

**PLANNING AND ZONING COMMISSION MEETING**

**VILLAGE OF HOFFMAN ESTATES**  
**COUNCIL CHAMBERS**  
**1900 HASSELL ROAD**  
**HOFFMAN ESTATES, IL 60169**  
**NOVEMBER 2, 2022**

**1. CALL TO ORDER: 7:00 P.M.**

**Members Present**

Chairperson Combs	Daniel Lee
Vice-Chair Adam Bauske	Minerva Milford
Tom Burnitz	Nancy Trieb
Lon Harner	John Wise
Lenard Henderson	

**Members Absent**

Myrene Iozzo, Denise Wilson (All Excused).

A quorum was present.

**Administrative Personnel Present:**

Jim Donahue, Senior Planner; Phil Green, Transportation & Long Range Planner; Daisy Dose, Assistant Planner.

**2. APPROVAL OF MINUTES**

Commissioner Harner moved, seconded by Commissioner Henderson, to approve the October 19, 2022, meeting minutes. Voice Vote: 6 Ayes, 3 Abstain (Henderson, Milford, Wise), 2 Absent (Iozzo, Wilson). Motion Carried.

**3. CHAIRMAN'S REPORT**

Chairperson Combs stated there is no report.

**4. OLD BUSINESS**

None.

Daisy Dose noted that a public hearing for a Text Amendment to amend our Special Use Standards section was published and scheduled for tonight, however the item has since been withdrawn.

**5. NEW BUSINESS - PUBLIC MEETING - REQUEST FOR A PRELIMINARY AND FINAL PLAT OF SUBDIVISION FOR PRAIRIE CROSSING LOCATED AT 4700 HOFFMAN BOULEVARD.**

Chairperson Combs swore the petitioner in.

Brian Page (Pine Tree Commercial Realty)

Brian Page presented an overview of the project.

Jim Donahue presented an overview of the staff report.

Commissioner Burnitz asked if the parking lot will remain as is. Mr. Donahue stated there are no physical improvements proposed.

Commissioner Trieb had no questions.

Commissioner Harner asked why is this being done. Mr. Page stated they are looking to sell the Burlington and Dollar Tree lot separate from the rest of the center.

Commissioner Henderson had no questions.

Commissioner Milford had no questions.

Commissioner Wise had no questions.

Commissioner Lee had no questions.

Vice-Chair Bauske had no questions.

Chairperson Combs had no questions.

MOTION: Vice-Chair Bauske moved (seconded by Commissioner Henderson) to approve the preliminary and final plat of subdivision for Prairie Crossing located at 4700 Hoffman Boulevard.

Roll Call Vote:

Aye: Burnitz, Harner, Henderson, Lee, Milford, Trieb, Wise, Vice-Chair Bauske, Chairperson Combs

Nay: None

Absent: Iozzo, Wilson

Motion Carried.

Ms. Dose stated that this will go to the Village Board meeting on November 7, 2022.

## 6. STAFF DISCUSSION ITEMS

Phil Green presented the Zoning Code Update Introduction and Training to the Commission.

Ms. Dose stated that there will be a meeting on November 16. The December 7, meeting will be cancelled. Staff will be coordinating with the Zoning Code Kick Off meeting with our consultants, Teska Associates. The meeting will be held either December 15<sup>th</sup> at 6 pm or December 21 at 6 pm.

## 7. MOTION TO ADJOURN

Commissioner Harner moved, seconded by Commissioner Henderson, to adjourn the meeting at 7:39 p.m. Voice Vote: 9 Ayes, 2 Absent (Iozzo, Wilson). Motion Carried.

*Minutes prepared by Kathy Redelmann, Development Services Administrative Assistant.*

  
Chairperson's Approval

  
Date Approved