

**MEETING:**

**HOFFMAN ESTATES VILLAGE BOARD**

**DATE:**

**NOVEMBER 7, 2022**

**PLACE:**

**COUNCIL CHAMBERS  
MUNICIPAL BUILDING COMPLEX  
1900 HASSELL ROAD  
HOFFMAN ESTATES, ILLINOIS**

**1. CALL TO ORDER:**

Village President William McLeod called the meeting to order at 7:14 p.m. The Village Clerk called the roll. Trustees present: Gary Pilafas, Gary Stanton, Michael Gaeta, Karen Arnet, Karen Mills, Anna Newell  
A quorum was present.

**ADMINISTRATIVE PERSONNEL PRESENT:**

E. Palm, Village Manager  
D. O'Malley, Deputy Village Manager  
A. Janura, Corporation Counsel  
G. Poulos, Asst. Police Chief  
A. Wax, Fire Chief  
J. Nebel, Public Works Director  
D. Raszka, IT Director  
R. Musiala, Finance Director  
P. Seger, HRM Director  
S. Ostrovsky, Asst. Village Manager  
P. Gugliotta, Development Services Director  
K. Kramer, Economic Development Director  
R. Signorella, Multimedia Production Manager  
M. Brito, Communications Manager

**2. PLEDGE OF ALLEGIANCE TO THE FLAG:**

The Pledge of Allegiance was led by Trustee Pilafas.

**3. RECOGNITION OF AUDIENCE:**

No one wished to be recognized.

**4. APPROVAL OF MINUTES:**

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve Item 4. Voice vote taken. All ayes. Motion carried.

Approval of Minutes  
Minutes from October 17, 2022.

**5. CONSENT AGENDA/OMNIBUS VOTE:**

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.A.

**5.A. Approval of Agenda**

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Arnet, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.B.

**5.B. Approval of the schedule of bills for November 7, 2022 - \$4,932,525.83.**

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Arnet, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas to approve Item 5.C.

**5.C.** Request Board authorization to waive formal bidding; and award the police department training room audio/visual project to Key Code Media Inc., Schaumburg, IL, in an amount not to exceed \$59,186.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Arnet, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.D.

**5.D.** Request Board authorization to purchase two (2) Horton Type 1 Ambulances on 2024 Freightliner M2 chassis from Foster Coach Sales of Sterling, IL, in a total amount not to exceed \$864,354 (Suburban Purchasing Cooperative pricing); and authorization to the Village Manager for change orders not to exceed \$30,000, if necessary.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Arnet, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.E.

**5.E.** Request Board authorization to award contract to Engineered Services, dba Powerlink Electric, IL, for the purchase and installation of a 300 kW generator and automatic transfer switch at Westbury Lift Station in an amount not to exceed \$139,958.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Arnet, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.F.

**5.F.** Request Board authorization to award contract to Baxter & Woodman Consulting Engineers (B&W), Crystal Lake, IL, for engineering services to study and evaluate the Village's water distribution systems for advanced infrastructure capital project planning in a total amount not to exceed \$90,600.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Arnet, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Pilafas, to approve Item 5.G.

**5.G.** Request Board authorization to waive bidding; and award a contract to CDW Government (CDW-G) for the renewal of the Fortinet Endpoint Detection and Response System in an amount not to exceed \$43,900.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Arnet, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

## **6. REPORTS:**

### **6.A. President's Report**

#### **Proclamation(s)**

Trustee Newell read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Mills, to concur with the proclamation proclaiming Monday, November 15, 2022 as America Recycles Day. Voice vote taken. All ayes.  
Motion carried.

Ms. Ostrovsky accepted the proclamation.

Trustee Stanton read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the proclamation proclaiming Sunday, November 20, 2022 as Universal Children's Day. Voice vote taken. All ayes. Motion carried.

Mayor McLeod asked that the proclamation get posted.

Trustee Pilafas read the following proclamation.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to concur with the proclamation proclaiming November 26, 2022 as Small Business Saturday. Voice vote taken. All ayes. Motion carried.

Mr. Kramer accepted the proclamation.

Mayor McLeod stated that he attended the retirement celebration for Mona Morrison, the Business Appreciation event at Bell Works, a NWMC Transportation Committee meeting, a Mayor's Round Table, a NLC meeting, a block party, a Cook County Transportation meeting representing Pace, a NWMC Executive Board meeting, a CAC Leadership meeting, the CIB meeting, a SBA Dinner, the Public Works Open House, the Windy City Bulls game, an Economic Development meeting, the Community Pride Awards and welcomed Santa at Cabela's.

#### **6.B. Trustee Comments**

Trustee Pilafas congratulated the Community Pride Award winners, he thanked staff for putting together the CIB materials, congratulated Mona on her retirement and Kevin Kramer on the Business Appreciation event, he congratulated Joe Nebel on the success of the open house, he stated that he attended an Economic Development meeting and he reminded everybody that Veterans Day is this Friday with an event at the Police Station at 10:45.

Trustee Arnet stated that she attended Mona's retirement celebration, the CIB meeting, the Public Works Open House and thanked Mr. Nebel for having the horns turned off, attended the WCB game and congratulated the Community Pride Award winners.

Trustee Stanton stated that he attended the ribbon cutting for the Forest Preserve Single Track Trail, the ribbon cutting for Vibrant Fusion, Mona's retirement celebration, the Business Appreciation event, a block party, the CIB meeting the Public Works Open House, the WCB game, an Economic Development meeting and he congratulated the Community Pride Award recipients.

Trustee Mills stated that she attended Mona's retirement celebration, the CIB meeting, the Public Works Open House and she relayed suggestions that were asked of her- to have better parking or have someone directing people on where to park and a table the girls may be interested in, she congratulated the Community Pride winners and reminded everyone to get out and vote tomorrow.

Trustee Gaeta stated that he attended multiple O'Hare Noise Compatibility functions, two meetings and a luncheon, the ribbon cutting for the Forest Preserve Trail, Wine Wednesday, the Hoffman Estates/ Schaumburg meeting, the ribbon cutting for Vibrant Fusion, Mona's retirement celebration, the Business Appreciation event, Fire Station #24 Open House, a block party, the Public Works Open House and he welcomed Santa at Cabela's.

Trustee Newell stated that she attended the Cupcakes with Friends event, the Open House at Station #24, the ribbon cutting for Vibrant Fusion, Mona's retirement celebration, a block party, a Sustainability Commission meeting, a CIB meeting, the Public Works Open House, welcomed Santa at Cabela's and congratulated the Community Pride Award winners.

#### **6.C. Village Manager's Report**

Mr. Palm introduced our new Communications Manager Missy Brito.

Ms. Brito gave us a quick background on herself and stated that she was looking forward to serving Hoffman Estates.

#### **6.D. Village Clerk's Report**

The Village Clerk stated that during the month of October 243 FOIA requests were received and 30 passport applications were processed. She reminded people to vote if they haven't already done so and stated that we had around 4,000 people who early voted here.

#### **6.E. Committee Reports**

##### **Transportation & Road Improvement**

Trustee Mills stated that they would be meeting to review a request for handicapped parking space on Haddam Place and to receive and file the Transportation Division Monthly Report

##### **Planning, Building & Zoning**

Trustee Stanton stated that they would be meeting to review a request by Community Consolidated School District 15 for site plan approval for utility and other site work at Thomas Jefferson Elementary School (3805 Winston Drive); request direction for the Planning and Zoning Commission to hold a public hearing to consider amendments to the Zoning Code regarding temporary planned development regulations; request approval of the Hoffman Estates Economic Development Strategic Plan and to receive and file the Planning Division monthly report, the Code Enforcement Division monthly report and the Economic Development and Tourism monthly report.

##### **General Administration & Personnel**

Trustee Arnet stated that they would be meeting to request approval of an ordinance authorizing the sale of personal property owned by the Village of Hoffman Estates (auction items); review and approval of legal updates and policy revisions of the Village Personnel Policy Manual and to receive and file the Cable TV Monthly Report, the Human Resources Management Monthly Report and the Legislative Operations & Outreach Monthly Report.

#### **7. PLANNING & ZONING COMMISSION:**

Motion by Trustee Pilafas, seconded by Trustee Gaeta, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

**7.A.** Request Board concurrence with the Planning and Zoning Commission recommendation and Board approval of Ordinance No. 4973-2022 granting a corner side yard fence setback variation for the property at 360 Glendale Lane. Subject to the following conditions:

1. The building permit shall be obtained within twelve (12) months of the Village Board action on this request.
2. The fence shall significantly conform to the attached plans except as such plans may be changed to conform to Village Codes and Ordinances.

### **Discussion**

Trustee Stanton asked if this fence was taking the place of the existing fence.  
Commission Chairwomen Combs replied that yes it was but that it would be a six-foot fence.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Arnet, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Stanton, to concur with the Planning & Zoning Commission's recommendation and approve the petitioners' request.

**7.B.** Request Board concurrence with the Planning and Zoning Commission recommendation and Board approval of Ordinance No. 4974-2022 granting a preliminary and final plat of subdivision for Prairie Crossing located at 4700 Hoffman Boulevard.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Arnet, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

### **8. ADDITIONAL BUSINESS:**

Motion by Trustee Mills, seconded by Trustee Gaeta, to approve Item 8.A.

**8.A.** Request Board approval of Ordinance No. 4975-2022 amending Section 8-2-1, License Fees, and Section 8-3-21, License Classification, of Article 3, Alcoholic Liquors, of the Hoffman Estates Municipal Code.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Arnet, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve Item 8.B.

**8.B.** Request authorization to purchase up to 4,800 tons of road salt at a cost of \$76.53 per ton (\$367,344 in total) through the 2022/23 State of Illinois joint purchasing contract with Morton Salt Inc., Chicago, IL.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Arnet, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Gaeta, seconded by Trustee Arnet, to approve Item 8.C.

**8.C.** Request Board authorization to waive formal bidding; and purchase a 2023 Ford Utility Police Interceptor AWD administrative vehicle from Terry's Ford of Peotone, IL, for the Fire Department in the amount of \$43,589.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Arnet, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

## **9. ADJOURNMENT:**

Motion by Trustee Mills, seconded by Trustee Stanton, to adjourn the meeting into Executive Session to discuss - Land Acquisition (5 ILCS 120/2-(c)-(5)); Collective Bargaining (5 ILCS 120/2-(c)-(2)) and Personnel (5 ILCS 120/2-(c)-(1)). Time: 7:55 p.m.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Arnet, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

Motion by Trustee Mills, seconded by Trustee Arnet, to adjourn the meeting. Time: 8:57 p.m.

Roll Call:

Aye: Pilafas, Stanton, Gaeta, Arnet, Mills, Newell

Nay:

Mayor McLeod voted aye.

Motion carried.

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Bev Romanoff  
Village Clerk

Date Approved

The Village of Hoffman Estates complies with the Americans with Disabilities Act (ADA). For accessibility assistance, call the ADA Coordinator at 847/882-9100.