

Meeting Members:
Gary Pilafas, Chairperson
Anna Newell, Vice Chairperson
Michael Gaeta, Trustee
Karen Mills, Trustee
Gary Stanton, Trustee
Karen Arnet, Trustee
William McLeod, Mayor

Village of Hoffman Estates

Finance Committee Meeting Agenda

January 23, 2023

Immediately Following Public Health & Safety

Village Hall, 1900 Hassell Road, Hoffman Estates, IL 60169

-
- I. Roll Call
 - II. Approval of Minutes -November 22, 2022 (Special)
December 12, 2022
January 3, 2023 (Special)

NEW BUSINESS

1. Request approval of an ordinance establishing hire back rates for Police and Fire personnel for the period February 7th through December 31st, 2023.
2. Request authorization to award a multi-year contract to Modern Midways, Inc., Steger, IL for carnival services for the Northwest Fourth Fest.

REPORTS (INFORMATION ONLY)

1. Finance Department Monthly Report for November and December
2. Information Technology Department Monthly Report
3. NOW Arena Monthly Report for December and January

- III. President's Report
- IV. Other
- V. Items in Review
- VI. Adjournment

I. Roll call

Members in Attendance:

**Trustee Gary Pilafas, Chairman
Trustee Anna Newell, Vice Chairperson
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod**

Members Absent:

**Trustee Michael Gaeta – excused
Trustee Karen Mills – excused**

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Rachel Musiala, Finance Director
Jim Thomas, Assistant Chief of Police
Monica Saavedra, Director of H&HS
Joe Nebel, Director of Public Works
Darek Raszka, IT Director
Suzanne Ostrovsky, Asst. Village Manager
Ben Gibbs, NOW Arena General Manager
Pete Gugliotta, Dir of Development Services
Bev Romanoff, Village Clerk
Alan Wax, Fire Chief
David Ganziano, Assistant Fire Chief
Patrick Seger, Human Resources Mgmt Director
Bryan Ackerlund, Director Bldg and Code
Kasia Maciorowski, Accounting Assistant**

The Special Finance Committee meeting was called to order at 6:00 p.m.

A quorum was present.

II. Approval of Minutes – None

NEW BUSINESS

- 1. Review and discussion of the Proposed FY2023 Operating & Capital Budget.**

Village Manager Eric Palm gave an overview of the Proposed FY2023 Operating and Capital Budget. We had originally planned to use \$2.4 million of the general fund reserves to pay for capital needs and balance the budget. Revenues for this year are better than expected due to sales tax and income tax coming in higher than anticipated. We received \$2.8 million of the second allocation of ARPA funding into the general fund, and were awarded \$7.2 million from the SBA for Shuttered Venue Operators Grant. The \$2.4 million that we anticipated using did not have to be utilized. In addition to that, we are going to transfer \$2.5 million out of the general fund to capital equipment replacement fund. At the end of this year, we are projected to add \$1.8 million to Village's fund reserves. We are also recommending that the property tax levy for 2023 stay flat. We don't have any revenue increases proposed.

Suzanne Ostrovsky gave an overview for the General Government Department.

Motion by Mayor McLeod, seconded by Trustee Stanton to take a 5 minute break. All ayes. Motion carried.

The Special Finance Committee was called back to order at 6:55 p.m.

Roll Call

Members in Attendance:

Trustee Gary Pilafas, Chairman
Trustee Anna Newell, Vice Chairperson
Trustee Gary Stanton
Trustee Karen Arnet
Mayor William McLeod

Members Absent:

Trustee Michael Gaeta – excused
Trustee Karen Mills – excused

Jim Thomas gave an overview for the Police Department.

Alan Wax gave an overview for the Fire Department.

Joe Nebel gave an overview for the Public Works Department.

Pete Gugliotta gave an overview for the Development Services Department.

Monica Saavedra gave an overview for Health & Human Services.

Darek Raszka gave an overview for Information Technology Department.

Ben Gibbs gave an overview for the NOW Arena.

Eric Palm gave an overview for Boards and Commissions.

2. Request approval of the FY2023 – FY2027 Capital Improvements Program.

Motion by Trustee Stanton, seconded by Trustee Arnet to request approval of the FY2023 - FY2027 Capital Improvements Program. All Ayes. Motion carried.

3. Direct staff to publish the Notice of Availability of Budget and Public Hearing on the 2023 Proposed Budget. With Committee’s concurrence, the Public Hearing will be scheduled for Monday, December 5, 2022 at 6:55 p.m. in the Council Chambers prior to the Village Board Meeting. (Notice of this public hearing will be given at least one week prior to the hearing date).

Motion by Trustee Stanton, seconded by Trustee Arnet, to direct staff to publish the Notice of Availability of Budget and Public Hearing on the 2023 Proposed Budget. With Committee’s concurrence, the Public Hearing will be scheduled for Monday, December 5, 2022 at 6:55 p.m. in the Council Chambers prior to the Village Board Meeting. (Notice of public hearing will be given at least on week prior to the hearing date). All ayes. Motion carried.

4. Direct staff to draft the Tax Levy and Tax Abatement Ordinances, which will appear on the December 5, 2022 Village Board Agenda.

Motion by Trustee Stanton, seconded by Mayor McLeod to direct staff to draft the Tax Levy and Tax Abatement Ordinances, which will appear on the December 5, 2022 Village Board Agenda. All ayes. Motion carried.

III. Adjournment

Motion by Trustee Arnet, seconded by Trustee Stanton, to adjourn the meeting at 8:45 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Kasia Maciorowski, Accounting Assistant

Date

FINANCE COMMITTEE MEETING MINUTES

December 12, 2022

I. Roll call

Members in Attendance:

**Gary Pilafas, Chair
Anna Newell, Vice Chairperson
Michael Gaeta, Trustee
Karen Mills, Trustee
Gary Stanton, Trustee
Karen Arnet, Trustee
William McLeod, Mayor**

**Management Team Members
in Attendance:**

**Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Jana Dickson, Asst. Corporation Counsel
Peter Gugliotta, Director of Dev. Services
Kevin Kramer, Director of Economic Dev.
Al Wenderski, Director of Engineering
Patrick Seger, Director of HRM
Kasia Cawley, Police Chief
Alan Wax, Fire Chief
Darek Raszka, Director of IT
Rachel Musiala, Finance Director
Joe Nebel, Director of Public Works
Monica Saavedra, Director of HHS
Ken Koop, Risk Manager
Suzanne Ostrovsky, Asst. Village Mgr.
Ric Signorella, CATV Coordinator**

The Finance Committee meeting was called to order at 7:18 p.m.

II. Approval of Minutes – October 24, 2022

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve the Finance Meeting minutes from November 28, 2022. Voice vote taken. All ayes. (Abstain: Mills). Motion carried.

NEW BUSINESS

- 1. Request approval of the:**
 - a. 2023 renewal of the Property and Casualty Insurance Program through the Suburban Liability Insurance Pool (SLIP); and**
 - b. 2023 renewal of the Village's worker's compensation, underground storage tank and liquor liability coverages through Alliant/Mesirow Insurance Services.**

An item summary sheet from Ken Koop, Dan O'Malley and Patrick Seger was presented to Committee.

Ken Koop addressed the Committee and reported that the SLIP renewal represents a 12.25%, or \$80,510 increase in the overall cost for the package program. This is mainly due to the increase in excess liability and property premiums and increased exposure. In addition, the cyber premiums reflects an increase of 42%, or \$18,814. There is also a 4.7%, or \$6,245 increase in premium for the purchase of the three lines of coverage outside the IPRF through Alliant/Mesirow.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to approve the 2023 renewal of the Property and Casualty Insurance Program through the Suburban Liability Insurance Pool (SLIP) at a total cost of \$781,698 for the policy term of 1/1/23 through 1/1/24; and approval of the 2023 renewal of the Village's worker's compensation, underground storage tank and liquor liability coverages through Alliance/Mesirow Insurance Services at a cost of \$138,722 for the policy term of 1/1/23 through 1/1/24. Voice vote taken. All ayes. Motion carried.

- 2. Request approval of a 20-year extension to an existing communications antenna license at 4690 Olmstead (water tower) with Chicago SMSA Limited Partnership (d/b/a Verizon Wireless).**

An item summary sheet from Rachel Musiala was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to approve a 20-year extension to an existing communications license at 4690 Olmstead (water tower) with Chicago SMSA Limited Partnership (d/b/a Verizon Wireless). Voice vote taken. All ayes. Motion carried.

- 3. Request authorization of an extension to an Employee Leasing Agreement with GovTemps USA, LLC, for civil engineer staff services at a rate of \$84 per hour.**

An item summary sheet from Peter Gugliotta was presented to Committee.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to authorize an extension to an Employee Leasing Agreement with GovTemps USA, LLC, for civil engineer staff services at a rate of \$84 per hour. Voice vote taken. All ayes. Motion carried.

- 4. Request authorization to enter into a consulting services agreement for Phase 0 and 1 of the Enterprise Resource Planning Project with Plante Moran in the amount of \$39,560, with optional process mapping services in the amount of \$11,500 for a total amount not to exceed \$51,060.**

An item summary sheet from Suzanne Ostrovsky was presented to Committee.

Suzanne Ostrovsky addressed the Committee and reported that the Village's Central Square Enterprise Resource Planning (ERP) is outdated and will need to be updated or replaced within the next few years. Staff requested an RFP for a consultant to assist with assessing the Village's current processes and use of the existing Central Square software. The consultant will be required to develop recommendations that reduce risks, enable departments to be more effective and efficient, and align the Village's technology with strategic goals of the Village Board and needs of residents and businesses.

Staff received seven responses to the RFP and a committee reviewed and evaluated the responses. Plante Moran was ultimately recommended primarily due to their extensive experience with similar projects with municipal clients in Arlington Heights, Elk Grove and Montgomery, IL. Work will be scheduled to begin in January and will approximately 4 months.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to enter into a consulting services agreement for Phase 0 and 1 of the Enterprise Resource Planning Project with Plante Moran in the amount of \$39,560 with optional process mapping services in the amount of \$11,500 for a total amount not to exceed \$51,060. Voice vote taken. All ayes. Motion carried.

5. Request authorization to award a contract for the 2023 Northwest Fourth Fest fireworks display to Pyrotecnico Fireworks, Inc., New Castle, PA in an amount not to exceed \$40,250.

An item summary sheet from Dan O'Malley was presented to Committee.

Dan O'Malley addressed the Committee and advised that the 4th of July Commission recommends approval of the contract and that the show will be similar to last year's at the same cost.

Motion by Trustee Gaeta, seconded by Mayor McLeod, to award a contract for the 2023 Northwest Fourth Fest fireworks display to Pyrotecnico Fireworks, Inc., New Castle, PA in an amount not to exceed \$40,250. Voice vote taken. All ayes. Motion carried.

REPORTS ONLY

1. Finance Department Monthly Report (deferral requested).

Motion by Trustee Mills, seconded by Mayor McLeod, to defer the Finance Monthly Report to next month. Voice vote taken. All ayes. Motion carried.

2. Information System Department Monthly Report.

The Information System Department Monthly Report was received and filed.

3. NOW Arena Monthly Report.

Motion by Trustee Stanton, seconded by Trustee Mills, to defer the NOW Arena Monthly Report to next month. Voice vote taken. All ayes. Motion carried.

I. President's Report

II. Other

III. Items in Review

IV. Adjournment

Motion by Trustee Gaeta, seconded by Trustee Mills, to adjourn the meeting at 7:40 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Debbie Schoop, Executive Assistant

Date

SP. FINANCE COMMITTEE MEETING MINUTES

January 3, 2023

I. Roll call

Members in Attendance:

Gary Pilafas, Chair
Anna Newell, Vice Chairperson
Michael Gaeta, Trustee
Karen Mills, Trustee
Gary Stanton, Trustee
Karen Arnet, Trustee
William McLeod, Mayor

**Management Team Members
in Attendance:**

Eric Palm, Village Manager
Dan O'Malley, Deputy Village Manager
Art Janura, Corporation Counsel
Jana Dickson, Asst. Corporation Counsel
Peter Gugliotta, Director of Dev. Services
Kasia Cawley, Police Chief
Alan Wax, Fire Chief
Rachel Musiala, Finance Director
Joe Nebel, Director of Public Works
Suzanne Ostrovsky, Asst. Village Mgr.
Missy Brito – Communications Manager
Ric Signorella, Multi Media Production Mgr.

The Special Finance Committee meeting was called to order at 7:00 p.m.

NEW BUSINESS

- 1. Request authorization to go out to bid in four batches of Village accounts for an electricity contract starting December 2023, select a supplier based on the recommendation of the Satori Energy and adopt an ordinance establishing an electricity purchasing process allowing the Village Manager to enter into resulting contracts with a third party supplier for the Village pumping, street lighting and NOW Arena electricity accounts.**

An item summary sheet from Rachel Musiala was presented to Committee.

Ken Koop addressed the Committee and reported that the SLIP renewal represents a 12.25%, or \$80,510 increase in the overall cost for the package program. This is mainly due to the increase in excess liability and property premiums and increased exposure. In addition, the cyber premiums reflects an increase of 42%, or \$18,814. There is also a 4.7%, or \$6,245 increase in premium for the purchase of the three lines of coverage outside the IPRF through Alliant/Mesirow.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to go out to bid in four batches of Village accounts for an electricity contract starting December 2023, select a supplier based on the recommendation of the Satori Energy and adopt an ordinance stablishing an electricity purchasing process allowing the Village Manager to enter into resulting contracts with a third party supplier for the Village pumping, street lighting and NOW Arena electricity accounts. Voice vote taken. All ayes. Motion carried.

II. Adjournment

Motion by Mayor McLeod seconded by Trustee Arnet, to adjourn the meeting at 7:01 p.m. Voice vote taken. All ayes. Motion carried.

Minutes submitted by:

Jennifer Djordjevic, Director of Operations/
Outreach, Office of the Mayor and Board

Date

**COMMITTEE AGENDA ITEM
VILLAGE OF HOFFMAN ESTATES**

SUBJECT: Police and Fire Hire Back Rates

MEETING DATE: January 23, 2023

COMMITTEE: Finance

FROM: Rachel Musiala, Director of Finance

PURPOSE: To establish Police and Fire hire back rates for the period February 7th through December 31st, 2023.

BACKGROUND: Each year the Village Board passes an ordinance establishing hire back rates for Police and Fire Personnel.

DISCUSSION: The attached schedules present the calculations for hire back rates for Patrol Officer, Police Sergeant, Police Lieutenant, Firefighter, Fire Lieutenant, and Fire Captain.

The hire back rates are as follows:

	2/7/23-12/31/23
Patrol Officers	\$111.77
Police Sergeants	\$131.31
Police Lieutenants	\$142.74
Firefighters/Paramedics	\$114.36
Fire Lieutenants/Paramedics	\$127.27
Fire Captains/Paramedics	\$133.03

The hire back rates for organizations having 501(c)(3) status:

	2/7/23-12/31/23
Patrol Officers	\$82.20
Police Sergeants	\$98.58
Police Lieutenants	\$109.10
Firefighters/Paramedics	\$82.66
Fire Lieutenants/Paramedics	\$93.36
Fire Captains/Paramedics	\$98.13

RECOMMENDATION: Request approval of an ordinance establishing hire back rates for Police and Fire personnel for the period February 7th through December 31st, 2023.

ATTACHMENT (Ordinance)

ORDINANCE NO. _____ - 2023

VILLAGE OF HOFFMAN ESTATES

**AN ORDINANCE ESTABLISHING HIRE BACK RATES FOR
POLICE AND FIRE PERSONNEL FOR THE PERIOD
FEBRUARY 7, 2023 THROUGH DECEMBER 31, 2023**

WHEREAS, members of the Hoffman Estates Police Department are hired back by private and/or public employers; and

WHEREAS, costs of salary, fringe and administrative costs have been calculated.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hoffman Estates, Cook and Kane Counties, Illinois, as follows:

Section 1: That the Hoffman Estates Police Department is hereby authorized to charge fees for services under hire back arrangements for the period February 7, 2023 through December 31, 2023 as follows:

Police Officer	-- \$111.77
Police Sergeant	-- \$131.31
Police Lieutenant	-- \$142.74

However, upon a proof of a grant of 501(c)(3) status by the Internal Revenue Service, the fees for services under hire back arrangements for the period from February 7, 2023 through December 31, 2023 are as follows:

Police Officer	-- \$ 82.20
Police Sergeant	-- \$ 98.58
Police Lieutenant	-- \$109.10

Section 2: That the Hoffman Estates Fire Department is hereby authorized to charge fees for services under hire back arrangements for the period February 7, 2023 through December 31, 2023 as follows:

Firefighter/Paramedic	-- \$114.36
Lieutenant/Paramedic	-- \$127.27
Captain/Paramedic	-- \$133.03

However, upon a proof of a grant of 501(c)(3) status by the Internal Revenue Service, the fees for services under hire back arrangements for the period from February 7, 2023 through December 31, 2023 are as follows:

Firefighter/Paramedic	-- \$ 82.66
Lieutenant/Paramedic	-- \$ 93.36
Captain/Paramedic	-- \$ 98.13

Section 3: The Village Clerk is hereby authorized to publish this Ordinance in pamphlet form.

Section 4: This Ordinance shall be in full force and effect immediately from and after its passage and approval.

PASSED THIS _____ day of _____, 2023

VOTE	AYE	NAY	ABSENT	ABSTAIN
Trustee Karen V. Mills	_____	_____	_____	_____
Trustee Anna Newell	_____	_____	_____	_____
Trustee Gary J. Pilafas	_____	_____	_____	_____
Trustee Gary G. Stanton	_____	_____	_____	_____
Trustee Michael Gaeta	_____	_____	_____	_____
Trustee Karen Arnet	_____	_____	_____	_____
President William D. McLeod	_____	_____	_____	_____

APPROVED THIS _____ DAY OF _____, 2023

Village President

ATTEST:

Village Clerk

Published in pamphlet form this _____ day of _____, 2023.

COMMITTEE AGENDA ITEM

VILLAGE OF HOFFMAN ESTATES

SUBJECT: Request authorization to award a multi-year contract for carnival services to Modern Midways, Inc. for the Northwest Fourth Fest.

MEETING DATE: January 23, 2023

COMMITTEE: Finance Committee

FROM: Daniel P. O'Malley, Deputy Village Manager/Liaison 4th of July Commission



PURPOSE: Request authorization to award a contract for the carnival and related services for the upcoming 2023-2027 Northwest Fourth Fest.

BACKGROUND: The Village has contracted with Modern Midways to provide carnival services for the Village festival since 2009. The most recent contract was for five (5) years and expired in 2022.

DISCUSSION: The 4th of July Commission has been very satisfied with the carnival services overall and is looking to contract with Modern Midways for another five (5) year term. The Commission believes that contracting with Modern Midways for multiple years is the most beneficial option for the Village at this time.

The proposed contract with Modern Midways provides a similar revenue distribution as the past contract including 35% of the total ride gross, \$250 per game/concession and a \$10,000 donation to the festival over the contract term. Additionally, there are certain controls over the layout and number of rides, set pricing, ride specials and continuation of the Citizens with Disabilities Day. The proposed contract is attached for your review.

FINANCIAL IMPACT: The Village does not have an expense for carnival services. Rather, the Village shares in the carnival proceeds. The Village has received \$164,300 over the past contract term (2 years missed due to Covid-19) with Modern Midways which offsets festival expenses.

RECOMMENDATION: At their December 8, 2022 meeting, the 4th of July Commission reviewed this contract and unanimously recommended award of the carnival contract to Modern Midways per the contract attached.

Attachment

CARNIVAL SERVICES CONTRACT YEARS 2023 THROUGH 2027

This will confirm the agreement between Modern Midways, Inc. ("Modern") and the Village of Hoffman Estates ("Village"), to hold a carnival on the dates of June 30 - July 4, 2023, TBD years 2024 and 2025 (dates to be discussed for future contract years), located at 5333 Prairie Stone Parkway, Hoffman Estates, Illinois. The Village will have the option to renew this contract for future years 2026 and 2027 at its discretion. Should the Village elect to extend the contract, the Village will notify Modern by September 1, of the previous year (2025 and/or 2026).

Modern agrees to pay the Village the sum of \$250 for each game/concession. It is further understood that Modern will pay the Village 35% of the total ride gross after Village tax is deducted, if applicable. All payments will be made to Village in cash prior to end of carnival each year.

In addition, Modern will pay the Village \$2,000 for each year of the contract as a sponsorship for the festival. Said payment will be made by the last day of the festival each year. The Village will include Modern Midways with other sponsors in all advertising for the festival.

Each ride or attraction accepts no more than 3, 4, 5 or 6 tickets. No children's rides (those intended for 36 inches tall and under) shall accept more than 4 tickets.

Ticket prices for the 2023 carnival seasons are as follows: single ticket - \$1.25; 18 tickets - \$20 or 40 tickets for \$40.

Ride specials, except for the 4th of July holiday, will be as follows: Weekday evenings: 6 p.m. to 8 p.m. – pay one price for \$15; weekends: 1 p.m. to 5 p.m. – pay one price for \$25.00 per person (\$20 with carnival \$5 off coupon); All ride specials include access to all rides. Thereafter, to be determined by mutual agreement.

Each year, Modern will provide at no cost a "Carnival Day for Individuals with Disabilities" day for a minimum of two (2) hours at a mutually agreed time during the carnival operation.

It is understood and agreed that there shall be no other riding devices, shows or concessions (including confections to be known as popcorn, cotton candy, caramel apples, caramel corn, hot dogs, nachos, snow cones, soft drinks, fresh squeezed lemonade, funnel cakes, a pizza trailer, and elephant ears), other than those furnished by Modern, except that the Village and its permitted vendors shall be allowed to sell their products which may include the above listed items. Additionally, should the Village decide to sell souvenir items (except glow products), it shall have the exclusive right to sell those identified items. Modern or their contractor shall be permitted to sell glow products on the festival grounds for a license fee of \$550. This license permits no more than five (5) individual solicitors.

It is understood and mutually agreed by both parties hereto that there is no other contract or promise, either written or verbal existing between them, and that this contract is subject to the approval of the above named entities, either by wire or letter.

It is understood and agreed that Modern will not be held responsible for damages by the Village in case of truck accidents or delays, strikes, fire, flood, cyclone, epidemic, or any unforeseen occurrence over which Modern has no control.

Modern is responsible for and agrees to:

1. Furnish a generator for power of all rides and concessions and will be operated during all operating hours and until all attractions are dismantled at the close of event. All utility wires will be appropriately covered to minimize any safety hazard.
2. Furnish 100 posters for advertising to be distributed throughout the surrounding communities.
3. Furnish uniformed ride and concession personnel, including a supervisor on site at all times. A Supervisor shall be available for dispatch from the office trailer on site at all times.
4. Provide a list of all employees working on site with appropriate information; i.e. name, date of birth, SSN, and cooperate with the Hoffman Estates Police Department to perform required background checks.
5. Provide a \$3,000,000 aggregate commercial general liability and property damage certificate of insurance naming the Village as an additional insured and providing endorsement for same. Modern is not responsible or liable for the negligent actions of Village employees and volunteers.
6. Provide ticket boxes, coupons and ticket sellers.
7. Provide \$5 off ride coupons to Village for patron use.
8. Clean up nightly and during the festival operating hours as needed.
9. Provide a minimum of twenty-five (25) amusement rides, space permitting, within the space designated by the Village for the carnival.
10. Provide a ride inventory listing each ride to be included on the midway along with pictures of ride and targeted age category for Village review and approval thirty (30) days prior to carnival date.
11. Provide a map of midway layout thirty (30) days prior to carnival date for Fire Department review and approval.
12. Provide Modern with control of all shows, riding devices, concessions and minor privileges. It is agreed that there be no immoral shows permitted to operate on site by either party during this engagement and that the Village shall have power to close any attraction it deems not moral.

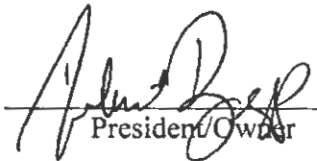
13. All rides are to be inspected by the State of Illinois Department of Labor and certified prior to use.
14. Modern Midways will designate a smoking area for ride operators and other personnel off the midway a safe distance from patrons.

The Village is responsible for and agrees to:

1. Provide all necessary licenses or permits for operation of festival.
2. Provide for 24-hour access to water for sanitary conditions on the midway.
3. Provide for adequate police protection and security for midway.
4. Provide for 24-hour access to sanitary facilities.
5. Provide for trash receptacles (dumpsters) for midway clean-up operations.

MODERN MIDWAYS, INC.

VILLAGE OF HOFFMAN ESTATES



President/Owner

Village Manager

11/12/2023

Date

Date



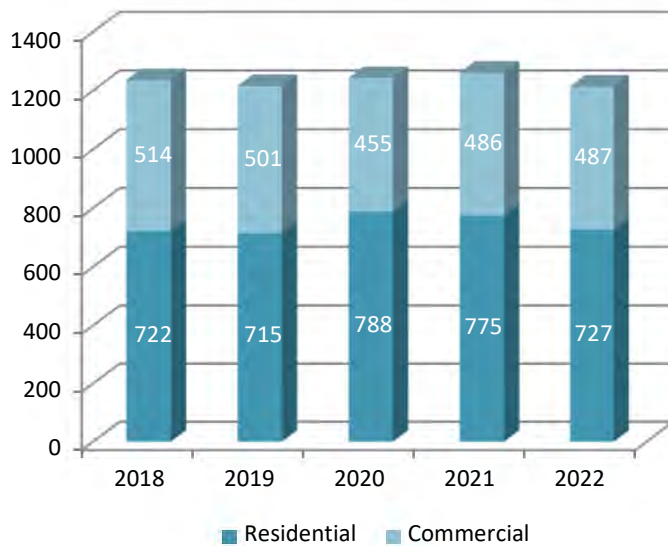
HOFFMAN ESTATES

DEPARTMENT OF FINANCE MONTHLY REPORT NOVEMBER 2022

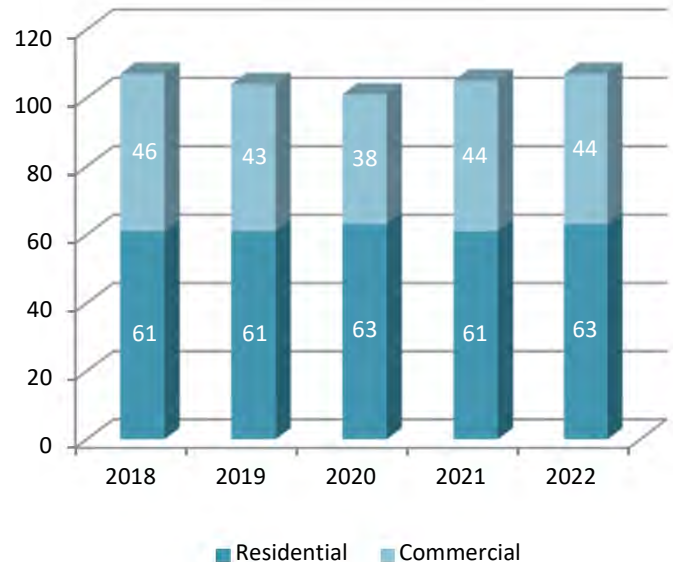
Water Billing

A total of 14,828 residential water bills were mailed on November 1st for September's water consumption. Average consumption was 4,243 gallons, resulting in an average residential water bill of \$63.86. Total consumption for all customers was 107 million gallons, with 63 million gallons attributable to residential consumption. When compared to the November 2021 billing, residential consumption increased by 3.3%.

**Total Water Consumption
Year-To-Date Comparison
Month of November**

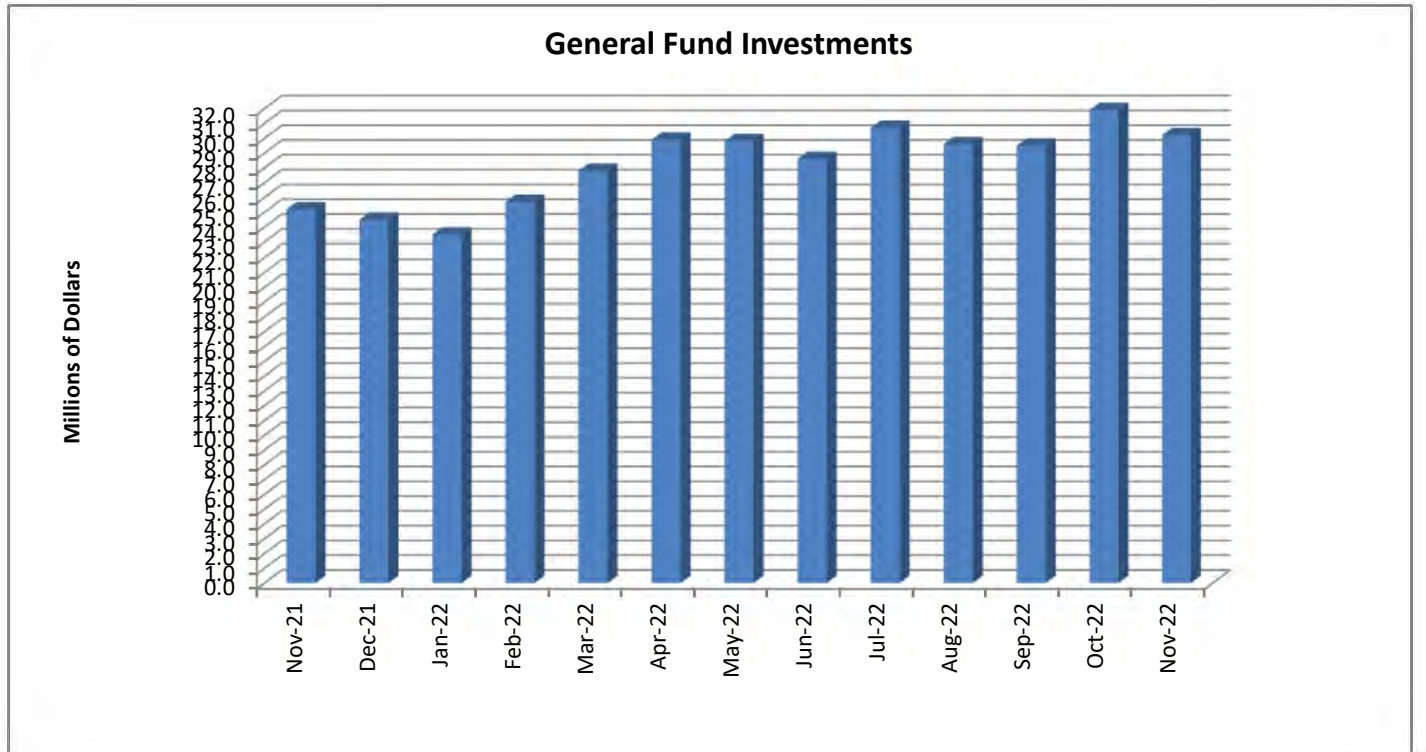
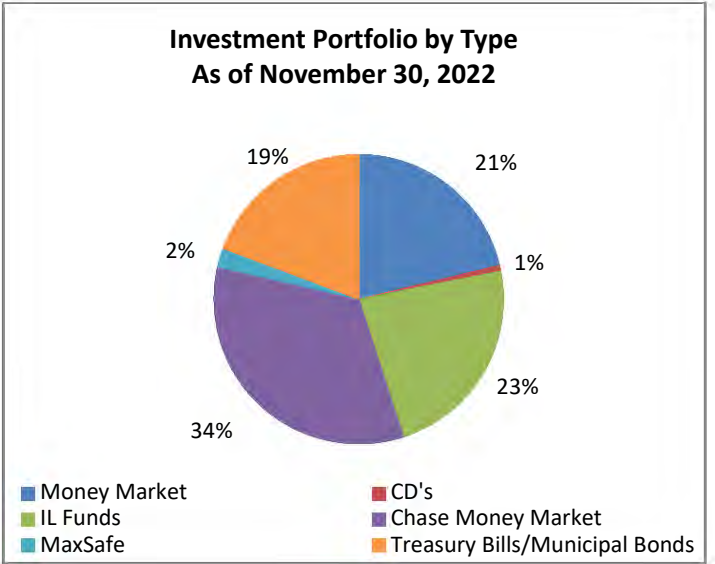
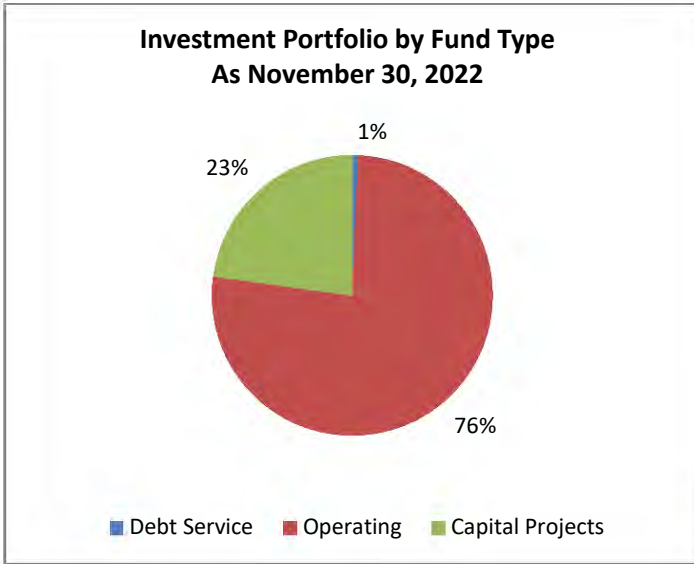


**Total Water Consumption
Month of November**



Village Investments

As of November 30, 2022, the Village's investment portfolio (not including pension trust funds) totaled \$78.8 million. Of this amount, \$60.3 million pertained to the various operating funds. As can be seen in the following graphs, the remaining \$18.5 million is related to debt service and capital projects funds.



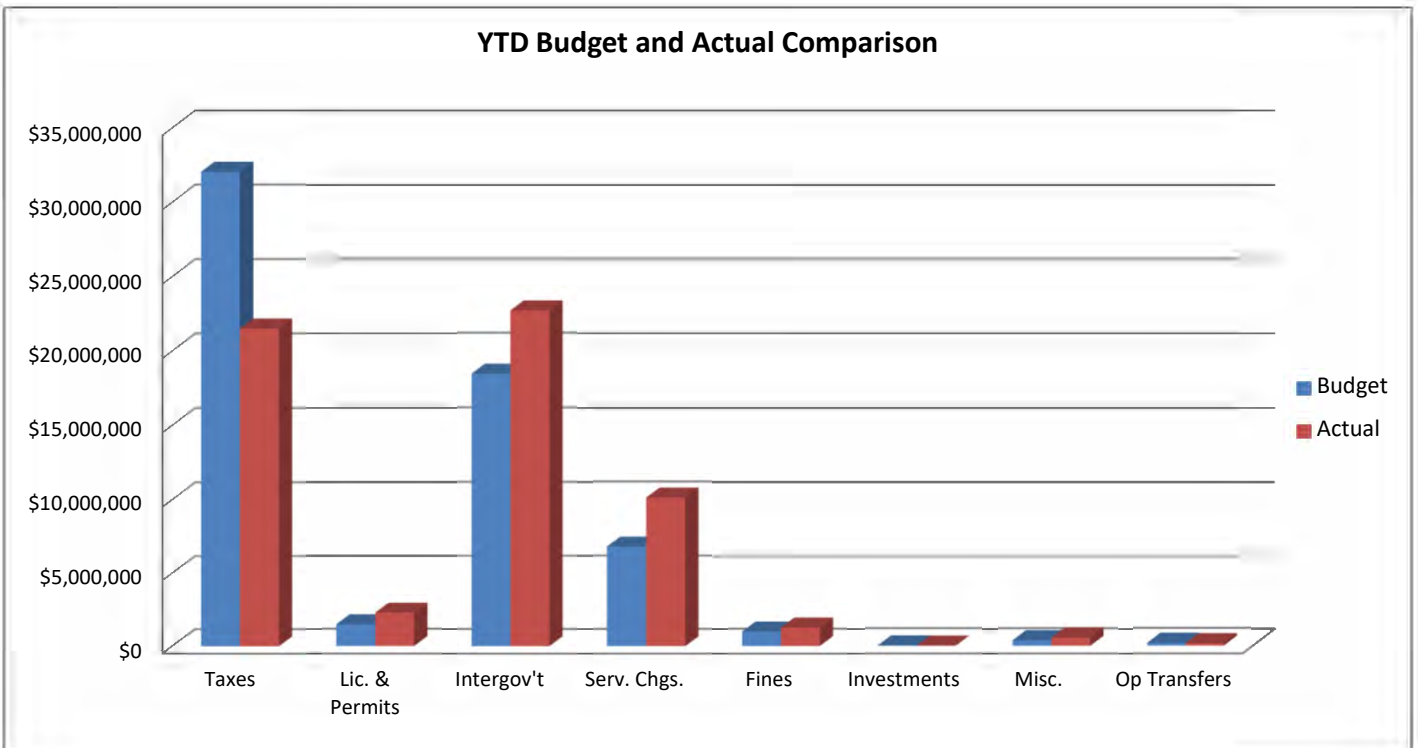
Operating Funds

General Fund

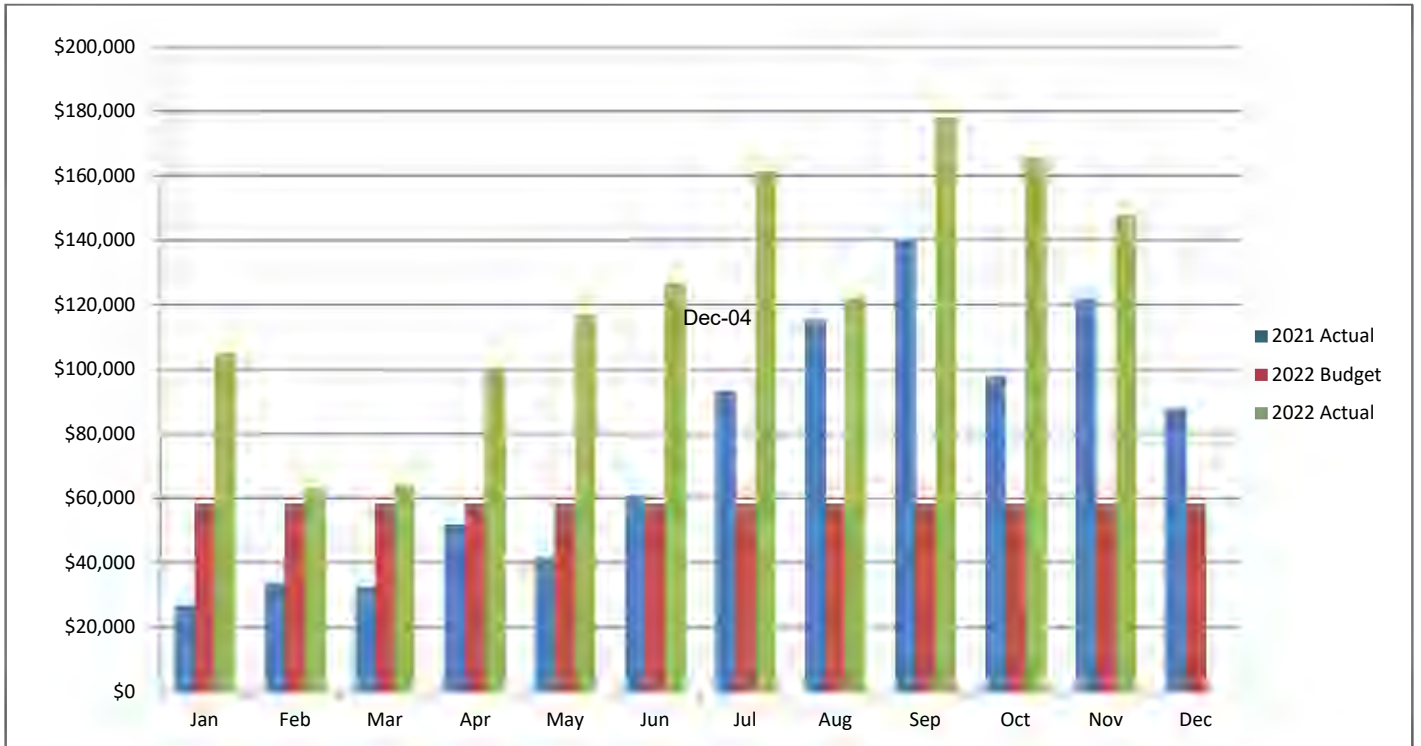
For the month of November, General Fund revenues totaled \$3,820,680 and expenditures totaled \$5,374,868 resulting in a deficit of \$1,554,188.

Revenues: November year-to-date figures are detailed in the table below. Property taxes are below budgeted due to a delay in distribution from Cook County. Licenses and Permits are over budget due to large-development building permits being paid. Intergovernmental is over budget due to increased state-shared revenues (income tax & replacement tax) . Charges for Services are over budget due to supplemental payments received for the Ground Emergency Medical Transport (GEMT) program. Fines and Forfeits are over budget due to receipts from the red light camera revenue. Investment income is under budget due to fair market values on investments being recorded.

REVENUES	YEAR-TO-DATE	YEAR-TO-DATE	VARIANCE
	BUDGET	ACTUAL	
Taxes	\$ 32,037,803	\$ 21,505,964	-32.9%
Licenses & Permits	1,477,975	2,263,782	53.2%
Intergovernmental	18,431,866	22,677,255	23.0%
Charges for Services	6,792,780	10,097,136	48.6%
Fines & Forfeits	977,167	1,248,289	27.7%
Investments	18,333	(166,392)	-1007.6%
Miscellaneous	363,458	551,623	51.8%
Operating Transfers	187,917	159,343	-15.2%
TOTAL	\$ 60,287,298	\$ 58,337,001	-3.2%

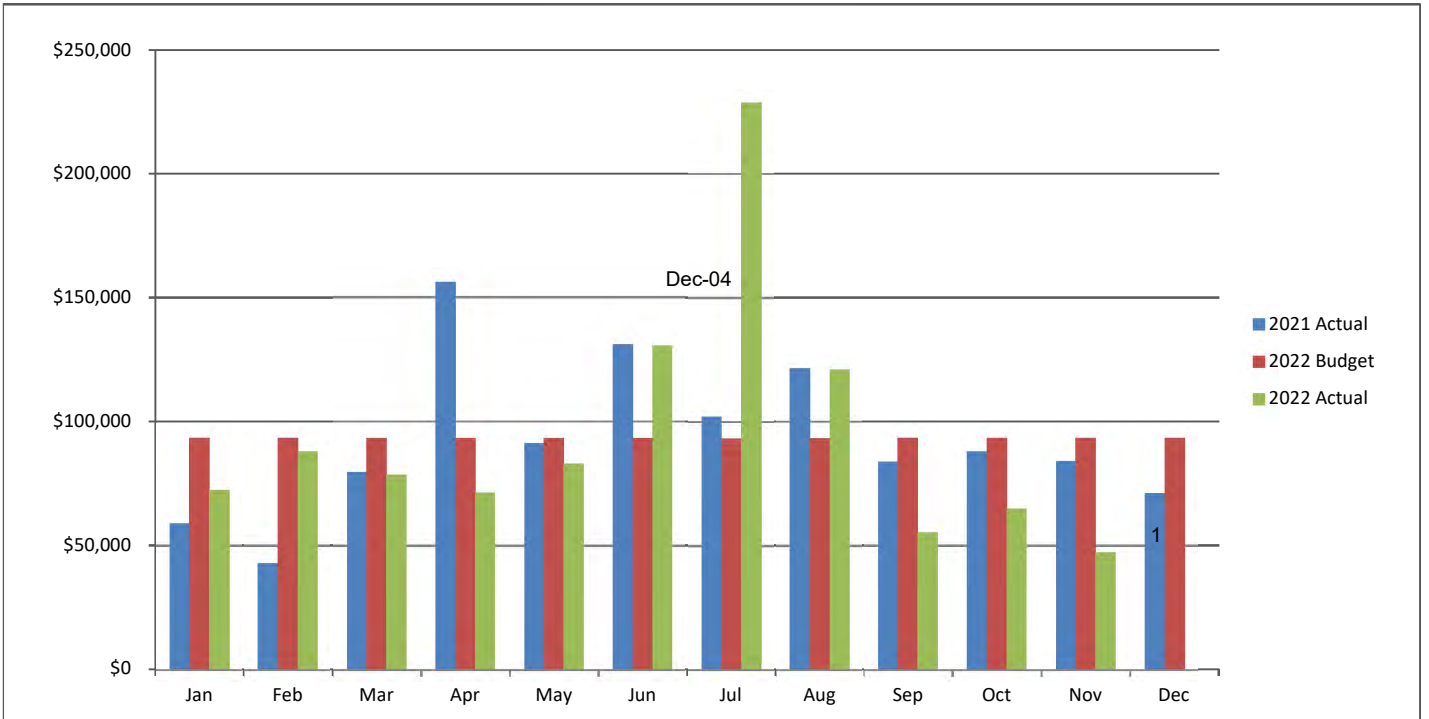


Hotel Tax



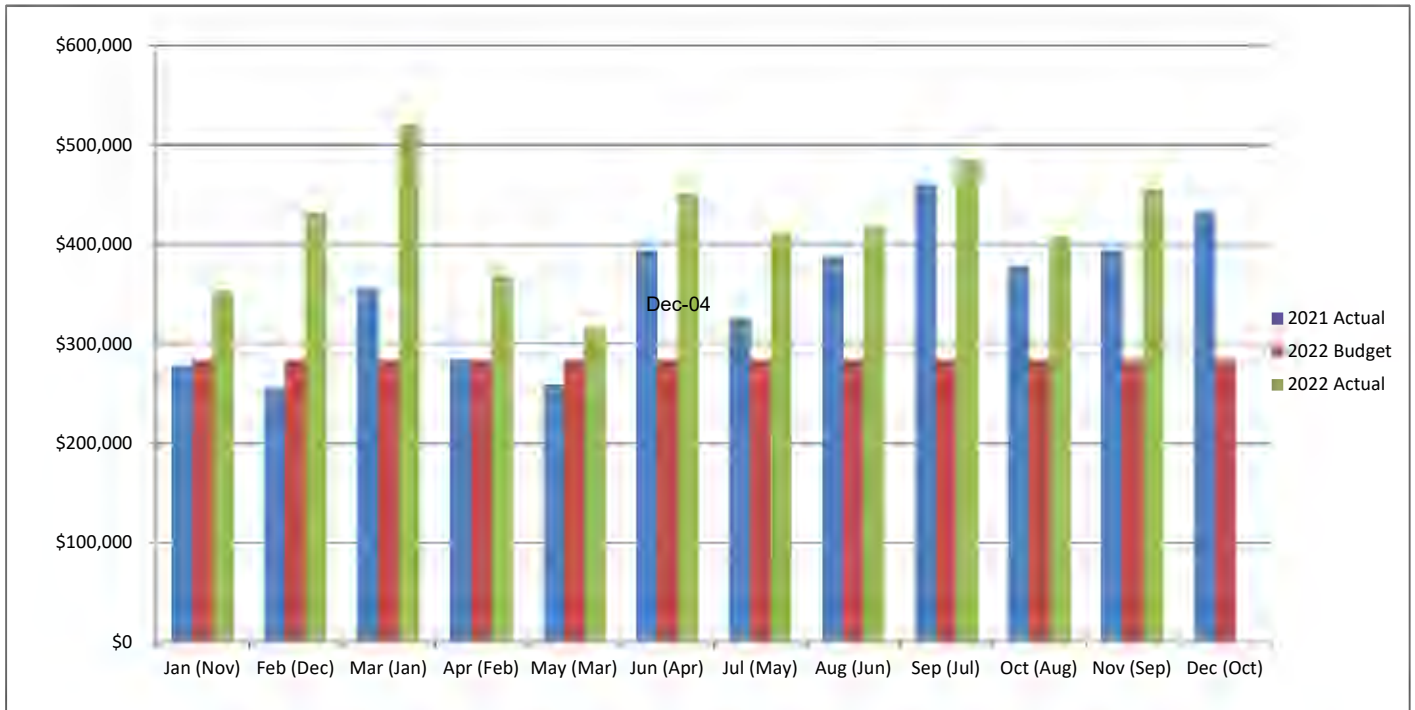
<u>Month Received</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Actual</u>	<u>Cumulative Variance 2022 Actual vs. Budget</u>
Jan	\$ 26,728	\$ 58,333	\$ 104,998	\$ 46,665
Feb	33,429	58,333	62,771	51,102
Mar	32,353	58,333	63,764	56,533
Apr	51,759	58,333	100,597	98,797
May	41,456	58,333	117,281	157,744
Jun	60,723	58,333	126,738	226,149
Jul	93,149	58,333	161,298	329,114
Aug	115,304	58,333	122,210	392,990
Sep	140,288	58,333	177,913	512,570
Oct	97,794	58,333	165,576	619,813
Nov	121,776	58,333	147,788	709,267
Dec	87,879	58,333		
YTD Totals	<u>\$ 902,638</u>	<u>\$ 700,000</u>	<u>\$ 1,350,934</u>	

Real Estate Transfer Tax



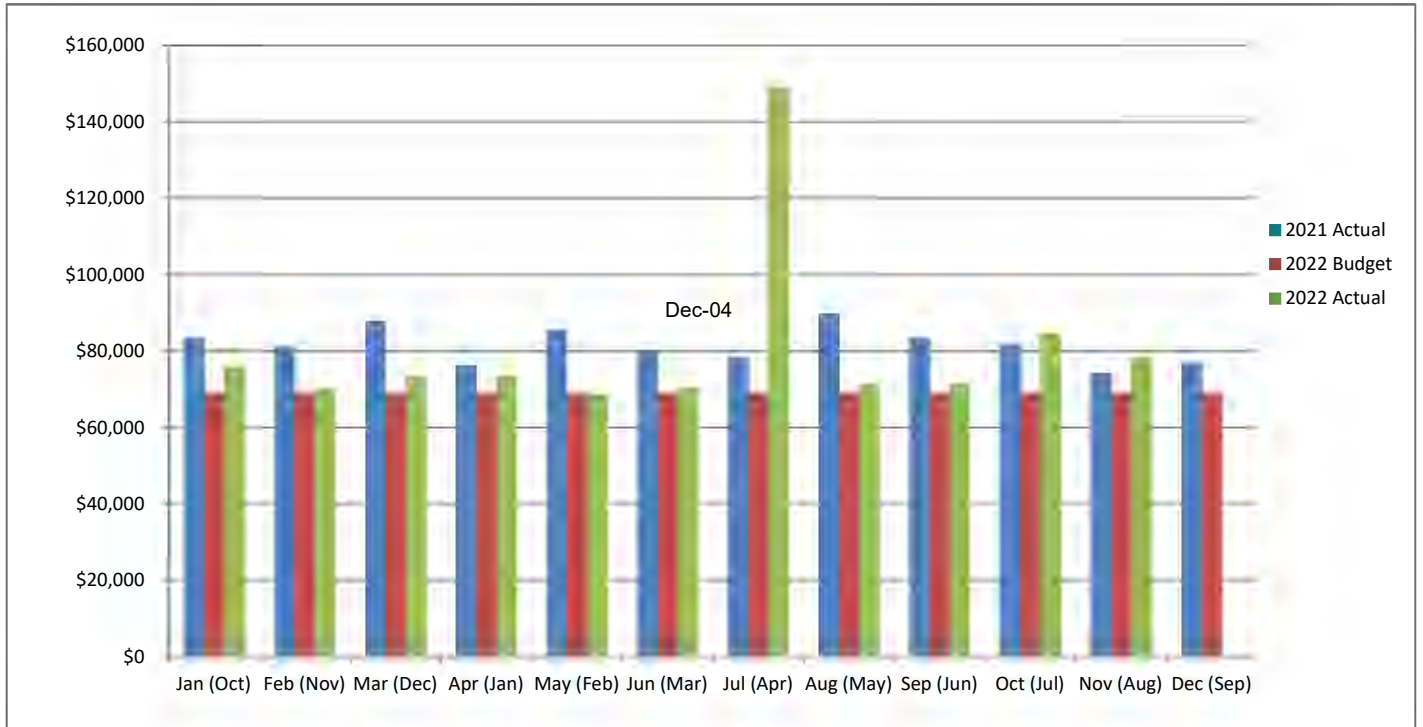
<u>Month Received</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Actual</u>	<u>Cumulative Variance 2022 Actual vs. Budget</u>
Jan	\$ 58,874	\$ 93,333	\$ 72,308	\$ (21,025)
Feb	42,869	93,333	87,858	(26,501)
Mar	79,495	93,333	78,370	(41,464)
Apr	155,943	93,333	71,332	(63,465)
May	91,208	93,333	82,864	(73,935)
Jun	130,918	93,333	130,405	(36,863)
Jul	102,084	93,333	228,727	98,531
Aug	121,433	93,333	121,014	126,211
Sep	83,592	93,333	55,359	88,237
Oct	87,820	93,333	64,788	59,692
Nov	83,818	93,333	47,335	13,693
Dec	71,060	93,333	-	-
YTD Totals	<u><u>\$ 1,109,114</u></u>	<u><u>\$ 1,120,000</u></u>	<u><u>\$ 1,040,360</u></u>	

Home Rule Sales Tax



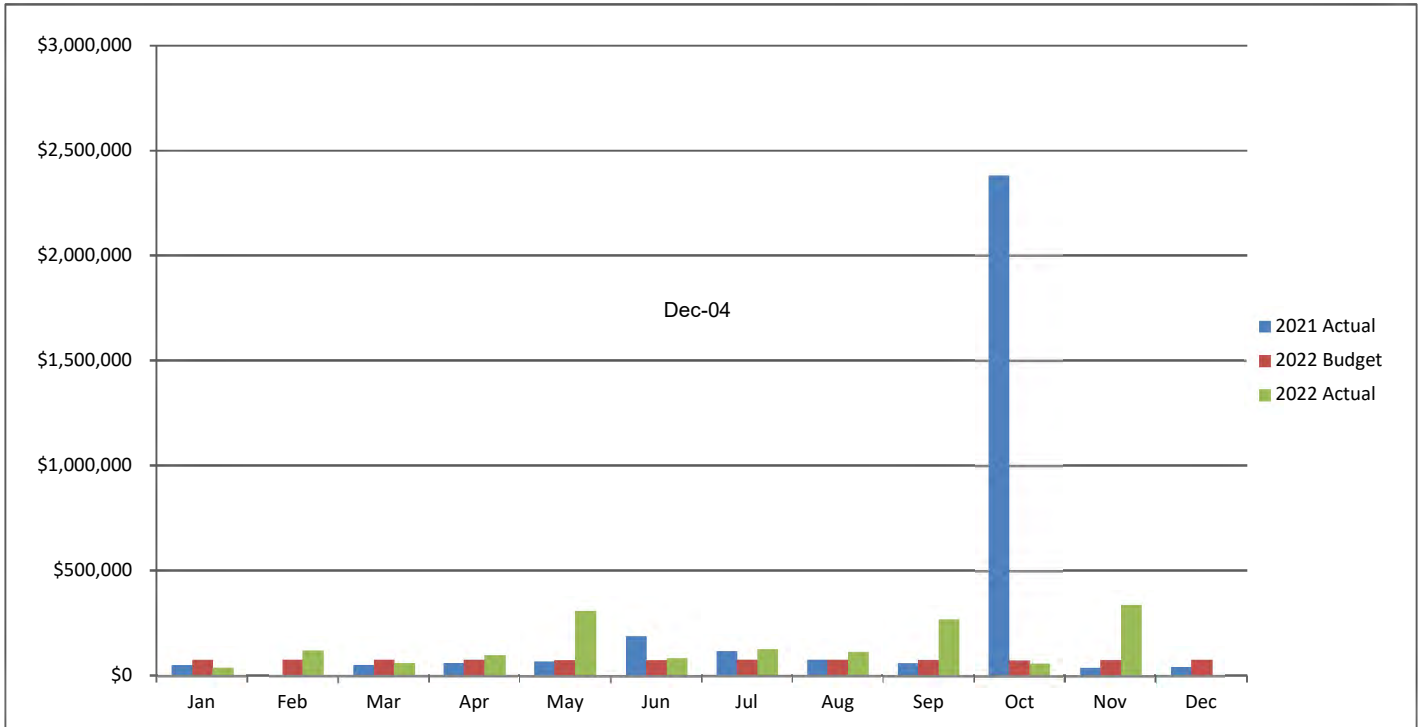
Month Received (Liability Period)	2021 Actual	2022 Budget	2022 Actual	Cumulative Variance 2022 Actual vs. Budget
Jan (Nov)	\$ 277,151	\$ 283,333	\$ 353,582	\$ 70,249
Feb (Dec)	255,823	283,333	432,182	219,097
Mar (Jan)	356,150	283,333	520,276	456,040
Apr (Feb)	283,885	283,333	367,587	540,294
May (Mar)	258,679	283,333	318,176	575,136
Jun (Apr)	393,672	283,333	450,393	742,196
Jul (May)	325,491	283,333	409,881	868,744
Aug (Jun)	386,591	283,333	417,970	1,003,380
Sep (Jul)	459,956	283,333	484,837	1,204,884
Oct (Aug)	378,438	283,333	407,524	1,329,074
Nov (Sep)	393,756	283,333	455,976	1,501,717
Dec (Oct)	432,164	283,333		
YTD Totals	\$ 4,201,755	\$ 3,400,000	\$ 4,618,384	

Telecommunications Tax



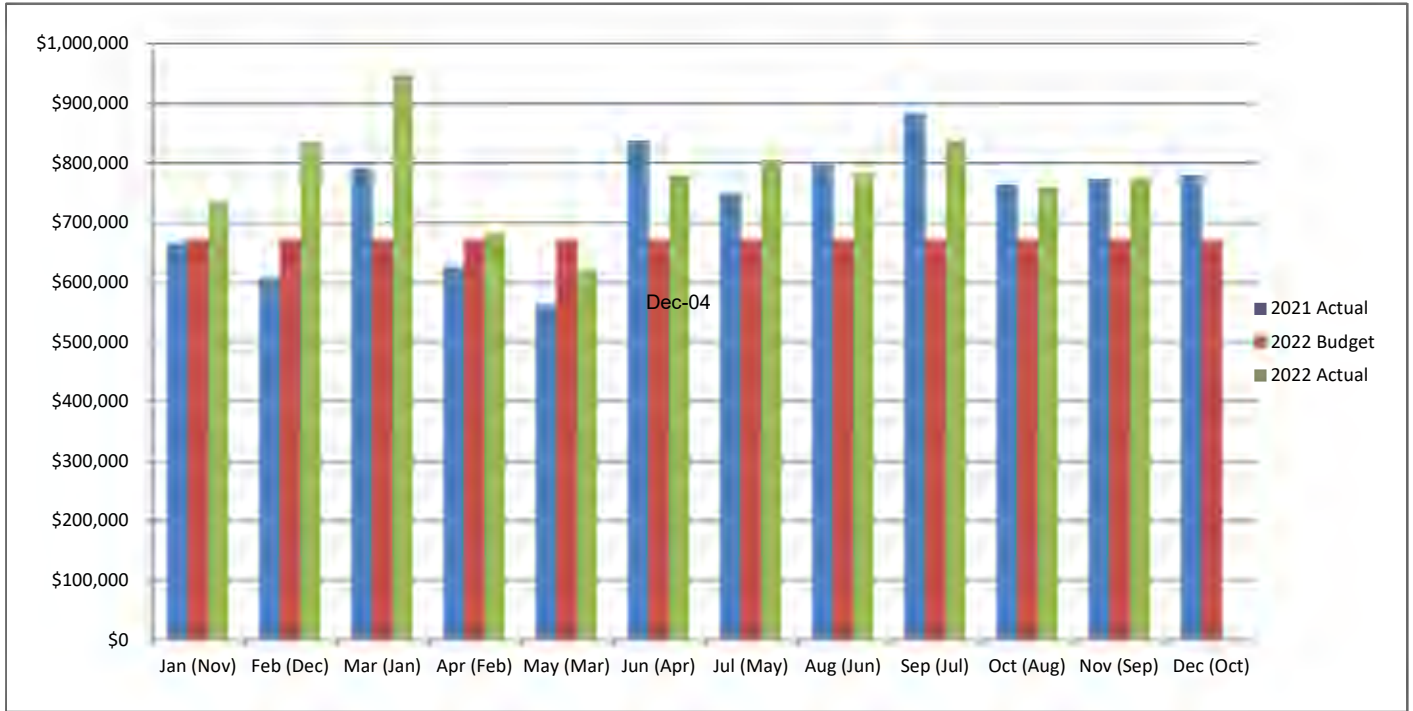
Month Received (Liability Period)	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Actual</u>	Cumulative Variance 2022 Actual vs. Budget
Jan (Oct)	\$ 83,469	\$ 69,063	\$ 75,843	\$ 6,781
Feb (Nov)	81,074	69,063	70,137	7,855
Mar (Dec)	87,837	69,063	73,177	11,970
Apr (Jan)	76,255	69,063	73,687	16,594
May (Feb)	85,550	69,063	68,694	16,226
Jun (Mar)	79,812	69,063	70,325	17,488
Jul (Apr)	78,425	69,063	149,006	97,432
Aug (May)	89,827	69,063	71,232	99,601
Sep (Jun)	83,494	69,063	71,623	102,161
Oct (Jul)	81,979	69,063	84,594	117,693
Nov (Aug)	74,255	69,063	78,299	126,930
Dec (Sep)	76,904	69,063		
YTD Totals	<u>\$ 978,880</u>	<u>\$ 828,750</u>	<u>\$ 886,617</u>	

Building Permits



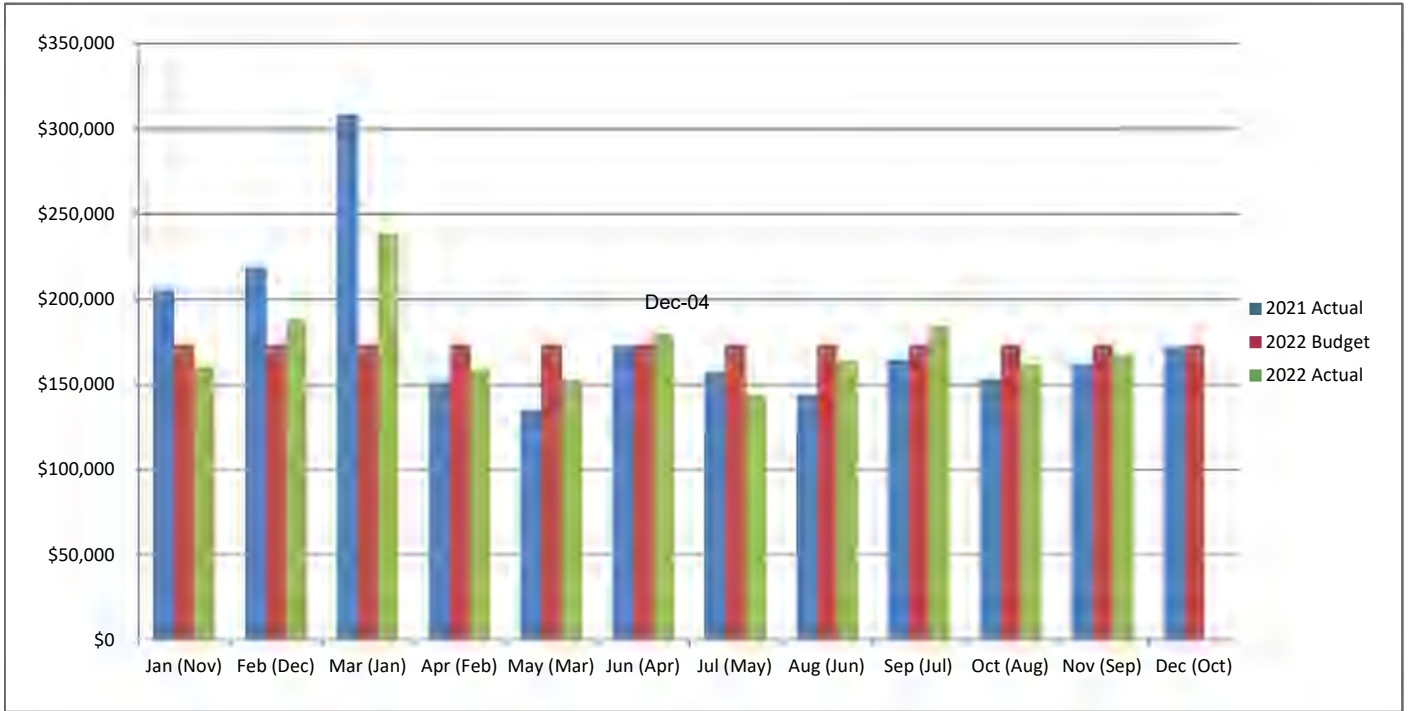
<u>Month Received</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Actual</u>	<u>Cumulative Variance 2022 Actual vs. Budget</u>
Jan	\$ 51,733	\$ 75,000	\$ 39,197	\$ (35,803)
Feb	3,842	75,000	117,640	6,837
Mar	50,114	75,000	60,345	(7,818)
Apr	61,384	75,000	98,154	15,336
May	69,400	75,000	306,816	247,152
Jun	187,474	75,000	85,170	257,322
Jul	116,332	75,000	123,600	305,922
Aug	75,393	75,000	113,499	344,421
Sep	61,073	75,000	263,747	533,168
Oct	2,381,339	75,000	61,297	519,465
Nov	38,116	75,000	335,246	779,711
Dec	43,724	75,000		
YTD Totals	\$ 3,139,925	\$ 900,000	\$ 1,604,711	

State Sales Tax



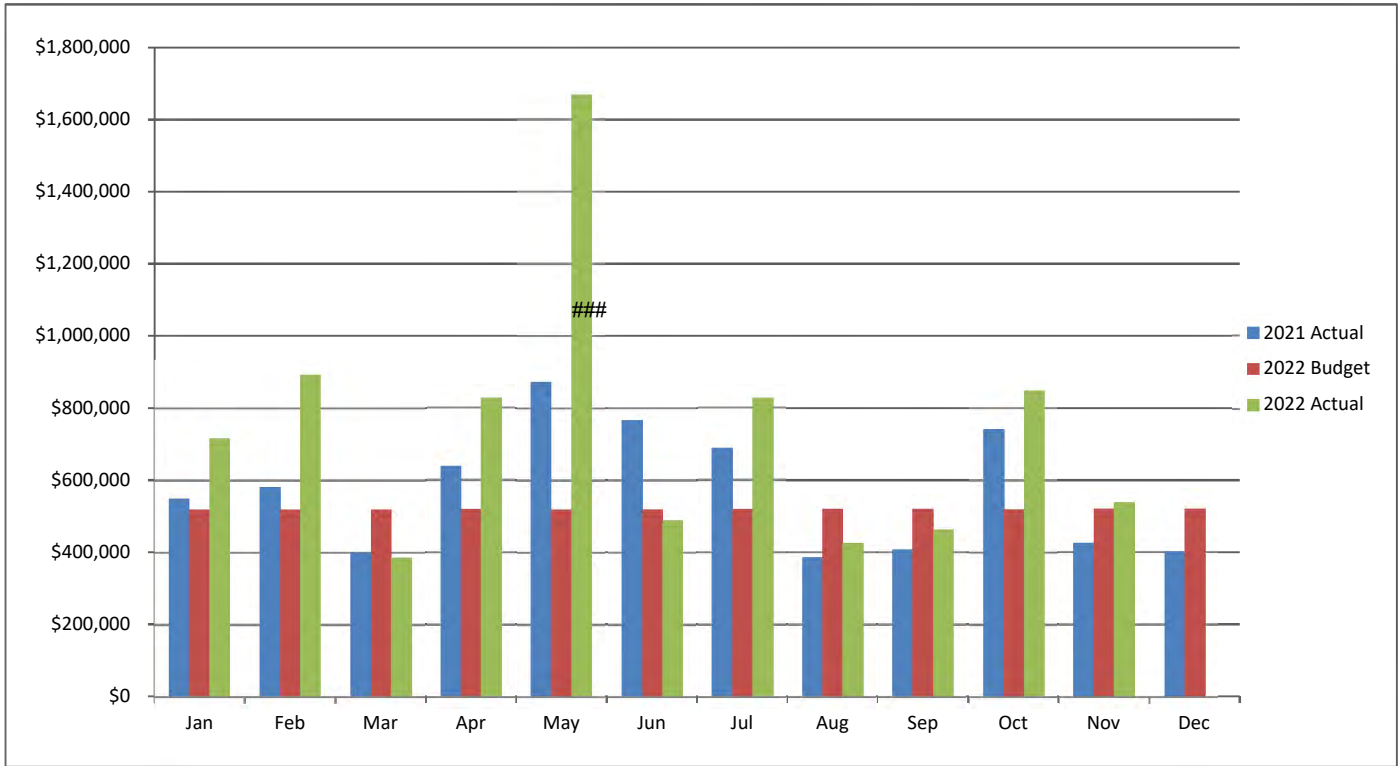
Month Received (Liability Period)	2021 Actual	2022 Budget	2022 Actual	Cumulative Variance 2022 Actual vs. Budget
Jan (Nov)	\$ 664,123	\$ 670,833	\$ 734,819	\$ 63,986
Feb (Dec)	606,338	670,833	833,416	226,568
Mar (Jan)	789,650	670,833	945,498	501,233
Apr (Feb)	625,960	670,833	682,782	513,182
May (Mar)	561,998	670,833	620,453	462,801
Jun (Apr)	836,399	670,833	779,140	571,108
Jul (May)	747,727	670,833	804,930	705,205
Aug (Jun)	795,690	670,833	782,619	816,990
Sep (Jul)	882,995	670,833	837,154	983,311
Oct (Aug)	762,898	670,833	758,168	1,070,646
Nov (Sep)	772,275	670,833	775,114	1,174,926
Dec (Oct)	779,126	670,833		
YTD Totals	\$ 8,825,176	\$ 8,050,000	\$ 8,554,093	

Local Use Tax



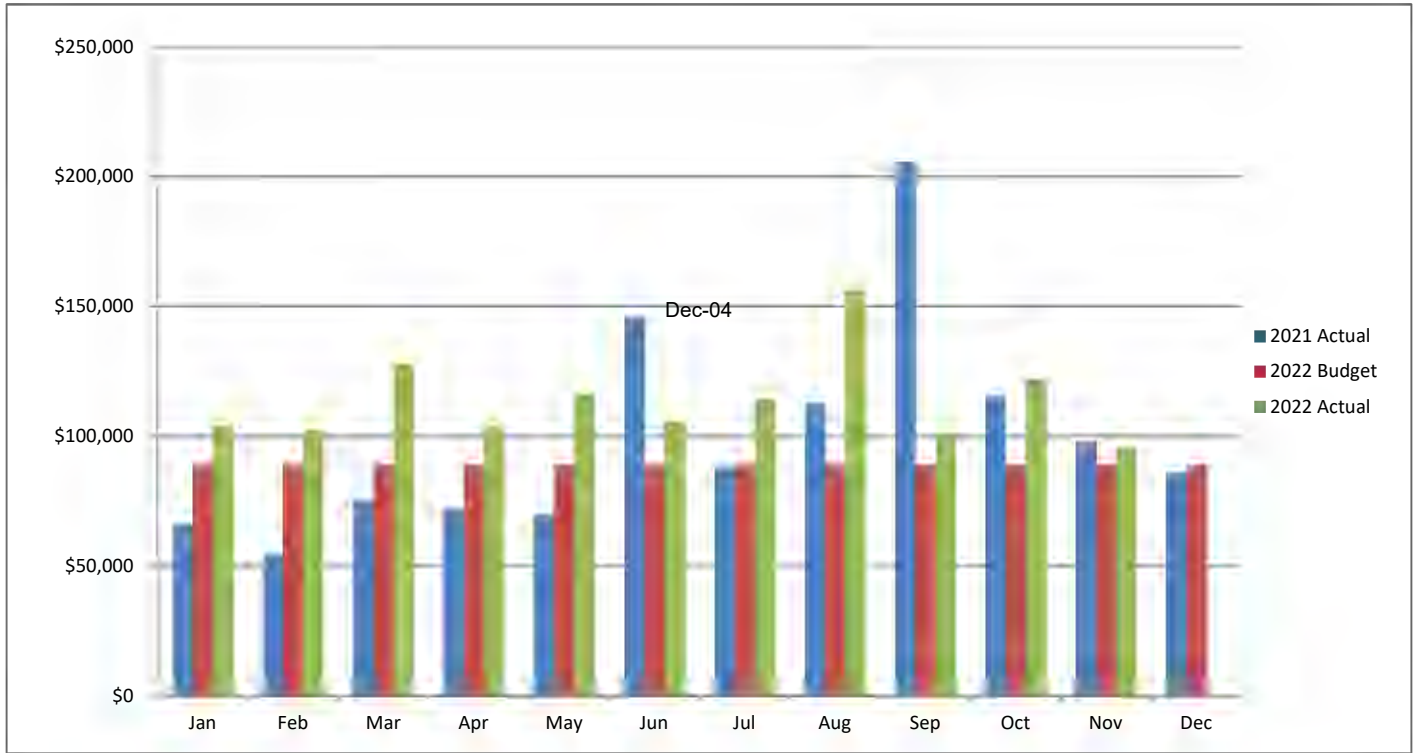
Month Received (Liability Period)	2021 Actual	2022 Budget	2022 Actual	Cumulative Variance 2022 Actual vs. Budget
Jan (Nov)	\$ 205,303	\$ 173,333	\$ 160,453	\$ (12,880)
Feb (Dec)	218,776	173,333	188,500	2,286
Mar (Jan)	308,720	173,333	238,933	67,886
Apr (Feb)	151,360	173,333	158,454	53,007
May (Mar)	134,964	173,333	152,980	32,653
Jun (Apr)	172,542	173,333	179,422	38,742
Jul (May)	156,763	173,333	143,689	9,098
Aug (Jun)	144,290	173,333	163,822	(414)
Sep (Jul)	164,455	173,333	184,805	11,058
Oct (Aug)	153,153	173,333	161,295	(980)
Nov (Sep)	161,665	173,333	167,522	(6,791)
Dec (Oct)	172,088	173,333		
YTD Totals	\$ 2,144,076	\$ 2,080,000	\$ 1,899,876	

Income Tax



2020-2021			2021-2022				Cumulative Variance 2022 Actual vs. Budget
Month			Month				
<u>Received</u>	<u>Liab Pd</u>	<u>2021 Actual</u>	<u>Received</u>	<u>2022 Budget</u>	<u>Liab Pd</u>	<u>2022 Actual</u>	
Jan	Dec-20	\$ 550,235	Jan	\$ 520,000	Dec-21	\$ 715,733	\$ 195,733
Feb	Jan-21	581,723	Feb	520,000	Jan-22	892,453	568,186
Mar	Feb-21	400,920	Mar	520,000	Feb-22	386,827	435,013
Apr	Mar-21	639,264	Apr	520,000	Mar-22	826,402	741,415
May	Apr-21	873,242	May	520,000	Apr-22	1,667,417	1,888,832
Jun	May-21	766,180	Jun	520,000	May-22	489,814	1,858,646
Jul	Jun-21	687,333	Jul	520,000	Jun-22	826,889	2,165,535
Aug	Jul-21	385,948	Aug	520,000	Jul-22	425,895	2,071,430
Sep	Aug-21	407,582	Sep	520,000	Aug-22	462,832	2,014,262
Oct	Sep-21	740,673	Oct	520,000	Sep-22	847,352	2,341,614
Nov	Oct-21	424,595	Nov	520,000	Oct-22	536,573	2,358,187
Dec	Nov-21	401,997	Dec	520,000	Nov-22		
YTD Totals		<u>\$ 6,859,692</u>		<u>\$ 6,240,000</u>		<u>\$ 8,078,187</u>	

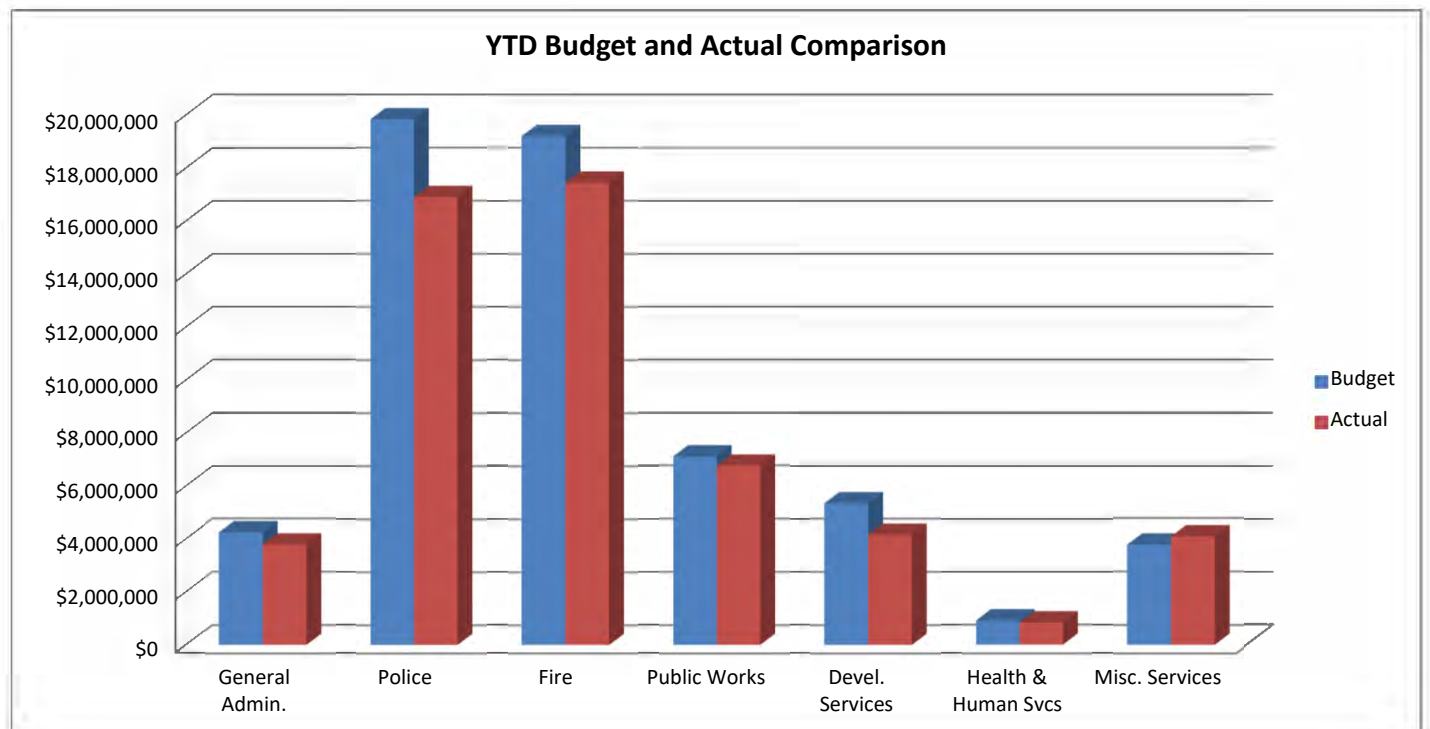
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<u>Month Received</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Actual</u>	<u>Cumulative Variance 2022 Actual vs. Budget</u>
Jan	\$ 66,011	\$ 88,833	\$ 103,766	\$ 14,933
Feb	54,027	88,833	102,169	28,268
Mar	75,644	88,833	127,761	67,196
Apr	72,130	88,833	103,372	81,735
May	69,575	88,833	116,275	109,176
Jun	146,084	88,833	105,961	126,304
Jul	88,057	88,833	113,960	151,431
Aug	112,832	88,833	156,138	218,735
Sep	205,698	88,833	101,020	230,922
Oct	115,289	88,833	122,218	264,307
Nov	97,807	88,833	95,649	271,123
Dec	85,867	88,833		
YTD Totals	<u>\$ 1,189,021</u>	<u>\$ 1,066,000</u>	<u>\$ 1,248,289</u>	

Expenditures: General Fund expenditures in November were \$87,081 below the budgeted figure of \$5,461,949. The summary of year-to-date actuals versus budgeted expenditures shown below reflect positive variances for the Village departments for the year.

EXPENDITURES	YEAR-TO-DATE	YEAR-TO-DATE	VARIANCE
	BUDGET	ACTUAL	
Legislative	\$ 388,447	\$ 320,656	17.5%
Administration	911,396	769,158	15.6%
Legal	500,216	465,415	7.0%
Finance	1,169,942	1,063,199	9.1%
Village Clerk	225,326	205,951	8.6%
HRM	581,616	543,973	6.5%
Communications	358,288	320,226	10.6%
Emergency Operations	79,026	74,128	6.2%
Police	19,807,508	16,873,938	14.8%
Fire	19,174,201	17,425,724	9.1%
Public Works	7,071,139	6,723,873	4.9%
Development Services	5,310,892	4,131,446	22.2%
H&HS	892,613	814,367	8.8%
Miscellaneous	3,739,822	4,047,798	-8.2%
TOTAL	\$ 60,210,430	\$ 53,779,851	10.7%



Department News

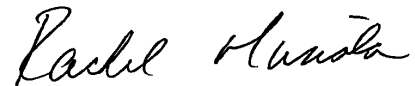
During the month of November, the following training sessions were attended by Finance staff:

- Attended the IPBC Finance Committee meeting (Finance Director).
- Attended the IGFOA Leadership DEI Training workshop (Finance Director).

Also during the month, Finance staff participated in the following events and planning meetings:

- Participated in the annual Capital Improvements Board Meeting (Finance Director, other Village staff).
- Participated in the annual Budget Workshop with the Finance Committee (Finance Director, other Village staff).
- Participated in the Cybersecurity Table Top Exercise (Finance Director).
- Participated in the ERP Consultant interviews (Finance Director).
- Attended several IGFOA Professional Education Committee planning meetings and the IGFOA Executive Board meeting (Finance Director).

Respectfully Submitted,



Rachel Musiala

MONTHLY REPORT STATISTICS

November-22

	Nov-22	YTD Nov-22	Nov-21	YTD Nov-21	% Inc / Dec	
					Month	Year
<u>Credit Card Transactions</u>						
Finance and Code Front Counter						
Number	289	3,230	319	3,638	-9.4%	-11.2%
Amount	\$ 34,261	518,343	\$ 39,607	617,238	-13.5%	-16.0%
Internet Sales						
Number	2,735	29,118	2,542	26,130	7.6%	11.4%
Amount	\$ 439,175	4,409,583	\$ 382,539	3,534,345	14.8%	24.8%
Total						
Number	3,024	32,348	2,861	29,768	5.7%	8.7%
Amount	\$ 473,436	4,927,925	\$ 422,146	\$ 4,151,583	12.1%	18.7%
Credit Card Company Fees						
General Fund	\$ 221	1,205	\$ 40	550	453.6%	119.3%
Water Fund	6,046	63,082	5,413	54,008	11.7%	16.8%
Total Fees	\$ 6,267	\$ 64,287	\$ 5,453	\$ 54,557	14.9%	17.8%
<u>Accounts Receivable</u>						
Invoices Mailed						
Number	52	603	51	568	2.0%	6.2%
Amount	\$ 88,617	6,704,906	\$ 114,136	1,887,543	-22.4%	255.2%
Invoices Paid						
Number	55	605	71	632	-22.5%	-4.3%
Amount	\$ 101,672	6,752,415	\$ 178,370	1,898,543	-43.0%	255.7%
Reminders Sent						
Number	24	174	20	140	20.0%	24.3%
Amount	\$ 15,564	241,690	\$ 20,201	110,163	-23.0%	119.4%
<u>Accounts Payable</u>						
Checks Issued						
Number	406	3,401	449	3,346	-9.6%	1.6%
Amount	\$ 2,949,132	22,125,054	\$ 2,039,291	21,856,982	44.6%	1.2%
Manual Checks Issued						
Number	32	204	28	213	14.3%	-4.2%
As % of Total Checks	7.88%	6.00%	6.24%	6.37%	26.4%	-5.8%
Amount	\$ 94,687	2,255,871	\$ 39,260	590,163	141.2%	282.2%
As % of Total Checks	3.21%	10.20%	1.93%	2.70%	66.8%	277.6%
<u>Utility Billing</u>						
New Utility Accounts	69	961	107	1,198	-35.5%	-19.8%
Bills Mailed / Active Accounts	15,724	172,929	15,715	172,876	0.1%	0.0%
Final Bills Mailed	86	1,239	123	1,413	-30.1%	-12.3%
Shut-Off Notices	1,208	10,392	872	10,024	38.5%	3.7%
Actual Shut-Offs	18	211	31	102	-41.9%	106.9%
Total Billings	\$ 2,000,526	22,439,457	\$ 1,918,856	22,345,240	4.3%	0.4%
Direct Debit (ACH) Program						
New Accounts	81	480	59	768	37.3%	-37.5%
Total Accounts	5,776	61,240	5,262	55,752	9.8%	9.8%
As % of Active Accounts	36.73%	35.41%	33.48%	32.25%	3.2%	9.8%
Water Payments Received in Current Month						
Total Bills Mailed	15,724	172,929	15,715	172,876	0.1%	0.0%
ACH Payments	5,776	61,240	5,262	55,752	9.8%	9.8%
ACH Payments-% of Total Bills	36.73%	35.41%	33.48%	32.25%	9.7%	9.8%
On-line Payments (Internet Sales)	1,966	22,481	1,855	21,439	6.0%	4.9%
On-line Payments-% of Total Bills	12.50%	13.00%	11.80%	12.40%	5.9%	4.8%
Over-the-phone Payments	432	5,165	440	5,061	-1.8%	2.1%
Over-the-phone Payments-% of Total Bills	2.75%	2.99%	2.80%	2.93%	-1.9%	2.0%
Mail-in Payments	7,181	81,323	7,709	87,471	-6.8%	-7.0%
Mail-in Payments-% of Total Bills	45.67%	47.03%	49.06%	50.60%	-6.9%	-7.1%

WATER BILLING ANALYSIS
November 30, 2022

Residential Billings
Average Monthly Consumption/Customer

<u>Month Billed</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
November	4,087	4,298	4,158
December	4,096	4,191	4,173
January	4,342	4,399	4,344
February	4,234	4,540	4,599
March	4,020	4,208	3,945
April	4,423	4,254	4,186
May	4,504	4,317	4,195
June	5,114	5,135	4,430
July	5,545	5,707	5,072
August	5,718	5,630	5,085
September	6,155	5,055	4,738
October	4,777	4,943	4,281
November	4,298	4,158	4,243
13 Month Average -	4,716	4,680	4,419
% Change -	8.0%	-0.8%	-5.6%

Total Water Customers

Average Bill

<u>Customer Type</u>	<u>Nov-21</u>			<u>% Change</u>	<u>Customer Type</u>	<u>Nov-21</u>		
	<u>Nov-21</u>	<u>Nov-22</u>	<u>% Change</u>			<u>Nov-21</u>	<u>Nov-22</u>	<u>% Change</u>
Residential	14,815	14,828	0.1%	Residential	\$ 60.67	\$ 63.86	5.2%	
Commercial	900	896	-0.4%					
Total	15,715	15,724	0.1%					

Total Consumption - All Customers (000,000's)

	<u>Month-To-Date</u>				<u>Year-To-Date</u>		
	<u>Nov-21</u>	<u>Nov-22</u>	<u>% Change</u>		<u>Nov-21</u>	<u>Nov-22</u>	<u>% Change</u>
Residential	61	63	3.2%	Residential	775	727	-6.2%
Commercial	44	44	0.0%	Commercial	486	487	0.2%
	105	107	1.9%		1,261	1,214	-3.7%

STATEMENT OF INVESTMENTS-VILLAGE
As of November 30, 2022

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>General Fund</u>						
Illinois Funds - General	09/30/86		9,128,957.77			3.586
Illinois Funds - Veterans Memorial	05/01/92		318.59			3.586
Treasury Bills/Municipal Bonds	08/09/21		9,851,557.05	9,136,946.69	9,602,400.00	0.800
PMA iPrime	11/07/08		10,226,489.79			3.376
			30,213,528.03			
<u>Motor Fuel Tax</u>						
Illinois Funds	09/30/86		674,480.42			3.586
<u>Asset Seizure - State</u>						
Illinois Funds	11/30/98		56,745.61			3.586
<u>Asset Seizure - BATTLE</u>						
Illinois Funds	07/10/08		920.10			3.586
<u>Municipal Waste System</u>						
Illinois Funds	08/31/98		8,093.30			3.586
<u>2015A & 2015C G.O.D. S.</u>						
Chase Money Market	10/01/22		568,563.18			3.340
PMA iPrime	08/01/21		-			3.376
			568,563.18			
<u>Central Road Corridor Improv.</u>						
Illinois Funds	12/15/88		9,949.89			3.586
PMA iPrime	11/07/08		3,822.76			3.376
			13,772.65			
<u>Hoffman Blvd Bridge Maintenance</u>						
Illinois Funds	07/01/98		11,423.30			3.586
Chase Money Market	10/01/22		251,551.20			3.340
			262,974.50			
<u>Western Corridor</u>						
Illinois Funds	06/30/01		39,154.74			3.586
Treasury Bills	08/09/21		2,247,953.13	2,135,466.96	2,255,000.00	3.376
			3,190,292.09			
<u>Prairie Stone Capital</u>						
Illinois Funds	08/22/91		633,044.78			3.586
PMA iPrime	02/10/11		92,585.29			3.376
			725,630.07			

STATEMENT OF INVESTMENTS-VILLAGE
As of November 30, 2022

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>Road Improvement</u>						
Illinois Funds	01/01/15		2,308,531.08			
Treasury Bills	08/09/21		740,377.17	694,501.13	778,800.00	0.800
			4,204,889.81			
<u>Central Area Road Improvement Impact Fee</u>						
Chase Money Market	10/01/22		422,606.02			3.340
<u>Western Area Rd Impr Impact Fees</u>						
Chase Money Market	10/01/22		130,806.62			3.340
<u>Capital Improvements</u>						
Illinois Funds	12/31/96		26,638.83			3.586
<u>Capital Vehicle & Equipment</u>						
Illinois Funds	12/31/96		23,809.59			3.586
PMA iPrime	01/07/09		61,963.81			3.376
			85,773.40			
<u>Capital Replacement</u>						
Illinois Funds	02/01/98		5,075,617.53			3.586
PMA iPrime	11/07/08		30,675.56	230,196.77	249,000.00	3.376
			5,355,293.09			
<u>Water and Sewer</u>						
Illinois Funds	09/30/86		10,406.10			3.586
Treasury Bills	08/09/21		740,377.17	694,501.13	778,800.00	0.800
PMA iPrime	11/07/08		15,062.53			3.376
Chase Money Market	03/06/18		13,725,587.44			3.340
			14,491,433.24			
<u>Water and Sewer-2017 Bond Projects</u>						
PMA iPrime	09/13/17		2,194,796.75			3.376
<u>Water and Sewer-2019 Bond Projects</u>						
PMA iPrime	09/13/17		543,874.08			3.376
<u>Now Arena Operating</u>						
Illinois Funds			29.22			
PMA iPrime			2,519,285.26			3.586
			4,220,517.64			3.376
<u>Stormwater</u>						
Chase Money Market	10/01/22		503,102.40			3.340

STATEMENT OF INVESTMENTS-VILLAGE
As of November 30, 2022

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>Now Arena</u>						
H.E. Community Bank-MaxSafe			1,679,908.53			
<u>Insurance</u>						
Illinois Funds	11/10/87		16,693.01			3.586
Treasury Bills	08/09/21		1,241,197.38	1,441,298.60	1,466,000.00	0.800
Chase Money Market	10/01/22		1,006,204.81			3.340
PMA iPrime	11/07/08		18,406.62			3.376
CD with PMA	08/22/13		250,104.26			0.800
			2,532,606.08			
<u>Information Technology</u>						
Illinois Funds	02/01/98		82,347.85			3.586
Municipal Bonds	08/09/21		361,960.20	340,394.25	345,000.00	0.800
Chase Money Market	10/01/22		503,102.40			3.340
PMA iPrime	11/07/08		9,553.17			
			956,963.62			
<u>Roselle Road TIF</u>						
Illinois Funds	09/30/03		7,731.92			3.586
Chase Money Market			3,123,883.15			3.340
PMA iPrime	11/07/08		116,291.25			3.376
			3,247,906.32			
<u>Barr./Higgins TIF</u>						
Illinois Funds	08/26/91		120,870.41			3.586
Chase Money Market			906,514.00			3.340
			1,027,384.41			
<u>2019 Captial Project Fund</u>						
Chase Money Market	10/01/22		301,861.44			3.340
PMA iPrime	09/13/17		10,713.48			3.376
			312,574.92			
<u>Lakewood Center TIF</u>						
Chase Money Market	10/01/22		100,620.48			3.340
<u>Hig/Old Sutton TIF</u>						
Chase Money Market	10/01/22		75,465.36			3.340
<u>Hig/Hassell TIF</u>						
Chase Money Market	10/01/22		402,481.92			3.340

STATEMENT OF INVESTMENTS-VILLAGE
As of November 30, 2022

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>2018G.O. Debt Serv.</u>						
Chase Money Market	10/01/22		260.10			3.340
Total Investments			\$ 78,804,454.51			
Total Invested Per Institution				Percent Invested		
Illinois Funds			18,235,764.04	23.14		
Chase Money Market			26,455,621.60	33.57		
CD with PMA			499,104.26	0.63		
HE Community Bank-MaxSafe			1,679,908.53	2.13		
Treasury Bills/Municipal Bonds			15,183,422.10	19.27		
ISC at PMA			16,750,633.98	21.26		
			\$78,804,454.51	100.00		
Total Invested Per Fund						
Total Investments - Operating Funds				\$60,262,866.10		
Total Investments - Debt Service Funds				568,563.18		
Total Investments - Capital Projects Funds				\$17,973,025.23		
Total Investments - All Funds				\$78,804,454.51		

PMA INVESTMENTS
November 30, 2022

	Settlement	Maturity	Cost	Interest Rate
GENERAL FUND				
US Treasury N/B (52639)	05/06/22	02/15/23	996,190	1.375%
US Treasury N/B (48852)	08/24/21	08/31/23	1,886,987	1.375%
Oregon St MUNI Bond	08/11/21	08/01/24	1,747,180	0.638%
US Treasury N/B (48772)	08/10/21	02/15/25	2,229,177	2.000%
US Treasury N/B (48771)	08/10/21	08/15/25	2,229,210	2.000%
US Treasury N/B (50976)	02/24/22	02/28/26	762,813	0.500%
GENERAL FUND TOTALS:			\$9,851,557	
WESTERN CORRIDOR FUND				
US Treasury N/B (48770)	08/10/21	02/15/24	2,247,953	0.125%
WESTERN CORRIDOR TOTALS:			\$2,247,953	
ROAD IMPROVEMENT FUND				
US Treasury N/B (50976)	02/24/22	02/28/26	740,377	0.500%
ROAD IMPROVEMENT TOTALS:			\$740,377	
CAPTIAL REPLACEMENT FUND				
Hanmi Bank	08/17/21	08/19/24	249,000	0.300%
CAPTIAL REPLACEMENT TOTALS:			\$249,000	
WATER & SEWER FUND				
US Treasury N/B (50976)	02/24/22	02/28/26	740,377	0.500%
WATER & SEWER TOTALS:			\$740,377	
INSURANCE FUND				
US Treasury N/B (48769)	08/10/21	02/15/23	1,241,197	1.375%
BMW Bank North America	08/13/21	08/13/24	250,104	0.600%
INSURANCE TOTALS			\$1,491,302	
INFORMATION SYSTEM FUND				
St Helena USD-A2-TXBL MUNI Bond	08/12/21	08/01/23	361,960	2.744%
INFORMATION SYSTEM TOTALS:			\$361,960	
		TOTAL:	\$15,682,526	

**OPERATING REPORT SUMMARY
REVENUES**

November 30, 2022

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>% ACTUAL TO BUDGET</u>	<u>BENCH- MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
General Fund							
Property Taxes	654,510	-	15,154,510	6,760,032	15,154,510	44.6%	
Hotel Tax	58,333	147,788	641,667	1,350,934	700,000	193.0%	
Real Estate Transfer Tax	93,333	47,335	1,026,667	1,040,359	1,120,000	92.9%	
Home Rule Sales Tax	283,333	455,976	3,116,667	4,618,381	3,400,000	135.8%	
Telecommunications Tax	69,063	78,299	759,688	886,618	828,750	107.0%	
Property Tax - Fire	-	-	4,459,250	2,615,895	4,459,250	58.7%	
Property Tax - Police	10,000	0	5,969,490	3,329,043	5,969,490	55.8%	
Other Taxes	82,715	90,187	909,865	904,701	992,580	91.1%	
Total Taxes	1,251,288	819,585	32,037,803	21,505,964	32,624,580	65.9%	
Business Licenses	-	3,699	380,000	386,803	380,000	101.8%	
Liquor Licenses	-	230	265,000	265,082	275,000	96.4%	
Building Permits	75,000	335,246	825,000	1,604,711	900,000	178.3%	
Other Licenses & Permits	725	1,217	7,975	7,187	8,700	82.6%	
Total Licenses & Permits	75,725	340,391	1,477,975	2,263,782	1,563,700	144.8%	
Sales Tax	670,833	775,114	7,379,167	8,554,093	8,050,000	106.3%	
Local Use Tax	173,333	167,522	1,906,667	1,899,874	2,080,000	91.3%	
State Income Tax	520,000	536,573	5,720,000	8,078,187	6,240,000	129.5%	
Replacement Tax	29,317	-	322,483	962,732	351,800	273.7%	
Other Intergovernmental	282,141	23,489	3,103,549	3,182,370	3,385,690	94.0%	
Total Intergovernmental	1,675,624	1,502,698	18,431,866	22,677,255	20,107,490	112.8%	
Engineering Fees	25,000	5,000	275,000	320,419	300,000	106.8%	
Ambulance Fees	116,667	124,819	1,283,333	1,454,544	1,400,000	103.9%	
GEMT Income	66,667	253,201	733,333	3,424,073	800,000	428.0%	
Police Hireback	31,250	46,326	343,750	401,565	375,000	107.1%	
Lease Payments	47,808	13,176	525,883	796,640	573,690	138.9%	
Cable TV Fees	147,500	166,561	712,000	689,329	712,000	96.8%	
4th of July Proceeds	-	-	144,085	144,085	87,750	164.2%	
Employee Payments	141,667	81,319	1,558,333	1,457,376	1,700,000	85.7%	
Hireback - Arena	8,813	16,059	96,938	197,356	105,750	186.6%	
Rental Inspection Fees	-	56,694	225,000	249,763	275,000	90.8%	
Other Charges for Services	81,375	86,153	895,125	961,987	976,500	98.5%	
Total Charges for Services	666,745	849,307	6,792,780	10,097,136	7,305,690	138.2%	
Court Fines-County	10,000	-	110,000	81,667	120,000	68.1%	
Ticket Fines-Village	16,667	14,957	183,333	243,042	200,000	121.5%	
Overweight Truck Fines	500	1,330	5,500	10,860	6,000	181.0%	
Red Light Camera Revenue	55,833	77,294	614,167	877,046	670,000	130.9%	
Local Debt Recovery	5,833	2,067	64,167	35,674	70,000	51.0%	
Total Fines & Forfeits	88,833	95,649	977,167	1,248,289	1,066,000	117.1%	
Total Investment Earnings	1,667	132,394	18,333	(166,392)	20,000	-832.0%	
Reimburse/Recoveries	12,500	9,018	137,500	200,468	150,000	133.6%	
S.Barrington Fuel Reimbursement	2,500	3,875	27,500	42,616	30,000	142.1%	
Shaumburg Twn Fuel Reimbursement	2,500	5,294	27,500	59,756	30,000	199.2%	
Tollway Payments	1,500	500	16,500	24,550	18,000	N/A	
Other Miscellaneous	14,042	36,386	154,458	224,233	168,500	133.1%	
Total Miscellaneous	33,042	55,073	363,458	551,623	396,500	139.1%	
Total Operating Transfers In	17,083	25,584	187,917	159,343	205,000	77.7%	
Total General Fund	3,810,007	3,820,680	60,287,298	58,337,001	63,288,960	92.2%	91.7%

**OPERATING REPORT SUMMARY
REVENUES**

November 30, 2022

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>% ACTUAL TO BUDGET</u>	<u>BENCH- MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Water & Sewer Fund							
Water Sales	1,737,813	1,661,259	19,115,938	18,724,327	20,853,750	89.8%	
Connection Fees	1,667	110,260	18,333	132,388	20,000	661.9%	
Cross Connection Fees	3,167	3,210	34,833	35,396	38,000	93.1%	
Penalties	8,333	10,353	91,667	114,974	100,000	115.0%	
Investment Earnings	-	60,885	-	120,985	-	N/A	
Other Revenue Sources	252,708	23,324	2,779,792	4,730,977	3,032,500	156.0%	
Capital Projects	-	435,418	-	721,499	1,572,940	45.9%	
Total Water Fund	2,003,688	2,304,709	22,040,563	24,580,546	25,617,190	96.0%	91.7%
Motor Fuel Tax Fund	266,667	182,207	2,933,333	3,059,084	3,200,000	95.6%	
Community Dev. Block Grant Fund	53,583	6,275	589,417	365,800	643,000	56.9%	
Asset Seizure Fund	-	18,375	-	288,804	-	N/A	
Municipal Waste System Fund	259,493	248,864	2,854,427	2,842,872	3,113,920	91.3%	
NOW Arena Operating Fund	211,376	295,845	2,325,134	2,994,833	2,536,510	118.1%	
NOW Arena Activity Fund	915,113	1,786,391	10,066,247	5,729,830	10,981,360	52.2%	
Stormwater Management	79,583	56,967	875,417	860,816	955,000	90.1%	
Insurance Fund	149,431	157,070	1,643,739	1,642,751	1,793,170	91.6%	
Roselle Road TIF	66,667	10,094	733,333	1,379,909	800,000	172.5%	
Barrington/Higgins TIF	70,833	101,287	779,167	384,098	850,000	45.2%	
Lakewood Center TIF	49,167	422	540,833	11,273	590,000	1.9%	
Higgins-Old Sutton TIF	210,682	267	2,317,498	36,451	2,528,180	N/A	
Higgins/Hassell TIF	37,500	1,313	412,500	232,474	450,000	51.7%	
Information Technology	173,728	140,593	1,911,012	1,509,352	2,084,740	72.4%	
Total Spec Rev. & Int. Svc. Fund	2,543,823	3,005,969	27,982,057	21,338,347	30,525,880	69.9%	
TOTAL OPERATING FUNDS	8,357,518	9,131,358	110,309,917	104,255,893	119,432,030	87.3%	91.7%
2015A & C G.O. Debt Service	1,439,416	1,439,416	2,450,969	2,450,969	1,621,070	151.2%	
2015B G.O. Debt Service	107,300	107,300	120,075	120,075	120,100	0.0%	
2016 G.O. Debt Service	0	0	165,730	165,730	330,100	0.0%	
2017A & B G.O. Debt Service	127,375	127,375	180,700	180,700	180,750	0.0%	
2018 G.O. Debt Service	950,471	950,471	1,953,675	1,953,675	2,861,950	0.0%	
2019 G.O. Debt Service	119,747	119,747	119,747	136,200	136,710	99.6%	
TOTAL DEBT SERV. FUNDS	2,744,310	2,744,310	4,990,897	5,007,349	5,250,680	95.4%	91.7%
Central Rd. Corridor Fund	-	120	-	421	-	N/A	
Hoffman Blvd Bridge Maintenance	4	802	46	1,886	50	3772.1%	
Western Corridor Fund	2,208	10,568	24,292	(77,859)	26,500	-293.8%	
Traffic Improvement Fund	-	-	-	44	-	0.0%	
Prairie Stone Capital Fund	33	2,137	367	9,408	400	2352.1%	
Central Area Rd. Impr. Imp. Fee	-	1,611	-	3,177	-	0.0%	
Western Area Traffic Impr.	-	41	-	129	-	N/A	
Western Area Traffic Impr. Impact Fee	16	397	174	921	190	0.0%	
Capital Improvements Fund	195,417	131,676	2,149,583	2,136,705	2,345,000	91.1%	
Capital Vehicle & Equipment Fund	112,207	107,941	1,234,273	1,975,760	1,346,480	146.7%	
Capital Replacement Fund	8	16,977	92	57,393	100	57393.2%	
2015 Project Fund	-	991	-	2,289	-	N/A	
Road Improvement Fund	531,124	385,152	5,842,366	5,801,425	6,373,490	91.0%	
TOTAL CAP. PROJECT FUNDS	841,018	658,414	9,251,193	9,911,699	10,092,210	98.2%	91.7%
Police Pension Fund	621,075	(7,371,115)	6,831,825	(11,909,254)	7,452,900	-159.8%	
Fire Pension Fund	531,472	(5,709,820)	5,846,188	(18,910,672)	6,377,660	-296.5%	
TOTAL TRUST FUNDS	1,152,547	(13,080,935)	12,678,013	(30,819,926)	13,830,560	-222.8%	91.7%
TOTAL ALL FUNDS	13,095,392	(546,854)	137,230,020	88,355,015	148,605,480	59.5%	91.7%

OPERATING REPORT SUMMARY
EXPENDITURES
November 30, 2022

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
General Fund							
General Admin.							
Legislative	35,313	29,088	388,447	320,656	423,760	75.7%	
Administration	82,854	73,280	911,396	769,158	994,250	77.4%	
Legal	45,474	54,623	500,216	465,415	545,690	85.3%	
Finance	106,358	73,126	1,169,942	1,063,199	1,276,300	83.3%	
Village Clerk	20,484	18,449	225,326	205,951	245,810	83.8%	
Human Resource Mgmt.	52,874	49,502	581,616	543,973	634,490	85.7%	
Communications	32,572	19,711	358,288	320,226	390,860	81.9%	
Emergency Operations	7,184	4,448	79,026	74,128	86,210	86.0%	
Total General Admin.	383,114	322,226	4,214,256	3,762,705	4,597,370	81.8%	91.7%
Police Department							
Administration	139,953	110,096	1,539,478	1,367,012	1,679,430	81.4%	
Juvenile Investigations	55,783	37,734	613,608	496,392	669,390	74.2%	
Tactical	91,949	53,905	1,011,441	816,492	1,103,390	74.0%	
Patrol and Response	1,098,267	691,410	12,080,933	10,210,058	13,179,200	77.5%	
Traffic	76,943	61,030	846,368	721,518	923,310	78.1%	
Investigations	135,648	76,951	1,492,123	1,194,099	1,627,770	73.4%	
Community Relations	846	1,976	9,304	8,000	10,150	78.8%	
Communications	40,986	41,028	450,844	492,338	491,830	100.1%	
Canine	18,754	2,730	206,296	139,643	225,050	62.0%	
Special Services	11,478	10,391	126,253	193,896	137,730	140.8%	
Records	26,527	21,787	291,793	291,125	318,320	91.5%	
Administrative Services	103,552	96,107	1,139,068	943,364	1,242,620	75.9%	
Total Police	1,800,683	1,205,145	19,807,508	16,873,938	21,608,190	78.1%	91.7%
Fire Department							
Administration	79,905	62,905	878,955	787,959	958,860	82.2%	
Public Education	6,887	7,294	75,753	63,342	82,640	76.6%	
Suppression	840,834	634,489	9,249,176	8,073,446	10,090,010	80.0%	
Emer. Med. Serv.	763,623	529,500	8,399,848	7,948,737	9,163,470	86.7%	
Prevention	48,148	19,903	529,632	521,041	577,780	90.2%	
Fire Stations	3,713	-	40,838	31,199	44,550	70.0%	
Total Fire	1,743,109	1,254,092	19,174,201	17,425,724	20,917,310	83.3%	91.7%
Public Works Department							
Administration	29,103	27,727	320,137	304,744	349,240	87.3%	
Snow/Ice Control	153,951	85,265	1,693,459	1,457,741	1,847,410	78.9%	
Traffic Operations	111,940	82,179	1,231,340	1,098,308	1,343,280	81.8%	
Forestry	97,823	113,590	1,076,057	903,948	1,173,880	77.0%	
Facilities	103,659	176,588	1,140,251	1,181,630	1,243,910	95.0%	
Fleet Services	115,661	166,631	1,272,269	1,428,428	1,387,930	102.9%	
F.A.S.T.	16,427	20,375	180,693	204,783	197,120	103.9%	
Storm Sewers	14,267	11,815	156,933	144,576	171,200	84.4%	
Traffic Control	-	-	-	(285)	-	N/A	
Total Public Works	642,831	684,170	7,071,139	6,723,873	7,713,970	87.2%	91.7%

OPERATING REPORT SUMMARY
EXPENDITURES
November 30, 2022

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Development Services							
Administration	39,934	35,990	439,276	366,987	479,210	76.6%	
Planning & Transportation	66,188	58,837	728,072	569,749	794,260	71.7%	
Code Enforcement	146,011	131,111	1,606,119	1,476,407	1,752,130	84.3%	
Engineering	104,918	113,901	1,154,093	1,157,397	1,259,010	91.9%	
Economic Development	125,758	26,902	1,383,333	560,906	1,509,090	37.2%	
Total Development Services	482,808	366,743	5,310,892	4,131,446	5,793,700	71.3%	91.7%
Health & Human Services	81,147	72,994	892,613	814,367	973,760	83.6%	91.7%
Miscellaneous							
4th of July	800	800	137,790	137,790	155,070	88.9%	
Police & Fire Comm.	8,503	10,613	93,537	23,780	102,040	23.3%	
Misc. Boards & Comm.	21,563	25,640	237,188	208,203	258,750	80.5%	
Misc. Public Improvements	297,392	1,432,444	3,271,308	3,678,026	3,568,700	103.1%	
Total Miscellaneous	328,258	1,469,498	3,739,822	4,047,798	4,084,560	99.1%	91.7%
Total General Fund	5,461,949	5,374,868	60,210,430	53,779,851	65,688,860	81.9%	91.7%
Water & Sewer Fund							
Water Department	1,158,774	1,072,558	12,746,516	12,142,117	13,905,290	87.3%	
Sewer Department	198,644	200,043	2,185,086	2,140,253	2,383,730	89.8%	
Billing Division	79,983	82,985	879,817	894,634	959,800	93.2%	
Capital Projects Division	632,694	632,694	3,527,386	3,527,386	5,436,090	64.9%	
2015 Bond Capital Projects	365,275	365,275	420,550	420,550	420,550	100.0%	
2017 Bond Capital Projects	412,529	412,529	564,915	564,915	1,519,910	37.2%	
2018 Bond Capital Projects	123,819	123,819	247,638	247,638	247,640	100.0%	
2019 Bond Capital Projects	547,324	547,324	622,523	622,523	622,530	100.0%	
Total Water & Sewer	3,519,043	3,437,227	21,194,430	20,560,015	25,495,540	80.6%	91.7%
Motor Fuel Tax	151,015	151,015	2,774,603	2,774,603	3,010,000	92.2%	
Community Dev. Block Grant Fund	6,275	6,275	365,800	365,800	643,000	56.9%	
Asset Seizure Fund	15,707	21,417	172,773	144,623	188,480	76.7%	
Municipal Waste System	255,294	261,415	2,808,236	2,663,575	3,063,530	86.9%	
NOW Arena Operating Fund	346,594	1,445,805	3,812,536	3,390,969	4,159,130	81.5%	
NOW Arena Activity Fund	915,113	1,747,410	10,066,247	5,441,348	10,981,360	49.6%	
Stormwater Management	86,421	257,689	950,629	622,092	1,037,050	60.0%	
Insurance	164,354	72,999	1,807,896	1,461,476	1,972,250	74.1%	
Information Technology	198,728	156,125	2,186,012	1,361,420	2,384,740	57.1%	
Roselle Road TIF	202,348	-	2,225,832	431,840	2,428,180	17.8%	
Barrington/Higgins TIF	122,312	-	1,345,428	75,624	1,467,740	5.2%	
Lakewood Center TIF	14,932	-	164,248	296,907	179,180	165.7%	
Higgins-Old Sutton TIF	210,682	-	1,053,408	3,323	2,528,180	0.1%	
Higgins/Hassell TIF	589	-	6,481	6,163	7,070	87.2%	
TOTAL OPERATING FUNDS	11,671,355	12,932,246	111,144,989	93,379,627	125,234,290	74.6%	91.7%
2015A G.O. Debt Service	2,909,450	2,909,450	3,728,421	3,728,421	3,728,000	100.0%	
2015 G.O. Debt Service	107,777	107,777	120,552	120,552	120,100	100.4%	
2016 G.O. Debt Service	164,800	164,800	330,075	330,075	330,100	100.0%	
2017A & B G.O. Debt Service	127,377	127,377	180,702	180,702	180,750	100.0%	
2018 G.O. Debt Service	2,283,227	2,283,227	2,861,927	2,861,927	2,861,950	100.0%	
2019 G.O. Debt Service	119,747	119,747	136,200	136,200	136,710	99.6%	
TOTAL DEBT SERV. FUNDS	5,712,377	5,712,377	7,357,876	7,357,876	7,357,610	100.0%	91.7%

OPERATING REPORT SUMMARY
EXPENDITURES
November 30, 2022

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Western Corridor Fund	8,375	8,375	92,125	92,125	100,500	91.7%	
Hoffman Blvd Bridge Maintenance	4,417	-	48,583	-	53,000	0.0%	
Prairie Stone Capital Fund	50,667	2,500	557,333	89,001	608,000	14.6%	
Western Area Rd Improve Imp. Fee	16	-	95	-	190	0.0%	
Capital Improvements Fund	196,527	168,373	2,161,793	1,693,137	2,358,320	71.8%	
Capital Vehicle & Equipment Fund	112,207	4,915	1,234,273	1,057,810	1,346,480	78.6%	
Capital Replacement Fund	3,348	-	36,823	-	40,170	0.0%	
Road Improvement Fund	597,825	1,056,926	6,576,075	4,994,740	7,173,900	69.6%	
TOTAL CAP. PROJECT FUNDS	973,380	1,241,090	10,707,101	7,926,812	11,680,560	67.9%	91.7%
Police Pension Fund	674,040	711,010	7,414,440	7,889,508	8,088,480	97.5%	
Fire Pension Fund	631,122	643,852	6,942,338	6,901,201	7,573,460	91.1%	
TOTAL TRUST FUNDS	1,305,162	1,354,862	14,356,778	14,790,709	15,661,940	94.4%	91.7%
TOTAL ALL FUNDS	19,662,275	21,240,575	143,566,745	123,455,025	159,934,400	77.2%	91.7%



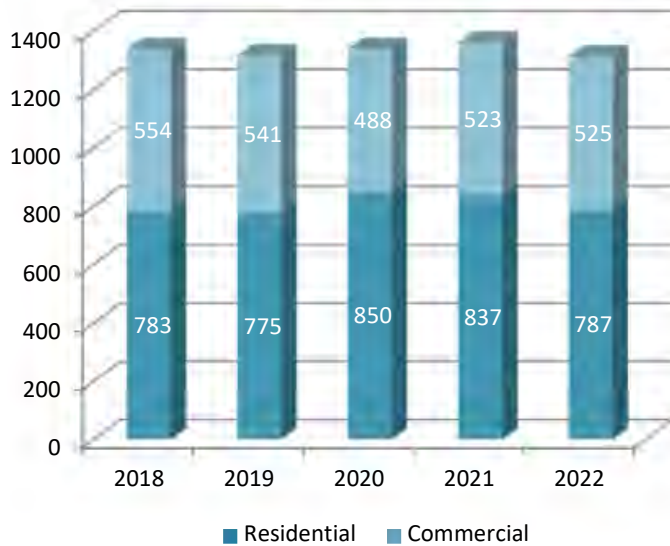
HOFFMAN ESTATES

DEPARTMENT OF FINANCE MONTHLY REPORT DECEMBER 2022

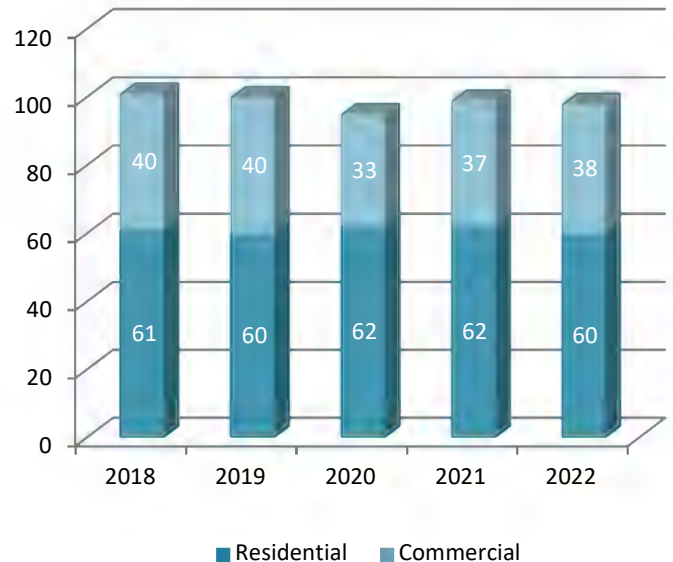
Water Billing

A total of 14,829 residential water bills were mailed on December 1st for October's water consumption. Average consumption was 4,057 gallons, resulting in an average residential water bill of \$63.56. Total consumption for all customers was 98 million gallons, with 60 million gallons attributable to residential consumption. When compared to the December 2021 billing, residential consumption decreased by 3.2%.

**Total Water Consumption
Year-To-Date Comparison
Month of December**

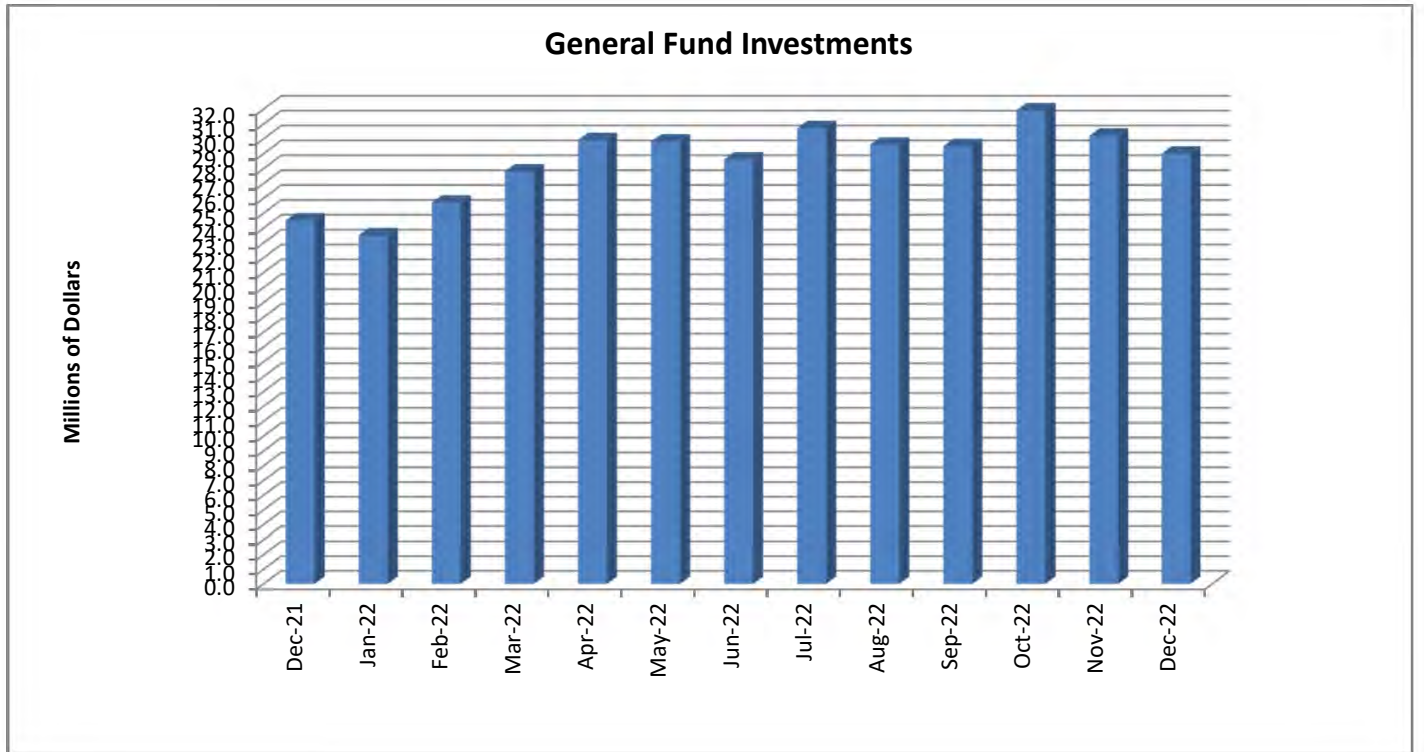
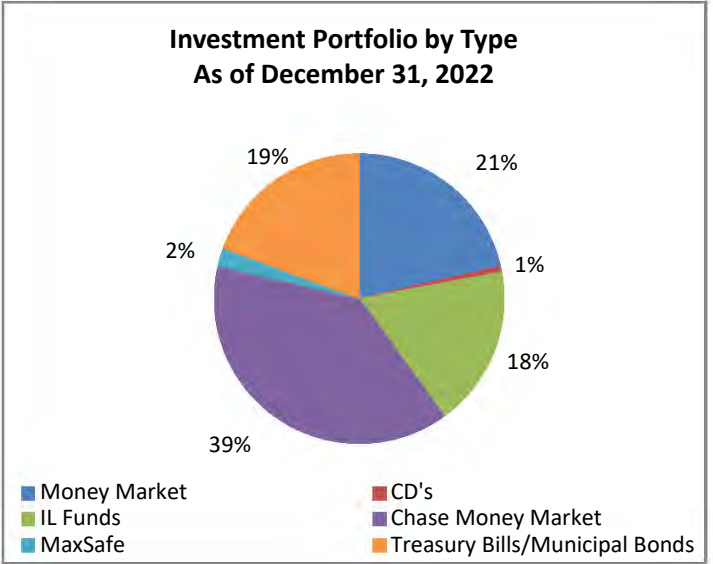
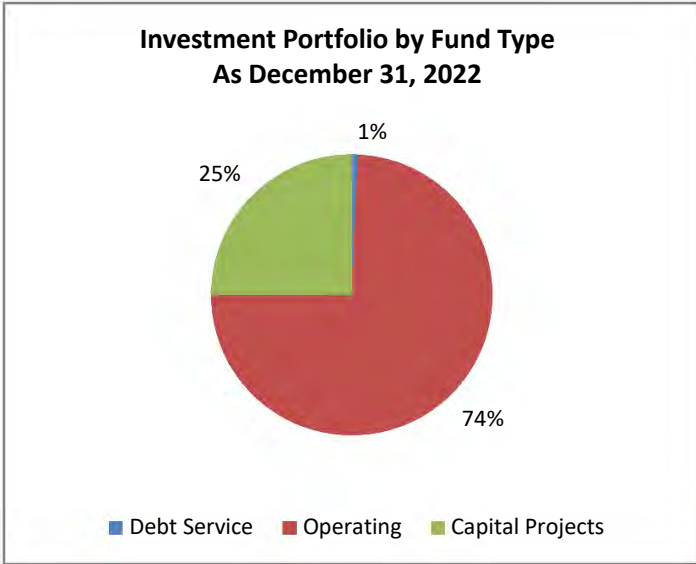


**Total Water Consumption
Month of December**



Village Investments

As of December 31, 2022, the Village's investment portfolio (not including pension trust funds) totaled \$78.6 million. Of this amount, \$58.4 million pertained to the various operating funds. As can be seen in the following graphs, the remaining \$20.2 million is related to debt service and capital projects funds.



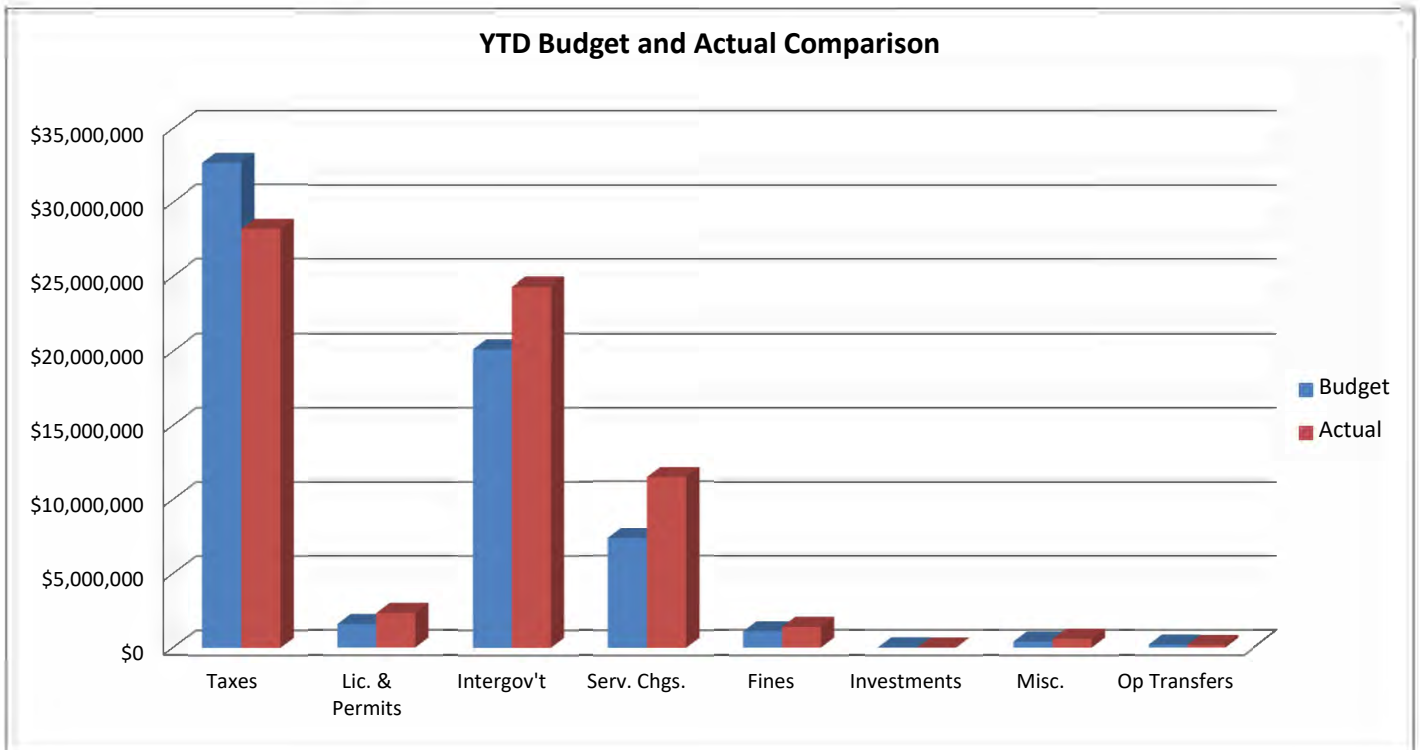
Operating Funds

General Fund

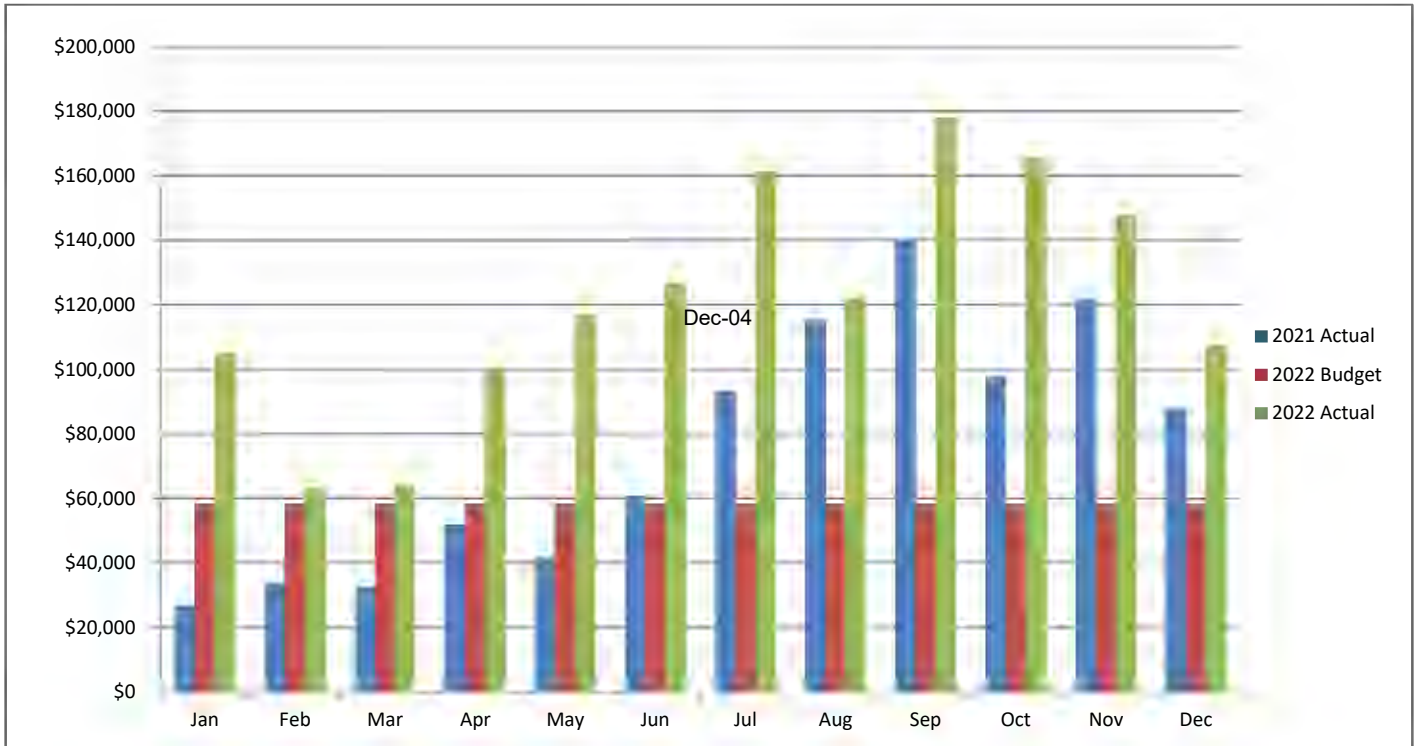
For the month of December, General Fund revenues totaled \$9,927,022 and expenditures totaled \$10,433,373 resulting in a deficit of \$506,351.

Revenues: December year-to-date figures are detailed in the table below. Property taxes are below budgeted due to a delay in distribution from Cook County. Licenses and Permits are over budget due to large-development building permits being paid. Intergovernmental is over budget due to increased state-shared revenues (income tax & replacement tax). Charges for Services are over budget due to supplemental payments received for the Ground Emergency Medical Transport (GEMT) program. Fines and Forfeits are over budget due to receipts from the red light camera revenue. Investment income is under budget due to fair market values on investments being recorded.

REVENUES	YEAR-TO-DATE	YEAR-TO-DATE	VARIANCE
	BUDGET	ACTUAL	
Taxes	\$ 32,624,580	\$ 28,175,658	-13.6%
Licenses & Permits	1,563,700	2,298,477	47.0%
Intergovernmental	20,107,490	24,295,964	20.8%
Charges for Services	7,362,025	11,448,468	55.5%
Fines & Forfeits	1,066,000	1,366,296	28.2%
Investments	20,000	(72,188)	-460.9%
Miscellaneous	396,500	577,058	45.5%
Operating Transfers	205,000	174,291	-15.0%
TOTAL	\$ 63,345,295	\$ 68,264,022	7.8%

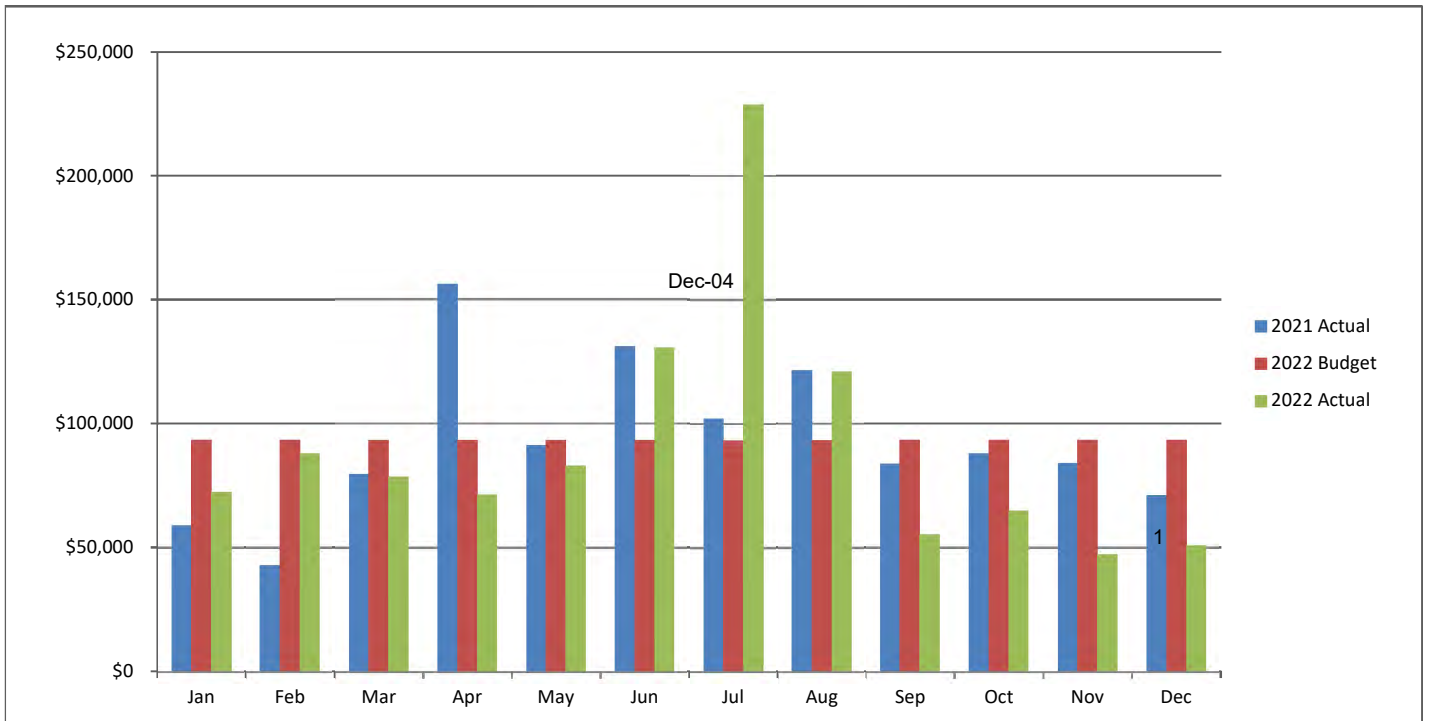


Hotel Tax



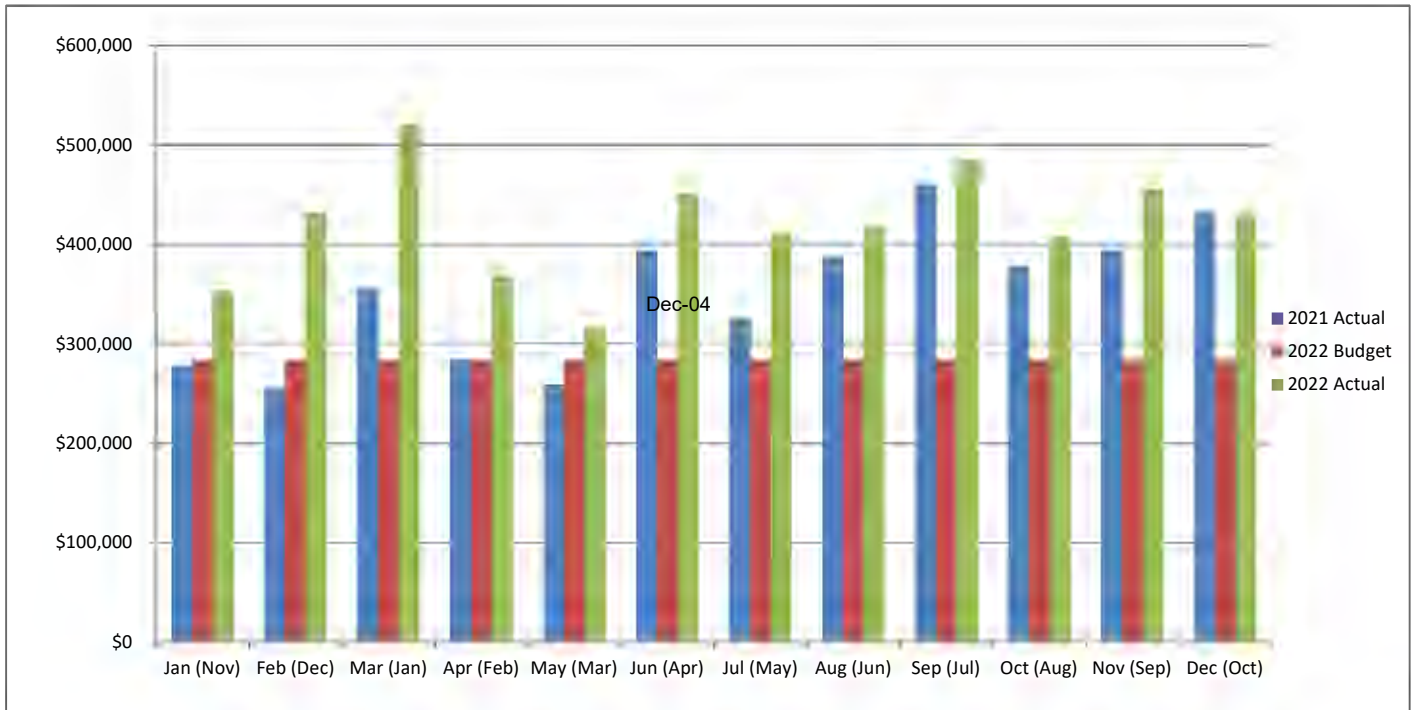
<u>Month Received</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Actual</u>	<u>Cumulative Variance 2022 Actual vs. Budget</u>
Jan	\$ 26,728	\$ 58,333	\$ 104,998	\$ 46,665
Feb	33,429	58,333	62,771	51,102
Mar	32,353	58,333	63,764	56,533
Apr	51,759	58,333	100,597	98,797
May	41,456	58,333	117,281	157,744
Jun	60,723	58,333	126,738	226,149
Jul	93,149	58,333	161,298	329,114
Aug	115,304	58,333	122,210	392,990
Sep	140,288	58,333	177,913	512,570
Oct	97,794	58,333	165,576	619,813
Nov	121,776	58,333	147,788	709,267
Dec	87,879	58,333	107,249	758,183
YTD Totals	\$ 902,638	\$ 700,000	\$ 1,458,183	

Real Estate Transfer Tax



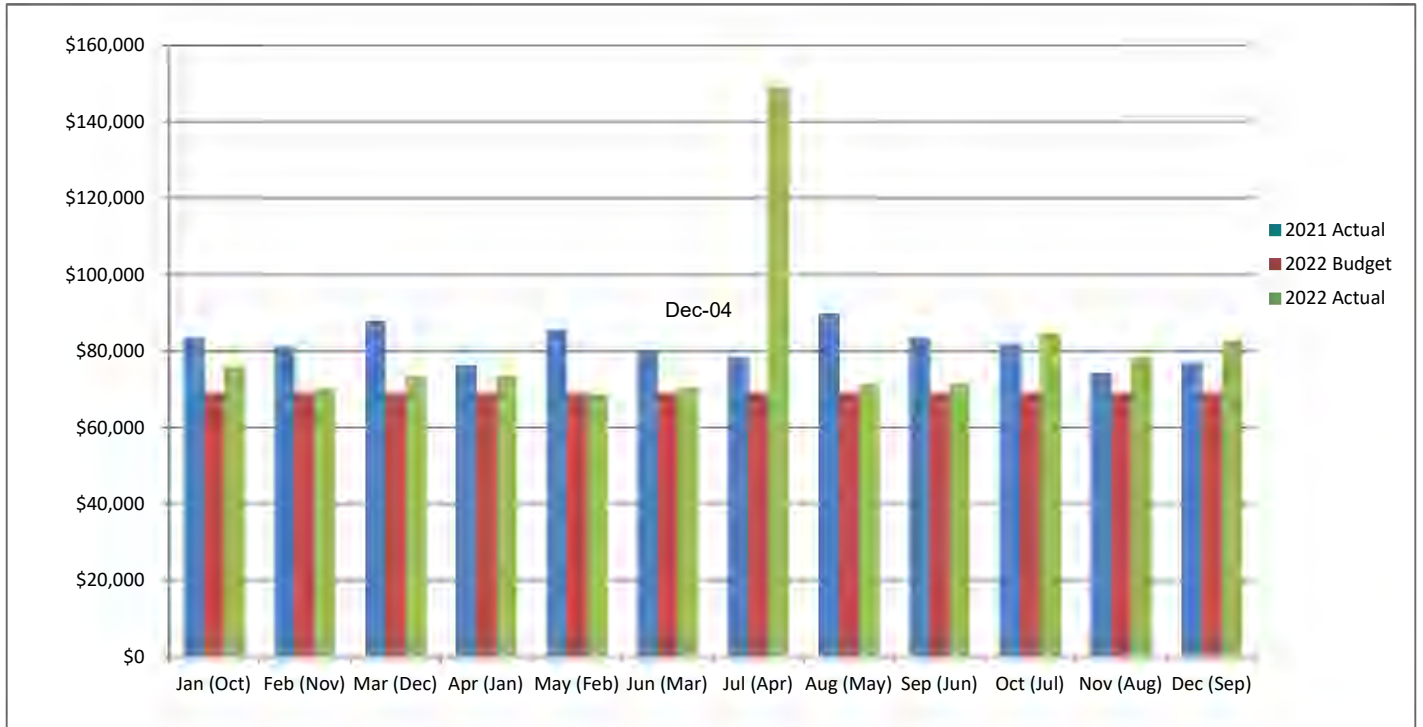
<u>Month Received</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Actual</u>	<u>Cumulative Variance 2022 Actual vs. Budget</u>
Jan	\$ 58,874	\$ 93,333	\$ 72,308	\$ (21,025)
Feb	42,869	93,333	87,858	(26,501)
Mar	79,495	93,333	78,370	(41,464)
Apr	155,943	93,333	71,332	(63,465)
May	91,208	93,333	82,864	(73,935)
Jun	130,918	93,333	130,405	(36,863)
Jul	102,084	93,333	228,727	98,531
Aug	121,433	93,333	121,014	126,211
Sep	83,592	93,333	55,359	88,237
Oct	87,820	93,333	64,788	59,692
Nov	83,818	93,333	47,335	13,693
Dec	71,060	93,333	50,778	(28,862)
YTD Totals	\$ 1,109,114	\$ 1,120,000	\$ 1,091,138	

Home Rule Sales Tax



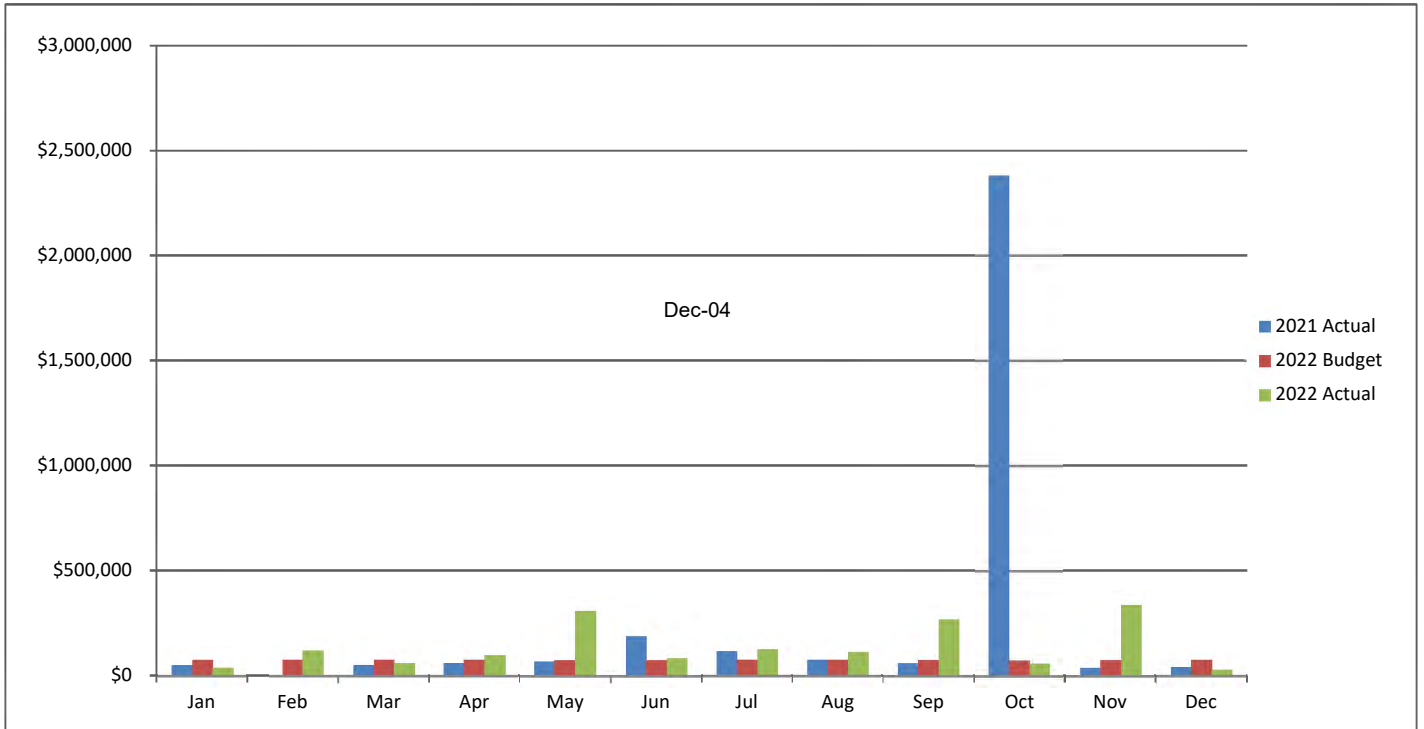
Month Received (Liability Period)	2021 Actual	2022 Budget	2022 Actual	Cumulative Variance 2022 Actual vs. Budget
Jan (Nov)	\$ 277,151	\$ 283,333	\$ 353,582	\$ 70,249
Feb (Dec)	255,823	283,333	432,182	219,097
Mar (Jan)	356,150	283,333	520,276	456,040
Apr (Feb)	283,885	283,333	367,587	540,294
May (Mar)	258,679	283,333	318,176	575,136
Jun (Apr)	393,672	283,333	450,393	742,196
Jul (May)	325,491	283,333	409,881	868,744
Aug (Jun)	386,591	283,333	417,970	1,003,380
Sep (Jul)	459,956	283,333	484,837	1,204,884
Oct (Aug)	378,438	283,333	407,524	1,329,074
Nov (Sep)	393,756	283,333	455,976	1,501,717
Dec (Oct)	432,164	283,333	429,524	1,647,908
YTD Totals	\$ 4,201,755	\$ 3,400,000	\$ 5,047,908	

Telecommunications Tax



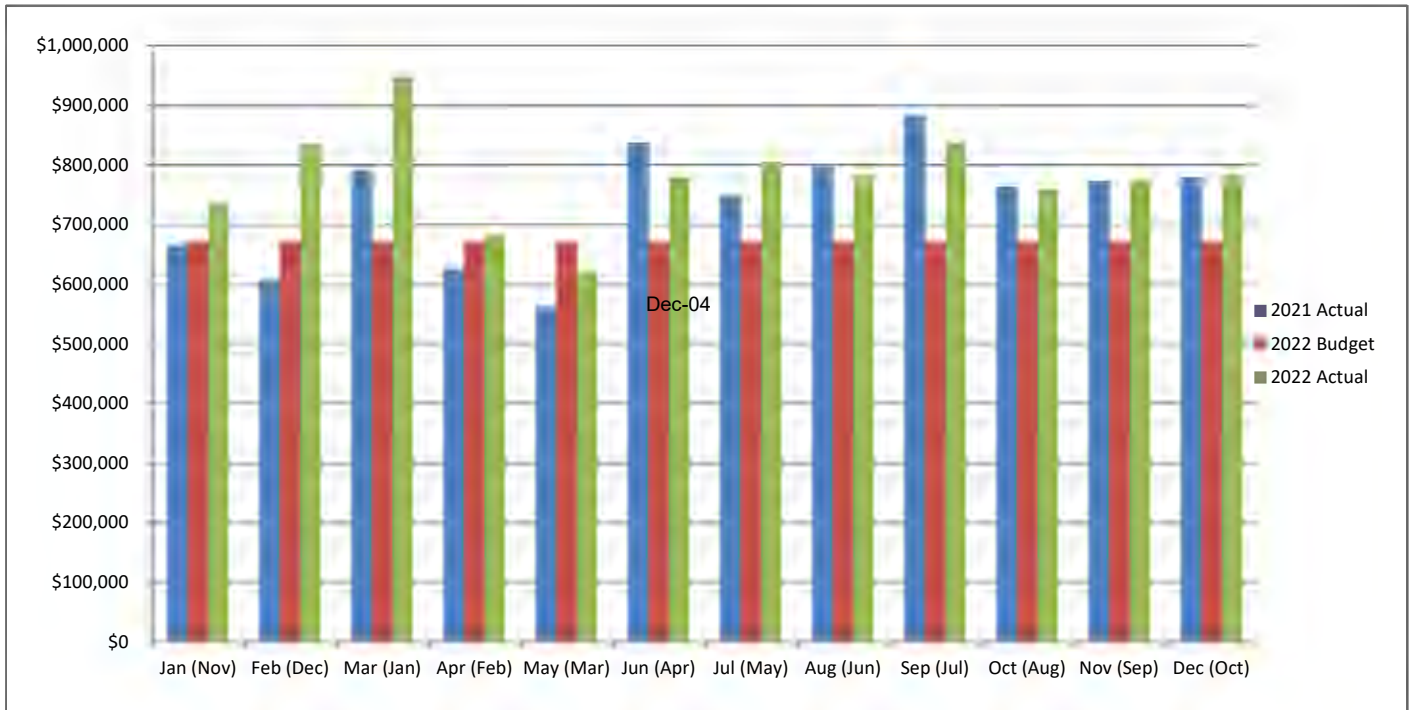
Month Received (Liability Period)	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Actual</u>	Cumulative Variance 2022 Actual vs. Budget
Jan (Oct)	\$ 83,469	\$ 69,063	\$ 75,843	\$ 6,781
Feb (Nov)	81,074	69,063	70,137	7,855
Mar (Dec)	87,837	69,063	73,177	11,970
Apr (Jan)	76,255	69,063	73,687	16,594
May (Feb)	85,550	69,063	68,694	16,226
Jun (Mar)	79,812	69,063	70,325	17,488
Jul (Apr)	78,425	69,063	149,006	97,432
Aug (May)	89,827	69,063	71,232	99,601
Sep (Jun)	83,494	69,063	71,623	102,161
Oct (Jul)	81,979	69,063	84,594	117,693
Nov (Aug)	74,255	69,063	78,299	126,930
Dec (Sep)	76,904	69,063	82,728	140,595
YTD Totals	<u>\$ 978,880</u>	<u>\$ 828,750</u>	<u>\$ 969,345</u>	

Building Permits



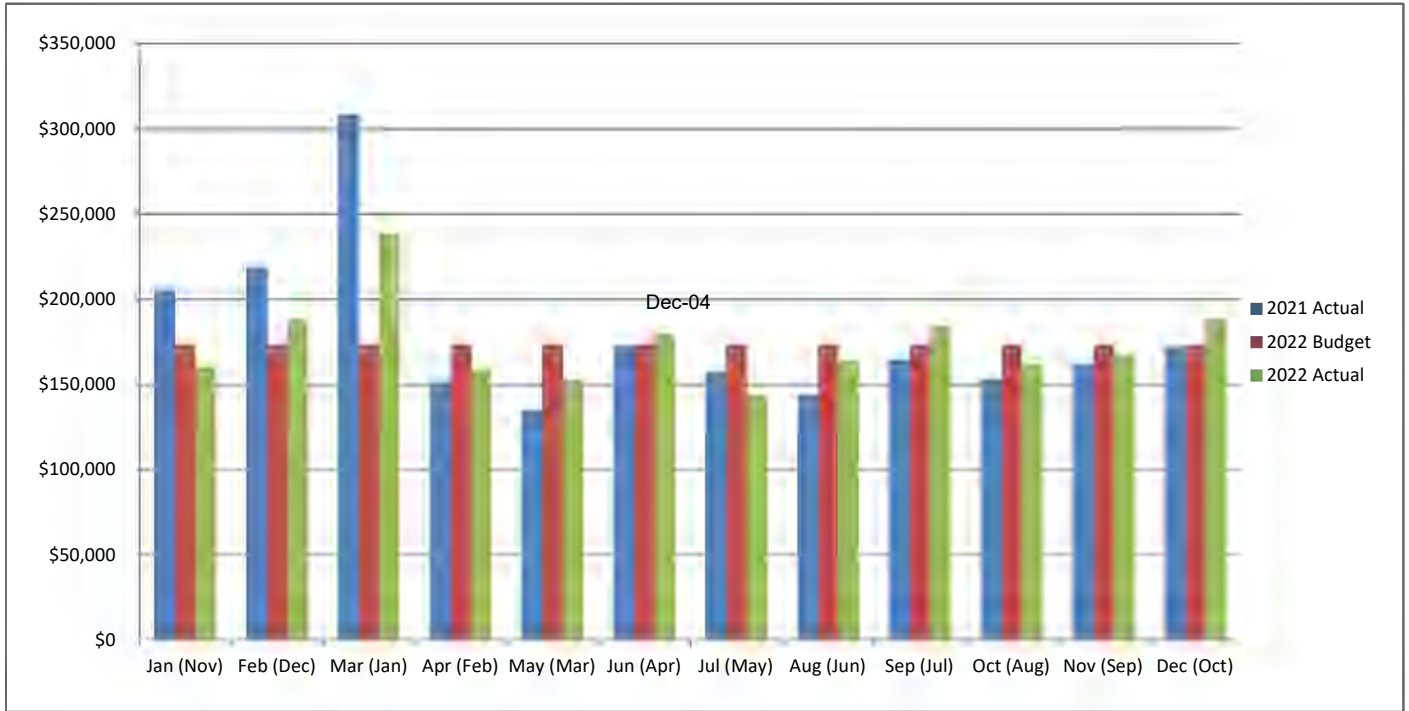
<u>Month Received</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Actual</u>	<u>Cumulative Variance 2022 Actual vs. Budget</u>
Jan	\$ 51,733	\$ 75,000	\$ 39,197	\$ (35,803)
Feb	3,842	75,000	117,640	6,837
Mar	50,114	75,000	60,345	(7,818)
Apr	61,384	75,000	98,154	15,336
May	69,400	75,000	306,816	247,152
Jun	187,474	75,000	85,170	257,322
Jul	116,332	75,000	123,600	305,922
Aug	75,393	75,000	113,499	344,421
Sep	61,073	75,000	263,747	533,168
Oct	2,381,339	75,000	61,297	519,465
Nov	38,116	75,000	335,246	779,711
Dec	43,724	75,000	30,755	735,466
YTD Totals	\$ 3,139,925	\$ 900,000	\$ 1,635,466	

State Sales Tax



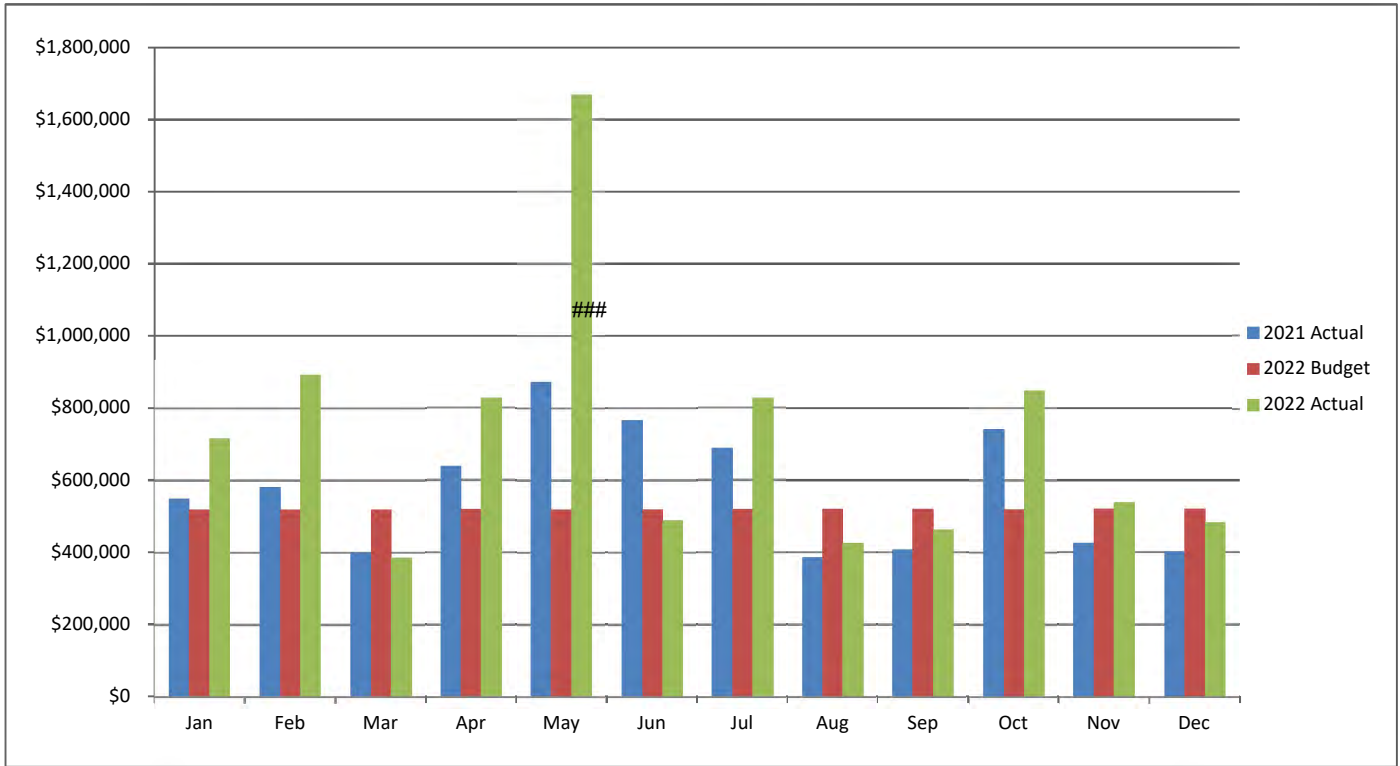
Month Received (Liability Period)	2021 Actual	2022 Budget	2022 Actual	Cumulative Variance 2022 Actual vs. Budget
Jan (Nov)	\$ 664,123	\$ 670,833	\$ 734,819	\$ 63,986
Feb (Dec)	606,338	670,833	833,416	226,568
Mar (Jan)	789,650	670,833	945,498	501,233
Apr (Feb)	625,960	670,833	682,782	513,182
May (Mar)	561,998	670,833	620,453	462,801
Jun (Apr)	836,399	670,833	779,140	571,108
Jul (May)	747,727	670,833	804,930	705,205
Aug (Jun)	795,690	670,833	782,619	816,990
Sep (Jul)	882,995	670,833	837,154	983,311
Oct (Aug)	762,898	670,833	758,168	1,070,646
Nov (Sep)	772,275	670,833	775,114	1,174,926
Dec (Oct)	779,126	670,833	782,267	1,286,360
YTD Totals	\$ 8,825,176	\$ 8,050,000	\$ 9,336,360	

Local Use Tax



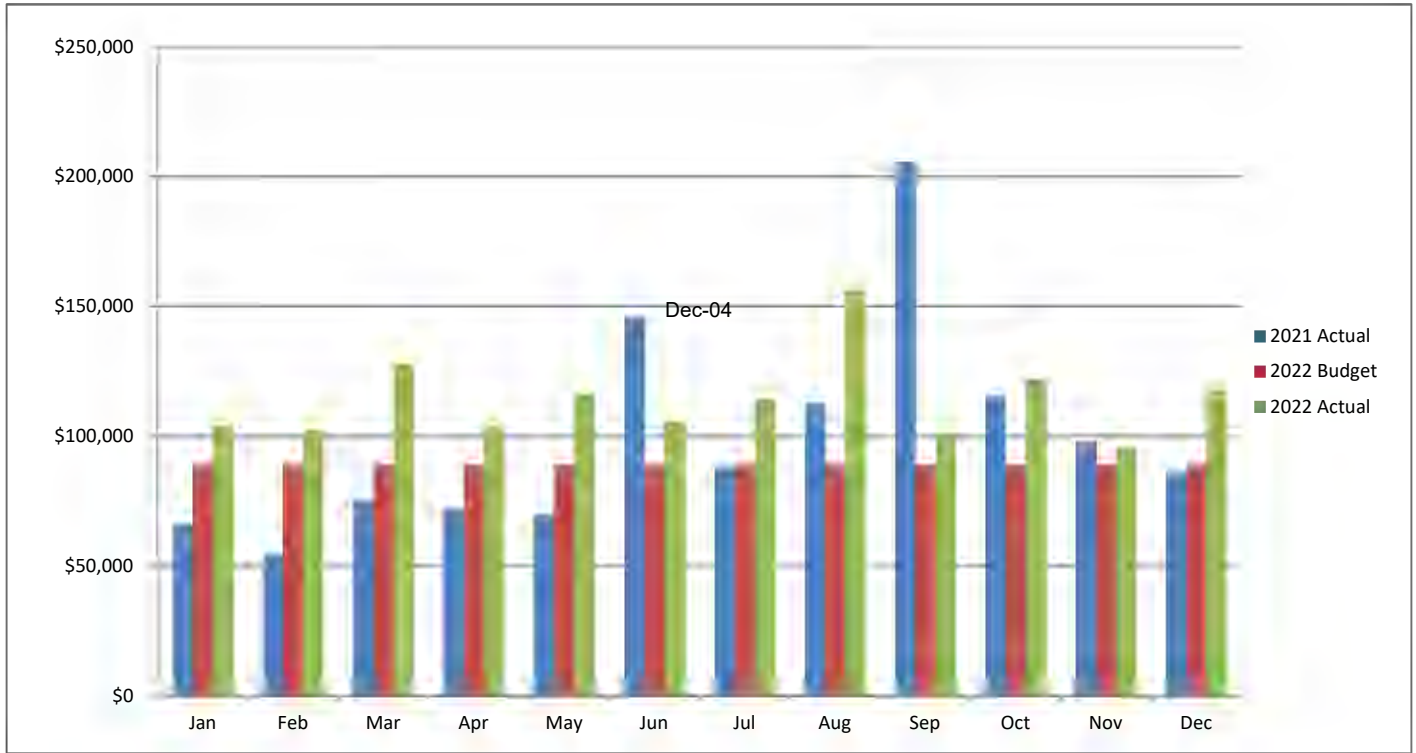
Month Received (Liability Period)	2021 Actual	2022 Budget	2022 Actual	Cumulative Variance 2022 Actual vs. Budget
Jan (Nov)	\$ 205,303	\$ 173,333	\$ 160,453	\$ (12,880)
Feb (Dec)	218,776	173,333	188,500	2,286
Mar (Jan)	308,720	173,333	238,933	67,886
Apr (Feb)	151,360	173,333	158,454	53,007
May (Mar)	134,964	173,333	152,980	32,653
Jun (Apr)	172,542	173,333	179,422	38,742
Jul (May)	156,763	173,333	143,689	9,098
Aug (Jun)	144,290	173,333	163,822	(414)
Sep (Jul)	164,455	173,333	184,805	11,058
Oct (Aug)	153,153	173,333	161,295	(980)
Nov (Sep)	161,665	173,333	167,522	(6,791)
Dec (Oct)	172,088	173,333	188,371	8,247
YTD Totals	\$ 2,144,076	\$ 2,080,000	\$ 2,088,247	

Income Tax



2020-2021			2021-2022				Cumulative Variance 2022 Actual vs. Budget
Month			Month				
<u>Received</u>	<u>Liab Pd</u>	<u>2021 Actual</u>	<u>Received</u>	<u>2022 Budget</u>	<u>Liab Pd</u>	<u>2022 Actual</u>	
Jan	Dec-20	\$ 550,235	Jan	\$ 520,000	Dec-21	\$ 715,733	\$ 195,733
Feb	Jan-21	581,723	Feb	520,000	Jan-22	892,453	568,186
Mar	Feb-21	400,920	Mar	520,000	Feb-22	386,827	435,013
Apr	Mar-21	639,264	Apr	520,000	Mar-22	826,402	741,415
May	Apr-21	873,242	May	520,000	Apr-22	1,667,417	1,888,832
Jun	May-21	766,180	Jun	520,000	May-22	489,814	1,858,646
Jul	Jun-21	687,333	Jul	520,000	Jun-22	826,889	2,165,535
Aug	Jul-21	385,948	Aug	520,000	Jul-22	425,895	2,071,430
Sep	Aug-21	407,582	Sep	520,000	Aug-22	462,832	2,014,262
Oct	Sep-21	740,673	Oct	520,000	Sep-22	847,352	2,341,614
Nov	Oct-21	424,595	Nov	520,000	Oct-22	536,573	2,358,187
Dec	Nov-21	401,997	Dec	520,000	Nov-22	481,434	2,319,621
YTD Totals		<u>\$ 6,859,692</u>		<u>\$ 6,240,000</u>		<u>\$ 8,559,621</u>	

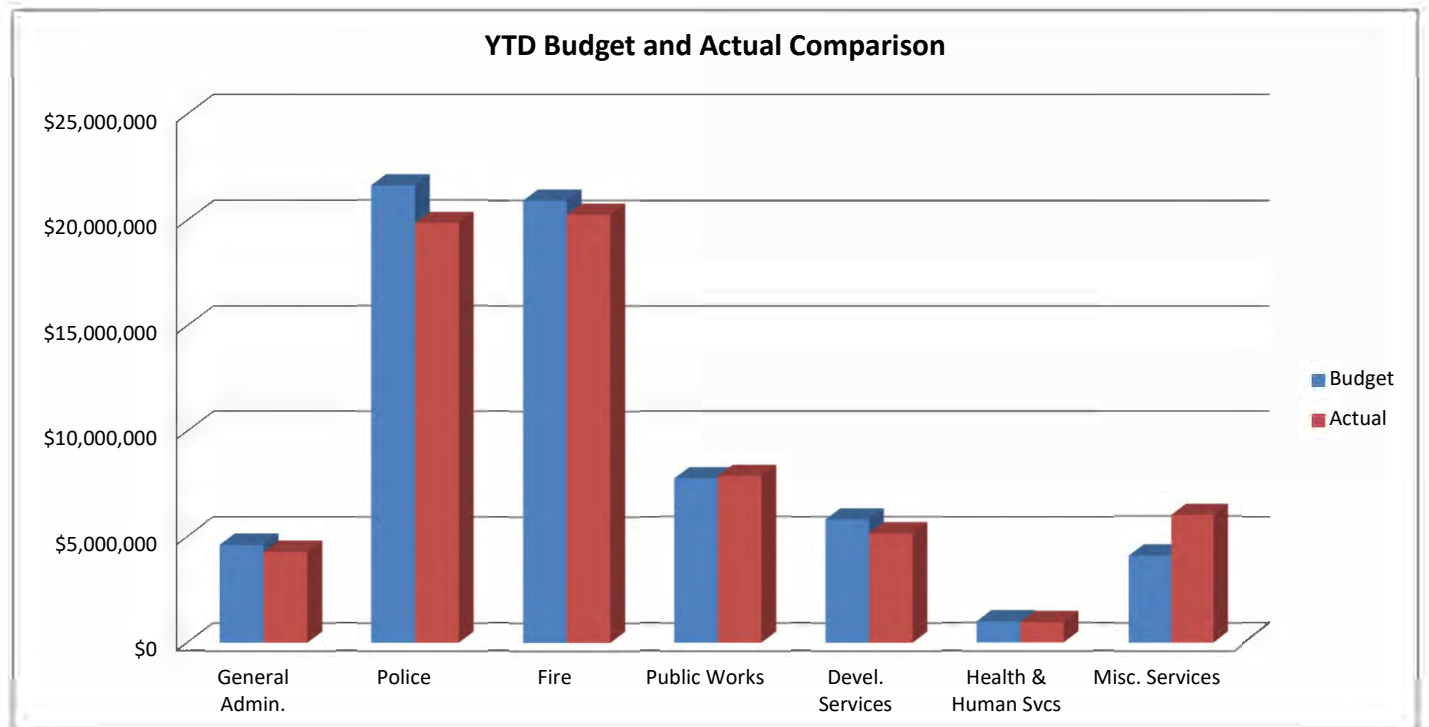
Fines



<u>Month Received</u>	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Actual</u>	<u>Cumulative Variance 2022 Actual vs. Budget</u>
Jan	\$ 66,011	\$ 88,833	\$ 103,766	\$ 14,933
Feb	54,027	88,833	102,169	28,268
Mar	75,644	88,833	127,761	67,196
Apr	72,130	88,833	103,372	81,735
May	69,575	88,833	116,275	109,176
Jun	146,084	88,833	105,961	126,304
Jul	88,057	88,833	113,960	151,431
Aug	112,832	88,833	156,138	218,735
Sep	205,698	88,833	101,020	230,922
Oct	115,289	88,833	122,218	264,307
Nov	97,807	88,833	95,649	271,123
Dec	85,867	88,833	118,006	300,295
YTD Totals	\$ 1,189,021	\$ 1,066,000	\$ 1,366,295	

Expenditures: General Fund expenditures in December were \$4,969,024 above the budgeted figure of \$5,464,349. The summary of year-to-date actuals versus budgeted expenditures shown below reflect positive variances for the Village departments for the year. Miscellaneous Services is over budget due to a 2023 budgeted expense for future capital.

EXPENDITURES	YEAR-TO-DATE	YEAR-TO-DATE	VARIANCE
	BUDGET	ACTUAL	
Legislative	\$ 423,760	\$ 360,184	15.0%
Administration	994,250	867,249	12.8%
Legal	545,690	558,343	-2.3%
Finance	1,276,300	1,178,238	7.7%
Village Clerk	245,810	231,353	5.9%
HRM	634,490	623,457	1.7%
Communications	390,860	367,094	6.1%
Emergency Operations	86,210	78,934	8.4%
Police	21,608,190	19,830,223	8.2%
Fire	20,917,310	20,243,233	3.2%
Public Works	7,713,970	7,828,308	-1.5%
Development Services	5,793,700	5,141,610	11.3%
H&HS	973,760	931,248	4.4%
Miscellaneous	4,070,480	5,973,751	-46.8%
TOTAL	\$ 65,674,780	\$ 64,213,225	2.2%



Department News

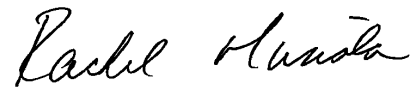
During the month of December, the following training sessions were attended by Finance staff:

- Participated in Fundamentals of Emotions workshop (Finance Director).

Also during the month, Finance staff participated in the following events and planning meetings:

- Worked with the Village Clerk to assure that all required year-end filings were completed with the Counties.
- Attended multiple IGFOA Professional Education Committee planning meetings (Finance Director).

Respectfully Submitted,

A handwritten signature in cursive script that reads "Rachel Musiala".

Rachel Musiala

MONTHLY REPORT STATISTICS

December-22

	Dec-22	YTD Dec-22	Dec-21	YTD Dec-21	% Inc / Dec	
					Month	Year
<u>Credit Card Transactions</u>						
Finance and Code Front Counter						
Number	246	3,476	302	3,940	-18.5%	-11.8%
Amount	\$ 34,384	552,727	\$ 42,718	659,956	-19.5%	-16.2%
Internet Sales						
Number	2,837	31,955	2,674	28,804	6.1%	10.9%
Amount	\$ 421,129	4,830,712	\$ 353,141	3,887,486	19.3%	24.3%
Total						
Number	3,083	35,431	2,976	32,744	3.6%	8.2%
Amount	\$ 455,513	5,383,439	\$ 395,859	\$ 4,547,442	15.1%	18.4%
Credit Card Company Fees						
General Fund	\$ 75	1,280	\$ 37	586	105.2%	118.4%
Water Fund	6,063	69,145	5,095	59,102	19.0%	17.0%
Total Fees	\$ 6,138	\$ 70,425	\$ 5,131	\$ 59,689	19.6%	18.0%
<u>Accounts Receivable</u>						
Invoices Mailed						
Number	70	673	38	606	84.2%	11.1%
Amount	\$ 117,458	6,822,363	\$ 39,653	1,927,196	196.2%	254.0%
Invoices Paid						
Number	56	661	44	676	27.3%	-2.2%
Amount	\$ 83,990	6,836,406	\$ 52,882	1,951,425	58.8%	250.3%
Reminders Sent						
Number	16	190	19	159	-15.8%	19.5%
Amount	\$ 14,574	256,264	\$ 12,901	123,064	13.0%	108.2%
<u>Accounts Payable</u>						
Checks Issued						
Number	290	3,691	234	3,580	23.9%	3.1%
Amount	\$ 2,715,844	24,840,898	\$ 1,427,487	23,284,469	90.3%	6.7%
Manual Checks Issued						
Number	16	220	5	218	220.0%	0.9%
As % of Total Checks	5.52%	5.96%	2.14%	6.09%	158.2%	-2.1%
Amount	\$ 54,410	2,310,281	\$ 2,896	593,059	1778.9%	289.6%
As % of Total Checks	2.00%	9.30%	0.20%	2.55%	887.6%	265.1%
<u>Utility Billing</u>						
New Utility Accounts	70	1,031	97	1,295	-27.8%	-20.4%
Bills Mailed / Active Accounts	15,717	188,646	15,724	188,600	0.0%	0.0%
Final Bills Mailed	84	1,323	114	1,527	-26.3%	-13.4%
Shut-Off Notices	1,250	11,642	865	10,889	44.5%	6.9%
Actual Shut-Offs	6	217	38	140	N/A	55.0%
Total Billings	\$ 1,990,467	24,429,924	\$ 1,874,460	24,219,700	6.2%	0.9%
Direct Debit (ACH) Program						
New Accounts	46	526	82	850	-43.9%	-38.1%
Total Accounts	5,815	67,055	5,332	61,084	9.1%	9.8%
As % of Active Accounts	37.00%	35.55%	33.91%	32.39%	3.1%	9.7%
Water Payments Received in Current Month						
Total Bills Mailed	15,717	188,646	15,724	188,600	0.0%	0.0%
ACH Payments	5,815	67,055	5,332	61,084	9.1%	9.8%
ACH Payments-% of Total Bills	37.00%	35.55%	33.91%	32.39%	9.1%	9.7%
On-line Payments (Internet Sales)	2,079	24,560	2,025	23,464	2.7%	4.7%
On-line Payments-% of Total Bills	13.23%	13.02%	12.88%	12.44%	2.7%	4.6%
Over-the-phone Payments	486	5,651	487	5,548	-0.2%	1.9%
Over-the-phone Payments-% of Total Bills	3.09%	3.00%	3.10%	2.94%	-0.2%	1.8%
Mail-in Payments	7,121	88,444	7,531	95,002	-5.4%	-6.9%
Mail-in Payments-% of Total Bills	45.31%	46.88%	47.89%	50.37%	-5.4%	-6.9%

WATER BILLING ANALYSIS
December 31, 2022

Residential Billings
Average Monthly Consumption/Customer

<u>Month Billed</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
December	4,096	4,191	4,173
January	4,342	4,399	4,344
February	4,234	4,540	4,599
March	4,020	4,208	3,945
April	4,423	4,254	4,186
May	4,504	4,317	4,195
June	5,114	5,135	4,430
July	5,545	5,707	5,072
August	5,718	5,630	5,085
September	6,155	5,055	4,738
October	4,777	4,943	4,281
November	4,298	4,158	4,243
December	4,191	4,173	4,057
13 Month Average -	4,724	4,670	4,411
% Change -	8.3%	-1.2%	-5.5%

Total Water Customers

Average Bill

<u>Customer Type</u>	<u>Total Water Customers</u>			<u>Customer Type</u>	<u>Average Bill</u>		
	<u>Dec-21</u>	<u>Dec-22</u>	<u>% Change</u>		<u>Dec-21</u>	<u>Dec-22</u>	<u>% Change</u>
Residential	14,827	14,829	0.0%	Residential	\$ 62.91	\$ 63.56	1.0%
Commercial	897	884	-1.4%				
Total	15,724	15,713	-0.1%				

Total Consumption - All Customers (000,000's)

	<u>Month-To-Date</u>				<u>Year-To-Date</u>		
	<u>Dec-21</u>	<u>Dec-22</u>	<u>% Change</u>		<u>Dec-21</u>	<u>Dec-22</u>	<u>% Change</u>
Residential	62	60	-3.3%	Residential	837	787	-6.0%
Commercial	37	38	2.6%	Commercial	523	525	0.4%
	99	98	-1.0%		1,360	1,312	-3.5%

STATEMENT OF INVESTMENTS-VILLAGE
As of December 31, 2022

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>General Fund</u>						
Illinois Funds - General	09/30/86		5,855,285.18			3.933
Illinois Funds - Veterans Memorial	05/01/92		319.69			3.933
Treasury Bills/Municipal Bonds	08/09/21		9,851,557.04	9,153,597.56	9,602,400.00	0.808
PMA iPrime	11/07/08		10,259,660.46			3.819
			28,981,357.82			
<u>Motor Fuel Tax</u>						
Illinois Funds	09/30/86		710,331.05			3.933
<u>Asset Seizure - State</u>						
Illinois Funds	11/30/98		56,935.02			3.933
<u>Asset Seizure - BATTLE</u>						
Illinois Funds	07/10/08		923.16			3.933
<u>Municipal Waste System</u>						
Illinois Funds	08/31/98		8,121.31			3.933
<u>2015A & 2015C G.O.D. S.</u>						
Chase Money Market	10/01/22		570,138.74			3.770
<u>Central Road Corridor Improv.</u>						
Illinois Funds	12/15/88		9,984.33			3.933
PMA iPrime	11/07/08		3,835.16			3.819
			13,819.49			
<u>Hoffman Blvd Bridge Maintenance</u>						
Illinois Funds	07/01/98		11,462.84			3.933
Chase Money Market	10/01/22		252,248.28			3.770
			263,711.12			
<u>Western Corridor</u>						
Illinois Funds	06/30/01		39,290.26			3.933
Treasury Bills	08/09/21		2,247,953.13	2,142,953.56	2,255,000.00	0.808
			3,193,357.17			
<u>Prairie Stone Capital</u>						
Illinois Funds	08/22/91		635,158.12			3.933
PMA iPrime	02/10/11		92,885.60			3.819
			728,043.72			

STATEMENT OF INVESTMENTS-VILLAGE
As of December 31, 2022

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>Road Improvement</u>						
Illinois Funds	01/01/15		1,436,295.51			
Treasury Bills	08/09/21		740,377.17	694,774.49	778,800.00	0.808
			<u>3,335,859.48</u>			
<u>Central Area Road Improvement Impact Fee</u>						
Chase Money Market	10/01/22		423,777.12			3.770
<u>Western Area Rd Impr Impact Fees</u>						
Chase Money Market	10/01/22		131,169.10			3.770
<u>Capital Improvements</u>						
Illinois Funds	12/31/96		26,731.03			3.933
<u>Capital Vehicle & Equipment</u>						
Illinois Funds	12/31/96		23,892.00			3.933
PMA iPrime	01/07/09		62,164.80			3.819
			<u>86,056.80</u>			
<u>Capital Replacement</u>						
Illinois Funds	02/01/98		5,093,184.81			3.933
Chase Money Market			2,506,927.83			
PMA iPrime	11/07/08		30,836.66	232,079.21	249,000.00	3.819
CD with PMA	08/22/13		249,000.00			3.819
			<u>7,879,949.30</u>			
<u>Water and Sewer</u>						
Illinois Funds	09/30/86		10,442.12			3.933
Treasury Bills	08/09/21		740,377.17	694,774.49	778,800.00	0.808
PMA iPrime	11/07/08		15,111.39			3.819
Chase Money Market	03/06/18		13,763,622.84			3.770
			<u>14,529,553.52</u>			
<u>Water and Sewer-2017 Bond Projects</u>						
PMA iPrime	09/13/17		2,201,915.79			3.819
<u>Water and Sewer-2019 Bond Projects</u>						
PMA iPrime	09/13/17		545,638.23			3.819
<u>Now Arena Operating</u>						
Illinois Funds			29.27			
PMA iPrime			2,527,456.80			3.933
			<u>4,233,403.49</u>			3.819
<u>Stormwater</u>						
Chase Money Market	10/01/22		504,496.56			3.770
<u>Now Arena</u>						
H.E. Community Bank-MaxSafe			1,612,387.03			

STATEMENT OF INVESTMENTS-VILLAGE
As of December 31, 2022

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
<u>Insurance</u>						
Illinois Funds	11/10/87		16,750.79			3.933
Treasury Bills	08/09/21		1,241,197.38	1,446,358.59	1,466,000.00	0.808
Chase Money Market	10/01/22		1,008,993.14			3.770
PMA iPrime	11/07/08		18,466.32			3.819
CD with PMA	08/22/13		250,104.26			0.800
			2,535,511.89			
<u>Information Technology</u>						
Illinois Funds	02/01/98		82,632.87			3.933
Municipal Bonds	08/09/21		361,960.20	341,622.45	345,000.00	0.808
Chase Money Market	10/01/22		504,496.56			3.770
PMA iPrime	11/07/08		9,584.16			
			958,673.79			
<u>Roselle Road TIF</u>						
Illinois Funds	09/30/03		7,758.68			3.933
Chase Money Market			2,446,644.39			3.770
PMA iPrime	11/07/08		116,668.45			3.819
			2,571,071.52			
<u>Barr./Higgins TIF</u>						
Illinois Funds	08/26/91		121,288.76			3.933
Chase Money Market			909,026.07			3.770
			1,030,314.83			
<u>2019 Captial Project Fund</u>						
Chase Money Market	10/01/22		302,697.94			3.770
PMA iPrime	09/13/17		10,748.23			3.819
			313,446.17			
<u>Lakewood Center TIF</u>						
Chase Money Market	10/01/22		100,899.31			3.770
<u>Hig/Old Sutton TIF</u>						
Chase Money Market	10/01/22		75,674.48			3.770
<u>Hig/Hassell TIF</u>						
Chase Money Market	10/01/22		403,597.25			3.770
<u>2018G.O. Debt Serv.</u>						
Chase Money Market	10/01/22		260.82			3.770
Total Investments			\$ 78,602,266.43			

STATEMENT OF INVESTMENTS-VILLAGE
As of December 31, 2022

Fund	Investment Date	Maturity Date	Book Value	Market Value	Maturity Value	Rate of Interest
Total Invested Per Institution				Percent Invested		
Illinois Funds			14,146,816.80	18.00		
Chase Money Market			30,355,508.26	38.62		
CD with PMA			499,104.26	0.63		
HE Community Bank-MaxSafe			1,612,387.03	2.05		
Treasury Bills/Municipal Bonds			15,183,422.09	19.32		
ISC at PMA			16,805,027.99	21.38		
			\$78,602,266.43	100.00		
Total Invested Per Fund						
Total Investments - Operating Funds				\$58,384,156.61		
Total Investments - Debt Service Funds				570,138.74		
Total Investments - Capital Projects Funds				\$19,647,971.08		
Total Investments - All Funds				\$78,602,266.43		

PMA INVESTMENTS**December 31, 2022**

	<u>Settlement</u>	<u>Maturity</u>	<u>Cost</u>	<u>Interest Rate</u>
GENERAL FUND				
US Treasury N/B (52639)	05/06/22	02/15/23	996,190	1.375%
US Treasury N/B (48852)	08/24/21	08/31/23	1,886,987	1.375%
Oregon St MUNI Bond	08/11/21	08/01/24	1,747,180	0.638%
US Treasury N/B (48772)	08/10/21	02/15/25	2,229,177	2.000%
US Treasury N/B (48771)	08/10/21	08/15/25	2,229,210	2.000%
US Treasury N/B (50976)	02/24/22	02/28/26	762,813	0.500%
GENERAL FUND TOTALS:			\$9,851,557	
WESTERN CORRIDOR FUND				
US Treasury N/B (48770)	08/10/21	02/15/24	2,247,953	0.125%
WESTERN CORRIDOR TOTALS:			\$2,247,953	
ROAD IMPROVEMENT FUND				
US Treasury N/B (50976)	02/24/22	02/28/26	740,377	0.500%
ROAD IMPROVEMENT TOTALS:			\$740,377	
CAPTIAL REPLACEMENT FUND				
Hanmi Bank	08/17/21	08/19/24	249,000	0.300%
CAPTIAL REPLACEMENT TOTALS:			\$249,000	
WATER & SEWER FUND				
US Treasury N/B (50976)	02/24/22	02/28/26	740,377	0.500%
WATER & SEWER TOTALS:			\$740,377	
INSURANCE FUND				
US Treasury N/B (48769)	08/10/21	02/15/23	1,241,197	1.375%
BMW Bank North America	08/13/21	08/13/24	250,104	0.600%
INSURANCE TOTALS			\$1,491,302	
INFORMATION SYSTEM FUND				
St Helena USD-A2-TXBL MUNI Bond	08/12/21	08/01/23	361,960	2.744%
INFORMATION SYSTEM TOTALS:			\$361,960	
		TOTAL:	\$15,682,526	

OPERATING REPORT SUMMARY
REVENUES
December 31, 2022

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>% ACTUAL TO BUDGET</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
General Fund							
Property Taxes	-	3,773,255	15,154,510	10,533,287	15,154,510	69.5%	
Hotel Tax	58,333	107,249	700,000	1,458,183	700,000	208.3%	
Real Estate Transfer Tax	93,333	50,778	1,120,000	1,091,137	1,120,000	97.4%	
Home Rule Sales Tax	283,333	429,524	3,400,000	5,047,905	3,400,000	148.5%	
Telecommunications Tax	69,063	82,728	828,750	969,345	828,750	117.0%	
Property Tax - Fire	-	840,394	4,459,250	3,456,289	4,459,250	77.5%	
Property Tax - Police	-	1,308,983	5,969,490	4,638,025	5,969,490	77.7%	
Other Taxes	82,715	76,784	992,580	981,485	992,580	98.9%	
Total Taxes	586,778	6,669,694	32,624,580	28,175,658	32,624,580	86.4%	
Business Licenses	-	1,936	380,000	388,739	380,000	102.3%	
Liquor Licenses	10,000	1,730	275,000	266,812	275,000	97.0%	
Building Permits	75,000	30,755	900,000	1,635,466	900,000	181.7%	
Other Licenses & Permits	725	274	8,700	7,461	8,700	85.8%	
Total Licenses & Permits	85,725	34,694	1,563,700	2,298,477	1,563,700	147.0%	
Sales Tax	670,833	782,267	8,050,000	9,336,360	8,050,000	116.0%	
Local Use Tax	173,333	188,371	2,080,000	2,088,245	2,080,000	100.4%	
State Income Tax	520,000	481,434	6,240,000	8,559,621	6,240,000	137.2%	
Replacement Tax	29,317	65,299	351,800	1,028,031	351,800	292.2%	
Other Intergovernmental	282,141	101,337	3,385,690	3,283,707	3,385,690	97.0%	
Total Intergovernmental	1,675,624	1,618,709	20,107,490	24,295,964	20,107,490	120.8%	
Engineering Fees	25,000	3,000	300,000	323,419	300,000	107.8%	
Ambulance Fees	116,667	163,269	1,400,000	1,617,813	1,400,000	115.6%	
GEMT Income	66,667	592,662	800,000	4,016,735	800,000	502.1%	
Police Hireback	31,250	45,867	375,000	447,432	375,000	119.3%	
Lease Payments	47,808	54,359	573,690	850,998	573,690	148.3%	
Cable TV Fees	-	-	712,000	689,329	712,000	96.8%	
4th of July Proceeds	-	-	144,085	144,085	87,750	164.2%	
Employee Payments	141,667	207,640	1,700,000	1,665,016	1,700,000	97.9%	
Hireback - Arena	8,813	35,726	105,750	233,083	105,750	220.4%	
Rental Inspection Fees	50,000	89,625	275,000	339,388	275,000	123.4%	
Other Charges for Services	81,375	159,184	976,500	1,121,170	976,500	114.8%	
Total Charges for Services	569,245	1,351,332	7,362,025	11,448,468	7,305,690	156.7%	
Court Fines-County	10,000	28,907	120,000	110,574	120,000	92.1%	
Ticket Fines-Village	16,667	15,611	200,000	258,653	200,000	129.3%	
Overweight Truck Fines	500	1,030	6,000	11,890	6,000	198.2%	
Red Light Camera Revenue	55,833	71,115	670,000	948,161	670,000	141.5%	
Local Debt Recovery	5,833	1,344	70,000	37,018	70,000	52.9%	
Total Fines & Forfeits	88,833	118,006	1,066,000	1,366,296	1,066,000	128.2%	
Total Investment Earnings	1,667	94,204	20,000	(72,188)	20,000	-360.9%	
Reimburse/Recoveries	12,500	5,655	150,000	206,123	150,000	137.4%	
S.Barrington Fuel Reimbursement	2,500	3,308	30,000	45,924	30,000	153.1%	
Shaumburg Twn Fuel Reimbursement	2,500	4,160	30,000	63,916	30,000	213.1%	
Tollway Payments	1,500	7,500	18,000	32,050	18,000	178.1%	
Other Miscellaneous	14,042	4,812	168,500	229,045	168,500	135.9%	
Total Miscellaneous	33,042	25,435	396,500	577,058	396,500	145.5%	
Total Operating Transfers In	17,083	14,947	205,000	174,291	205,000	85.0%	
Total General Fund	3,057,997	9,927,022	63,345,295	68,264,022	63,288,960	107.9%	100.0%

**OPERATING REPORT SUMMARY
REVENUES**

December 31, 2022

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>% ACTUAL TO BUDGET</u>	<u>BENCH- MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Water & Sewer Fund							
Water Sales	1,737,813	1,590,108	20,853,750	20,314,436	20,853,750	97.4%	
Connection Fees	1,667	-	20,000	132,388	20,000	661.9%	
Cross Connection Fees	3,167	3,206	38,000	38,602	38,000	101.6%	
Penalties	8,333	9,200	100,000	124,174	100,000	124.2%	
Investment Earnings	-	49,625	-	170,610	-	N/A	
Other Revenue Sources	252,708	(26,875)	3,032,500	4,704,102	3,032,500	155.1%	
Capital Projects	-	-	-	721,499	1,572,940	45.9%	
Total Water Fund	2,003,688	1,625,265	24,044,250	26,205,811	25,617,190	102.3%	100.0%
Motor Fuel Tax Fund	266,667	183,373	3,200,000	3,242,457	3,200,000	101.3%	
Community Dev. Block Grant Fund	53,583	12,875	643,000	378,676	643,000	58.9%	
Asset Seizure Fund	-	192	-	288,996	-	N/A	
Municipal Waste System Fund	259,493	283,436	3,113,920	3,126,308	3,113,920	100.4%	
NOW Arena Operating Fund	211,376	326,267	2,536,510	3,321,100	2,536,510	130.9%	
NOW Arena Activity Fund	915,113	543,039	10,981,360	6,272,869	10,981,360	57.1%	
Stormwater Management	79,583	(53,389)	955,000	807,428	955,000	84.5%	
Insurance Fund	149,431	160,581	1,793,170	1,803,332	1,793,170	100.6%	
Roselle Road TIF	66,667	(20,479)	800,000	1,359,430	800,000	169.9%	
Barrington/Higgins TIF	70,833	78,112	850,000	462,210	850,000	54.4%	
Lakewood Center TIF	49,167	(6,462)	590,000	4,811	590,000	0.8%	
Higgins-Old Sutton TIF	210,682	7,349	2,528,180	43,800	2,528,180	1.7%	
Higgins/Hassell TIF	37,500	140,898	450,000	373,372	450,000	83.0%	
Information Technology	173,728	134,622	2,084,740	1,643,974	2,084,740	78.9%	
Total Spec Rev. & Int. Svc. Fund	2,543,823	1,790,415	30,525,880	23,128,762	30,525,880	75.8%	
TOTAL OPERATING FUNDS	7,605,508	13,342,702	117,915,425	117,598,595	119,432,030	98.5%	100.0%
2015A & C G.O. Debt Service	1,823	1,823	2,452,792	2,452,792	1,621,070	151.3%	
2015B G.O. Debt Service	477	477	120,552	120,552	120,100	0.0%	
2016 G.O. Debt Service	91,635	91,635	257,365	257,365	330,100	0.0%	
2017A & B G.O. Debt Service	2	2	180,702	180,702	180,750	0.0%	
2018 G.O. Debt Service	507,861	507,861	2,461,536	2,461,536	2,861,950	0.0%	
2019 G.O. Debt Service	-	-	119,747	136,200	136,710	99.6%	
TOTAL DEBT SERV. FUNDS	601,798	601,798	5,592,694	5,609,147	5,250,680	106.8%	100.0%
Central Rd. Corridor Fund	-	145	-	566	-	N/A	
Hoffman Blvd Bridge Maintenance	4	737	50	2,623	50	5245.3%	
Western Corridor Fund	2,208	10,890	26,500	(66,969)	26,500	-252.7%	
Traffic Improvement Fund	-	-	-	44	-	0.0%	
Prairie Stone Capital Fund	33	2,524	400	11,932	400	2983.0%	
Central Area Rd. Impr. Imp. Fee	-	1,596	-	4,773	-	0.0%	
Western Area Traffic Impr.	-	53	-	183	-	N/A	
Western Area Traffic Impr. Impact Fee	16	362	190	1,283	190	0.0%	
Capital Improvements Fund	195,417	(237,492)	2,345,000	1,899,213	2,345,000	81.0%	
Capital Vehicle & Equipment Fund	112,207	(123,238)	1,346,480	1,852,522	1,346,480	137.6%	
Capital Replacement Fund	8	2,526,539	100	2,583,932	100	2583931.9%	
2015 Project Fund	-	929	-	3,218	-	N/A	
Road Improvement Fund	531,124	388,089	6,373,490	6,189,513	6,373,490	97.1%	
TOTAL CAP. PROJECT FUNDS	841,018	2,571,134	10,092,210	12,482,833	10,092,210	123.7%	100.0%
Police Pension Fund	621,075	3,809,760	7,452,900	(8,099,494)	7,452,900	-108.7%	
Fire Pension Fund	531,472	3,874,243	6,377,660	(15,036,429)	6,377,660	-235.8%	
TOTAL TRUST FUNDS	1,152,547	7,684,002	13,830,560	(23,135,923)	13,830,560	-167.3%	100.0%
TOTAL ALL FUNDS	10,200,869	24,199,636	147,430,889	112,554,652	148,605,480	75.7%	100.0%

OPERATING REPORT SUMMARY
EXPENDITURES
December 31, 2022

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
General Fund							
General Admin.							
Legislative	35,313	39,529	423,760	360,184	423,760	85.0%	
Administration	82,854	98,091	994,250	867,249	994,250	87.2%	
Legal	45,474	92,929	545,690	558,343	545,690	102.3%	
Finance	106,358	115,039	1,276,300	1,178,238	1,276,300	92.3%	
Village Clerk	20,484	25,403	245,810	231,353	245,810	94.1%	
Human Resource Mgmt.	52,874	79,483	634,490	623,457	634,490	98.3%	
Communications	32,572	46,868	390,860	367,094	390,860	93.9%	
Emergency Operations	7,184	4,806	86,210	78,934	86,210	91.6%	
Total General Admin.	383,114	502,149	4,597,370	4,264,853	4,597,370	92.8%	100.0%
Police Department							
Administration	139,953	208,346	1,679,430	1,575,358	1,679,430	93.8%	
Juvenile Investigations	55,783	103,542	669,390	599,934	669,390	89.6%	
Tactical	91,949	148,212	1,103,390	964,705	1,103,390	87.4%	
Patrol and Response	1,098,267	1,937,926	13,179,200	12,147,983	13,179,200	92.2%	
Traffic	76,943	132,780	923,310	854,298	923,310	92.5%	
Investigations	135,648	217,049	1,627,770	1,411,149	1,627,770	86.7%	
Community Relations	846	1,011	10,150	9,011	10,150	88.8%	
Communications	40,986	-	491,830	492,338	491,830	100.1%	
Canine	18,754	19,062	225,050	158,705	225,050	70.5%	
Special Services	11,478	25,574	137,730	219,470	137,730	159.3%	
Records	26,527	28,970	318,320	320,095	318,320	100.6%	
Administrative Services	103,552	133,814	1,242,620	1,077,177	1,242,620	86.7%	
Total Police	1,800,683	2,956,285	21,608,190	19,830,223	21,608,190	91.8%	100.0%
Fire Department							
Administration	79,905	97,196	958,860	885,154	958,860	92.3%	
Public Education	6,887	7,127	82,640	70,469	82,640	85.3%	
Suppression	840,834	1,422,779	10,090,010	9,496,226	10,090,010	94.1%	
Emer. Med. Serv.	763,623	1,239,530	9,163,470	9,188,267	9,163,470	100.3%	
Prevention	48,148	46,687	577,780	567,728	577,780	98.3%	
Fire Stations	3,713	4,190	44,550	35,389	44,550	79.4%	
Total Fire	1,743,109	2,817,508	20,917,310	20,243,233	20,917,310	96.8%	100.0%
Public Works Department							
Administration	29,103	34,945	349,240	339,689	349,240	97.3%	
Snow/Ice Control	153,951	361,506	1,847,410	1,819,247	1,847,410	98.5%	
Traffic Operations	111,940	161,251	1,343,280	1,259,559	1,343,280	93.8%	
Forestry	97,823	133,609	1,173,880	1,037,557	1,173,880	88.4%	
Facilities	103,659	153,556	1,243,910	1,335,186	1,243,910	107.3%	
Fleet Services	115,661	220,083	1,387,930	1,648,511	1,387,930	118.8%	
F.A.S.T.	16,427	19,204	197,120	223,988	197,120	113.6%	
Storm Sewers	14,267	20,280	171,200	164,856	171,200	96.3%	
Traffic Control	-	-	-	(285)	-	N/A	
Total Public Works	642,831	1,104,435	7,713,970	7,828,308	7,713,970	101.5%	100.0%

OPERATING REPORT SUMMARY
EXPENDITURES
December 31, 2022

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH-MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Development Services							
Administration	39,934	48,437	479,210	415,424	479,210	86.7%	
Planning & Transportation	66,188	89,367	794,260	659,115	794,260	83.0%	
Code Enforcement	146,011	186,022	1,752,130	1,662,429	1,752,130	94.9%	
Engineering	104,918	142,541	1,259,010	1,299,938	1,259,010	103.3%	
Economic Development	125,758	543,797	1,509,090	1,104,703	1,509,090	73.2%	
Total Development Services	482,808	1,010,164	5,793,700	5,141,610	5,793,700	88.7%	100.0%
Health & Human Services	81,147	116,881	973,760	931,248	973,760	95.6%	100.0%
Miscellaneous							
4th of July	3,200	3,200	140,990	140,990	155,070	90.9%	
Police & Fire Comm.	8,503	11,014	102,040	34,794	102,040	34.1%	
Misc. Boards & Comm.	21,563	23,397	258,750	231,600	258,750	89.5%	
Misc. Public Improvements	297,392	1,888,341	3,568,700	5,566,367	3,568,700	156.0%	
Total Miscellaneous	330,658	1,925,952	4,070,480	5,973,751	4,084,560	146.3%	100.0%
Total General Fund	5,464,349	10,433,373	65,674,780	64,213,225	65,688,860	97.8%	100.0%
Water & Sewer Fund							
Water Department	1,158,774	1,147,717	13,905,290	13,289,834	13,905,290	95.6%	
Sewer Department	198,644	281,462	2,383,730	2,421,715	2,383,730	101.6%	
Billing Division	79,983	81,228	959,800	975,862	959,800	101.7%	
Debt Service Division	17,210	17,210	17,210	17,210	-	N/A	
Capital Projects Division	339,656	339,656	3,867,042	3,867,042	5,436,090	71.1%	
2015 Bond Capital Projects	-	-	420,550	420,550	420,550	100.0%	
2017 Bond Capital Projects	7,173	7,173	572,087	572,087	1,519,910	37.6%	
2018 Bond Capital Projects	-	-	247,638	247,638	247,640	0.0%	
2019 Bond Capital Projects	-	-	622,523	622,523	622,530	0.0%	
Total Water & Sewer	1,801,440	1,874,446	22,995,869	22,434,461	25,495,540	88.0%	100.0%
Motor Fuel Tax	146,919	146,919	2,921,521	2,921,521	3,010,000	97.1%	
Community Dev. Block Grant Fund	17,438	17,438	383,239	383,239	643,000	59.6%	
Asset Seizure Fund	15,707	11,222	188,480	155,845	188,480	82.7%	
Municipal Waste System	255,294	409,391	3,063,530	3,072,965	3,063,530	100.3%	
NOW Arena Operating Fund	346,594	231,040	4,159,130	3,622,009	4,159,130	87.1%	
NOW Arena Activity Fund	915,113	444,359	10,981,360	5,885,707	10,981,360	53.6%	
Stormwater Management	86,421	-	1,037,050	622,092	1,037,050	60.0%	
Insurance	164,354	269,915	1,972,250	1,731,391	1,972,250	87.8%	
Information Technology	198,728	172,656	2,384,740	1,534,076	2,384,740	64.3%	
Roselle Road TIF	202,348	812,240	2,428,180	1,244,080	2,428,180	51.2%	
Barrington/Higgins TIF	122,312	-	1,467,740	75,624	1,467,740	5.2%	
Lakewood Center TIF	14,932	10	179,180	296,917	179,180	165.7%	
Higgins-Old Sutton TIF	210,682	-	1,264,090	3,323	2,528,180	0.1%	
Higgins/Hassell TIF	589	-	7,070	6,163	7,070	87.2%	
TOTAL OPERATING FUNDS	9,963,220	14,823,009	121,108,209	108,202,636	125,234,290	86.4%	100.0%
2015A G.O. Debt Service	-	-	3,728,421	3,728,421	3,728,000	100.0%	
2015 G.O. Debt Service	-	-	120,552	120,552	120,100	100.4%	
2016 G.O. Debt Service	-	-	330,075	330,075	330,100	100.0%	
2017A & B G.O. Debt Service	-	-	180,702	180,702	180,750	100.0%	
2018 G.O. Debt Service	-	-	2,861,927	2,861,927	2,861,950	100.0%	
2019 G.O. Debt Service	-	-	136,200	136,200	136,710	99.6%	
TOTAL DEBT SERV. FUNDS	-	-	7,357,876	7,357,876	7,357,610	100.0%	100.0%

**OPERATING REPORT SUMMARY
EXPENDITURES
December 31, 2022**

	<u>CURRENT MONTH</u>		<u>YEAR-TO-DATE</u>		<u>ANNUAL BUDGET</u>	<u>%</u>	<u>BENCH- MARK</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>			
Western Corridor Fund	8,375	5,876	100,500	98,001	100,500	97.5%	
Hoffman Blvd Bridge Maintenance	4,417	-	53,000	-	53,000	0.0%	
Prairie Stone Capital Fund	50,667	(27,500)	608,000	61,501	608,000	10.1%	
Western Area Traffic Imp.	-	189	-	189	-	N/A	
Western Area Rd Improve Imp. Fee	16		111	-	190	0.0%	
Capital Improvements Fund	196,527	120,502	2,358,320	1,813,639	2,358,320	76.9%	
Capital Vehicle & Equipment Fund	112,207	217,358	1,346,480	1,275,168	1,346,480	94.7%	
Capital Replacement Fund	3,348	-	40,170	-	40,170	0.0%	
Road Improvement Fund	597,825	1,244,251	7,173,900	6,238,990	7,173,900	87.0%	
TOTAL CAP. PROJECT FUNDS	973,380	1,560,676	11,680,481	9,487,488	11,680,560	81.2%	100.0%
Police Pension Fund	674,040	695,999	8,088,480	8,585,507	8,088,480	106.1%	
Fire Pension Fund	631,122	632,123	7,573,460	7,533,324	7,573,460	99.5%	
TOTAL TRUST FUNDS	1,305,162	1,328,122	15,661,940	16,118,831	15,661,940	102.9%	100.0%
TOTAL ALL FUNDS	12,241,761	17,711,807	155,808,506	141,166,832	159,934,400	88.3%	100.0%



2022 DECEMBER MONTHLY REPORT

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Project Activities

Open Enrollment

- Followed up on deductions loaded in November to verify accuracy and began preparing file for loaded the deductions at the beginning of December.

FD Staff Changes

- Changes in Fire Department staffing and movement between divisions made it necessary to create several new CentralSquare user accounts. Met with Fire Management to review current Requisition Approval Table and made changes as necessary for the new staffing/assignments.

Year End

- Coordinated the creation of a special year-end Finance PLUS database for Payroll to use for processing a 2023 payroll in 2022 before the FinancePLUS database is closed out for the year.

CentralSquare

PLUS Applications

- Analyzed current uninspected Residential Rental Licenses to verify those who should be included in December Inspection Letters. Found a way to include the correct licenses and created the letter.
- Developed SQL script to update RRL License Deadline date to match the Inspection Letter created above.
- Enabled electronic Leave Requests for a new area of Development Services, including setting up approver group and moving an employee into that group.
- Assisted Finance Department staff to determine what happened to a missing batch of UB refunds and whether they could proceed without impacting year end processing.
- Worked with CentralSquare to correct a hung Leave Request. This issue was not resolved by months' end.
- Made multiple changes to Requisition Approval Table for Fire staff.
- Submitted multiple CST Support tickets to have them add new or reassigned employees to the PLUS environment.
- Removed access for retiring and/or terminating employees.

- Assisted General Government staff in entry of new Boards and Commissions members into the Boards database.
- Contacted CST Support to re-enable access for multiple employees who let their passwords expire beyond 30 days. Added back their security access in the PLUS applications once their accounts were enabled.
- Applied Late Fees to all unpaid Pet Licenses.
- Provided information to Finance Director regarding impacts of changing security level for some employees in terms of Vendor Maintenance.
- Penalized all unpaid Business, Home, and Liquor Licenses.
- Created SQL script to update RRL License Deadline date.
- Multiple requests from DS staff regarding addresses required verification in PLUS and Community Development. Worked with GIS Tech to provide verification for entry into Community Development.
- Added new Job Classes per Human Resources Management request.

Community Development Applications

- Provided information to staff in preparation for eTRAKiT Go Live in January in terms of Contractor sign up and settings in the individual applications.
- Helped Director of Building and Code Enforcement with navigating the Ideas section of the CentralSquare Connect Community portal.

GovQA

- Removed access for terminated employees.
- Analyzed Public Works request types to determine number of each type submitted and which ones might be suitable for update to align with Cartegraph implementation.
- Provided historical information regarding communication of the integration project between GovQA and Cartegraph.

Administration

- Prepared monthly report.
- Processed Payroll for department employees on December 12 and 27, 2022.

Training

- Provided informal training on entering Board members' data into the Boards and Commissions database.

Meetings

- A meeting took place with the Assistant to the Public Works Director to discuss the history of what had transpired to date regarding the Cartegraph integration with GovQA Project. We provided the background of Public Works GovQA requests and their setup and possibilities for improvements going forward. Historical data was also provided.
- Met several times during the month with the IT Director to review project status and issues of note.

Project Activities

Project – Annual Computer Replacement

- The IT Department continued configuring and installing new computers to replace computers that are out of warranty. All Village desktop computers are in a 5 year replacement cycle.

Project – HHS CCTV System

- The IT Department worked with the HHS Department and our CCTV vendor Pace Systems to design and install 9 new cameras with microphones in HHS designated rooms. These cameras will be used to record meetings between HHS employees and their clients which can be reviewed afterwards for possible training opportunities.

Project – Windows Certification Authority Upgrade and Migration

- Windows Certification Authority is responsible for providing encrypted security certificates to all Village Users and their PC's/laptops as well as Servers in the Village's network. These certificates are used to authenticate all users and devices and allow for secure connections. The IT Department completed a multi-step upgrade of our certificates to increase security
 - Increase the encryption key length from SHA 1 to SHA 256
 - Migrated from older Cryptography Provider to new more secure MS Software Key Storage Provider
- The IT Department also created a new Virtual Server with the most modern Operating System and migrated the new upgraded Certification Authority to the new Server

Project – Body Worn Cameras

- The IT Department worked with Facilities to run additional Network lines at the Police Station for the new Body Worn Cameras (BWC). The BWC's videos will be uploaded to the new Cloud Provider. The IT Department will begin making changes to our internal network to allow access for users and the Body Worn Cameras to the new Cloud-based system

Project – Barracuda Email Archiver

- The IT Department recently purchased and began configuring a Barracuda Email Archiver. The Email Archiver will allow the IT Department to keep a backup of all emails in-house in case there are any issues with the 365 Cloud email system currently being used by the Village

Security and Other Updates

- The IT Department completed an emergency firmware upgrade for our Fortinet firewalls.
- The IT Department continues to deploy KnoTwBe4 email campaign.
- The IT Department performed general WSUS Update and service cleanup
- The IT Department continues monitor and update Windows Servers with patches, updates and other security installations.

IT Training

- The IT Department completed training with the HHS department and covered how to utilize their new CCTV system
- The IT Department conducted 6 new user orientation meetings for our new employees

IT Meetings

- The IT Department attended HRM's New Supervisor" training
- The IT Department met with Police to discuss the hardware requirements for the new Body Cam solution

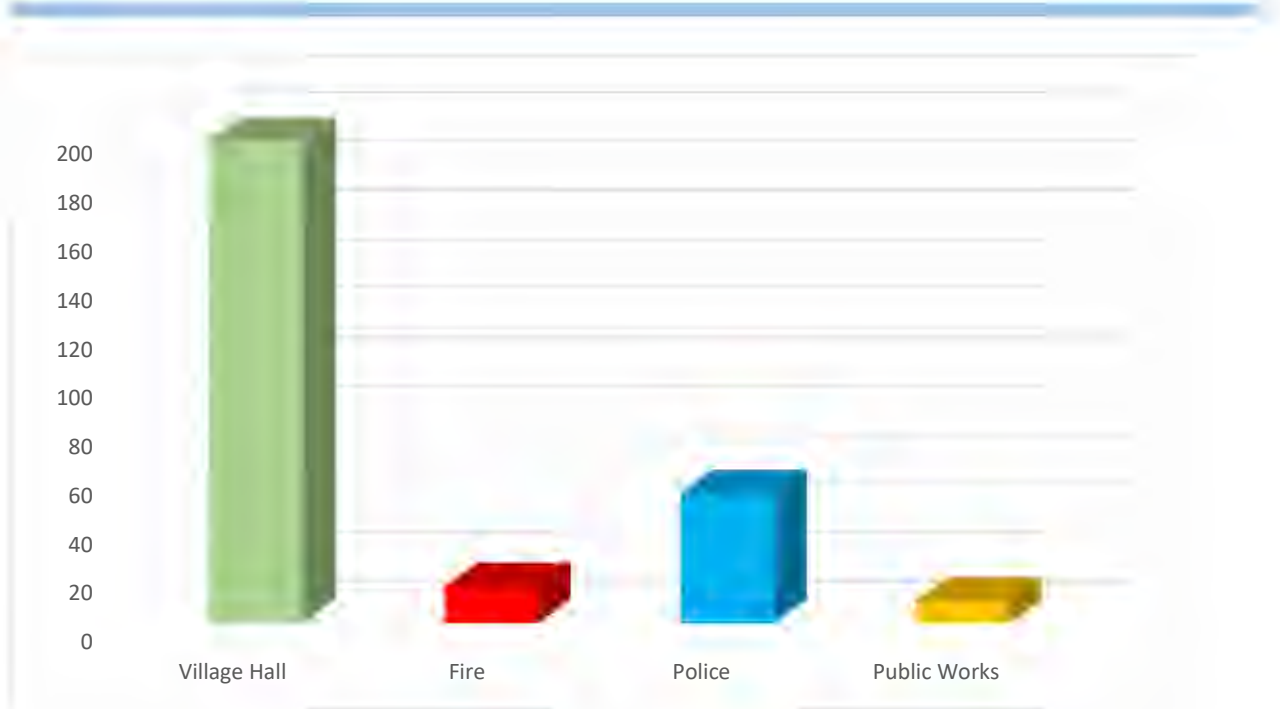
Technical Support, Hardware & Software Activities

- Applied necessary software updates as needed.
- 274 Help desk requests were opened during the month of December.
- 190 Help desk requests were closed during the month of December.
- Self Service Password Resets or Account Unlocks: 0
- Email passwords reset: 0
- SunGard passwords reset: 1
- Voicemail passwords reset: 2
- User accounts unlocked: 2
- Active Directory Password Resets: 2

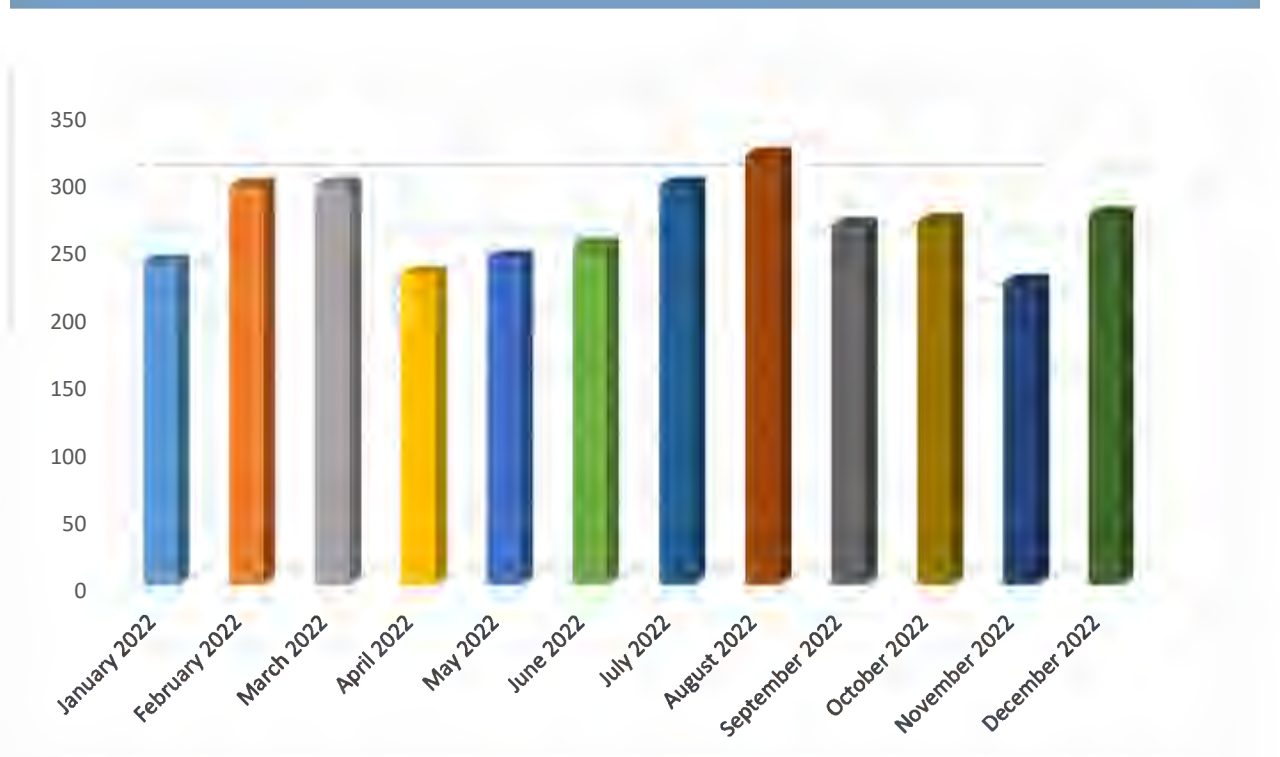
Total Work Orders by Priority by Month

Month	December
1 - Normal	118
2 - High	13
3 - Urgent	65
Project	13
Scheduled Event	56
Vendor intervention required	9
Total for Month	274

Completed Work Orders by Location

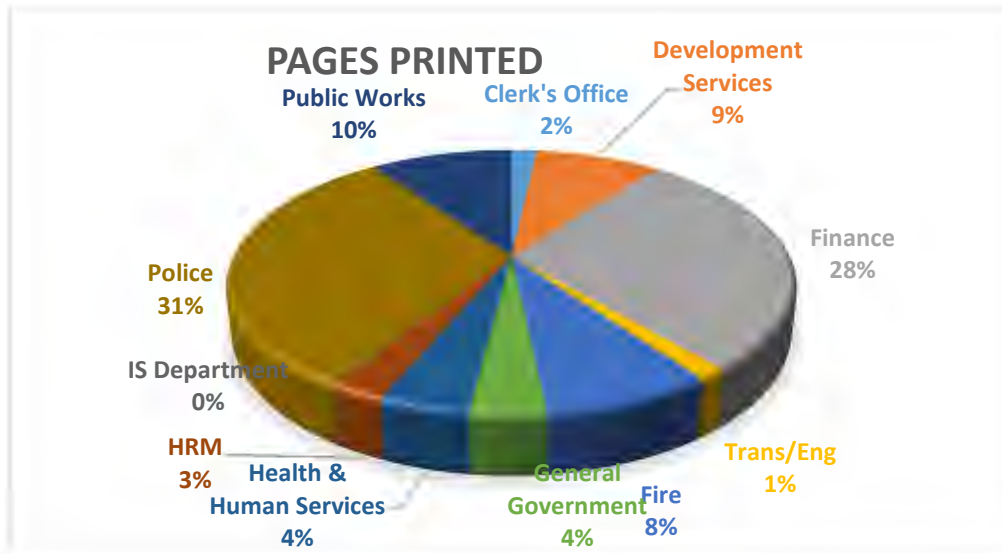


Completed Work Orders by Month

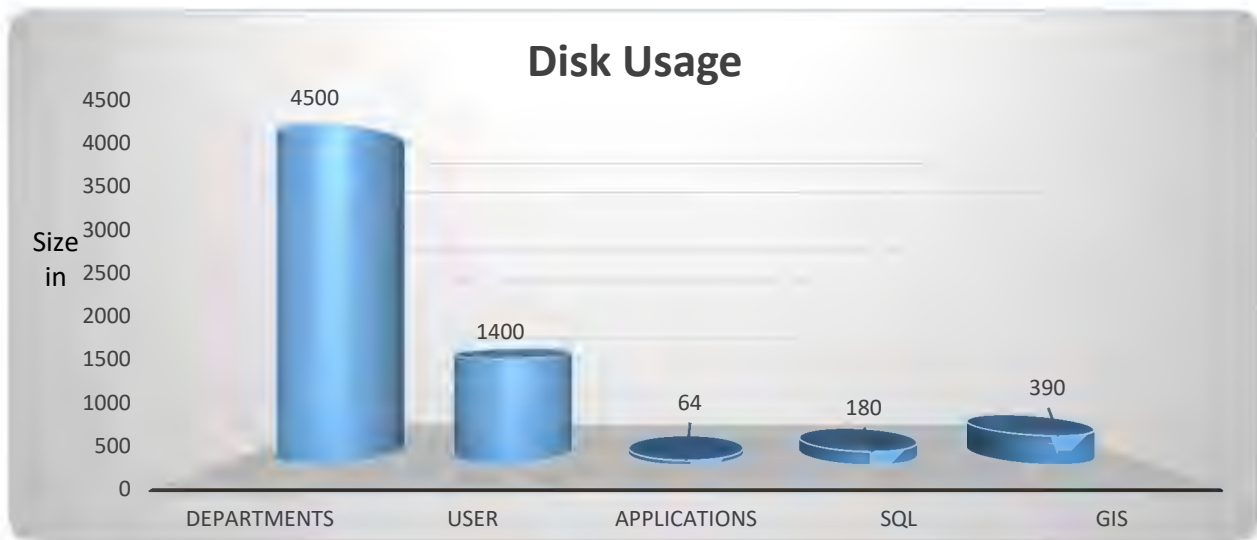


Printer Usage Report

In the month of December there were 50083 pages printed across the village. The following graph breaks down printer usage by department.

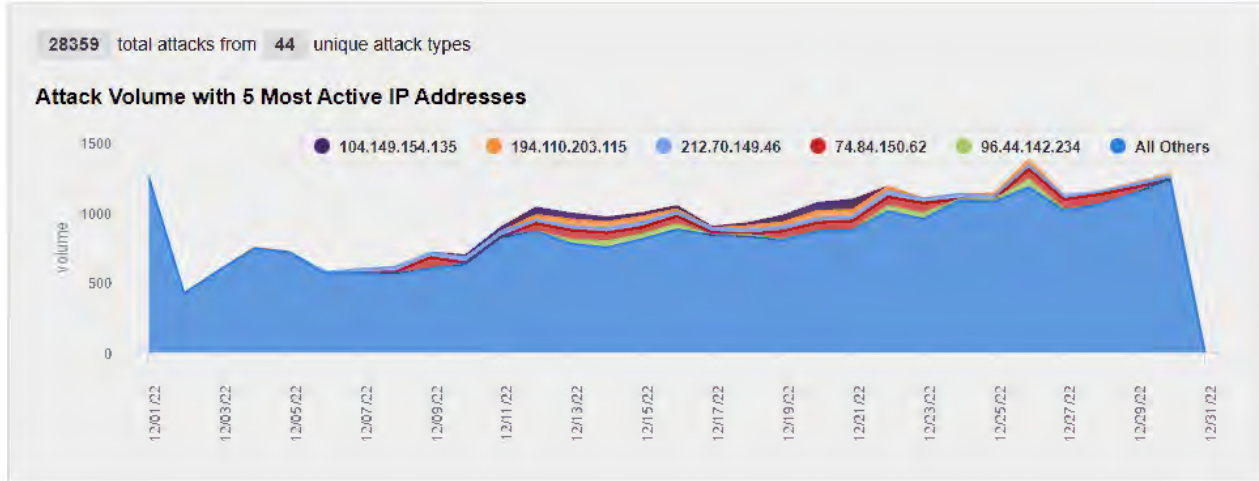


System and Data Functions



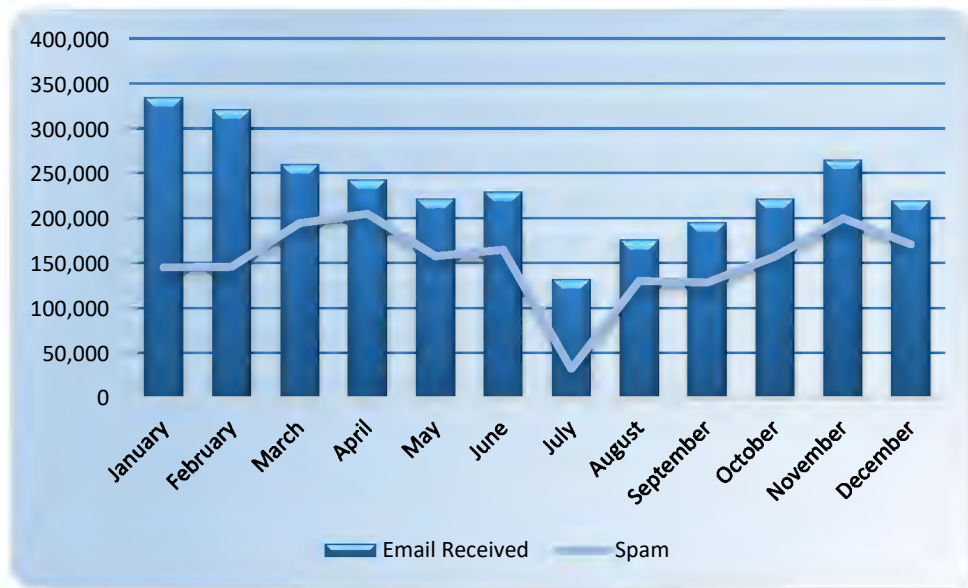
Sentinel IPS Attack Report

External parties attacked the Village network 28359 times during the month of December

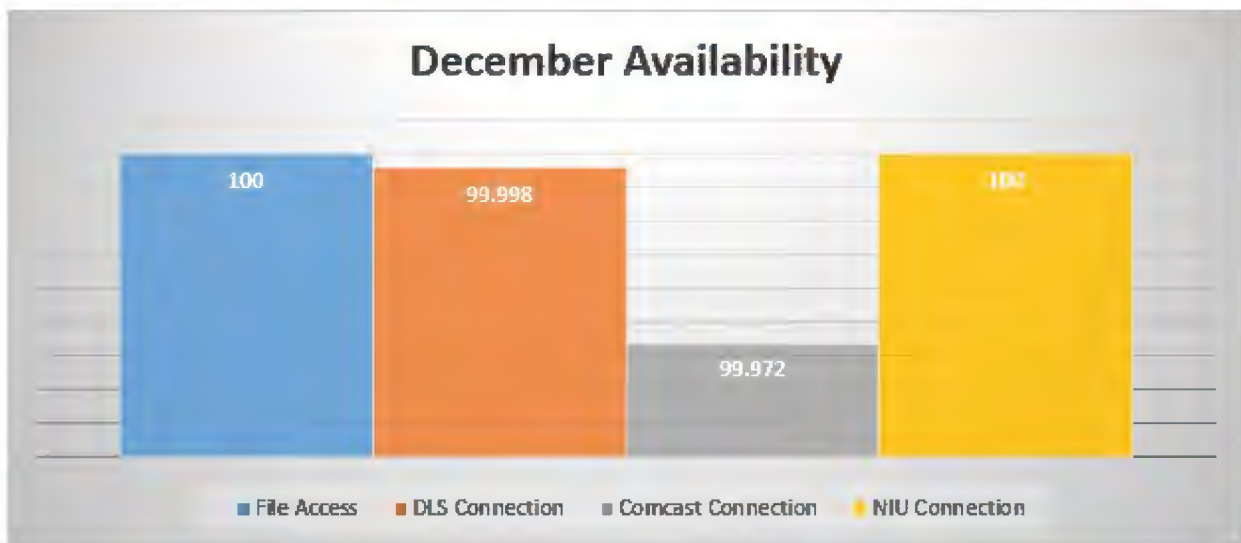


Email Spam Report

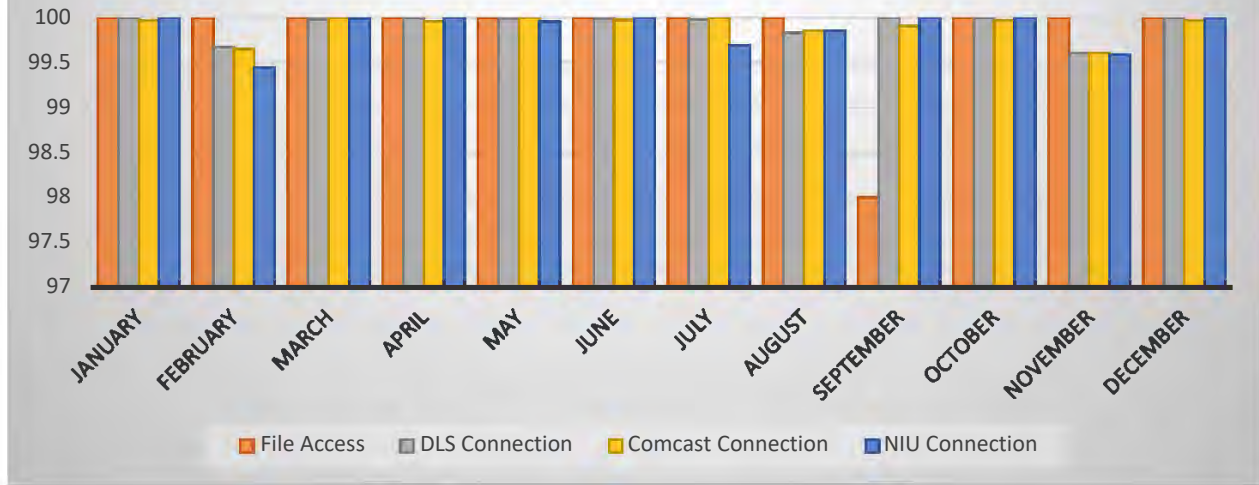
Month	Email Received	Spam	Percent Spam
January	335,178	145,017	43%
February	321,351	145,800	45%
March	260,497	194,577	75%
April	243,026	204,851	84%
May	221,666	157,690	71%
June	229,465	164,744	72%
July	132,433	32,216	24%
August	175,886	130,133	74%
September	195,317	128,372	66%
October	222,078	157,349	71%
November	264,882	199,802	75%
December	219,796	170,731	78%
Total	2,821,575	1,831,282	65%



File Access and Internet Availability



Cumulative Availability for File Access and Internet Connectivity



Darek Raszka, Director of Information Technology

VILLAGE OF HOFFMAN ESTATES

Memo

TO: Finance Committee
FROM: Daniel P. O'Malley, Deputy Village Manager/Owner's Rep.-NOW Arena
RE: **OWNER'S REPRESENTATIVE MONTHLY REPORT
DECEMBER 2022/JANUARY 2023**
DATE: January 18, 2023



1. The State and County are still not requiring masks or proof of vaccination for indoor venues at this time. Staff will continue to monitor the health regulations as we move through the winter season.
2. Village and Arena staff continue to work on closing out the Federal Shuttered Venue Operators Grant (SVOG). The closeout documentation has been filed and accepted by the SBA, now staff will follow up on the audit documentation as the last step to finalize this grant.
3. The Village Board approved the retractable seating contract last October. The deposit has been paid and materials ordered for installation this summer. The contractor has finalized measuring and this project is currently on schedule.
4. The Board approved capital projects continue to proceed. The replacement doors have all been installed. The HVAC rooftop unit project has some programming issues to resolve before project completion. Some of the IT equipment has been installed and we still await the balance of materials.
5. The 2023 budgeted capital projects have begun. Staff met with the architect for the suite renovation project and bid specs are being prepared. Bid specs are also being prepared for the concourse painting and flooring projects.
6. Conducted bi-weekly meetings with Public Works Facilities and Arena staff regarding building and maintenance items.
7. Meet regularly with Ben Gibbs, General Manager, to discuss operational items and events at the arena.

Attachment

cc: Ben Gibbs, General Manager (Spectra)

Now Arena
General Manager Update
 January 2023 Update

Event Highlights	Notes
Jan 6: WCB Game Jan 7: WCB Game Jan 14: WCB Game Jan 16: WCB Game Jan 19: WCB Game Truck	
Finance Department	
General	Arena Finished November Financials
Monthly Financial Statement	Building Event Revenue YTD: \$2,868,152
	Building Sponsor/Other Revenue YTD: 327,081
	Building Expenses YTD: \$2,808,071
	Building Income YTD: \$387,161 vs. YTD Budget (\$573,637)
Operations Department	
General	Continue work on HVAC and Seat Retract Replacement,
Positions to Fill	N/A
Third Party Providers	N/A
Village Support	Selected retractable seating replacement vendor
Events Department	
General	Preparing for Hot Wheels Event, Bull Riding and Tobymac concert
Positions to Fill	Senior Event Manager
Marketing Department	
General	Promoting upcoming events including USA Gymnastics and Windy City Bulls
Positions to Fill	N/A
Group Sales Department	
General	Group sales will be handled by a third party company.
Box Office Department	
General	Managing on sale for USA Gymnastics
Food & Beverage Department	
General	Continue recruitment of part-time staff
Premium Seating Department	
General	Continue to renew annual suites, marquee signage and beer sponsor renewal
Positions to Fill	N/A
Sponsorship Department	
General	Concentrating on unsold categories including insurance and liquor
Monthly Financial Statement	Corporate Sales: \$144,974
	Suites Sales: \$1,115
General	
Capital Improvements/Repairs	Additional capital projects are being investigated based on possible grant disbursements related to the Shuttered Venue Grant program via the Small Business Administration.