whose property was damaged. A Critical Reach was composed and disseminated to attempt to identify the suspect. Detective Fesemyer obtained information and was able to identify the 16-year-old East Dundee offender, who was later arrested and charged with Criminal Damage to Property. This case is Cleared by Arrest.

Detective Fesemyer investigated an aggravated domestic battery that occurred at the 2100 block of Hassell Road. Detective Fesemyer attempted to speak with the 39-year-old Hoffman Estates victim, who advised that she did not wish to cooperate any further with the investigation. The victim suffered major lacerations to her face, causing permanent disfigurement. The 29-year-old Carpentersville resident offender was taken into custody by patrol. Detective Fesemyer contacted Felony Review based on the offender's two previous convictions for domestic battery but was denied Felony charges of aggravated domestic battery with previous convictions. The offender was charged with Misdemeanor Domestic Battery, and this case was Cleared by Arrest.

On-Call Detective Garcia responded to a reported stabbing, which occurred on Meadow Lane. A juvenile Hoffman Estates resident and a juvenile Itasca resident traveled to the victim's residence on Meadow Lane, where the two started an altercation with the resident. A battery ensued, resulting in the victim receiving a small stab wound to his shoulder and a laceration to his forehead. Both suspects were apprehended by patrol units shortly after the altercation and after interviews and further investigation, both suspects were charged with Felony Mob Action and Misdemeanor Battery. In addition, the Hoffman Estates resident was charged with Aggravated Battery. This case was Cleared by Arrest.

On-Call Detective Garcia responded to a death investigation at a local hotel on the 2700 block of Greenspoint Parkway. Streamwood residents came to the hotel after pinging their 54-year-old family member's cellphone to the area after she left their

residence unannounced earlier in the day. Hotel staff found the 54-year-old female to have checked in to a hotel room earlier in the day. Hotel staff performed a check for her well being and found her unresponsive. HEFD responded and later pronounced the female deceased. In the room the female's prescription bottles were found, along with a liquor bottle appearing to have crushed pill residue within it. The incident appeared to have been an intentional act by the victim, the victim's remains were transported to the M.E.'s office at their request, and this investigation continues, pending the autopsy report.

Detective Garcia was assigned an unlawful use of credit card case in which an unknown offender used credit cards belonging to a Hoffman Estates resident, without their knowledge. Video obtained from multiple locations showed a suspect in a stolen vehicle using the stolen credit card. The suspect was identified as a 38-year-old Grayslake resident who had recently committed multiple crimes in the area. After obtaining video from JP Morgan Chase via subpoena in January, the case was reviewed by the CCSAO who approved one Felony count of Possession of Another's Credit/Debit Card which will be direct indicted at a later date due to the suspect already being in custody. This case was Cleared by Arrest.

Detective Parks was assigned to a residential burglary, and during the course of the investigation, was able to positively identify the offender. Several attempts were made to contact the offender to no avail, and an arrest warrant was issued for the offender. He was later picked up by Elgin PD and turned over to HEPD. The offender admitted to being in the apartment and Felony Review approved a Felony charge of Burglary. This case is Cleared by Arrest.

Detective Kowal continued an on-going investigation of Theft from a local car dealership, where approximately \$200,000 was stolen from the dealership over time. The ASA sent over evidence obtained through a subpoena to the suspect's bank, and Detective Kowal began the process of reviewing approximately 1074 pages of bank records provided, to access any patterns during the suspect's criminal activities. This investigation continues.



JUVENILE INVESTIGATIONS SECTION REPORT

On January 24, Detectives Kowal and Fesemyer met with a commander of the ICAC taskforce at the Hoffman Estates Police Department for their final “on-boarding” training to become official members of the Internet Crimes against Children Taskforce.

Detective Kowal attended a meeting with the U-46 Director of Student Safety, along with all the SROs from that district. The meeting discussed safety drills and potential changes to the way they are carried out. Detective Kowal and Lt. Lawrence were invited to attend the state mandated yearly review with administrators from the U-46 schools, which was scheduled to take place in February.

Conant S.R.O. Teipel responded to a call of a battery. He was walking the main hallway passing the gymnasium doors and heard staff yelling at a student, who continued to walk away from them. S.R.O. Teipel spoke to a staff member who informed him that the student slapped another student and that student had punched the staff member in the face twice. The student was expelled from school and no complaints were signed by the victim’s parent of the student for battery nor by the staff member for aggravated battery.

Conant S.R.O. Teipel initiated a suspicious incident. He was notified by a student who was concerned over a SNAP video that he viewed, where he believed that he might have seen a weapon on the ankle of another student, who was present on

school grounds. Administration and S.R.O. Teipel observed the video and no weapon was observed on the video. Administration and S.R.O. Teipel located the student on video, spoke with the student and determined that he had no weapons with him, and the incident was Unfounded.

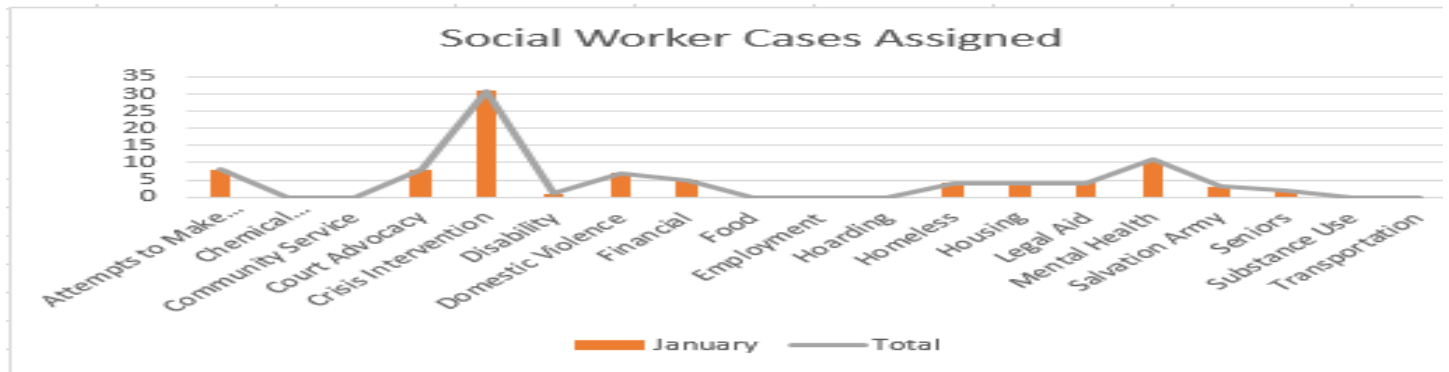
Hoffman Estates S.R.O. Gessert initiated a battery report when he was informed of a physical altercation that was reported in the bathroom between two male students. Both parties were not cooperative and no criminal complaints were signed. Both students were assigned school consequences, and this case was Administratively Closed.

Hoffman Estates S.R.O. Gessert initiated a disorderly conduct report when he was informed of an anonymous email sent to school administration in regards to a school shooting or violence threat. The threat was vague and lacked detail and was eventually deemed to not be an eminent threat. The server used to communicate the email was based overseas and the investigation as to origin of the email is ongoing pending a search warrant.

The Investigations Division, Conant S.R.O. Teipel, and Hoffman Estates S.R.O. Gessert conducted lock-down drills at Conant and Hoffman Estates High School.

SOCIAL WORKER REPORT

Social Worker Correa also met with representatives from Aurora University, Loyola University, and University of Chicago for the purposes of developing standards and relationships with local universities from which to pull future Social Worker interns.



TACTICAL UNIT REPORT

On January 04, Sgt. Penrod conducted surveillance at an apartment building in Area 2 reference a male resident who has been damaging property and harassing his neighbors. While on scene, units were dispatched to a complaint of the male subject arguing with a neighbor. Sgt. Penrod located the suspect who was identified and arrested. The male was charged with Criminal Damage to Property, Possession of Drug Paraphernalia and Disorderly Conduct. He was released after posting bond.

On January 10, the TAC Unit arrested a male non-resident who was wanted on an outstanding warrant. The male was transported without incident.

On January 11, the TAC Unit responded to a call in Area 2 of a physical fight in progress. The male resident was reportedly striking a vehicle with a brick. Upon arrival, the suspect fled on foot disobeying commands to stop. He was pursued into his residence where he ran into the bathroom and flushed the toilet. He exited the bathroom and was placed under arrest and released after posting bond.

On January 12, the TAC Unit attended the Highland Crossing resident Meeting.

On January 14, the TAC Unit met with a female resident who was served a Notice of Forfeiture and court order for her residence in Area 7.

On January 18, the TAC Unit responded to an apartment building in Area 6 reference a male

resident wanted on a warrant. The subject was taken into custody and turned over to the arresting agency without incident.



On January 19, TAC Unit located a suspicious vehicle at a hotel in Area 6. The subjects were observed smoking cannabis. The two non-residents were identified and each were arrested on outstanding warrants. Both subjects were released after posting bond.

On January 20, the TAC Unit assisted with an assembly at Hoffman High school due to a threat. There were no issues.

On January 21, the TAC Unit arrested a male resident on an outstanding warrant. The male was released after posting bond.

On January 23, the TAC Unit processed 3 FOID revocations.

On January 25, the TAC Unit conducted a traffic stop on a subject wanted on a warrant. The male non-resident was arrested and transported to Elgin.

On January 26, while conducting surveillance, the TAC Unit followed a vehicle leaving a known drug dealer's hotel room. The vehicle was eventually stopped for a traffic violation. The male non-resident was arrested for Drug Paraphernalia and cited for Cannabis Possession.

RETIREMENT



After serving 22+ years with the Hoffman Estates Police Department, Officer Rich Turman announced his retirement effective January 6, 2023. Officer Turman was hired on 06-12-00 and served as a patrol officer until 2013 when his dedication and hard work earned him a position in the Juvenile Investigations Section as the SRO at Eisenhower Jr. High. Upon completing his 3-year assignment he remained in the Investigations Division as a Financial Crimes Detective until 2020. During Officer Turman's time with the Department he served as a member of the Honor Guard, and was a founding member of the Use of Force Training Unit. Officer Turman is a highly decorated veteran officer and has received numerous awards throughout his career. We congratulate Officer Turman on his commendable career in which he truly served and protected our community. We wish him all the best in his well-deserved retirement.

Congratulations Officer Turman!

SPECIAL /STAFF SERVICES DIVISION REPORT

A number of projects and programs were completed and continued in the Special Services & Staff Services Division during January 2023. Some of these included:

Sergeant Donohue provided media releases criminal in nature that happened in the Village

Sergeant Donohue made several Facebook posts regarding events in the Village of Hoffman Estates that Police would be attending as well as special events throughout the Village of Hoffman Estates.

January 5 - Sergeant Donohue met with representatives from Lexipol regarding their online training and policy programs.

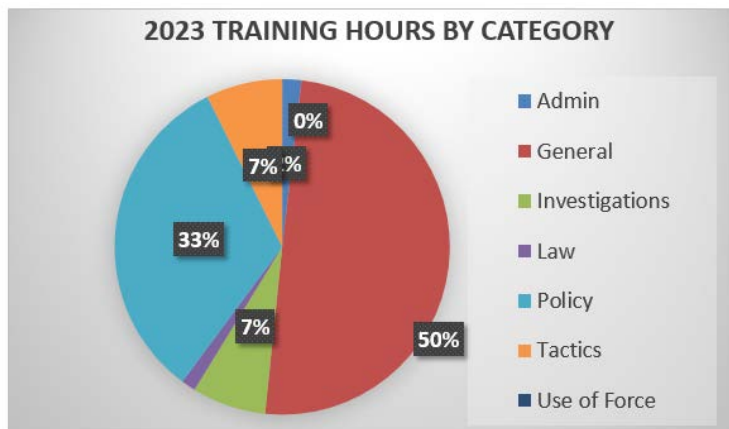
Probationary Officers Tony Cardenas, Lauren Mitchell, and Deisy Aldana continued their academy training at the Chicago Metro Police Academy.

January 3 - Probationary Officers Ryan Camarata and Frank Novello began their police academy training at Triton College hosted by the Cook County Sheriff’s Police.

January 17 and January 24, all Supervisory Staff attended in-service training on the topics of FTO documentation, report writing, body-worn cameras, and documentation of complaints.

All Sworn Police Personnel attended in-service training covering the topics of the AXON body-worn camera, Ethical Policing is Courageous, and a guest speaker discussed healthy life choices.

TRAINING



Hoffman Estates Police Training 2023	
Training Category	January
Admin	24.00
General	648.50
Investigations	93.00
Law	18.00
Policy	423.00
Tactics	96.00
Use of Force	0.00
Total Hours	1302.50

COMMUNITY RELATIONS REPORT

During the month of January, Officer Matt Jones participated in or facilitated the following:



Officer Jones conducted the DARE graduation at Lincoln Elementary School. The graduation was incredibly well attended by families of the students. The superintendent of District U-46 even attended.



Officer Jones began this semester’s DARE classes at Timber Trails Elementary and Valeo Academy. New this year, Officer Jones added Lakeview Elementary to the list of DARE schools. Classes at Lakeview started on January 24th. DARE lessons this month discussed being safe and responsible, as well as the dangers of alcohol, tobacco, and vaping.

January 30 - Officer Jones ran a station tour for a huge group of kids from Cub Scout Pack 100. The kids ranged from kindergarten to 5th grade. During the tour, Officer Jones discussed how to be a good citizen and how to be safe.



Throughout the month, Officer Jones made numerous community posts to the Ring Neighbors site. Topics this month included winter weather safety tips and fire and burn prevention.

CADET POST 806

January 16 – Thirteen new Cadet recruits were presented with Graduation certificates at the Village Hall prior to the Board Meeting. Several awards were also presented to many of the cadets. A huge thank you to all who attended especially all of the dignitaries who support this program. **Dan Burke** was the recipient of the Chief’s Award. **Jessica Seibert** was the recipient of the Outstanding Cadet award.



For the year 2022 the Cadets volunteered 1863 hours to the community.



PROBLEM ORIENTED POLICING REPORT

January 12 – Chief Cawley, Lieutenant Lawrence, the Tac Unit, and Officer Park hosted a Safety Meeting with residents of Steeple Hill. Residents were invited to an open forum where they were given an opportunity to ask questions and receive clarification of specific safety concerns. The meeting concluded with positive feedback from the residents and association.

January 17 – The Alliance Fellowship Church board came to the Hoffman Estates Police Department and provided lunch for the officers and some firefighters that were on duty. AFC Church stated that they wanted to grow and establish a strong connection between their church, the police department, and the community. Later dates were established in order to help promote a partnership within the community through certain events.



TRAFFIC SECTION REPORT

The Traffic Section reviewed 17 hit and run traffic crash reports during the month of January 2023.

Sergeant Wondolkowski processed 58 oversize/overweight permits through the Oxcart permit system for a total of \$2990.00 in permit fees. Year-to-date Sergeant Wondolkowski has processed 58 permit requests for a total of \$2990.00 in permit fees.

In January 2023 the department received new breathalyzer equipment and PBT's in an effort to better assist department personnel when investigating impaired drivers. Officer Witt learned the proper operating procedures for the new breathalyzer (Alco Sensor VXL Point of Arrest), made step by step instructions, a new breath log and coordinated with Illinois State Police to get the instrument in service. Officer Witt then conducted Roll Call Training on 01/16 – 01/24 in the proper operating procedures to all patrol platoons.

HEPD Property Room Totals 2023		
PROPERTY ROOM	January	YTD
New Items Inventoried	191	191
Items sent to the crime lab	17	17
Items returned from the lab	14	14
Items returned to owner	32	32
Total Transfers of property/evidence	1108	1108
Laundered Prisoner Blankets	30	30
Items destroyed	172	172
Items marked for destruction (holding)	56	56
Percent of property processed within 5 days	100%	

LETTERS OF APPRECIATION



ELK GROVE VILLAGE POLICE DEPARTMENT

CHARLES G. WALSH
Chief of Police



A Nationally Accredited
Police Agency

Tuesday, January 31, 2023

Chief Kasia Cawley
Hoffman Estates Police Dept.
411 W. Higgins Rd
Hoffman Estates, IL 60169

Dear Chief Cawley,

On Sunday, January 29, 2023, Elk Grove Village Police Officers responded to a domestic dispute at an apartment complex on 900 block of Lincoln Square. The caller reported she and her child were threatened with a firearm by her boyfriend and she was in fear.

Officers attempted to dialogue with the apartment residents and the caller provided information that was eventually determined to be false. NIPAS officers quickly responded and were able to have all residents exit the apartment and recovered two weapons. Upon further investigation it was determined the caller made false statements to 911 operators and she was subsequently charged with one Misdemeanor count of making a False Report.

On behalf of a grateful Elk Grove Village Community, I want to thank **Officer Johnson** of your agency for assisting in response to a potential dangerous situation. It was the professional response from members of ILEAS and NIPAS that allowed this event to conclude in a peaceful manner.

Sincerely,

Charles Walsh

LETTERS OF APPRECIATION

Dear Officer Cawley,

Thank you for spending time with our 4th grade students at Whiteley. Our students loved the opportunity to learn more & ask questions. Thank you for serving our community.

Farrah Rivera
Paw

January 25 / 2023

Dear Police chief,

Thank you so much! your words inspired me to be a police officer too! I want to be just like you! Thank you again your job is so cool. I never knew that it took so much training.

sincerely

Ali [Redacted]

VILLAGE OF HOFFMAN ESTATES DEPARTMENT OF HEALTH & HUMAN SERVICES MONTHLY REPORT



To: Eric Palm, Village Manager

January 2023

Prevention & Wellness



During the month of January, HHS clinical psychology staff completed the internship interviews for the two full-time intern positions. This year, there were 72 applicants from all over the United States for the two positions. Health and Human Services is proud to offer the internship which is accredited by the American Psychological Association. This ensures that interns receive the highest quality of training within the standards of psychology. Interns train with HHS for one year prior to completing their doctorate degrees in psychology. They provide counseling services, outreach, psychological testing, and get training on supervision during their year with HHS. Health and Human Services successfully completed the match process and will be welcoming Claire Furtado and Payton Andres to the 2023-2024 training year.

Studies have shown that somewhere between 15 and 20 percent of those who lose a loved one will experience complicated grief. Ambiguous loss is loss without closure which can arise from various experiences of loss. In January, psychology extern Anthony Mackar developed an educational video on Grief and Ambiguous loss. This video helps viewers understand the causes of grief, symptoms related to grief, stages of grief, and resources for processing loss and healing. The educational video will be available on the Department webpage.

Health and Human Services provides quality preventative health services to the community. In December, nursing staff provided 141 infant and children's vaccinations and provided 22 adult immunizations. Through these vaccinations, a total of 231 child antigens and 66 adult antigens were administered. Thirty-seven (37) preventative screenings were completed which include blood pressure (19), and pulse (5) screenings, blood sugar (3), Hemoglobin (2), Cholestech (4), A1C (3), and TB (1) tests. Nursing staff provided 35 hours of consultation during the month of January. One hundred and ninety three (193) Vision and Hearing screenings were conducted for children in day cares and preschools.

Treatment and Crisis Response

Health and Human Services provides in-person therapy services and telehealth psychotherapy services for the community and Village employees. During the month of January, HHS clinical psychology staff served 111 clients and provided 332 hours of individual counseling, 9 hours of couples counseling, 16 hours of family counseling, and 13 clinical intakes. Therapy services address a variety of mental health concerns including depression, anxiety, trauma, grief, suicidal ideation, and family conflict. Psychological testing is a service HHS is proud to provide at an affordable cost to residents. Psychological testing is utilized to assist clients to develop a better understanding of their cognitive and emotional functioning and provides a diagnosis and treatment recommendations. Psychological testing at HHS is often provided to assist with a diagnosis of a learning disability, ADHD, depression, and other presenting cognitive and emotional concerns. In January, two psychological testing batteries were completed over 13 hours.



During the month of January, Health and Human Services staff and the Police Social Worker conducted crisis outreach and intervention. Crisis intervention services include making calls to the Department of Children and Family Services (DCFS), safety planning and hospitalization for clients experiencing suicidal ideation, providing assistance and resources to residents facing mental health emergencies homelessness, domestic violence, refugee services and the need for substance abuse referrals. During the month of January, Police Social Worker, Nataly Correa, completed 119 hours of crisis calls in the community. These calls including providing resources and on-site visits for domestic violence, crisis management, legal aid referrals, court advocacy, hoarding, homelessness, substance abuse referrals, mental illness referrals for services, disability resources, and senior care.



Charlie's Check-In

In January, Charlie started his Level-1 Beginner Obedience classes. Although Charlie was the youngest in the class, he showed great promise and is a smart boy who is at the top of his class. He has been able to successfully learn his socialization and obedience skills. At the end of each class, Charlie gets to practice agility skills and he loves it! He is very fast, knows the commands, and loves doing jumps. Charlie reinforces these skills with the help of his friends at Village Hall who take him for walks on their breaks and practice with him when he stops by their departments.

Expired Medication and Sharps Recycling Program

Health and Human Services offers expired medication and sharps recycling on the first Wednesday of each month. During the month of January, 59 lbs of sharps and no expired medications were collected.

Emergency Assistance

HHS continues to be a volunteer service extension site for the Salvation Army program. Through this program, HHS provides Salvation Army Emergency Assistance services to Hoffman Estates' residents in need. This fund provides limited financial support to families who show a need due to an unexpected emergency (i.e. insufficient funds for rent or past due utility bill). Staff meets with each client for approximately 45 minutes to assess the need for additional services and/or referrals. During the month of January, 3 residents were assisted through the Salvation Army program.

HHS is a designated site for individuals to apply for the Nicor Gas Sharing program. The program provides payment assistance with gas bills for those who qualify and meet income requirements. During the month of January, 2 residents were assisted.

The Lending Closet program provides residents with medical equipment on loan. Equipment includes wheelchairs, walkers, canes, crutches and knee scooters. These items are now available on loan for a small fee. During the month of January, 6 pieces of equipment were loaned to residents.



Additional Activities

- Cathy Dagian completed the Vaccines For Children Coordinator IDPH training for the Vaccines for Children Program on January 6, 2023.
- Cathy Dagian completed the Vaccine Storage and Handling training through the Illinois Department of Public Health (IDPH) on January 6, 2023.
- Gina McCauley, Cathy Dagian, and medical records clerk Carol Morgan completed the IDPH training for Medicaid Title 21 program on January 10, 2023.
- Dr. Monica Saavedra attended the monthly meeting for the Senior Commission on January 10, 2023.
- Dr. Audra Marks attended the monthly meeting for the Commission for People with Disabilities on Monday January 16, 2023.
- Dr. Monica Saavedra assisted at the Commission for Senior Citizens luncheon on January 17, 2023.
- Nursing staff Cathy Dagian and Gina McCauley provided blood pressure screenings at the senior commission luncheon on January 17, 2023.
- Cathy Dagian met with pharmaceutical representative from Sanofi Pasteur on January 20, 2023.
- Dr. Audra Marks attended the Village Board Meeting on January 23, 2023.
- HHS staff attended the Employee Brown Bag Lunch hosted by Hoffman Estates Community Bank on January 26, 2023.



Monica Saavedra, Psy.D.
Director, Health & Human Services



Audra Marks, Psy.D.
Assistant Director, Health & Human Services

January, 2023

Health Services Provided						
	January, 2023	Year to Date	Last Year to Date	2022 Total		
Total People Served:	311	311	50	3242		
Children's/Baby Clinic People Served:						
Childrens Clinic:	55	55	38	2422		
Baby Clinic:	0	0	0	0		
Total:	55	55	38	2422		
Shots Given:						
Children's Clinic (Includes Flu):	141	141	102	1517		
Baby Clinic (Includes Flu):	0	0	0	0		
Pediatric COVID-19	0	0	0	0		
Total Combined Shots:	141	141	102	1517		
Total Antigens:	231	231	167	2685		
Vision/Hearing Testing:						
Vision/Hearing Total:	193	193	0	1642		
Adult Immunizations:						
Adult Flu:	0	0	3	195		
Hep A/Menactra:	0	0	0	0		
Hep B:	0	0	1	4		
Tdap:	22	22	1	11		
Twinrix:	0	0	0	34		
317 Program:	0	0	1	6		
COVID-19	0	0	0	27		
Total Combined Shots:	22	22	6	277		
Total Antigens:	66	66	6	325		
Adult Wellness Testing:						
Tanita Scale:	0	0	0	140		
Blood Pressure:	19	19	0	265		
Pulse:	5	5	0	191		
Blood Sugar:	3	3	0	118		
Cholestech/CardioChek	4	4	0	120		
Hgb/AC	3	3	0	47		
TB Testing:	1	1	1	33		
Hemoglobin:	2	2	0	162		
Other:	0	0	0	12		
Total:	37	37	1	1088		
Health Consultation Time:	35 hrs	35 hrs	45 hrs	488 hrs		
Human Services Provided						
	January, 2023	Year to Date	Last Year to Date	2022 Total		
Total People Served:	111	111	121	1285		
Counseling Sessions:						
Individual Counseling:	332	332	258	3154.5		
Intake:	13	13	10	109.5		
Couples Counseling:	9	9	18	145		
Family Counseling:	16	16	10	79		
Group Counseling:	0	0	0	0		
Total Sessions:	370	370	296	3488		
Crisis Intervention:	119 hrs	119 hrs	20.5 hrs	640 hrs		
Psychological Testing:						
	Number of Testing Clients January, 2023	Hours of Testing January, 2023	Year to Date Test Batteries	Last Year to Date Test Batteries	2022 Total Number of Batteries	
Total:	2	13	2	0	1	
Outreach						
	Times Held in January, 2023	January, 2023 Participants	Y-T-D Participants	Times Held in 2023	Last Y-T-D Participants	2022 Total Participants
Community Outreach						
Blood Drive:	0	0	0	0	0	33
CERT:	0	0	0	0	0	0
Take Charge of Health:	0	0	0	0	0	0

Therapy Dog Thursday:	0	0	0	0	0	0
Vogelei Workshops:	0	0	0	0	0	0
Special Events/Fairs:						
Total:	0	0	0	0	0	1207
Employee Programs:						
Total:	1	25	25	1	0	270
Human Services Groups:						
Lion's Pride	0	0	0	0	0	0
Real Girls, Real Talk	0	0	0	0	0	0
Total:	0	0	0	0	0	0
Assistance Programs:						
	January, 2023 Participants	Year to Date	Last Year to Date	2022 Total		
Nicor:	2	2	1	24		
Salvation Army:	3	3	5	56		
Lending Closet:	6	6	5	65		
Total:	11	11	11	145		
Health Clinic Revenues						
	January, 2023	Year to Date	Last Year to Date	2022 Total	Comments	
Children's Clinic	\$ 960.00	\$ 960.00	\$ 235.00	\$ 9,177.00		
Hoffman Baby Clinic	\$ -	\$ -	\$ -	\$ -		
Other Clinic/Fairs	\$ -	\$ -	\$ -	\$ -		
Hgb/A1C	\$ 51.00	\$ 51.00	\$ 15.00	\$ 600.00		
TB tests	\$ 20.00	\$ 20.00	\$ 20.00	\$ 640.00		
Cholestech/CardioChek	\$ 88.00	\$ 88.00	\$ 20.00	\$ 706.00		
Adult Shots	\$ -	\$ -	\$ -	\$ 467.00		
Employee Shots:	\$ -	\$ -	\$ -	\$ -		
Blood Sugar:	\$ -	\$ -	\$ -	\$ -		
Hemoglobin:	\$ -	\$ -	\$ 3.00	\$ 47.00		
Medicaid:	\$ -	\$ -	\$ -	\$ 317.49		
Flu/Medicare:	\$ -	\$ -	\$ -	\$ 380.00		
Children's Flu Clinic:	\$ -	\$ -	\$ -	\$ 120.00		
Vision & Hearing:	\$ 50.00	\$ 50.00	\$ -	\$ 65.00		
Lending Closet:	\$ 140.00	\$ 140.00	\$ -	\$ 942.00		
Total:	\$ 1,309.00	\$ 1,309.00	\$ 293.00	\$ 13,461.49		
Human Services Revenue						
	January, 2023	Year to Date	Last Year to Date	2022 Total	Comments	
Counseling:	\$ 3,479.00	\$ 3,479.00	\$ 2,797.00	\$ 33,746.00		
Testing:	\$ -	\$ -	\$ -	\$ -		
Presentations:	\$ -	\$ -	\$ -	\$ -		
Total Revenue:	\$ 3,479.00	\$ 3,479.00	\$ 2,797.00	\$ 33,746.00		



VILLAGE OF HOFFMAN ESTATES EMERGENCY MANAGEMENT AGENCY

The Village of Hoffman Estates Emergency Management status report for January, 2023:

Progress:

This past month's focus was updating the Village's Emergency Operations Plan (EOP). This plan discusses how the village achieves essential functions, designates roles and responsibilities, as well as establishes organization through the Emergency Operations Center (EOC) during times of an emergency. This plan is updated every two years and submitted to the state in conjunction with the Village's Continuity of Operations/ Continuity of Government Plan (COOP/COG), Recovery Plan and Threat Hazard Identification & Risk Assessment. The process of updating the EOP requires each department director to review and provide input on edits on any changes. Final approval and submission will be completed in March 2023.

EMC: Beyond coordinating the EOP revisions, I am in the process of finalizing preparations for the Now Arena Tabletop Exercise that will include Hoffman Estates Public Safety leadership, the Deputy Village Manager and Now Arena leadership. This exercise will challenge three main emergency response plans that include scenarios such as: Severe Weather- Tornado, a Fire Alarm Activation, and a Stage Collapse. Each component will discuss specific challenges that Now Arena leadership and Hoffman Estates Public Safety will face and be able to walk through the process in a no-fault environment. This exercise is planned for February 2023.

EMA Team:

The EMA team started the year off with a General Membership meeting this month that discussed upcoming training, goals, some special projects and planned special events for 2023. The team also assisted Conant High School this month with traffic assistance during a busy Saturday of Swimming and Gymnastics competitions. EMA team recruitment continues with some added opportunities to promote the EMA team among a few local community colleges this spring. The team's Development and Training Coordinator will be presenting to a Harper College Fire Science course in February 2023.

Outlook:

I am in the process of working with HRM to develop a training video and PowerPoint for training new employees on our recently updated Village Emergency Plans that include: Severe Weather Sheltering, Active Threat Response and Evacuation. Each of these updated plans will be dispersed among all village departments over the next few months for current employee training with the goal of completing a severe weather drill this spring.



Hoffman Estates Fire Department

To: Eric Palm, Village Manager

FIRE DEPARTMENT MONTHLY REPORT

January 2023

This month's activities resulted in the Fire Department responding to 521 calls for service, 393 incidents were for emergency medical service, 124 incidents were suppression-related, and 4 were mutual aid to other fire departments.

The following is an overview of activities and emergency responses for the month of January.

Alan Wax

Alan Wax, Fire Chief

Department Activities and Highlights:



We promoted 3 members of the department in early January!
Congratulations to:
Captain Scott Mullis
Lieutenant Kevin Arendt
Lieutenant Nick Forsythe

Emergency Incidents of Interest:

1/13/23 – #23-207 – Bode Circle – Structure Fire

Companies responded to the above location for the report of an automatic fire alarm. Upon arrival, Engine 21 reported nothing showing from two sides, and assumed Command. Command was met by an injured occupant. Investigation found heavy smoke in the 1st floor hallway and the incident was upgraded to a Code 3 response. Command entered the structure and closed the door to the unit which was on fire and upgraded to a Code 4 response. Engine 21 provided their own water supply with a 1 3/4" line and advanced into the fire room while Ambulance 21 completed a primary search on the 1st floor. The fire was extinguished and patient care was initiated. A primary search was completed and was all clear so ventilation began. Battalion 6 arrived on scene and assumed Command. Ambulance 54 treated and transported the patient to SAMC. The air quality was checked and the scene was turned over to the fire investigator. The investigation was completed and the board up company arrived on scene. Building maintenance secured a deadbolt onto the unit. Command was terminated and all companies returned to quarters in service.

1/27/23 – #23-451 – EB I-90 at MM 64.6 – Vehicle Fire

Companies responded to the above location for the report of a vehicle fire. Upon arrival, Engine 22 found one vehicle on the right shoulder with fire showing from the engine compartment and the sole occupant outside the vehicle. Engine 22 assumed Command. Engine 22 pulled a 1 3/4" bumper line for fire attack. Tower 22 blocked traffic. Battalion 6 arrived on scene and assumed Command. The fire was extinguished using about 250 gallons of water. The fire appeared to be contained to the engine compartment. The driver stated they had been having trouble with the vehicle overheating recently. They were driving today when the temperature gauge suddenly increased and smoke and fire appeared from the engine compartment. They pulled over and called 911. The scene was turned over to ISP and all companies returned to quarters in service.

Mutual & Auto Aid Incidents of Interest:

1/22/23 – #23-357 – Algonquin Rd & Barrington Rd, Barrington Countryside FPD – Vehicle Accident with Entrapment

Units responded mutual aid to the above location for the report of a vehicle accident with entrapment. Tower 22 & Squad 22 were assigned to extricate two patients from two different vehicles. Tower 22 driver and Barrington Countryside FPD worked to get one patient out and transferred to Ambulance 37. Tower 22 officer and Squad 22 extricated one patient and transferred to Ambulance 23. Both patients were transported to SAMC. The scene was turned over to South Barrington Police. All units were released by Command and returned to quarters in service.

ADMINISTRATIVE DIVISION

- Fire Chief Wax participated in the following events during the month:
 - Promotion of Captain and two Lieutenants
 - Mutual Aid Box Alarm System (MABAS) Division 1 Chiefs meeting
 - MABAS Division 2 members meeting
 - NIMS for Elected Officials training
 - MABAS Division 1 members meeting
 - Department Head Planning Session
 - Cooking at MLK Day Community Breakfast
 - Police Cadets Graduation Ceremony
 - Donation Check Presentation
 - Board of Fire & Police Commissioners meeting
 - Award presentation to Chicago Fire Commissioner Nance-Holt
 - Metropolitan Fire Chiefs Association of Illinois Executive Board meeting
 - Northwest Central Dispatch System Executive Committee & Joint Board meetings
 - Joint Emergency Management System Board meeting
 - Northwest Community Emergency Medical Services System Chiefs/Administrators meeting
 - Coffee with the Board
 - Meeting with administrators of Alexian Brothers Behavioral Health Hospital
 - With Mayor and Police Chief, presentation to Jefferson School third graders
 - Walk-through of Microsoft Data Center
 - With Mayor and Police Chief, presentation to Whiteley School fourth graders

- Deputy Chief of Administration Ganziano participated in the following events during the month:
 - Completed annual uniform allowance
 - Attended CFO ZOOM meeting
 - Attended CFO classroom portion at MABAS
 - Attended promotional ceremony for 3 department members
 - Attended arbitration follow up meeting
 - Worked 2 NOW Arena events
 - Attended 10-year anniversary celebrations for department members
 - Completed annual physical
 - Scheduled carpet replacement at Station 22
 - Attended MABAS Division 1 Deputy Chiefs monthly meeting
 - Met with B/C process candidates for follow up conversations
 - Met with staff from ABBHH to try to foster relationships
 - Ordered and received new refrigerator for station 24

OPERATIONS DIVISION

- Deputy Chief of Operations Clarke participated in the following events during the month:
 - Attended CFO course online meeting
 - Attended CFO in-person class
 - Attended multiple department anniversaries
 - Attended a meeting at ABBHH
 - Attended NWCH EMS Paramedic Class
 - Worked on the February Officer Symposium
 - Worked at the Now Arena
 - Scheduled Station Design Conference
 - Attended Division 1 Deputy Chiefs' meeting

TRAINING DIVISION

- Battalion Chief Dan Pearson participated in the following events during the month:
 - Developed training for the month of February
 - Worked at NOW Arena for WCB
 - Attended Officer Turman's retirement
 - Attended promotion of Capt Mullis, Lt's Arendt and Forsythe
 - Attended multiple anniversaries
 - Attended and facilitated walkthrough and FACP training of Microsoft complex
 - Attended physical
 - Attended meeting with East Dundee training officer
 - Facilitated OHSC meeting
 - Attended EMS Skills training
 - Met with Lt Anderson regarding training
 - Facilitated FF Kaiser's return to work training

PUBLIC EDUCATION – January 2023		
CLASSES		
Date	Location	Description:
1/10	Schaumburg Township	CPR Class – 18 Participants
1/11	Schaumburg Township	CPR Class – 17 Participants

PUB ED ACTIVITIES	
Date	Event:
1/13	PSA video shoot for CO Poisoning
1/17	React for Ryan Donation Event
1/19	Code 3 Presentation: 642 Bode Cir.
1/20	Haven Apartments Fire Safety bulletin distributed
1/30	PSA video shoot for Citizens Fire Academy
January	Gave out 0 smoke detectors
January	Educated 600 adults and children in fire safety
MEETINGS	
Date	Meeting:

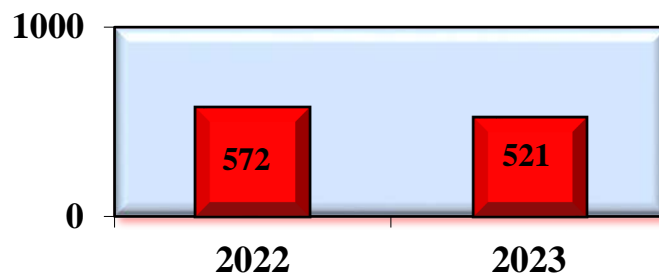


Hoffman Estates Fire Department
EOM - Monthly Type of Alarm Report - Summary

Fire Chief Alan Wax

Year	Month	Type Of Alarm	Number of Incidents	Percent of Total
2023	January	Accident with Entrapment	2	0.38%
		Accident with Injuries	22	4.22%
		Activated Fire Alarm	43	8.25%
		Ambulance Call	393	75.43%
		Car Fire	2	0.38%
		CO Detector No Illness	6	1.15%
		Code 2	22	4.22%
		Code 3	7	1.34%
		Code 4	1	0.19%
		Drowning 2	1	0.19%
		Elevator Call	5	0.96%
		Inside Odor Investigation	13	2.50%
		Mutual Aid Request	4	0.77%
Total:			521	Total: 100.00%

**Total Emergency Responses
Year-to Date**





Hoffman Estates Fire Department

EOM – Incident by District Summary

Month: January 2023		
Zone/District Number	Total	Percentage
HEF21	123	24.55%
HEF22	270	53.89%
HEF23	51	10.18%
HEF24	57	11.38%
Total: 501		100.00%



Hoffman Estates Fire Department

EOM - Fire Protection District Response

Fire Chief Alan Wax

Incident Date Time	Incident Number	Incident Full Street Address	Incident Type
Type Of Alarm: Activated Fire Alarm			
01/29/2023 07:12:54	HEF23-00480	61 South BARRINGTON Road	Smoke Alarm activation, no fire - unintentional
Count: 1		Count: 1	
Type Of Alarm: Ambulance Call			
01/05/2023 13:21:00	HEF23-00067	7 AVON Lane	EMS call, excluding vehicle accident with injury
01/07/2023 19:10:40	HEF23-00106	7 AVON Lane	EMS call, excluding vehicle accident with injury
01/11/2023 16:33:14	HEF23-00172	17 ETON Court	EMS call, excluding vehicle accident with injury
01/16/2023 12:40:19	HEF23-00268	35 South BARRINGTON Road	EMS call, excluding vehicle accident with injury
01/24/2023 22:11:47	HEF23-00406	South BARRINGTON RD / TENNIS CLUB Lane	EMS call, excluding vehicle accident with injury
Count: 5		Count: 5	
Count: 6		Count: 6	



Hoffman Estates Fire Department

EOM - Total Fire Loss by Month

Fire Chief Alan Wax

Incident Date	Incident Address	Incident Number	Incident Type	Property Use	Incident Total Losses
Incident Month/Year: January 2023					
01/13/2023	642 BODE Circle	HEF23-00207	Building fire	Multifamily dwelling	80,000
01/27/2023	EB I90 East and MM646	HEF23-00451	Passenger vehicle fire	Highway or divided highway	6,000
					Total: 86,000
					Total: 86,000



Hoffman Estates Fire Department

EOM - Previous Years Annual Fire Loss

All Applicable Records

<u>Year</u>	<u>Annual Loss</u>
2005	\$1,423,600.00
2006	\$1,315,361.00
2007	\$1,062,300.00
2008	\$1,086,400.00
2009	\$1,201,105.00
2010	\$1,071,700.00
2011	\$776,800.00
2012	\$3,034,450.00
2013	\$570,581.00
2014	\$2,696,009.00
2015	\$1,239,672.00
2016	\$1,252,465.00
2017	\$1,228,875.00
2018	\$3,031,950.00
2019	\$1,883,370.00
2020	\$746,550.00
2021	\$494,240.00
2022	\$1,742,820.00



Hoffman Estates Fire Department

EOM - Incident Loss By Property Use YTD

Fire Chief Alan Wax

Incident Number	Content Losses	Property Losses	Incident Total Losses
Property Use: Highway or divided highway			
HEF23-00451	1,000	5,000	6,000
	Total: 1,000	Total: 5,000	Total: 6,000
Count: 1			
Property Use: Multifamily dwelling			
HEF23-00207	5,000	75,000	80,000
	Total: 5,000	Total: 75,000	Total: 80,000
Count: 1			
	Total: 6,000	Total: 80,000	Total: 86,000
Count: 2			



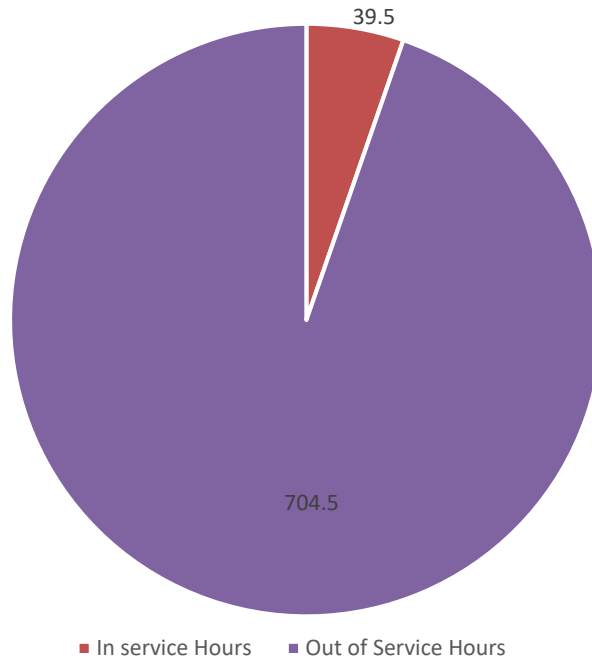
Hoffman Estates Fire Department

Alan Wax
Fire Chief

EOM-Ambulance 22 Monthly

Month	Total Hours	Percent of Hours per month
January	39.5	5.31%

Ambulance 22 In service hours
January





Hoffman Estates Fire Department

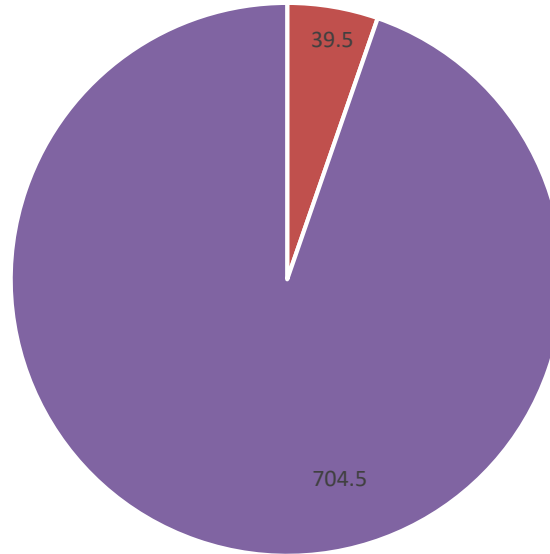
Alan Wax
Fire Chief

EOM-Ambulance 22 Year to Date

Month	Total Hours	Percent of Hours per month
January	39.5	5.31%

Total In-Service Hours: 39.5 of 744
Total Percentage of Hours in Service: 5.31%

Ambulance 22 In service hours
Y-T-D



■ In service Hours ■ Out of Service Hours



Hoffman Estates Fire Department

Fire Prevention Bureau

Alan Wax
Fire Chief

2023 Fire & Safety Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Annual	186												186
Reinspections	12												12
Business Licenses Inspections	11												11
Alarm Inspections/OOS													0
Complaints	1												1
Site Inspections	5												5
Other													0
Total	215												215

2022 Fire Permit Inspections

Inspection	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Plan Reviews	26												26
Rough Inspections	1												1
Ceiling Inspections	3												3
Site Inspections													0
Hydro Inspections													0
Final Inspections	12												12
Homeowner Walk Through													0
Flush Inspection													0
Flow Test Inspection													0
Other	13												13
Total	55												55

Buildings Requiring Sprinklers	January	YTD Total	Remaining to be Installed
Installed	0	0	18
Wireless Transceivers	January	YTD Total	Total Installed to Date
Installed	0	0	486

TRAINING DIVISION

Outside Training:

- None

In-house Training:

- Preplan (Building Familiarization)
- SOG's and SOP reading - Occupational Health and Safety & Medical Device Failure/Malfunction
- NIOSH Reading - Career Captain and Career Firefighter Die After Running Out of Air During a Search in a Public Library – California
- ONLINE – BBP, HIPPA, Fire Extinguishers, ICS800
- CFF's Bremer, Sanders, Gilhooly, Levterov doing their ride time on engine and ambulance.

Company Training Instructed by the Captains and Lieutenants:

- Atmospheric Monitors
- Power Saws
- Portable Lighting
- Smoke Ejectors
- Truck 22 Aerial operations (Pierce)
- Supply FD Connection – Target Hazard Building
- Various tactics videos

Total training hours for the month of January for all members were 3,873.

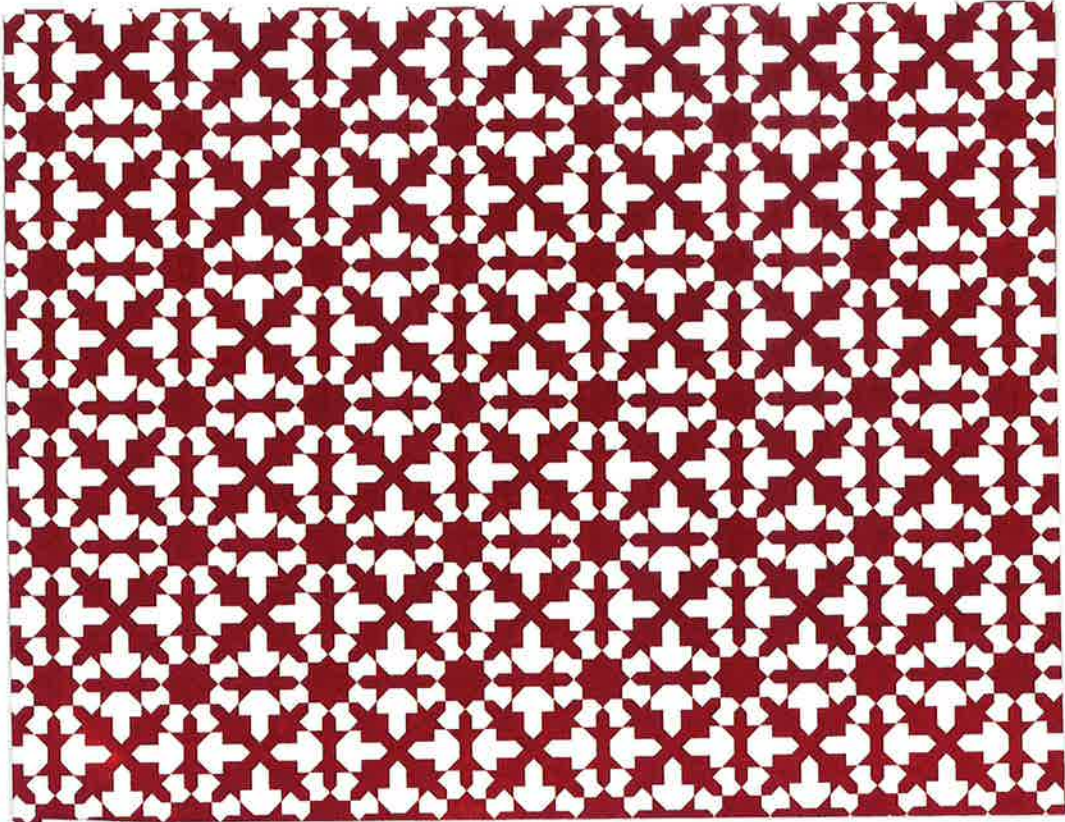
1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Total Hours YTD
3,873				

From: FireDept
Sent: Monday, January 23, 2023 7:37 AM
To:
Subject: FW: Ambulance services

From: Keith
Sent: Saturday, January 21, 2023 12:15 PM
To: FireDept <firedept@hoffmanestates.org>
Subject: Ambulance services

I just wanted to send a message to Hoffman Estates ambulance service thanking them for their help when I broke my hip at my grandsons birthday party last Sunday. I was under extreme pain and they did a great job getting me off the floor and onto their gurney

I have to say these are top shelf individuals at what they do. Respectfully Keith



Dear Fire Chief Wax,

Thank you for coming to
Whitley & spending time with
our 4th grade students. Thank
you for serving our community.
Your work is so appreciated.
Stay Warm.

Mrs. Rovere
Few



The Itasca Fire Protection District & The Itasca Professional Firefighters Association



520 W. Irving Park Road - Itasca, Illinois 60143

February 1, 2023

Chief Alan Wax
Hoffman Estates Fire Department
1900 Hassell Rd
Hoffman Estates, IL 60169

Dear Chief,

We want to express our gratitude for the help with the funeral procession for FF/PM Frank Nunez. Your displays of personnel and apparatus made a tremendous impact on the family and the members of our District.

We appreciate all the Hoffman Estates Fire Department members who attended the wake and funeral to help make the sendoff as memorable as possible. Please pass along our gratitude to all who attended. Although the weather was a hurdle, it made the day more special.

Jack Schneidwind
Fire Chief-Itasca Fire Protection District

Tim Kingsmill
President - IAFF Local 3461





Ascension Saint Alexius

February 16, 2023

Hoffman Estates Fire Department
Local 2061

Dear Members of Hoffman Estates Local 2061 and Hoffman Estates Firefighters,

Your thoughtfulness and generosity in providing a plentiful donation of toys, games and activities for pediatric patients at Ascension Saint Alexius Women and Children's Hospital was GREATLY appreciated. The variety and blend of toys and activities for all ages and development purchased was very impressive!

The Child Life team enjoyed taking the firefighters around the inpatient unit to distribute the toys to children that were in the hospital on December 21, 2022. Many smiles and good vibes were had as the children excitedly accepted the opportunity to select a gift. The highlight of the day- not just for the kids, but for the staff too- was the parade of vehicles with their lights flashing as they made their way to the hospital. You really know how to make an entrance!!

The toys, games and activities that did not get selected on the day of the visit were saved for our Santa's Toy Shop event on Christmas Eve. Parents of patients were able to visit the waiting area where toys, games, crafts and activities were on display for parents to select the perfect gift for their child. Parents of patient's that were on isolation still had the opportunity to select a gift with one of our "personal shoppers" who shared all the items available in real time via Facetime!

Being in the hospital is a very stressful time for a child and their family. The feelings become compounded when a child is hospitalized during the holidays. Children and families are usually preparing for Christmas and New Years and not for an overnight stay in the hospital. Having familiar items and toys helps to reduce the stress and increase their comfort; it allows them to play and do things that are normal for kids and teens to do.

On behalf of the patients, their families, and our nursing staff, thank you for making the holidays of 2022 unforgettable! Your kindness will be remembered for many years to come.

Wishing you all a healthy and happy 2023!

Warmest Regards

Katie Hammerberg

Katie Hammerberg, CCLS
Coordinator of Child Life Services
kathryn.hammerberg@ascension.org
224-299-6644



A Very Merry Thank YOU!

